FINANCE/AUDIT COMMITTEE MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA
ADMINISTRATIVE FACILITY, BOARD ROOM
MARCH 11, 2015 AT 7:00 AM

COMMITTEE MEMBERS
James Haselton, Committee Chair
Michael Safranski, Committee Member

DISTRICT STAFF
Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer

CALL MEETING TO ORDER

VISITOR PARTICIPATION
Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Committee Chairman will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendation only to the Board of Directors. Please limit comments to three minutes.

ORAL COMMUNICATION
Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Please limit comments to three minutes.

COMMITTEE MEMBER COMMENTS

REPORT FROM THE GENERAL MANAGER

FINANCIAL MATTERS

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

> ***RECOMMENDED ACTION:***
> *Approve the February 11, 2015, Finance/Audit Committee Meeting Recap, and recommend that the Board receive and file the same. (Consent Calendar)*

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ ATTENDANCE ITEMS

> ***RECOMMENDED ACTION:***
> *Committee to recommend that the Board ratify the Directors' fees and expenses for February, 2015, and tentative future meetings/attendance items. (Consent Calendar)*

ITEM 3: DISCUSSION CONCERING TCWD'S CALPERS ANNUAL VALUATION REPORT

RECOMMENDED ACTION:
Committee to receive information at the time of the Committee Meeting, and recommend the Board receive and file the CalPERS Annual Valuation Report as of June 30, 2013 (Consent Calendar).

ITEM 4: DISCUSSION CONCERING AUDITING SERVICES PERFORMED FOR TCWD

RECOMMENDED ACTION:
Committee to receive information at the time of the Committee Meeting, and recommend that the Board authorize the General Manager to contract with The Pun Group to provide auditing services for the years ending 6/30/15, 6/30/16, and 6/30/17 for Trabuco Canyon Water District, Trabuco Canyon Public Financing Authority, and Trabuco Canyon Improvement Corporation for a not to exceed annual cost of $20,000 (Action Calendar).

ITEM 5: DISCUSSION CONCERNING TCWD'S RESERVES POLICY AND RESERVES

RECOMMENDED ACTION:
Committee to receive information and recommend that staff perform a review of the District's current reserve policy and recommend any revisions for review by the Finance and Audit Committee. The policy evaluation should take into consideration if the funding levels, reserve categories, and investment restrictions are still appropriate.

ITEM 6: OTHER MATTERS

RECOMMENDED ACTION:
Hear Other Matters from the General Manager or Staff.

ITEM 7: FINANCIAL REPORT

A) PRESENTATION OF JANUARY 2015, UNAUDITED FINANCIAL STATEMENT

RECOMMENDED ACTION:
Committee to recommend that the Board receive and file the January, 2015, preliminary unaudited financial statements (Consent Calendar).

B) **BILLS FOR CONSIDERATION**

RECOMMENDED ACTION:
Committee to sign the bills for consideration and warrant register and recommend that the Board ratify payment of the Bills for Consideration for March 11, 2015, as presented. (Consent Calendar)

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The District office is wheelchair accessible.

www.tcwd.ca.gov