



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JANUARY 7, 2026

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on January 7, 2026, was called to order by President Mark Anderson at 9:30 a.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Mark Anderson
Vice President Glenn Acosta
Director John Horst
Director Edward Mandich
Director Michael Safranski

STAFF PRESENT

Larry McKenney, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Oscar Ulloa, Wastewater Department Superintendent
Roseann Lejsek, Executive Assistant
Karen Warner, Principal Accountant
Phil Serpas, CMMS/SCADA Administrator

DISTRICT CONSULTANTS

None

PUBLIC PRESENT

None

PLEDGE OF ALLEGIANCE

Director Mandich led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

Director Safranski wished everyone in attendance a Happy New Year.

Director Mandich welcomed Mr. McKenney onboard as the District's General Manager, and Director Anderson as the new Board President.

Director Horst echoed the other Directors' comments.

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Director Acosta had no comments.

Director Anderson had no comments.

REPORT FROM THE GENERAL MANAGER

Mr. McKenney commented that he is pleased to join the District and is eager to contribute to the work ahead.

ITEM 1: DIMENSION WATER TREATMENT PLANT TRANSMISSION MAIN REHABILITATION PROJECT – APPROVAL OF PHASE 2A CONTRACT CHANGE ORDER

Mr. McKenney presented this matter for Board consideration, and he reported that Phase 1 is nearing completion, allowing for the contractor to proceed with Phase 2A ahead of schedule. Mr. McKenney added that due to unknown costs associated with the more extensive repairs planned for Phase 2B, moving forward with Phase 2A is an opportunity to realize savings in future mobilization costs as well as water purchases.

Ms. Lausten reported that Phase 1B of the project was expected to be completed the following week, while the open-cut portion was scheduled for completion by mid-February. Ms. Lausten also reported that since Phase 1 progressed faster than anticipated and was currently under budget, she was recommending a change order to advance Phase 2A of the project ahead of the original schedule. Mr. Perea added that staff identified potential savings by completing Phase 2A now while the equipment is on-site and the contractor's prices hold firm.

Director Anderson expressed his concerns concerning potential vulnerabilities in the lower portion of the pipeline compared to the upper portion in Phase 2, and he stressed the need for a contingency plan in the event of a failure. Director Anderson also expressed his concerns regarding the expenditure, given the District's current financial position. Mr. Perea stated that staff will revisit the projected cost savings.

Director Acosta expressed his support for completing Phase 2A at this time, noting that the pipeline is critical and that potential consolidation should not influence the decision to move forward. Director Acosta emphasized that the upper section presents a critical opportunity for cost savings that will assist in offsetting costs once the District moves forward with the lower section. Director Acosta also asked that staff explore all options to fast track Phase 2 of the project.

A brief discussion occurred regarding the District's ground water supply.

MOTION: Authorize the General Manager to approve a contract change order for the Dimension Water Treatment Plant Transmission Main Rehabilitation Project – Phase 2A to TE Roberts in the not-to-exceed amount of \$915,998 – Director Acosta

SECOND: Director Safranski

AYES: Directors Anderson, Acosta, Horst, Mandich and Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

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ITEM 2: DOVE & TICK CREEK PUMP STATION IMPROVEMENTS – AWARD OF PROFESSIONAL SERVICES CONTRACT – GRANT FUNDED PROJECT

Mr. McKenney presented this matter for Board consideration, and he reported that staff has secured approximately \$1 million in grant funding to upgrade both pump stations. Mr. McKenney also reported that in addition to grant funding, staff worked with the design firm to reduce costs by adjusting the scope of work. Mr. McKenney noted the time sensitivity of this matter, in order to retain credibility with the government grant-issuing agencies and stay on schedule.

Ms. Lausten reported that she worked with the design firm to cut down approximately \$100k from the project scope and that she is currently researching opportunities for additional grant funding to help offset costs. Ms. Lausten presented a proposal evaluation comparison, and she stated that staff recommends awarding a professional services contract to AKM Engineering.

MOTION: Authorize the General Manager to award a professional services contract for the Dove and Tick Creek Pump Station Improvements to AKM Consulting Engineering in the amount of \$511,412 plus a 10% contingency of \$51,141, for a not-to-exceed amount of \$562,553 – Director Acosta

SECOND: Director Safranski

AYES: Directors Anderson, Acosta, Horst, Mandich and Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ACTION CALENDAR

CLOSED SESSION(S):

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957) - TITLE: GENERAL MANAGER

The Board of Directors entered closed session in accordance with the agenda at 10:11 a.m. The General Manager participated in closed session.

The Board of Directors and General Manager returned to open session at 11:43 a.m.

ITEM 3: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

Director Anderson reported that the Board of Directors met in closed session to review the matters as agendaized, and that there was no action to be reported in closed session.

MOTION: None

ADJOURNMENT

President Anderson adjourned the January 7, 2026 Special Board Meeting at 11:44 a.m.