



**EXECUTIVE COMMITTEE MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
ADMINISTRATIVE FACILITY  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA  
JANUARY 5, 2026 AT 4:00 PM**

---

**COMMITTEE MEMBERS**

Glenn Acosta, Committee Chair  
Mark Anderson, Committee Member

**DISTRICT STAFF**

Larry McKenney, General Manager  
Michael Perea, Assistant General Manager

---

**AGENDA NOTE:**

*Trabuco Canyon Water District (District) will make this meeting available by telephone audio as follows:*

**Telephone Audio:** 1 (669) 900-6833

**Access Code:** 957 8372 1934

*Persons desiring to monitor the Committee meeting agenda items may download the Executive Committee meeting agenda and documents on the internet at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). You may submit public comments by email to the Committee at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 3:00 p.m. (PDT) on the day of the meeting.*

**CALL MEETING TO ORDER**

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Members of the public will be given the opportunity to speak to the Committee prior to making a recommendation on the matter. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decision on matters. The Committee makes recommendations only to the Board of Directors. Under the requirements of State Law, Committee Members cannot take action on items not identified on the agenda and will not make decisions on such matters. The Committee Chair may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**COMMITTEE MEMBER COMMENTS**

**REPORT FROM THE GENERAL MANAGER**

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING AGENDA | JANUARY 5, 2026**

**ADMINISTRATIVE MATTERS**

---

**ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP**

**RECOMMENDED ACTION:**

*Approve the following Executive Committee Meeting Recap and recommend that the Board receive and file the same (Consent Calendar):*

1. December 1, 2025

**DISCUSSION MATTERS**

---

**ITEM 2: BOARD AGENDA PLANNING CALENDAR**

**RECOMMENDED ACTION:**

*Receive information at the time of the meeting and take action(s) as deemed appropriate.*

**OTHER MATTERS**

---

**ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF**

**RECOMMENDED ACTION:**

*Hear other matters from the General Manager and/or Staff.*

**ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

*Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.*

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

*In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The District office is wheelchair accessible.*

**[www.tcwd.ca.gov](http://www.tcwd.ca.gov)**



**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING | JANUARY 5, 2026**

**ADMINISTRATIVE MATTERS**

**ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP**

---

Information will be presented at the time of the meeting.

***RECOMMENDED ACTION:***

*Approve the following Executive Committee Meeting Recap and recommend that the Board receive and file the same (Consent Calendar):*

- 1. December 1, 2025*

**CONTACTS (staff responsible): PEREA/LEJSEK**



## TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | DECEMBER 1, 2025

---

### **DIRECTORS PRESENT**

Vice President Glenn Acosta, Committee Chair  
President Edward Mandich, Committee Member

### **STAFF PRESENT**

Michael Perea, Interim General Manager  
Roseann Lejsek, Executive Assistant

### **CONSULTANTS PRESENT (REMOTE)**

Claire Collins, District General Legal Counsel – Hanson Bridgett, LLP

### **PUBLIC PRESENT**

None

### **CALL MEETING TO ORDER**

Vice President Acosta called the December 1, 2025 Executive Committee Meeting to order at 4:04 PM.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **COMMITTEE MEMBER COMMENTS**

None

### **REPORT FROM THE INTERIM GENERAL MANAGER**

Mr. Perea reported on the following matters:

- He has connected with the new General Manager and welcomed him to the District.
- The Association of California Water Agencies (ACWA) Conference will take place December 2 – 4 in San Diego and Mr. Perea noted that he will be in attendance.
- The District has been awarded a CalOES Grant in the amount of \$250,000 and that the District should expect to receive a reimbursement check in the amount of \$248,000 in the next 30 days. Mr. Perea indicated the remaining balance is related to pending staff training that will be reimbursed in 2026.

### **ADMINISTRATIVE MATTERS**

#### **ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP**

---

Mr. Perea presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

**RECOMMENDATION:** The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING RECAP | DECEMBER 1, 2025**

**DISCUSSION MATTERS**

**ITEM 2: BOARD AGENDA PLANNING CALENDAR**

---

Mr. Perea provided a handout that included the following agenda planning items for Committee review and consideration:

**December 2025**

Chat with TCWD – (12/11)

Topics: 1. Rate Study; 2. Establishing Voter Divisions; 3. New General Manager

Regular Board Meeting – (12/17)

- Annual Organizational Meeting
- RFP for Rate Relief Update
- Board Districting/Establishing Voter Divisions – General Counsel
- Approval of Mid-Year Operating and Capital Budget [F/A]
- Presentation of FY 2024-25 Annual Comprehensive Financial Report (ACFR) [F/A]
- Saddle Crest Reservoir Outlet Improvements Construction Contract Award [E/O]
- Dimension Water Treatment Plant Transmission Main Pipeline Rehabilitation Project Update [E/O]
- Brown Act Legislation Update – General Counsel [HB Memo]

Special Board Meeting (TBD)

- Sewer/Recycled Water Systems Overview Staff Presentation

**January 2026**

Regular Board Meeting – (01/21)

- Approve 2026 Board Member Committee Appointments & Assignments
- RFP for Rate Relief Update

Annual TCIC Board Meeting (01/21)

- Confirmation of President and Vice President
- Receive/file annual audit report

Annual TCPFA Board Meeting (01/21)

- Confirmation of President and Vice President
- Receive/file annual audit report

Special Board Meeting (TBD)

- New General Manager Introduction
- Rate Study – Revenue Requirement

**February 2026**

Regular Board Meeting – (02/18)

- RFP for Rate Relief Update

Special Board Meeting (TBD)

- Rate Study – Revenue Requirement

**Other Potential Future Board Items**

- Approve Collective Bargaining Agreement (Exec)
- Special Board Meeting on Porter Property Options – District Properties CM 12/09/2025
- Approve Ridgeline Connection Agreement with IRWD (E/O)

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING RECAP | DECEMBER 1, 2025**

Discussion occurred regarding replacing the Voter Divisions discussion topic with the RFP for Rate Relief topic at the Chat with TCWD. Director Mandich stated that he would reach out to the Board Presidents of each agency.

Mr. Perea recommended implementing recognition of employee milestones at future Regular Board Meetings.

Director Acosta also recommended that the Board President and Vice President hold quarterly meetings with staff.

Director Acosta reported that, following Mr. Paludi's retirement, the Board has authorized Ms. Collins to engage in labor negotiations with the International Brotherhood of Electrical Workers (IBEW) on behalf of the District. Ms. Collins commented that she is already in talks with labor organizer representative as of last week and that a form of Memorandum of Understanding (MOU) should be ready the following week. Director Acosta recommended that the Labor Negotiations Ad Hoc Committee review the MOU before bringing it to the full Board. Ms. Collins recommended adding a closed session item regarding labor negotiations and an open session item regarding the proposed MOU to the December Regular Board Meeting agenda.

**RECOMMENDATION:** None – Informational item only.

**OTHER MATTERS**

**ITEM 3: REPORTS OR COMMENTS FROM THE INTERIM GENERAL MANAGER AND/OR STAFF**

---

**Making Conservation a California Way of Life Framework Technical Assistance**

Mr. Perea reported that the new Making Conservation a California Way of Life Regulations will be taking effect beginning January 2026, and that staff will be contracting with Environmental Incentives through a shared services agreement with MWDOC in order to assist the District with compliance and reporting efforts. Mr. Perea stated that this matter will be agendaized at the December Engineering/Operational Committee Meeting as an informational item. Mr. Perea noted that the District is on track for overall compliance.

**Porter Property**

Mr. Perea provided a brief update regarding ongoing discussion about the disposition of the District's Porter Property and potential opportunities with CAL FIRE/OCFA. Discussion occurred regarding potential space leasing opportunities at District facilities for CAL FIRE and/or OCFA. Discussion also occurred regarding the District's joint training with OCFA / CAL FIRE in order to be responsive to the community, and Mr. Perea recommended highlighting these efforts as a part of community outreach.

**RECOMMENDATION:** None.

**ADJOURNMENT**

Vice President Acosta adjourned the December 1, 2025 Executive Committee Meeting at 4:54 p.m.

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING | JANUARY 5, 2026**

**DISCUSSION MATTERS**

**ITEM 2: BOARD AGENDA PLANNING CALENDAR**

---

Information will be presented at the time of the meeting.

**RECOMMENDED ACTIONS:**

*Receive information at the time of the meeting and take action(s) as deemed appropriate.*

**CONTACTS (staff responsible): PEREA**

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING | JANUARY 5, 2026**

**OTHER MATTERS**

**ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF**

---

Other matters may have arisen after the posting of the agenda and will be brought forward for discussion and/or information at the time of the Executive Committee.

***RECOMMENDED ACTION:***

*Hear other matters from the General Manager and/or Staff.*

**CONTACTS (staff responsible): McKENNEY/PEREA**