



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY
DECEMBER 17, 2025 AT 6:00 PM**

BOARD OF DIRECTORS

Edward Mandich, President
Glenn Acosta, Vice President
Mark Anderson, Director
John Horst, Director
Michael Safranski, Director

DISTRICT STAFF

Michael Perea, Interim General Manager/District Secretary
Ian Berg, District Treasurer
Hanson Bridgett LLP, District General Legal Counsel

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 (Toll Free) **Access Code:** 964-7642-1987

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot act on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE INTERIM GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

1. November 3, 2025 Special Board Meeting
2. November 6, 2025 Special Board Meeting
3. November 19, 2025 Regular Board Meeting

ITEM 2: TREASURER’S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. November 13, 2025

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. October 2025

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for November 2025.

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. November 5, 2025

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. November 3, 2025



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the Interim General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: APPROVAL OF GENERAL MANAGER EMPLOYMENT AGREEMENT

RECOMMENDED ACTION(S):

Provide announcement of action(s) taken by the Board of Directors and take other related action(s) as determined by the Board of Directors.

ITEM 6: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION(S):

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees for the following period(s):

1. November 2025

ITEM 7: INFORMATIONAL UPDATES FROM BOARD COMMITTEES

RECOMMENDED ACTION(S):

Receive updates and information from Board Committee Chairs/Members and take action(s) as deemed appropriate.

ITEM 8: STATUS UPDATE ON REQUEST FOR PROPOSALS FOR COMBINED SERVICES TO ACHIEVE RATE RELIEF

RECOMMENDED ACTION(S):

Receive updates and information from Board and take action(s) as deemed appropriate.

ITEM 9: ELECTION OF BOARD OFFICERS

RECOMMENDED ACTION(S):

Pursuant to the District's General Policy and Rules and Regulations, hold elections for the offices of President and Vice President of the Board of Directors.

ITEM 10: PRESENTATION ON BOARD DISTRICTING/ESTABLISHING VOTER DIVISIONS – GENERAL COUNSEL

RECOMMENDED ACTION(S):

1. Receive presentation at the time of the meeting.
2. Adopt Resolution No. 2025-1362 – Resolution of the Board of Directors of Trabuco Canyon Water District Declaring Its Intention To Transition from an At-Large Election System to a District-Based Election System Pursuant To California Elections Code 10010.



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ITEM 11: ADOPTION OF RESOLUTION COMMEMORATING THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY'S (MWDOC) 75TH ANNIVERSARY

RECOMMENDED ACTION(S):

Adopt Resolution No. 2025-1361 – Resolution of the Board of Directors of Trabuco Canyon Water District In Recognition and Commemoration of the Seventy-Fifth Anniversary of the Municipal Water District of Orange County (MWDOC).

FINANCIAL MATTERS

ITEM 12: PRESENTATION OF TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2024-25 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)

RECOMMENDED ACTION:

Receive presentation at the time of the meeting and file the Trabuco Canyon Water District Fiscal Year 2024-25 Annual Comprehensive Financial Report (ACFR)

ENGINEERING MATTERS

ITEM 13: SADDLE CREST RESERVOIR OUTLET IMPROVEMENTS CONSTRUCTION CONTRACT AWARD

RECOMMENDED ACTION:

Authorize the Interim General Manager to award a Construction contract for the Saddle Crest Reservoir Outlet Improvement Project to JA Salazar Construction & Supply Corp. in the amount of \$172,720 plus a 10% contingency of \$17,272, for a not-to-exceed amount of \$189,992.

ITEM 14: ROBINSON RANCH WASTEWATER TREATMENT PLANT BLOWER ROOM MOTOR CONTROL CENTER (MCC) IMPROVEMENTS – PHASE 1 & PHASE 2 EMERGENCY WORK

RECOMMENDED ACTION:

Authorize the Interim General Manager to award a construction contract for the WWTP Blower Room MCC Improvements to Hydrotech Electric in the amount of \$362,993.56 plus a 10% contingency of \$36,299, for a not-to-exceed amount of \$399,292.56.

ITEM 15: DIMENSION WATER TREATMENT PLANT TRANSMISSION MAIN PIPELINE REHABILITATION PROJECT UPDATE

RECOMMENDED ACTION:

Receive project updates at the time of the meeting. No action required.

LEGISLATIVE AND OTHER MATTERS

ITEM 16: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate.



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CLOSED SESSION(S):

CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

Agency Designated Representatives: Claire Collins, Molly Kaban

Employee Organization: IBEW Local 47

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code § 54956.8)

Property: 32003 Dove Canyon Dr., Trabuco Canyon, CA 92679, APN: 804-542-27

Agency Negotiators: Ed Mandich, Mark Anderson, & Michael Perea

Negotiating Parties: Irvine Ranch Water District and/or Santa Margarita Water District

Under Negotiation: Price and Terms of Payment

RETURN TO OPEN SESSION

ITEM 17: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

RECOMMENDED ACTION(S):

Provide announcement(s) of any action(s) taken in Closed Session(s), if any.

ITEM 18: MEMORANDUM OF UNDERSTANDING BETWEEN TCWD AND THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS

RECOMMENDED ACTION(S):

Announce the status of negotiations of a memorandum of understanding.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 19: _____

ITEM 20: _____

GENERAL COUNSEL REPORT

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at www.tcwd.ca.gov. If such writings are distributed to members of the Board less than 72 hours



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prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at www.tcwd.ca.gov.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

January 21, 2026 | February 18, 2026 | March 18, 2026

