



**FINANCE/AUDIT COMMITTEE MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
ADMINISTRATION FACILITY  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA  
NOVEMBER 13, 2025 at 8:00 AM**

---

**COMMITTEE MEMBERS**

John Horst, Committee Chair  
Mike Safranski, Committee Member  
Edward Mandich, Committee Member Alternate

**DISTRICT STAFF**

Fernando Paludi, General Manager  
Michael Perea, District Secretary  
Ian Berg, District Treasurer  
Karen Warner, Principal Accountant

---

**AGENDA NOTE:**

*Trabuco Canyon Water District will make this Finance/Audit Committee Meeting available by telephone audio as follows:*

**Telephone Audio:** 1 (669) 900-6833      **Access Code:** 941-0657-5794

*Persons desiring to monitor the Committee meeting agenda items may download the agenda and documents on the internet at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). You may submit public comments by email to the Committee at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 7:00 a.m. (PDT) on the day of the meeting.*

**CALL MEETING TO ORDER**

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to submit public comments at the time of the meeting or by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Members of the public will be given the opportunity to speak to the Committee prior to making a recommendation on the matter. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are regarding a particular item on the agenda are requested to submit public comments at the time of the meeting or by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Under the requirements of State Law, Committee Members cannot take action on items not identified on the agenda and will not make decisions on such matters. The Committee Chair may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**COMMITTEE MEMBER COMMENTS**

**REPORT FROM THE GENERAL MANAGER**

**FINANCIAL MATTERS**

---

**ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP**

**RECOMMENDED ACTION:**

Approve the following Finance/Audit Committee Meeting Recap(s) and recommend that the Board receive and file the same (Consent Calendar):

1. October 9, 2025

**ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE**

**RECOMMENDED ACTION:**

Recommend the Board of Directors approve the Directors' fees and expenses for October 2025 and tentative future meetings/attendance (Action Calendar).

**ITEM 3: MID-YEAR OPERATING AND CAPITAL BUDGET PLANNING UPDATE**

**RECOMMENDED ACTION:**

Receive information from staff at the time of the meeting and take action(s) as deemed as appropriate.

**ITEM 4: DISCUSSION CONCERNING RATE PASS THROUGH EFFECTIVE JANUARY 1, 2026**

**RECOMMENDED ACTION:**

Receive presentation from staff at the time of the meeting and take action(s) as deemed as appropriate.

**ITEM 5: CAPITAL FUNDING REIMBURSEMENT RESOLUTION**

**RECOMMENDED ACTION:**

Recommend the Board of Directors adopt Resolution 2025-1359: A Resolution of the Board of Directors of the Trabuco Canyon Water District Regarding Its Intention to Reimburse Certain Costs from Proceeds of Tax-Exempt Obligations.

**ITEM 6: FINANCIAL REPORT**

**A) PRESENTATION OF PRELIMINARY UNAUDITED FINANCIAL STATEMENTS**

**RECOMMENDED ACTION:**

Recommend that the Board receive and file the preliminary unaudited financial statements for September 2025 (Consent Calendar).

**B) BILLS FOR CONSIDERATION**

**RECOMMENDED ACTION:**

Approve and ratify the bills for consideration and warrant register and recommend that the Board ratify payment of the Bills for Consideration for November 13, 2025 as presented (Consent Calendar).



**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING AGENDA | NOVEMBER 13, 2025**

**ITEM 7: OTHER MATTERS**

**RECOMMENDED ACTION:**

*Hear Other Matters from the General Manager or District Staff.*

**ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

*Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Finance/Audit Committee in connection with a matter subject to discussion or consideration at an open meeting of the Finance/Audit Committee are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) or will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). If such writings are distributed to members of the Committee less than 72 hours prior to the meeting, they will be available online at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) at the same time as they are distributed to the Committee, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

*In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.*



**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING | NOVEMBER 13, 2025**

**FINANCIAL MATTERS**

**ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP**

---

**RECOMMENDED ACTION:**

*Approve the following Finance/Audit Committee Meeting Recap(s) and recommend that the Board receive and file the same. (Consent Calendar):*

1. *October 9, 2025*

**CONTACTS (staff responsible): PALUDI/PEREA**



## TRABUCO CANYON WATER DISTRICT FINANCE/AUDIT COMMITTEE MEETING RECAP | OCTOBER 9, 2025

---

### **DIRECTORS PRESENT**

John Horst, Committee Chair  
Mike Safranski, Committee Member

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager  
Karen Warner, Principal Accountant  
Roseann Lejsek, Executive Assistant

### **STAFF ABSENT**

None

### **CONSULTANTS PRESENT**

Ian Berg, Starting Line Advisory

### **PUBLIC PRESENT**

None

### **CALL MEETING TO ORDER**

Director Horst called the October 9, 2025 Finance/Audit Committee Meeting to order at 8:00 a.m.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **COMMITTEE MEMBER COMMENTS**

Director Safranski reported on his attendance at various meetings throughout the month, including the Community Associations of Rancho (CAR) Meeting, the City of Rancho Santa Margarita City Council Meeting, and a tour of the Dimension Water Treatment Plant Pipeline Rehabilitation project site.

Director Horst reported on his attendance at the Dimension Water Treatment Plant Pipeline Rehabilitation project tour.

### **REPORT FROM THE GENERAL MANAGER**

Mr. Paludi reported on the following matters:

- Phase 1A of the Dimension Water Treatment Plant Pipeline Rehabilitation has been completed and Phase 1B is scheduled to begin the following week.
- The Filter 4 Seismic Retrofit project is complete, and the final inspection was taking place that day.
- A Special Board Meeting is scheduled for October 21 to discuss potential disposition of the District's Porter Property with the conservation group Wildlands.
- A Special Board Meeting is scheduled for October 29 to discuss the current rate structure with the District's rate consultant.

**TRABUCO CANYON WATER DISTRICT  
FINANCE AUDIT COMMITTEE MEETING RECAP | OCTOBER 9, 2025**

**ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP**

---

Mr. Paludi presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda.

**RECOMMENDATION:** The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

**ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE**

---

Mr. Paludi presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review.

**RECOMMENDATION:** Recommend the Board of Directors ratify the Directors' fees and expenses for September 2025 and tentative future meetings/attendance (Action Calendar).

**ITEM 3: MID-YEAR OPERATING AND CAPITAL BUDGET PLANNING UPDATE**

---

Mr. Paludi presented this matter for Committee consideration. Mr. Berg delivered a Fiscal Year 2026 Mid-Year Budget and Financial Plan update to the Committee. Mr. Berg discussed mid-year budget key objectives, strategic considerations, and a budget timeline.

Discussion occurred regarding the importance of maintaining visibility of the original budget when implementing mid-year budget adjustments. Mr. Paludi noted that staff will present an example the next month to illustrate how the comparison may be presented.

**RECOMMENDATION:** None – Informational item only.

**ITEM 4: FINANCIAL REPORT**

---

Mr. Berg and Ms. Warner presented the preliminary unaudited financials for August 2025.

**FINANCIAL ANALYSIS SUMMARY**

Discussion occurred concerning the top 10 vendor payments related to costs of emergency water deliveries from Irvine Ranch Water District, City of Rancho Santa Margarita annual overlay project, and the District's legal services.

**CASH & INVESTMENTS REPORT (UNAUDITED)**

Discussion occurred concerning the difference between Capital Loans versus Capital Program, as well as the Operating Reserve fund balance. Mr. Berg reported that staff is working with Fieldman, Rolapp & Associates to review the District's debt structure.

**DISTRICT SUMMARY BUDGET v. ACTUAL**

Discussion occurred concerning Net Revenue/Expenses year to date.

**CIP BUDGET v. ACTUAL**

Discussion occurred regarding ways to improve visibility of budget targets for multi-year projects.

**RECOMMENDATION:** Recommend the Board of Directors receive and file this information (Action Calendar).

**TRABUCO CANYON WATER DISTRICT  
FINANCE AUDIT COMMITTEE MEETING RECAP | OCTOBER 9, 2025**

**ITEM 5: OTHER MATTERS**

---

Mr. Perea provided information on the H2O for HOA's event taking place October 23<sup>rd</sup>. Mr. Perea noted that Director Safranski would be sitting on a panel related to fire hardening.

Discussion occurred concerning the District's messaging regarding the topic of consolidation.

**RECOMMENDATION:** None – Informational item only.

**ADJOURNMENT**

Director Horst adjourned the October 9, 2025 Finance/Audit Committee Meeting at 9:24 a.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING | NOVEMBER 13, 2025**

**FINANCIAL MATTERS**

**ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE**

---

***Directors' Fees and Expenses***

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in a Director capacity. Per Ordinance No. 91-15 (adopted July 17, 1991), Directors per diem amount is limited to \$125 per meeting for a maximum of ten days per calendar month. The attached spreadsheet provides a recap of the meetings, seminars, and conferences attended by Directors along with expenses recorded to date.

***Future Meetings***

Future meetings have been identified for reference purposes, and the designated directors are anticipated to attend. In the event an unanticipated meeting occurs that requires attendance by a director, the meeting attendance will be subsequently presented to the Board of Directors for ratification.

**FUNDING SOURCE:**

General Fund

**FISCAL IMPACT (PROJECT BUDGET)**

FY 2025-26 Budgeted Board Expenses: \$45,100

**RECOMMENDED ACTION:**

*Recommend that the Board ratify the Directors' fees and expenses for October 2025 and tentative future meetings/attendance. (Action Calendar)*

**EXHIBIT(S):**

1. Directors' Fees and Expenses Report for October 2025
2. Directors' Tentative Future Meetings/Attendance – Calendar Year 2025.

**CONTACTS (staff responsible): PALUDI/PEREA**

**TRABUCO CANYON WATER DISTRICT  
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | OCTOBER 2025**

<b>MEETING DESCRIPTION</b>	<b>ACOSTA</b>	<b>ANDERSON</b>	<b>HORST</b>	<b>MANDICH</b>	<b>SAFRANSKI</b>
<b>DISTRICT MEETINGS</b>					
Engineering/Operational Committee Meeting	10/01/25	10/01/25			
Executive Committee Meeting	10/13/25			10/13/25	
Finance/Audit Committee Meeting			10/09/25		10/09/25
Individual Meeting with General Manager	10/13/25	10/15/25	10/14/25	10/13/25	10/13/25
Labor Negotiations Ad Hoc Committee Meeting	10/06/25			10/06/25	
Public Outreach Ad Hoc Committee Meeting	10/16/25		10/16/25		
Regular Board Meeting	10/15/25	10/15/25	10/15/25	10/15/25	10/15/25
Special Board Meeting No. 1 - Public Employee Appointment - General Manager (GM)	10/15/25	10/15/25	10/15/25	10/15/25	10/15/25
Special Board Meeting No. 2 - Porter Property Disposition; GM	10/21/25	10/21/25	10/21/25	10/21/25	10/21/25
Special Board Meeting No. 3 - Porter Property Disposition; Rates Methodology Presentation; GM	10/29/25	10/29/25	10/29/25	10/29/25	10/29/25
Special Board Meeting No. 4 - Public Employee Appointment - GM	10/30/25	10/30/25	10/30/25	10/30/25	10/30/25
<b>REPRESENTATIVE MEETINGS</b>					
Community Associations of Rancho (CAR) Meeting					10/07/25
City of Rancho Santa Margarita - City Council Meeting					10/08/25
H2O for HOA's Event					10/23/25
Independent Special Districts of Orange County (ISDOC) Monthly Meeting					
MWDOC Administration/Finance Committee Meeting			10/08/25		
MWDOC Board Meeting			10/15/25		
Orange County Local Agency Formation Commission (OC LAFCO)		10/08/25			
Water Advisory Commission of Orange County (WACO)		10/03/25			
<b>NUMBER OF MEETINGS ATTENDED</b>	<b>8</b>	<b>7</b>	<b>8</b>	<b>6</b>	<b>9</b>
<b>PER DIEMS (\$125 per each meeting*)</b>	<b>\$1,000.00</b>	<b>\$875.00</b>	<b>\$1,000.00</b>	<b>\$750.00</b>	<b>\$1,125.00</b>
<b>DIRECT REIMBURSABLE EXPENSES</b>					
<b>DIRECT REIMBURSABLE EXPENSES TOTALS</b>					
<b>INDIRECT REIMBURSABLE EXPENSES</b>					
<b>INDIRECT REIMBURSABLE EXPENSES TOTALS</b>					
<b>TOTAL (PER DIEMS + DIRECT REIMBURSABLE EXPENSES)</b>	<b>\$1,000.00</b>	<b>\$875.00</b>	<b>\$1,000.00</b>	<b>\$750.00</b>	<b>\$1,125.00</b>
<i>* Maximum per diem per day is one; maximum per month is 10</i>					

**DIRECTOR SIGNATURE**

**TRABUCO CANYON WATER DISTRICT | 2025 PUBLIC MEETING AND CONFERENCE CALENDAR**

		2025											
LINE ITEM	MEETING DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>DISTRICT PUBLIC MEETINGS</b>													
1	Executive Committee Meeting	01/06/25	02/03/25	03/03/25	04/07/25	05/05/25	06/02/25	07/07/25	08/04/25	09/01/25	10/06/25	11/03/25	12/01/25
2	Engineering/Operational Committee Meeting	01/08/25	02/05/25	03/05/25	04/02/25	05/07/25	06/04/25	07/02/25	08/06/25	09/03/25	10/01/25	11/05/25	12/03/25
3	Finance/Audit Committee Meeting	01/09/25	02/13/25	03/13/25	04/10/25	05/08/25	06/12/25	07/10/25	08/14/25	09/11/25	10/09/25	11/13/25	12/11/25
4	Regular Board Meeting	01/16/25	02/20/25	03/19/25	04/16/25	05/21/25	06/18/25	07/16/25	08/20/25	09/17/25	10/15/25	11/19/25	12/17/25
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
<b>PUBLIC MEETINGS</b>													
6	City of RSM City Council Meeting - Meeting No. 1	01/08/25	02/12/25	03/12/25	04/09/25	05/14/25	06/11/25	07/09/25	08/13/25	09/10/25	10/08/25	11/12/25	12/10/25
7	City of RSM City Council Meeting - Meeting No. 2	01/22/25	02/26/25	03/26/25	04/23/25	05/28/25	06/25/25	07/23/25	08/27/25	09/24/25	10/22/25	11/26/25	12/24/25
8	City of RSM Planning Commission Meeting	01/01/25	02/05/25	03/05/25	04/02/25	05/07/25	06/04/25	07/02/25	08/06/25	09/03/25	10/01/25	11/05/25	12/03/25
9	Independent Special Districts of Orange County Meeting - Executive	01/07/25	02/04/25	03/04/25	04/01/25	05/06/25	06/03/25	07/01/25	08/05/25	09/02/25	10/07/25	11/04/25	12/09/25
10	Independent Special Districts of Orange County Meeting - Quarterly	01/30/25	-	-	04/24/25	-	-	07/31/25	-	-	10/30/25	-	-
11	Orange County Local Agency Formation Commission (OC LAFCO)	01/08/25	02/12/25	03/12/25	04/09/25	05/14/25	06/11/25	07/09/25	08/13/25	09/10/25	10/08/25	11/12/25	12/10/25
12	Municipal Water District of Orange County (MWDOC) Board Meeting	01/15/25	02/19/25	03/19/25	04/16/25	05/21/25	06/18/25	07/16/25	08/20/25	09/17/25	10/15/25	11/19/25	12/17/25
13	Santiago Aqueduct Commission Meeting	-	-	03/20/25	-	-	06/19/25	-	-	09/18/25	-	-	12/18/25
14	Quarterly South Orange County Integrated Regional Watershed Management Executive Committee												
15	Monthly South Orange County Integrated Regional Watershed Management Executive Committee												
16	South Orange County Water Agencies Group Meeting*	01/27/25	-	03/24/25	-	05/26/25	-	07/28/25	-	09/22/25	-	11/24/25	-
17	Water Advisory Committee of Orange County	01/03/25	02/07/25	03/07/25	04/04/25	05/02/25	06/06/25	07/11/25	08/01/25	09/05/25	10/03/25	11/07/25	12/05/25
<b>CONFERENCES</b>													
18	ACWA Spring Conference - Monterey, CA					05/13-05/15							
19	ACWA Fall Conference - San Diego, CA												12/02-12/04
20	CSDA Annual Conference -Monterey, CA								08/25-08/28				
21	CSDA GM Leadership Summit - Lake Tahoe, CA						06/29-07/01						
22	CSDA SDLA Conference - La Quinta, CA				04/21-04/24								
23	Colorado River Water User's Association (CRWUA) Annual Conference – Las Vegas, NV												12/16-12/18
24	Urban Water Institute (UWI) Annual Conference - San Diego, CA								08/20-08/22				
25	Urban Water Institute (UWI) Spring Conference - Palm Springs, CA		02/26-02/28										

**LEGEND**  
 District Observed Holiday - Reschedule Meeting  
 \*4th Tuesday of the Odd Numbered Month

**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING | NOVEMBER 13, 2025**

**FINANCIAL MATTERS**

**ITEM 3: MID-YEAR OPERATING AND CAPITAL BUDGET PLANNING UPDATE**

---

Trabuco Canyon Water District's (TCWD or District) fiscal or budget year runs July 1 to June 30. When the Fiscal Year 2026 Operating and Capital Budget was adopted in June of this year, the District Treasurer committed to preparing a mid-year budget update in the December timeframe. A mid-year review of the budget is an opportunity to understand how the District's finances are performing against the assumptions and forecasting in the budget, particularly considering the need for a planned debt issuance to continue funding the Capital Improvement Program. Staff will discuss the timing and planning of the mid-year update.

More information will be presented at the time of the meeting.

**FUNDING SOURCE:**

Not applicable.

**FISCAL IMPACT:**

None at this time.

**RECOMMENDED ACTION:**

*Receive information from staff at the time of the meeting and take action(s) as deemed as appropriate.*

**EXHIBITS:**

None

**CONTACTS (staff responsible): BERG/WARNER**

**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING | NOVEMBER 13, 2025**

**FINANCIAL MATTERS**

**ITEM 4: DISCUSSION CONCERNING RATE PASS THROUGH ADJUSTMENTS EFFECTIVE JANUARY 1, 2026**

Trabuco Canyon Water District (TCWD or District) is a special district that provides drinking water services to customers in its service area. The District normally receives its source of supply from wholesale agency Metropolitan Water District of Southern California (MET) through the Municipal Water District of Orange County (MWDOC). The associated source of supply costs is a critical component of the District’s financial plan that builds its rates and charges. MET rates are adjusted on a calendar year basis and MWDOC rates are adopted every April.

As part of the District’s five-year rates and charges adopted in 2023, the Board of Directors approved a pass-through provision which allows the pass-through of wholesale water rate increases that are beyond the annual adjustments that are assumed in the rate study. Any pass-through costs are incorporated into the rate schedule. Since the adoption of the rates in 2023, the District has implemented two pass-through adjustments due to rising costs from MET & MWDOC, and staff proposes the implementation of a pass-through beginning January 1, 2026.

Due to certain circumstances related to MET & MWDOC charges and source of supply costs, the proposed pass-through adjustments have changed from what was previously considered. The rates and charges effective January 1, 2026 with the respective cumulative pass-through charges are indicated below:

<b>Fixed Charges (Including Portola)</b>			
<b>Noticed Fixed Charges</b>			1/1/2026
Potable Custome	FY 2026	CY 2026	FY 2026
Meter Size	1/1/2026	Pass-Through	Jan - June
5/8"	\$65.24	\$2.49	<b>\$67.73</b>
3/4"	\$65.24	\$2.49	<b>\$67.73</b>
1"	\$132.19	\$6.23	<b>\$138.42</b>
1 1/2"	\$243.79	\$12.45	<b>\$256.24</b>
2"	\$377.71	\$19.92	<b>\$397.63</b>
3"	\$801.79	\$43.58	<b>\$845.37</b>
4"	\$1,426.77	\$78.44	<b>\$1,505.21</b>
6"	\$2,922.22	\$161.85	<b>\$3,084.07</b>

<b>Variable Rates</b>			
<b>Noticed Variable Rates (\$/HCF)</b>			
Customer Class	FY 2026	CY 2026	FY 2026
	1/1/2026	Pass-Through	Jan - June
<b>Single-Family</b>			
Tier 1	\$6.14	\$0.41	<b>\$6.55</b>
Tier 2	\$7.14	\$0.41	<b>\$7.55</b>
Tier 3	\$7.86	\$0.41	<b>\$8.27</b>
<b>Multi-Family</b>			
Tier 1	\$6.45	\$0.41	<b>\$6.86</b>
Tier 2	\$7.86	\$0.41	<b>\$8.27</b>
<b>Commercial</b>	\$6.60	\$0.41	<b>\$7.01</b>
<b>Irrigation</b>	\$6.60	\$0.41	<b>\$7.01</b>
<b>Agricultural</b>	\$6.60	\$0.41	<b>\$7.01</b>
<b>Portola Hills</b>	\$7.32	\$1.48	<b>\$8.80</b>

**Notice Requirements**

In accordance with Proposition 218, District customers will receive at least 30 days’ notice prior to the implementation of the pass-through adjustments on January 1, 2026.

More information may be presented at the time of the meeting.

**FUNDING SOURCE:**

General Fund

**FISCAL IMPACT:**

Notice Printing Costs – approximately \$3,500

**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING | NOVEMBER 13, 2025**

**RECOMMENDED ACTION:**

*Receive presentation from staff at the time of the meeting and take action(s) as deemed as appropriate.*

**EXHIBITS:**

None

**CONTACTS (staff responsible): PALUDI/BERG/WARNER**

**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING | NOVEMBER 13, 2025**

**FINANCIAL MATTERS**

**ITEM 5: CAPITAL FUNDING REIMBURSEMENT RESOLUTION**

---

Trabuco Canyon Water District (TCWD or District) is implementing a long-term Capital Improvement Program (CIP) to ensure continued safe and reliable water, sewer, and recycled water services to its customers. An essential element of the financing plan for the CIP is to strategically borrow funds, in addition to the use of reserves and revenue from rates and charges. Given the District's current level of reserves and planned capital projects over the next several years, the District's Treasurer has identified the need to borrow additional funds in the near future. The exact timing of a new loan will be dependent upon ongoing construction timelines and the rate of drawdown of existing loan proceeds.

In preparation for additional borrowing, staff recommends the adoption of a reimbursement resolution. A reimbursement resolution allows the District to reimburse itself for certain project costs expended prior to the incurrence of a tax-exempt borrowing, from the proceeds of the borrowing. The draft reimbursement resolution is included as Exhibit 1.

Adopting a reimbursement resolution does not commit the District to incur additional debt; it is a tool that adds flexibility to financial planning so that if unrestricted reserves (which are currently below target levels) are needed to cover capital costs prior to issuing debt, those reserve funds can be restored at the time of the transaction.

**FUNDING SOURCE:**

Not applicable.

**FISCAL IMPACT:**

There is no fiscal impact associated with adoption of the reimbursement resolution.

**RECOMMENDED ACTION:**

*Recommend the Board of Directors adopt Resolution 2025-1359: A Resolution of the Board of Directors of the Trabuco Canyon Water District Regarding Its Intention to Reimburse Certain Costs from Proceeds of Tax-Exempt Obligations.*

**EXHIBITS:**

1. Draft Reimbursement Resolution

**CONTACTS (staff responsible): PALUDI/BERG**

## RESOLUTION NO. 2025-1359

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRABUCO CANYON WATER DISTRICT REGARDING ITS INTENTION TO REIMBURSE CERTAIN COSTS FROM PROCEEDS OF TAX-EXEMPT OBLIGATIONS

The Board of Directors of the Trabuco Canyon Water District (the "District") desires to finance the costs of certain public facilities and improvements, all as more fully described in Exhibit A attached hereto and incorporated herein (the "Project").

The District expects to utilize funding sources to pay for eligible costs of the Project, including proceeds of bonds and other securities (the "Obligations") to be issued by the Trabuco Canyon Public Financing Authority, the interest upon which is excluded from gross income for federal income tax purposes.

Prior to the execution and delivery of the Obligations, the District desires to incur certain expenditures with respect to the Project from available monies of the District, which expenditures are desired to be reimbursed by the District from a portion of the proceeds of the sale of the Obligations.

**THEREFORE, THE BOARD OF DIRECTORS OF THE TRABUCO CANYON WATER DISTRICT HEREBY RESOLVES, DETERMINES AND ORDERS AS FOLLOWS:**

**Section 1:** The District hereby states its intention and reasonably expects to reimburse Project costs incurred prior to the execution and delivery of the Obligations with proceeds of the Obligations. Exhibit A describes either the general character, type, purpose, and function of the Project, or the fund or account from which Project costs are to be paid and the general functional purpose of the fund or account.

**Section 2:** The reasonably expected maximum principal amount of the Obligations is \$25 million.

**Section 3:** This resolution is being adopted not later than 60 days after the date ("Expenditure Date or Dates") that the District will expend monies for the portion of the Project costs to be reimbursed from proceeds of the Obligations.

**Section 4:** Except as described below, the expected date of execution and delivery of the Obligations will be within eighteen months of the later of the Expenditure Date or Dates and the date the Project is placed in service; provided, however, that the reimbursement may not be made more than three years after the original expenditure is paid. For Obligations subject to the small issuer exception of Section 148(f)(4)(D) of the Internal Revenue Code, the "eighteen month limit" of the previous sentence is changed to "three years" and the limitation of the previous sentence beginning with "; provided, . . ." is not applicable.

**Section 5:** Proceeds of the Obligations to be used to reimburse Project costs are not expected to be used, within one year of reimbursement, directly or indirectly to pay debt service with respect to any obligation (other than to pay current debt service coming due within the next succeeding one-year period on any tax-exempt obligation of the District) or to be held as a reasonably required reserve or replacement fund with respect to an obligation of the District or any entity related in any manner to the District, or to reimburse any expenditure that was originally paid with the proceeds of any obligation, or to replace funds that are or will be used in such manner.

**Section 6:** This resolution is consistent with the budgetary and financial circumstances of the District as of the date hereof. No monies from sources other than the Obligation issue are, or are reasonably expected to be reserved, allocated on a long-term basis, or otherwise set aside by the District (or any related party) pursuant to their budget or financial policies with respect to the Project costs. To the best of our knowledge, this Board of Directors is not aware of the previous adoption of official intents by the District that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

**Section 7:** The limitations described in Section 3 and Section 4 of this resolution do not apply to: (a) costs of issuance with respect to the Obligations; (b) an amount not in excess of the lesser of \$100,000 or five percent (5%) of the proceeds of the Obligations; or (c) any preliminary expenditures, such as architectural, engineering, surveying, soil testing, and similar costs other than land acquisition, site preparation, and similar costs incident to commencement of construction, not in excess of twenty percent (20%) of the aggregate issue price of the Obligations that finances the Project for which the preliminary expenditures were incurred.

**Section 8:** This resolution is adopted as official action of the District in order to comply with Treasury Regulation § 1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of District expenditures incurred prior to the date of execution and delivery of the Obligations, is part of the District's official proceedings, and will be available for inspection by the general public at the main administrative office of the District.

**Section 9:** This resolution shall take effect immediately.

**ADOPTED, SIGNED AND APPROVED** November 19, 2025:

\_\_\_\_\_  
President

\_\_\_\_\_  
District Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Claire Collins, General Counsel

DRAFT

## **EXHIBIT A**

### **DESCRIPTION OF PROJECT**

Capital Improvement Program projects identified in the 10-year plan as adopted in the Trabuco Canyon Water District Fiscal Year 2026 budget document.

DRAFT

**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING | NOVEMBER 13, 2025**

**FINANCIAL MATTERS  
ITEM 6: FINANCIAL REPORT**

---

**A) PRESENTATION OF PRELIMINARY UNAUDITED FINANCIAL STATEMENTS**

**RECOMMENDED ACTION:**

*Recommend that the Board receive and file the preliminary unaudited financial statements for September 2025 (Consent Calendar).*

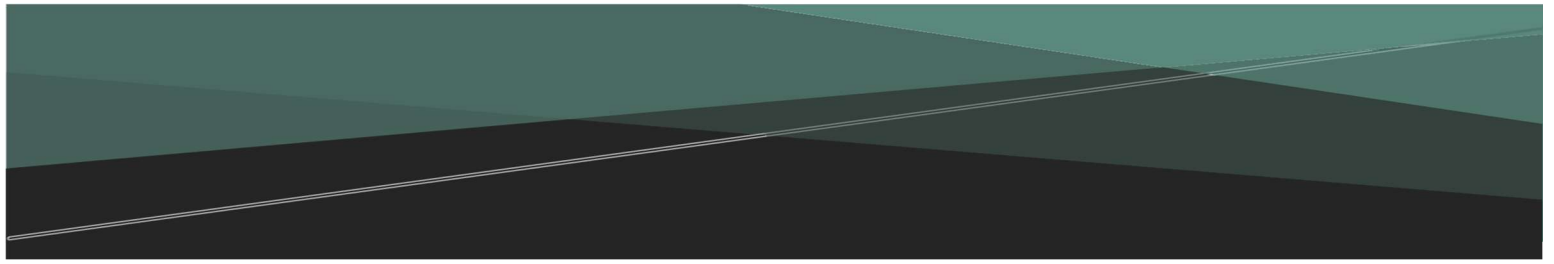
**B) BILLS FOR CONSIDERATION**

The total of the bills for consideration will be presented at the time of the November 13, 2025 Finance/Audit Committee Meeting.

**RECOMMENDED ACTION:**

*Approve and ratify the bills for consideration and warrant register and recommend that the Board ratify payment of the Bills for Consideration for November 13, 2025 as presented (Consent Calendar).*

**CONTACTS (staff responsible): PALUDI/PEREA/WARNER**



# Financial Reporting

## September 2025

No assurance is provided on these financial statements. These statements do not include a statement of cash flows. All disclosures required by Generally Accepted Accounting Principles (GAAP) are not included.





Trabuco Canyon Water District  
Financial Analysis  
September 2025

**CASH & INVESTMENTS**

As of the reporting date, District cash and investments total \$12,612,740 and increased \$46,843 from the prior reporting month. The portfolio is primarily invested in the California Cooperative Liquid Assets Securities System (CLASS) due to the safe investment structure and quick liquidity offered by the investment pool. The estimated average return throughout the reporting month outperformed the Local Agency Investment Fund (LAIF) by approximately 0.061%. Looking forward, the District is preparing to experience higher than normal outflows of cash for construction on project PW-03 (the Dimension Transmission Main) and is anticipating the receipt of \$250K in grant funding to offset the costs incurred for the new server in the prior fiscal year. The cash flow highlights and top ten vendor payments for the reporting month are displayed below:

**CASH FLOW HIGHLIGHTS**

<b>Cash Inflows</b>	Utility Billing Payments	\$1,576,484.04
	Property Tax Receipts	\$39,961.33
	Investments	\$34,269.51
	Other	\$225,284.49
	<b>Total Inflows</b>	<b>\$1,875,999.37</b>
<b>Cash Outflows</b>	Accounts Payable	\$1,358,566.69
	ADP Payroll / Fees & CalPERS Benefits	\$470,589.85
	Debt Service Payments	\$-
	Other	\$-
	<b>Total Outflows</b>	<b>\$1,829,156.54</b>
	<b>Net Cash Inflow / (Outflow)</b>	<b>\$46,842.83</b>



**Trabuco Canyon Water District  
Financial Analysis  
September 2025**

**TOP 10 VENDOR PAYMENTS**

Top 10 Payments	Vendor	Ops / CIP	Description
\$679,047.23	IRVINE RANCH WATER DISTRICT	Ops	July and August 2025 emergency water supply purchases. July 2025 water deliveries to Portola Hills.
\$291,874.42	ADP	Ops	Staffing compensation.
\$178,715.43	CALPERS	Ops	Staffing health insurance and retirement contributions.
\$157,179.27	MWDOC	Ops	July and August 2025 fixed water charges, Baker Treatment Plant purchases and surcharges. FY 2025-26 MWDOC choice programs billing.
\$66,526.21	HANSON BRIDGETT LLP	Ops	July and August 2025 legal services.
\$49,029.50	SS MECHANICAL CONSTRUCTION CORP.	CIP	WW-40 Blower Building Rehab capital project.
\$39,483.69	SOUTHERN CALIFORNIA EDISON	Ops	Energy at various locations.
\$39,442.92	QUINCY COMPRESSOR	CIP	New Air compressor for WWTP Blower Room.
\$32,568.31	CS-AMSCO	CIP	Filter job at WWTP.
\$22,964.69	SANTA FE SPRINGS WATER SYSTEMS CO	Ops	Repairs and maintenance for NEQ Pump and Headworks, Valves and Piping job.

**BUDGET V. ACTUAL SUMMARY**

The District Financial Summary presents financial performance in comparison to the adopted budget for each major category. The current reporting period represents 25% of the fiscal year.

- **Line 1 Fixed Service Charges** includes fixed charges to customers for Potable and Recycled Water service. The District implemented Recycled Water rates at 100% of the 2023 Cost-of-Service (COS) study rate plan for FY 2026 and Potable Water rates at 94.0% on July 1, 2025. The budget plans to adjust Potable Water rates to 100% of the allowable rate on January 1, 2026. Due to the semiannual rate adjustment schedule for Potable Water, this line will trend behind the expected target budget throughout the fiscal year.
- **Line 2 Variable Service Charges** includes volumetric charges for Potable and Recycled Water services. The District implemented Recycled Water rates at 100% of the 2023 Cost-of-Service (COS) study rate plan for FY 2026 and Potable Water rates at 94.0% on July 1, 2025. The budget plans to adjust Potable Water rates to 100% of the allowable rate on January 1, 2026. Due to the semiannual rate adjustment schedule for Potable Water, this line will trend behind the expected target budget throughout the fiscal year. As of the reporting period, increased volumetric water purchases during the summer months are offsetting the delayed timing of the Potable Water rate adjustments.



**Trabuco Canyon Water District  
Financial Analysis  
September 2025**

- **Line 3 Pass-Through Charges** includes Potable Water fixed and variable charges passed through to customers to recover wholesale water cost escalations beyond the assumptions included in the 2023 COS study. The Board adopted this pass-through rate provision during the Proposition 218 process. The budget plans to implement updated pass-through rates on January 1, 2026, based on updated wholesale water supply costs.
- **Line 4 BTP Wholesale Charges** includes one-to-one reimbursement from the City of San Clemente for Baker Water Treatment Plant (BTP) water purchased from the District at Metropolitan Water District of Southern California (MET) untreated water rates, as well as a pro-rated share of maintenance cost reimbursements. The District budget FY 2026 at 1,113 AF of wholesale water sold and 87 AF of BTP water used by the District. As of the reporting period, the District has sold 181.5 AF to the City of San Clemente and used 143.8 AF to supply District customers.
- **Line 5 Wastewater Charges** include fixed and variable charges billed to customers for wastewater service. The District implemented Wastewater rates at 100.0% of the 2023 COS study rate plan on July 1, 2025.
- **Line 6 Other Revenue** includes property tax receipts, customer fees, investment earnings and other miscellaneous revenue. The District receives most of the property tax revenue in semiannual installments during the fiscal year. YTD is trending behind the expected target budget due to the timing of these receipts.
- **Line 8 Source of Supply** includes the cost of Potable and Recycled water supplies to meet customer demand. This includes the purchase of untreated water at the Dimension Water Treatment Plant, fully treated water purchases via neighboring agency connections, MET/MWDOC surcharges on volumetric water, and MET/MWDOC fixed water costs. Currently, the DWTP conveyance pipeline is non-operational, and the budget includes 6-months of more expensive emergency Potable Water purchases during FY 2026. YTD is trending ahead of the expected budget due to increased Summer demand, and the expensive source of emergency water purchases planned for the first half of the fiscal year.
- **Line 9 Cost of BTP Wholesale** includes the cost of Baker Water Treatment Plant water sold to the City of San Clemente. This line item accounts for the per acre-foot charge of water paid to MWDOC at MET untreated water rates, excluding the SAC Operational Surcharge, and the quarterly maintenance charges. This line will often trend behind the expected budget target due to the timing of quarterly maintenance costs from IRWD.
- **Line 10 Staffing Resources** includes employee compensation, health benefits, retirement contributions, retiree health insurance, and OPEB trust reimbursements (reimbursements from the District's Section 115 OPEB trust).
- **Line 11 Operations & Maintenance** includes system repairs and maintenance, distribution electricity, vehicles and equipment, lab testing and operating supplies.
- **Line 12 General & Administrative** includes professional services, office maintenance and supplies, Board of Directors, liability insurance, dues and memberships, public outreach and rebate programs, customer service and billing, conference, training, travel and miscellaneous expenses. YTD is trending ahead of the expected target budget due to annual payments for insurance premiums, LAFCO fees, ACWA dues, and MWDOC programs participation.
- **Line 15 Capital Loans Reserve** includes restricted capital loan funding purposed for use on the District Capital Improvement Program.
- **Line 16 Grant Proceeds for CIP** includes anticipated grant funds received for capital projects. The FY 2026 budget includes \$220.7K for project RW-23 (Tick & Dove Creek Pump Station Improvements) and \$250K for project DW-03 (Admin Building Server Replacement – *prior fiscal year*).



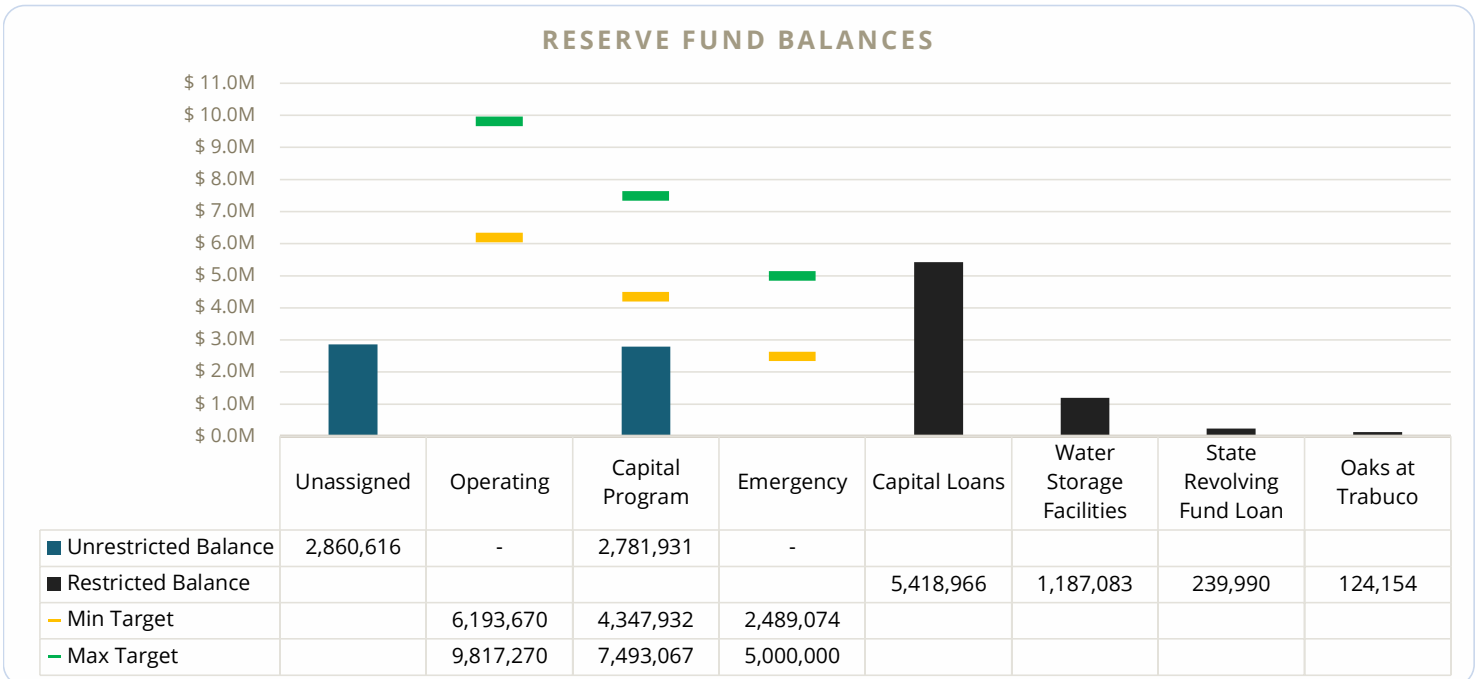
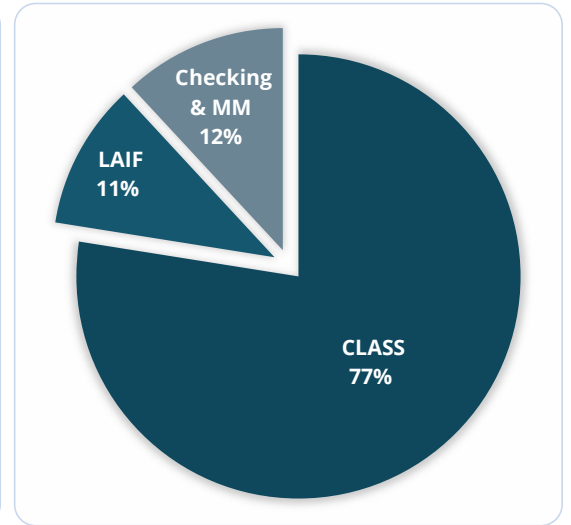
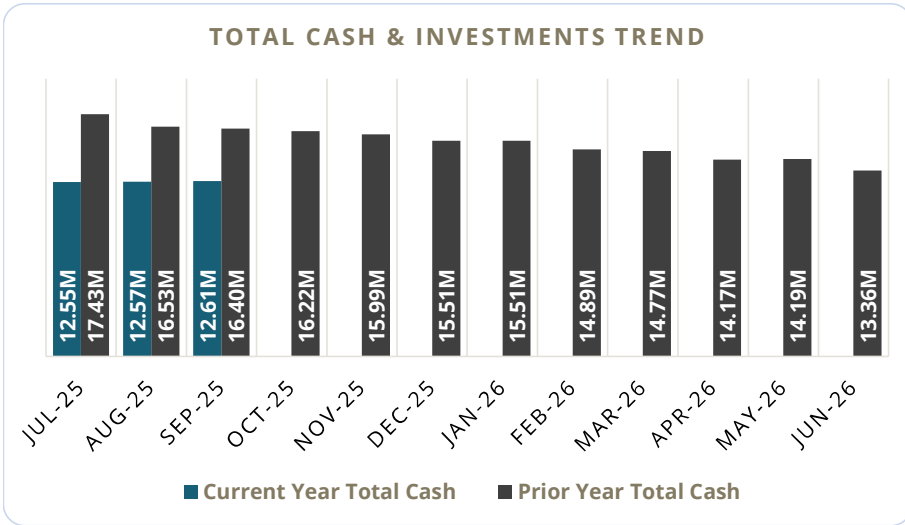
**Trabuco Canyon Water District  
Financial Analysis  
September 2025**

- **Line 17 Capital Improvement Program** includes planned CIP during FY 2026. The CIP Budget v. Actual Report outlines the financial progress of individual projects as of the reporting date.
- **Line 18 CIP Contingency** includes a 10% contingency amount for unplanned capital project needs. This funding was planned in the budget process to allocate resources towards critical projects and emergencies unknown at the time of budget adoption.
- **Line 19 Debt Service** includes debt service payments for the 2011 SRF loan, 2024 capital project loan, and budgeted 2026 capital project loan that was estimated at the time of budget adoption). The 2011 and 2024 loans are paid twice per year in December (due January 1<sup>st</sup>) and in June (due July 1<sup>st</sup>).

**District**

**Cash & Investments as of September 30, 2025**

	Type	Rate	Par / Book Value	Market Value	% Portfolio
Local Agency Investment Fund	LAIF	4.212%	\$ 1,337,026	\$ 1,339,606	10.6%
California Cooperative Liquid Assets Securities System	CLASS	4.273%	\$ 9,775,643	\$ 9,777,562	77.5%
BMO Checking	Checking	0.000%	\$ 1,260,081	\$ 1,260,081	10.0%
CB&T Money Market (SRF Loan Reserve)	Money Market	0.300%	\$ 239,990	\$ 239,990	1.9%
<b>Total Cash &amp; Investments</b>			<b>\$ 12,612,740</b>	<b>\$ 12,617,239</b>	<b>100.0%</b>



**Treasurer Certification**

I certify that all investment actions executed since the last reporting period have been made in full compliance with the District's Investment Policy and the District is able to meet its expenditure obligations for the next six months.

**Ian Berg, CPA**  
District Treasurer

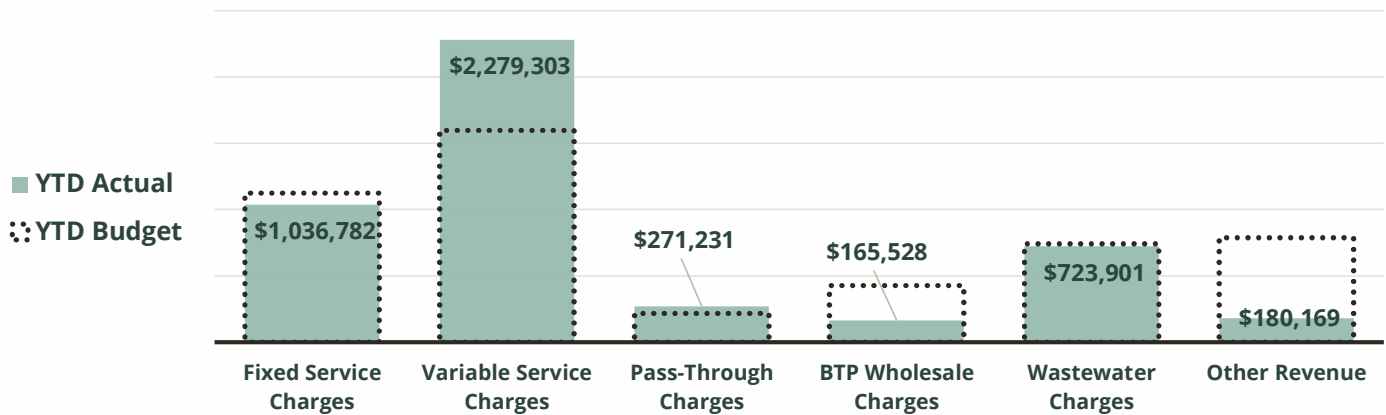


District

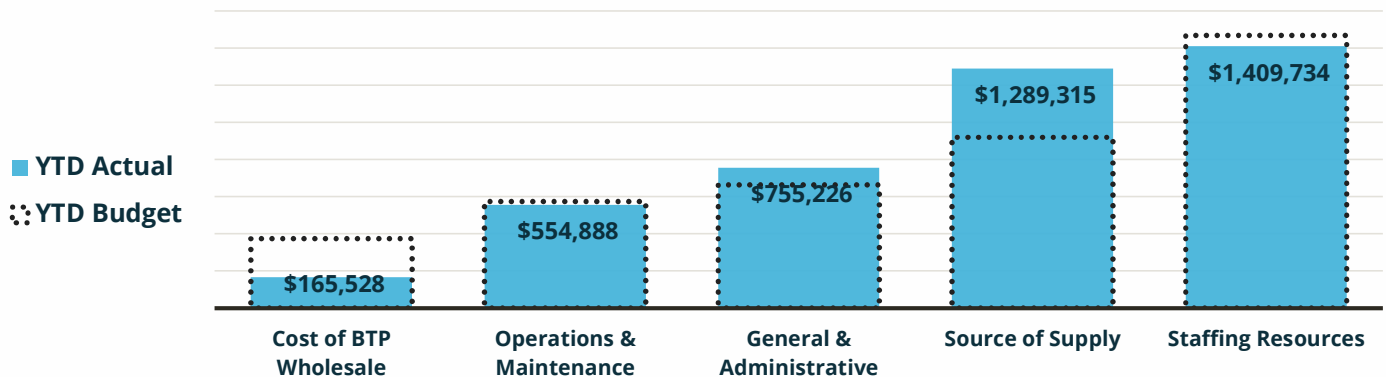
Budget v. Actual Summary September 2025

	A	B	C	D = C - B	E = B / C	
	Sep 2025	Sep 2025	FY 2026	FY 2026	YTD % of	
	Period	YTD	Adopted	Remaining	Budget	
	Actuals	Actuals	Budget	Budget	25.0%	
1	Fixed Service Charges	\$ 362,703	\$ 1,036,782	\$ 4,499,900	\$ 3,463,118	23.0%
2	Variable Service Charges	888,340	2,279,303	6,386,300	4,106,997	35.7%
3	Pass-Through Charges	83,708	271,231	870,800	599,569	31.1%
4	BTP Wholesale Charges	48,792	165,528	1,708,700	1,543,172 ▲	9.7%
5	Wastewater Charges	256,879	723,901	2,973,200	2,249,299	24.3%
6	Other Revenue	93,087	180,169	3,155,600	2,975,431 ▲	5.7%
7	<b>Total Revenue</b>	<b>1,733,508</b>	<b>4,656,913</b>	<b>19,594,500</b>	<b>14,937,587</b>	<b>23.8%</b>
8	Source of Supply	385,108	1,289,315	3,674,900	2,385,585 ▲	35.1%
9	Cost of BTP Wholesale	48,792	165,528	1,493,900	1,328,372	11.1%
10	Staffing Resources	487,049	1,409,734	5,870,500	4,460,766	24.0%
11	Operations & Maintenance	227,130	554,888	2,296,100	1,741,212	24.2%
12	General & Administrative	241,016	755,226	2,652,900	1,897,674 ▲	28.5%
13	<b>Total Expense</b>	<b>1,389,095</b>	<b>4,174,690</b>	<b>15,988,300</b>	<b>11,813,610</b>	<b>26.1%</b>
14	<b>Net Income / (Loss) from Operations</b>	<b>344,413</b>	<b>482,223</b>	<b>3,606,200</b>	<b>3,123,977 ▲</b>	<b>13.4%</b>
15	Capital Loans Reserve	1,945,939	2,081,271	10,570,177	8,488,907	19.7%
16	Grant Proceeds for CIP	-	-	470,700	470,700	0.0%
17	Capital Improvement Program	(1,945,939)	(2,081,271)	(10,969,877)	(8,888,607)	19.0%
18	CIP Contingency	-	-	(1,097,000)	(1,097,000)	0.0%
19	Debt Service	-	-	(2,570,070)	(2,570,070)	0.0%
20	<b>Net Change in Unrestricted Cash</b>	<b>\$ 344,413</b>	<b>\$ 482,223</b>	<b>\$ 10,130</b>	<b>\$ (472,093)</b>	<b>4760.3%</b>

YTD Revenue v. YTD Target Budget



YTD Expense v. YTD Target Budget





**District**

**Operating Budget v. Actual September 2025**

	A	B	C	D = C - B	E = B / C	
	Sep 2025	Sep 2025	FY 2026	FY 2026	YTD % of	
	Period	YTD	Adopted	Remaining	Budget	
	Actuals	Actuals	Budget	Budget	25.0%	
1	Fixed Service Charges	\$ 362,703	\$ 1,036,782	\$ 4,499,900	\$ 3,463,118	23.0%
2	Variable Service Charges	888,340	2,279,303	6,386,300	4,106,997	35.7%
3	Fixed Service Charges Pass-Through	18,352	55,062	262,700	207,638	21.0%
4	Variable Service Charges Pass-Through	65,356	216,169	608,100	391,932	35.5%
5	BTP Wholesale Water Sales	48,792	165,528	1,054,800	889,272	15.7%
6	BTP Maintenance Charges	-	-	439,100	439,100	0.0%
7	BTP Capital Recovery	-	-	214,800	214,800	0.0%
8	Wastewater Charges	256,879	723,901	2,973,200	2,249,299	24.3%
9	Property Tax Receipts	40,055	43,563	2,437,300	2,393,737	1.8%
10	Customer Fees	39,176	101,138	520,200	419,062	19.4%
11	Interest Revenue	11,228	29,361	160,000	130,639	18.4%
12	Miscellaneous Revenue	2,629	6,107	38,100	31,993	16.0%
<b>13</b>	<b>Total Revenue</b>	<b>1,733,508</b>	<b>4,656,913</b>	<b>19,594,500</b>	<b>14,937,587</b>	<b>23.8%</b>
<b>14</b>	<b>Source of Supply</b>					
15	Variable Water Purchases	301,834	983,094	2,849,800	1,866,706	34.5%
16	BTP Water Purchases TCWD	51,196	132,700	93,600	(39,100)	141.8%
17	BTP Maintenance Expense TCWD	-	-	46,800	46,800	0.0%
18	Fixed Water Purchases	26,363	156,189	401,700	245,511	38.9%
19	Chemicals & Electricity	5,715	17,332	283,000	265,668	6.1%
<b>20</b>	<b>Total Source of Supply</b>	<b>385,108</b>	<b>1,289,315</b>	<b>3,674,900</b>	<b>2,385,585</b>	<b>35.1%</b>
<b>21</b>	<b>Cost of BTP Wholesale</b>					
22	BTP Water Purchases for Wholesale	48,792	165,528	1,054,800	889,272	15.7%
23	BTP Maintenance Expense Sales	-	-	439,100	439,100	0.0%
<b>24</b>	<b>Total Cost of BTP Wholesale</b>	<b>48,792</b>	<b>165,528</b>	<b>1,493,900</b>	<b>1,328,372</b>	<b>11.1%</b>
<b>25</b>	<b>Staffing Resources</b>					
26	Employee Compensation	336,989	959,946	4,115,500	3,155,554	23.3%
27	Employee Benefits	99,280	297,449	1,360,000	1,062,551	21.9%
28	CalPERS Retirement Unfunded Liability	32,917	98,750	395,000	296,251	25.0%
29	Retiree Health Insurance Payments	17,863	53,590	201,700	148,110	26.6%
30	OPEB Trust Reimbursement	-	-	(201,700)	(201,700)	0.0%
<b>31</b>	<b>Total Staffing Resources</b>	<b>487,049</b>	<b>1,409,734</b>	<b>5,870,500</b>	<b>4,460,766</b>	<b>24.0%</b>
<b>32</b>	<b>Operations &amp; Maintenance</b>					
33	System Repairs and Maintenance	108,633	239,847	1,030,600	790,753	23.3%
34	Distribution Electricity	90,930	227,284	914,700	687,416	24.8%
35	Vehicles and Equipment	10,816	46,052	188,800	142,748	24.4%
36	Lab Testing & Supplies	16,750	41,705	162,000	120,295	25.7%
<b>37</b>	<b>Total Operations &amp; Maintenance</b>	<b>227,130</b>	<b>554,888</b>	<b>2,296,100</b>	<b>1,741,212</b>	<b>24.2%</b>
<b>38</b>	<b>General &amp; Administrative</b>					
39	Professional Services	159,297	233,033	1,033,000	799,967	22.6%
40	Office Maintenance & Supplies	47,318	197,156	616,200	419,044	32.0%
41	Board of Directors	8,787	25,411	111,700	86,289	22.7%
42	District Insurance	-	114,120	237,500	123,380	48.1%
43	Dues and Memberships	16,634	126,041	247,200	121,159	51.0%
44	Public Outreach & Rebate Programs	129	27,786	100,000	72,214	27.8%
45	Customer Service and Billing	8,691	25,544	81,600	56,056	31.3%
46	Conference, Trainings and Travel	1,527	7,494	32,300	24,806	23.2%
47	Miscellaneous Expense	(1,366)	(1,359)	193,400	194,759	-0.7%
<b>48</b>	<b>Total General &amp; Administrative</b>	<b>241,016</b>	<b>755,226</b>	<b>2,652,900</b>	<b>1,897,674</b>	<b>28.5%</b>
<b>49</b>	<b>Total Expense</b>	<b>1,389,095</b>	<b>4,174,690</b>	<b>15,988,300</b>	<b>11,813,610</b>	<b>26.1%</b>
<b>50</b>	<b>Net Income / (Loss) from Operations</b>	<b>\$ 344,413</b>	<b>\$ 482,223</b>	<b>\$ 3,606,200</b>	<b>\$ 3,123,977</b>	<b>13.4%</b>



District

CIP Budget v. Actual September 2025

ID	Project Description	A	B	C	D = C - B	E = B / C
		Sep 2025 Period Actuals	Sep 2025 YTD Actuals	FY 2026 Adopted Budget	FY 2026 Remaining Budget	YTD % of Budget 25.0%
1	<b>Potable Water</b>					
2	<b>PW-02</b> DWTP Electrical Improvements	\$ -	\$ -	\$ 300,000	\$ 300,000	0.0%
3	<b>PW-03</b> Transmission Main Replacement - DWTP to Ridgeline PS	1,432,304	1,432,304	7,000,000	5,567,696	20.5%
4	<b>PW-04</b> DWTP Improvements - Phase 2	-	534	-	-	NA
5	<b>PW-20</b> 10" Pipeline Replacement - Cooks Corner to Harris Grade	-	-	225,000	225,000	0.0%
6	<b>PW-25</b> Fire Flow Availability Improvements	-	-	150,000	150,000	0.0%
7	<b>PW-35</b> Pressure Reducing Vault Improvements - PW	-	2,252	-	-	NA
8	<b>PW-38</b> Saddle Crest Reservoir Outlet Pipe	3,799	3,799	275,000	271,201	1.4%
9	<b>PW-77</b> Small Capital - PW	10,150	20,267	-	(10,150)	NA
10	<b>Total Potable Water</b>	<b>1,446,253</b>	<b>1,459,156</b>	<b>7,950,000</b>	<b>6,490,844</b>	<b>18.4%</b>
11	<b>Recycled Water</b>					
12	<b>RW-13</b> Dove Canyon Recycled Booster Pump Station	10,970	12,890	560,000	549,030	2.0%
13	<b>RW-23</b> Tick & Dove Creek Pump Station Improvements	-	-	259,700	259,700	0.0%
14	<b>RW-51</b> Reservoir V-Ditch Rehabilitation	176,506	192,106	-	(176,506)	NA
15	<b>RW-77</b> Small Capital - RW	-	18,071	-	-	NA
16	<b>Total Recycled Water</b>	<b>187,476</b>	<b>223,067</b>	<b>819,700</b>	<b>596,633</b>	<b>27.2%</b>
17	<b>Wastewater</b>					
18	<b>WW-09</b> Heritage Sewer Lift Station Rehabilitation	3,099	3,099	400,000	396,901	0.8%
19	<b>WW-40</b> WWTP Hoffman Blower Building Rehabilitation	20,475	83,185	1,290,177	1,269,702	1.6%
20	<b>WW-41</b> WWTP SCADA & Fiber Optic Upgrade	2,240	9,232	-	(2,240)	NA
21	<b>WW-48</b> Pump Replacements - WW	30,338	30,338	-	(30,338)	NA
22	<b>WW-49</b> SMWD Chiquita WWTP Shared Capital	-	-	140,000	140,000	0.0%
23	<b>WW-50</b> WWTP Headworks Replacement	206,919	224,055	370,000	163,081	55.9%
24	<b>WW-77</b> Small Capital - WW	42,566	42,566	-	(42,566)	NA
25	<b>Total Wastewater</b>	<b>305,637</b>	<b>392,474</b>	<b>2,200,177</b>	<b>1,807,703</b>	<b>17.8%</b>
26	<b>Joint Projects</b>					
27	<b>DW-77</b> Small Capital - DW	6,573	6,573	-	(6,573)	NA
28	<b>Total Joint Projects</b>	<b>6,573</b>	<b>6,573</b>	<b>-</b>	<b>(6,573)</b>	<b>NA</b>
29	<b>Total Capital Improvement Program</b>	<b>\$ 1,945,939</b>	<b>\$ 2,081,271</b>	<b>\$ 10,969,877</b>	<b>\$ 8,888,607</b>	<b>19.0%</b>

**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING | NOVEMBER 13, 2025**

**FINANCIAL MATTERS  
ITEM 7: OTHER MATTERS**

---

**RECOMMENDED ACTION:**

*Hear Other Matters from the General Manager or District Staff.*

**CONTACTS (staff responsible): PALUDI/PEREA**