



REGULAR BOARD MEETING AGENDA

TRABUCO CANYON WATER DISTRICT

32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA

ADMINISTRATIVE FACILITY

AUGUST 20, 2025 AT 6:00 PM (OR AS SOON THEREAFTER AS SUCH MEETING CAN BE HELD)

BOARD OF DIRECTORS

Edward Mandich, President
Glenn Acosta, Vice President
Mark Anderson, Director
John Horst, Director
Michael Safranski, Director

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Ian Berg, District Treasurer
Hanson Bridgett LLP, District General Legal Counsel

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 (Toll Free) **Access Code:** 913-8681-1652

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot act on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. July 16, 2025 Regular Board Meeting*
- 2. August 4, 2025 Special Board Meeting*

ITEM 2: TREASURER'S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- 1. July 10, 2025*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

- 1. June 2025*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for July 2025.

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

- 1. July 2, 2025*

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

- 1. July 7, 2025*



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION(S):

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees for the following period(s):

1. July 2025

ITEM 6: INFORMATIONAL UPDATES FROM BOARD COMMITTEES

RECOMMENDED ACTION(S):

Receive updates and information from Board Committee Chairs/Members and take action(s) as deemed appropriate.

FINANCIAL MATTERS

ITEM 7: APPROVAL OF CONTRACT RENEWAL WITH CPS HR FOR HUMAN RESOURCES AND HEALTH BENEFITS THIRD-PARTY ADMINISTRATOR SUPPORT SERVICES

RECOMMENDED ACTION(S):

Authorize the General Manager to execute a professional services contract with CPS HR for Human Resources and Health Benefits Third-Party Administrator Support Services for a two-year period with a not-to-exceed amount \$50,000 per year for a total amount of \$100,000.

ITEM 8: APPROVAL AND ADOPTION OF RESOLUTIONS FOR TRABUCO CANYON WATER DISTRICT'S HEALTH BENEFIT COSTS FOR CALENDAR YEAR 2026

RECOMMENDED ACTION(S):

1. Adopt Resolution No. 2025-1357 – Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act At An Equal Amount for Employees and Annuitants (000 All Employees-CalPERS)
2. Adopt Resolution No. 2025-1358 – Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act At An Equal Amount for Employees and Annuitants (700 Elected Officials-NonCalPERS)

ENGINEERING MATTERS

ITEM 9: AWARD OF CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE DIMENSION TRANSMISSION MAIN PIPELINE REHABILITATION PROJECT AND OTHER RELATED PROJECT UPDATES

RECOMMENDED ACTION:

1. Receive Dimension Transmission Main Rehabilitation Project status updates.



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2. *Authorize the General Manager to award a professional services contract for the construction management services for the Dimension Transmission Main Pipeline Project - Phase 1A (FFRP) to Butier in the amount of \$127,387.00 plus a 10% contingency of \$12,738.70, for a not-to-exceed amount of \$140,125.70.*
3. *Authorize the General Manager to award a professional services contract for the construction management services for the Dimension Transmission Main Pipeline Project - Phase 1B (Pipe Bursting) to Butier in the amount of \$236,309.00 plus a 10% contingency of \$23,630.90, for a not-to-exceed amount of \$259,939.90.*

LEGISLATIVE AND OTHER MATTERS

ITEM 10: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate

CLOSED SESSION(S):

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)**
Title: General Manager
2. **CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)**
Agency Negotiator: Board President Ed Mandich
Unrepresented employee: General Manager
3. **PUBLIC EMPLOYMENT (Gov. Code § 54957)**
Title: General Manager

ITEM 11: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

RECOMMENDED ACTION(S):

Provide announcement(s) of any action(s) taken in Closed Session(s), if any.

ITEM 12: APPROVAL OF GENERAL MANAGER CONTRACT AMENDMENT

RECOMMENDED ACTION(S):

Announce labor negotiator's proposed changes to General Manager's contract and consider approval of new terms.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 13: _____

ITEM 14: _____

GENERAL COUNSEL REPORT

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff



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ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at www.tcwd.ca.gov. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at www.tcwd.ca.gov.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

September 17, 2025 | October 15, 2025 | November 19, 2025



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REGULAR BOARD MEETING | AUGUST 20, 2025**

CONSENT CALENDAR

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. July 16, 2025 Regular Board Meeting*
- 2. August 4, 2025 Special Board Meeting*

CONTACTS (staff responsible): PALUDI/PEREA



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JULY 16, 2025

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on July 16, 2025, was called to order by President Ed Mandich at 6:04 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Ed Mandich
Vice President Glenn Acosta
Director Mark Anderson
Director John Horst
Director Michael Safranski

DIRECTORS ABSENT

None

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Gary Kessler, Water Operations Superintendent
Karen Warner, Principal Accountant
Roseann Lejsek, Executive Assistant
Other staff were present

DISTRICT CONSULTANTS

Laura Ratcliffe, District General Legal Counsel - Hanson Bridgett, LLP
Habib Isaac, IB Consulting

DISTRICT CONSULTANTS ABSENT

Ian Berg, District Treasurer – Starting Line Advisory

PUBLIC PRESENT

There were members of the public present.

PLEDGE OF ALLEGIANCE

Director Horst led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

None

PRESENTATION TO THE BOARD FROM OC LAFCO SPECIAL DISTRICTS COMMISSIONER & ISDOC VICE PRESIDENT

James Fisler, Special Districts Representative for the Local Agency Formation Commission of Orange County (OC LAFCO), and Paul Mesmer, Vice President of the Independent Special Districts of Orange County Executive Board

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(ISDOC) introduced themselves to the Board of Directors and offered their support as resources to the District. Mr. Fisler provided a 2025 LAFCO Meeting and Events Calendar handout to the Board.

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

Director Mandich read the names of members of the public that submitted e-comments after the posting of the agenda.

Alan Burnham – Mr. Burnham addressed the Board of Directors requesting status on various items including order of public comments at Board meetings, a dedicated webpage on the potential consolidation, and an update on discussions with the two agencies. Mr. Burnham also thanked staff for the press release he received discussing the District’s exploration of rate relief options.

Ray Chandos – Mr. Chandos addressed the Board of Directors requesting a progress report on any discussions with Irvine Ranch Water District (IRWD) and Santa Margarita Water District (SMWD), and he requested that this item be agendized each month.

DIRECTOR’S COMMENTS

Director Safranski provided a brief report on the meetings he attended during the previous month.

Director Horst posed a question regarding the Board’s goals for the coming fiscal year.

Director Anderson commented that the Board is looking at various ways to offset rates, including selling excess property, grant funding opportunities, and potential consolidation.

Director Mandich added to Director Anderson’s comments, stating that the Board will also be reviewing the 1-inch meter flat rate charges. Director Mandich provided a brief update on his discussions with Doug Reinhart, Board President for IRWD, and Betty Olson, Board President for SMWD. Director Mandich explained that IRWD has a protocol they need to follow and that they will go through these steps with District staff when they are ready. Director Mandich explained that SMWD has hired a consultant to review the District’s operations, and that they have requested information from staff. Director Mandich noted that each Board member stated that they have priorities within their own agencies, and that they will prioritize this matter as they are able. Director Mandich asked for the public’s patience as the process will take time and may be lengthy.

Director Acosta had no comments.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- District staff is working diligently with staff from IRWD and SMWD to ensure water reliability during the summer months. Mr. Paludi stated that the District’s staff met with both agencies to discuss possible collaborative options and inter-connection alternatives for water supply.
- A meeting will be set up at the General Manager level to establish a broad timeline for the RFP process. Mr. Paludi stated that the process is lengthy, and that limited updates will be available during the information gathering and analysis stage.

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REGULAR BOARD OF DIRECTORS MEETING MINUTES | JULY 16, 2025**

CONSENT CALENDAR

Director Mandich indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests separate action on a specific item. Mr. Paludi presented Items 1-4 for Board consideration and approval in accordance with the agenda.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

1. May 27, 2025 Special Board Meeting
2. June 16, 2025 Special Board Meeting
3. June 18, 2025 Regular Board Meeting

ITEM 2: TREASURER’S REPORT

1. June 12, 2025 Finance/Audit Committee Meeting Recap
2. May 2025 Preliminary Unaudited Financials
3. June 2025 Bills for Consideration, Payroll and Payroll Taxes

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

1. June 4, 2025 Engineering/Operational Committee Meeting Recap

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

1. June 2, 2025 Executive Committee Meeting Recap

MOTION: Approve the consent calendar as presented – Director Acosta

SECOND: Director Safranski

AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS’ FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented this matter for Director consideration and comment, and he reported that this matter was reviewed with the Finance/Audit Committee.

Public Comment was received in relation to this item on the agenda.

Bruce Dannemeyer – Mr. Dannemeyer addressed the Board of Directors with questions related to OC LAFCO’s opinion on the potential consolidation matter, as well as the status of an application submission to LAFCO. Director Acosta commented that an application to LAFCO would be submitted at the conclusion of the process, provided all parties are in agreement.

Director Anderson noted a correction to the Directors Fees and Expenses Monthly Report for June 2025, stating that he did not attend the OC LAFCO meeting for that month.

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Mr. Perea noted Director Anderson’s correction, and he confirmed that June’s report would be amended accordingly.

- MOTION:** Approve the tentative future meetings/attendance items and ratify the amended Directors’ expenses and fees from June 2025 – Director Acosta
- SECOND:** Director Mandich
- AYES:** Directors Mandich, Acosta, Anderson, Horst & Safranski
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None
- MOTION PASSED/FAILED:** Passed 5 – 0

ITEM 6: INFORMATIONAL UPDATES FROM BOARD COMMITTEES

Committee members and District staff provided updates on the following Committees:

Finance/Audit Committee - Director Safranski expressed his appreciation for Mr. Berg’s valuable support, and he commended the quality and clarity of Mr. Berg’s presentations.

District Properties Committee – Director Mandich reported that a consultant has been chosen to evaluate potential uses for the District’s Porter Property. Mr. Paludi added that the consultant is expected to submit their findings in September.

Public Outreach Committee – Director Horst reported that staff prepared a press release regarding the approved rates for FY2025-26, and he noted that a copy had been provided to the Board for their review. Director Horst also reported that the Committee is discussing several opportunities to better engage the public including holding informal chats with the community, upgrading the On Tap newsletter, improving the District’s website, and email communications with District news.

Sources of Supply Committee – Mr. Paludi reported that two contracts have been executed with T.E. Roberts for the Transmission Main Pipeline Rehabilitation Project.

MOTION: None. Informational item only.

FINANCIAL MATTERS

ITEM 7: DISCUSSION CONCERNING DISTRICT WATER FIXED CHARGES METHODOLOGY

Public Comment was received in relation to this item on the agenda.

Ray Chandos – Mr. Chandos addressed the Board of Directors and expressed his support for reducing the 1-inch meter fixed charge. Mr. Chandos also shared the results of his research on fixed charges at other agencies.

Jay Gentile – Mr. Gentile addressed the Board of Directors with his appreciation to the Board for agendizing this matter. Mr. Gentile commented that he believes there to be flaws in the rate study, and he shared meter fixed charge comparisons from neighboring agencies.

Pat Lawrence – Mr. Lawrence addressed the Board of Directors with information regarding his average water use charges versus his meter fixed charge. Mr. Lawrence commented that he believes charges should be based on consumption and he provided a letter with his concerns to the Board of Directors.

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Mr. Paludi presented this matter for Board consideration, and he introduced Mr. Habib Isaac with IB Consulting. Mr. Isaac presented an overview of the methodology used in the original rate study.

Discussion occurred concerning potential revenue loss by decreasing the 1-inch meter flat charge and maintaining compliance with the adopted rates. Discussion also occurred regarding the options of performing a new rate study in the middle of the current rate schedule or evaluating the fixed charges after the current rate schedule is complete. Further discussion occurred on whether the District can amend the current charges to be based on consumption.

Director Anderson shared the capacity and pressure limitations at his property, and he stated that he believes all 1-inch meter residential customers should be charged at the same rate as customers with meters sized at 3/4" and 5/8", regardless of impact to revenue.

Director Acosta commented that the Board would need to evaluate how many customers would be affected, and he stated that the District's Treasurer should weigh in on the loss of revenue discussion.

Director Horst commented that he supports completing a new rate study.

Director Mandich directed staff to complete an impact analysis and bring a recommendation to the Finance/Audit Committee for review.

MOTION: None. Informational item only.

ITEM 8: PUBLIC HEARING AND ADOPTION OF TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2025-26 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT)

Mr. Paludi presented this matter for Board consideration, and he reported that Standby Charges are adopted each fiscal year, noting that the charges produce a small amount of revenue to the District. Mr. Perea provided an overview of the State-required process, and he confirmed that the District has complied with the noticing requirements consistent with State law.

The Board of Directors, through Director Mandich, opened the public hearing at approximately 7:32 p.m.

Mr. Perea reported that the District received no comments on the District's proposed undeveloped land/water standby charges for Fiscal Year 2025-26.

The Board of Directors, through Director Mandich, closed the public hearing at approximately 7:33 p.m.

- MOTION:**
1. Receive information at the time of the Board Meeting concerning the proposed Fiscal Year 2025-26 Undeveloped Land/Water Standby Charges.
 2. Conduct Public Hearing to receive public comments relating to the matter.
 3. Adopt Resolution No. 2025-1352 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Water Standby Charges for the Fiscal Year 2025/2026; Making Certain Findings and Taking Related Actions in Connection Therewith – Director Anderson

SECOND: Director Safranski

AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski

NOES: None

ABSTAIN: None

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ABSENT: None
MOTION PASSED/FAILED: Passed 5 – 0

ITEM 9: APPROVAL OF UPDATED DISTRICT PURCHASING POLICY & GUIDELINES

Mr. Paludi presented this matter for Board consideration, and he reported the policy was last updated in 2023. Mr. Paludi reported that the proposed update has non-substantive changes, and he asked Ms. Ratcliffe to provide an overview of the proposed updates. Ms. Ratcliffe reported that the policy has been streamlined to update definitions and key terms, along with insurance provisions and workflow improvements.

Mr. Paludi added that Director Safranski provided constructive feedback on sole source tracking.

Mr. Perea commended the Board for regularly reviewing this policy, and he gave kudos to staff for their adherence to the policy. Mr. Perea also expressed his appreciation to Ms. Ratcliffe for her assistance with updating the policy.

MOTION: Adopt Resolution No. 2025-1353 – Resolution of the Board of Directors of Trabuco Canyon Water District Adopting Updated Guidelines for the Procurement of Goods and Services and Cash Disbursements – Director Acosta
SECOND: Director Safranski
AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski
NOES: None
ABSTAIN: None
ABSENT: None
MOTION PASSED/FAILED: Passed 5 – 0

ITEM 10: APPROVAL OF APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26

Mr. Paludi presented this matter for Board consideration. Mr. Perea reported that the appropriations limit is reviewed and set each year by the Board of Directors. Mr. Perea also reported that General Counsel provided a memorandum which demonstrates the proposed appropriations limits calculations, and that the approved amount represents the maximum appropriations that the District may collect on property taxes each fiscal year.

Director Horst commented that this item was discussed with the Audit/Finance Committee, and that the District has not collected the maximum limit in any given year.

MOTION: Adopt Resolution No. 2025-1354 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing the Appropriations Limit Applicable to the District during Fiscal Year 2025-2026 - Director Safranski
SECOND: Director Acosta
AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski
NOES: None
ABSTAIN: None
ABSENT: None
MOTION PASSED/FAILED: Passed 5 – 0

ENGINEERING MATTERS

ITEM 11: AWARD OF DIMENSION WATER TREATMENT PLANT IMPROVEMENTS AND RELATED PROJECT UPDATES

Mr. Paludi presented this matter for Board consideration, and he provided a brief overview of the damage sustained to Filter 4 as a result of an earthquake event. Mr. Paludi noted that although the contract amount falls

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within the General Manager’s signing authority, the item is being presented to the Board for transparency purposes. A brief discussion occurred concerning potential issues with filters 1 through 3, and Mr. Perea stated that staff does not anticipate any issues with the other filters. Mr. Kessler echoed Mr. Perea’s comments.

- MOTION:** 1. Receive Dimension Water Transmission Main Rehabilitation Project status updates.
2. Authorize the General Manager to award a construction contract for the DWTP Filter 4 Repair Project to SS Mechanical Construction Corp. in the amount of \$48,910 plus a 10% contingency of \$4,890, for a not-to-exceed amount of \$53,800 – Director Acosta

SECOND: Director Safranski

AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 12: APPROVAL OF SCADA INTEGRATION ON-CALL SERVICES AGREEMENT WITH ADVANCED INTEGRATION & CONTROLS (AIC) [A W.M. Lyles Company]

Mr. Paludi presented this matter for Board consideration, and he reported that this project is separate from the SCADA project. Mr. Paludi provided a brief background on staff’s decision to contract with W.M. Lyles to complete the project after the District experienced performance issues with the original contractor. Mr. Paludi stated that Mr. Serpas led the effort to send out the RFP and that three responses were received. Mr. Paludi added that AIC is familiar with the District’s SCADA system and provided competitive pricing.

Mr. Perea noted that the Engineering/Operational Committee expressed concern with certain proposed costs associated with travel time in the AIC proposal, and that language in the contract was changed to ensure only local travel rates would apply subject to the General Manager’s approval.

- MOTION:** Authorize the General Manager to execute a professional services agreement with Advanced Integration & Controls (AIC) [A W.M. Lyles Company] for a not-to-exceed amount of \$100,000 – Director Safranski

SECOND: Director Acosta

AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 13: QUARTERLY CAPITAL IMPROVEMENT PROGRAM UPDATE

Mr. Paludi presented this matter for Board consideration, and he provided a high-level overview of the status of budgeted projects for FY24/25, and he noted several multi-year projects being carried over into FY25/26. Discussion occurred regarding upcoming projects being added to the FY25/26 CIP summary, including the Pressure Reducing Valve (PRV) at the Ridgeline Interconnection with IRWD, and the Main Transmission Line Rehabilitation project.

MOTION: None. Informational item only.

ITEM 14: SADDLE CREST DEVELOPMENT – ACCEPTANCE OF ON-SITE AND OFF-SITE WATER AND SEWER FACILITIES CONSTRUCTED FOR TRACT NO. 17388

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Mr. Paludi presented this matter for Board consideration, and he reported that staff is recommending that the Board accept all on-site and off-site domestic water and sewer facilities. Mr. Paludi also reported that all bills of sale have been received and the District will be releasing bonds to the developer. Mr. Paludi stated that improvements to the reservoir to inlet/outlet pipe are currently in design.

- MOTION:** Adopt Resolution No. 2025-1346 – Resolution of the Board of Directors of Trabuco Canyon Water District Accepting On-Site and Off-Site Water and Sewer Facilities Constructed for Tract No. 17388 – Director Acosta
- SECOND:** Director Horst
- AYES:** Directors Mandich, Acosta, Anderson & Horst
- NOES:** None
- ABSTAIN:** Director Safranski
- ABSENT:** None
- MOTION PASSED/FAILED:** Passed 4 – 0 – 1 with Director Safranski abstaining

LEGISLATIVE AND OTHER MATTERS

ITEM 15: SUPPORT FOR CANDIDATES FOR THE OFFICES OF PRESIDENT AND VICE PRESIDENT OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES

Mr. Paludi presented this matter for Board consideration, and he reported that the candidates for the offices of President and Vice President are running unopposed. Director Safranski stated that as the District’s primary liaison to ACWA and its voting representative, he has received instructions on how to cast votes on behalf of the District.

- MOTION:** Adopt Resolution No. 2025-1356 – Resolution of the Board of Directors of Trabuco Canyon Water District Supporting Carol Lee Gonzalez-Brady for the position of Vice President of the Association of California Water Agencies – Director Acosta
- SECOND:** Director Safranski
- AYES:** Directors Mandich, Acosta, Anderson, Horst & Safranski
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None
- MOTION PASSED/FAILED:** Passed 5 – 0

- MOTION:** Adopt Resolution No. 2025-1355 – Resolution of the Board of Directors of Trabuco Canyon Water District Supporting Ernesto Avila for the position of President of the Association of California Water Agencies – Director Acosta
- SECOND:** Director Safranski
- AYES:** Directors Mandich, Acosta, Anderson, Horst & Safranski
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None
- MOTION PASSED/FAILED:** Passed 5 – 0

LEGISLATIVE AND OTHER MATTERS

ITEM 16: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

There were no matters presented.

- MOTION:** None

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CLOSED SESSION

The Board of Directors entered to closed session in accordance with the agenda at 8:08 p.m. The General Manager and District General Counsel participated in closed session.

The closed session ended at 9:08 p.m.

ITEM 17: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

Ms. Ratcliffe reported that the Board of Directors met in closed session to review that matter as agendized, and that there was no action to be reported in closed session.

GENERAL COUNSEL REPORT

None

OTHER INFORMATION/MATTERS

None

ADDITIONAL DIRECTORS' COMMENTS

None

ADJOURNMENT

President Mandich adjourned the July 16, 2025 Regular Board Meeting at 9:09 p.m.

DRAFT



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | AUGUST 4, 2025

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on August 4, 2025, was called to order by President Edward Mandich at 5:00 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Ed Mandich
Vice President Glenn Acosta
Director Mark Anderson
Director John Horst
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Roseann Lejsek, Executive Assistant
Phil Serpas, CMMS/SCADA Administrator

DISTRICT CONSULTANTS (REMOTE)

Claire Collins, District General Legal Counsel – Hanson Bridgett, LLP

PUBLIC PRESENT

None

PLEDGE OF ALLEGIANCE

Director Anderson led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

**TRABUCO CANYON WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES | AUGUST 4, 2025**

ACTION CALENDAR

CLOSED SESSION(S):

PUBLIC EMPLOYMENT (Gov. Code § 54957) - TITLE: GENERAL MANAGER

The Board of Directors entered to closed session in accordance with the agenda at 5:04 p.m. The General Manager and District General Counsel participated in closed session.

The closed session ended at 6:05 p.m.

ITEM 1: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

President Mandich reported that the Board of Directors met in closed session to review the matters as agendaized, and that there was no action to be reported in closed session.

MOTION: None

ADJOURNMENT

President Mandich adjourned the August 4, 2025 Special Board Meeting at 6:06 p.m.

DRAFT

TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025

CONSENT CALENDAR

ITEM 2: TREASURER'S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. *July 10, 2025*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. *June 2025*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for July 2025.

EXHIBITS:

1. Disbursement Report – July 2025
2. Summary of Disbursements – July 2025
3. General Fund Warrant Register – July 2025
4. General Fund Payroll Warrant Register – July 2025

CONTACTS (staff responsible): PEREA/WARNER



**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING RECAP | JULY 10, 2025**

DIRECTORS PRESENT

John Horst, Committee Chair
Mike Safranski, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Roseann Lejsek, Executive Assistant
Phil Serpas, CMMS/SCADA Administrator

STAFF ABSENT

Lorrie Lausten, District Engineer

CONSULTANTS PRESENT

Ian Berg, Starting Line Advisory

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Horst called the July 10, 2025 Finance/Audit Committee Meeting to order at 8:01 a.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

Mr. Paludi presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda.

RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | JULY 10, 2025**

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review.

RECOMMENDATION: Recommend the Board of Directors ratify the Directors' fees and expenses for June 2025 and tentative future meetings/attendance (Action Calendar).

ITEM 3: APPROVAL OF UPDATED DISTRICT PURCHASING POLICY & GUIDELINES

Mr. Paludi presented this matter for Committee consideration, and he reported that the non-substantive changes to the policy have been made to align with the District's rules and regulations. Mr. Perea reported that staff regularly reviews the policy and worked with General Counsel to find areas of improvement consistent with regulatory updates and financial standards. Discussion occurred regarding changes to the policy related to the District's bid process and communication to the Board of awarded contracts within the General Manager's signing authority. Director Safranski recommended including language related to tracking project bids consistent with the District's practices and procedures for codification purposes.

RECOMMENDATION: Recommend the Board of Directors adopt Resolution No. 2025-1353 – Resolution of the Board of Directors of Trabuco Canyon Water District Adopting Updated Guidelines for the Procurement of Goods and Services and Cash Disbursements (Action Calendar).

ITEM 4: APPROVAL OF CONTRACT RENEWAL WITH CPS HR FOR HUMAN RESOURCES AND HEALTH BENEFITS THIRD-PARTY ADMINISTRATOR SUPPORT SERVICES

Mr. Paludi presented this matter for Committee consideration. Mr. Perea reported that CPS HR has been supporting the District with various HR-related matters and is currently working with staff to update the District's personnel policy and will be assisting in the transition with the employee bargaining groups. Mr. Perea added that the District spent half of the amount budgeted last fiscal year, and that invoicing is on a time and materials basis. Discussion occurred regarding regular communication with management, and Mr. Perea noted that staff has set up reoccurring monthly meetings with the District's dedicated HR representative.

RECOMMENDATION: Recommend the Board of Directors authorize the General Manager to execute a professional services contract with CPS HR for Human Resources and Health Benefits Third-Party Administrator Support Services for a two-year period with a not-to-exceed amount of \$50,000 per year (Action Calendar).

ITEM 5: NOTICE OF DETERMINATION OF APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26

Mr. Paludi presented this matter for Committee consideration. Mr. Perea reported that Legal Counsel has calculated an Appropriations Limit for FY 2025-26 based on an established methodology, and he stated that the proposed limit constitutes the maximum allowable appropriation for the District within the fiscal year. Mr. Berg added that these funds are normally collected through property tax allocations and revenues.

RECOMMENDATION: Recommend the Board of Directors adopt Resolution No. 2025-1354 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing the Appropriations Limit Applicable to the District during Fiscal Year 2025-2026 (Action Calendar).

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | JULY 10, 2025**

ITEM 6: EVALUATION OF CALPERS UNFUNDED ACCURED LIABILITY (UAL) PREPAYMENT OPTION FOR FISCAL YEAR 2026

Mr. Paludi presented this matter for Committee consideration. Mr. Berg reported that the District has the option to pay its FY 2026 obligation for unfunded employee retirement benefits in one lump sum or by making monthly payments. Mr. Berg outlined the benefits of each option, and he recommended making monthly payments to allow the funds to accrue interest and contribute toward project costs. The Committee reviewed the benefits of each payment option and supported Mr. Berg's recommendation.

RECOMMENDATION: None. Informational item only.

ITEM 7: FINANCIAL REPORT

Ms. Warner presented the preliminary unaudited financials for May 2025.

FINANCIAL ANALYSIS SUMMARY

Discussion occurred concerning the Estimated Net Change in Cash and the increase in General and Administrative services. Discussion also occurred regarding Cash & Investments in relation to the District's current portfolio and returns from each investment fund. Mr. Berg offered to gather information on how investments are weighed and bring a recommendation for the Committee's consideration.

SEWER FUND

District Capital - Sewer

Discussion occurred concerning Golf Club Sewer Lift Station (SLS) Rehabilitation. Director Safranski requested that staff note when projects are completed for reference purposes. Mr. Berg stated that due to the timing of unaudited financial reporting, there may be a delay in reporting payables.

RECOMMENDATION: Recommend the Board of Directors receive and file this information (Action Calendar).

ITEM 8: OTHER MATTERS

There were no other matters presented.

RECOMMENDATION: None.

ADJOURNMENT

Director Horst adjourned the July 10, 2025 Finance/Audit Committee Meeting at 9:30 a.m.



Financial Reporting June 2025 (Preliminary)

Prepared by



No assurance is provided on these financial statements. These statements do not include a statement of cash flows. All disclosures required by Generally Accepted Accounting Principles are not included.



**Trabuco Canyon Water District
Financial Analysis Summary
June 2025 (Preliminary)**

Cash & Investments Report Analysis

Total cash and investments as of the reporting date are \$13.36M and represent a decrease of \$830K from the prior month. The District cash balance decreased mainly due to the debt service payment due July 1, 2025, paid in June 2025. Total cash outflows in the current reporting month were higher by \$808K compared to the prior month.

The District has drawn on loan proceeds throughout the fiscal year to advance Capital projects, most notably for the Golf Club Lift Station Rehabilitation project and Hoffman Blower Building Rehabilitation projects for the Sewer system. The District planned the issuance and drawdown of debt proceeds in the 2023 cost of service study to continue investment into aging capital infrastructure. In addition, pipeline conveyance issues at the Dimension Water Treatment Plant have resulted in increased cash outflows to secure water supply from a more expensive emergency source. The combination of planned capital investments, emergency supply costs and unexpected repairs have created higher-than-expected cash outflows throughout the fiscal year.

Major cash outflows during June 2025 included semi-annual debt service payments, salaries and benefits, water purchases, capital improvement program expenditures, and other operating and administrative costs. The top ten total payments to vendors during the reporting month are displayed in the following table:

Top 10 Payments	Vendor	Description
\$ 1,111,709.40	Capital One Public Funding, LLC	Principal and interest payment on 2024 capital project loan
\$ 287,777.14	ADP	Payroll processing
\$ 240,260.90	Irvine Ranch Water District	April 2025 Ridgeline water deliveries, \$32K Irvine Lake water deliveries July 2023
\$ 115,190.52	California Bank & Trust	Principal and interest payment on 2011 State Revolving Fund loan
\$ 68,706.12	CalPERS	Employee retirement contributions
\$ 21,095.00	Hazen & Sawyer	Transmission main hydraulic analysis
\$ 10,168.84	New Dimension General Construction	Exterior improvements to Topanga Booster Pump Station
\$ 7,657.00	MKN	Saddlecrest and Saddleback Meadows plan check reviews
\$ 7,519.87	CSDA Commercial Card - Umpqua Bank	Travel, meetings, subscription services, supplies, miscellaneous repairs and maintenance
\$ 6,474.55	Cox Communications	Phone & internet services for all District facilities



**Trabuco Canyon Water District
Financial Analysis Summary
June 2025 (Preliminary)**

District Summary Budget v. Actual Report Analysis

This report presents a summary of financial performance in comparison to the adopted budget. The current reporting period represents 100% of the fiscal year. The following line items are discussed below:

- **Line 2 Operating Revenue** exceeds budget due to higher-than-expected variable potable and recycled water sales. Potable water consumption increased roughly 17% compared to prior year. This has positively impacted District revenues; however, it is important to consider that increased demand has resulted in increased water supply needs. The District is currently utilizing an emergency water supply source, and the increased rate of this supply has prevented the District from realizing a greater financial benefit from increased water sales.
- **Line 3 Non-Operating Revenue** has exceeded the total budget. This is due to increased property tax receipts and earnings on District investments that have exceeded expectations for the fiscal year from conservative budgeting methods.
- **Line 6 Source of Supply** exceeds the adopted budget due to increased customer demand from the prior year and utilizing an emergency water supply source. The Dimension Water Treatment Plant (DWTP) has been out of service this fiscal year due to pipeline conveyance issues, and the District is purchasing water from Irvine Ranch Water District (IRWD). The price of this water stands at \$1,946.69 per Acre-Foot (AF) as of January 1, 2025. When the DWTP is active, untreated water can be purchased from the Metropolitan Water District of Southern California (MET) at \$912.26 per AF as of January 1, 2025. Although this untreated rate excludes capital investments in the plant, personnel costs, chemicals, and other overhead, potential savings on this water supply source are estimated at roughly \$550 per AF.
- **Line 8 Transmission and Distribution** has exceeded the total budget. As of June 2025, all unplanned capital expenditures tracked on the CIP schedules throughout the year have been transferred into operating expenses, where applicable, in preparation for the annual audit in accordance with Generally Accepted Accounting Principles (GAAP). The District has experienced these increased unplanned repair and maintenance costs because of aging infrastructure. The increased maintenance costs of the District systems were considered in the operating budget for the following fiscal year.
- **Line 9 General and Administrative** has exceeded the total budget. This category is trending higher than expected due to increased legal services, professional services and contract administrative services than was originally anticipated in the budget.
- **Line 15 CIP Transferred to Operating Expense** is a special line item reported in June as the District prepares for the annual audit. Throughout the year, the financials have individualized and presented



**Trabuco Canyon Water District
Financial Analysis Summary
June 2025 (Preliminary)**

unplanned repair and maintenance costs on their respective capital spending reports. These costs have been transferred to operating expense, above the line, as appropriate as of June 30, 2025.

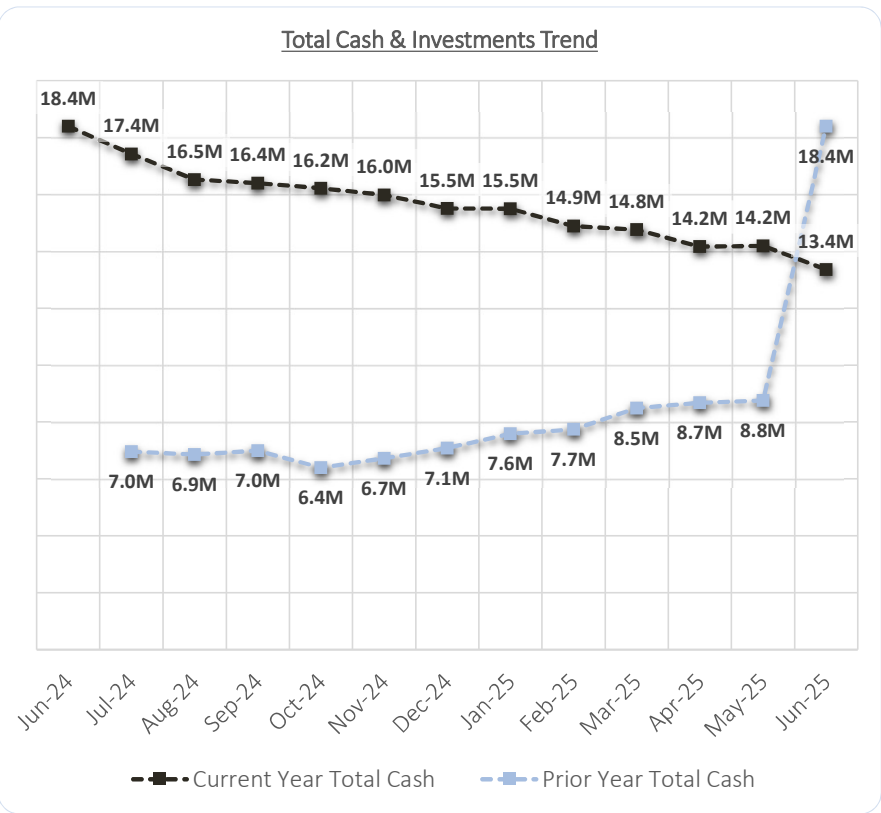
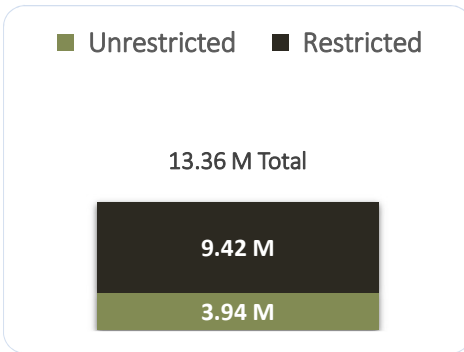
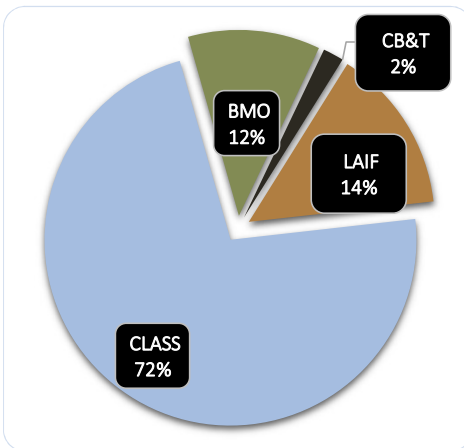
- **Line 16 Debt Service – Principal and Interest** is reported over the total budget as of June 2025. Debt service payments were difficult to predict during the Fiscal Year 2024-25 budget process, as the District did not have a precise structure and timeline for the 2024 loan issuance. The timing of these payments may differ from what was anticipated in the Fiscal Year 2024-25 budget, but the total debt service payments over the course of the loan are known going forward. The July 1st debt service payments for the outstanding 2024 capital and 2011 SRF loans have been paid as of June 30, 2025.



Trabuco Canyon Water District Cash & Investments Report

As of June 30, 2025

	Restricted / Unrestricted	Type	Yield	Cost	Market	% Portfolio
Local Agency Investment Fund (LAIF)						
LAIF Unassigned Reserve	Unrestricted	Investment	4.269%	\$ 617,885	\$ 618,625	4.6%
LAIF Water Storage Facilities Reserve	Restricted	Investment	4.269%	1,174,218	1,175,626	8.8%
LAIF Oaks at Trabuco Reserve (Goren Deposit)	Restricted	Investment	4.269%	123,931	124,079	0.9%
Total LAIF				1,916,034	1,918,330	14.4%
California Cooperative Liquid Assets Securities System (CLASS)						
CLASS Unassigned Reserve	Unrestricted	Investment	4.343%	(825,886)	(825,873)	-6.2%
CLASS 2024 Capital Loan Reserve	Restricted	Investment	4.343%	7,882,837	7,882,705	59.0%
CLASS Capital Program Reserve	Unrestricted	Investment	4.343%	2,613,152	2,613,109	19.6%
Total CLASS				9,670,103	9,669,941	72.4%
BMO Checking	Unrestricted	Cash	0.000%	1,536,449	1,536,449	11.5%
CB&T Checking (SRF Loan Covenant)	Restricted	Cash	0.400%	239,854	239,854	1.8%
Total Cash & Investments				\$ 13,362,440	\$ 13,364,574	100.0%



Certification

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California.

Ian Berg, CPA
District Treasurer

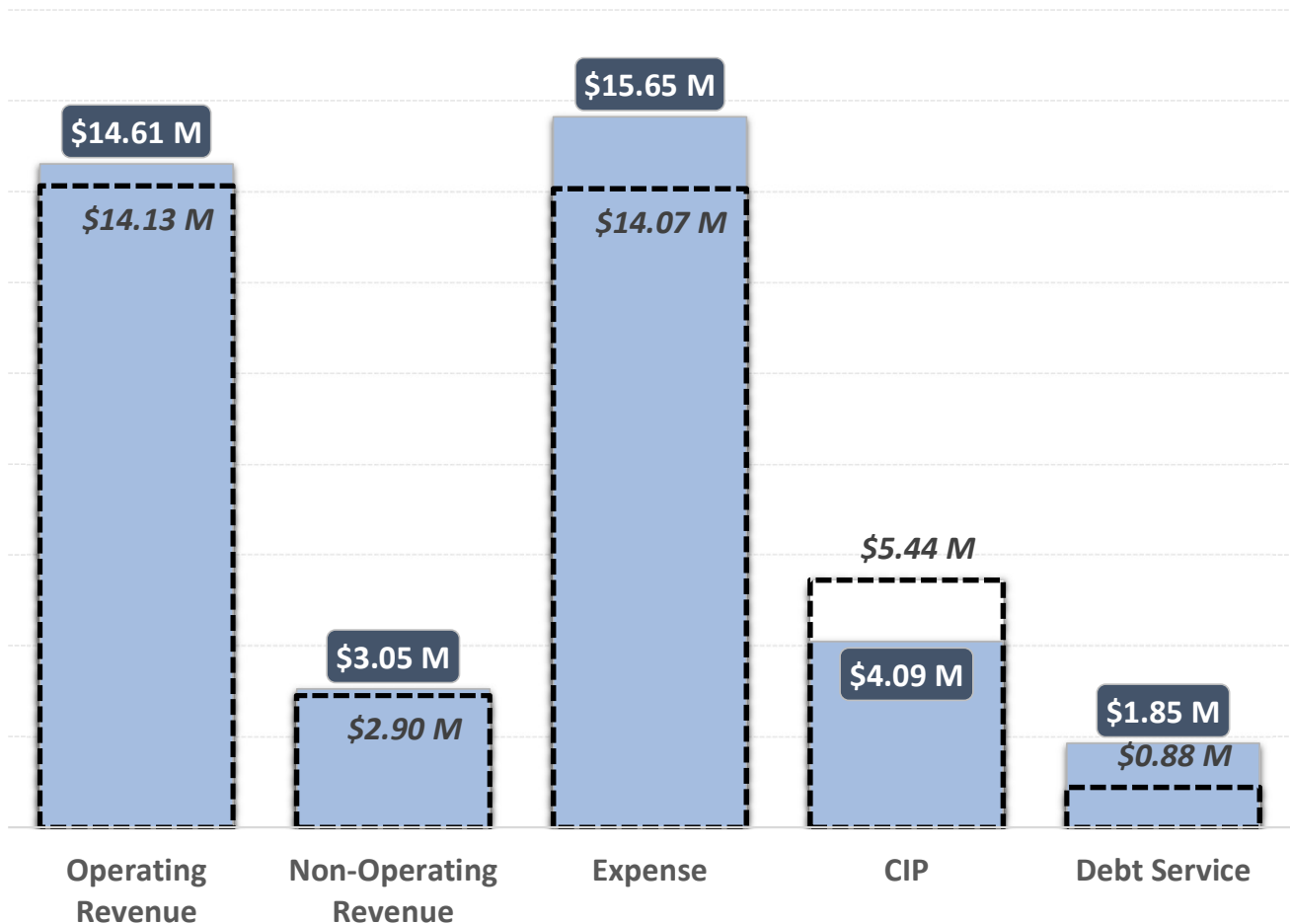


Trabuco Canyon Water District District Summary Budget v. Actual Report

June 2025 (Preliminary, Unaudited)

	June 2025 (Preliminary Results)	YTD Actual (Preliminary Results)	FY 25 Adopted Budget	Actual to Budget \$	YTD 100%
1 Revenue					
2 Operating Revenue	\$ 1,370,513	\$ 14,610,711	\$ 14,125,200	\$ (485,511)	103%
3 Non-Operating Revenue	94,273	3,045,257	2,901,000	(144,257)	105%
4 Total Revenue	1,464,786	17,655,968	17,026,200	(629,768)	104%
5 Expense					
6 Source of Supply	433,123	5,777,803	4,904,400	(873,403)	118%
7 Salaries and Benefits	513,071	5,403,792	5,344,100	(59,692)	101%
8 Transmission and Distribution	670,147	2,091,995	1,581,600	(510,395)	132%
9 General and Administrative	260,963	2,336,061	2,218,000	(118,061)	105%
10 Miscellaneous Expense	92	35,456	18,100	(17,356)	196%
11 Total Expense	1,877,397	15,645,108	14,066,200	(1,578,908)	111%
12 Net Revenue / (Expense)	(412,611)	2,010,860	2,960,000	949,140	68%
13 Transfer In - Debt Proceeds for Capital	574,787	3,821,386	5,441,589	1,620,202	70%
14 Capital Improvement Program (CIP)	(591,500)	(4,627,582)	(5,441,589)	(814,007)	85%
15 CIP Transferred to Operating Expense	533,758	533,758	-	(533,758)	N/A
16 Debt Service - Principal and Interest	(1,226,900)	(1,848,940)	(881,600)	967,340	210%
17 Est. Net Cash Inflow / (Outflow)	\$ (1,122,466)	\$ (110,517)	\$ 2,078,400	\$ 2,188,917	

■ YTD Actual □ 100% Budget Target





Trabuco Canyon Water District Water Budget v. Actual Report

June 2025 (Preliminary, Unaudited)

	June 2025 (Preliminary Results)	YTD Actual	FY 25 Adopted Budget	\$ Over / Under Budget	YTD 100%
1 Operating Revenue					
2 Fixed / Capital Service Charges	\$ 361,736	\$ 3,694,904	\$ 3,532,800	\$ (162,104)	105%
3 Variable Consumption Charges	526,044	4,931,348	4,135,900	(795,448)	119%
4 Baker Treatment Plant Water Sales	85,748	1,479,569	2,115,600	636,031	70%
5 Customer Fees	10,208	145,771	149,000	3,229	98%
6 Standby Charges	3,552	30,423	37,900	7,477	80%
7 Uncollectable Accounts	(14,017)	(14,017)	(25,300)	(11,283)	55%
8 Total Operating Revenue	973,270	10,267,997	9,945,900	(322,097)	103%
9 Operating Expense					
10 Source of Supply					
11 Fixed Water Purchases	33,455	399,747	406,300	6,553	98%
12 Variable Water Purchases	282,856	3,532,862	2,210,900	(1,321,962)	160%
13 Baker Treatment Plant Water Sold	70,771	1,261,064	1,578,700	317,636	80%
14 Water Treatment	6,764	104,013	213,000	108,987	49%
15 Pumping Electricity	23,842	325,843	340,800	14,957	96%
16 Total Source of Supply	417,688	5,623,529	4,749,700	(873,829)	118%
17 Salaries and Benefits					
18 Employee/Director Wages	222,473	2,196,521	2,191,700	(4,821)	100%
19 Employee/Director Benefits	46,952	543,895	547,700	3,805	99%
20 Retiree Health Insurance	12,504	143,133	179,300	36,167	80%
21 Transfer In - 115 OPEB Trust Reimbursement	(12,504)	(143,134)	(179,300)	(36,166)	80%
22 CalPERS Retirement (Normal)	28,857	350,467	349,500	(967)	100%
23 CalPERS Unfunded Accrued Liability (Minimum)	18,725	224,702	171,400	(53,302)	131%
24 Payroll Taxes	15,044	172,321	160,900	(11,421)	107%
25 Total Salaries and Benefits	332,052	3,487,906	3,421,200	(66,706)	102%
26 Transmission and Distribution					
27 System Repairs and Maintenance	369,009	638,985	201,800	(437,185)	317%
28 Vehicles and Equipment	39,273	170,311	90,300	(80,011)	189%
29 Safety, Supplies and Testing	4,697	56,913	78,600	21,687	72%
30 Total Transmission and Distribution	412,979	866,209	370,700	(495,509)	234%
31 General and Administrative					
32 Professional Services	75,630	764,805	635,500	(129,305)	120%
33 Office Maintenance, Supplies and Software	60,075	420,017	330,900	(89,117)	127%
34 District Insurance	11,900	140,125	137,600	(2,525)	102%
35 Dues and Memberships	11,847	109,442	101,200	(8,242)	108%
36 Public Outreach	9,553	58,029	138,300	80,271	42%
37 Customer Service and Billing	7,731	66,835	77,800	10,965	86%
38 Conference, Trainings and Travel	1,559	29,914	31,900	1,986	94%
39 Total General and Administrative	178,295	1,589,167	1,453,200	(135,967)	109%
40 Total Operating Expense	1,341,014	11,566,811	9,994,800	(1,572,011)	116%
41 Net Operating Revenue / (Expense)	(367,744)	(1,298,814)	(48,900)		
42 Non-Operating Revenue / (Expense)					
43 Property Tax Revenue	26,302	1,176,423	1,147,500	(28,923)	103%
44 Interest Revenue - Unrestricted	2,181	113,108	31,000	(82,108)	365%
45 Interest Revenue - Restricted	36,372	75,979	40,400	(35,579)	188%
46 Other Revenue and Reimbursements	-	33,668	59,200	25,532	57%
47 Miscellaneous Expense	(46)	(21,596)	(6,500)	15,096	332%
48 Net Non-Operating Revenue / (Expense)	64,810	1,377,580	1,271,600	(105,980)	108%
49 Net Total Revenue / (Expense)	(302,934)	78,766	1,222,700	1,143,934	
50 Other Unrestricted Cash Inflow / (Outflow)					
51 Transfer In - Debt Proceeds for Capital	264,351	717,896	903,729	185,833	79%
52 Capital Improvement Program (CIP)	(277,972)	(1,228,155)	(903,729)	324,426	136%
53 CIP Transferred to Operating Expense	378,628	378,628	-	(378,628)	N/A
54 Debt Service - Principal and Interest	(551,203)	(865,158)	(526,500)	338,658	164%
55 Net Other Unrestricted Cash Inflow / (Outflow)	(186,195)	(996,789)	(526,500)	470,289	189%
56 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (489,129)	\$ (918,024)	\$ 696,200	\$ 1,614,224	



Trabuco Canyon Water District Water CIP Report

June 2025 (Preliminary, Unaudited)

Project	June 2025 (Preliminary Results)	YTD Actual	Expensed to Operations June 2025	Preliminary Fiscal Year End	FY 25 Adopted Budget	YTD 100%
1 Water CIP						
2 Capital Improvements / Replacements						
3 SCADA System Upgrades	\$ -	\$ 151,239	\$ -	151,239	\$ 184,729	82%
4 Water Transmission Pipeline Upsizing	-	178,184	-	178,184	432,250	41%
5 Manual Transfer Switch Installations - Water	-	13,474	-	13,474	40,000	34%
6 Transmission Main Repair	57,142	140,441	-	140,441	-	N/A
7 DWTP Filter #4 Repair	9,000	9,000	-	9,000	-	N/A
8 Total Capital Improvements / Replacements	66,142	492,338	-	492,338	656,979	75%
9 Equipment						
10 Pump Replacements - Water	-	28,931	-	28,931	99,750	29%
11 New Servers	196,627	196,627	-	196,627	80,500	244%
12 Total Equipment	196,627	225,558	-	225,558	180,250	125%
13 Programs						
14 Pressure Regulating Valve Improvements - Water	1,582	20,779	(20,779)	-	26,600	0%
15 Valve Replacements - Water	-	2,906	(2,906)	-	39,900	0%
16 Total Programs	1,582	23,684	(23,684)	-	66,500	0%
17 Unplanned Repairs/Expenses						
18 Motor Rebuild for DWTP	-	58,667	-	58,667	-	N/A
19 Line break repairs - Sycamore & Inverary	-	35,493	(35,493)	-	-	N/A
20 Air vac repair - Glen Echo	-	8,708	(8,708)	-	-	N/A
21 Air vac repair - Rose Canyon	-	5,765	(5,765)	-	-	N/A
22 16" repair - El Toro Bike Path	-	123,040	(123,040)	-	-	N/A
23 Filter grate replacements - #1 & 2	-	49,873	-	49,873	-	N/A
24 Repair damaged fence - Porter Property	-	5,872	(5,872)	-	-	N/A
25 Misc. Electrical work - Water	-	105,491	(105,491)	-	-	N/A
26 O'Neill Park - 10" water main repair	-	16,633	(16,633)	-	-	N/A
27 Pave parking lot - Dove Golf Course	-	32,900	(32,900)	-	-	N/A
28 800 gallon water delivery tank	-	9,471	-	9,471	-	N/A
29 Flood at Admin Bldg	-	10,874	(10,874)	-	-	N/A
30 Exterior Improvements - Topanga BPS	-	10,169	(10,169)	-	-	N/A
31 Hydrant Meters	13,620	13,620	-	13,620	-	N/A
32 Total Unplanned Repairs/Expenses	13,620	486,575	(354,944)	131,631	-	N/A
33 Total Water CIP	\$ 277,972	\$ 1,228,155	\$ (378,628)	\$ 849,527	\$ 903,729	94%



Trabuco Canyon Water District Sewer Budget v. Actual Report

June 2025 (Preliminary, Unaudited)

	June 2025 (Preliminary Results)	YTD Actual	FY 25 Adopted Budget	\$ Over / Under Budget	YTD 100%
1 Operating Revenue					
2 Sewer Residential Charges	\$ 224,698	\$ 2,350,201	\$ 2,301,500	\$ (48,701)	102%
3 Sewer Commercial Charges	36,973	260,259	257,200	(3,059)	101%
4 Customer Fees	25,027	214,863	284,600	69,737	75%
5 Uncollectable Accounts	(37,141)	(37,141)	(8,400)	28,741	442%
6 Total Operating Revenue	249,557	2,788,181	2,834,900	46,719	98%
7 Operating Expense					
8 Salaries and Benefits					
9 Employee/Director Wages	104,769	1,046,906	1,038,200	(8,706)	101%
10 Employee/Director Benefits	18,920	231,643	227,700	(3,943)	102%
11 Retiree Health Insurance	4,466	51,119	64,100	12,981	80%
12 Transfer In - 115 OPEB Trust Reimbursement	(4,466)	(51,119)	(64,100)	(12,981)	80%
13 CalPERS Retirement (Normal)	10,316	123,574	122,600	(974)	101%
14 CalPERS Unfunded Accrued Liability (Minimum)	6,688	80,251	79,800	(451)	101%
15 Payroll Taxes	5,373	61,543	76,800	15,257	80%
16 Total Salaries and Benefits	146,065	1,543,917	1,545,100	1,183	100%
17 Transmission and Distribution					
18 System Repairs and Maintenance	170,172	449,156	378,700	(70,456)	119%
19 T&D Electricity	28,084	290,170	276,300	(13,870)	105%
20 Vehicles and Equipment	5,376	51,713	36,400	(15,313)	142%
21 Safety, Supplies and Testing	2,010	17,660	17,900	240	99%
22 Total Transmission and Distribution	205,641	808,700	709,300	(99,400)	114%
23 General and Administrative					
24 Professional Services	26,642	269,678	228,100	(41,578)	118%
25 Office Maintenance, Supplies and Software	31,193	218,816	179,300	(39,516)	122%
26 District Insurance	4,636	53,515	49,100	(4,415)	109%
27 Dues and Memberships	2,406	38,158	121,700	83,542	31%
28 Public Outreach	1,627	13,716	19,500	5,784	70%
29 Customer Service and Billing	1,796	15,699	20,600	4,901	76%
30 Conference, Trainings and Travel	557	10,684	11,500	816	93%
31 Total General and Administrative	68,855	620,266	629,800	9,534	98%
32 Total Operating Expense	420,562	2,972,883	2,884,200	(88,683)	103%
33 Net Operating Revenue / (Expense)	(171,005)	(184,702)	(49,300)	135,402	
34 Non-Operating Revenue / (Expense)					
35 Property Tax Revenue	26,302	1,176,422	1,050,900	(125,522)	112%
36 Interest Revenue - Unrestricted	1,851	407,443	192,600	(214,843)	212%
37 Other Revenue and Reimbursements	1,237	3,092	11,000	7,908	28%
38 Miscellaneous Expense	(46)	(10,650)	(7,600)	3,050	140%
39 Net Non-Operating Revenue / (Expense)	29,344	1,576,307	1,246,900	(329,407)	126%
40 Net Total Revenue / (Expense)	(141,661)	1,391,605	1,197,600	(194,005)	
41 Other Unrestricted Cash Inflow / (Outflow)					
42 Transfer In - Debt Proceeds for Capital	276,606	2,772,959	4,086,215	1,313,255	68%
43 Capital Improvement Program	(279,543)	(3,041,776)	(4,086,215)	(1,044,439)	74%
44 CIP Transferred to Operating Expense	128,687	128,687	-	(128,687)	N/A
44 Debt Service - Principal and Interest	(572,197)	(833,075)	(304,100)	528,975	274%
46 Net Other Unrestricted Cash Inflow / (Outflow)	(446,447)	(973,204)	(304,100)	669,104	320%
47 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (588,107)	\$ 418,401	\$ 893,500	\$ 475,099	



Trabuco Canyon Water District

Sewer CIP Report

June 2025 (Preliminary, Unaudited)

Project	June 2025		Expensed to Operations June 2025	Preliminary Fiscal Year End	FY 25	
	(Preliminary Results)	YTD Actual			Adopted Budget	YTD 100%
1 Sewer CIP						
2 Capital Improvements / Replacements						
3 Golf Club Sewer Lift Station (SLS) Rehabilitation	\$ 22,836	\$ 1,423,318	\$ -	\$ 1,423,318	\$ 1,350,000	105%
4 SCADA System Upgrades	-	54,014	-	54,014	65,975	82%
5 WWTP Hoffman Blower Building Rehabilitation	89,171	349,350	-	349,350	1,100,000	32%
6 Heritage Sewer Lift Station Rehabilitation	30,064	309,801	-	309,801	632,250	49%
7 Manual Transfer Switch Installations - Sewer	-	17,149	-	17,149	40,000	43%
8 WWTP Fiber Optic Upgrade	60,148	343,061	-	343,061	300,000	114%
9 Chiquita CIP FY25	-	64,544	-	64,544	236,740	27%
10 WWTP Reservoir Gate Improvements	-	121,024	-	121,024	159,600	76%
11 WWTP Headworks Replacement	-	-	-	-	172,900	0%
12 Barneburg SLS Wetwell Rehab	4,162	20,474	-	20,474	-	N/A
12 Total Capital Improvements / Replacements	206,382	2,702,735	-	2,702,735	4,057,465	67%
14 Equipment						
15 New Servers	70,224	70,224	-	70,224	28,750	244%
16 Total Equipment	70,224	70,224	-	70,224	28,750	244%
17 Unplanned Repairs/Expenses						
18 Chlorine feed system pump replacement	-	12,311	(12,311)	-	-	N/A
19 Asphalt repair - El Toro Rd force main break	-	24,750	(24,750)	-	-	N/A
20 Odor control - Lift stations	-	14,604	(14,604)	-	-	N/A
21 Pump replacement - WWTP	-	45,828	-	45,828	-	N/A
22 Repair damaged fence - Porter Property	-	2,097	(2,097)	-	-	N/A
23 Misc. Electrical work - Sewer	2,937	53,686	(53,686)	-	-	N/A
24 Repair generator - Plano Trabuco	-	19,537	-	19,537	-	N/A
25 Pump repair - Barneburg LS	-	21,793	-	21,793	-	N/A
26 Pave parking lot - Dove Golf Course	-	11,750	(11,750)	-	-	N/A
27 800 gallon water delivery tank	-	3,383	-	3,383	-	N/A
28 Handrails around EQ basin and West SBR	-	5,606	(5,606)	-	-	N/A
29 Flood at Admin Bldg	-	3,883	(3,883)	-	-	N/A
30 Submersible pumps - Via Allegre LS	-	49,589	-	49,589	-	N/A
31 Total Unplanned Repairs/Expenses	2,937	268,817	(128,687)	140,129	-	N/A
32 Total Sewer CIP	\$ 279,543	\$ 3,041,776	\$ (128,687)	\$ 2,913,088	\$ 4,086,215	71%



Trabuco Canyon Water District Recycled Water Budget v. Actual Report

June 2025 (Preliminary, Unaudited)

	June 2025 (Preliminary Results)	YTD Actual	FY 25 Adopted Budget	\$ Over / Under Budget	YTD 100%
1 Operating Revenue					
2 Fixed / Capital Service Charges	\$ 16,126	\$ 167,874	\$ 161,600	\$ (6,274)	104%
3 Variable Consumption Charges	131,654	1,368,822	1,173,600	(195,222)	117%
4 Customer Fees	-	17,933	13,600	(4,333)	132%
5 Uncollectable Accounts	(95)	(95)	(4,400)	(4,305)	2%
6 Total Operating Revenue	147,685	1,554,533	1,344,400	(210,133)	116%
7 Operating Expense					
8 Source of Supply					
9 Recycled Water Purchases	3,566	31,869	33,300	1,431	96%
10 Water Treatment	11,869	122,405	121,400	(1,005)	101%
11 Total Source of Supply	15,435	154,274	154,700	426	100%
12 Salaries and Benefits					
13 Employee/Director Wages	24,911	249,792	249,200	(592)	100%
14 Employee/Director Benefits	5,404	67,152	66,600	(552)	101%
15 Retiree Health Insurance	893	10,224	12,800	2,576	80%
16 Transfer In - 115 OPEB Trust Reimbursement	(893)	(10,224)	(12,800)	(2,576)	80%
17 CalPERS Retirement (Normal)	2,226	26,666	26,400	(266)	101%
18 CalPERS Unfunded Accrued Liability (Minimum)	1,338	16,050	18,000	1,950	89%
19 Payroll Taxes	1,075	12,309	17,600	5,291	70%
20 Total Salaries and Benefits	34,953	371,970	377,800	5,830	98%
21 Transmission and Distribution					
22 T&D Electricity	11,690	216,093	341,200	125,107	63%
23 System Repairs and Maintenance	27,112	67,359	41,400	(25,959)	163%
24 Vehicles and Equipment	1,147	11,427	8,200	(3,227)	139%
25 Safety, Supplies and Testing	11,579	122,209	110,800	(11,409)	110%
26 Total Transmission and Distribution	51,527	417,087	501,600	84,513	83%
27 General and Administrative					
28 Professional Services	5,328	53,875	45,600	(8,275)	118%
29 Office Maintenance, Supplies and Software	5,573	37,861	30,400	(7,461)	125%
30 District Insurance	850	10,009	10,000	(9)	100%
31 Dues and Memberships	1,266	16,862	38,600	21,738	44%
32 Public Outreach	325	2,743	3,800	1,057	72%
33 Customer Service and Billing	359	3,140	4,200	1,060	75%
34 Conference, Trainings and Travel	111	2,137	2,400	263	89%
35 Total General and Administrative	13,813	126,628	135,000	8,372	94%
36 Total Operating Expense	115,729	1,069,958	1,169,100	99,142	92%
37 Net Operating Revenue / (Expense)	31,956	484,576	175,300	(309,276)	276%
38 Non-Operating Revenue / (Expense)					
39 Property Tax Revenue	-	-	341,400	341,400	0%
40 Interest Revenue - Unrestricted	27	58,753	24,800	(33,953)	237%
41 Other Revenue and Reimbursements	-	371	2,200	1,829	17%
42 Miscellaneous Expense	-	(3,210)	(4,000)	(790)	80%
43 Net Non-Operating Revenue / (Expense)	27	55,914	364,400	308,486	15%
44 Net Total Revenue / (Expense)	31,984	540,489	539,700	(789)	100%
45 Other Unrestricted Cash Inflow / (Outflow)					
46 Transfer In - Debt Proceeds for Capital	33,830	330,531	451,645	121,114	73%
47 Capital Improvement Program	(33,986)	(357,651)	(451,645)	(93,994)	79%
48 CIP Transferred to Operating Expense	26,443	26,443	-	(26,443)	N/A
48 Debt Service - Principal and Interest	(103,500)	(150,707)	(51,000)	99,707	296%
50 Net Other Unrestricted Cash Inflow / (Outflow)	(77,213)	(151,383)	(51,000)	100,383	297%
51 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (45,230)	\$ 389,106	\$ 488,700	\$ 99,594	80%



Trabuco Canyon Water District

Recycled Water CIP Report

June 2025 (Preliminary, Unaudited)

Project	June 2025 (Preliminary Results)	YTD Actual	Expensed to Operations June 2025	Preliminary Fiscal Year End	FY 25 Adopted Budget	YTD 100%
1 Recycled Water CIP						
2 Capital Improvements / Replacements						
3 SCADA System Upgrades	\$ -	\$ 10,803	\$ -	\$ 10,803	\$ 13,195	82%
4 Dove Recycled Booster Pump Station	7,497	80,957	-	80,957	133,000	61%
5 Dove Canyon Recycled PRV Improvement	-	166,989	-	166,989	180,000	93%
6 Tick & Dove Creek Pump Station Improvements	-	15,193	-	15,193	79,800	19%
7 WWTP Reservoir Gate Improvements	-	30,256	-	30,256	39,900	76%
8 Dove Lake Repairs	12,288	12,288	-	12,288	-	N/A
9 Capital Improvements / Replacements Total	19,785	316,486	-	316,486	445,895	71%
10 Equipment						
11 New Servers	14,045	14,045	-	14,045	5,750	244%
12 Equipment Total	14,045	14,045	-	14,045	5,750	244%
13 Unplanned Repairs/Expenses						
14 Chlorine feed system pump replacement	-	3,078	(3,078)	-	-	N/A
15 Repair damaged fence - Porter Property	-	419	(419)	-	-	N/A
16 Misc. Electrical work - Recycled	156	18,418	(18,418)	-	-	N/A
17 Pave parking lot - Dove Golf Course	-	2,350	(2,350)	-	-	N/A
18 800 gallon water delivery tank	-	677	-	677	-	N/A
19 Handrails around EQ basin and West SBR	-	1,401	(1,401)	-	-	N/A
20 Flood at Admin Bldg	-	777	(777)	-	-	N/A
21 Total Unplanned Repairs/Expenses	156	27,119	(26,443)	677	-	N/A
22 Total Recycled Water CIP	\$ 33,986	\$ 357,651	\$ (26,443)	\$ 331,208	\$ 451,645	79%



Trabuco Canyon Water District, CA

Bank Transaction Report

Transaction Detail

Issued Date Range: 07/01/2025 - 07/31/2025

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
07/01/2025	07/31/2025	DFT0004080	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Pending Clear	Bank Draft	-192.34
07/01/2025	07/31/2025	DFT0004081	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Pending Clear	Bank Draft	-2,465.47
07/01/2025	07/31/2025	DFT0004082	VSP	Accounts Payable	Pending Clear	Bank Draft	-775.06
07/01/2025	07/31/2025	DFT0004083	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-55.00
07/02/2025	07/31/2025	DFT0004084	ADP	Accounts Payable	Pending Clear	Bank Draft	-137,124.67
07/02/2025	07/31/2025	DFT0004085	CALPERS	Accounts Payable	Pending Clear	Bank Draft	-72,440.16
07/02/2025	07/31/2025	DFT0004086	GUARDIAN	Accounts Payable	Pending Clear	Bank Draft	-4,150.84
07/02/2025	07/31/2025	DFT0004087	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Pending Clear	Bank Draft	-6,367.85
07/02/2025	07/31/2025	DFT0004088	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-40.00
07/03/2025	07/31/2025	DFT0004089	BRINKS HOME SECURITY	Accounts Payable	Pending Clear	Bank Draft	-269.99
07/03/2025	07/31/2025	DFT0004090	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-5.00
07/07/2025	07/31/2025	DFT0004091	ADP	Accounts Payable	Pending Clear	Bank Draft	-112.00
07/07/2025	07/31/2025	DFT0004092	CALPERS	Accounts Payable	Pending Clear	Bank Draft	-34,115.04
07/07/2025	07/31/2025	DFT0004093	SHRED-IT USA, LLC	Accounts Payable	Pending Clear	Bank Draft	-68.00
07/07/2025	07/31/2025	DFT0004094	THE TOLL ROADS	Accounts Payable	Pending Clear	Bank Draft	-675.00
07/07/2025	07/31/2025	DFT0004095	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-40.67
07/08/2025	07/31/2025	DFT0004096	COX COMMUNICATIONS	Accounts Payable	Pending Clear	Bank Draft	-3,633.17
07/08/2025	07/31/2025	DFT0004097	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-233.11
07/09/2025	07/31/2025	DFT0004098	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-53.27
07/10/2025	07/31/2025	DFT0004099	ADP	Accounts Payable	Pending Clear	Bank Draft	-2,064.46
07/11/2025	07/31/2025	DFT0004101	COX COMMUNICATIONS	Accounts Payable	Pending Clear	Bank Draft	-2,029.45
07/11/2025	07/31/2025	DFT0004102	HOME DEPOT CREDIT SERVICES	Accounts Payable	Pending Clear	Bank Draft	-1,734.77
07/11/2025	07/31/2025	DFT0004103	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-20.00
07/14/2025	07/31/2025	DFT0004104	VERIZON BUSINESS	Accounts Payable	Pending Clear	Bank Draft	-1,829.20
07/14/2025	07/31/2025	DFT0004105	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-427.32
07/16/2025	07/31/2025	DFT0004107	COX COMMUNICATIONS	Accounts Payable	Pending Clear	Bank Draft	-75.11
07/16/2025	07/31/2025	DFT0004108	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Pending Clear	Bank Draft	-269.40
07/16/2025	07/31/2025	DFT0004109	WEX FLEET UNIVERSAL	Accounts Payable	Pending Clear	Bank Draft	-5,628.75
07/17/2025	07/31/2025	DFT0004110	ADP	Accounts Payable	Pending Clear	Bank Draft	-134,195.94
07/17/2025	07/31/2025	DFT0004111	CALPERS	Accounts Payable	Pending Clear	Bank Draft	-34,190.67
07/17/2025	07/31/2025	DFT0004112	SOUTH COAST AQMD	Accounts Payable	Pending Clear	Bank Draft	-6,669.09
07/17/2025	07/31/2025	DFT0004113	XEROX CORPORATION	Accounts Payable	Pending Clear	Bank Draft	-259.15
07/21/2025	07/31/2025	DFT0004114	COX COMMUNICATIONS	Accounts Payable	Pending Clear	Bank Draft	-1,409.13
07/22/2025	07/31/2025	DFT0004115	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-15.00
07/23/2025	07/31/2025	DFT0004116	CALPERS	Accounts Payable	Pending Clear	Bank Draft	-32,916.50

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/24/2025	07/31/2025	DFT0004117	AT&T MOBILITY	Accounts Payable	Pending Clear	Bank Draft	-1,179.96
07/25/2025	07/31/2025	DFT0004118	WAGE WORKS, INC.	Accounts Payable	Pending Clear	Bank Draft	-250.00
07/28/2025	07/31/2025	DFT0004119	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Pending Clear	Bank Draft	-11,752.44
07/28/2025	07/31/2025	DFT0004120	GUARDIAN	Accounts Payable	Pending Clear	Bank Draft	-4,150.84
07/28/2025	07/31/2025	DFT0004121	TAB ANSWER NETWORK	Accounts Payable	Pending Clear	Bank Draft	-263.29
Bank Draft Total: (40)							-504,147.11
Check							
07/02/2025	07/31/2025	13413	ARC	Accounts Payable	Pending Clear	Check	-3,193.62
07/02/2025	07/31/2025	13414	ARCON STRUCTURAL ENGINEERS, INC.	Accounts Payable	Pending Clear	Check	-9,000.00
07/02/2025	07/31/2025	13415	AT&T	Accounts Payable	Pending Clear	Check	-600.78
07/02/2025	07/31/2025	13416	BEAVENS SYSTEMS, INC.	Accounts Payable	Pending Clear	Check	-60,148.12
07/02/2025	07/31/2025	13417	BRENT MONSON	Accounts Payable	Pending Clear	Check	-91.58
07/02/2025	07/31/2025	13418	CHAMPION PAVING, INC.	Accounts Payable	Pending Clear	Check	-3,788.00
07/02/2025	07/31/2025	13419	COUNTY OF ORANGE	Accounts Payable	Pending Clear	Check	-1,694.91
07/02/2025		13420	CS-AMSCO	Accounts Payable	Outstanding	Check	-11,596.25
07/02/2025		13421	CWEA	Accounts Payable	Outstanding	Check	-466.00
07/02/2025	07/31/2025	13422	DELCO SERVICE, INC.	Accounts Payable	Pending Clear	Check	-1,582.35
07/02/2025	07/31/2025	13423	DMC ENGINEERING	Accounts Payable	Pending Clear	Check	-37,854.54
07/02/2025	07/31/2025	13424	EAGLE AERIAL SOLUTIONS	Accounts Payable	Pending Clear	Check	-10,978.00
07/02/2025	07/31/2025	13425	ECLIPSE SIGNS, LLC	Accounts Payable	Pending Clear	Check	-752.50
07/02/2025	07/31/2025	13426	ELITE AUTOMOTIVE SERVICES	Accounts Payable	Pending Clear	Check	-18,215.60
07/02/2025	07/31/2025	13427	FARRELL PRINTING, INC.	Accounts Payable	Pending Clear	Check	-532.64
07/02/2025	07/31/2025	13428	FERGUSON WATERWORKS	Accounts Payable	Pending Clear	Check	-5,221.08
07/02/2025	07/31/2025	13429	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Pending Clear	Check	-31,553.01
07/02/2025	07/31/2025	13430	FLO-SYSTEMS, INC.	Accounts Payable	Pending Clear	Check	-1,019.22
07/02/2025	07/31/2025	13431	GMU GEOTECHNICAL, INC.	Accounts Payable	Pending Clear	Check	-7,742.13
07/02/2025	07/31/2025	13432	GRANICUS, LLC	Accounts Payable	Pending Clear	Check	-12,534.82
07/02/2025	07/31/2025	13433	GREENSTONE MATERIALS INC.	Accounts Payable	Pending Clear	Check	-2,649.98
07/02/2025		13434	HACH COMPANY	Accounts Payable	Outstanding	Check	-1,662.71
07/02/2025	07/31/2025	13435	HANSON BRIDGETT LLP	Accounts Payable	Pending Clear	Check	-43,626.20
07/02/2025	07/31/2025	13436	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Pending Clear	Check	-13,058.00
07/02/2025	07/31/2025	13437	INFOSEND, INC.	Accounts Payable	Pending Clear	Check	-2,978.51
07/02/2025	07/31/2025	13438	IRVINE RANCH WATER DISTRICT	Accounts Payable	Pending Clear	Check	-22,014.16
07/02/2025	07/31/2025	13439	JARROD WALKER	Accounts Payable	Pending Clear	Check	-209.25
07/02/2025	07/31/2025	13440	JES ENGINEERING CONTRACTORS, INC.	Accounts Payable	Pending Clear	Check	-10,158.13
07/02/2025	07/31/2025	13441	JIG CONSULTANTS	Accounts Payable	Pending Clear	Check	-57,625.11
07/02/2025	07/31/2025	13442	LORRAINE LAUSTEN	Accounts Payable	Pending Clear	Check	-128.10
07/02/2025	07/31/2025	13443	MKN	Accounts Payable	Pending Clear	Check	-10,255.05
07/02/2025	07/31/2025	13444	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Pending Clear	Check	-3,550.00
07/02/2025	07/31/2025	13445	O'REILLY AUTOMOTIVE, INC.	Accounts Payable	Pending Clear	Check	-843.51
07/02/2025	07/31/2025	13446	ORKIN, INC.	Accounts Payable	Pending Clear	Check	-2,825.95
07/02/2025	07/31/2025	13447	PARKWAY ARBORIST & LANDSCAPE SUPPLIES	Accounts Payable	Pending Clear	Check	-2,714.33

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/02/2025	07/31/2025	13448	PROJECT PARTNERS, INC.	Accounts Payable	Pending Clear	Check	-4,640.00
07/02/2025	07/31/2025	13449	QUINCY COMPRESSOR	Accounts Payable	Pending Clear	Check	-6,846.89
07/02/2025	07/31/2025	13450	S & J SUPPLY COMPANY	Accounts Payable	Pending Clear	Check	-1,357.65
07/02/2025	07/31/2025	13451	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Pending Clear	Check	-660.00
07/02/2025	07/31/2025	13452	SANTIAGO AQUEDUCT COMMISSION	Accounts Payable	Pending Clear	Check	-2,311.60
07/02/2025	07/31/2025	13453	SECURITAS TECHNOLOGY	Accounts Payable	Pending Clear	Check	-517.00
07/02/2025	07/31/2025	13454	SHRED-IT USA, LLC	Accounts Payable	Pending Clear	Check	-340.00
07/02/2025	07/31/2025	13455	SIERRA ANALYTICAL	Accounts Payable	Pending Clear	Check	-4,710.50
07/02/2025	07/31/2025	13456	SOTO RESOURCES	Accounts Payable	Pending Clear	Check	-1,092.50
07/02/2025	07/31/2025	13457	STARTING LINE ADVISORY	Accounts Payable	Pending Clear	Check	-14,536.00
07/02/2025	07/31/2025	13458	TEKDRAULICS	Accounts Payable	Pending Clear	Check	-15,193.45
07/02/2025	07/31/2025	13459	TETRA TECH, INC.	Accounts Payable	Pending Clear	Check	-3,060.00
07/02/2025	07/31/2025	13460	UMETECH, INC.	Accounts Payable	Pending Clear	Check	-950.00
07/02/2025	07/31/2025	13461	UNITED RENTALS (NORTH AMERICA), INC.	Accounts Payable	Pending Clear	Check	-266.34
07/02/2025	07/31/2025	13462	USA BLUEBOOK	Accounts Payable	Pending Clear	Check	-1,217.30
07/02/2025	07/31/2025	13463	VEGA AMERICAS, INC.	Accounts Payable	Pending Clear	Check	-2,961.33
07/02/2025	07/31/2025	13464	W.M. LYLES CO.	Accounts Payable	Pending Clear	Check	-8,816.50
07/02/2025	07/31/2025	13465	WECK LABORATORIES	Accounts Payable	Pending Clear	Check	-1,248.00
07/15/2025	07/31/2025	13466	AT&T MOBILITY	Accounts Payable	Pending Clear	Check	-124.71
07/15/2025	07/31/2025	13467	BLACK KNIGHT FINANCIAL SERVICES, LCC	Accounts Payable	Pending Clear	Check	-49.50
07/15/2025	07/31/2025	13468	COUNTY OF ORANGE	Accounts Payable	Pending Clear	Check	-3,589.47
07/15/2025	07/31/2025	13469	ELITE AUTOMOTIVE SERVICES	Accounts Payable	Pending Clear	Check	-1,359.22
07/15/2025	07/31/2025	13470	FEDEX	Accounts Payable	Pending Clear	Check	-49.82
07/15/2025	07/31/2025	13471	FERGUSON WATERWORKS	Accounts Payable	Pending Clear	Check	-26,305.03
07/15/2025	07/31/2025	13472	FLEET SERVICES, INC.	Accounts Payable	Pending Clear	Check	-917.44
07/15/2025	07/31/2025	13473	GRAINGER	Accounts Payable	Pending Clear	Check	-1,962.15
07/15/2025	07/31/2025	13474	HANSON BRIDGETT LLP	Accounts Payable	Pending Clear	Check	-32,531.90
07/15/2025	07/31/2025	13475	HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEM	Accounts Payable	Pending Clear	Check	-884.43
07/15/2025	07/31/2025	13476	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Pending Clear	Check	-8,185.35
07/15/2025	07/31/2025	13477	INFOSEND, INC.	Accounts Payable	Pending Clear	Check	-6,567.61
07/15/2025	07/31/2025	13478	IRVINE RANCH WATER DISTRICT	Accounts Payable	Pending Clear	Check	-270,556.47
07/15/2025	07/31/2025	13479	LONE STAR BLOWER, INC.	Accounts Payable	Pending Clear	Check	-68,111.10
07/15/2025	07/31/2025	13480	NBS	Accounts Payable	Pending Clear	Check	-1,018.85
07/15/2025	07/31/2025	13481	OCCUPATIONAL HEALTH CENTERS OF CA	Accounts Payable	Pending Clear	Check	-138.00
07/15/2025	07/31/2025	13482	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Pending Clear	Check	-3,550.00
07/15/2025	07/31/2025	13483	O'REILLY AUTOMOTIVE, INC.	Accounts Payable	Pending Clear	Check	-205.16
07/15/2025	07/31/2025	13484	ORKIN, INC.	Accounts Payable	Pending Clear	Check	-2,572.95
07/15/2025	07/31/2025	13485	PARKWAY ARBORIST & LANDSCAPE SUPPLIES	Accounts Payable	Pending Clear	Check	-158.61
07/15/2025	07/31/2025	13486	PEBBLE SPRING WATER	Accounts Payable	Pending Clear	Check	-87.00
07/15/2025	07/31/2025	13487	QUINN COMPANY	Accounts Payable	Pending Clear	Check	-398.72
07/15/2025	07/31/2025	13488	S & J SUPPLY COMPANY	Accounts Payable	Pending Clear	Check	-4,007.76
07/15/2025	07/31/2025	13489	SECURITAS TECHNOLOGY	Accounts Payable	Pending Clear	Check	-42.00
07/15/2025	07/31/2025	13490	SIERRA ANALYTICAL	Accounts Payable	Pending Clear	Check	-10,892.50

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/15/2025		13491	Void Check	Accounts Payable	Voided	Check	0.00
07/15/2025	07/31/2025	13492	SOTO RESOURCES	Accounts Payable	Pending Clear	Check	-400.00
07/15/2025	07/31/2025	13493	SOUTHERN CALIFORNIA NEWSGROUP	Accounts Payable	Pending Clear	Check	-1,511.13
07/15/2025	07/31/2025	13494	STARTING LINE ADVISORY	Accounts Payable	Pending Clear	Check	-9,870.00
07/15/2025	07/31/2025	13495	TEKDRAULICS	Accounts Payable	Pending Clear	Check	-51,322.25
07/15/2025		13496	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
07/15/2025	07/31/2025	13497	TRENCH SHORING COMPANY	Accounts Payable	Pending Clear	Check	-850.50
07/15/2025	07/31/2025	13498	TYLER TECHNOLOGIES, INC.	Accounts Payable	Pending Clear	Check	-25.20
07/15/2025	07/31/2025	13499	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Pending Clear	Check	-170.95
07/15/2025	07/31/2025	13500	USA BLUEBOOK	Accounts Payable	Pending Clear	Check	-884.99
07/15/2025	07/31/2025	13501	WECK LABORATORIES	Accounts Payable	Pending Clear	Check	-936.00
07/15/2025	07/31/2025	13502	WESTECH	Accounts Payable	Pending Clear	Check	-4,460.82
07/21/2025	07/31/2025	13503	CS-AMSCO	Accounts Payable	Pending Clear	Check	-10,636.80
07/29/2025		13505	AT&T	Accounts Payable	Outstanding	Check	-736.19
07/29/2025		13506	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	Accounts Payable	Outstanding	Check	-145.00
07/29/2025		13507	BLACK KNIGHT FINANCIAL SERVICES, LCC	Accounts Payable	Outstanding	Check	-7.80
07/29/2025		13508	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-25,718.55
07/29/2025		13509	CRAIG FRY & ASSOCIATES, LLC	Accounts Payable	Outstanding	Check	-1,500.00
07/29/2025		13510	DANIELS TIRE SERVICE, INC.	Accounts Payable	Outstanding	Check	-3,424.52
07/29/2025		13511	ENVIRONMENTAL DYNAMICS INTERNATIONA, INC.	Accounts Payable	Outstanding	Check	-17,000.00
07/29/2025		13512	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-11,793.73
07/29/2025		13513	FIELDMAN, ROLAPP & ASSOC.	Accounts Payable	Outstanding	Check	-607.60
07/29/2025		13514	FLEET SERVICES, INC.	Accounts Payable	Outstanding	Check	-289.80
07/29/2025		13515	HAZEN & SAWYER	Accounts Payable	Outstanding	Check	-20,415.63
07/29/2025	07/31/2025	13516	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Pending Clear	Check	-280,896.26
07/29/2025		13517	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-17,721.06
07/29/2025		13518	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-8,446.90
07/29/2025		13519	MCM CONSULTING	Accounts Payable	Outstanding	Check	-15,600.00
07/29/2025		13520	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-2,485.00
07/29/2025		13521	ORKIN, INC.	Accounts Payable	Outstanding	Check	-1,000.97
07/29/2025		13522	PEBBLE SPRING WATER	Accounts Payable	Outstanding	Check	-108.75
07/29/2025		13523	PROJECT PARTNERS, INC.	Accounts Payable	Outstanding	Check	-11,520.00
07/29/2025		13524	S & J SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-22.09
07/29/2025		13525	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-660.00
07/29/2025		13526	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-6,840.00
07/29/2025		13527	T.E. ROBERTS INC	Accounts Payable	Outstanding	Check	-44,786.00
07/29/2025		13528	TEKDRAULICS	Accounts Payable	Outstanding	Check	-18,071.19
07/29/2025		13529	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
07/29/2025		13530	TYLER BUSINESS FORMS	Accounts Payable	Outstanding	Check	-497.33
07/29/2025		13531	W.M. LYLES CO.	Accounts Payable	Outstanding	Check	-41,556.50
07/29/2025		13532	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-624.00
07/29/2025	07/31/2025	13533	DAVID RODRIGUEZ	Accounts Payable	Pending Clear	Check	-15.01

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount	
							Check Total: (120)	-1,522,663.47
Check Reversal								
07/21/2025		13420	CS-AMSCO Reversal	Accounts Payable	Outstanding	Check Reversal	11,596.25	
07/31/2025		13421	CWEA Reversal	Accounts Payable	Outstanding	Check Reversal	466.00	
							Check Reversal Total: (2)	12,062.25
EFT								
07/03/2025	07/31/2025	768	ALS GROUP	Accounts Payable	Pending Clear	EFT	-2,976.00	
07/03/2025		769	Void EFT	Accounts Payable	Voided	EFT	0.00	
07/03/2025	07/31/2025	770	AMAZON	Accounts Payable	Pending Clear	EFT	-975.80	
07/03/2025	07/31/2025	771	BIG O TIRES	Accounts Payable	Pending Clear	EFT	-1,898.23	
07/03/2025	07/31/2025	772	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Pending Clear	EFT	-6,986.02	
07/03/2025	07/31/2025	773	HERC RENTALS	Accounts Payable	Pending Clear	EFT	-5,056.67	
07/03/2025	07/31/2025	774	MWDOC	Accounts Payable	Pending Clear	EFT	-53,106.75	
07/03/2025	07/31/2025	775	OLIN CHEMICALS	Accounts Payable	Pending Clear	EFT	-6,400.24	
07/03/2025	07/31/2025	776	UNIFIRST CORPORATION	Accounts Payable	Pending Clear	EFT	-648.63	
07/16/2025	07/31/2025	777	ACWA JPIA - LIFE	Accounts Payable	Pending Clear	EFT	-595.44	
07/16/2025	07/31/2025	778	ALS GROUP	Accounts Payable	Pending Clear	EFT	-792.00	
07/16/2025	07/31/2025	779	AMAZON	Accounts Payable	Pending Clear	EFT	-2,593.94	
07/16/2025	07/31/2025	780	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Pending Clear	EFT	-9,824.54	
07/16/2025	07/31/2025	781	HERC RENTALS	Accounts Payable	Pending Clear	EFT	-54.61	
07/16/2025	07/31/2025	782	IRVINE PIPE SUPPLY	Accounts Payable	Pending Clear	EFT	-1,753.54	
07/16/2025	07/31/2025	783	MWDOC	Accounts Payable	Pending Clear	EFT	-67,237.00	
07/16/2025	07/31/2025	784	OLIN CHEMICALS	Accounts Payable	Pending Clear	EFT	-6,362.17	
07/16/2025	07/31/2025	785	ROCKSPARK INC.	Accounts Payable	Pending Clear	EFT	-1,263.75	
07/16/2025	07/31/2025	786	UNIFIRST CORPORATION	Accounts Payable	Pending Clear	EFT	-1,409.35	
07/30/2025	07/31/2025	787	ACWA JPIA - WC, PROP., & LIAB	Accounts Payable	Pending Clear	EFT	-98,484.53	
07/30/2025	07/31/2025	788	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Pending Clear	EFT	-2,332.93	
07/30/2025	07/31/2025	789	MWDOC	Accounts Payable	Pending Clear	EFT	-63,082.95	
07/30/2025	07/31/2025	790	UNIFIRST CORPORATION	Accounts Payable	Pending Clear	EFT	-534.65	
							EFT Total: (23)	-334,369.74
							Accounts Payable Total: (185)	-2,349,118.07
Accounts Receivable								
Deposit								
07/01/2025	07/31/2025	DEP0028948	T-Mobile lease 7-1-2025	Accounts Receivable	Pending Clear	Deposit	2,628.74	
07/01/2025	07/31/2025	DEP0028950	OCFA Invoice 7-1-2025	Accounts Receivable	Pending Clear	Deposit	150.00	
07/01/2025	07/31/2025	DEP0028950	OCFA Invoice 7-1-2025	Accounts Receivable	Pending Clear	Deposit	892.00	
07/07/2025	07/31/2025	DEP0028999	City of San Clemente FY 2025 7/7/2025	Accounts Receivable	Pending Clear	Deposit	52,708.30	
07/07/2025	07/31/2025	DEP0028999	City of San Clemente FY 2025 7/7/2025	Accounts Receivable	Pending Clear	Deposit	75,587.45	
07/07/2025	07/31/2025	DEP0029002	County of Orange AR-A00559 7/7/2025	Accounts Receivable	Pending Clear	Deposit	3,760.00	
07/07/2025	07/31/2025	DEP0029002	County of Orange AR-A00559 7/7/2025	Accounts Receivable	Pending Clear	Deposit	150.00	
07/07/2025	07/31/2025	DEP0029002	County of Orange AR-A00559 7/7/2025	Accounts Receivable	Pending Clear	Deposit	360.00	

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/07/2025	07/31/2025	DEP0029005	South Coast AQMD Refund 7/7/2025	Accounts Receivable	Pending Clear	Deposit	1,237.20
07/14/2025	07/31/2025	DEP0029098	Apply admin fees - 07/14/25	Accounts Receivable	Pending Clear	Deposit	-20.12
07/14/2025	07/31/2025	DEP0029098	Apply admin fees - 07/14/25	Accounts Receivable	Pending Clear	Deposit	17.70
07/14/2025	07/31/2025	DEP0029098	Apply admin fees - 07/14/25	Accounts Receivable	Pending Clear	Deposit	-20.14
07/14/2025	07/31/2025	DEP0029098	Apply admin fees - 07/14/25	Accounts Receivable	Pending Clear	Deposit	1.52
07/14/2025	07/31/2025	DEP0029098	Apply admin fees - 07/14/25	Accounts Receivable	Pending Clear	Deposit	0.92
07/14/2025	07/31/2025	DEP0029098	Apply admin fees - 07/14/25	Accounts Receivable	Pending Clear	Deposit	0.92
07/14/2025	07/31/2025	DEP0029098	Apply admin fees - 07/14/25	Accounts Receivable	Pending Clear	Deposit	17.69
07/14/2025	07/31/2025	DEP0029098	Apply admin fees - 07/14/25	Accounts Receivable	Pending Clear	Deposit	1.51
07/15/2025	07/31/2025	DEP0029086	Goddard School Deposit Invoice 7-15-2025	Accounts Receivable	Pending Clear	Deposit	3,500.00
07/15/2025	07/31/2025	DEP0029086	Goddard School Deposit Invoice 7-15-2025	Accounts Receivable	Pending Clear	Deposit	250.00
07/15/2025	07/31/2025	DEP0029086	Goddard School Deposit Invoice 7-15-2025	Accounts Receivable	Pending Clear	Deposit	1,250.00
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	365.16
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	7,059.96
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	7,059.97
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	603.08
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	1,934.15
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	365.15
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	1,279.86
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	460.51
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	1,934.15
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	603.07
07/16/2025	07/31/2025	DEP0029101	County of Orange - Property Taxes 7/14/25	Accounts Receivable	Pending Clear	Deposit	1,690.50
07/16/2025	07/31/2025	DEP0029104	T-mobile Lease Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	2,628.74
07/16/2025	07/31/2025	DEP0029110	LAIF - Transfer to BMO	Accounts Receivable	Pending Clear	Deposit	365,481.89
07/16/2025	07/31/2025	DEP0029110	LAIF - Transfer to BMO	Accounts Receivable	Pending Clear	Deposit	234,518.11
07/16/2025	07/31/2025	DEP0029120	California Quartet Deposit Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	6,250.00
07/16/2025	07/31/2025	DEP0029120	California Quartet Deposit Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	1,250.00
07/16/2025	07/31/2025	DEP0029120	California Quartet Deposit Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	17,500.00
07/16/2025	07/31/2025	DEP0029120	California Quartet Deposit Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	1,250.00
07/16/2025	07/31/2025	DEP0029120	California Quartet Deposit Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	6,250.00
07/16/2025	07/31/2025	DEP0029120	California Quartet Deposit Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	17,500.00
07/16/2025	07/31/2025	DEP0029122	CalPERS OPED Trust Reimbursement Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	10,223.81
07/16/2025	07/31/2025	DEP0029122	CalPERS OPED Trust Reimbursement Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	51,119.08
07/16/2025	07/31/2025	DEP0029122	CalPERS OPED Trust Reimbursement Invoice 7-16-2025	Accounts Receivable	Pending Clear	Deposit	143,133.41
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	7,888.28
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	927.43
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	927.43
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	0.12
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	0.13
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	7,888.27
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	235.60
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	235.59

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	0.04
07/18/2025	07/31/2025	DEP0029113	County of Orange - Property Taxes	Accounts Receivable	Pending Clear	Deposit	0.04
07/21/2025	07/31/2025	DEP0029168	Oaks at Trabuco Plan Chec/Admin fees for Lot 4 & 7	7-21- Accounts Receivable	Pending Clear	Deposit	250.00
07/21/2025	07/31/2025	DEP0029168	Oaks at Trabuco Plan Chec/Admin fees for Lot 4 & 7	7-21- Accounts Receivable	Pending Clear	Deposit	1,250.00
07/21/2025	07/31/2025	DEP0029168	Oaks at Trabuco Plan Chec/Admin fees for Lot 4 & 7	7-21- Accounts Receivable	Pending Clear	Deposit	3,500.00
07/30/2025	07/31/2025	DEP0029262	SMWD Invoice 7-30-2025	Accounts Receivable	Pending Clear	Deposit	119.51
07/31/2025	07/31/2025	DEP0029277	OCFA Invoice 7-31-2025	Accounts Receivable	Pending Clear	Deposit	150.00
Deposit Total: (58)							1,046,306.73
Accounts Receivable Total: (58)							1,046,306.73

Utility Billing

Check	Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
	07/02/2025	07/31/2025	13411	JODY CRAYCRAFT	Utility Billing	Pending Clear	Check	-1,412.13
	07/02/2025	07/31/2025	13412	KRISTA MCMORRAN-MAUS	Utility Billing	Pending Clear	Check	-4,144.42
	07/23/2025	07/31/2025	13504	HARDY AND HARPER, INC.	Utility Billing	Pending Clear	Check	-1,458.92
Check Total: (3)							-7,015.47	

Deposit	Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
	07/01/2025	07/31/2025	DEP0028941	Utility Payment Packet UBPKT12970	Utility Billing	Pending Clear	Deposit	5,665.47
	07/01/2025	07/31/2025	DEP0028944	Utility Payment Packet UBPKT12971	Utility Billing	Pending Clear	Deposit	3,730.93
	07/01/2025	07/31/2025	DEP0028953	Utility Payment Packet UBPKT12972	Utility Billing	Pending Clear	Deposit	11,683.43
	07/01/2025	07/31/2025	DEP0028956	Utility Payment Packet UBPKT12975	Utility Billing	Pending Clear	Deposit	11,950.75
	07/02/2025	07/31/2025	DEP0028963	Utility Payment Packet UBPKT12982	Utility Billing	Pending Clear	Deposit	3,160.33
	07/02/2025	07/31/2025	DEP0028966	Utility Payment Packet UBPKT12983	Utility Billing	Pending Clear	Deposit	7,678.21
	07/02/2025	07/31/2025	DEP0028972	Utility Payment Packet UBPKT12988	Utility Billing	Pending Clear	Deposit	7,613.24
	07/02/2025	07/31/2025	DEP0028975	Utility Payment Packet UBPKT12989	Utility Billing	Pending Clear	Deposit	6,022.21
	07/03/2025	07/31/2025	DEP0028978	Utility Payment Packet UBPKT12990	Utility Billing	Pending Clear	Deposit	4,481.70
	07/03/2025	07/31/2025	DEP0028981	Utility Payment Packet UBPKT12991	Utility Billing	Pending Clear	Deposit	5,247.12
	07/03/2025	07/31/2025	DEP0028984	Utility Payment Packet UBPKT12992	Utility Billing	Pending Clear	Deposit	3,466.78
	07/04/2025	07/31/2025	DEP0028987	Utility Payment Packet UBPKT12993	Utility Billing	Pending Clear	Deposit	30,093.87
	07/04/2025	07/31/2025	DEP0028990	Utility Payment Packet UBPKT12994	Utility Billing	Pending Clear	Deposit	5,862.13
	07/07/2025	07/31/2025	DEP0028993	Utility Payment Packet UBPKT12995	Utility Billing	Pending Clear	Deposit	1,763.43
	07/07/2025	07/31/2025	DEP0028996	Utility Payment Packet UBPKT12996	Utility Billing	Pending Clear	Deposit	14,978.55
	07/07/2025	07/31/2025	DEP0029008	Utility Payment Packet UBPKT12997	Utility Billing	Pending Clear	Deposit	22,629.76
	07/07/2025	07/31/2025	DEP0029011	Utility Payment Packet UBPKT13004	Utility Billing	Pending Clear	Deposit	13,118.90
	07/08/2025	07/31/2025	DEP0029014	Utility Payment Packet UBPKT13005	Utility Billing	Pending Clear	Deposit	3,127.23
	07/08/2025	07/31/2025	DEP0029017	Utility Payment Packet UBPKT13006	Utility Billing	Pending Clear	Deposit	4,238.68
	07/08/2025	07/31/2025	DEP0029020	Utility Payment Packet UBPKT13008	Utility Billing	Pending Clear	Deposit	5,153.79
	07/09/2025	07/31/2025	DEP0029023	Utility Reverse Payment Packet UBPKT13009	Utility Billing	Pending Clear	Deposit	-1,301.57
	07/09/2025	07/31/2025	DEP0029026	Utility Payment Packet UBPKT13010	Utility Billing	Pending Clear	Deposit	1,053.23
	07/09/2025	07/31/2025	DEP0029029	Utility Payment Packet UBPKT13011	Utility Billing	Pending Clear	Deposit	3,828.42
	07/09/2025	07/31/2025	DEP0029032	Utility Payment Packet UBPKT13012	Utility Billing	Pending Clear	Deposit	3,671.18
	07/09/2025	07/31/2025	DEP0029035	Utility Payment Packet UBPKT13013	Utility Billing	Pending Clear	Deposit	4,480.83
	07/10/2025	07/31/2025	DEP0029038	Utility Payment Packet UBPKT13014	Utility Billing	Pending Clear	Deposit	2,447.39

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/10/2025	07/31/2025	DEP0029041	Utility Payment Packet UBPKT13015	Utility Billing	Pending Clear	Deposit	3,631.73
07/10/2025	07/31/2025	DEP0029044	Utility Payment Packet UBPKT13016	Utility Billing	Pending Clear	Deposit	933.95
07/10/2025	07/31/2025	DEP0029050	Utility Payment Packet UBPKT13018	Utility Billing	Pending Clear	Deposit	1,126.78
07/11/2025	07/31/2025	DEP0029053	Utility Payment Packet UBPKT13019	Utility Billing	Pending Clear	Deposit	3,783.53
07/11/2025	07/31/2025	DEP0029056	Utility Payment Packet UBPKT13020	Utility Billing	Pending Clear	Deposit	2,084.04
07/11/2025	07/31/2025	DEP0029062	Utility Payment Packet UBPKT13022	Utility Billing	Pending Clear	Deposit	13,778.07
07/14/2025	07/31/2025	DEP0029047	Utility Reverse Payment Packet UBPKT13017	Utility Billing	Pending Clear	Deposit	-412.23
07/14/2025	07/31/2025	DEP0029059	Utility Reverse Payment Packet UBPKT13021	Utility Billing	Pending Clear	Deposit	-50.37
07/14/2025	07/31/2025	DEP0029065	Utility Payment Packet UBPKT13023	Utility Billing	Pending Clear	Deposit	1,733.19
07/14/2025	07/31/2025	DEP0029068	Utility Payment Packet UBPKT13024	Utility Billing	Pending Clear	Deposit	2,469.94
07/14/2025	07/31/2025	DEP0029071	Utility Payment Packet UBPKT13025	Utility Billing	Pending Clear	Deposit	8,183.82
07/14/2025	07/31/2025	DEP0029074	Utility Payment Packet UBPKT13029	Utility Billing	Pending Clear	Deposit	7,856.18
07/15/2025	07/31/2025	DEP0029077	Utility Payment Packet UBPKT13030	Utility Billing	Pending Clear	Deposit	4,432.11
07/15/2025	07/31/2025	DEP0029080	Utility Payment Packet UBPKT13031	Utility Billing	Pending Clear	Deposit	3,731.64
07/15/2025	07/31/2025	DEP0029084	Utility Payment Packet UBPKT13032	Utility Billing	Pending Clear	Deposit	3,234.56
07/15/2025	07/31/2025	DEP0029089	Utility Payment Packet UBPKT13033	Utility Billing	Pending Clear	Deposit	7,281.37
07/16/2025	07/31/2025	DEP0029092	Utility Payment Packet UBPKT13034	Utility Billing	Pending Clear	Deposit	2,626.06
07/16/2025	07/31/2025	DEP0029095	Utility Payment Packet UBPKT13035	Utility Billing	Pending Clear	Deposit	1,939.05
07/16/2025	07/31/2025	DEP0029107	Utility Payment Packet UBPKT13036	Utility Billing	Pending Clear	Deposit	10,405.76
07/16/2025	07/31/2025	DEP0029118	Utility Payment Packet UBPKT13038	Utility Billing	Pending Clear	Deposit	1,398.47
07/16/2025	07/31/2025	DEP0029126	Utility Payment Packet UBPKT13040	Utility Billing	Pending Clear	Deposit	9,638.38
07/17/2025	07/31/2025	DEP0029129	Utility Payment Packet UBPKT13041	Utility Billing	Pending Clear	Deposit	3,080.87
07/17/2025	07/31/2025	DEP0029132	Utility Payment Packet UBPKT13042	Utility Billing	Pending Clear	Deposit	3,484.89
07/17/2025	07/31/2025	DEP0029139	Utility Payment Packet UBPKT13047	Utility Billing	Pending Clear	Deposit	78,141.75
07/18/2025	07/31/2025	DEP0029136	Utility Reverse Payment Packet UBPKT13046	Utility Billing	Pending Clear	Deposit	-36.00
07/18/2025	07/31/2025	DEP0029142	Utility Payment Packet UBPKT13048	Utility Billing	Pending Clear	Deposit	9,186.33
07/18/2025	07/31/2025	DEP0029145	Utility Payment Packet UBPKT13049	Utility Billing	Pending Clear	Deposit	5,143.02
07/18/2025	07/31/2025	DEP0029148	Utility Payment Packet UBPKT13050	Utility Billing	Pending Clear	Deposit	4,866.18
07/21/2025	07/31/2025	DEP0029151	Utility Reverse Payment Packet UBPKT13051	Utility Billing	Pending Clear	Deposit	-626.35
07/21/2025	07/31/2025	DEP0029154	Utility Payment Packet UBPKT13052	Utility Billing	Pending Clear	Deposit	18,358.31
07/21/2025	07/31/2025	DEP0029157	Utility Payment Packet UBPKT13053	Utility Billing	Pending Clear	Deposit	13,317.93
07/21/2025	07/31/2025	DEP0029160	Utility Payment Packet UBPKT13054	Utility Billing	Pending Clear	Deposit	6,915.62
07/21/2025	07/31/2025	DEP0029162	ACH Draft Packet UBPKT12919	Utility Billing	Pending Clear	Deposit	233,366.82
07/21/2025	07/31/2025	DEP0029166	Utility Payment Packet UBPKT13055	Utility Billing	Pending Clear	Deposit	4,447.30
07/22/2025	07/31/2025	DEP0029171	Utility Reverse Payment Packet UBPKT13056	Utility Billing	Pending Clear	Deposit	-355.00
07/22/2025	07/31/2025	DEP0029174	Utility Payment Packet UBPKT13057	Utility Billing	Pending Clear	Deposit	294,121.52
07/22/2025	07/31/2025	DEP0029177	Utility Payment Packet UBPKT13058	Utility Billing	Pending Clear	Deposit	1,239.38
07/22/2025	07/31/2025	DEP0029180	Utility Payment Packet UBPKT13059	Utility Billing	Pending Clear	Deposit	5,503.43
07/22/2025	07/31/2025	DEP0029183	Utility Payment Packet UBPKT13060	Utility Billing	Pending Clear	Deposit	1,310.58
07/22/2025	07/31/2025	DEP0029190	Utility Payment Packet UBPKT13069	Utility Billing	Pending Clear	Deposit	12,682.80
07/23/2025	07/31/2025	DEP0029196	Utility Payment Packet UBPKT13070	Utility Billing	Pending Clear	Deposit	403.72
07/23/2025	07/31/2025	DEP0029199	Utility Payment Packet UBPKT13071	Utility Billing	Pending Clear	Deposit	1,475.29
07/23/2025	07/31/2025	DEP0029202	Utility Payment Packet UBPKT13077	Utility Billing	Pending Clear	Deposit	5,034.35

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/24/2025	07/31/2025	DEP0029205	Utility Payment Packet UBPKT13078	Utility Billing	Pending Clear	Deposit	899.88
07/24/2025	07/31/2025	DEP0029208	Utility Reverse Payment Packet UBPKT13079	Utility Billing	Pending Clear	Deposit	-214.90
07/24/2025	07/31/2025	DEP0029211	Utility Reverse Payment Packet UBPKT13080	Utility Billing	Pending Clear	Deposit	-543.26
07/24/2025	07/31/2025	DEP0029217	Utility Payment Packet UBPKT13082	Utility Billing	Pending Clear	Deposit	8,672.33
07/25/2025	07/31/2025	DEP0029214	Utility Payment Packet UBPKT13081	Utility Billing	Pending Clear	Deposit	514.05
07/25/2025	07/31/2025	DEP0029220	Utility Payment Packet UBPKT13083	Utility Billing	Pending Clear	Deposit	31,051.69
07/25/2025	07/31/2025	DEP0029223	Utility Reverse Payment Packet UBPKT13084	Utility Billing	Pending Clear	Deposit	-180.24
07/25/2025	07/31/2025	DEP0029229	Utility Payment Packet UBPKT13087	Utility Billing	Pending Clear	Deposit	295.13
07/28/2025	07/31/2025	DEP0029226	Utility Payment Packet UBPKT13086	Utility Billing	Pending Clear	Deposit	1,595.13
07/28/2025	07/31/2025	DEP0029232	Utility Payment Packet UBPKT13088	Utility Billing	Pending Clear	Deposit	435.00
07/28/2025	07/31/2025	DEP0029235	Utility Payment Packet UBPKT13090	Utility Billing	Pending Clear	Deposit	1,701.69
07/28/2025	07/31/2025	DEP0029238	Utility Payment Packet UBPKT13092	Utility Billing	Pending Clear	Deposit	15,026.12
07/29/2025	07/31/2025	DEP0029241	Utility Payment Packet UBPKT13093	Utility Billing	Pending Clear	Deposit	10,417.90
07/29/2025	07/31/2025	DEP0029244	Utility Payment Packet UBPKT13094	Utility Billing	Pending Clear	Deposit	2,348.67
07/29/2025	07/31/2025	DEP0029247	Utility Payment Packet UBPKT13095	Utility Billing	Pending Clear	Deposit	2,237.11
07/29/2025	07/31/2025	DEP0029250	Utility Payment Packet UBPKT13097	Utility Billing	Pending Clear	Deposit	5,573.09
07/30/2025	07/31/2025	DEP0029253	Utility Payment Packet UBPKT13098	Utility Billing	Pending Clear	Deposit	6,557.05
07/30/2025	07/31/2025	DEP0029256	Utility Payment Packet UBPKT13099	Utility Billing	Pending Clear	Deposit	7,936.28
07/30/2025	07/31/2025	DEP0029260	Utility Payment Packet UBPKT13101	Utility Billing	Pending Clear	Deposit	5,629.66
07/30/2025	07/31/2025	DEP0029265	Utility Payment Packet UBPKT13103	Utility Billing	Outstanding	Deposit	6,056.34
07/31/2025	07/31/2025	DEP0029268	Utility Payment Packet UBPKT13104	Utility Billing	Pending Clear	Deposit	4,025.22
07/31/2025	07/31/2025	DEP0029271	Utility Payment Packet UBPKT13105	Utility Billing	Pending Clear	Deposit	8,967.70
07/31/2025	07/31/2025	DEP0029274	Utility Payment Packet UBPKT13107	Utility Billing	Pending Clear	Deposit	11,915.74
07/31/2025	07/31/2025	DEP0029283	Utility Payment Packet UBPKT13111	Utility Billing	Outstanding	Deposit	5,713.99
Deposit Total: (93)							1,113,346.13
Utility Billing Total: (96)							1,106,330.66
Report Total: (339)							-196,480.68

Summary

Bank Account	Count	Amount
030866939 BMO Checking	339	-196,480.68
Report Total:	339	-196,480.68

Cash Account	Count	Amount
No Cash Account	2	0.00
99 99-000-1004 BMO Checking (Pooled Cash)	337	-196,480.68
Report Total:	339	-196,480.68

Transaction Type	Count	Amount
Bank Draft	40	-504,147.11
Check	123	-1,529,678.94
Check Reversal	2	12,062.25
Deposit	151	2,159,652.86
EFT	23	-334,369.74
Report Total:	339	-196,480.68



Trabuco Canyon Water District
General Fund Warrant Register
7/10/2025

Summary of Disbursements

Computer Checks	463,589.20
UB Refund Checks	11,157.78
Void UB Refund	-
Bank Drafts	461,992.72
Bank EFTs	1,310,303.28
Voided Payments	-
Total Disbursements	2,247,042.98

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.


General Manager / Assistant General Manager

By: _____ Date: 7-10-25

Michael F. Safranski 7/10/25
By: _____ Date: _____



Trabuco Canyon Water District, CA

Bank Transaction Report

Transaction Detail

Issued Date Range: 06/11/2025 - 07/08/2025

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
06/11/2025		DFT0004057	SOUTH COAST AQMD	Accounts Payable	Outstanding	Bank Draft	-167.47
06/11/2025		DFT0004058	TRENCH SHORING COMPANY	Accounts Payable	Outstanding	Bank Draft	-2,551.50
06/11/2025		DFT0004059	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-40.00
06/12/2025		DFT0004060	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-28.94
06/13/2025		DFT0004061	VERIZON BUSINESS	Accounts Payable	Outstanding	Bank Draft	-165.44
06/16/2025		DFT0004062	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-75.11
06/16/2025		DFT0004063	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-256.40
06/16/2025		DFT0004064	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-15.00
06/17/2025		DFT0004065	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-20.00
06/17/2025		DFT0004066	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Bank Draft	-5,384.43
06/17/2025		DFT0004067	XEROX CORPORATION	Accounts Payable	Outstanding	Bank Draft	-265.01
06/18/2025		DFT0004068	ADP	Accounts Payable	Outstanding	Bank Draft	-142,610.80
06/18/2025		DFT0004069	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-20.00
06/20/2025		DFT0004070	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,409.13
06/20/2025		DFT0004071	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
06/20/2025		DFT0004072	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-161.87
06/23/2025		DFT0004073	CALPERS	Accounts Payable	Outstanding	Bank Draft	-34,115.04
06/23/2025		DFT0004074	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-75.00
06/24/2025		DFT0004075	AT&T MOBILITY	Accounts Payable	Outstanding	Bank Draft	-3,619.70
06/26/2025		DFT0004076	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Outstanding	Bank Draft	-7,519.87
06/27/2025		DFT0004077	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
06/27/2025		DFT0004078	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-178.12
06/30/2025		DFT0004079	TAB ANSWER NETWORK	Accounts Payable	Outstanding	Bank Draft	-270.52
07/01/2025		DFT0004080	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Outstanding	Bank Draft	-192.34
07/01/2025		DFT0004081	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-2,465.47
07/01/2025		DFT0004082	VSP	Accounts Payable	Outstanding	Bank Draft	-775.06
07/01/2025		DFT0004083	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-55.00
07/02/2025		DFT0004084	ADP	Accounts Payable	Outstanding	Bank Draft	-137,124.67
07/02/2025		DFT0004085	CALPERS	Accounts Payable	Outstanding	Bank Draft	-72,440.16
07/02/2025		DFT0004086	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-4,150.84
07/02/2025		DFT0004087	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-6,367.85
07/02/2025		DFT0004088	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-40.00
07/03/2025		DFT0004089	BRINKS HOME SECURITY	Accounts Payable	Outstanding	Bank Draft	-269.99
07/03/2025		DFT0004090	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-5.00
07/07/2025		DFT0004091	ADP	Accounts Payable	Outstanding	Bank Draft	-112.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/07/2025		DFT0004092	CALPERS	Accounts Payable	Outstanding	Bank Draft	-34,115.04
07/07/2025		DFT0004093	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Bank Draft	-68.00
07/07/2025		DFT0004094	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-675.00
07/07/2025		DFT0004095	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-40.67
07/08/2025		DFT0004096	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-3,633.17
07/08/2025		DFT0004097	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-233.11
Bank Draft Total: (41)							-461,992.72
Check							
07/02/2025		13413	ARC	Accounts Payable	Outstanding	Check	-3,193.62
07/02/2025		13414	ARCON STRUCTURAL ENGINEERS, INC.	Accounts Payable	Outstanding	Check	-9,000.00
07/02/2025		13415	AT&T	Accounts Payable	Outstanding	Check	-600.78
07/02/2025		13416	BEAVENS SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-60,148.12
07/02/2025		13417	BRENT MONSON	Accounts Payable	Outstanding	Check	-91.58
07/02/2025		13418	CHAMPION PAVING, INC.	Accounts Payable	Outstanding	Check	-3,788.00
07/02/2025		13419	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-1,694.91
07/02/2025		13420	CS-AMSCO	Accounts Payable	Outstanding	Check	-11,596.25
07/02/2025		13421	CWEA	Accounts Payable	Outstanding	Check	-466.00
07/02/2025		13422	DELCO SERVICE, INC.	Accounts Payable	Outstanding	Check	-1,582.35
07/02/2025		13423	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-37,854.54
07/02/2025		13424	EAGLE AERIAL SOLUTIONS	Accounts Payable	Outstanding	Check	-10,978.00
07/02/2025		13425	ECLIPSE SIGNS, LLC	Accounts Payable	Outstanding	Check	-752.50
07/02/2025		13426	ELITE AUTOMOTIVE SERVICES	Accounts Payable	Outstanding	Check	-18,215.60
07/02/2025		13427	FARRELL PRINTING, INC.	Accounts Payable	Outstanding	Check	-532.64
07/02/2025		13428	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-5,221.08
07/02/2025		13429	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-31,553.01
07/02/2025		13430	FLO-SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-1,019.22
07/02/2025		13431	GMU GEOTECHNICAL, INC.	Accounts Payable	Outstanding	Check	-7,742.13
07/02/2025		13432	GRANICUS, LLC	Accounts Payable	Outstanding	Check	-12,534.82
07/02/2025		13433	GREENSTONE MATERIALS INC.	Accounts Payable	Outstanding	Check	-2,649.98
07/02/2025		13434	HACH COMPANY	Accounts Payable	Outstanding	Check	-1,662.71
07/02/2025		13435	HANSON BRIDGETT LLP	Accounts Payable	Outstanding	Check	-43,626.20
07/02/2025		13436	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-13,058.00
07/02/2025		13437	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-2,978.51
07/02/2025		13438	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-22,014.16
07/02/2025		13439	JARROD WALKER	Accounts Payable	Outstanding	Check	-209.25
07/02/2025		13440	JES ENGINEERING CONTRACTORS, INC.	Accounts Payable	Outstanding	Check	-10,158.13
07/02/2025		13441	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-57,625.11
07/02/2025		13442	LORRAINE LAUSTEN	Accounts Payable	Outstanding	Check	-128.10
07/02/2025		13443	MKN	Accounts Payable	Outstanding	Check	-10,255.05
07/02/2025		13444	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-3,550.00
07/02/2025		13445	O'REILLY AUTOMOTIVE, INC.	Accounts Payable	Outstanding	Check	-843.51
07/02/2025		13446	ORKIN, INC.	Accounts Payable	Outstanding	Check	-2,825.95

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/02/2025		13447	PARKWAY ARBORIST & LANDSCAPE SUPPLIES	Accounts Payable	Outstanding	Check	-2,714.33
07/02/2025		13448	PROJECT PARTNERS, INC.	Accounts Payable	Outstanding	Check	-4,640.00
07/02/2025		13449	QUINCY COMPRESSOR	Accounts Payable	Outstanding	Check	-6,846.89
07/02/2025		13450	S & J SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-1,357.65
07/02/2025		13451	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-660.00
07/02/2025		13452	SANTIAGO AQUEDUCT COMMISSION	Accounts Payable	Outstanding	Check	-2,311.60
07/02/2025		13453	SECURITAS TECHNOLOGY	Accounts Payable	Outstanding	Check	-517.00
07/02/2025		13454	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Check	-340.00
07/02/2025		13455	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-4,710.50
07/02/2025		13456	SOTO RESOURCES	Accounts Payable	Outstanding	Check	-1,092.50
07/02/2025		13457	STARTING LINE ADVISORY	Accounts Payable	Outstanding	Check	-14,536.00
07/02/2025		13458	TEKDRAULICS	Accounts Payable	Outstanding	Check	-15,193.45
07/02/2025		13459	TETRA TECH, INC.	Accounts Payable	Outstanding	Check	-3,060.00
07/02/2025		13460	UMETECH, INC.	Accounts Payable	Outstanding	Check	-950.00
07/02/2025		13461	UNITED RENTALS (NORTH AMERICA), INC.	Accounts Payable	Outstanding	Check	-266.34
07/02/2025		13462	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-1,217.30
07/02/2025		13463	VEGA AMERICAS, INC.	Accounts Payable	Outstanding	Check	-2,961.33
07/02/2025		13464	W.M. LYLES CO.	Accounts Payable	Outstanding	Check	-8,816.50
07/02/2025		13465	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-1,248.00
Check Total: (53)							-463,589.20
EFT							
06/11/2025		760	ACWA JPIA - LIFE	Accounts Payable	Outstanding	EFT	-595.44
06/11/2025		761	ALS GROUP	Accounts Payable	Outstanding	EFT	-480.00
06/11/2025		762	AMAZON	Accounts Payable	Outstanding	EFT	-3,215.34
06/11/2025		763	IRVINE PIPE SUPPLY	Accounts Payable	Outstanding	EFT	-483.96
06/11/2025		764	MWDOC	Accounts Payable	Outstanding	EFT	-145.00
06/11/2025		765	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-435.28
06/20/2025		766	CALIFORNIA BANK & TRUST	Accounts Payable	Outstanding	EFT	-115,190.52
06/20/2025		767	CAPITAL ONE PUBLIC FUNDING, LLC	Accounts Payable	Outstanding	EFT	-1,111,709.40
07/03/2025		768	ALS GROUP	Accounts Payable	Outstanding	EFT	-2,976.00
07/03/2025		769	Void EFT	Accounts Payable	Voided	EFT	0.00
07/03/2025		770	AMAZON	Accounts Payable	Outstanding	EFT	-975.80
07/03/2025		771	BIG O TIRES	Accounts Payable	Outstanding	EFT	-1,898.23
07/03/2025		772	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Outstanding	EFT	-6,986.02
07/03/2025		773	HERC RENTALS	Accounts Payable	Outstanding	EFT	-5,056.67
07/03/2025		774	MWDOC	Accounts Payable	Outstanding	EFT	-53,106.75
07/03/2025		775	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-6,400.24
07/03/2025		776	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-648.63
EFT Total: (17)							-1,310,303.28
Accounts Payable Total: (111)							-2,235,885.20

Utility Billing
Check

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/17/2025		13409	RENA BATES-SMITH	Utility Billing	Outstanding	Check	-3,931.08
06/20/2025		13410	UNITED PAVING CO.	Utility Billing	Outstanding	Check	-1,670.15
07/02/2025		13411	JODY CRAYCRAFT	Utility Billing	Outstanding	Check	-1,412.13
07/02/2025		13412	KRISTA MCMORRAN-MAUS	Utility Billing	Outstanding	Check	-4,144.42
Check Total: (4)							-11,157.78
Utility Billing Total: (4)							-11,157.78
Report Total: (115)							-2,247,042.98

Summary

Bank Account	Count	Amount
030866939 BMO Checking	115	-2,247,042.98
Report Total:	115	-2,247,042.98

Cash Account	Count	Amount
No Cash Account	1	0.00
99 99-000-1004 BMO Checking (Pooled Cash)	114	-2,247,042.98
Report Total:	115	-2,247,042.98

Transaction Type	Count	Amount
Bank Draft	41	-461,992.72
Check	57	-474,746.98
EFT	17	-1,310,303.28
Report Total:	115	-2,247,042.98



Warrant Registry
Trabuco Canyon Water District
County of Orange
State of California

GENERAL FUND PAYROLL WARRANT REGISTER

For the Month of: July 2025

\$ 283,480.24

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.


General Manager / Assistant General Manager


Chair

8-14-25
Date


Member

8/14/25
Date

Net Pay	Checks					.00
	Direct Deposits					86,421.31
	Subtotal Net Pay					86,421.31
	Adjustments					.00
	Total Net Pay Liability (Net Cash)					86,421.31

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				18,417.21	
	Earned Income Credit Advances					
	Social Security				7,758.54	7,758.54
	Medicare				2,012.85	2,012.87
	Medicare Surtax					
	Federal Unemployment Tax					
	Subtotal Federal		28,188.60		9,771.41	37,960.01
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		28,188.60		9,771.41	37,960.01
State	CA State Income Tax				8,150.72	
	CA State Unemployment Insurance-ER 7000					
	CA State Disability Insurance-EE				1,663.90	
	Subtotal CA				9,814.62	9,814.62
	Total Taxes	.00	.00		38,003.22	9,771.41
	Amount ADP Debited From Account XXXX6939					47,774.63

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit					86,421.31	26 Employee Transactions
	Transfers Amount ADP Debited From Account XXXX6939					86,421.31	
	Total Amount ADP Debited From Your Accounts					134,195.94	



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : GKN
Company Code : ADP RESOURCE

Batch : 0710
Quarter Number : 3
Service Center : 580

Period Ending : 07/15/2025
Pay Date : 07/18/2025
Current Date : 07/16/2025

Week 29
Page 2

Net Pay	Checks	1,370.69			
	Direct Deposits	94,252.20			
	Subtotal Net Pay				95,622.89
	Adjustments	.00			
	Total Net Pay Liability (Net Cash)				95,622.89

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				20,782.10	
	Earned Income Credit Advances					
	Social Security				8,695.76	8,695.76
	Medicare				2,232.06	2,232.06
	Medicare Surtax				99.84	
	Federal Unemployment Tax					
	Subtotal Federal		31,809.76	10,927.82		42,737.58
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		31,809.76	10,927.82		42,737.58
State	CA State Income Tax				9,126.56	
	CA State Unemployment Insurance-ER 7000					
	CA State Disability Insurance-EE				1,797.27	
	Subtotal CA				10,923.83	10,923.83
	Total Taxes	.00	.00		42,733.59	53,661.41
	Amount ADP Debited From AccountXXXX6939		Tran/ABA XXXXXXXXXX			53,661.41 Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit	94,252.20				29 Employee Transactions
Transfers	ADP Check	1,370.69				
	Amount ADP Debited From AccountXXXX6939		Tran/ABA XXXXXXXXXX			95,622.89
	Total Amount ADP Debited From Your Accounts					149,284.30



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : GKN
Company Code : ADP RESOURCE

Batch : 1756
Quarter Number : 3
Service Center : 580

Period Ending : 07/31/2025
Pay Date : 08/05/2025
Current Date : 08/01/2025

Week 32
Page 2

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

CONSENT CALENDAR

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Approve the following Engineering/Operational Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. July 2, 2025

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JULY 2, 2025

DIRECTORS PRESENT

Mark Anderson, Committee Chair
Glenn Acosta, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Gary Kessler, Water Superintendent
Jason Stroud, Maintenance Superintendent
Roseann Lejsek, Executive Assistant
Karen Warner, Principal Accountant
Phil Serpas, CMMS/SCADA Administrator

STAFF ABSENT

Oscar Ulloa, Wastewater Superintendent

DISTRICT CONSULTANTS

None

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Anderson called the July 2, 2025 Engineering/Operational Committee Meeting to order at 8:01 a.m.

VISITOR PARTICIPATION

No comments were received.

ORAL COMMUNICATION

No comments were received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

Mr. Paludi presented the Engineering/Operational Committee Meeting Recap for Committee review in accordance with the agenda.

RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JULY 2, 2025**

ITEM 2: APPROVAL OF SCADA INTEGRATION ON-CALL SERVICES AGREEMENT WITH ADVANCED INTEGRATION & CONTROLS (AIC) [A W.M. Lyles Company]

Mr. Paludi presented this matter for Committee consideration, and he reported that the SCADA system upgrade project has been completed and that District staff issued a request for proposals (RFP) for integration on-call services. Mr. Perea reported that Mr. Serpas issued an RFP to seven firms, and three proposals were received. Mr. Perea noted that W.M. Lyles completed the SCADA upgrade project after the District experienced performance issues with the original contractor. Mr. Perea provided an overview of the summary of proposals, and he stated that staff recommends awarding a contract to AIC for SCADA integration on-call services. Mr. Serpas added that AIC has been very responsive and is knowledgeable of the District's SCADA system.

Director Anderson expressed concern with certain proposed costs associated with travel time in the AIC proposal and recommended the standard contract language included a requirement of General Manager approval of travel costs. Mr. Perea indicated that requirement language can be included in the standard agreement.

RECOMMENDATION: Recommend the Board of Directors authorize the General Manager to execute a professional services agreement with Advanced Integration & Controls (AIC) [A W.M. Lyles Company] for a not-to-exceed amount of \$100,000 (Action Calendar).

ITEM 3: DIMENSION WATER TREATMENT PLANT IMPROVEMENTS

Mr. Paludi presented this matter for Committee consideration, and he reported that Ms. Lausten has been working with a structural engineering firm to prepare calculations and plans for a seismic retrofit to the Filter 4 Tank. Ms. Lausten stated that staff worked with Arcon Structural to prepare structural calculations and plans for this project. Ms. Lausten also reported that staff prepared a scope of work and structural plans, before inviting three contractors to bid on the project. Ms. Lausten stated that two bids were received, and that staff recommends awarding the project to SS Mechanical. Ms. Lausten noted that although the contract amount is within the General Manager's authority, staff is bringing the item to the Board for transparency purposes.

RECOMMENDATION: Recommend the Board of Directors award a construction contract for the DWTP Filter 4 Repair Project to SS Mechanical Construction Corp. in the amount of \$48,910 plus a 10% contingency of \$4,980, for a not-to-exceed amount of \$53,800 (Action Calendar).

ITEM 4: QUARTERLY CAPITAL IMPROVEMENT PROGRAM UPDATE

Mr. Paludi presented this matter for Committee consideration. Ms. Lausten provided a high-level overview of the status of budgeted projects for FY24/25, and she highlighted the multi-year projects being carried over into FY25/26 as well as projects that staff completed in-house. Discussion occurred regarding the status of multiple grant funding opportunities that District staff have sought in order to mitigate project costs. Discussion also occurred regarding a dedicated webpage on the District's website to keep ratepayers informed on the status of Capital Improvement Plan (CIP) projects.

RECOMMENDATION: None – Informational item only.

ITEM 5: OTHER ENGINEERING AND OPERATIONS PROJECT UPDATES

1. Recycled Water Reservoir Dam V-Ditch and Storm Drain Culvert Repair Project Update

Ms. Lausten provided an update on this matter, and she presented the Committee with pictures showing various stages of the project, including culvert pipe repairs, new headwall and drainage channel. Ms. Lausten stated that she will bring pictures of the completed project to next month's meeting. A brief discussion occurred regarding public access, and Ms. Lausten stated that a guardrail will be installed at the culvert crossing.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JULY 2, 2025**

2. Heritage SLS Update

Ms. Lausten reported that some site improvements were completed in 2021, and she provided information on the improvements that will be completed in this phase of the project. Ms. Lausten stated that staff is looking at cost-saving measures wherever possible.

3. Saddle Crest Development Update

Mr. Paludi reported that the Saddle Crest agreement has been signed, and he stated that District staff will be recommending acceptance of on-site and off-site facilities and releasing developer bonds. Mr. Paludi stated that staff will bring this item to the Board for acceptance of on-site water and sewer facilities in the coming months.

4. Oaks at Trabuco Development Update

Mr. Paludi reported that the developer would like the District to take ownership and run the on-site wastewater treatment package plant for the development. Mr. Paludi stated that the District will be looking into creating an associated rate for the costs of running the plant. Mr. Paludi added that staff currently pumps sewage out of the wet well several times a month, and that the District will continue to do so if analysis proves this to be a more cost-effective option.

5. Saddleback Meadows Development Update

Mr. Paludi reported that Trumark (developer) is in negotiations with California Quartet, and he stated that Trumark has issues with the processing agreement in place. Mr. Paludi stated that the District has not engaged with the developer yet, and that additional deposits have been requested as per the agreement. Ms. Lausten added that the third plan check is complete.

6. Other Projects

Summer Supply & Demand – Mr. Paludi reported that staff met with Irvine Ranch Water District (IRWD) and Santa Margarita Water District (SMWD) to discuss a strategy for evaluating whether IRWD and SMWD will be able to meet TCWD's demands in the summer months. Mr. Paludi stated that staff is looking at the hydraulic model to determine which interconnections will allow a balance of flow. Director Acosta requested that staff provide water supply updates to the Committee in the coming months.

RECOMMENDATION: None – Informational item only.

ITEM 6: WATER SYSTEM UPDATES

Mr. Kessler reviewed the projects and repairs for the prior month, and he reported that Water Operations staff had completed the following tasks:

1. Repaired Live Oak line break at the Harris Grade Entrance.
2. Assisted Meter Department with curb stop change out in Portola Hills.
3. Repaired service line break on Trabuco Oaks.
4. Serviced and rebuilt high pressure blow off on Live Oak Canyon Road.
5. Serviced and repaired flow control valve at Plano Trabuco Lift Station.
6. Serviced 12 valves in Trabuco Canyon area.

Mr. Kessler presented the Water System Summary for Committee review, and he noted that the report would reflect July's data at next month's meeting. Director Acosta inquired whether the Portola Hills area has any issues with line breaks. Mr. Kessler explained that the District does not have a history of frequent line breaks in its service area in the Portola Hills community.

RECOMMENDATION: None – Informational item only.

ITEM 7: WASTEWATER SYSTEM UPDATES

On behalf of Mr. Ulloa, Mr. Perea reviewed the projects and repairs for the prior month, and he reported that Wastewater Operations staff had completed the following tasks:

1. Installed and tested a new flow meter at Shadow Rock Dry Season Recovery Pump Station.
2. Completed quarterly F.O.G. (Fats, Oil, and Grease) inspections throughout District.
3. Replaced 6” check and isolation valves at Via Alegre Lift Station.
4. Installed 2 new submersible pumps at Via Alegre Lift Station.
5. Replaced two 6” check valves at Barneburg Lift Station.

Mr. Perea presented the Recycled Water System Summary for Committee review, and he noted that the report would reflect July’s data at next month’s meeting. Mr. Perea reported that Dove Lake was full and that Dove/Tick Creek was offline.

Mr. Perea reported that one of the Hoffman blowers at the Wastewater Treatment Plant died the previous day, and as a result, the plant was operating at half flow. Mr. Perea reported that Mr. Ulloa and his team were working to replace the blower that day to bring the WWTP back online.

Discussion occurred regarding the efficiency of Dove Canyon Country Club’s grease interceptor (trap) and the District’s communications to management, suggesting improvements in order to protect the District’s sanitary sewer system.

RECOMMENDATION: None – Informational item only.

ITEM 8: MAINTENANCE DEPARTMENT UPDATES

Mr. Stroud reviewed the projects and repairs for the prior month, and he reported that Maintenance staff completed the following tasks:

Projects and Repairs

Maintenance staff performed and/or completed the following tasks and projects:

Water Operations

1. Ridgeline BPS emergency gen alarm callout due to low coolant.
2. Saddle Crest emergency gen PM’s scheduled: fuel sampling and polishing.

Wastewater Operations

1. Assist Wastewater with upgrades to Via LS dry pit valve replacement, bypass “T” on discharge of pump, two new submersibles installed. Hydrotech Electric onsite for wire landing and conduit repairs. Bypass pump disassembled and removed.
2. JES onsite below reclaim reservoir dam for V-Ditch project.
3. El Toro surge tank repairs underway.

District Fleet Upgrades & Other Projects

1. Started skip loader hydraulic ram rebuilds.
2. Received TCWD’s mobile emergency diesel generator from repair shop (Duthie Power).
3. BIT program started.
4. Tony attended a VFD seminar at BBK Electric.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JULY 2, 2025**

- 5. Tony attended Electric Fleet seminar at Anaheim Stadium.
- 6. Attended WEROC tabletop exercise.

RECOMMENDATION: None – Informational item only.

ITEM 9: OTHER MATTERS/REPORTS

Mr. Perea reported that a 1.5-acre brush fire broke out the previous week and that no water from our system was used in the firefighting efforts.

Mr. Serpas provided the Committee with an updated monthly CMMS status report for their review. Mr. Perea noted that Mr. Serpas worked with Open Gov to reorganize all facility groupings within the system to provide this comprehensive report.

RECOMMENDATION: None

ADJOURNMENT

Director Anderson adjourned the July 2, 2025 Engineering/Operational Committee Meeting at 9:10 a.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

CONSENT CALENDAR

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. July 7, 2025

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JULY 7, 2025

DIRECTORS PRESENT

Vice President Glenn Acosta, Committee Chair
President Edward Mandich, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager

CONSULTANTS PRESENT (REMOTE)

Laura Ratcliffe, District General Legal Counsel – Hanson Bridgett, LLP

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Acosta called the July 7, 2025 Executive Committee Meeting to order at 4:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

ADMINISTRATIVE MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

DISCUSSION MATTERS

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi provided a handout that included the following agenda planning items for Committee review and consideration:

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JULY 7, 2025**

July 2025

Regular Board Meeting – (7/16)

- Accept Saddle Crest On-Site Facilities (tent)
- Award Professional Services Agreement for On-Call SCADA Support Services (E/O)
- Award DWTP Improvements Contract with SS Mechanical (E/O)
- Adopt Updated TCWD Procurement Policy by Resolution (F/A)
- Adopt Appropriations Limit for FY 26 by Resolution (F/A)
- Public Hearing/Adopt Water Standby Charges for FY 26 by Resolution (F/A)
- Approve Contract Renewal with CPS HR for HR Support Services (F/A)
- Approve Support of ACWA Leadership Candidates

Annual TCIC Board Meeting (7/16)

- Appointment of TCIC Treasurer
- Receive/file annual audit report

Annual TCPFA Board Meeting (7/16)

- Appointment of TCPFA Treasurer
- Receive/file annual audit report

August 2025

Regular Board Meeting – (8/20)

- Adopt Health Benefit Employer Contribution for 2026 by Resolution (F/A)
- Approve GM Contract Amendment (Exec)

September 2025

Regular Board Meeting – (9/17)

- Award Heritage SLS Improvements Construction Contract (E/O)

Other Potential Future Board Items

- Approve Collective Bargaining Agreement (Exec)
- Special Board Meeting on Porter Property Options
- Approve Ridgeline Connection Agreement with IRWD (tent)
- Special Board Meeting re: Sewer/Recycled Water Systems Overview

Discussion occurred regarding other matters for discussion at the July Regular Meeting, including (1) a presentation on the fixed charges methodology; (2) a status update on the Dimension transmission main pipeline repair project; (3) a status update on inter-agency cooperation with IRWD and/or SMWD. The Committee recommended agendaing these matters for discussion at the regular meeting.

RECOMMENDATION: None – Informational item only.

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JULY 7, 2025**

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Public Outreach Ad Hoc Committee Update

Mr. Paludi reported that the District’s Public Outreach Ad Hoc Committee met to review certain public outreach materials related to the fiscal year 2025-26 budget and rates, and he provided draft copies of the materials. Director Acosta provided context to the committee discussion and material preparation.

RECOMMENDATION: None

ADJOURNMENT

Vice President Acosta adjourned the July 7, 2025 Executive Committee Meeting at 5:11 p.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE**

FEES AND EXPENSES

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in a Director capacity. Per Ordinance No. 91-15 (adopted July 17, 1991), Directors' per diem amount is limited to \$125 per day for a maximum of ten days per calendar month. The attached spreadsheet provides a recap of the meetings, seminars, and conferences attended by Directors along with expenses recorded to date.

TENTATIVE FUTURE MEETINGS

The attached spreadsheet provides a schedule of the tentative future meetings and attendance items.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

FY 2025-26 Budgeted Board Expenses: \$45,100

Directors receive \$125.00 per diem, not to exceed ten (10) per diems per month, for meetings approved by the Board.

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. July 2025

EXHIBITS:

1. Directors Fees and Expenses Monthly Report for July 2025
2. Directors Future/Tentative Meeting/Attendance Schedule for Calendar Year 2025

CONTACTS (staff responsible): PALUDI/PEREA


**TRABUCO CANYON WATER DISTRICT
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | JULY 2025**

MEETING DESCRIPTION	ACOSTA	ANDERSON	HORST	MANDICH	SAFRANSKI
DISTRICT MEETINGS					
Executive Committee Meeting	07/07/25			07/07/25	
Engineering/Operational Committee Meeting	07/02/25	07/02/25			
Finance/Audit Committee Meeting			07/10/25		07/10/25
Individual Meeting with General Manager	07/14/25	07/16/25	07/15/25	07/14/25	07/15/25
Public Outreach Ad Hoc Committee Meeting	07/03/25		07/03/25		
Regular Board Meeting	07/16/25	07/16/25	07/16/25	07/16/25	07/16/25
REPRESENTATIVE MEETINGS					
Community Associations of Rancho (CAR) Meeting					07/15/25
City of Rancho Santa Margarita - City Council Meeting					
Independent Special Districts of Orange County (ISDOC) Monthly Meeting		07/01/25			
Independent Special Districts of Orange County (ISDOC) Quarterly Meeting					
MWDOC Administration/Finance Committee Meeting			07/09/25		
MWDOC Board Meeting			07/16/25		
South Orange County Integrated Regional Watershed Management Executive Committee Meeting					
Orange County Local Agency Formation Commission (OC LAFCO)					
South Orange County Water Agencies Group Meeting					
Santiago Aqueduct Commission Meeting (SAC)					
Water Advisory Commission of Orange County (WACO)		07/11/25			
NUMBER OF MEETINGS ATTENDED	5	4	5	3	3
PER DIEMS (\$125 per each meeting*)	\$625.00	\$500.00	\$625.00	\$375.00	\$375.00
DIRECT REIMBURSABLE EXPENSES					
DIRECT REIMBURSABLE EXPENSES TOTALS					
INDIRECT REIMBURSABLE EXPENSES					
INDIRECT REIMBURSABLE EXPENSES TOTALS					
TOTAL (PER DIEMS + DIRECT REIMBURSABLE EXPENSES)	\$625.00	\$500.00	\$625.00	\$375.00	\$375.00
<i>* Maximum per diem per day is one; maximum per month is 10</i>					

DIRECTOR SIGNATURE _____

TRABUCO CANYON WATER DISTRICT | 2025 PUBLIC MEETING AND CONFERENCE CALENDAR

		2025											
LINE ITEM	MEETING DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
DISTRICT PUBLIC MEETINGS													
1	Executive Committee Meeting	01/06/25	02/03/25	03/03/25	04/07/25	05/05/25	06/02/25	07/07/25	08/04/25	09/01/25	10/06/25	11/03/25	12/01/25
2	Engineering/Operational Committee Meeting	01/08/25	02/05/25	03/05/25	04/02/25	05/07/25	06/04/25	07/02/25	08/06/25	09/03/25	10/01/25	11/05/25	12/03/25
3	Finance/Audit Committee Meeting	01/09/25	02/13/25	03/13/25	04/10/25	05/08/25	06/12/25	07/10/25	08/14/25	09/11/25	10/09/25	11/13/25	12/11/25
4	Regular Board Meeting	01/16/25	02/20/25	03/19/25	04/16/25	05/21/25	06/18/25	07/16/25	08/20/25	09/17/25	10/15/25	11/19/25	12/17/25
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC MEETINGS													
6	City of RSM City Council Meeting - Meeting No. 1	01/08/25	02/12/25	03/12/25	04/09/25	05/14/25	06/11/25	07/09/25	08/13/25	09/10/25	10/08/25	11/12/25	12/10/25
7	City of RSM City Council Meeting - Meeting No. 2	01/22/25	02/26/25	03/26/25	04/23/25	05/28/25	06/25/25	07/23/25	08/27/25	09/24/25	10/22/25	11/26/25	12/24/25
8	City of RSM Planning Commission Meeting	01/01/25	02/05/25	03/05/25	04/02/25	05/07/25	06/04/25	07/02/25	08/06/25	09/03/25	10/01/25	11/05/25	12/03/25
9	Independent Special Districts of Orange County Meeting - Executive	01/07/25	02/04/25	03/04/25	04/01/25	05/06/25	06/03/25	07/01/25	08/05/25	09/02/25	10/07/25	11/04/25	12/09/25
10	Independent Special Districts of Orange County Meeting - Quarterly	01/30/25	-	-	04/24/25	-	-	07/31/25	-	-	10/30/25	-	-
11	Orange County Local Agency Formation Commission (OC LAFCO)	01/08/25	02/12/25	03/12/25	04/09/25	05/14/25	06/11/25	07/09/25	08/13/25	09/10/25	10/08/25	11/12/25	12/10/25
12	Municipal Water District of Orange County (MWDOC) Board Meeting	01/15/25	02/19/25	03/19/25	04/16/25	05/21/25	06/18/25	07/16/25	08/20/25	09/17/25	10/15/25	11/19/25	12/17/25
13	Santiago Aqueduct Commission Meeting	-	-	03/20/25	-	-	06/19/25	-	-	09/18/25	-	-	12/18/25
14	Quarterly South Orange County Integrated Regional Watershed Management Executive Committee												
15	Monthly South Orange County Integrated Regional Watershed Management Executive Committee												
16	South Orange County Water Agencies Group Meeting*	01/27/25	-	03/24/25	-	05/26/25	-	07/28/25	-	09/22/25	-	11/24/25	-
17	Water Advisory Committee of Orange County	01/03/25	02/07/25	03/07/25	04/04/25	05/02/25	06/06/25	07/11/25	08/01/25	09/05/25	10/03/25	11/07/25	12/05/25
CONFERENCES													
18	ACWA Spring Conference - Monterey, CA					05/13-05/15							
19	ACWA Fall Conference - San Diego, CA												12/02-12/04
20	CSDA Annual Conference -Monterey, CA								08/25-08/28				
21	CSDA GM Leadership Summit - Lake Tahoe, CA						06/29-07/01						
22	CSDA SDLA Conference - La Quinta, CA				04/21-04/24								
23	Colorado River Water User's Association (CRWUA) Annual Conference – Las Vegas, NV												12/16-12/18
24	Urban Water Institute (UWI) Annual Conference - San Diego, CA								08/20-08/22				
25	Urban Water Institute (UWI) Spring Conference - Palm Springs, CA		02/26-02/28										

LEGEND
 District Observed Holiday - Reschedule Meeting
 *4th Tuesday of the Odd Numbered Month

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 6: INFORMATIONAL UPDATES FROM BOARD COMMITTEES

The Trabuco Canyon Water District (TCWD or District) Board of Directors have established standing committees for designated purposes, and occasionally, may establish ad hoc committees for specific purposes for a short term. Each committee has a Chair that may provide an update at the time of the meeting.

Standing Committees

1. Executive Committee
2. District Properties Committee
3. Engineering/Operational Committee
4. Finance/Audit Committee

Ad Hoc Committees

5. Public Outreach Ad Hoc Committee
6. Shared Services Ad Hoc Committee
7. Sources of Supply Ad Hoc Committee

FUNDING SOURCE:

General Fund

FISCAL IMPACT

Not applicable

RECOMMENDED ACTION:

Receive updates and information from Board Committee Chairs/Members and take action(s) as deemed appropriate.

EXHIBITS:

None

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

**ACTION CALENDAR
FINANCIAL MATTERS**

**ITEM 7: APPROVAL OF CONTRACT RENEWAL WITH CPS HR FOR HUMAN RESOURCES AND HEALTH BENEFITS
THIRD-PARTY ADMINISTRATOR SUPPORT SERVICES**

Background

After issuing a Request for Qualifications (RFQ) to six firms and reviewing proposals from two of the firms, the Board of Directors approved a professional services contract with CPS HR for Human Resources and Health Benefits Third-Party Administrator (TPA) support services with a not-to-exceed amount of \$50,000 for FY 2024/25 at the November 4, 2024 Regular Board Meeting. CPS HR has assisted staff on various HR-related matters, including, but not limited to:

- Employee Recruitment, Selection, and Retention Services
- Classification and Compensation Review Services
- Employee Relations Services
- Employee Benefits Administration
- Coordination with District Legal Counsel
- General Staff Support & Program Administration.

Currently, CPS HR is working with District staff to audit the District’s personnel policy for updates consistent with new/updated State labor law requirements and other regulatory requirements. The standard practice is to invoice the District for the services rendered by CPS HR. District staff recommends the Board approve a professional services contract renewal with CPS HR for TPA support services, charged on a time and materials basis, for a two-year period not-to-exceed \$50,000 per year for a total two-year fiscal impact of \$100,000. More information may be provided at the time of the meeting.

FUNDING SOURCE:

General Fund, Professional Services

FISCAL IMPACT:

FY 2025/26 – Up to \$50,000

FY 2026/27 – Up to \$50,000

Total: Up to \$100,000 for two years of support services

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION:

Authorize the General Manager to execute a professional services contract with CPS HR for Human Resources and Health Benefits Third-Party Administrator Support Services for a two-year period with a not-to-exceed amount of \$50,000 per year.

EXHIBITS:

1. CPS HR Consulting Proposal excerpts (July 2024)

CONTACTS (staff responsible): PALUDI/PEREA/WARNER

PROPOSAL

Trabuco Canyon Water District HR Consulting Services

June 31, 2024

SUBMITTED BY:
CHRISTINA BATORSKI PEACOCK
Manager, Talent Acquisition & HR Services

CPS HR Consulting
2450 Del Paso Road, Suite 220
Sacramento, CA 95834
P: 916-471-3426
cbpeacock@cpshr.us
Tax ID: 68-0067209

www.cpshr.us



Your Path to Performance

June 31, 2024

Michael Perea, Assistant General Manager
Trabuco Canyon Water District
32003 Dove Canyon Drive
Trabuco Canyon, CA 92679

Submitted via email to: MPerea@tcwd.ca.gov

Subject: HR and Employee Benefits Support Services RFQ

Dear Michael,

CPS HR Consulting ("CPS HR") is pleased to have the opportunity to submit a proposal to assist the Trabuco Canyon Water District ("District") with HR Consulting Services provide support for your agency's HR needs. We are uniquely qualified to undertake this effort as we have vast experience in assisting public agencies as necessary.

We can assist with any of your Human Resources functions as well as providing strategic HR consultation to support the day-to-day HR function as needed and on-demand. With a rich history of assisting government agencies with a full range of human resources services, we at CPS HR are confident that together we can provide expert solutions to meet your needs in a cost-effective manner.

We have a deep bench of experts in a broad array of human resources disciplines, long-term experience providing services within the public sector, and an emphasis on quality and value that can be confirmed by our current and past clients.

CPS HR also delivers personalized results-oriented service, utilizing best practice methods and strategies from our team of experts. You will find that:

- ***We are practiced at providing exemplary and responsive service for a variety of HR services.*** CPS HR has held many contracts with local government agencies, so we know how to be responsive to your unique needs. We have the staff, expertise, and resources to provide top-notch professional audit and review services and we are also full-service HR practitioners.
- ***We bring in-depth understanding of all local government operations, programs, and services.*** CPS HR has been helping public agencies meet their human resource needs ***for 35 years.*** Our team of experts includes a variety of professionals with the credentials and direct public agency experience necessary to deliver technically accurate content in an innovative and engaging manner.

- ***We have local presence and commitment to maintaining open communications with the District.*** Our project team will focus on integrating with your team and maintaining open communication with your staff to ensure that every activity is completed in a quality manner and adheres to the timeline and budget.

Thank you for the opportunity to be considered for this assignment. Should you have questions or comments about the information presented in this proposal, **please contact me at cbpeacock@cps hr.us or (916) 471-3426.**

Sincerely,



Christina Batorski Peacock
Manager, Talent Acquisition & HR Services

CPS HR CONSULTING CORE SERVICES



Comprehensive HR solutions for advanced organizational performance.



CLASSIFICATION & COMPENSATION

- Classification
- Compensation



DIVERSITY, EQUITY & INCLUSION (DEI)

- DEI Strategic Planning
- DEI Training



HR CONSULTING

- Audit & Compliance
- HR Outsourcing
- HR Membership
- Complaint Investigations



LICENSING & CERTIFICATION

- Accreditation
- Candidate Management
- Program Management
- Testing Services



ORGANIZATIONAL STRATEGY

- Organizational Assessment
- Change Management
- Employee Engagement
- Performance Management
- Succession Planning
- Workforce Planning



RECRUITMENT & SELECTION

- Executive Search
- Mid-Management and Specialized Recruitment
- General Recruitment
- Employer Branding



TESTING

- Assessment Center
- Job Analysis
- Test Rental
- Test Administration
- Selection Tools Development



TRAINING & DEVELOPMENT

- Executive Coaching
- Training Center
- Open Enrollment Training
- On-Site Training

CORE MARKETS



Federal



State



Local



Special Districts



Education



Non-Profit Organizations

Joint Powers Authority

Cooperative Personnel Services, doing business as CPS HR Consulting, is a national firm and is a governmental Joint Powers Authority (JPA) of the State of California. A JPA is a public agency created pursuant to the Joint Exercise of Powers Act (Government Code 6500 et seq). This Act allows two or more government agencies to establish a new public entity authorized to exercise those powers jointly held. A JPA is an instrumentality of a state or a political subdivision of a state and is not a registered corporation of any state. Cooperative Personnel Services was established under a “Joint Powers Agreement” by the State Personnel Board of the State of California, the counties of Sacramento and Sonoma, the Hayward Unified School District, the City of Anaheim, and the East Bay Municipal Utility District, and its purpose is to provide the opportunity for the joint powers “to discuss, study and solve common or similar problems with respect to modern human resource and related management processes.”

Our Chief Executive Officer (CEO) reports to a Board of Directors representing diverse public sector agencies across the nation. Our Board members are listed in the chart on the next page.



CPS HR BOARD OF DIRECTORS

1. Linda Andal, HR Director, City of Anaheim (CA)
2. Vincent Zamora, HR Director, City of Las Vegas (NV)
3. Fernando Yañez, Exec Director of Classified HR, Hayward Unified School District (CA)
4. Vacant, Pinellas County (FL)
5. Kimberly Crum, Director of HR, County of Mecklenburg (NC)
6. LaShon Ross, HR Director/Risk Management, City of Plano (TX)
7. Joseph Hsieh, Personnel Services Manager, County of Sacramento (CA)

Approach to Providing Outstanding Customer Service

CPS HR uses a comprehensive approach for planning, organizing, directing, and controlling consulting engagements. **At CPS HR Consulting, our philosophy for delivering outstanding customer service is deeply rooted in our commitment to client satisfaction and success.** We understand that every client is unique, and we tailor our approach to meet their specific needs and objectives. Our core principles for exceptional customer service include:

- **Client-Centric Approach:** We prioritize the client's goals and vision, ensuring that our solutions align with their objectives. By actively listening and engaging with our clients, we develop a comprehensive understanding of their challenges, allowing us to provide tailored and effective solutions.
- **Open Communication:** We believe in transparent and open communication throughout the project lifecycle. Our dedicated project managers maintain regular contact with clients, providing updates, addressing concerns, and seeking feedback to ensure alignment and satisfaction.
- **Responsive and Accessible:** Our team is readily available to address client inquiries and concerns promptly. Whether through scheduled meetings, e-mail, or phone calls, we maintain accessibility to support our clients whenever needed.
- **Expertise and Innovation:** Our consultants bring a wealth of knowledge and experience to each project. We stay current with industry best practices and innovative approaches to deliver solutions that drive success.

HR Consultation

Our Understanding of the Scope of Work

We understand that the District is currently looking for a professional consulting firm to provide an human resources consultant to perform human resources services in the absence of having an in-house HR staff, to support your District's ongoing HR needs. We are committed to provide the District with public sector HR Consultants that are significantly experienced and able to meet the level of effort to respond and satisfy the needs and requirements of your District. We are committed to respond in a timely manner to all requests within a 24-hour period and if necessary to be available on an occasional evening or weekend when required. We can attest we are able to meet all contractual requirements listed in the RFQ with the exception that we do not own any vehicles.

Our HR Consulting services include but are not limited to supporting all the areas requested in your RFQ on the topic of Employee Recruitment, Selection, and Retention Services, Classification and Compensation, Employee Benefits Administration, Employee Relations Services, Coordination with District Legal Counsel General Staff Support & Program Administration as defined by the District.

Although we propose providing virtual HR support during the term of the agreement, we can provide ½ day in-person support during open enrollment periods when necessary.

Our standard HR Consulting Services does provide for single classification and base pay compensation studies. In the event the District seeks a complete comprehensive total compensation and review of all job classifications, for comparison to market, we would be happy to provide a separate cost letter.

Value Added Service

VALUE PROPOSITION

We deliver comprehensive HR solutions built on unparalleled government expertise to meet our clients' unique needs. Our experienced HR advisors bring an unmatched perspective.

We help clients succeed by:

- **Understanding Their Goals:** We listen to your needs, understand your business, and focus on achieving your desired outcomes.
- **Unlocking New Perspectives:** Together we explore new ideas, expand possibilities, and consider the broader impact on those you serve.
- **Bringing Solutions to Life:** We put plans into action, making strategies operational and effective.

- **Empowering Their Growth:** Provide you with the tools and knowledge to elevate performance and expand capabilities for your organization and those you serve.

HR Consulting Services

Our standard approach includes providing human resources expertise, advice, and consultation to ensure appropriate research, analysis, and professional HR guidance are utilized for all assigned duties and responsibilities. These duties would include delivery of HR services as well as providing best practice recommendations and assistance with implementation in the requested service areas.

CPS HR staff assigned would work remotely and can assist with a specific project or provide operational or strategic HR consultation to support the day-to-day HR function as needed and on-demand. We will comply with any confidentiality and system requirements the District has determined are necessary to maintain the integrity and confidentiality of its data.

HR Support and Consultation: In addition to the items you have specified in the RFQ, CPS HR can provide the District with **virtual** HR consultation in the areas requested by the District, and we also provide support in these primary areas below. Some typical tasks listed below:

HR Administrative Services (administration, policy development and review, compliance audits, etc.)

- Assist with the review and interpretation of current, revised, and/or new HR-related laws, policies, and/or procedures
- Write new policies, as needed, or requested
- Periodically audit HR records and practices for compliance
- Recommend best practices for ongoing compliance
- Leave management administration

Recruitment, Examination, and Selection

- Work with hiring managers to develop job postings and ideal candidate profiles
- Devise a recruitment strategy and timeline
- Develop recruitment flyers or brochures, if needed
- Create and post advertising in appropriate channels
- Perform outreach to build awareness of the position and attract diverse candidate pools
- Review application materials
- Conduct scoring and screening processes
- Conduct reference and background checks, if requested (background checks incur a cost per candidate)

Benefit Administration

- Field employee questions
- Process benefit enrollments, changes, and terminations
- Work with third party providers
- Assist with open enrollment activities

Employee Relations (investigations, mediation, etc.)

- Provide advice, counsel, recommendations, and training to ensure a positive and productive work environment
- Provide direction for employee related matters such as time-off, medical leave, formal and informal employee complaints, discipline, termination of employees, and unemployment
- Prepare and implement strategies to prevent and resolve employee problems or disputes
- Provide mediation or investigative services if needed (and at an additional cost/higher pay rate)

Labor Relations

- Ensure compliance with MOUs or other bargaining agreements
- Policy creation relative to MOUs
- Respond to grievances
- Union communications

Classification and Compensation Studies

- Draft or revise job descriptions
- Perform single classification studies
- Conduct market rate base salary compensation studies

Performance Management

- Review performance management processes, procedures, tools, and resources and updated, if needed.
- Ensure performance management schedule is updated and communicated to employees and supervisors.
- Facilitate training of performance management process with new employees and supervisors.
- Ensure all required documentation is submitted for the employee's personnel file at the completion of the performance period.

Pricing Structure

In response to the needs described, CPS HR will assign a highly skilled and fully knowledgeable Human Resource Consultant who will be available to provide **virtual** ongoing HR support to the District for up to 10 hours per week from contract execution (expected to begin July 29, 2024 through August 1, 2025 (approximately 52 weeks x 10 hours/week = 520 hours) at which times the agency may extend the agreement for a second year for continued services based upon the set hourly rates for 2025. In the event the District no longer needs HR Consulting Services, there is no obligation to expend the NTE amount set forth in the Agreement. CPS HR will invoice the District on a monthly basis for the hours expended.

CPS HR proposes a time and materials contract with a **not-to-exceed amount of \$80,000** for the first year for all labor and expenses related to HR Consulting services. At any time by mutual agreement the District may extend the NTE amount for ongoing HR Consulting services if needed.

Project Team Roles and Hourly Rate	
CPS HR Staff Classification	Hourly Rate
Project Manager	\$180/hour
Principal Consultant/Technical Expert	\$150/hour
Senior Consultant	\$130/hour
HR Consultant	\$120/hour
Administrative Support	\$100/hour

It is assumed the scope of services will be performed remotely. If onsite meetings are requested, travel time will be billed at 50% of the hourly rate and travel expenses will be billed at the standard IRS rates. Actual out-of-pocket reimbursable expenses for such items as advertising for a recruitment, printing/copying, postage/delivery charges, and related fees, if paid by CPS HR, will be billed directly to the City for actual expenses incurred. The District will have final approval on any expenses utilized for each recruitment effort. CPS HR is open to discussing alternative work plans which may alter the cost of the project.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

**ACTION CALENDAR
FINANCIAL MATTERS**

ITEM 8: APPROVAL AND ADOPTION OF RESOLUTIONS FOR TRABUCO CANYON WATER DISTRICT’S HEALTH BENEFIT COSTS FOR CALENDAR YEAR 2026

Background

Each year, the CalPERS Board of Directors reviews medical benefits, negotiates with the medical providers, and establishes medical rates that are effective January 1st of the following year. The CalPERS Board of Directors has released the medical rates that will be effective January 1, 2026; a multi-year trend analysis of the CalPERS Health Benefit Rates prepared by District staff is included for Board review.

On June 20, 2024, the TCWD Board of Directors adopted Resolution No. 2024-1331 (attached) which established a policy regarding the health benefit determination methodology as *“the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, based on the calculation methodology of 90% of the highest enrollment PPO plan, plus administrative fees and contingency reserve fund assessments”*.

CalPERS has released the health benefit rates for calendar year 2026, and the premiums for Orange County (Region 2) are included in the table below:

Region 2 Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura							
Basic Plans (B)	2025			2026			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
HMO							
Anthem Blue Cross Select HMO	\$919.00	\$1,838.00	\$2,389.40	\$1,016.32	\$2,032.64	\$2,642.43	10.59%
Anthem Blue Cross Traditional HMO	\$1,110.97	\$2,221.94	\$2,888.52	\$1,158.26	\$2,316.52	\$3,011.48	4.26%
Blue Shield Access+ HMO	\$948.53	\$1,897.06	\$2,466.18	\$1,052.89	\$2,105.78	\$2,737.51	11.00%
Blue Shield Access+ EPO	\$948.53	\$1,897.06	\$2,466.18	\$1,052.89	\$2,105.78	\$2,737.51	11.00%
Blue Shield Trio HMO	\$909.10	\$1,818.20	\$2,363.66	\$936.58	\$1,873.16	\$2,435.11	3.02%
Health Net Salud y Más	\$823.49	\$1,646.98	\$2,141.07	\$879.57	\$1,759.14	\$2,286.88	6.81%
Kaiser Permanente	\$944.34	\$1,888.68	\$2,455.28	\$987.69	\$1,975.38	\$2,567.99	4.59%
Kaiser Permanente Out of State	\$1,422.26	\$2,844.52	\$3,697.88	\$1,398.96	\$2,797.92	\$3,637.30	(1.64%)
Sharp Performance Plus	\$868.45	\$1,736.90	\$2,257.97	\$916.20	\$1,832.40	\$2,382.12	5.50%
UnitedHealthcare Signature/Value Alliance	\$890.66	\$1,781.32	\$2,315.72	\$950.99	\$1,901.98	\$2,472.57	6.77%
UnitedHealthcare Signature/Value Harmony	\$819.64	\$1,639.28	\$2,131.06	\$857.14	\$1,714.28	\$2,228.56	4.58%
PPO							
PERS Gold	\$864.75	\$1,729.50	\$2,248.35	\$956.28	\$1,912.56	\$2,486.33	10.58%
PERS Platinum	\$1,258.76	\$2,517.52	\$3,272.78	\$1,426.24	\$2,852.48	\$3,708.22	13.31%
PERS Platinum Out of State	\$1,244.55	\$2,489.10	\$3,235.83	\$1,410.29	\$2,820.58	\$3,666.75	13.32%

The following table demonstrates the proposed employer contribution based on the District’s adopted health benefit policy:

Description	Costs
PERS Platinum 2026, monthly	\$ 3,708.22
Policy - Employer Contribution Rate	90%
Adopted 2026 Employer Contribution (90%), monthly	\$ 3,337.40
Current Employer Contribution, monthly	\$ 2,945.50
Employer Contribution Increase/(Decrease), monthly	\$ 391.90
Employer Contribution Increase/(Decrease) %	11.7%
Employee Contribution - PERS Platinum, Family Rate	\$ 370.82

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

An analysis of projected health benefit costs for FY 2025-26 is included for Board review. District staff recommends the Board adopt Resolution Nos. 2025-1357 and 2025-1358 to fix the employer contribution consistent with the adopted policy. More information may be presented at the time of the meeting.

FUNDING SOURCE:

General Fund – Salaries & Benefits

FISCAL IMPACT:

Description	Budget	Projected	Difference
Employee	687,300.00	639,009.17	48,290.83
Retiree	201,700.00	227,996.14	(26,296.14)
Board	47,500.00	47,201.40	298.60
Total (Over)/Under Budget			22,293.29

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION:

- 1. Adopt Resolution No. 2025-1357 – Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution Under the Public Employees’ Medical and Hospital Care Act At An Equal Amount for Employees and Annuitants (000 All Employees-CalPERS)*
- 2. Adopt Resolution No. 2025-1358 – Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution Under the Public Employees’ Medical and Hospital Care Act At An Equal Amount for Employees and Annuitants (700 Elected Officials-NonCalPERS)*

EXHIBITS:

1. Resolution No. 2024-1331 – Resolution of the Board of Directors of the Trabuco Canyon Water District Establishing a Policy Regarding Health Benefit Insurance Premium Benefit Available to District Health Insurance Benefit Recipients
2. CalPERS Health Benefit Rates for Calendar Year 2026
3. FY 2025-26 Projected Health Benefit Costs
4. Draft Resolutions 2025-1357 & 2025-1358

CONTACTS (staff responsible): PALUDI/PEREA/BERG

RESOLUTION NO. 2024-1331

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TRABUCO CANYON WATER DISTRICT
ESTABLISHING A POLICY REGARDING HEALTH INSURANCE BENEFIT
DETERMINATION METHODOLOGY OF HEALTH BENEFIT INSURANCE PREMIUM
BENEFIT AVAILABLE TO DISTRICT HEALTH INSURANCE BENEFIT RECIPIENTS**

Trabuco Canyon Water District (the “**District**”) is a contracting agency under Government Code Section 22920 and is subject to the Public Employees’ Medical and Hospital Care Act (the “**Act**”).

Government Code Section 22892(a) provides that a contracting agency subject to the Act shall fix the amount of the employer contribution by resolution.

Government Code Section 22892(b) provides that the employer contribution be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act.

The Board of Directors of the District intends by this Resolution to fix the amount of the employer contribution pursuant to the Act.

The Board of Directors therefore resolves as follows:

1. The employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, based on the calculation methodology of 90% of the highest enrollment PPO Plan offered, plus administrative fees and Contingency Reserve Fund assessments.

2. The District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.


3. The participation of the employees and annuitants of the District shall be subject to determination of the District’s status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final regulations pursuant to such Section. If it is determined that the District would not qualify as an agency or instrumentality of the state or political subdivision of a State under those final regulations, the District acknowledges that CalPERS may be obligated, and has reserved the right to terminate the health coverage of all participants of the District.

4. The General Manager is hereby authorized to perform on behalf of the District all functions required of the District under the Act.

ADOPTED, SIGNED AND APPROVED this 30th day of May 2024.



President/Vice President



Secretary/Assistant Secretary

STATE OF CALIFORNIA)

) ss.

COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing resolution was duly adopted by the Board of said District at a special meeting of said Board held on the 30th day of May 2024, of which meeting all of the members of the Board had due notice and at which a quorum thereof were present and acting throughout and for which notice and an agenda was prepared and posted as required by law and that at such meeting such resolution was adopted by the following vote:

AYES: Dopudja, Mandich, Acosta, Chadd, Safranski

NOES: None

ABSTAIN: None

ABSENT: None



District Secretary,
Trabuco Canyon Water District

STATE OF CALIFORNIA)

) ss.

COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2024-1331 of such Board and that the same has not been amended or repealed.

Dated this 30th day of May 2024.



District Secretary,
Trabuco Canyon Water District

July Board of Administration Offsite

2026 Regional Premiums Per Subscriber Per Month (PSPM)

Public Agency and School Members

Region 2							
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura							
Basic Plans (B)	2025			2026			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
HMO							
Anthem Blue Cross Select HMO	\$919.00	\$1,838.00	\$2,389.40	\$1,016.32	\$2,032.64	\$2,642.43	10.59%
Anthem Blue Cross Traditional HMO	\$1,110.97	\$2,221.94	\$2,888.52	\$1,158.26	\$2,316.52	\$3,011.48	4.26%
Blue Shield Access+ HMO	\$948.53	\$1,897.06	\$2,466.18	\$1,052.89	\$2,105.78	\$2,737.51	11.00%
Blue Shield Access+ EPO	\$948.53	\$1,897.06	\$2,466.18	\$1,052.89	\$2,105.78	\$2,737.51	11.00%
Blue Shield Trio HMO	\$909.10	\$1,818.20	\$2,363.66	\$936.58	\$1,873.16	\$2,435.11	3.02%
Health Net Salud y Más	\$823.49	\$1,646.98	\$2,141.07	\$879.57	\$1,759.14	\$2,286.88	6.81%
Kaiser Permanente	\$944.34	\$1,888.68	\$2,455.28	\$987.69	\$1,975.38	\$2,567.99	4.59%
Kaiser Permanente Out of State	\$1,422.26	\$2,844.52	\$3,697.88	\$1,398.96	\$2,797.92	\$3,637.30	(1.64%)
Sharp Performance Plus	\$868.45	\$1,736.90	\$2,257.97	\$916.20	\$1,832.40	\$2,382.12	5.50%
UnitedHealthcare SignatureValue Alliance	\$890.66	\$1,781.32	\$2,315.72	\$950.99	\$1,901.98	\$2,472.57	6.77%
UnitedHealthcare SignatureValue Harmony	\$819.64	\$1,639.28	\$2,131.06	\$857.14	\$1,714.28	\$2,228.56	4.58%
PPO							
PERS Gold	\$864.75	\$1,729.50	\$2,248.35	\$956.28	\$1,912.56	\$2,486.33	10.58%
PERS Platinum	\$1,258.76	\$2,517.52	\$3,272.78	\$1,426.24	\$2,852.48	\$3,708.22	13.31%
PERS Platinum Out of State	\$1,244.55	\$2,489.10	\$3,235.83	\$1,410.29	\$2,820.58	\$3,666.75	13.32%

Medicare Plans (M)	2025			2026			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
Medicare Advantage Plans							
Anthem Medicare Preferred PPO	\$487.56	\$975.12	\$1,462.68	\$571.70	\$1,143.40	\$1,715.10	17.26%
Blue Shield Medicare PPO (Nationwide)	\$448.28	\$896.56	\$1,344.84	\$539.43	\$1,078.86	\$1,618.29	20.33%
Kaiser Permanente Senior Advantage	\$343.08	\$686.16	\$1,029.24	\$356.83	\$713.66	\$1,070.49	4.01%
Kaiser Permanente Senior Advantage Out of State	\$336.72	\$673.44	\$1,010.16	\$350.16	\$700.32	\$1,050.48	3.99%
Kaiser Permanente Senior Advantage Summit	\$408.31	\$816.62	\$1,224.93	\$426.31	\$852.62	\$1,278.93	4.41%
Kaiser Permanente Senior Advantage Summit Out of State	\$401.97	\$803.94	\$1,205.91	\$419.67	\$839.34	\$1,259.01	4.40%
Sharp Direct Advantage HMO	\$272.44	\$544.88	\$817.32	\$291.38	\$582.76	\$874.14	6.95%
UnitedHealthcare Group Medicare Advantage PPO (Nationwide)	\$442.25	\$884.50	\$1,326.75	\$481.29	\$962.58	\$1,443.87	8.83%
Medicare Supplement Plans							
PERS Gold Medicare Supplement	\$546.13	\$1,092.26	\$1,638.39	\$597.57	\$1,195.14	\$1,792.71	9.42%
PERS Platinum Medicare Supplement (Nationwide)	\$584.70	\$1,169.40	\$1,754.10	\$665.50	\$1,331.00	\$1,996.50	13.82%

July Board of Administration Offsite

2026 Regional Premiums Per Subscriber Per Month (PSPM)

Public Agency and School Members

Region 2						
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura						
Combination Plans	2026					
	Subscriber in M & 1 Dependent in B	Subscriber in M & 2+ Dependents in B	Subscriber in M, 1 Dependent in B & 1 Dependent in M	Subscriber in B & 1 Dependent in M	Subscriber in B & 2+ Dependents in M	Subscriber in B, 1 Dependent in B & 1 Dependent in M
Basic HMO and Medicare Advantage						
Anthem Blue Cross Select and Medicare Supplement	\$1,588.02	\$2,197.81	\$1,753.19	\$1,588.02	\$2,159.72	\$2,197.81
Anthem Blue Cross Traditional and Medicare Supplement	\$1,729.96	\$2,424.92	\$1,838.36	\$1,729.96	\$2,301.66	\$2,424.92
Blue Shield Access+ HMO and Medicare	\$1,592.32	\$2,224.05	\$1,710.59	\$1,592.32	\$2,131.75	\$2,224.05
Blue Shield Access+ EPO and Medicare	\$1,592.32	\$2,224.05	\$1,710.59	\$1,592.32	\$2,131.75	\$2,224.05
Blue Shield Trio and Medicare	\$1,476.01	\$2,037.96	\$1,640.81	\$1,476.01	\$2,015.44	\$2,037.96
Kaiser Permanente and Senior Advantage	\$1,344.52	\$1,937.13	\$1,306.27	\$1,344.52	\$1,701.35	\$1,937.13
Kaiser Permanente and Senior Advantage Out of State	\$1,749.12	\$2,588.50	\$1,539.70	\$1,749.12	\$2,099.28	\$2,588.50
Kaiser Permanente and Senior Advantage Summit	\$1,414.00	\$2,006.61	\$1,445.23	\$1,414.00	\$1,840.31	\$2,006.61
Kaiser Permanente and Senior Advantage Summit Out of State	\$1,818.63	\$2,658.01	\$1,678.72	\$1,818.63	\$2,238.30	\$2,658.01
Sharp Direct Advantage	\$1,207.58	\$1,757.30	\$1,132.48	\$1,207.58	\$1,498.96	\$1,757.30
UnitedHealthcare Alliance and Medicare Advantage	\$1,432.28	\$2,002.87	\$1,533.17	\$1,432.28	\$1,913.57	\$2,002.87
UnitedHealthcare Harmony and Medicare Advantage	\$1,338.43	\$1,852.71	\$1,476.86	\$1,338.43	\$1,819.72	\$1,852.71
Basic PPO and Medicare Supplement						
PERS Gold and Medicare Supplement	\$1,553.85	\$2,127.62	\$1,768.91	\$1,553.85	\$2,151.42	\$2,127.62
PERS Platinum and Medicare Supplement	\$2,091.74	\$2,947.48	\$2,186.74	\$2,091.74	\$2,757.24	\$2,947.48
PERS Platinum and Medicare Supplement Out of State	\$2,075.79	\$2,921.96	\$2,177.17	\$2,075.79	\$2,741.29	\$2,921.96

Active Employees					
Employee	Category	MO Premium (Jul-Dec)	MO Premium (Jan-Jun)	Increase / (Decrease) %	Projected FY26
1	Sanitation	\$ 1,258.76	\$ 1,426.24	13%	\$ 16,110.00
2	Water	\$ -	\$ -	0%	\$ -
3	Water	\$ 2,888.52	\$ 3,011.48	4%	\$ 35,400.00
4	Water	\$ 864.75	\$ 956.28	11%	\$ 10,926.18
5	Water	\$ 2,517.52	\$ 2,852.48	13%	\$ 32,220.00
6	Admin	\$ 2,517.52	\$ 2,852.48	13%	\$ 32,220.00
7	Admin	\$ 1,888.68	\$ 1,975.38	5%	\$ 23,184.36
8	Water	\$ 2,389.40	\$ 2,642.43	11%	\$ 30,190.98
9	Admin	\$ -	\$ -	0%	\$ -
10	Admin	\$ 2,945.50	\$ 3,337.40	13%	\$ 37,697.39
11	Maint	\$ 2,455.28	\$ 2,567.99	5%	\$ 30,139.62
12	Sanitation	\$ 2,517.52	\$ 2,852.48	13%	\$ 32,220.00
13	Admin	\$ 2,527.46	\$ 2,863.62	13%	\$ 32,346.48
14	Water	\$ 2,945.50	\$ 3,337.40	13%	\$ 37,697.39
15	Maint	\$ 2,248.35	\$ 2,486.33	11%	\$ 28,408.08
16	Sanitation	\$ 2,383.89	\$ 2,502.97	5%	\$ 29,321.16
17	Maint	\$ 2,945.50	\$ 3,337.40	13%	\$ 37,697.39
18	Sanitation	\$ 2,945.50	\$ 3,337.40	13%	\$ 37,697.39
19	Water	\$ 2,517.52	\$ 2,852.48	13%	\$ 32,220.00
20	Water	\$ 2,389.40	\$ 2,642.43	11%	\$ 30,190.98
21	Admin	\$ 2,945.50	\$ 3,337.40	13%	\$ 37,697.39
22	Admin	\$ 2,888.52	\$ 3,011.48	4%	\$ 35,400.00
23	Admin	\$ 2,945.50	\$ 3,337.40	13%	\$ 20,024.39
		\$ 51,926.09	\$ 57,520.94		\$ 639,009.17

Retired Employees					
Retiree	Category	MO Premium (Jul-Dec)	MO Premium (Jan-Jun)	Increase / (Decrease) %	Projected FY26
1	Retired	2,527.46	2,863.62	13%	32,346.48
2	Retired	1,169.40	1,331.00	14%	15,002.40
3	Retired	343.08	356.83	4%	4,199.46
4	Retired	1,169.40	1,331.00	14%	15,002.40
5	Retired	884.50	962.58	9%	11,082.48
6	Retired	1,352.65	1,532.56	13%	17,311.24
7	Retired	2,945.50	3,337.26	13%	37,696.56
8	Retired	975.12	1,143.40	17%	12,711.12
9	Retired	343.08	356.83	4%	4,199.46
10	Retired	2,466.18	2,737.51	11%	31,222.14
11	Retired	2,517.52	2,852.48	13%	32,220.00
12	Retired	1,169.40	1,331.00	14%	15,002.40
		17,863.29	20,136.07		227,996.14

Board of Directors					
Board	Category	MO Premium (Jul-Dec)	MO Premium (Jan-Jun)	Increase / (Decrease) %	Projected FY26
1	Board	-	-	0%	-
2	Board	-	-	0%	-
3	Board	-	-	0%	-
4	Board	1,888.68	1,975.38	5%	23,184.36
5	Board	1,897.06	2,105.78	11%	24,017.04
		3,785.74	4,081.16		47,201.40

Description	Budget	Projected	Difference
Employee	687,300.00	639,009.17	48,290.83
Retiree	201,700.00	227,996.14	(26,296.14)
Board	47,500.00	47,201.40	298.60
Total (Over)/Under Budget			22,293.29

RESOLUTION NO. 2025-1357
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
(000 All Employees-CalPERS)

WHEREAS, (1) Trabuco Canyon Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and

WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it

RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to a maximum of \$3,337.40 per month with respect to employee enrolled for self alone, \$3,337.40 per month for employee enrolled for self and one family member, and \$3,337.40 per month for employee enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (b) Trabuco Canyon Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, (c) That the participation of the employees and annuitants of Trabuco Canyon Water District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Trabuco Canyon Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further

RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, District Secretary to file with the Board a verified copy of this resolution, and to perform on behalf of Trabuco Canyon Water District all functions required of it under the Act; and be it further

RESOLVED, (e) That coverage under the Act be effective on January 1, 2026.

Adopted at a Regular meeting of the Board of Directors at Trabuco Canyon, CA,
this 20th day of August, 2025.

Signed: _____
Board President or Vice-President

Attest: _____
District Secretary

DRAFT

RESOLUTION NO. 2025-1358
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
(700 Elected Officials-NonCalPERS)

WHEREAS, (1) Trabuco Canyon Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and

WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it

RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to a maximum of \$3,337.40 per month with respect to employee enrolled for self alone, \$3,337.40 per month for employee enrolled for self and one family member, and \$3,337.40 per month for employee enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (b) Trabuco Canyon Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, (c) That the participation of the employees and annuitants of Trabuco Canyon Water District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Trabuco Canyon Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further

RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, District Secretary to file with the Board a verified copy of this resolution, and to perform on behalf of Trabuco Canyon Water District all functions required of it under the Act; and be it further

RESOLVED, (e) That coverage under the Act be effective on January 1, 2026.

Adopted at a Regular meeting of the Board of Directors at Trabuco Canyon, CA,
this 20th day of August, 2025.

Signed: _____
Board President or Vice President

Attest: _____
District Secretary

DRAFT

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

**ACTION CALENDAR
ENGINEERING MATTERS**

ITEM 9: AWARD OF CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE DIMENSION TRANSMISSION MAIN PIPELINE REHABILITATION PROJECT AND OTHER RELATED PROJECT UPDATES

Background

Trabuco Canyon Water District (District) owns and operates the Dimension Water Treatment Plant (DWTP) in the City of Lake Forest. DWTP is a valuable asset to the District as it is one of the only local drinking water treatment facilities of its kind in Orange County with the capacity to serve all District customers. DWTP can process up to six cubic feet per second (cfs) of untreated water from Metropolitan Water District (MWD). Treated water leaving DWTP is pumped to the District’s service area via a 4-mile, 16” transmission pipeline (Transmission Main). Although the Transmission Main was originally constructed in 1964, some portions have been replaced as part of road improvement projects, residential development, and overall system upgrades and repairs. The Transmission Main operates under high pressure and several major breaks in the pipeline occurred between the months of August-November 2024. Consequently, the Transmission Main has been taken out of service and the District has relied on contractual interconnections with neighboring districts for water supply at a substantially higher cost and with no guarantee of reliability.

Project Status

Staff have worked with their consulting engineers, Hazen and Sawyer (Hazen), to develop a repair plan focused on the most appropriate and effective construction methods to rehabilitate the Transmission Main. Exhibit 1 shows the first phase (1A and 1B) which will repair/replace the most vulnerable 12,500 linear feet (LF) to restore water service as soon as possible. At the June 18, 2025 Regular Board of Directors meeting, Phase 1A and 1B was awarded to TE Roberts for an amount of \$1,793,012 and \$3,721,445, respectively. An updated schedule of completed and planned tasks is included below:

Transmission Main Pipeline Rehabilitation Project Schedule				
Item No.	Task/Item Description	Agency/Consultant /Contractor	Completion Date	Estimated Completion Date
1	Source of Supply Ad Hoc Committee Meeting Kick - Off	Staff	1/28/2025	
2	Rehabilitation Investigation and Engineering Design	Hazen	1/29/2025	
3	Geotechnical Investigation	GMU	4/8/2025	
4	ROW, Easements and Property Owner Investigation	KDM	4/14/2025	
5	Soil Boring Permits	City of Mission Viejo & County of Orange	5/9/2025	
6	Plans/Bid Documents Completed. Bids Solicitated for Pipeline Repair/Replacement	Hazen	5/15/2025	
7	Soil Borings Completed	GMU	5/16/2025	
8	Pipeline Pre-Bid Construction Meeting	Staff	5/21/2025	
9	Geotechnical Report Completed	GMU	5/23/2025	
10	E/O Committee Meeting - Committee review	Staff	6/4/2025	
11	Pipeline Bids Due	Staff	6/11/2025	
12	Ad Hoc Committee Meeting - Committee review	Staff	6/16/2025	
13	Regular Board Meeting - Award Construction Projects		6/18/2025	
14	Executed Contract Sent to Contractor		7/21/2025	
15	CM/Inspection Proposals Due	Staff	8/14/2025	
16	Regular Board Meeting - Award CM/Inspection Project			8/20/2025
17	Phase 1A- Submittals/Permitting/Procurement	TE Roberts/Staff		8/21/2025
18	Phase 1B- Submittals/Permitting/Procurement	TE Roberts/Staff		9/3/2025
19	Mobilization	TE Roberts/Staff		9/3/2025
20	Phase 1A - Video, Clean Pipe, Install Liner, Testing, Connections	TE Roberts/CM/Staff		10/8/2025
21	Phase 1A - Restoration	TE Roberts/CM/Staff		10/22/2025
22	Phase 1B - Pit Excavation, Pipe Fusing & Bursting, Creek Crossings, Testing, Connections	TE Roberts/CM/Staff		12/5/2025
23	Phase 1B - Restoration	TE Roberts/CM/Staff		12/31/2025

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

The second phase will repair/replace an additional 4,500 LF of pipeline and will be completed within 24 months following Phase I, during periods when water demands are low. Staff is in the design phase of Phase 2 of the Transmission Main rehabilitation, subject to analysis of alternatives and construction methods.

In addition to the Pipeline Rehabilitation, Staff worked with their consulting Engineers, Arcon Structural, to prepare structural calculation and plans for the seismic retrofit to the DWTP Filter 4 Tank. At the July 16, 2025 Regular Board of Directors meeting, the Filter 4 Rehabilitation was awarded to SS Mechanical Construction Corp. in the amount of \$48,910. An updated schedule of completed and planned tasks is included below:

Dimension Water Treatment Plant Filter 4 Rehabilitation Project Schedule				
Item No.	Task/Item Description	Agency/Consultant /Contractor	Completion Date	Estimated Completion Date
1	Structural Repair on DWTP Filter 4	Arcon	3/25/2025	
2	Structural Plans and Calcs Completed for Filter 4 Repair	Arcon	5/12/2025	
3	Bids Solicitated for Structural Repairs	Staff	5/28/2025	
4	DWTP Filter Bids Received	Staff	6/24/2025	
5	Regular Board Meeting - Award Project		6/18/2025	
6	Executed Contract Sent to Contractor	Staff	7/21/2025	
7	Pre-Construction Meeting	SS Mechanical/ Staff	7/28/2025	
8	Submittals/Procurement	SS Mechanical/ Arcon/Staff		9/12/2025
9	Construction	SS Mechanical/ CM/Staff		9/26/2025

Construction Management Services Procurement

To support the construction, the District solicited proposals from five (5) firms for Construction Management and Inspection Services and received proposals from the following firms:

DWTP Pipeline – Phase 1A & Phase 1B
Ardurra
Butier
MCM Consulting

Staff has reviewed the proposals and checked references and is recommending awarding both phases of the Construction Management/Inspection to Butier. Butier’s proposed team ranked highest in qualifications and experience with the types of construction planned for the Pipeline Rehabilitation Project, has extensive prior experience with both the contractor T.E. Roberts and consulting engineers Hazen & Sawyer, and offers the best value for the proposed fee. Proposal evaluation results are included as Exhibits 1 and 2.

FUNDING SOURCE:

Capital Improvement Program

FISCAL IMPACT:

The Fiscal Impact for Phase I of the Transmission Main Rehabilitation and the Filter Repair is \$5,563,367 for construction only. The estimated cost to date of engineering support, including constructability analysis, design, geotechnical, survey and construction management/inspection services is \$450,000.

The Fiscal Year 2025-26 CIP Budget total for Phase 1 of this project is \$7,000,000.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

ENVIRONMENTAL COMPLIANCE:

Notice of Exemption was filed on July 15, 2025

COMMITTEE STATUS:

This item did not was not reviewed by a Committee due to the timing of the receipt of proposals.

RECOMMENDED ACTION:

1. *Receive Dimension Transmission Main Rehabilitation Project status updates.*
2. *Authorize the General Manager to award a professional services contract for the construction management services for the Dimension Transmission Main Pipeline Project - Phase 1A (FFRP) to Butier in the amount of \$127,387.00 plus a 10% contingency of \$12,738.70, for a not-to-exceed amount of \$140,125.70.*
3. *Authorize the General Manager to award a professional services contract for the construction management services for the Dimension Transmission Main Pipeline Project - Phase 1B (Pipe Bursting) to Butier. in the amount of \$236,309.00 plus a 10% contingency of \$23,630.90, for a not-to-exceed amount of \$259,939.90.*

EXHIBIT(S):

1. Proposal Evaluation Summary – Phase 1A
2. Proposal Evaluation Summary – Phase 1B

CONTACTS (staff responsible): PALUDI/LAUSTEN

PROPOSAL EVALUATION

DWTP Transmission Main Rehabilitation & Replacement Project-Phase 1A				
Category	Weight	Ardurra	MCM	Butier
Project Approach/Scope of Services Project Approach, Understanding of the Scope of Work & Level of Effort on the Proposal	25%	4	4	5
Qualifications and experience of the Proposer related to the services described in this RFP Team Expertise & Experience (Qualifications, Registrations, Licenses), including subconsultants	20%	2	3	5
Proposer's understanding of the project and subject matter expertise Firms Experience on Similar Projects, Local Staffing	20%	3	2	5
Proposer's ability and available resources to perform the requested services	20%	4	4	4
Proposed project cost	15%	3	5	4
Total Weighted Score:		3.3	3.6	4.7
Subconsultants		Ardurra	MCM	Butier
Materials Testing/Special Inspection		Atlas	GMU Geotechnical	GMU Geotechnical
Labor *		Ardurra	MCM	Butier
Task 1- Pre-Construction Services		8	22	28
Task 2 - Construction Manager/Resident Engineer, Inspectors and Testing Services		608	442	457
Task 3 - Project Close-Out		104	26	36
Total:		720	490	521
Budget		Ardurra	MCM	Butier
Task 1- Pre-Construction		\$ 1,816.00	\$ 4,140.00	\$ 6,264.00
Task 2 - Construction Manager, Inspector and Testing		\$ 125,762.00	\$ 76,820.00	\$ 97,640.00
Subconsultant/Direct Cost		\$ 13,310.00	\$ 15,579.00	\$ 15,579.00
Task 3 - Project Close-Out		\$ 21,958.00	\$ 4,780.00	\$ 7,904.00
Total:		\$ 162,846.00	\$ 101,319.00	\$ 127,387.00
\$/Manhour		\$ 226.18	\$ 206.77	\$ 244.50
* Labor hours do not include subconsultants				
CM Cost as a Percentage of Construction Cost		9.08%	5.65%	7.10%

Notes: GMU Geotechnical provided testing proposal to all Consultants per District direction

PROPOSAL EVALUATION

DWTP Transmission Main Rehabilitation & Replacement Project-Phase 1B				
Category	Weight	Ardurra	MCM	Butier
Project Approach/Scope of Services Project Approach, Understanding of the Scope of Work & Level of Effort on the Proposal	25%	4	4	5
Qualifications and experience of the Proposer related to the services described in this RFP Team Expertise & Experience (Qualifications, Registrations, Licenses), including subconsultants	20%	2	3	5
Proposer's understanding of the project and subject matter expertise Firms Experience on Similar Projects, Local Staffing	20%	3	2	5
Proposer's ability and available resources to perform the requested services	20%	4	4	4
Proposed project cost	15%	3	5	4
Total Weighted Score:		3.3	3.6	4.7
Subconsultants		Ardurra	MCM	Butier
Materials Testing/Special Inspection		Altas	GMU Geotechnical	GMU Geotechnical
Labor *		Ardurra	MCM	Butier
Task 1- Pre-Construction Services		8	15	20
Task 2 - Construction Manager/Resident Engineer, Inspectors and Testing Services		1258	851	920
Task 3 - Project Close-Out		104	28	24
Total:		1370	894	964
Budget		Ardurra	MCM	Butier
Task 1- Pre-Construction		\$ 1,816.00	\$ 2,830.00	\$ 4,344.00
Task 2 - Construction Manager, Inspector and Testing Subconsultant/Direct Cost		\$ 260,774.00	\$ 147,390.00	\$ 195,456.00
		\$ 48,306.00	\$ 31,381.00	\$ 31,381.00
Task 3 - Project Close-Out		\$ 21,958.00	\$ 5,160.00	\$ 5,128.00
Total:		\$ 332,854.00	\$ 186,761.00	\$ 236,309.00
\$/Manhour		\$ 242.96	\$ 208.90	\$ 245.13
* Labor hours do not include subconsultants				
CM Cost as a Percentage of Construction Cost		8.94%	5.02%	6.35%

Notes: GMU Geotechnical provided testing proposal to all Consultants per District direction

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

ACTION CALENDAR

LEGISLATIVE AND OTHER MATTERS

ITEM 10: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

Staff may provide information at the time of the meeting.

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

CONTACTS (staff responsible): PALUDI/COLLINS

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

**ACTION CALENDAR
LEGISLATIVE AND OTHER MATTERS
ITEM 11: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

RECOMMENDED ACTION:

Provide announcement of action(s) taken in Closed Session, if any.

CONTACTS (staff responsible): PALUDI/COLLINS

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | AUGUST 20, 2025**

ACTION CALENDAR

LEGISLATIVE AND OTHER MATTERS

ITEM 12: APPROVAL OF GENERAL MANAGER CONTRACT AMENDMENT

Trabuco Canyon Water District's (District) General Manager (GM) is a contract position, and the employment agreement provides that the GM's compensation will be subject to renegotiation each August for the annual period beginning each September. The Board of Directors will meet in closed session to review the terms of the GM's employment.

RECOMMENDED ACTION:

Announce labor negotiator's proposed changes to General Manager's contract and consider approval of new terms.

EXHIBITS:

None.

CONTACTS (staff responsible): COLLINS