



**EXECUTIVE COMMITTEE MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
ADMINISTRATIVE FACILITY
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA
JULY 7, 2025 AT 4:00 PM**

COMMITTEE MEMBERS

Glenn Acosta, Committee Chair
Edward Mandich, Committee Member

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833

Access Code: 979 8688 5071

Persons desiring to monitor the Committee meeting agenda items may download the Executive Committee meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Committee at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 10:00 a.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER

VISITOR PARTICIPATION

Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Members of the public will be given the opportunity to speak to the Committee prior to making a recommendation on the matter. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decision on matters. The Committee makes recommendations only to the Board of Directors. Under the requirements of State Law, Committee Members cannot take action on items not identified on the agenda and will not make decisions on such matters. The Committee Chair may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

COMMITTEE MEMBER COMMENTS

REPORT FROM THE GENERAL MANAGER

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING AGENDA | JULY 7, 2025**

ADMINISTRATIVE MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap and recommend that the Board receive and file the same (Consent Calendar):

1. June 2, 2025

DISCUSSION MATTERS

ITEM 2: BOARD AGENDA PLANNING CALENDAR

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

RECOMMENDED ACTION:

Hear other matters from the General Manager and/or Staff.

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The District office is wheelchair accessible.

www.tcwd.ca.gov



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EXECUTIVE COMMITTEE MEETING | JULY 7, 2025**

ADMINISTRATIVE MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Information will be presented at the time of the meeting.

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap and recommend that the Board receive and file the same (Consent Calendar):

1. *June 2, 2025*

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JUNE 2, 2025

DIRECTORS PRESENT

Vice President Glenn Acosta, Committee Chair
President Edward Mandich, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Roseann Lejsek, Executive Assistant
Karen Warner, Principal Accountant

CONSULTANTS PRESENT (REMOTE)

Laura Ratcliffe, District General Legal Counsel – Hanson Bridgett, LLP

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Acosta called the June 2, 2025 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

ADMINISTRATIVE MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JUNE 2, 2025**

DISCUSSION MATTERS

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi provided a handout that included the following agenda planning items for Committee review and consideration:

June 2025

Special Board Meeting – (6/16)

- Water System Overview Presentation

Regular Board Meeting (6/18)

- Award DWTP Transmission Main Rehab Project (SOS Ad Hoc)
- Adopt Ordinance for Cross Connection Control Plan Handbook (E/O)
- Award WWTP Blower Room Construction (E/O)
- Accept Saddle Crest On-Site Facilities (tent)
- Adopt FY 26 Operating and CIP Budgets by Resolution (F/A)
- Adopt Updated Reserves Policy by Resolution (F/A)
- Approve Professional Services Agreement with Starting Line Advisory/Ian Berg (F/A)
- Appoint District Treasurer (Ian Berg) by Resolution (F/A)

July 2025

Regular Board Meeting – (7/16)

- Award Professional Services Agreement for On-Call SCADA Support Services (E/O)
- Adopt Updated TCWD Procurement Policy by Resolution (F/A)
- Adopt Appropriations Limit for FY 26 by Resolution (F/A)
- Public Hearing/Adopt Water Standby Charges for FY 26 by Resolution (F/A)
- Approve Ridgeline Connection Agreement with IRWD (tent)

August 2025

Regular Board Meeting – (8/20)

- Award Heritage SLS Improvements Construction Contract (E/O)
- Adopt Health Benefit Employer Contribution for 2026 by Resolution (F/A)
- Approve GM Contract Amendment (Exec)

Other Potential Future Board Items

- Approve Collective Bargaining Agreement (Exec)
- Special Board Meeting on Porter Property Options

Discussion occurred regarding the Special Board Meeting – Water System Overview and Mr. Perea highlighted the discussion points that will be presented at the meeting.

Discussion occurred concerning the District’s proposed Ridgeline Connection Agreement with Irvine Ranch Water District (IRWD), and Mr. Paludi noted that the District will need to engage Special Counsel on this matter due to IRWD’s General Legal Counsel representation by Hanson Bridgett.

Mr. Perea stated that staff has received two responses to the RFQ regarding the District’s Porter Property, and he stated that he will be reaching out to each firm to arrange interviews with the District Properties Committee.

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EXECUTIVE COMMITTEE MEETING RECAP | JUNE 2, 2025**

Discussion occurred regarding the scheduling of the Trabuco Canyon Improvement Corporation and Trabuco Canyon Public Financing Authority annual meetings.

RECOMMENDATION: None – Informational item only.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

RFP for Combined Services to Achieve Rate Relief

Mr. Paludi reported that Santa Margarita Water District (SMWD) held a closed session regarding this matter at their last Board meeting, and he stated no communications have been received from IRWD.

Saddleback Meadows Development

Ms. Ratcliffe provided a brief update related to the District’s agreement with California Quartet which requires the developer to identify a site for the construction of a reservoir.

Director Mandich stated that he planned on attending SMWD’s Water Festival on June 7th.

RECOMMENDATION: None

ADJOURNMENT

Vice President Acosta adjourned the June 2, 2025 Executive Committee Meeting at 5:59 p.m.

DRAFT

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DISCUSSION MATTERS

ITEM 2: BOARD AGENDA PLANNING CALENDAR

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RECOMMENDED ACTIONS:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

CONTACTS (staff responsible): PALUDI/PEREA

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OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Other matters may have arisen after the posting of the agenda and will be brought forward for discussion and/or information at the time of the Executive Committee.

RECOMMENDED ACTION:

Hear other matters from the General Manager and/or Staff.

CONTACTS (staff responsible): PALUDI/PEREA