



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | MAY 12, 2025

DIRECTORS PRESENT

Vice President Glenn Acosta, Committee Chair
President Edward Mandich, Committee Member

STAFF PRESENT

Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Roseann Lejsek, Executive Assistant

STAFF PRESENT (REMOTE)

Fernando Paludi, General Manager

CONSULTANTS PRESENT (REMOTE)

Laura Ratcliffe, District General Legal Counsel – Hanson Bridgett, LLP

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Acosta called the May 12, 2025 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

Director Acosta provided a brief update on the recent Public Outreach Ad Hoc Committee discussion concerning participation with Santa Margarita Water District (SMWD) at their Water Festival Event. Discussion occurred concerning the potential for alternative public events for the District to host or participate in the future.

REPORT FROM THE GENERAL MANAGER

Mr. Perea reported on the following matters:

1. The General Manager was out of the office on personal reasons and may participate remotely.
2. Bill Calculator – District staff has updated the District website to include a bill calculator for customers to determine their monthly utility bill based on potential water demands.

ADMINISTRATIVE MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Perea presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

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RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

DISCUSSION MATTERS

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Perea provided a draft copy of the May Regular Board Meeting agenda for Committee review and consideration and reviewed other potential items for consideration, including, but not limited to, the following:

May 2025

Regular Board Meeting – (5/21)

- MWDOC Recognition of District Staff for Participation in Boy Scouts of America Tour of the Robinson Ranch Wastewater Treatment Plant
- Sources of Supply Ad Hoc Committee Update
- Public Outreach Ad Hoc Committee Update
- Adoption of 2024 Orange County Water and Wastewater Multi-Jurisdictional Hazard Mitigation Plan (E/O)
- Approval of Updated Memorandum of Understanding (MOU) with Orange County Sheriff's Department for Use of Countywide Mass Notification System (AlertOC) (E/O)
- Approval of Wastewater Treatment Plant Headworks Replacement Project (E/O)
- Update on Cross Connection Control Plan Handbook (E/O)
- Consideration on the Designation of Voting Representative for ACWA Board Election for 2026-27 Term

Special Board Meeting (5/27)

- FY 2026 Budget/CIP Workshop #2

June 2025

Regular Board Meeting – 6/18

- Adoption of CCCPH by Ordinance (E/O)
- Award of Dove/Tick Creek Improvements Design (E/O)
- Award of WWTP Blower Room Construction (E/O)
- Adoption of FY 2025-26 Operating and CIP Budgets (F/A)

Other Potential Future Board Items

- Award Construction Contract for Heritage SLS Improvements
- Adopt Resolution Updating TCWD Procurement Policy
- Water Intertie Agreement with IRWD
- Adopt Updated District Purchasing Policy

Discussion occurred concerning the Special Board Meeting – Budget Workshop presentation materials and options. Mr. Paludi reported that staff will be providing two financial plan budget scenarios for Board consideration and review at the meeting.

Director Mandich requested a status update on the Porter Property - Property Disposition RFQ; Mr. Paludi reported that District staff issued the RFQ to a shortlist of consultants and will receive qualifications by the end of the month.

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RECOMMENDATION: None – Informational item only.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

There were no matters discussed.

RECOMMENDATION: None

ADJOURNMENT

Vice President Acosta adjourned the May 12, 2025 Executive Committee Meeting at 6:00 p.m.