



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY
MAY 21, 2025 AT 6:00 PM**

BOARD OF DIRECTORS

Edward Mandich, President
Glenn Acosta, Vice President
Mark Anderson, Director
John Horst, Director
Michael Safranski, Director

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Hanson Bridgett LLP, District General Legal Counsel

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 (Toll Free) **Access Code:** 913-8681-1652

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE

RECOGNITION OF TRABUCO CANYON WATER DISTRICT STAFF BY MUNICIPAL WATER DISTRICT OF ORANGE COUNTY FOR PARTICIPATION IN HOSTING THE BOY SCOUTS OF AMERICA MERIT BADGE CLINIC EVENT

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot act on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. April 16, 2025 Regular Board Meeting*
- 2. April 17, 2025 Special Board Meeting*
- 3. April 28, 2025 Special Board Meeting*

ITEM 2: TREASURER’S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- 1. April 10, 2025*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

- 1. March 2025*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for April 2025.

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

- 1. April 2, 2025*

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

- 1. April 7, 2025*



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION(S):

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. April 2025

ITEM 6: PUBLIC OUTREACH AD HOC COMMITTEE UPDATE – MAY 9, 2025 MEETING

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEM 7: SOURCES OF SUPPLY AD HOC COMMITTEE MEETING REPORT – MAY 1, 2025 MEETING

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ENGINEERING MATTERS

ITEM 8: DIMENSION WATER TREATMENT PLANT TRANSMISSION MAIN REHABILITATION

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEM 9: WASTEWATER TREATMENT PLANT HEADWORKS REPLACEMENT PROJECT

RECOMMENDED ACTION:

Authorize the General Manager to purchase the Duperon FlexRake bar screen climber and compactor from JBI Water and Wastewater in the amount of \$359,885.

ITEM 10: ADOPTION OF 2024 ORANGE COUNTY WATER AND WASTEWATER MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

RECOMMENDED ACTION:

Adopt Resolution No. 2025-1345 approving the 2024 Orange County Water and Wastewater Multi-Jurisdictional Hazard Mitigation Plan.



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ITEM 11: APPROVAL OF UPDATED MEMORANDUM OF UNDERSTANDING (MOU) WITH ORANGE COUNTY SHERIFF’S DEPARTMENT FOR USE OF COUNTYWIDE MASS NOTIFICATION SYSTEM (ALERT OC)

RECOMMENDED ACTION:

Approve the Memorandum of Understanding Between the County of Orange and Participants for Use of Countywide Mass Notification System and authorize the General Manager to execute the Public Mass Notification System Individual User Agreement.

ITEM 12: UPDATE ON STATE WATER BOARD CROSS-CONNECTION CONTROL PLAN HANDBOOK (CCCPH) REQUIREMENTS AND CROSS-CONNECTION CONTROL MANAGEMENT PLAN (CCCMP) ADOPTION

RECOMMENDED ACTION:

- 1. Receive information at the time of the meeting and direct staff to publish a summary of the proposed Ordinance summary in the Orange County Register consistent with State law.*
- 2. Schedule a Public Hearing for the adoption of the Trabuco Canyon Water District 2025 Cross-Connection Control Management Plan (CCCMP) for the June 18, 2025 Regular Board Meeting.*

LEGISLATIVE AND OTHER MATTERS

ITEM 13: AB 367 WATER: COUNTY OF VENTURA: FIRE SUPPRESSION (2025-2026)

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEM 14: CONSIDERATION ON THE DESIGNATION OF VOTING REPRESENTATIVE FOR ACWA BOARD ELECTION FOR 2026-27 TERM - REGION 10

RECOMMENDED ACTION(S):

- 1. Designate a District Authorized Voting Representative from the Board of Directors.*
- 2. Direct the Secretary of the Board of Directors to complete and submit the ACWA Authorized Voting Representative Form indicating as such.*

ITEM 15: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 16: _____

ITEM 17: _____



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GENERAL COUNSEL REPORT

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at www.tcwd.ca.gov. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at www.tcwd.ca.gov.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

June 18, 2025 | July 16, 2025 | August 20, 2025



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CONSENT CALENDAR

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. April 16, 2025 Regular Board Meeting*
- 2. April 17, 2025 Special Board Meeting*
- 3. April 28, 2025 Special Board Meeting*

CONTACTS (staff responsible): PALUDI/PEREA



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | APRIL 16, 2025

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on April 16, 2025, was called to order by President Ed Mandich at 6:02 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Ed Mandich
Vice President Glenn Acosta
Director Mark Anderson
Director John Horst
Director Michael Safranski

DIRECTORS ABSENT

None

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Oscar Ulloa, Wastewater Operations Superintendent
Jason Stroud, Maintenance Superintendent
Karen Warner, Principal Accountant
Roseann Lejsek, Executive Assistant
Phil Serpas, CMMS/SCADA Administrator

DISTRICT CONSULTANTS

Claire Collins, District General Legal Counsel - Hanson Bridgett, LLP

PUBLIC PRESENT

There were members of the public present.

PLEDGE OF ALLEGIANCE

Director Anderson led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION

None

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ORAL COMMUNICATION

Director Mandich acknowledged the members of the public who submitted written comments via email before the Regular Board meeting, related to items not on the agenda.

Pat Lawrence – Mr. Lawrence addressed the Board of Directors with his concerns regarding consolidation with another agency. Mr. Lawrence commented on the various projects that the District has completed in the Dove Canyon community throughout the years, and he provided a brief history of the District’s joint work with Dove Canyon and the Department of Dam Safety to capture dry weather run off. Mr. Lawrence expressed his concerns regarding potential annexation due to the amount of money that the Dove Canyon community has invested in this project and loss of local representation.

Fred Yeakel – Mr. Yeakel expressed his appreciation to District operations and office staff for their assistance in changing out his meter.

Ric Heard – Mr. Heard addressed the Board of Directors, and he stated that his wife submitted a written comment before the meeting. Mr. Heard requested to read his wife’s comment aloud which expressed opposition to the District merging with any other agencies and requested that the District remain an independent agency to maintain local representation.

DIRECTOR’S COMMENTS

Director Safranski reported on his attendance at a memorial service for Irvine Ranch Water District (IRWD) Director Mary Aileen Matheis. Director Safranski shared his fond memories of Director Matheis along with some of her personal and professional background. Director Safranski also reported on his attendance at the City of Rancho Santa Margarita City Council Meeting.

Director Acosta reported on his attendance at the Municipal Water District of Orange County (MWDOC) Elected Officials Forum.

Director Horst reported on his attendance at the MWDOC Administration & Finance Committee Meeting and Regular Board Meeting, and he stated that a vote was passed to increase the Board’s stipend by 2.5%. Director Horst noted that TCWD has not increased its stipend of \$125 for many years, and he expressed his appreciation to his fellow Board members for watching costs. Director Horst also reported that he scheduled one-on-one meetings with IRWD as well as Santa Margarita Water District (SMWD), and he stated that he would discuss the details of those meetings at the Special Board Meeting scheduled for the following day. Director Horst reported that he was invited to speak on a panel at the 2025 ACWA Spring Conference, and he requested the Board’s input on his attendance. The Board provided their full support of Director Horst’s attendance at the ACWA Conference.

Director Anderson had no comments.

Director Mandich had no comments.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- The Robinson Ranch community experienced a brief power outage event that lasted approximately 10 minutes. Mr. Paludi reported on the impact to District facilities, and he thanked Operations for their quick response.
- TCWD and MWDOC will be hosting the Boy Scouts of America at the District’s Robinson Ranch Wastewater Treatment Plant this Saturday. Approximately 80 scouts will be in attendance, and Mr. Paludi thanked Wastewater operations for their hard work and time in readying the Plant for the tour.
- Mr. Paludi offered his condolences to Director Mandich for the death in his family.

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CONSENT CALENDAR

Director Mandich indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests separate action on a specific item. Mr. Paludi presented Items 1-4 for Board consideration and approval in accordance with the agenda.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

1. February 20, 2025 Regular Board Meeting
2. March 19, 2025 Regular Board Meeting

ITEM 2: TREASURER’S REPORT

1. March 13, 2025 Finance/Audit Committee Meeting Recap
2. February 2025 Preliminary Unaudited Financials
3. March 2025 Bills for Consideration, Payroll and Payroll Taxes

Public Comment was received in relation to Item 2 on the agenda.

Alan Burnham – Mr. Burnham addressed the Board of Directors to clarify his previous public comments discussed at the March 13, 2025 Finance/Audit Committee Meeting in relation to a bill comparison with IRWD not being a true comparison. Mr. Burnham acknowledged that his original remarks did not provide a true comparison, and he stated that he researched median home values in the IRWD service area which average out to ten dollars a month per customer. Mr. Burnham commented that the District should be making efforts to look into annexation and he suggested this matter should be agendized monthly.

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

1. March 5, 2025 Engineering/Operational Committee Meeting Recap

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

1. March 3, 2025 Executive Committee Meeting Recap

MOTION: Approve the consent calendar as presented – Director Horst
SECOND: Director Acosta
AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski
NOES: None
ABSTAIN: None
ABSENT: None
MOTION PASSED/FAILED: Passed 5 – 0

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS’ FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented this matter for Director consideration and comment, and he reported that this matter was reviewed with the Finance/Audit Committee.

MOTION: Approve the tentative future meetings/attendance items and ratify the Directors’ expenses and fees from March 2025 – Director Horst
SECOND: Director Acosta
AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski

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NOES: None
ABSTAIN: None
ABSENT: None
MOTION PASSED/FAILED: Passed 5 – 0

ITEM 6: CONSIDERATION OF ACCOUNT ADJUSTMENTS RESULTING FROM METER DOWNSIZING

Mr. Paludi presented this matter for Board consideration, and he reported that the Board directed staff to agendize this item to vote on a one-time approval applicable to all approved meter downsizing application related account adjustments prior to February 17, 2025.

MOTION: Authorize the General Manager to approve individual meter-downsizing account adjustments that exceed \$1,001.00 in accordance with the modified program requirements approved by the Board of Directors on December 19, 2024 and submitted prior to February 17, 2025 – Director Horst
SECOND: Director Acosta
AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski
NOES: None
ABSTAIN: None
ABSENT: None
MOTION PASSED/FAILED: Passed 5 – 0

ITEM 7: PUBLIC OUTREACH AD HOC COMMITTEE UPDATE – MARCH 27, 2025 MEETING

Mr. Paludi presented this matter for Board consideration. Director Horst reported that the Committee met and discussed sending out a survey to all customers regarding the District’s current methods of public outreach and communication. Mr. Paludi advised the Board that a draft copy of the survey was provided as a handout for their review.

Director Acosta commented that the District is interested in understanding how the District can do a better job with communication, and he noted that Director Horst contributed good suggestions to the discussion.

Discussion occurred regarding the Board’s 60-day freeze on consultant public outreach work, and the Board agreed to revisit the 60-day freeze timeline at the following month’s Regular Board Meeting once the survey results are received.

Director Horst reported that he met with Santa Margarita Water District’s (SMWD) General Manager and discussed potential cost sharing opportunities for public outreach that may be more cost-effective for the District.

Director Mandich recommended that his fellow Directors and District staff review the recent SMWD video on their website discussing rate increases that may be helpful for District customers.

MOTION: None. Informational item only.

FINANCIAL MATTERS

ITEM 8: DISCUSSION CONCERNING FY 2026 OPERATING BUDGET ASSUMPTIONS AND BUDGET WORKSHOP SCHEDULES

Public Comment was received in relation to Item 8 on the agenda.

Jay Gentile – Mr. Gentile addressed the Board of Directors with his concerns regarding the District’s infrastructure reliability in light of the pipeline break that damaged the V-Ditch. Mr. Gentile stated that he had no issue with the

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costs or repair of the V-Ditch, but he stated that he was aware of the causes and would like to know how the Board will keep this from happening in the future.

Mr. Paludi presented this matter for Board consideration, and he thanked Mr. Gentile for comments. Mr. Paludi addressed Mr. Gentile's comments, and he stated that the District is addressing pipeline repairs whenever possible. Ms. Lausten provided further background information related to the pipeline break, and she reported that staff had previously completed repairs to the pipeline as well as patches to the V-Ditch approximately 10 years ago. Ms. Lausten provided a summary of the bid process, and she requested that the Board award the construction contract to JES Engineering.

Discussion occurred regarding the age of the V-Ditch and staff's challenges in maintaining the structure. Director Acosta encouraged the public to attend the Engineering/Operational Committee meetings to gain a broader understanding of the District's system, staff's efforts to complete projects where possible in order to provide cost-savings, and insight into the discussions that go into decision making before presentation to the full Board.

- MOTION:** Award a construction contract for the Recycled Water Reservoir Dam V-Ditch and Culvert Repairs to JES Engineering in the amount of \$162,365.35 plus a 10% contingency of \$16,000, for a not to exceed amount of \$178,365.35 – Director Acosta
- SECOND:** Director Anderson
- AYES:** Directors Mandich, Acosta, Anderson, Horst & Safranski
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None
- MOTION PASSED/FAILED:** Passed 5 – 0

ENGINEERING MATTERS

ITEM 9: AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH HAZEN & SAWYER FOR TRANSMISSION MAIN REHAB ENGINEERING SERVICES

Public Comment was received in relation to Item 9 on the agenda.

Ray Chandos – Mr. Chandos addressed the Board of Directors requesting clarification on the purpose of the \$75,000 amount being requested in the recommended action. Mr. Chandos commented that he would like to know how much the project will cost and a timeline as time is of the essence due to the high costs of purchasing water.

Mr. Paludi presented this matter for Board consideration, and he reported that the District hired Hazen & Sawyer for Engineering Services related to the transmission main rehabilitation project. Mr. Paludi added that the proposed amendment is for the next phase of the project. Ms. Lausten provided an update on the project, and she provided a summary of each phase of the project along with options for repair.

Discussion occurred regarding staff's evaluation of the entire length of the pipeline and phasing of the project in order to focus on rehabilitation of the critical portion of the pipeline. Discussion also occurred regarding the estimated cost of each phase of the project as well as the potential challenges with peak demands during the summer months.

- MOTION:** Authorize the General Manager to execute Amendment No. 1 to Professional Services Agreement with Hazen & Sawyer for Transmission Main Rehabilitation Engineering Services in an amount not-to-exceed \$75,000, for a total agreement not-to-exceed amount of \$173,360 – Director Horst
- SECOND:** Director Acosta

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AYES: Directors Mandich, Acosta, Anderson, Horst & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 10: QUARTERLY CAPITAL IMPROVEMENT PROGRAM (CIP) UPDATE

Mr. Paludi presented this matter for Board consideration, and he reported that an updated summary handout was provided to the Board for their review. Ms. Lausten presented the Capital Improvement Program (CIP) budget update for FY 2024-25. Ms. Lausten highlighted projects that are anticipated to be carried over into FY 2025-26. Ms. Lausten also highlighted projects that staff completed in-house in order to reduce costs and reported that two recoating projects have been removed at this time. A brief discussion occurred regarding wet well recoating and the importance of maintaining wet wells due to the corrosive environment. Mr. Perea added that Wastewater Operations staff inspects the District’s manholes and wet wells annually, and that all are currently in good condition. Mr. Paludi added that the budget summary does not reflect any grant funding awarded to the District.

MOTION: None. Informational item only.

ITEM 11: ORANGE COUNTY LOCAL AGENCY FORMATION COMMISSION (OC LAFCO) REORGANIZATION APPLICATION PROCESS OVERVIEW

Mr. Paludi presented this matter for Board consideration, and he asked Ms. Collins to provide an overview of the LAFCO reorganization process. Ms. Collins presented a flow chart of LAFCO’s reorganization proceedings, along with a memorandum drafted by Hanson Bridgett outlining the process in further detail. Ms. Collins reported that the Board requested information identifying the steps involved in consolidation in response to customer requests, and she provided a high-level summary and explanation of the LAFCO process. Ms. Collins reported that customers have cited rate relief as the reason for requesting consolidation, and she noted that consolidation may or may not provide the relief that customers are seeking. Ms. Collins stated that there’s no way to know if rate relief is possible without exploring it, and that one option moving forward is to issue a Request for Proposals (RFP) to gauge other agencies’ interest in submitting a proposal that would provide more data to make decisions. Ms. Collins added that a financial analysis would need to be completed for feasibility before moving forward with any proposals, and that the District can consider hiring an independent consultant for this purpose. Ms. Collins stated that District debt obligations must be considered, which can take time to evaluate.

Director Mandich commented that the District’s CIP projects, the transmission main pipeline rehabilitation project, and budget are priorities, and he questioned whether the rates would go down if the District were to consolidate with another agency.

Director Horst commented that all agencies are entering into budget season, and he noted to the public that action on this matter would most likely happen after July. Director Horst requested a bigger forum with IRWD and SMWD’s General Managers to gauge their agency’s interest, and he suggested inviting OC LAFCO to be a part of the conversation.

Director Safranski thanked Ms. Collins for her presentation, and he expressed the importance of financial responsibility related to funding an analysis without understanding other agencies’ interest. Director Safranski stressed that the District must set expectations of equal or greater service, lower long-term rates, and protection of the District’s employees. Director Safranski added that he believes an RFP is important in order to answer questions of what is best for customers, employees, and the District. Director Safranski cautioned the Board that there are no guarantees at this time and that good solid data is needed.

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Director Anderson stated that he would like the RFP sent to IRWD and SMWD and that it needs to ask each agency to answer the question of what actions, if any, they would take in relation to the transmission main pipeline rehabilitation.

Director Acosta commented that he does not believe that the District is in a position to take any action at this time, and he stated that he is unsure if rate relief is possible. Director Acosta also commented that staff has not fully explored other options for rate relief, such as sale of the District's surplus property. Director Acosta stated that he is not opposed to the RFP, however, he would like the District to explore what it can do. Director Acosta cautioned against the possibility of relinquishing local control for minimal to no financial savings.

Mr. Paludi stated that regardless of the RFP, the District still has a responsibility to ensure long-term reliable water service to its customers and that staff would continue its work on bringing the transmission main rehab project to a Board decision in the coming weeks.

Discussion occurred regarding the next steps on the RFP matter; Ms. Collins stated that a resolution would need to be adopted by the Board before an RFP of this type could be provided to the agencies. Director Mandich directed staff to agendize this item at the Special Board Meeting FY 25-26 Budget Workshop scheduled for April 28, 2025 with a draft of the resolution and the RFP.

MOTION: None. Informational item only.

LEGISLATIVE AND OTHER MATTERS

ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

There were no items presented.

MOTION: None. Informational item only.

GENERAL COUNSEL REPORT

None

OTHER INFORMATION/MATTERS

None

ADDITIONAL DIRECTORS' COMMENTS

Director Horst commented that he is looking forward to the Special Board Meeting scheduled for the following day, and that he is vetting comments on ways to cut costs and find alternative sources of funding.

Director Safranski wished everyone a Happy Easter.

ADJOURNMENT

President Mandich adjourned the April 16, 2025 Regular Board Meeting at 8:13 p.m.



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | APRIL 17, 2025

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on April 17, 2025, was called to order by President Edward Mandich at 3:00 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Ed Mandich
Vice President Glenn Acosta
Director Mark Anderson
Director John Horst
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Karen Warner, Principal Accountant
Gary Kessler, Water Operations Superintendent
Phil Serpas, CMMS/SCADA Administrator
Other staff were present

DISTRICT CONSULTANTS

Claire Collins, District General Legal Counsel – Hanson Bridgett, LLP

PUBLIC PRESENT

There were members of public present.

PLEDGE OF ALLEGIANCE

Director Safranski led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 1: BOARD WORKSHOP MATTERS FOR DISCUSSION

Mr. Paludi introduced this matter for Board consideration based on discussions and information shared with the Directors at previous public meetings.

a. Board of Directors Protocols

Ms. Collins delivered a presentation on the proper protocol for elected official communications with other water agency elected officials and respective staff members for the purpose of preserving a clear and ethical line of communications. Ms. Collins provided a copy of the District's list of committee appointments and agency representative assignments approved at the December 19, 2024 Regular Board Meeting, and she added that a general rule to follow is that elected officials communicate with other elected officials, and that staff members communicate with other staff members.

Director Acosta expressed the importance of following Board protocol, and that Directors need approval from the Board prior to making commitments to other agencies.

Director Safranski commented that each Director is only one part of the whole Board, and he cautioned against working alone without Board discussion and approval.

b. Intergovernmental Relations

Ms. Collins introduced this matter by explaining this is a critical function of the Board of Directors and District staff, and she referenced the matter concerning the Orange County Local Agency Formation Commission (OC LAFCO) discussion matter at the April 16th Regular Board Meeting as an impetus for agency collaboration. Mr. Paludi reported that Santa Margarita Water District (SMWD) has established a Shared Services Ad Hoc Committee for the purpose of identifying potential collaboration with the South Orange County agencies. Director Mandich stated that he is establishing a Shared Services Ad Hoc Committee with both him and Director Horst, and he directed Mr. Paludi to reach out to SMWD to set up a meeting to discuss shared services opportunities.

Mr. Paludi introduced the matter concerning District outreach efforts to local and State officials for funding opportunities and requests. Director Mandich inquired about the formal process for these types of efforts; Ms. Collins indicated that staff and counsel prepare the materials for Board consideration at public meetings. Director Horst reported on his outreach efforts to neighboring agency managers, and he explained that he briefed Mr. Paludi prior to execution of these efforts. Director Horst added that he met with Assemblymember Philip Chen to discuss State funding opportunities to augment District capital project funding. Discussion occurred regarding a draft letter from Assemblymember Chen to Assemblymember and Budget Committee Chair Phil Ting requesting state budget funds for the Dimension plant transmission main rehab project. The General Manager was authorized to complete the draft letter, return it to Assemblymember Chen, and copy Assemblymember Kate Sanchez.

Mr. Kessler requested the Board clarify their position on shared operations services, and he cautioned the Board that the other agencies may understandably not want to operate our facilities and equipment and vice versa. Discussion occurred on the concept of shared operation services. Director Mandich commented that this matter was not clear. Director Horst commented that there may be opportunities for staff to work in tandem with other agency staff. Mr. Perea commented that there are pre-existing mutual aid relationships that may be clarified through inter-agency agreements, but did not support shared operation services. Director Acosta commented that this topic exceeded the scope of the discussion.

Director Mandich opened the floor to public comment.

**TRABUCO CANYON WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES | APRIL 17, 2025**

Ray Chandos -Mr. Chandos commented that he supports the Board of Directors seeking additional funding opportunities to offset rate increases, and he encouraged the Board to respect free speech rights of each Director and members of the public.

Sue Marrucci – Ms. Marucci expressed her appreciation for the new Directors on the Board, and she recommended that the Board educate themselves and ask questions on all things water related. Ms. Marucci commended District field and office staff for their hard work and expressed that they deserve respect.

Jay Gentile – Mr. Gentile expressed concerns with the condition of the District’s groundwater wells based on the debris flow impacts from the Airport Fire in Trabuco Creek, and encouraged the Board explore options to submit a claim for damages to the County of Orange. Discussion occurred among the Board regarding this option.

c. Revenue Generation and Cost saving Opportunities

Mr. Paludi introduced this topic for Board consideration, and he indicated that this matter was agendized at the request of Director Horst.

Director Horst introduced the idea of maximizing our investment in the Baker Water Treatment Plant (BWTP), including the potential of selling the District capacity in the BWTP. Discussion occurred concerning the original reasons behind the District’s participation in the BWTP and planned future discussions on this matter. Mr. Kessler expressed his concern to the Board with this proposal as the District’s capacity in the BWTP represents approximately twenty-five percent of the District’s water demand and provides system redundancy in the event of an emergency. Mr. Perea recommended scheduling a Board workshop for staff to present an overview of the District’s potable water system and how it is designed to operate as an educational opportunity for the benefit of the new Directors, as well as the members of the public.

Director Safranski introduced the idea of exploring the disposal of the District’s Porter Property. Mr. Paludi reported that staff is preparing a request for qualifications (RFQ) for qualified consultants to identify the highest and best use of the property. Discussion occurred concerning different options for the utilization of the Porter Property, including, but not limited to, mitigation property, residential development, solar farm, and/or satellite OCFA facility. Discussion occurred concerning groundwater exploration on the District’s property; Mr. Perea indicated that the District performed a well feasibility study of the Porter Property in 2020 and recommended the Board re-evaluate this option.

Director Horst encouraged District staff to pursue grant funding opportunities as much as possible, and he cited examples of neighboring agency successes.

Director Horst requested a list of vendors from staff to identify areas of cost controls and overages. Discussion occurred concerning the District’s rules and powers as a County Water District and the use of contractor on-call services for emergency response situations. Mr. Paludi commented that staff will review and provide a list of District vendors for Board review.

Director Mandich directed staff to agendize this matter for Board review on a quarterly basis.

MOTION: None. Informational item only.

ADJOURNMENT

President Mandich adjourned the April 17, 2025 Special Board Meeting at 5:07 p.m.



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | APRIL 28, 2025

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on April 28, 2025, was called to order by President Edward Mandich at 6:30 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Ed Mandich
Vice President Glenn Acosta
Director Mark Anderson
Director John Horst
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Karen Warner, Principal Accountant
Roseann Lejsek, Executive Assistant

DISTRICT CONSULTANTS

Claire Collins, District General Legal Counsel – Hanson Bridgett, LLP

PUBLIC PRESENT

There were members of the public present.

PLEDGE OF ALLEGIANCE

Director Anderson led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION

Director Mandich stated that public comments have been received in relation to an item on the agenda.

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported that the RSM Chamber of Commerce is hosting a Federal and State Legislative Update at the Tijeras Creek Golf Club on May 9, 2025 at 7:00 a.m. with Congresswoman Young Kim and Assemblymember Kate Sanchez.

**TRABUCO CANYON WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES | APRIL 28, 2025**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 1: RESOLUTION AUTHORIZING REQUEST FOR PROPOSALS FOR POTENTIAL COMBINED SERVICES TO ACHIEVE RATE RELIEF

Director Mandich read the names of members of the public that provided written comments in relation to Item 1 on the agenda, and he noted that all comments received were opposed to the District combining services and/or annexing with another agency. Director Mandich added that hard copies of written public comments were on the table for viewing.

Ric Heard – Mr. Heard addressed the Board of Directors with his concerns regarding the District’s potential reorganization with another agency. Mr. Heard summarized Santa Margarita Water District’s (SMWD) annexation of the City of San Juan Capistrano’s utilities and the reported impacts to customers. Mr. Heard shared that SMWD guaranteed rates would not increase for two years, but that after the two-year timeframe, the Santa Margarita Water District Board of Directors unanimously voted to increase rates and that San Juan Capistrano customers had no recourse.

Mr. Paludi presented this matter for Board consideration, and he reported that the Board directed staff to prepare an RFP to gather information from other agencies that may potentially achieve rate relief through combined services. Mr. Paludi noted that the intent is to take a non-committal step and to put the onus on other agencies, if interested, to complete a feasibility study. Ms. Collins commented that the intent of the RFP is to solicit information from other agencies to lower costs. Ms. Collins added that the Board is welcome to make comments on the language in the RFP.

Director Safranski commented that he supports the RFP process in order to explore the possibility of reorganization once and for all. Director Acosta commented that he personally views consolidation with another agency as a last resort and that he has concerns regarding consolidation with a large agency, but that he supports the exercise of gathering data and information. Director Horst commented that his understanding is that reorganization has never been truly explored, and that he supports the RFP in order to gather information and make an informed decision. Director Anderson commented that he needs to see data from the RFP responses before commenting. Director Anderson stated that he would exercise caution in comparing SMWD’s increases to San Juan Capistrano’s rates, stating that San Juan Capistrano’s infrastructure was 30 years old and needed repairs. Director Mandich commented that the District is engaging in shared services discussions with SMWD to assist in cost reduction efforts.

Director Horst asked for clarification on whether the RFP would be open to any District or just to adjacent agencies. Director Horst explained his position in wanting to extend the RFP to public and possibly private agencies outside of the District’s two neighboring agencies, in order to attract the most interest. Ms. Collins clarified that physical connectivity to the District’s service area is the key driver, but that the decision is at the Board’s discretion. Discussion occurred regarding the importance of connectivity between two systems when exploring reorganization. Director Mandich expressed that the RFP should be submitted to SMWD and Irvine Ranch Water District (IRWD) only.

Discussion occurred concerning the status of the transmission main pipeline rehabilitation project. Mr. Paludi commented that staff is proceeding with the project due to its urgency. Ms. Lausten stated that plans will go out to bid in two weeks.

**TRABUCO CANYON WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES | APRIL 28, 2025**

MOTION: That the Board of Directors Adopt Resolution No. 2025-1347 authorizing the General Manager to issue a Request for Proposals for Potential Combined Services Options to Achieve Rate Relief to IRWD and SMWD - Director Acosta

SECOND: Director Safranski

AYES: Directors Acosta, Anderson, Horst & Safranski

NOES: Director Mandich

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 4 -1.

ITEM 2: TRABUCO CANYON WATER DISTRICT FISCAL YEAR 2025-26 BUDGET WORKSHOP

Mr. Paludi presented this matter for Board consideration, and he introduced Ian Berg with Starting Line Advisory to present the FY 2025-26 proposed budget draft and financial plan. Mr. Paludi stated that Mr. Berg has been working with staff to put together the budget-based financial model with a 10-year Capital Improvement Program (CIP) budget.

Mr. Berg delivered a PowerPoint presentation discussing Long-Term Planning and Rates, a 10-Year Capital Improvement Program, Capital Financing, Cash Reserves, the District's Reserves Policy, and the Operating Budget Summary.

Director Safranski requested that staff review the proposed 24% rate increase and look at every option to reduce this percentage. Director Horst asked for clarification on whether rates could be lowered after adoption. Ms. Collins clarified that a reduction is allowed after the adoption of new rates. Discussion occurred concerning the District's long-term capital financing strategy for financial stability and capital investment. Mr. Berg presented various short-term and long-term financing solutions for the Board's consideration. Discussion occurred regarding the pros and cons of many options presented. Discussion occurred regarding items in the District's proposed Operating Budget. Director Mandich thanked Mr. Berg for his presentation, and he stated that the proposed 24% increase is the biggest concern. Discussion occurred regarding the possibility of adjusting the budget model with a lower percentage increase beginning July 1st and bringing those scenarios to the next budget workshop for the Board's consideration.

The Board expressed their appreciation to Mr. Berg for his presentation.

ADJOURNMENT

President Mandich adjourned the April 28, 2025 Special Board Meeting at 8:52 p.m.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

CONSENT CALENDAR

ITEM 2: TREASURER'S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. *April 10, 2025*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. *March 2025*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for April 2025.

EXHIBITS:

1. Disbursement Report – April 2025
2. Summary of Disbursements – April 2025
3. General Fund Warrant Register – April 2025
4. General Fund Payroll Warrant Register – April 2025

CONTACTS (staff responsible): PEREA/WARNER



TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING RECAP | APRIL 10, 2025

DIRECTORS PRESENT

John Horst, Committee Chair
Mike Safranski, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Karen Warner, Principal Accountant
Roseann Lejsek, Executive Assistant
Phil Serpas, SCADA/CMMS Administrator

STAFF ABSENT

None

CONSULTANTS PRESENT

Ian Berg, Starting Line Advisory

PUBLIC PRESENT

A member of the public joined virtually

CALL MEETING TO ORDER

Director Horst called the April 10, 2025 Finance/Audit Committee Meeting to order at 8:00 a.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported that the Board of Directors Special Meeting scheduled for 10:00 a.m. that morning would be cancelled due to a Board member's family emergency, and that he would consult with the Board President for clarity on rescheduling the meeting.

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

Mr. Paludi presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda. A brief discussion occurred concerning the comments made in Item 6 of the recap comparing TCWD's rates and charges with other agencies.

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | APRIL 10, 2025**

RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review.

RECOMMENDATION: Recommend the Board of Directors ratify the Directors' fees and expenses for March 2025 and tentative future meetings/attendance (Action Calendar).

ITEM 3: FINANCIAL REPORT

Ms. Warner presented the preliminary unaudited financials for February 2025.

FINANCIAL ANALYSIS SUMMARY

Ms. Warner provided an overview of the report for the Committee. Discussion occurred concerning various bullet points in the summary report.

CASH & INVESTMENTS REPORT (UNAUDITED)

Ms. Warner provided an overview of the report for the Committee. Discussion occurred concerning the District's banking investment requirements and strategies.

DISTRICT SUMMARY BUDGET v. ACTUAL

Discussion occurred concerning Net Revenue/Expenses year to date.

WATER FUND

Budget v. Actual

Discussion occurred regarding Baker Treatment Plant Water Sales, and Board Conference, Trainings and Travel costs.

District Capital – Water

Discussion occurred regarding Unplanned Repairs/Expenses for Miscellaneous Electrical work – Water.

Discussion also occurred regarding adoption of a Capital Policy to address depreciation of assets.

SEWER FUND

General and Administrative

Discussion occurred regarding the District's Public Outreach costs.

RECYCLED WATER FUND

General and Administrative

Discussion occurred regarding the District's Public Outreach costs.

RECOMMENDATION: Recommend the Board of Directors receive and file this information (Action Calendar).

ITEM 4: OTHER MATTERS

Director Horst reported that he met with the 59th State Assembly District Representative, Assemblyman Phillip Chen, regarding the State's budget process and a potential opportunity to request State funds for the District's

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | APRIL 10, 2025**

capital infrastructure improvements, including the transmission main pipeline repair. Director Horst reported that although Assemblyman Chen does not represent the District's service area, he provided guidance on what steps the District would need to take in order to request State funds. Director Safranski recommended that any discussions should include the District's representative, Assemblywoman Kate Sanchez.

Discussion occurred regarding the District's investment in the Baker Water Treatment Plant, the purpose behind partnering in the joint project, and the District's agreement to sell water to the City of San Clemente. Discussion occurred regarding the District's rate of return, and Director Horst suggested that the District consider creative approaches on the District's investment, including, but not limited to, selling the capacity to another agency.

Discussion occurred regarding the District's process for evaluation of potential vendors, and the District's requirements under Department of Industrial Relations (DIR) rules and regulations for approved contractors/vendors.

RECOMMENDATION: None – Informational item only.

ADJOURNMENT

Director Horst adjourned the April 10, 2025 Finance/Audit Committee Meeting at 9:11 a.m.

DRAFT



Financial Reporting

March 2025

Prepared by



No assurance is provided on these financial statements. These statements do not include a statement of cash flows. All disclosures required by Generally Accepted Accounting Principles are not included.



**Trabuco Canyon Water District
Financial Analysis Summary
March 2025**

Cash & Investments Report Analysis

Total cash and investments as of the reporting date are \$14.76M and represent a decrease of \$125K from the prior month. Overall, the reduction in total cash was minimal from the prior month to the current reporting month. The District received \$149.7K in property taxes, and the remainder of property tax receipts for fiscal year 2024-2025 will occur throughout April and May.

Throughout the fiscal year, the District has utilized loan proceeds to advance Capital projects, most notably for the Lift Station Rehabilitation project and Hoffman Blower Building Rehabilitation projects for the Sewer system. The District strategized the drawdown of these proceeds in the 2023 cost of service study with planned capital infrastructure investments. Pipeline conveyance issues at the Dimension Water Treatment Plant have also resulted in increased cash outflows to secure water supply from a more expensive emergency source. The combination of planned capital investments, emergency supply costs and unexpected repairs have resulted in higher-than-expected total cash outflows throughout the fiscal year.

Cash outflows during March 2025 included payments for emergency water supply, employee salaries and benefits, the Heritage Sewer Lift Station capital project, and other operating and administrative costs. The top ten vendor payments during the reporting month with descriptions are displayed in the following table:

Top 10 Payments	Vendor	Description
\$ 489,436.34	Irvine Ranch Water District	December 2024 and January 2025 emergency water supply purchases
\$ 292,678.58	ADP	Payroll processing
\$ 192,680.23	CalPERS	Employee retirement and health benefits
\$ 164,540.95	Ferreira Construction Company	Heritage Sewer Lift Station Improvements capital project
\$ 68,833.93	Southern California Edison	Electricity for various facilities
\$ 47,160.57	Municipal Water District of Orange County	Water delivery January 2025
\$ 22,398.45	County of Orange	Board of Directors November 2024 election
\$ 12,811.36	Olin Chemicals	Wastewater chemicals
\$ 8,000.00	Starting Line Advisory	Financial and accounting advisory services retainer
\$ 7,796.50	W.M. Lyles Co.	Dove Canyon booster station PLC programming, wiring, and new VFD parameter configuration and testing



**Trabuco Canyon Water District
Financial Analysis Summary
March 2025**

District Summary Budget v. Actual Report Analysis

This report displays a summary of financial performance in comparison to the adopted District budget. The current reporting period represents 75% of the fiscal year. The following line items are discussed below:

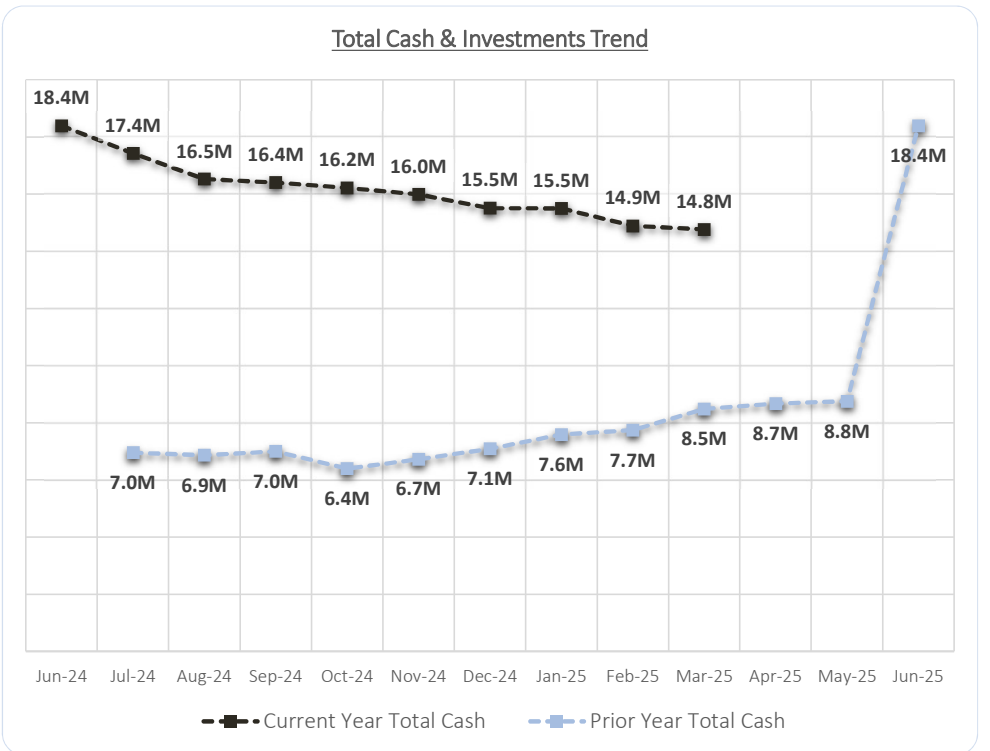
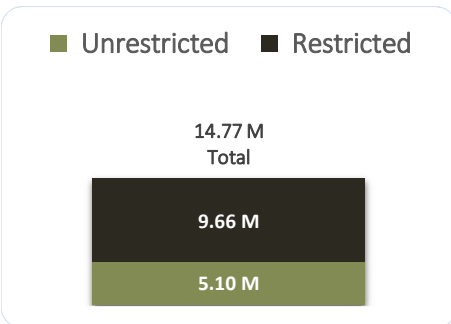
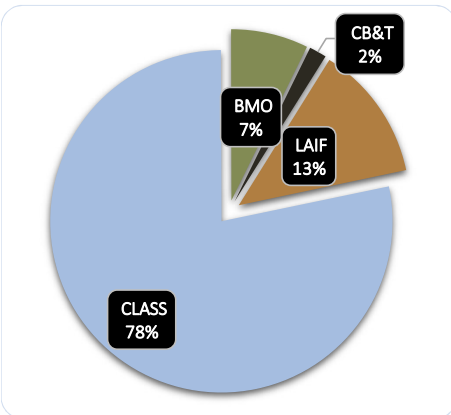
- **Line 2 Operating Revenue** exceeds the YTD% budget target due to higher-than-expected variable consumption charges from all water sales. From July 2024-March 2025, District customers have consumed roughly 15% more water compared to the same period in the prior year. Financially, this has positively impacted District revenues while it is important to consider that the increased demand has also resulted in increased water supply costs. While utilizing emergency water supply sources, the District is experiencing higher supply costs and not realizing as great of a financial benefit compared to normal operating circumstances.
- **Line 6 Non-Operating Revenue** is trending at 70% of the total budget. This non-operating revenue is slightly behind expectations due to the timing of additional property tax receipts projected for April 2025 and May 2025. During the current reporting period, the District received \$149.7K in property tax receipts.
- **Line 6 Source of Supply** continues to trend over the budget target. The Dimension Water Treatment Plant (DWTP) has been out of service this fiscal year due to pipeline conveyance issues and the District is tapping into an emergency water supply source from Irvine Ranch Water District (IRWD). The price of this water has increased to \$1,946.69 per Acre-Foot (AF) from \$1,775.96/AF as of January 1, 2025. When DWTP is active, untreated water can be purchased from the Metropolitan Water District of Southern California (MET) at \$912.26 per AF as of January 1, 2025. This untreated rate excludes additional costs for water treatment operations such as plant capital investment, personnel, chemicals, and overhead. For an additional point of reference, the fully treated MET rate stands at \$1,395/AF as of January 1, 2025.
- **Line 8 Transmission and Distribution** has exceeded the budget target in the current month due to a vendor billing error. The District identified a billing calculation error from Southern California Edison for the 21276 Plano Trabuco Road service account. Staff are currently in the process of resolving a billing adjustment to correct the issue. The total charges paid on this account totaled \$246.3K and are expected to be partially reimbursed or credited by Southern California Edison in future months.
- **Line 15 Debt Service – Principal and Interest** is trending at 71% of the total budget. This line item was difficult to budget for Fiscal Year 2024-25, as the District did not have a precise structure and timeline to dial in debt service payments on the new loan proceeds received during the budget process. Although the amount and timing of these payments may differ within the Fiscal Year 2024-25 budget, the total expected debt service payments over the course of the loan remain unchanged. Upcoming payments for outstanding District loans are due on July 1st but will occur prior to the end of the fiscal year.



Trabuco Canyon Water District Cash & Investments Report

As of March 31, 2025

	Restricted / Unrestricted	Type	Yield	Cost	Market	% Portfolio
Local Agency Investment Fund (LAIF)						
LAIF	Unrestricted	Investment	4.313%	\$ 609,676	\$ 610,194	4.1%
LAIF Water Storage Facilities	Restricted	Investment	4.313%	1,161,420	1,162,406	7.9%
LAIF Interim Sewage	Restricted	Investment	4.313%	124,054	124,159	0.8%
Total LAIF				1,895,150	1,896,759	12.8%
California Cooperative Liquid Assets Securities System (CLASS)						
CLASS	Unrestricted	Investment	4.395%	3,413,142	3,413,264	23.1%
CLASS 2024 Debt Proceeds	Restricted	Investment	4.395%	8,139,550	8,139,842	55.1%
Total CLASS				11,552,691	11,553,106	78.2%
BMO Checking	Unrestricted	Cash	0.000%	1,079,338	1,079,338	7.3%
CB&T Checking (SRF Loan Covenant)	Restricted	Cash	0.400%	239,584	239,584	1.6%
Total Cash & Investments				\$ 14,766,763	\$ 14,768,787	100.0%

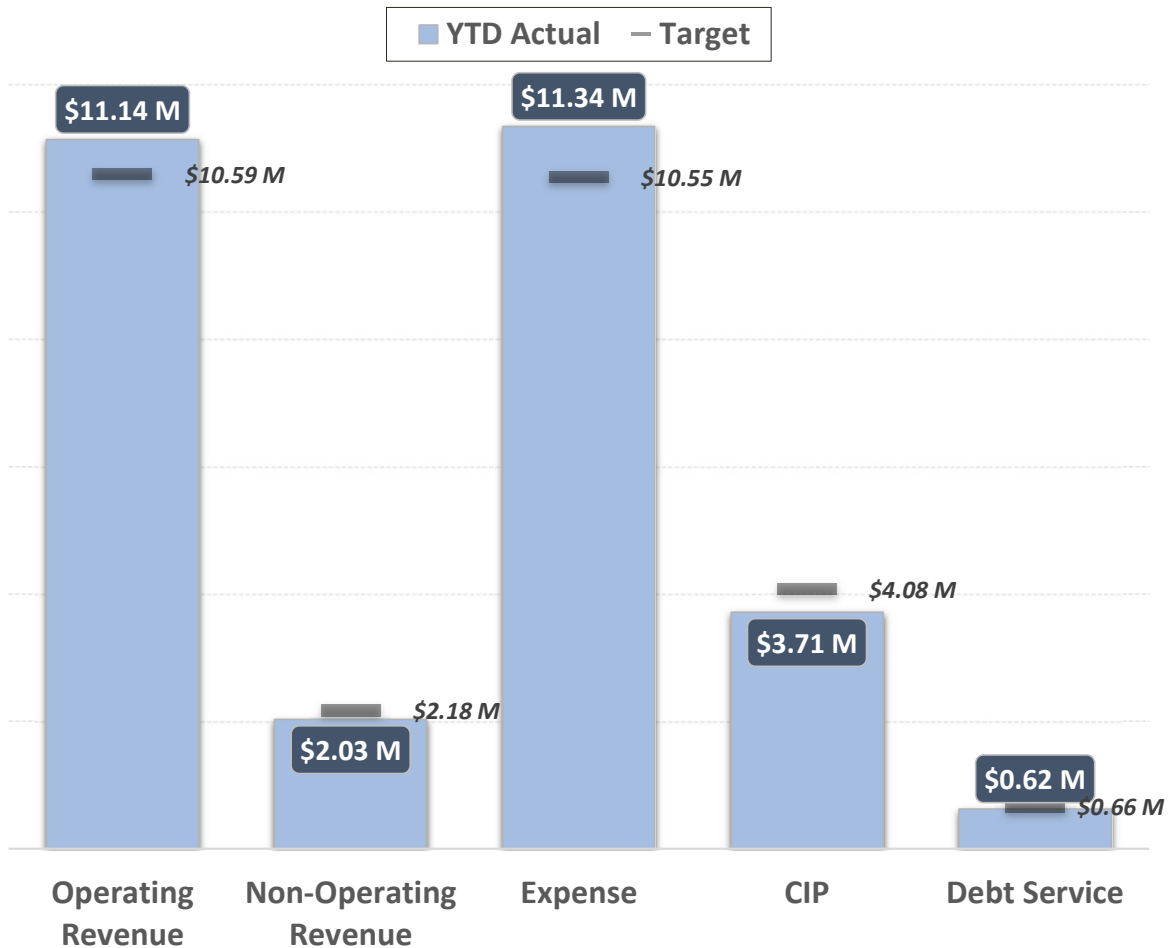




Trabuco Canyon Water District District Summary Budget v. Actual Report

March 2025

	March 2025	YTD Actual	FY 25 Adopted Budget	YTD 75%
1 Revenue				
2 Operating Revenue	\$ 935,082	\$ 11,139,034	\$ 14,125,200	79%
3 Non-Operating Revenue	215,775	2,027,895	2,901,000	70%
4 Total Revenue	1,150,857	13,166,929	17,026,200	77%
5 Expense				
6 Source of Supply	411,426	4,413,845	4,904,400	90%
7 Salaries and Benefits	499,267	4,025,952	5,344,100	75%
8 Transmission and Distribution	168,104	1,385,004	1,581,600	88%
9 General and Administrative	192,590	1,513,645	2,218,000	68%
10 Miscellaneous Expense	366	4,372	18,100	24%
11 Total Expense	1,271,753	11,342,817	14,066,200	81%
12 Net Revenue / (Expense)	(120,895)	1,824,112	2,960,000	62%
13 Transfer In - Debt Proceeds for Capital	253,236	3,013,572	5,441,589	55%
14 Capital Improvement Program (CIP)	(285,501)	(3,713,761)	(5,441,589)	68%
15 Debt Service - Principal and Interest	-	(622,040)	(881,600)	71%
16 Est. Net Cash Inflow / (Outflow)	\$ (153,160)	\$ 501,883	\$ 2,078,400	24%





Trabuco Canyon Water District Water Budget v. Actual Report

March 2025

	March 2025	YTD Actual	FY 25 Adopted Budget	YTD 75%
1 Operating Revenue				
2 Fixed / Capital Service Charges	\$ 296,922	\$ 2,719,007	\$ 3,532,800	77%
3 Variable Consumption Charges	245,524	3,815,456	4,135,900	92%
4 Baker Treatment Plant Water Sales	114,589	1,144,859	2,115,600	54%
5 Customer Fees	4,043	114,210	149,000	77%
6 Standby Charges	1,576	16,402	37,900	43%
7 Uncollectable Accounts	-	-	(25,300)	0%
8 Total Operating Revenue	662,654	7,809,935	9,945,900	79%
9 Operating Expense				
10 Source of Supply				
11 Fixed Water Purchases	34,908	297,070	406,300	73%
12 Variable Water Purchases	230,306	2,663,433	2,210,900	120%
13 Baker Treatment Plant Water Sold	102,391	961,288	1,578,700	61%
14 Water Treatment	14,720	112,455	213,000	53%
15 Pumping Electricity	19,957	263,196	340,800	77%
16 Total Source of Supply	402,283	4,297,442	4,749,700	90%
17 Salaries and Benefits				
18 Employee/Director Wages	175,529	1,625,525	2,191,700	74%
19 Employee/Director Benefits	50,477	414,503	547,700	76%
20 Retiree Health Insurance	12,504	105,621	179,300	59%
21 Transfer In - 115 OPEB Trust Reimbursement	(12,504)	(105,621)	(179,300)	59%
22 CalPERS Retirement (Normal)	28,857	263,692	349,500	75%
23 CalPERS Unfunded Accrued Liability (Minimum)	18,725	168,527	171,400	98%
24 Payroll Taxes	15,423	126,910	160,900	79%
25 Total Salaries and Benefits	289,012	2,599,156	3,421,200	76%
26 Transmission and Distribution				
27 System Repairs and Maintenance	34,013	178,822	201,800	89%
28 Vehicles and Equipment	13,314	87,293	90,300	97%
29 Safety, Supplies and Testing	6,018	42,966	78,600	55%
30 Total Transmission and Distribution	53,345	309,081	370,700	83%
31 General and Administrative				
32 Professional Services	52,845	450,922	635,500	71%
33 Office Maintenance, Supplies and Software	30,194	266,716	330,900	81%
34 District Insurance	11,900	104,424	137,600	76%
35 Dues and Memberships	24,303	88,980	101,200	88%
36 Public Outreach	3,248	43,943	138,300	32%
37 Customer Service and Billing	6,968	45,970	77,800	59%
38 Conference, Trainings and Travel	2,384	21,263	31,900	67%
39 Total General and Administrative	131,842	1,022,217	1,453,200	70%
40 Total Operating Expense	876,482	8,227,896	9,994,800	82%
41 Net Operating Revenue / (Expense)	(213,828)	(417,962)	(48,900)	
42 Non-Operating Revenue / (Expense)				
43 Property Tax Revenue	74,864	732,885	1,147,500	64%
44 Interest Revenue - Unrestricted	(26,907)	70,006	31,000	226%
45 Interest Revenue - Restricted	12,799	39,606	40,400	98%
46 Other Revenue and Reimbursements	2,931	27,121	59,200	46%
47 Miscellaneous Expense	(183)	(2,376)	(6,500)	37%
48 Net Non-Operating Revenue / (Expense)	63,504	867,242	1,271,600	68%
49 Net Total Revenue / (Expense)	(150,324)	449,281	1,222,700	
50 Other Unrestricted Cash Inflow / (Outflow)				
51 Transfer In - Debt Proceeds for Capital	150,432	382,930	903,729	42%
52 Capital Improvement Program (CIP)	(176,043)	(845,716)	(903,729)	94%
53 Debt Service - Principal and Interest	-	(313,955)	(526,500)	60%
54 Net Other Unrestricted Cash Inflow / (Outflow)	(25,612)	(776,741)	(526,500)	148%
55 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (175,935)	\$ (327,460)	\$ 696,200	

Acronym key:

OPEB - Other Post-Employment Benefits



Trabuco Canyon Water District Water CIP Report

March 2025

Project	March 2025	YTD Actual	FY 25 Adopted Budget	YTD 75%
1 Water CIP				
2 Capital Improvements / Replacements				
3 SCADA System Upgrades	\$ -	\$ 113,631	\$ 184,729	62%
4 Water Transmission Pipeline Upsizing	118,864	178,184	432,250	41%
5 Manual Transfer Switch Installations - Water	-	13,474	40,000	34%
6 Transmission Main Repair	16,585	26,609	-	N/A
6 Total Capital Improvements / Replacements	135,449	331,897	656,979	51%
8 Equipment				
9 Pump Replacements - Water	-	28,931	99,750	29%
10 New Servers	-	-	80,500	0%
11 Total Equipment	-	28,931	180,250	16%
12 Programs				
13 Pressure Regulating Valve Improvements - Water	14,982	19,196	26,600	72%
14 Valve Replacements - Water	-	2,906	39,900	7%
15 Total Programs	14,982	22,102	66,500	33%
16 Unplanned Repairs/Expenses				
17 Motor Rebuild for DWTP	-	58,667	-	N/A
18 Line break repairs - Sycamore & Inverary	-	35,493	-	N/A
19 Air vac repair - Glen Echo	-	8,708	-	N/A
20 Air vac repair - Rose Canyon	-	5,765	-	N/A
21 16" repair - El Toro Bike Path	-	123,040	-	N/A
22 Filter grate replacements - #1 & 2	-	49,873	-	N/A
23 Pump replacement - WWTP	-	-	-	N/A
24 Repair damaged fence - Porter Property	-	5,872	-	N/A
25 Misc. Electrical work - Water	14,738	105,491	-	N/A
26 O'Neill Park - 10" water main repair	-	16,633	-	N/A
27 Pave parking lot - Dove Golf Course	-	32,900	-	N/A
28 800 gallon water delivery tank	-	9,471	-	N/A
29 Flood at Admin Bldg	10,874	10,874	-	N/A
30 Total Unplanned Repairs/Expenses	25,612	462,786	-	N/A
31 Total Water CIP	\$ 176,043	\$ 845,716	\$ 903,729	94%

Acronym key:

SCADA - Supervisory Control and Data Acquisition

DWTP - Dimension Water Treatment Plant

WWTP - Wastewater Treatment Plant



Trabuco Canyon Water District Sewer Budget v. Actual Report

March 2025

	March 2025	YTD Actual	FY 25 Adopted Budget	YTD 75%
1 Operating Revenue				
2 Sewer Residential Charges	\$ 196,128	\$ 1,732,962	\$ 2,301,500	75%
3 Sewer Commercial Charges	19,382	184,979	257,200	72%
4 Customer Fees	16,730	156,116	284,600	55%
5 Uncollectable Accounts	-	-	(8,400)	0%
6 Total Operating Revenue	232,240	2,074,057	2,834,900	73%
7 Operating Expense				
8 Salaries and Benefits				
9 Employee/Director Wages	90,343	772,952	1,038,200	74%
10 Employee/Director Benefits	56,331	178,938	227,700	79%
11 Retiree Health Insurance	4,466	37,722	64,100	59%
12 Transfer In - 115 OPEB Trust Reimbursement	(4,466)	(37,722)	(64,100)	59%
13 CalPERS Retirement (Normal)	10,316	92,516	122,600	75%
14 CalPERS Unfunded Accrued Liability (Minimum)	6,688	60,188	79,800	75%
15 Payroll Taxes	5,508	45,325	76,800	59%
16 Total Salaries and Benefits	169,186	1,149,919	1,545,100	74%
17 Transmission and Distribution				
18 System Repairs and Maintenance	45,887	216,376	378,700	57%
19 T&D Electricity	26,321	451,120	276,300	163%
20 Vehicles and Equipment	4,562	33,271	36,400	91%
21 Safety, Supplies and Testing	1,279	13,053	17,900	73%
22 Total Transmission and Distribution	78,048	713,820	709,300	101%
23 General and Administrative				
24 Professional Services	18,504	158,683	228,100	70%
25 Office Maintenance, Supplies and Software	18,121	144,773	179,300	81%
26 District Insurance	4,636	39,608	49,100	81%
27 Dues and Memberships	6,534	33,689	121,700	28%
28 Public Outreach	688	11,623	19,500	60%
29 Customer Service and Billing	1,266	11,672	20,600	57%
30 Conference, Trainings and Travel	851	7,594	11,500	66%
31 Total General and Administrative	50,599	407,642	629,800	65%
32 Total Operating Expense	297,833	2,271,382	2,884,200	79%
33 Net Operating Revenue / (Expense)	(65,592)	(197,325)	(49,300)	
34 Non-Operating Revenue / (Expense)				
35 Property Tax Revenue	53,902	527,677	1,050,900	50%
36 Interest Revenue - Unrestricted	70,777	371,667	192,600	193%
37 Other Revenue and Reimbursements	108	1,853	11,000	17%
38 Miscellaneous Expense	(132)	(1,469)	(7,600)	19%
39 Net Non-Operating Revenue / (Expense)	124,655	899,728	1,246,900	72%
40 Net Total Revenue / (Expense)	59,063	702,403	1,197,600	
41 Other Unrestricted Cash Inflow / (Outflow)				
42 Transfer In - Debt Proceeds for Capital	76,275	2,390,109	4,086,215	58%
43 Capital Improvement Program	(81,752)	(2,600,549)	(4,086,215)	64%
44 Debt Service - Principal and Interest	-	(260,878)	(304,100)	86%
45 Net Other Unrestricted Cash Inflow / (Outflow)	(5,478)	(471,318)	(304,100)	155%
46 Net Total Unrestricted Cash Inflow / (Outflow)	\$ 53,585	\$ 231,085	\$ 893,500	



Trabuco Canyon Water District Sewer CIP Report

March 2025

Project		March 2025	YTD Actual	FY 25 Adopted Budget	YTD 75%
1	Sewer CIP				
2	Capital Improvements / Replacements				
3	Golf Club Sewer Lift Station (SLS) Rehabilitation	\$ -	\$ 1,400,482	\$ 1,350,000	104%
4	SCADA System Upgrades	-	40,583	65,975	62%
5	WWTP Hoffman Blower Building Rehabilitation	(176,123)	223,278	1,100,000	20%
6	Heritage Sewer Lift Station Rehabilitation	2,720	238,999	632,250	38%
7	Manual Transfer Switch Installations - Sewer	-	17,149	40,000	43%
8	WWTP Fiber Optic Upgrade	249,678	275,073	300,000	92%
9	Chiquita CIP FY25	-	57,209	236,740	24%
10	WWTP Reservoir Gate Improvements	-	121,024	159,600	76%
11	WWTP Headworks Replacement	-	-	172,900	0%
12	Barneburg SLS Wetwell Rehab	-	16,312	-	N/A
12	Total Capital Improvements / Replacements	76,275	2,390,109	4,057,465	59%
14	Equipment				
15	New Servers	-	-	28,750	0%
16	Total Equipment	-	-	28,750	0%
17	Unplanned Repairs/Expenses				
18	Chlorine feed system pump replacement	-	12,311	-	N/A
19	Asphalt repair - El Toro Rd force main break	-	24,750	-	N/A
20	Odor control - Lift stations	-	14,604	-	N/A
21	Pump replacement - WWTP	-	45,828	-	N/A
22	Repair damaged fence - Porter Property	-	2,097	-	N/A
23	Misc. Electrical work - Sewer	1,594	44,898	-	N/A
24	Repair generator - Plano Trabuco	-	19,537	-	N/A
25	Pump repair - Barneburg LS	-	21,793	-	N/A
26	Pave parking lot - Dove Golf Course	-	11,750	-	N/A
27	800 gallon water delivery tank	-	3,383	-	N/A
28	Handrails around EQ basin and West SBR	-	5,606	-	N/A
29	Flood at Admin Bldg	3,883	3,883	-	N/A
30	Total Unplanned Repairs/Expenses	5,478	210,440	-	N/A
31	Total Sewer CIP	\$ 81,752	\$ 2,600,549	\$ 4,086,215	64%

Acronym key:

SCADA - Supervisory Control and Data Acquisition

WWTP - Waste Water Treatment Plant

SLS - Sewer Lift Station



Trabuco Canyon Water District

Recycled Water Budget v. Actual Report

March 2025

	March 2025	YTD Actual	FY 25 Adopted Budget	YTD 75%
1 Operating Revenue				
2 Fixed / Capital Service Charges	\$ 13,992	\$ 123,764	\$ 161,600	77%
3 Variable Consumption Charges	23,092	1,113,345	1,173,600	95%
4 Customer Fees	3,104	17,933	13,600	132%
5 Uncollectable Accounts	-	-	(4,400)	0%
6 Total Operating Revenue	40,187	1,255,043	1,344,400	93%
7 Operating Expense				
8 Source of Supply				
9 Recycled Water Purchases	1,959	23,577	33,300	71%
10 Water Treatment	7,185	92,826	121,400	76%
11 Total Source of Supply	9,144	116,403	154,700	75%
12 Salaries and Benefits				
13 Employee/Director Wages	21,642	184,064	249,200	74%
14 Employee/Director Benefits	14,763	51,750	66,600	78%
15 Retiree Health Insurance	893	7,544	12,800	59%
16 Transfer In - 115 OPEB Trust Reimbursement	(893)	(7,544)	(12,800)	59%
17 CalPERS Retirement (Normal)	2,226	19,960	26,400	76%
18 CalPERS Unfunded Accrued Liability (Minimum)	1,338	12,038	18,000	67%
19 Payroll Taxes	1,102	9,065	17,600	52%
20 Total Salaries and Benefits	41,070	276,876	377,800	73%
21 Transmission and Distribution				
22 T&D Electricity	11,921	242,708	341,200	71%
23 System Repairs and Maintenance	5,777	22,253	41,400	54%
24 Vehicles and Equipment	1,038	7,517	8,200	92%
25 Safety, Supplies and Testing	17,974	89,625	110,800	81%
26 Total Transmission and Distribution	36,710	362,103	501,600	72%
27 General and Administrative				
28 Professional Services	3,701	31,677	45,600	69%
29 Office Maintenance, Supplies and Software	2,912	24,477	30,400	81%
30 District Insurance	850	7,459	10,000	75%
31 Dues and Memberships	2,125	13,996	38,600	36%
32 Public Outreach	138	2,324	3,800	61%
33 Customer Service and Billing	253	2,334	4,200	56%
34 Conference, Trainings and Travel	170	1,519	2,400	63%
35 Total General and Administrative	10,148	83,786	135,000	62%
36 Total Operating Expense	97,072	839,167	1,169,100	72%
37 Net Operating Revenue / (Expense)	(56,884)	415,875	175,300	
38 Non-Operating Revenue / (Expense)				
39 Property Tax Revenue	20,962	205,208	341,400	60%
40 Interest Revenue - Unrestricted	6,318	51,502	24,800	208%
41 Other Revenue and Reimbursements	22	371	2,200	17%
42 Miscellaneous Expense	(51)	(526)	(4,000)	13%
43 Net Non-Operating Revenue / (Expense)	27,250	256,553	364,400	70%
44 Net Total Revenue / (Expense)	(29,635)	672,428	539,700	
45 Other Unrestricted Cash Inflow / (Outflow)				
46 Transfer In - Debt Proceeds for Capital	26,530	240,532	451,645	53%
47 Capital Improvement Program	(27,705)	(267,495)	(451,645)	59%
48 Debt Service - Principal and Interest	-	(47,207)	(51,000)	93%
49 Net Other Unrestricted Cash Inflow / (Outflow)	(1,175)	(74,170)	(51,000)	145%
50 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (30,810)	\$ 598,259	\$ 488,700	



Trabuco Canyon Water District Recycled Water CIP Report

March 2025

Project		March 2025	YTD Actual	FY 25 Adopted Budget	YTD 75%
1	Recycled Water CIP				
2	Capital Improvements / Replacements				
3	SCADA System Upgrades	\$ -	\$ 8,117	\$ 13,195	62%
4	Dove Recycled Booster Pump Station	26,530	37,570	133,000	28%
5	Dove Canyon Recycled PRV Improvement	-	164,589	180,000	91%
6	Tick & Dove Creek Pump Station Improvements	-	-	79,800	0%
7	WWTP Reservoir Gate Improvements	-	30,256	39,900	76%
8	Dove Lake Repairs	-	-	-	N/A
9	Capital Improvements / Replacements Total	26,530	240,532	445,895	54%
10	Equipment				
11	New Servers	-	-	5,750	0%
12	Equipment Total	-	-	5,750	0%
13	Unplanned Repairs/Expenses				
14	Chlorine feed system pump replacement	-	3,078	-	N/A
15	Repair damaged fence - Porter Property	-	419	-	N/A
16	Misc. Electrical work - Recycled	399	18,261	-	N/A
17	Pave parking lot - Dove Golf Course	-	2,350	-	N/A
18	800 gallon water delivery tank	-	677	-	N/A
19	Handrails around EQ basin and West SBR	-	1,401	-	N/A
20	Flood at Admin Bldg	777	777	-	N/A
21	Total Unplanned Repairs/Expenses	1,175	26,963	-	N/A
22	Total Recycled Water CIP	\$ 27,705	\$ 267,495	\$ 451,645	59%

Acronym key:

- SCADA - Supervisory Control and Data Acquisition
- PRV - Pressure Regulating Valves
- WWTP - Waste Water Treatment Plant



Trabuco Canyon Water District, CA

Bank Transaction Report

Transaction Detail

Issued Date Range: 04/01/2025 - 04/30/2025

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
04/01/2025		DFT0003964	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-4,345.90
04/01/2025		DFT0003965	VSP	Accounts Payable	Outstanding	Bank Draft	-852.90
04/02/2025		DFT0003966	CALPERS	Accounts Payable	Outstanding	Bank Draft	-72,440.16
04/02/2025		DFT0003967	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-4,266.25
04/02/2025		DFT0003968	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-21.49
04/03/2025		DFT0003969	ADP	Accounts Payable	Outstanding	Bank Draft	-136,347.01
04/03/2025		DFT0003970	CALPERS	Accounts Payable	Outstanding	Bank Draft	-34,115.04
04/04/2025		DFT0003971	ADP	Accounts Payable	Outstanding	Bank Draft	-116.00
04/04/2025		DFT0003972	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-610.51
04/04/2025		DFT0003973	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
04/04/2025		DFT0003974	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-30.00
04/07/2025		DFT0003975	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-3,130.13
04/07/2025		DFT0003976	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-512.09
04/07/2025		DFT0003977	TAB ANSWER NETWORK	Accounts Payable	Outstanding	Bank Draft	-226.33
04/07/2025		DFT0003978	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-5.00
04/10/2025		DFT0003979	ADP	Accounts Payable	Outstanding	Bank Draft	-2,064.46
04/10/2025		DFT0003980	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,676.31
04/11/2025		DFT0003982	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-120.00
04/14/2025		DFT0003983	HOME DEPOT CREDIT SERVICES	Accounts Payable	Outstanding	Bank Draft	-961.55
04/14/2025		DFT0003984	LOWE'S	Accounts Payable	Outstanding	Bank Draft	-1,362.01
04/14/2025		DFT0003985	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-73,979.01
04/14/2025		DFT0003986	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
04/14/2025		DFT0003987	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Bank Draft	-4,855.42
04/16/2025		DFT0003988	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-75.46
04/16/2025		DFT0003989	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-281.15
04/16/2025		DFT0003990	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-15.00
04/16/2025		DFT0003991	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-35.00
04/17/2025		DFT0003992	ADP	Accounts Payable	Outstanding	Bank Draft	-127,882.67
04/17/2025		DFT0003993	CALPERS	Accounts Payable	Outstanding	Bank Draft	-25,293.95
04/17/2025		DFT0003994	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-22.03
04/17/2025		DFT0003995	XEROX CORPORATION	Accounts Payable	Outstanding	Bank Draft	-195.60
04/18/2025		DFT0003996	CALPERS	Accounts Payable	Outstanding	Bank Draft	-8,821.09
04/21/2025		DFT0003997	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,693.07
04/21/2025		DFT0003998	CPS HR CONSULTING	Accounts Payable	Outstanding	Bank Draft	-3,423.84
04/21/2025		DFT0003999	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/22/2025		DFT0004000	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-226.89
04/23/2025		DFT0004001	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-259.56
04/24/2025		DFT0004002	AT&T MOBILITY	Accounts Payable	Outstanding	Bank Draft	-3,317.89
04/25/2025		DFT0004003	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-491.51
04/28/2025		DFT0004004	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Outstanding	Bank Draft	-8,367.25
04/28/2025		DFT0004005	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-27.27
04/29/2025		DFT0004006	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-1,814.20
Bank Draft Total: (42)							-524,701.00
Check							
04/02/2025		13215	AMERICAN BUSINESS BANK	Accounts Payable	Outstanding	Check	-14,611.17
04/02/2025		13216	APPLIED INDUSTRIAL TECHNOLOGIES	Accounts Payable	Outstanding	Check	-19,797.75
04/02/2025		13217	BELFOR PROPERTY RESTORATION	Accounts Payable	Outstanding	Check	-15,533.88
04/02/2025		13218	BIG BRAND TIRE & SERVICE	Accounts Payable	Outstanding	Check	-413.88
04/02/2025		13219	CLA-VAL	Accounts Payable	Outstanding	Check	-3,800.35
04/02/2025		13220	CONSOLIDATED WATER TECHNOLOGIES, INC.	Accounts Payable	Outstanding	Check	-15,690.45
04/02/2025		13221	COSTCO MEMBERSHIP	Accounts Payable	Outstanding	Check	-130.00
04/02/2025		13222	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-7,427.57
04/02/2025		13223	DMS FACILITY SERVICES	Accounts Payable	Outstanding	Check	-1,340.98
04/02/2025		13224	EDUCATION PRODUCTS & SERVICES	Accounts Payable	Outstanding	Check	-2,922.19
04/02/2025		13225	FIELDMAN, ROLAPP & ASSOC.	Accounts Payable	Outstanding	Check	-418.50
04/02/2025		13226	FLEET SERVICES, INC.	Accounts Payable	Outstanding	Check	-971.40
04/02/2025		13227	GRAINGER	Accounts Payable	Outstanding	Check	-3,020.40
04/02/2025		13228	HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEM	Accounts Payable	Outstanding	Check	-2,575.49
04/02/2025		13229	HAZEN & SAWYER	Accounts Payable	Outstanding	Check	-10,023.75
04/02/2025		13230	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-19,487.72
04/02/2025		13231	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-3,053.06
04/02/2025		13232	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-32,345.69
04/02/2025		13233	LORRAINE LAUSTEN	Accounts Payable	Outstanding	Check	-90.00
04/02/2025		13234	MCM CONSULTING	Accounts Payable	Outstanding	Check	-24,449.00
04/02/2025		13235	MKN	Accounts Payable	Outstanding	Check	-2,464.50
04/02/2025		13236	NBS	Accounts Payable	Outstanding	Check	-1,018.85
04/02/2025		13237	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-4,260.00
04/02/2025		13238	ORANGE COUNTY REGISTER - FREEDOM	Accounts Payable	Outstanding	Check	-999.08
04/02/2025		13239	ORKIN, INC.	Accounts Payable	Outstanding	Check	-799.98
04/02/2025		13240	PACIFIC HYDROTECH CORPORATION	Accounts Payable	Outstanding	Check	-277,612.31
04/02/2025		13241	PROJECT PARTNERS, INC.	Accounts Payable	Outstanding	Check	-30,400.00
04/02/2025		13242	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-2,690.50
04/02/2025		13243	SOTO RESOURCES	Accounts Payable	Outstanding	Check	-1,092.50
04/02/2025		13244	SOUTH ORANGE COUNTY WASTEWATER AUTHORITY	Accounts Payable	Outstanding	Check	-7,102.00
04/02/2025		13245	SOUTHERN CALIFORNIA WATER COALITION	Accounts Payable	Outstanding	Check	-2,500.00
04/02/2025		13246	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
04/02/2025		13247	TRENCH SHORING COMPANY	Accounts Payable	Outstanding	Check	-1,701.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/02/2025		13248	U. S. INDUSTRIAL SUPPLY	Accounts Payable	Outstanding	Check	-1,947.65
04/02/2025		13249	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-624.00
04/09/2025		13252	GLENN ACOSTA	Accounts Payable	Outstanding	Check	-563.64
04/11/2025		13253	AMERICAN WATER WORKS ASSOCIATION	Accounts Payable	Outstanding	Check	-525.00
04/11/2025		13254	APPLIED INDUSTRIAL TECHNOLOGIES	Accounts Payable	Outstanding	Check	-518.48
04/11/2025		13255	AT&T	Accounts Payable	Outstanding	Check	-1,116.83
04/11/2025		13256	AT&T MOBILITY	Accounts Payable	Outstanding	Check	-124.71
04/11/2025		13257	BEAVENS SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-35,740.66
04/11/2025		13258	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-1,029.24
04/11/2025		13259	DANIELS TIRE SERVICE, INC.	Accounts Payable	Outstanding	Check	-574.47
04/11/2025		13260	DELCO SERVICE, INC.	Accounts Payable	Outstanding	Check	-14,982.42
04/11/2025		13261	DRP ENGINEERING, INC.	Accounts Payable	Outstanding	Check	-118,864.15
04/11/2025		13262	EH WACHS	Accounts Payable	Outstanding	Check	-1,893.82
04/11/2025		13263	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-1,756.82
04/11/2025		13264	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-153.28
04/11/2025		13265	GMU GEOTECHNICAL, INC.	Accounts Payable	Outstanding	Check	-3,510.50
04/11/2025		13266	HANSON BRIDGETT LLP	Accounts Payable	Outstanding	Check	-30,749.72
04/11/2025		13267	HAZEN & SAWYER	Accounts Payable	Outstanding	Check	-22,158.41
04/11/2025		13268	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-16,965.00
04/11/2025		13269	IB CONSULTING	Accounts Payable	Outstanding	Check	-2,450.00
04/11/2025		13270	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-1,954.83
04/11/2025		13271	ORANGE COUNTY FIRE AUTHORITY	Accounts Payable	Outstanding	Check	-474.00
04/11/2025		13272	O'REILLY AUTOMOTIVE, INC.	Accounts Payable	Outstanding	Check	-359.41
04/11/2025		13273	ORKIN, INC.	Accounts Payable	Outstanding	Check	-1,422.97
04/11/2025		13274	OSCAR ULLOA	Accounts Payable	Outstanding	Check	-284.00
04/11/2025		13275	PEBBLE SPRING WATER	Accounts Payable	Outstanding	Check	-115.00
04/11/2025		13276	POLYDYNE, INC.	Accounts Payable	Outstanding	Check	-1,232.66
04/11/2025		13277	QUINN COMPANY	Accounts Payable	Outstanding	Check	-236.20
04/11/2025		13278	SANTA MARGARITA FORD	Accounts Payable	Outstanding	Check	-3,696.45
04/11/2025		13279	SANTA MARGARITA TOYOTA	Accounts Payable	Outstanding	Check	-423.93
04/11/2025		13280	SCOTT EQUIPMENT	Accounts Payable	Outstanding	Check	-3,035.63
04/11/2025		13281	SECURITAS TECHNOLOGY	Accounts Payable	Outstanding	Check	-700.64
04/11/2025		13282	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-4,776.00
04/11/2025		13283	SOTO RESOURCES	Accounts Payable	Outstanding	Check	-1,175.00
04/11/2025		13284	TOTAL COMPENSATION SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-900.00
04/11/2025		13285	TYLER TECHNOLOGIES, INC.	Accounts Payable	Outstanding	Check	-26.70
04/11/2025		13286	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-133.95
04/11/2025		13287	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC.	Accounts Payable	Outstanding	Check	-3,260.00
04/11/2025		13288	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-524.00
04/25/2025		13293	ALL AMERICAN GASKET	Accounts Payable	Outstanding	Check	-81.00
04/25/2025		13294	AMPLS MAILING SERVICE	Accounts Payable	Outstanding	Check	-829.25
04/25/2025		13295	AT&T	Accounts Payable	Outstanding	Check	-895.34
04/25/2025		13296	BC WIRE ROPE & RIGGING	Accounts Payable	Outstanding	Check	-249.98

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04/25/2025		13297	BLAKE SMITH	Accounts Payable	Outstanding	Check	-110.71
04/25/2025		13298	CALIFORNIA WATER EFFICIENCY PARTNERSHIP	Accounts Payable	Outstanding	Check	-1,617.49
04/25/2025		13299	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-294.51
04/25/2025		13300	CS-AMSCO	Accounts Payable	Outstanding	Check	-21,276.94
04/25/2025		13301	DEPARTMENT OF WATER RESOURCES	Accounts Payable	Outstanding	Check	-53,070.00
04/25/2025		13302	DMS FACILITY SERVICES	Accounts Payable	Outstanding	Check	-3,877.50
04/25/2025		13303	EWING IRRIGATION PRODUCTS, INC.	Accounts Payable	Outstanding	Check	-405.69
04/25/2025		13304	HACH COMPANY	Accounts Payable	Outstanding	Check	-7,813.85
04/25/2025		13305	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-11,242.00
04/25/2025		13306	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-22,133.86
04/25/2025		13307	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-1,181.58
04/25/2025		13308	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-424,090.33
04/25/2025		13309	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-4,260.00
04/25/2025		13310	PEBBLE SPRING WATER	Accounts Payable	Outstanding	Check	-150.00
04/25/2025		13311	QUINN COMPANY	Accounts Payable	Outstanding	Check	-9,698.84
04/25/2025		13312	RSM AUTO BODY EXPRESS, INC.	Accounts Payable	Outstanding	Check	-9,261.34
04/25/2025		13313	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-33,616.24
04/25/2025		13314	SCOTT EQUIPMENT	Accounts Payable	Outstanding	Check	-2,314.80
04/25/2025		13315	SPECIALTY EQUIPMENT	Accounts Payable	Outstanding	Check	-9,832.50
04/25/2025		13316	STARTING LINE ADVISORY	Accounts Payable	Outstanding	Check	-20,372.80
04/25/2025		13317	TRENCH SHORING COMPANY	Accounts Payable	Outstanding	Check	-850.50
04/25/2025		13318	W.M. LYLES CO.	Accounts Payable	Outstanding	Check	-99,067.50
04/25/2025		13319	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-312.00
04/28/2025		13320	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-8,668.12
Check Total: (100)							-1,539,923.79
EFT							
04/03/2025		728	ACWA JPIA - LIFE	Accounts Payable	Outstanding	EFT	-1,231.34
04/03/2025		729	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Outstanding	EFT	-28,382.77
04/03/2025		730	MWDOC	Accounts Payable	Outstanding	EFT	-35,367.14
04/03/2025		731	ROCKSPARK INC.	Accounts Payable	Outstanding	EFT	-1,860.00
04/03/2025		732	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-1,530.54
04/14/2025		733	ACWA JPIA - LIFE	Accounts Payable	Outstanding	EFT	-615.67
04/14/2025		734	ACWA JPIA - WC, PROP., & LIAB	Accounts Payable	Outstanding	EFT	-12,390.28
04/14/2025		735	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-10,056.00
04/14/2025		736	Void EFT	Accounts Payable	Voided	EFT	0.00
04/14/2025		737	AMAZON	Accounts Payable	Outstanding	EFT	-245.95
04/14/2025		738	MWDOC	Accounts Payable	Outstanding	EFT	-305.00
04/14/2025		739	ROCKSPARK INC.	Accounts Payable	Outstanding	EFT	-780.00
04/14/2025		740	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-770.92
04/28/2025		741	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-2,296.00
04/28/2025		742	AMAZON	Accounts Payable	Outstanding	EFT	-213.71
04/28/2025		743	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Outstanding	EFT	-12,095.00

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04/28/2025		744	MWDOC	Accounts Payable	Outstanding	EFT	-33,631.86
04/28/2025		745	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-12,582.98
04/28/2025		746	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-919.17
EFT Total: (19)							-155,274.33
Accounts Payable Total: (161)							-2,219,899.12

Accounts Receivable

Deposit

04/03/2025		DEP0027986	Class transfer to BMO	Accounts Receivable	Outstanding	Deposit	25,000.00
04/03/2025		DEP0027986	Class transfer to BMO	Accounts Receivable	Outstanding	Deposit	125,000.00
04/03/2025		DEP0027986	Class transfer to BMO	Accounts Receivable	Outstanding	Deposit	350,000.00
04/08/2025		DEP0028001	OCFA Invoice 4-8-2025	Accounts Receivable	Outstanding	Deposit	150.00
04/08/2025		DEP0028034	County of Orange - PT Admin fees	Accounts Receivable	Outstanding	Deposit	0.05
04/08/2025		DEP0028034	County of Orange - PT Admin fees	Accounts Receivable	Outstanding	Deposit	0.15
04/08/2025		DEP0028034	County of Orange - PT Admin fees	Accounts Receivable	Outstanding	Deposit	-0.72
04/08/2025		DEP0028034	County of Orange - PT Admin fees	Accounts Receivable	Outstanding	Deposit	0.51
04/08/2025		DEP0028034	County of Orange - PT Admin fees	Accounts Receivable	Outstanding	Deposit	0.36
04/08/2025		DEP0028034	County of Orange - PT Admin fees	Accounts Receivable	Outstanding	Deposit	0.14
04/08/2025		DEP0028034	County of Orange - PT Admin fees	Accounts Receivable	Outstanding	Deposit	-0.19
04/08/2025		DEP0028034	County of Orange - PT Admin fees	Accounts Receivable	Outstanding	Deposit	-0.51
04/08/2025		DEP0028034	County of Orange - PT Admin fees	Accounts Receivable	Outstanding	Deposit	0.21
04/10/2025		DEP0028037	County of Orange - Property Taxes 04/08/25	Accounts Receivable	Outstanding	Deposit	81.55
04/10/2025		DEP0028037	County of Orange - Property Taxes 04/08/25	Accounts Receivable	Outstanding	Deposit	22.84
04/10/2025		DEP0028037	County of Orange - Property Taxes 04/08/25	Accounts Receivable	Outstanding	Deposit	199.84
04/10/2025		DEP0028037	County of Orange - Property Taxes 04/08/25	Accounts Receivable	Outstanding	Deposit	601.64
04/10/2025		DEP0028037	County of Orange - Property Taxes 04/08/25	Accounts Receivable	Outstanding	Deposit	2,148.71
04/10/2025		DEP0028037	County of Orange - Property Taxes 04/08/25	Accounts Receivable	Outstanding	Deposit	58.72
04/10/2025		DEP0028037	County of Orange - Property Taxes 04/08/25	Accounts Receivable	Outstanding	Deposit	55.96
04/10/2025		DEP0028037	County of Orange - Property Taxes 04/08/25	Accounts Receivable	Outstanding	Deposit	143.89
04/10/2025		DEP0028037	County of Orange - Property Taxes 04/08/25	Accounts Receivable	Outstanding	Deposit	1,547.07
04/11/2025		DEP0028046	OCPW Invoice AR-A00526 4-11-2025	Accounts Receivable	Outstanding	Deposit	360.00
04/11/2025		DEP0028046	OCPW Invoice AR-A00526 4-11-2025	Accounts Receivable	Outstanding	Deposit	150.00
04/11/2025		DEP0028046	OCPW Invoice AR-A00526 4-11-2025	Accounts Receivable	Outstanding	Deposit	3,760.00
04/14/2025		DEP0028061	City of San Clemente Qtrly O&M Charges 4-14-2025	Accounts Receivable	Outstanding	Deposit	106,768.21
04/14/2025		DEP0028061	City of San Clemente Qtrly O&M Charges 4-14-2025	Accounts Receivable	Outstanding	Deposit	52,071.40
04/15/2025		DEP0028073	MyFleetCenter Invoice 4-15-2025	Accounts Receivable	Outstanding	Deposit	4.83
04/15/2025		DEP0028073	MyFleetCenter Invoice 4-15-2025	Accounts Receivable	Outstanding	Deposit	0.34
04/15/2025		DEP0028073	MyFleetCenter Invoice 4-15-2025	Accounts Receivable	Outstanding	Deposit	1.73
04/15/2025		DEP0028121	Apply admin fees	Accounts Receivable	Outstanding	Deposit	6,182.92
04/15/2025		DEP0028121	Apply admin fees	Accounts Receivable	Outstanding	Deposit	-6,182.92
04/15/2025		DEP0028121	Apply admin fees	Accounts Receivable	Outstanding	Deposit	-1,731.22
04/15/2025		DEP0028121	Apply admin fees	Accounts Receivable	Outstanding	Deposit	4,451.70
04/15/2025		DEP0028121	Apply admin fees	Accounts Receivable	Outstanding	Deposit	1,731.22

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04/15/2025		DEP0028121	Apply admin fees	Accounts Receivable	Outstanding	Deposit	-4,451.70
04/17/2025		DEP0028124	County of Orange - Property Taxes 4/15/25	Accounts Receivable	Outstanding	Deposit	86,002.20
04/17/2025		DEP0028124	County of Orange - Property Taxes 4/15/25	Accounts Receivable	Outstanding	Deposit	221,148.52
04/17/2025		DEP0028124	County of Orange - Property Taxes 4/15/25	Accounts Receivable	Outstanding	Deposit	307,150.73
04/17/2025		DEP0028124	County of Orange - Property Taxes 4/15/25	Accounts Receivable	Outstanding	Deposit	10,075.61
04/22/2025		DEP0028155	Tmobile lease Invoice 4-22-2025	Accounts Receivable	Outstanding	Deposit	2,628.74
04/22/2025		DEP0028157	Goddard School fireflow test invoice 4-22-2025	Accounts Receivable	Outstanding	Deposit	250.00
Deposit Total: (42)							1,295,382.53
Accounts Receivable Total: (42)							1,295,382.53

Utility Billing

Check	Number	Description	Module	Status	Type	Amount
04/07/2025	13250	PHILIP TURGESEN	Utility Billing	Outstanding	Check	-1,695.16
04/07/2025	13251	CAROLYN JOHNSON	Utility Billing	Outstanding	Check	-1,924.23
04/17/2025	13289	JANET SUE MARUCCI DAVID RITCHIE	Utility Billing	Outstanding	Check	-1,695.16
04/22/2025	13290	GARY SUMMERS	Utility Billing	Outstanding	Check	-3,527.72
04/25/2025	13291	TREVOR JOHNSON	Utility Billing	Outstanding	Check	-55.91
04/25/2025	13292	ARIZONA PIPELINE	Utility Billing	Outstanding	Check	-1,352.88
Check Total: (6)						-10,251.06

Deposit	Number	Description	Module	Status	Type	Amount
04/01/2025	DEP0027920	Utility Payment Packet UBPKT12535	Utility Billing	Outstanding	Deposit	6,090.32
04/01/2025	DEP0027923	Utility Payment Packet UBPKT12536	Utility Billing	Outstanding	Deposit	3,725.04
04/01/2025	DEP0027926	Utility Payment Packet UBPKT12540	Utility Billing	Outstanding	Deposit	7,009.30
04/01/2025	DEP0027932	Utility Payment Packet UBPKT12543	Utility Billing	Outstanding	Deposit	11,313.57
04/02/2025	DEP0027929	Utility Reverse Payment Packet UBPKT12542	Utility Billing	Outstanding	Deposit	-703.17
04/02/2025	DEP0027935	Utility Payment Packet UBPKT12544	Utility Billing	Outstanding	Deposit	2,111.77
04/02/2025	DEP0027938	Utility Payment Packet UBPKT12545	Utility Billing	Outstanding	Deposit	4,170.89
04/02/2025	DEP0027941	Utility Payment Packet UBPKT12546	Utility Billing	Outstanding	Deposit	16,613.32
04/02/2025	DEP0027947	Utility Payment Packet UBPKT12548	Utility Billing	Outstanding	Deposit	5,043.34
04/03/2025	DEP0027944	Utility Reverse Payment Packet UBPKT12547	Utility Billing	Outstanding	Deposit	-199.17
04/03/2025	DEP0027950	Utility Payment Packet UBPKT12549	Utility Billing	Outstanding	Deposit	2,711.60
04/03/2025	DEP0027953	Utility Payment Packet UBPKT12550	Utility Billing	Outstanding	Deposit	4,933.38
04/03/2025	DEP0027956	Utility Payment Packet UBPKT12551	Utility Billing	Outstanding	Deposit	4,468.46
04/03/2025	DEP0027959	Utility Payment Packet UBPKT12552	Utility Billing	Outstanding	Deposit	2,590.23
04/04/2025	DEP0027962	Utility Payment Packet UBPKT12553	Utility Billing	Outstanding	Deposit	2,691.95
04/04/2025	DEP0027971	Utility Payment Packet UBPKT12567	Utility Billing	Outstanding	Deposit	5,154.09
04/04/2025	DEP0027974	Utility Payment Packet UBPKT12569	Utility Billing	Outstanding	Deposit	28,676.17
04/07/2025	DEP0027977	Utility Payment Packet UBPKT12570	Utility Billing	Outstanding	Deposit	805.59
04/07/2025	DEP0027980	Utility Payment Packet UBPKT12571	Utility Billing	Outstanding	Deposit	2,262.07
04/07/2025	DEP0027983	Utility Payment Packet UBPKT12573	Utility Billing	Outstanding	Deposit	7,203.39
04/07/2025	DEP0027989	Utility Payment Packet UBPKT12577	Utility Billing	Outstanding	Deposit	6,296.94
04/08/2025	DEP0027992	Utility Payment Packet UBPKT12578	Utility Billing	Outstanding	Deposit	2,476.34
04/08/2025	DEP0027995	Utility Payment Packet UBPKT12579	Utility Billing	Outstanding	Deposit	2,110.87

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04/08/2025		DEP0027999	Utility Payment Packet UBPKT12580	Utility Billing	Outstanding	Deposit	3,018.22
04/08/2025		DEP0028004	Utility Payment Packet UBPKT12582	Utility Billing	Outstanding	Deposit	3,858.46
04/09/2025		DEP0028007	Utility Payment Packet UBPKT12583	Utility Billing	Outstanding	Deposit	602.06
04/09/2025		DEP0028010	Utility Payment Packet UBPKT12584	Utility Billing	Outstanding	Deposit	1,771.28
04/09/2025		DEP0028013	Utility Payment Packet UBPKT12585	Utility Billing	Outstanding	Deposit	2,041.46
04/09/2025		DEP0028016	Utility Payment Packet UBPKT12592	Utility Billing	Outstanding	Deposit	1,521.82
04/10/2025		DEP0028019	Utility Payment Packet UBPKT12593	Utility Billing	Outstanding	Deposit	1,018.00
04/10/2025		DEP0028022	Utility Payment Packet UBPKT12594	Utility Billing	Outstanding	Deposit	1,620.58
04/10/2025		DEP0028025	Utility Payment Packet UBPKT12595	Utility Billing	Outstanding	Deposit	3,036.85
04/10/2025		DEP0028040	Utility Payment Packet UBPKT12599	Utility Billing	Outstanding	Deposit	3,491.79
04/11/2025		DEP0028028	Utility Payment Packet UBPKT12597	Utility Billing	Outstanding	Deposit	2,541.08
04/11/2025		DEP0028031	Utility Payment Packet UBPKT12598	Utility Billing	Outstanding	Deposit	1,324.26
04/11/2025		DEP0028044	Utility Payment Packet UBPKT12601	Utility Billing	Outstanding	Deposit	1,795.40
04/11/2025		DEP0028049	Utility Payment Packet UBPKT12602	Utility Billing	Outstanding	Deposit	12,127.61
04/14/2025		DEP0028052	Utility Payment Packet UBPKT12603	Utility Billing	Outstanding	Deposit	2,510.35
04/14/2025		DEP0028055	Utility Payment Packet UBPKT12604	Utility Billing	Outstanding	Deposit	394.48
04/14/2025		DEP0028059	Utility Payment Packet UBPKT12605	Utility Billing	Outstanding	Deposit	3,626.06
04/14/2025		DEP0028064	Utility Payment Packet UBPKT12606	Utility Billing	Outstanding	Deposit	7,877.61
04/15/2025		DEP0028067	Utility Payment Packet UBPKT12607	Utility Billing	Outstanding	Deposit	2,289.16
04/15/2025		DEP0028070	Utility Payment Packet UBPKT12608	Utility Billing	Outstanding	Deposit	1,897.19
04/15/2025		DEP0028076	Utility Payment Packet UBPKT12609	Utility Billing	Outstanding	Deposit	502.12
04/15/2025		DEP0028081	Utility Payment Packet UBPKT12611	Utility Billing	Outstanding	Deposit	7,610.39
04/16/2025		DEP0028083	Utility Payment Packet UBPKT12612	Utility Billing	Outstanding	Deposit	2,108.04
04/16/2025		DEP0028085	Utility Payment Packet UBPKT12613	Utility Billing	Outstanding	Deposit	3,304.21
04/16/2025		DEP0028088	Utility Payment Packet UBPKT12614	Utility Billing	Outstanding	Deposit	3,999.22
04/16/2025		DEP0028092	Utility Payment Packet UBPKT12619	Utility Billing	Outstanding	Deposit	8,303.40
04/17/2025		DEP0028097	Utility Payment Packet UBPKT12620	Utility Billing	Outstanding	Deposit	2,006.51
04/17/2025		DEP0028100	Utility Payment Packet UBPKT12621	Utility Billing	Outstanding	Deposit	3,302.43
04/17/2025		DEP0028104	Utility Payment Packet UBPKT12622	Utility Billing	Outstanding	Deposit	5,080.65
04/17/2025		DEP0028109	Utility Payment Packet UBPKT12623	Utility Billing	Outstanding	Deposit	5,316.63
04/18/2025		DEP0028112	Utility Payment Packet UBPKT12624	Utility Billing	Outstanding	Deposit	10,443.29
04/18/2025		DEP0028115	Utility Payment Packet UBPKT12625	Utility Billing	Outstanding	Deposit	3,794.66
04/18/2025		DEP0028118	Utility Payment Packet UBPKT12627	Utility Billing	Outstanding	Deposit	26,106.74
04/21/2025		DEP0028106	ACH Draft Packet UBPKT12445	Utility Billing	Outstanding	Deposit	132,928.34
04/21/2025		DEP0028127	Utility Payment Packet UBPKT12628	Utility Billing	Outstanding	Deposit	9,380.33
04/21/2025		DEP0028130	Utility Payment Packet UBPKT12629	Utility Billing	Outstanding	Deposit	6,741.34
04/21/2025		DEP0028133	Utility Payment Packet UBPKT12631	Utility Billing	Outstanding	Deposit	5,015.75
04/21/2025		DEP0028139	Utility Payment Packet UBPKT12633	Utility Billing	Outstanding	Deposit	224,026.20
04/22/2025		DEP0028136	Utility Reverse Payment Packet UBPKT12632	Utility Billing	Outstanding	Deposit	-88.00
04/22/2025		DEP0028142	Utility Payment Packet UBPKT12634	Utility Billing	Outstanding	Deposit	1,569.18
04/22/2025		DEP0028145	Utility Payment Packet UBPKT12635	Utility Billing	Outstanding	Deposit	3,821.97
04/22/2025		DEP0028153	Utility Payment Packet UBPKT12636	Utility Billing	Outstanding	Deposit	806.37
04/22/2025		DEP0028166	Utility Payment Packet UBPKT12649	Utility Billing	Outstanding	Deposit	3,157.16

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04/23/2025		DEP0028169	Utility Payment Packet UBPKT12650	Utility Billing	Outstanding	Deposit	346.00
04/23/2025		DEP0028172	Utility Payment Packet UBPKT12651	Utility Billing	Outstanding	Deposit	1,189.51
04/23/2025		DEP0028175	Utility Payment Packet UBPKT12652	Utility Billing	Outstanding	Deposit	5,386.31
04/24/2025		DEP0028178	Utility Payment Packet UBPKT12653	Utility Billing	Outstanding	Deposit	463.65
04/24/2025		DEP0028181	Utility Reverse Payment Packet UBPKT12654	Utility Billing	Outstanding	Deposit	-200.00
04/24/2025		DEP0028184	Utility Payment Packet UBPKT12655	Utility Billing	Outstanding	Deposit	627.35
04/24/2025		DEP0028187	Utility Reverse Payment Packet UBPKT12657	Utility Billing	Outstanding	Deposit	-213.60
04/24/2025		DEP0028190	Utility Reverse Payment Packet UBPKT12659	Utility Billing	Outstanding	Deposit	-152.06
04/24/2025		DEP0028193	Utility Reverse Payment Packet UBPKT12660	Utility Billing	Outstanding	Deposit	-184.10
04/24/2025		DEP0028196	Utility Reverse Payment Packet UBPKT12661	Utility Billing	Outstanding	Deposit	-219.46
04/24/2025		DEP0028199	Utility Reverse Payment Packet UBPKT12663	Utility Billing	Outstanding	Deposit	-775.23
04/24/2025		DEP0028202	Utility Reverse Payment Packet UBPKT12664	Utility Billing	Outstanding	Deposit	-1,216.39
04/24/2025		DEP0028206	Utility Payment Packet UBPKT12668	Utility Billing	Outstanding	Deposit	19,665.39
04/25/2025		DEP0028211	Utility Payment Packet UBPKT12669	Utility Billing	Outstanding	Deposit	1,279.21
04/25/2025		DEP0028214	Utility Payment Packet UBPKT12670	Utility Billing	Outstanding	Deposit	932.39
04/25/2025		DEP0028217	Utility Payment Packet UBPKT12673	Utility Billing	Outstanding	Deposit	18,472.35
04/28/2025		DEP0028220	Utility Payment Packet UBPKT12674	Utility Billing	Outstanding	Deposit	1,607.00
04/28/2025		DEP0028223	Utility Payment Packet UBPKT12675	Utility Billing	Outstanding	Deposit	1,207.26
04/28/2025		DEP0028226	Utility Payment Packet UBPKT12679	Utility Billing	Outstanding	Deposit	5,303.34
04/28/2025		DEP0028229	Utility Payment Packet UBPKT12681	Utility Billing	Outstanding	Deposit	10,370.94
04/29/2025		DEP0028233	Utility Payment Packet UBPKT12682	Utility Billing	Outstanding	Deposit	9,292.30
04/29/2025		DEP0028236	Utility Payment Packet UBPKT12683	Utility Billing	Outstanding	Deposit	3,592.40
04/29/2025		DEP0028239	Utility Payment Packet UBPKT12684	Utility Billing	Outstanding	Deposit	1,085.74
04/29/2025		DEP0028242	Utility Payment Packet UBPKT12685	Utility Billing	Outstanding	Deposit	4,401.73
04/30/2025		DEP0028245	Utility Payment Packet UBPKT12686	Utility Billing	Outstanding	Deposit	3,248.57
04/30/2025		DEP0028248	Utility Payment Packet UBPKT12687	Utility Billing	Outstanding	Deposit	7,826.45
04/30/2025		DEP0028251	Utility Payment Packet UBPKT12688	Utility Billing	Outstanding	Deposit	7,083.80
04/30/2025		DEP0028254	Utility Payment Packet UBPKT12689	Utility Billing	Outstanding	Deposit	7,309.40
Deposit Total: (94)							762,887.19
Utility Billing Total: (100)							752,636.13
Report Total: (303)							-171,880.46

Summary

Bank Account	Count	Amount
030866939 BMO Checking	303	-171,880.46
Report Total:	303	-171,880.46

Cash Account	Count	Amount
No Cash Account	1	0.00
99 99-000-1004 BMO Checking (Pooled Cash)	302	-171,880.46
Report Total:	303	-171,880.46

Transaction Type	Count	Amount
Bank Draft	42	-524,701.00
Check	106	-1,550,174.85
Deposit	136	2,058,269.72
EFT	19	-155,274.33
Report Total:	303	-171,880.46



Trabuco Canyon Water District
General Fund Warrant Register
4/10/2025

Summary of Disbursements

Computer Checks	1,243,551.69
UB Refund Checks	10,995.00
Void UB Refund	(1,724.31)
Bank Drafts	525,182.30
Bank EFTs	78,095.15
Voided Payments	(49.82)
Total Disbursements	1,856,050.01

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.


General Manager / Assistant General Manager

By:

Date:

4-10-25


By: Michael F. Saphanski

Date:

4/10/25



Trabuco Canyon Water District, CA

Bank Transaction Report

Transaction Detail

Issued Date Range: 03/12/2025 - 04/08/2025

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
03/12/2025		DFT0003937	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-20.00
03/13/2025		DFT0003938	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,676.31
03/13/2025		DFT0003939	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-15.00
03/14/2025		DFT0003940	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
03/17/2025		DFT0003941	CPS HR CONSULTING	Accounts Payable	Outstanding	Bank Draft	-625.00
03/17/2025		DFT0003942	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-261.15
03/17/2025		DFT0003943	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-33.07
03/17/2025		DFT0003944	XEROX CORPORATION	Accounts Payable	Outstanding	Bank Draft	-207.92
03/18/2025		DFT0003945	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-77.98
03/18/2025		DFT0003946	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-68,833.93
03/18/2025		DFT0003947	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-50.00
03/19/2025		DFT0003948	ADP	Accounts Payable	Outstanding	Bank Draft	-145,027.68
03/19/2025		DFT0003949	CALPERS	Accounts Payable	Outstanding	Bank Draft	-25,293.95
03/19/2025		DFT0003950	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-63.35
03/20/2025		DFT0003951	CALPERS	Accounts Payable	Outstanding	Bank Draft	-8,621.09
03/20/2025		DFT0003952	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-79.72
03/21/2025		DFT0003953	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,693.07
03/21/2025		DFT0003954	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-10.00
03/24/2025		DFT0003955	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
03/24/2025		DFT0003956	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-5.00
03/25/2025		DFT0003957	AT&T MOBILITY	Accounts Payable	Outstanding	Bank Draft	-3,076.48
03/25/2025		DFT0003958	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-10.00
03/25/2025		DFT0003959	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Bank Draft	-4,303.90
03/26/2025		DFT0003960	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Outstanding	Bank Draft	-7,006.78
03/26/2025		DFT0003961	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-551.30
03/27/2025		DFT0003962	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-8.47
03/31/2025		DFT0003963	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Outstanding	Bank Draft	-192.34
04/01/2025		DFT0003964	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-4,345.90
04/01/2025		DFT0003965	VSP	Accounts Payable	Outstanding	Bank Draft	-852.90
04/02/2025		DFT0003966	CALPERS	Accounts Payable	Outstanding	Bank Draft	-72,440.16
04/02/2025		DFT0003967	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-4,266.25
04/02/2025		DFT0003968	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-21.49
04/03/2025		DFT0003969	ADP	Accounts Payable	Outstanding	Bank Draft	-136,347.01
04/03/2025		DFT0003970	CALPERS	Accounts Payable	Outstanding	Bank Draft	-34,115.04
04/04/2025		DFT0003971	ADP	Accounts Payable	Outstanding	Bank Draft	-116.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/04/2025		DFT0003972	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-610.51
04/04/2025		DFT0003973	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
04/04/2025		DFT0003974	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-30.00
04/07/2025		DFT0003975	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-3,130.13
04/07/2025		DFT0003976	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-512.09
04/07/2025		DFT0003977	TAB ANSWER NETWORK	Accounts Payable	Outstanding	Bank Draft	-226.33
04/07/2025		DFT0003978	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-5.00
Bank Draft Total: (42)							-525,182.30
Check							
03/14/2025		13181	AT&T MOBILITY	Accounts Payable	Outstanding	Check	-124.71
03/14/2025		13182	BEE MAN PEST CONTROL, INC.	Accounts Payable	Outstanding	Check	-225.00
03/14/2025		13183	BIG BRAND TIRE & SERVICE	Accounts Payable	Outstanding	Check	-1,696.53
03/14/2025		13184	CHAMPION PAVING, INC.	Accounts Payable	Outstanding	Check	-4,200.00
03/14/2025		13185	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-18,460.17
03/14/2025		13186	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-3,938.28
03/14/2025		13187	CUMMINS PACIFIC	Accounts Payable	Outstanding	Check	-81.00
03/14/2025		13188	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-1,416.59
03/14/2025		13189	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-164,540.95
03/14/2025		13190	HACH COMPANY	Accounts Payable	Outstanding	Check	-3,474.55
03/14/2025		13191	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-7,190.00
03/14/2025		13192	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-3,024.19
03/14/2025		13193	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-489,436.34
03/14/2025		13194	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-775.00
03/14/2025		13195	OCCUPATIONAL HEALTH CENTERS OF CA	Accounts Payable	Outstanding	Check	-204.00
03/14/2025		13196	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-1,775.00
03/14/2025		13197	O'REILLY AUTOMOTIVE, INC.	Accounts Payable	Outstanding	Check	-179.36
03/14/2025		13198	ORKIN, INC.	Accounts Payable	Outstanding	Check	-158.99
03/14/2025		13199	PEBBLE SPRING WATER	Accounts Payable	Outstanding	Check	-115.75
03/14/2025		13200	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-660.00
03/14/2025		13201	SECURITAS TECHNOLOGY	Accounts Payable	Outstanding	Check	-700.64
03/14/2025		13202	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-5,309.00
03/14/2025		13203	SPECIALTY EQUIPMENT	Accounts Payable	Outstanding	Check	-4,676.66
03/14/2025		13204	STARTING LINE ADVISORY	Accounts Payable	Outstanding	Check	-8,000.00
03/14/2025		13205	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
03/14/2025		13206	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-113.60
03/14/2025		13207	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-69.46
03/14/2025		13208	W.M. LYLES CO.	Accounts Payable	Outstanding	Check	-7,796.50
03/14/2025		13209	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-594.00
03/14/2025		13210	WESTERLY METER SERVICES CO.	Accounts Payable	Outstanding	Check	-49.82
04/02/2025		13215	AMERICAN BUSINESS BANK	Accounts Payable	Outstanding	Check	-14,611.17
04/02/2025		13216	APPLIED INDUSTRIAL TECHNOLOGIES	Accounts Payable	Outstanding	Check	-19,797.75
04/02/2025		13217	BELFOR PROPERTY RESTORATION	Accounts Payable	Outstanding	Check	-15,533.88

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/02/2025		13218	BIG BRAND TIRE & SERVICE	Accounts Payable	Outstanding	Check	-413.88
04/02/2025		13219	CLA-VAL	Accounts Payable	Outstanding	Check	-3,800.35
04/02/2025		13220	CONSOLIDATED WATER TECHNOLOGIES, INC.	Accounts Payable	Outstanding	Check	-15,690.45
04/02/2025		13221	COSTCO MEMBERSHIP	Accounts Payable	Outstanding	Check	-130.00
04/02/2025		13222	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-7,427.57
04/02/2025		13223	DMS FACILITY SERVICES	Accounts Payable	Outstanding	Check	-1,340.98
04/02/2025		13224	EDUCATION PRODUCTS & SERVICES	Accounts Payable	Outstanding	Check	-2,922.19
04/02/2025		13225	FIELDMAN, ROLAPP & ASSOC.	Accounts Payable	Outstanding	Check	-418.50
04/02/2025		13226	FLEET SERVICES, INC.	Accounts Payable	Outstanding	Check	-971.40
04/02/2025		13227	GRAINGER	Accounts Payable	Outstanding	Check	-3,020.40
04/02/2025		13228	HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEM	Accounts Payable	Outstanding	Check	-2,575.49
04/02/2025		13229	HAZEN & SAWYER	Accounts Payable	Outstanding	Check	-10,023.75
04/02/2025		13230	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-19,487.72
04/02/2025		13231	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-3,053.06
04/02/2025		13232	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-32,345.69
04/02/2025		13233	LORRAINE LAUSTEN	Accounts Payable	Outstanding	Check	-90.00
04/02/2025		13234	MCM CONSULTING	Accounts Payable	Outstanding	Check	-24,449.00
04/02/2025		13235	MKN	Accounts Payable	Outstanding	Check	-2,464.50
04/02/2025		13236	NBS	Accounts Payable	Outstanding	Check	-1,018.85
04/02/2025		13237	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-4,260.00
04/02/2025		13238	ORANGE COUNTY REGISTER - FREEDOM	Accounts Payable	Outstanding	Check	-999.08
04/02/2025		13239	ORKIN, INC.	Accounts Payable	Outstanding	Check	-799.98
04/02/2025		13240	PACIFIC HYDROTECH CORPORATION	Accounts Payable	Outstanding	Check	-277,612.31
04/02/2025		13241	PROJECT PARTNERS, INC.	Accounts Payable	Outstanding	Check	-30,400.00
04/02/2025		13242	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-2,690.50
04/02/2025		13243	SOTO RESOURCES	Accounts Payable	Outstanding	Check	-1,092.50
04/02/2025		13244	SOUTH ORANGE COUNTY WASTEWATER AUTHORITY	Accounts Payable	Outstanding	Check	-7,102.00
04/02/2025		13245	SOUTHERN CALIFORNIA WATER COALITION	Accounts Payable	Outstanding	Check	-2,500.00
04/02/2025		13246	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
04/02/2025		13247	TRENCH SHORING COMPANY	Accounts Payable	Outstanding	Check	-1,701.00
04/02/2025		13248	U. S. INDUSTRIAL SUPPLY	Accounts Payable	Outstanding	Check	-1,947.65
04/02/2025		13249	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-624.00
Check Total: (65)							-1,243,551.69
Check Reversal							
03/14/2025		12930	WESTERLY METER SERVICES CO. Reversal	Accounts Payable	Outstanding	Check Reversal	49.82
Check Reversal Total: (1)							49.82
EFT							
03/17/2025		723	AMAZON	Accounts Payable	Outstanding	EFT	-1,703.27
03/17/2025		724	BIG O TIRES	Accounts Payable	Outstanding	EFT	-6.90
03/17/2025		725	IRVINE PIPE SUPPLY	Accounts Payable	Outstanding	EFT	-753.69
03/17/2025		726	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-6,492.68
03/17/2025		727	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-766.82

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/03/2025		728	ACWA JPIA - LIFE	Accounts Payable	Outstanding	EFT	-1,231.34
04/03/2025		729	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Outstanding	EFT	-28,382.77
04/03/2025		730	MWDOC	Accounts Payable	Outstanding	EFT	-35,367.14
04/03/2025		731	ROCKSPARK INC.	Accounts Payable	Outstanding	EFT	-1,860.00
04/03/2025		732	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-1,530.54
EFT Total: (10)							-78,095.15
Accounts Payable Total: (118)							-1,846,779.32
Utility Billing							
Check							
03/25/2025		13211	PAT JENNY BRAY	Utility Billing	Outstanding	Check	-908.83
03/25/2025		13212	PATRICIA FOSTER	Utility Billing	Outstanding	Check	-3,419.47
03/25/2025		13213	CAROLYN JOHNSON	Utility Billing	Outstanding	Check	-1,724.31
03/25/2025		13214	LES LEWIS	Utility Billing	Outstanding	Check	-1,323.00
04/07/2025		13250	PHILIP TURGESEN	Utility Billing	Outstanding	Check	-1,695.16
04/07/2025		13251	CAROLYN JOHNSON	Utility Billing	Outstanding	Check	-1,924.23
Check Total: (6)							-10,995.00
Check Reversal							
03/27/2025		13213	Reverse Refund Check CAROLYN JOHNSON	Utility Billing	Outstanding	Check Reversal	1,724.31
Check Reversal Total: (1)							1,724.31
Utility Billing Total: (7)							-9,270.69
Report Total: (125)							-1,856,050.01

Summary

Bank Account	Count	Amount
030866939 BMO Checking	125	-1,856,050.01
Report Total:	125	-1,856,050.01

Cash Account	Count	Amount
99 99-000-1004 BMO Checking (Pooled Cash)	125	-1,856,050.01
Report Total:	125	-1,856,050.01

Transaction Type	Count	Amount
Bank Draft	42	-525,182.30
Check	71	-1,254,546.69
Check Reversal	2	1,774.13
EFT	10	-78,095.15
Report Total:	125	-1,856,050.01



Warrant Registry
Trabuco Canyon Water District
County of Orange
State of California

GENERAL FUND PAYROLL WARRANT REGISTER

For the Month of: April 2025

\$ 266,393.45

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.

[Signature] 5/8/2025
General Manager / Assistant General Manager

[Signature] 5-8-25
Chair Date

Michael F. Schronsk 5/8/25
Member Date

Net Pay	Checks				.00
	Direct Deposits				82,188.47
	Subtotal Net Pay				82,188.47
	Adjustments				.00
	Total Net Pay Liability (Net Cash)				82,188.47

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				16,373.83	
	Earned Income Credit Advances					
	Social Security				8,194.31	8,194.28
	Medicare				1,916.38	1,916.40
	Medicare Surtax					
	Federal Unemployment Tax					
	Subtotal Federal		26,484.52	10,110.68		36,595.20
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		26,484.52	10,110.68		36,595.20
State	CA State Income Tax				7,514.93	
	CA State Unemployment Insurance-ER 7000					
	CA State Disability Insurance-EE				1,584.07	
	Subtotal CA				9,099.00	9,099.00
	Total Taxes	.00	.00	35,583.52	10,110.68	45,694.20
	Amount ADP Debited From Account XXXX6939		Tran/ABA XXXXXXXXX			45,694.20

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit				82,188.47	26 Employee Transactions
	Transfers Amount ADP Debited From Account XXXX6939		Tran/ABA XXXXXXXXX			82,188.47
	Total Amount ADP Debited From Your Accounts					127,882.67



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : GKN
Company Code : ADP RESOURCE

Batch : 3190
Quarter Number : 2
Service Center : 580

Period Ending : 04/15/2025
Pay Date : 04/18/2025
Current Date : 04/16/2025

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Net Pay	Checks		1,361.43		
	Direct Deposits		87,781.71		
	Subtotal Net Pay				89,143.14
	Adjustments		.00		
	Total Net Pay Liability (Net Cash)				89,143.14

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				17,931.43	
	Earned Income Credit Advances					
	Social Security		8,811.50		8,811.49	
	Medicare		2,060.76		2,060.75	
	Medicare Surtax					
	Federal Unemployment Tax					
	Subtotal Federal		28,803.69	10,872.24		39,675.93
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		28,803.69	10,872.24		39,675.93
State	CA State Income Tax				8,034.68	
	CA State Unemployment Insurance-ER 7000					
	CA State Disability Insurance-EE				1,657.03	
	Subtotal CA				9,691.71	9,691.71
	Total Taxes	.00	.00	38,495.40	10,872.24	49,367.64
	Amount ADP Debited From AccountXXXX6939					49,367.64 Excludes Taxes That Are Your Responsibility
	Tran/ABA XXXXXXXXXX					

Other	ADP Direct Deposit		87,781.71			29 Employee Transactions
Transfers	ADP Check		1,361.43			
	Amount ADP Debited From AccountXXXX6939					89,143.14
	Tran/ABA XXXXXXXXXX					
	Total Amount ADP Debited From Your Accounts					138,510.78



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : GKN
Company Code : ADP RESOURCE

Batch : 4255
Quarter Number : 2
Service Center : 580

Period Ending : 04/30/2025
Pay Date : 05/05/2025
Current Date : 05/01/2025

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**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

CONSENT CALENDAR

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Approve the following Engineering/Operational Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. *April 2, 2025*

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | APRIL 2, 2025

DIRECTORS PRESENT

Mark Anderson, Committee Chair
Glenn Acosta, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Gary Kessler, Water Superintendent
Jason Stroud, Maintenance Superintendent
Roseann Lejsek, Executive Assistant

STAFF ABSENT

Oscar Ulloa, Wastewater Superintendent

DISTRICT CONSULTANTS

None

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Anderson called the April 2, 2025 Engineering/Operational Committee Meeting to order at 8:02 a.m.

VISITOR PARTICIPATION

No comments were received.

ORAL COMMUNICATION

No comments were received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

Mr. Paludi presented the Engineering/Operational Committee Meeting Recap for Committee review in accordance with the agenda.

RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

ITEM 2: ROBINSON RANCH WASTEWATER TREATMENT PLANT BLOWER MODIFICATION PROJECT UPDATE

Mr. Paludi presented this matter for Committee consideration, and he reported that the project design includes the incorporation of sound panels and is nearing completion. Ms. Lausten provided a brief overview of the project, and she reported that sound panels are included in the design bid to mitigate the sound increase. Ms. Lausten added that the sound panels are broken out as an optional bid item and they could be added at a later time, if staff receives noise complaints. Ms. Lausten stated that the design bid will be ready to go out in two weeks, and that the project budget will be separated over two fiscal years. Ms. Lausten added that she anticipates construction to begin in Summer. A brief discussion occurred regarding the disposal of the old blowers.

RECOMMENDATION: None – Informational item only.

ITEM 3: RECYCLED WATER RESERVOIR DAM V-DITCH AND STORM DRAIN CULVERT REPAIR

Mr. Paludi presented this matter for Committee consideration. Ms. Lausten reported that a recent pipeline break at the Dove and Robinson Ranch Recycled Water Pump Stations (DCRRPS) damaged the V-ditch that originates at the base of Trabuco Dam and extends to a culvert structure underneath the lake access road near the William Lyon Pond spillway structure. Ms. Lausten stated the District is responsible for maintaining the V-ditch in order to keep water flowing into Dove Lake. Ms. Lausten added that this project is not in the original CIP budget, but because repair work on the V-Ditch is needed, and the culvert has also been in need of repair, it will be more cost-effective to replace the entire V-Ditch now. Ms. Lausten provided an overview of the bid responses, and she stated that staff recommends awarding the contract to JES Engineering. Mr. Stroud briefly reported on the challenges in working at the bottom of the V-ditch due to space constraints and that is another reason to replace the entire V-Ditch at this time.

RECOMMENDATION: Committee to recommend the Board of Directors award a construction contract for the Recycled Water Reservoir Dam V-Ditch and Culvert Repairs to JES Engineering in the amount of \$162,365.35, plus a 10% contingency of \$16,000, for a not to exceed amount of \$178,365.35.

ITEM 4: QUARTERLY CAPITAL IMPROVEMENT PLAN UPDATE

Mr. Paludi presented this matter for Committee consideration. Ms. Lausten presented the Capital Improvement Program (CIP) budget summary update for FY 2024-25. Ms. Lausten highlighted the projects that have been completed since the previous quarterly update in January 2025, along with various open projects and their current status. Ms. Lausten noted that adjustments are being made to ensure the District stays within the overall CIP budget.

RECOMMENDATION: None – Informational item only.

ITEM 5: OTHER ENGINEERING AND OPERATIONS PROJECT UPDATES

1. Update on 16" Transmission Pipeline Rehabilitation Project

Ms. Lausten provided a handout to the Committee outlining the multi-phase pipeline rehabilitation. Ms. Lausten provided an overview of the proposed replacement methods, and she stated that she will be meeting with contractors the following day to obtain a cost estimate for Phase 1a of the project. Ms. Lausten also stated that staff is working on a design to repair Filter #4 at the Dimension Water Treatment Plant (DWTP), and she stated that the design should be completed in three to four weeks. Discussion occurred regarding the pipeline rehabilitation options and the costs for repair.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | APRIL 2, 2025**

2. Orange County Public Works (OCPW) Trabuco Creek Bridge Project Update

Ms. Lausten provided an update on this matter, and she reported that she has plans to meet with County staff the following week to review the project and the potential to relocate the District's pipeline. The Committee suggested that staff reach out to District Supervisor Don Wagner for assistance if needed.

3. Planet Bids; Online District Procurement Tool

Ms. Lausten provided an update on this matter, and she reported that Planet Bids is an online procurement tool that staff has deployed on the District's website. Ms. Lausten stated that staff will have training the following week, and she stated that projects will be added to the site very soon. A brief discussion occurred regarding costs for the initial set up and subsequent years.

4. SCADA Project Update

Mr. Serpas provided an update on this matter, and he reported that upgrading to the communications system is in progress. Mr. Serpas stated that this phase of the project is expected to be completed by the end of FY 2025. Mr. Serpas also stated that staff is preparing an RFP for the SCADA Integrator On-Call Services to include fixing mobile applications, smaller control items, and on-call services for troubleshooting.

5. State Water Board Cross Connection Control Plan Handbook (CCCPH) Requirements & Plan Adoption Update

Mr. Perea provided an update on this matter, and he reported that staff will be bringing the final draft to the Committee next month for review and consideration. Mr. Perea provided the publication requirement timelines. Mr. Perea added that adoption of the CCCPH will simplify communication with customers regarding requirements and costs.

6. Other Projects

None

RECOMMENDATION: None – Informational item only.

ITEM 6: WATER SYSTEM UPDATES

Mr. Kessler reviewed the projects and repairs for the prior month, and he reported that Water Operations staff had completed the following tasks:

1. Worked with WM Lyles on SCADA cut over at the Ground Water Treatment Facility (GWTF).
2. Flushed 11 dead-end hydrants and blowoffs
3. Serviced 73 valves in Walden Homes, Trabuco Market Place and lower portion of Robinson Ranch.
4. Worked with Engineering to formulate a plan to repair/replace Main Transmission Line (MTL).
5. Replaced 8 drain valves on water filters at Dimension Water Treatment Plant (DWTP).

Mr. Kessler presented the Water System Summary for Committee review.

RECOMMENDATION: None – Informational item only.

ITEM 7: WASTEWATER SYSTEM UPDATES

On behalf of Mr. Ulloa, Mr. Perea reviewed the projects and repairs for the prior month, and he reported that Wastewater Operations staff had completed the following tasks:

1. Replaced 2" pipe train that feeds Recycle Water to Santa Margarita Water District (SMWD).

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | APRIL 2, 2025**

2. Assisted in the cutover to the new SCADA system Barneburg / Golf Club / Bell Canyon / Heritage / Santiago Lift Station.
3. Assisted in the cutover to the refurbished SCADA system at the Robinson Ranch Wastewater Treatment Plant (WWTP).
4. Calibrate all flow meters at the WWTP.
5. Working through Cartegraph to organize and locate assets as they apply to Wastewater Operations.

Mr. Perea presented the Recycled Water System Summary for Committee review, and he reported that recycled water demand has decreased due to rainfall during the previous month. Mr. Perea also reported that Dove Lake is full, and he stated that the reservoir surface level was at 1,273 feet. Mr. Perea reported that Operations received sewer odor concerns in a community adjacent to the Santiago Canyon Estates, and he explained that there are private sewers situated below the District's gravity sewer. Mr. Perea added that staff is working with residents to educate them on how the system works and that the odor problems are associated with the private systems. Regardless, the District will increase the frequency of line cleaning to quarterly.

RECOMMENDATION: None – Informational item only.

ITEM 8: MAINTENANCE DEPARTMENT UPDATES

Mr. Stroud reviewed the projects and repairs for the prior month, and he reported that Maintenance staff completed the following tasks:

Projects and Repairs

Maintenance staff performed and/or completed the following tasks and projects:

Water Operations

1. Hydrotech at Booster one/Field office to add "run lights" to pump panels
2. Hydrotech at DWTP to continue booster III soft start replacement/programming

Wastewater Operations

1. Assisted waste ops at WWTP shut down for fiber optic cut-over
2. Assisted with Barneburg Lift Station cut over
3. Replaced battery at Barneburg Lift Station emergency gen
4. Hydrotech emergency callout to Golf Club lift for soft start replacement and new cable pull
5. Repair/grade access road behind WWTP
6. V-Ditch repair work with JES at Res One
7. Hydrotech at WWTP continuing electrical wire ID'ing at blower room

District Fleet Upgrades & Other Projects

1. Met with Verizon rep for field inspection on cellular phones
2. Replaced batteries with Vactor
3. Replaced batteries in Pete slide rail
4. WEROC inspection at Trabuco Creek debris flow

RECOMMENDATION: None – Informational item only.

ITEM 9: OTHER MATTERS/REPORTS

Mr. Serpas provided an update on the District's Computerized Maintenance Management System (CMMS) Cartegraph. Mr. Serpas provided a handout to the Committee of a high-level task status summary by department, and he reported that staff is currently working to add more historical data to the system.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | APRIL 2, 2025**

Mr. Perea noted that this asset data will assist with budget planning in future years. Discussion occurred regarding the data analysis abilities within Cartegraph. The Committee requested to see a summary breakdown by facility and requested that staff bring this report to a future Finance/Audit Committee meeting.

RECOMMENDATION: None

ADJOURNMENT

Director Anderson adjourned the April 2, 2025 Engineering/Operational Committee Meeting at 9:08 a.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

CONSENT CALENDAR

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. *April 7, 2025*

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | APRIL 7, 2025

DIRECTORS PRESENT

Vice President Glenn Acosta, Committee Chair
President Edward Mandich, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Jason Stroud, Maintenance Superintendent
Roseann Lejsek, Executive Assistant

CONSULTANTS PRESENT

Claire Collins, District General Legal Counsel – Hanson Bridgett, LLP

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Acosta called the April 7, 2025 Executive Committee Meeting to order at 5:02 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

Director Mandich reported that he received a letter requesting support in the nomination for an open ACWA Board position, but that the deadline to vote would be prior to the Regular Board Meeting and would not allow for Board discussion and action.

REPORT FROM THE GENERAL MANAGER

None

ADMINISTRATIVE MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | APRIL 7, 2025**

DISCUSSION MATTERS

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi provided a handout that included the following agenda planning items for Committee review and consideration:

April 2025

Regular Board Meeting – (4/16)

- Acceptance of Saddle Crest On-Site Facilities (tent)
- Award of RW Reservoir Dam V-Ditch and Storm Drain Culvert Repair (E/O)
- Information item regarding Quarterly CIP Update (E/O) - Info
- OC LAFCO Reorganization Application Process – Info
- Public Outreach Ad Hoc Meeting Report - Info

Special Board Meeting – Budget Workshop #1 (4/28)

- Draft Operating and CIP Budgets
- 10-yr Financial Model

Special Board Meeting (TBD)

- Board of Director Protocols
- Discussion of Financial Enhancement Concepts

May 2025

Regular Board Meeting – (5/21)

- Review of Final Plans and Specs for Heritage LS Improvement Project (E/O) - Info
- Review of Final Cross Connection Control Plan Handbook (E/O) - Info

Special Board Meeting (TBD)

- FY 2026 Budget/CIP Workshop #2

June 2025

Regular Board Meeting – 6/18

- Adoption of CCCPH by Ordinance (E/O)
- Award of Dove/Tick Creek Improvements Design (E/O)
- Award of WWTP Blower Room Construction (E/O)
- Adoption of FY 2025-26 Operating and CIP Budgets (F/A)

Other Potential Future Board Items

- Award Construction Contract for Heritage SLS Improvements
- Adopt Resolution Updating TCWD Procurement Policy
- Water Intertie Agreement with IRWD

Discussion occurred regarding potential production of a public outreach video highlighting the District's CIP projects. Discussion also occurred regarding the District's current 60-day freeze on public outreach spending as it relates to a potential public outreach video, Board protocol, and the authorized rate increases for FY 2025-26.

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | APRIL 7, 2025**

Ms. Collins provided a high-level overview of the LAFCO Reorganization process, including a memo outlining the OC LAFCO reorganization process and flow chart provided to the Committee.

RECOMMENDATION: None – Informational item only.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Public Outreach Survey

Mr. Paludi provided an update on the Public Outreach Ad Hoc Committee meeting discussion regarding planned/potential outreach efforts. Mr. Perea reported that a public outreach communication survey postcard will be mailed to all District customers to receive feedback on the District’s current communication efforts.

Rate Calculator

Mr. Paludi reported that the previous Executive Committee directed staff to build a rate calculator to be posted on the District’s website in order to provide enhanced customer service and transparency. Mr. Paludi reported that the rate calculator is ready to be launched with the Committee’s concurrence. The Committee agreed that staff should move forward with making the rate calculator available on the District’s website.

RECOMMENDATION: None – Informational item only.

ADJOURNMENT

Vice President Acosta adjourned the April 7, 2025 Executive Committee Meeting at 6:58 p.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE**

FEES AND EXPENSES

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in a Director capacity. Per Ordinance No. 91-15 (adopted July 17, 1991), Directors' per diem amount is limited to \$125 per day for a maximum of ten days per calendar month. The attached spreadsheet provides a recap of the meetings, seminars, and conferences attended by Directors along with expenses recorded to date.

TENTATIVE FUTURE MEETINGS

The attached spreadsheet provides a schedule of the tentative future meetings and attendance items.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

FY 2024-25 Budgeted Board Expenses: \$45,200

Directors receive \$125.00 per diem, not to exceed ten (10) per diems per month, for meetings approved by the Board.

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. April 2025

EXHIBITS:

1. Directors Fees and Expenses Monthly Report for April 2025
2. Directors Future/Tentative Meeting/Attendance Schedule for Calendar Year 2025

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | APRIL 2025**

MEETING DESCRIPTION	ACOSTA	ANDERSON	HORST	MANDICH	SAFRANSKI
DISTRICT MEETINGS					
Executive Committee Meeting	04/07/25			04/07/25	
Engineering/Operational Committee Meeting	04/02/25	04/02/25			
Finance/Audit Committee Meeting			04/10/25		04/10/25
Individual Meeting with General Manager	04/14/25	04/16/25	04/15/25	04/14/25	04/15/25
Public Outreach Ad Hoc Committee Meeting	04/29/25		04/29/25		
Regular Board Meeting	04/16/25	04/16/25	04/16/25	04/16/25	04/16/25
Shared Services Ad Hoc Committee Meeting - TCWD			04/29/25	04/29/25	
Shared Services Ad Hoc Committee Joint Meeting w/ SMWD			04/30/25	04/30/25	
Special Board Meeting	04/17/25	04/17/25	04/17/25	04/17/25	04/17/25
Special Board Meeting - Budget Workshop No. 1	04/28/25	04/28/25	04/28/25	04/28/25	04/28/25
REPRESENTATIVE MEETINGS					
Community Associations of Rancho (CAR) Meeting					
City of Rancho Santa Margarita - City Council Meeting				04/23/25	
Independent Special Districts of Orange County (ISDOC) Monthly Meeting					
Independent Special Districts of Orange County (ISDOC) Quarterly Meeting					
MWDOC Administration/Finance Committee Meeting			04/09/25		
MWDOC Board Meeting			04/16/25		
MWDOC Elected Officials Forum	04/09/25				
South Orange County Integrated Regional Watershed Management Executive Committee Meeting					
Orange County Local Agency Formation Commission (OC LAFCO)					
South Orange County Water Agencies Group Meeting					
Santiago Aqueduct Commission Meeting (SAC)					
Water Advisory Commission of Orange County (WACO)		04/04/25			
NUMBER OF MEETINGS ATTENDED	8	5	8	8	5
PER DIEMS (\$125 per each meeting*)	\$1,000.00	\$625.00	\$1,000.00	\$1,000.00	\$625.00
DIRECT REIMBURSABLE EXPENSES					
DIRECT REIMBURSABLE EXPENSES TOTALS					
INDIRECT REIMBURSABLE EXPENSES					
INDIRECT REIMBURSABLE EXPENSES TOTALS					
TOTAL (PER DIEMS + DIRECT REIMBURSABLE EXPENSES)	\$1,000.00	\$625.00	\$1,000.00	\$1,000.00	\$625.00
<i>* Maximum per diem per day is one; maximum per month is 10</i>					

DIRECTOR SIGNATURE

TRABUCO CANYON WATER DISTRICT | 2025 PUBLIC MEETING AND CONFERENCE CALENDAR

		2025											
LINE ITEM	MEETING DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
DISTRICT PUBLIC MEETINGS													
1	Executive Committee Meeting	01/06/25	02/03/25	03/03/25	04/07/25	05/05/25	06/02/25	07/07/25	08/04/25	09/01/25	10/06/25	11/03/25	12/01/25
2	Engineering/Operational Committee Meeting	01/08/25	02/05/25	03/05/25	04/02/25	05/07/25	06/04/25	07/02/25	08/06/25	09/03/25	10/01/25	11/05/25	12/03/25
3	Finance/Audit Committee Meeting	01/09/25	02/13/25	03/13/25	04/10/25	05/08/25	06/12/25	07/10/25	08/14/25	09/11/25	10/09/25	11/13/25	12/11/25
4	Regular Board Meeting	01/16/25	02/20/25	03/19/25	04/16/25	05/21/25	06/18/25	07/16/25	08/20/25	09/17/25	10/15/25	11/19/25	12/17/25
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC MEETINGS													
6	City of RSM City Council Meeting - Meeting No. 1	01/08/25	02/12/25	03/12/25	04/09/25	05/14/25	06/11/25	07/09/25	08/13/25	09/10/25	10/08/25	11/12/25	12/10/25
7	City of RSM City Council Meeting - Meeting No. 2	01/22/25	02/26/25	03/26/25	04/23/25	05/28/25	06/25/25	07/23/25	08/27/25	09/24/25	10/22/25	11/26/25	12/24/25
8	City of RSM Planning Commission Meeting	01/01/25	02/05/25	03/05/25	04/02/25	05/07/25	06/04/25	07/02/25	08/06/25	09/03/25	10/01/25	11/05/25	12/03/25
9	Independent Special Districts of Orange County Meeting - Executive	01/07/25	02/04/25	03/04/25	04/01/25	05/06/25	06/03/25	07/01/25	08/05/25	09/02/25	10/07/25	11/04/25	12/09/25
10	Independent Special Districts of Orange County Meeting - Quarterly	01/30/25	-	-	04/24/25	-	-	07/31/25	-	-	10/30/25	-	-
11	Orange County Local Agency Formation Commission (OC LAFCO)	01/08/25	02/12/25	03/12/25	04/09/25	05/14/25	06/11/25	07/09/25	08/13/25	09/10/25	10/08/25	11/12/25	12/10/25
12	Municipal Water District of Orange County (MWDOC) Board Meeting	01/15/25	02/19/25	03/19/25	04/16/25	05/21/25	06/18/25	07/16/25	08/20/25	09/17/25	10/15/25	11/19/25	12/17/25
13	Santiago Aqueduct Commission Meeting	-	-	03/20/25	-	-	06/19/25	-	-	09/18/25	-	-	12/18/25
14	Quarterly South Orange County Integrated Regional Watershed Management Executive Committee												
15	Monthly South Orange County Integrated Regional Watershed Management Executive Committee												
16	South Orange County Water Agencies Group Meeting*	01/27/25	-	03/24/25	-	05/26/25	-	07/28/25	-	09/22/25	-	11/24/25	-
17	Water Advisory Committee of Orange County	01/03/25	02/07/25	03/07/25	04/04/25	05/02/25	06/06/25	07/11/25	08/01/25	09/05/25	10/03/25	11/07/25	12/05/25
CONFERENCES													
18	ACWA Spring Conference - Monterey, CA					05/13-05/15							
19	ACWA Fall Conference - San Diego, CA												12/02-12/04
20	CSDA Annual Conference -Monterey, CA								08/25-08/28				
21	CSDA GM Leadership Summit - Lake Tahoe, CA						06/29-07/01						
22	CSDA SDLA Conference - La Quinta, CA				04/21-04/24								
23	Colorado River Water User's Association (CRWUA) Annual Conference – Las Vegas, NV												12/16-12/18
24	Urban Water Institute (UWI) Annual Conference - San Diego, CA								08/20-08/22				
25	Urban Water Institute (UWI) Spring Conference - Palm Springs, CA		02/26-02/28										

LEGEND
 District Observed Holiday - Reschedule Meeting
 *4th Tuesday of the Odd Numbered Month

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 6: PUBLIC OUTREACH AD HOC COMMITTEE UPDATE – MAY 9, 2025 MEETING

At the March 19, 2025 Regular Board Meeting, Board President Mandich approved the formation of an Ad Hoc Committee of the Board of Directors to oversee the evaluation of Trabuco Canyon Water District’s public outreach methods and practices. This item will provide an opportunity for Committee and/or staff members to recap the discussions from the meeting on May 9, 2025.

More information will be provided at the time of the Board Meeting.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 7: SOURCES OF SUPPLY AD HOC COMMITTEE MEETING REPORT – MAY 1, 2025 MEETING

At the December 19, 2024 Regular Board Meeting, Board President Mandich approved the formation of an Ad Hoc Committee of the Board of Directors to oversee the evaluation and comparison of Trabuco Canyon Water District’s alternative sources of potable water supply. This item will provide an opportunity for Committee and/or staff members to recap the discussions from the meeting held on May 1, 2025.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

**ACTION CALENDAR
ENGINEERING MATTERS**

ITEM 8: DIMENSION WATER TREATMENT PLANT TRANSMISSION MAIN REHABILITATION

Trabuco Canyon Water District (District) operates the Dimension Water Treatment Plant (DWTP) in the City of Lake Forest. DWTP is one of the only local drinking water treatment facilities of its kind in Orange County and the District’s only independent source of water with the capacity to serve all District customers. DWTP can process up to six cubic feet per second (cfs) of untreated water from Metropolitan Water District (MWD). Treated water leaving DWTP is pumped to the District’s service area via a 4-mile, 16” transmission pipeline (Transmission Main). The Transmission Main was originally constructed in 1964 although some portions have been replaced as part of road improvement projects, residential development, and overall system upgrades. The Transmission Main operates under high pressure and several major breaks in the pipeline occurred between August-November 2024. Consequently, the Transmission Main has been taken out of service and the District must depend on neighboring districts for water supply at a substantially higher cost and with no guarantee of reliability.

Staff have worked with their consulting engineers, Hazen and Sawyer (Hazen), to develop a repair plan focused on the most appropriate and effective construction methods to rehabilitate the Transmission Main. The analysis and comparison of available pipeline rehabilitation options with recommendations and estimated costs is summarized in Hazen’s final Technical Memorandum (TM), included as Exhibit 1. Exhibit 2 shows the first phase which will repair/replace the most vulnerable 12,500 linear feet (LF) to restore water service as soon as possible. The total estimated cost for Phase 1 is \$5,900,000 and currently out to bid. A schedule of completed and planned tasks is included below:

Transmission Main Pipeline Rehabilitation Project Schedule				
Item No.	Task/Item Description	Agency/Consultant/ Contractor	Completion Date	Planned Date
1	Source of Supply Ad Hoc Committee Meeting Kick - Off	Staff	1/28/2025	
2	Rehabilitation Investigation and Engineering Design	Hazen	1/29/2025	
3	Geotechnical Investigation	GMU	4/8/2025	
4	ROW, Easements and Property Owner Investigation	KDM	4/14/2025	
5	Soil Boring Permits	City of Mission Viejo & County of Orange	5/9/2025	
6	Plans and Bid Documents Completed. Bids Solicitated for Pipeline Repair/Replacement	Hazen	5/15/2025	
7	Soil Borings Completed	GMU	5/16/2025	
8	Pipeline Pre-Bid Construction Meeting	Staff	5/21/2025	
9	Geotechnical Report Completed	GMU	5/23/2025	
10	Pipeline Bids Due			6/3/2025
11	E/O Committee Meeting - Committee review			6/4/2025
12	Ad Hoc Committee Meeting - Committee review			6/5/25-6/9/25
13	Regular Board Meeting - Award Project			6/18/2025
14	Material Procurement (60 days)			8/19/2025
15	Phase 1A - Video, Clean Pipe, Install Liner, Pipeline Connections (30 Days)			9/19/2025
16	Phase 1B - Install Pipeline/Pipe Bursting (60 Days)			10/19/2025

The second phase will repair/replace an additional 4,500 LF of pipeline and will be completed within 24 months following Phase I, during periods when water demands are low. Staff is developing an estimated cost of Phase 2 of the Transmission Main rehabilitation, subject to analysis of alternatives and construction methods.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

In addition to the Pipeline Rehabilitation, Staff has been working with their consulting Engineers, Arcon Structural, to prepare structural calculation and plans for the seismic retrofit to the DWTP Filter 4 Tank. The schedule for this work is as follows:

Dimension Water Treatment Plant Filter 4 Rehabilitation Project Schedule				
Item No.	Task/Item Description	Agency/Consultant/ Contractor	Completion Date	Planned Date
1	Structural Repair on DWTP Filter 4	Arcon	3/25/2025	
2	Structural Plans and Calcs Completed for Filter 4 Repair	Arcon	5/12/2025	
3	Bids Solicitated for Structural Repairs	Staff	5/20/2025	
4	DWTP Filter 4 Bids Due			6/3/2025

More information may be presented at the time of the meeting.

FUNDING SOURCE:

Capital Improvement Program

FISCAL IMPACT:

The Engineer’s Cost Estimate for Phase I of the Transmission Main Rehab is \$5,900,000 for construction only. The estimated cost to date of engineering support, including constructability analysis, design, geotechnical, and survey is \$200,000.

ENVIRONMENTAL COMPLIANCE:

Notice of Exemption

COMMITTEE STATUS:

This matter was reviewed with the Engineering/Operations Committee.

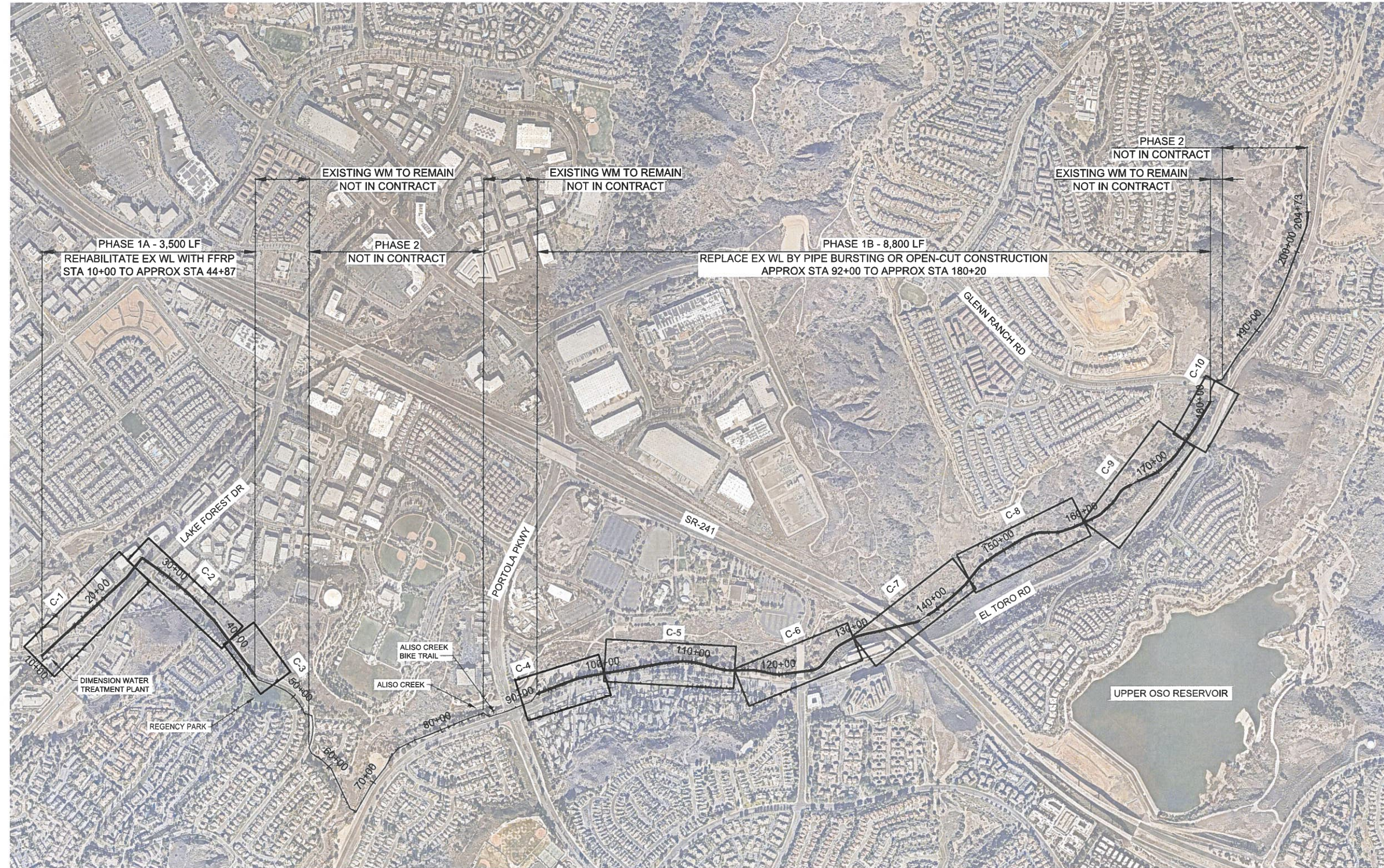
RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

EXHIBIT(S):

1. [Final Technical Memorandum prepared by Hazen and Sawyer, April 23, 2025 \(excluding Appendices\)](#)
2. Construction Key Map
3. Structural Retrofit Plans

CONTACTS (staff responsible): PALUDI/LAUSTEN



NOTES:

1. ALL WORK SHALL COMPLY WITH THE DISTRICT'S "DOMESTIC AND NONDOMESTIC WATER AND SEWER DESIGN AND CONSTRUCTION MANUAL" DATED MARCH 2025. THE DISTRICT'S STANDARDS ARE AVAILABLE ON THEIR WEBSITE: [HTTPS://WWW.TOWD.CA.GOV/DISTRICT-SERVICES/ENGINEERING](https://www.towd.ca.gov/district-services/engineering)
2. THESE FIGURES ILLUSTRATE THE PROPOSED CONSTRUCTION SCOPE, BUT ARE NOT ENGINEERED DRAWINGS. CONTRACTOR SHALL USE APPROPRIATE CARE AND CAUTION TO VERIFY EXISTING CONDITIONS AND COLLABORATE WITH DISTRICT STAFF TO COMPLETE THE IMPROVEMENTS AS DESCRIBED IN THE BID DOCUMENTS.
3. PROPERTY LINES SHOWN ON PLAN AND PROFILE SHEETS ARE SCHEMATIC IN NATURE TO PROVIDE ASSISTANCE WITH GENERAL LOCATION AND ORIENTATION AND SHOULD NOT BE RELIED UPON FOR ANY OTHER PURPOSE. RIGHTS-OF-WAY, PROPERTY LINES, AND PROPERTY DATA ARE BASED UPON PUBLICLY ACCESSIBLE DATA FROM THE COUNTY OF ORANGE'S PUBLIC PARCEL DATABASE.

KEY MAP
1"=600'

P:\C:\USERS\ABROWN\DRAWINGS\HAZEN AND SAWYER\2020\008\PROJECT FILES\DESIGN\01-HAZEN\KEYMAP.VFC - TCWD T-MAIN - (0) Saved by ABROWN Show date: 5/14/2025 6:54 PM
 PLOT DATE: 5/14/2025 6:54 PM BY: ABROWN

REV	ISSUED FOR	DATE	BY

PROJECT ENGINEER:	ALB
DESIGNED BY:	N/A
DRAWN BY:	ALB / CR
CHECKED BY:	N/A
IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO FULL SCALE	

CONCEPT FIGURE FOR CONTRACTOR REFERENCE ONLY

Hazen
HAZEN AND SAWYER
7700 IRVINE CENTER DRIVE, SUITE 200
IRVINE, CA 92618

TRABUCO CANYON WATER DISTRICT
TRABUCO CANYON, CA
DWTP TRANSMISSION MAIN REHABILITATION AND REPLACEMENT PROJECT
CONSTRUCTION CONCEPT FIGURES

KEY MAP

DATE:	MAY 2025
HAZEN NO.:	20120-008
TCWD PROJ NO.:	FY25-107
DRAWING NUMBER:	G-1

GENERAL:

1. CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS AND CONDITIONS ON THE JOB SITE AND REPORT ANY ERRORS, OMISSIONS, OR POSSIBLE DISCREPANCIES BETWEEN FIELD CONDITIONS AND DRAWINGS TO THE ENGINEER PRIOR TO PROCEEDING WITH THE WORK. SPECIAL CARE SHALL BE GIVEN TO SITE AND BUILDING LAYOUT THEREON.
2. NOTES AND DETAILS ON THE DRAWINGS SHALL TAKE PRECEDENCE OVER THESE GENERAL NOTES.
3. ALL MATERIAL AND WORKMANSHIP SHALL CONFORM TO THE REQUIREMENTS OF THE 2022 CALIFORNIA BUILDING CODE AND THE LOCAL BUILDING OFFICIAL.
4. CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT INCLUDING SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD CLIENT AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING FOR LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF CLIENT OR THE ENGINEER.
5. THE CONTRACT DRAWINGS AND SPECIFICATIONS REPRESENT THE FINISHED STRUCTURE. THEY DO NOT INDICATE THE METHOD OF CONSTRUCTION. THE CONTRACTOR SHALL PROVIDE ALL MEASURES NECESSARY TO PROTECT THE STRUCTURE, WORKERS AND PEDESTRIANS DURING CONSTRUCTION. SUCH MEASURES SHALL INCLUDE, BUT NOT BE LIMITED TO BRACING, SHORING FOR LOADS DUE TO CONSTRUCTION EQUIPMENT, TEMPORARY STRUCTURES, AND PARTIALLY COMPLETED WORK, ETC. OBSERVATION VISITS TO THE SITE BY THE ARCHITECT/ENGINEER SHALL NOT INCLUDE INSPECTION OF SUCH ITEMS.
6. THE DESIGN, ADEQUACY AND SAFETY OF ERECTION, BRACING, SHORING, TEMPORARY SUPPORTS, ETC. IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR AND HAS NOT BEEN CONSIDERED BY THE STRUCTURAL ENGINEER.
7. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL EXISTING PIPING WHETHER SHOWN HEREON OR NOT AND TO PROTECT THEM FROM DAMAGE. THE CONTRACTOR SHALL BEAR ALL EXPENSE OF REPAIR OR REPLACEMENT IN CONJUNCTION WITH PROSECUTION OF THIS WORK.
8. ALL DETAIL CALLOUTS AS SHOWN ON THE DRAWINGS, SECTIONS AND ELEVATIONS SHALL APPLY TO ALL SIMILAR CONDITIONS WHETHER REFERENCED OR NOT. TYPICAL DETAILS AND NOTES SHALL APPLY UNLESS SHOWN OTHERWISE IN DRAWINGS.
9. DESIGN LOADS:
 FILTER TANK 33,000 LBS
 OPERATING WEIGHT 407,000 LBS
 RISK CATEGORY: IV
EARTHQUAKE
 SEISMIC IMPORTANCE FACTOR I = 1.5
 $S_s = 1.267 \text{ g}$
 $S_1 = 0.452 \text{ g}$
 SITE CLASS : D (DEFAULT)
 $S_{DS} = 1.01 \text{ g}$
 $S_{D1} = 0.56 \text{ g}$
10. NO CHANGES SHALL BE MADE TO THESE DRAWINGS WITHOUT THE EXPRESSED WRITTEN CONSENT OF THE STRUCTURAL ENGINEER.

11. IN ADDITION TO THE INSPECTIONS TO BE MADE AS SPECIFIED IN SECTION 1704 OF THE 2022 CALIFORNIA BUILDING CODE. A REGISTERED DEPUTY INSPECTOR LISTED AND APPROVED BY, AND RESPONSIBLE TO THE BUILDING DEPARTMENT AND THE ENGINEER SHALL BE EMPLOYED BY THE OWNER DURING THE CONSTRUCTION OF THE FOLLOWING TASKS OF WORK:

VERIFICATION AND INSPECTION TASK	SPECIAL INSPECTION
EPOXY ANCHORS TO FOOTINGS	PERIODIC INSPECTION

12. OPTIONS, IF PROVIDED HEREIN, ARE FOR THE CONTRACTOR'S CONVENIENCE. HE SHALL BE RESPONSIBLE FOR ALL CHANGES NECESSARY, SHALL COORDINATE ALL DETAILS, SHALL OBTAIN ALL REQUIRED APPROVALS, AND PAY ALL COSTS INCIDENT THERETO.

REINFORCED CONCRETE:

1. EPOXY ANCHORS SHALL BE INSTALLED W/ SPECIAL INSPECTION W/ HILTI HIT-HY 200 ADHESIVE, IN ACCORDANCE W/ ICC-ES REPORT No. ESR-4868, OR APPROVED EQUAL (ANCHORS EXPOSED TO WEATHER SHALL BE GALVANIZED OR STAINLESS STEEL 316).

STRUCTURAL STEEL:

1. STRUCTURAL STEEL SHALL CONFORM TO ASTM A36 OR UNLESS OTHERWISE NOTED.
2. ANCHOR BOLTS SHALL CONFORM TO F1554 GRADE 55 UNLESS NOTED OTHERWISE.
3. HIGH STRENGTH FASTENERS SHALL CONFORM TO ASTM A325N UNLESS NOTED OTHERWISE.
4. ALL WORKMANSHIP AND MATERIALS SHALL CONFORM TO THE LATEST EDITION OF THE "AISC SPECIFICATION FOR THE DESIGN, FABRICATION AND ERECTION OF STRUCTURAL STEEL FOR BUILDINGS".
5. ALL STRUCTURAL STEEL MUST BE SUPPLIED BY A CITY OF LAKE FOREST APPROVED FABRICATOR SHOP AND ALL WELDING PERFORMED ON SITE SHALL BE DONE IN THE PRESENCE OF A CITY OF LAKE FOREST APPROVED SPECIAL INSPECTOR (CBC SECTIONS 1704.2 & 1704.3). A CERTIFICATE OF COMPLIANCE FROM THE SHOP PERFORMING THE FABRICATION SHALL BE SUBMITTED BY THE CONTRACTOR TO THE BUILDING INSPECTOR PRIOR THE ERECTION OF THE STRUCTURAL STEEL.

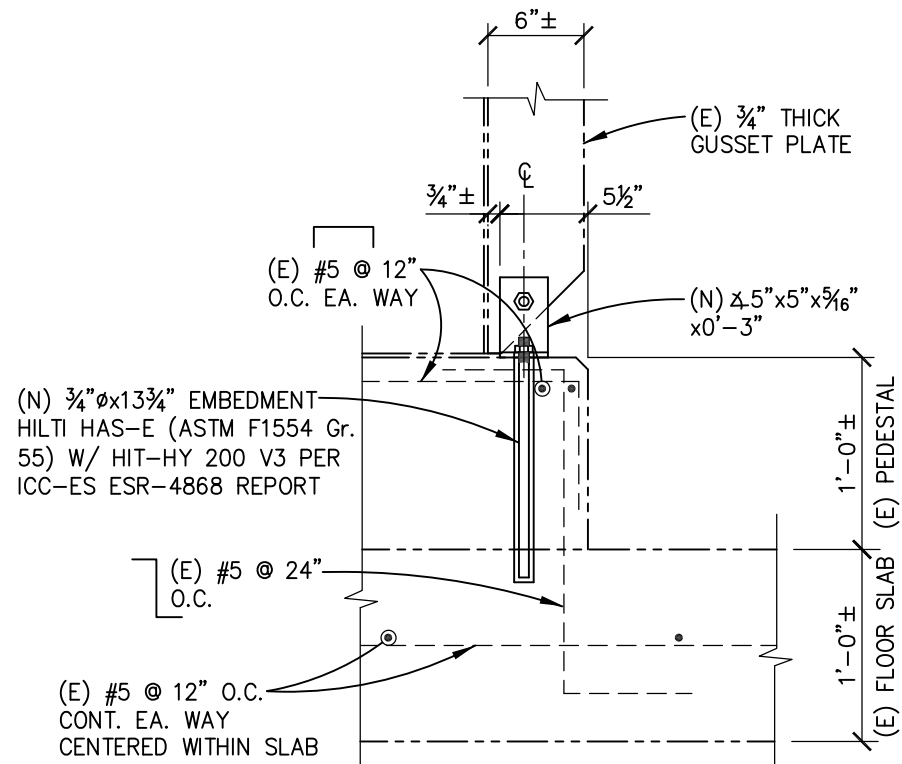


TRABUCO CANYON WATER DISTRICT
 CANADA FILTER UNIT No. 4 EVALUATION
 20904 DIMENSION DR. LAKE FOREST, CA

STRUCTURAL NOTES

EXHIBIT NO.
1

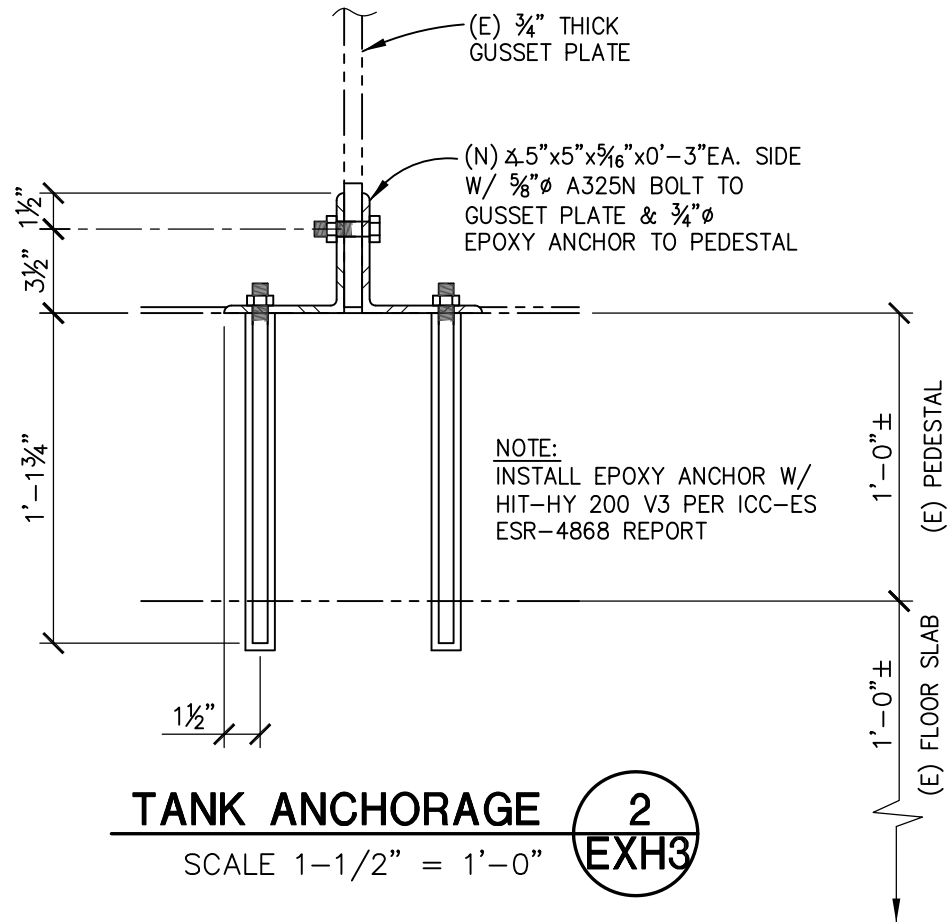
JN 202500.03



TANK ANCHORAGE 1

SCALE 1" = 1'-0"

EXH3



TANK ANCHORAGE 2

SCALE 1-1/2" = 1'-0"

EXH3

LEGEND:

- (E) ----- INDICATES EXISTING CONSTRUCTION
- (N) ----- INDICATES NEW CONSTRUCTION

JN 202500.03



TRABUCO CANYON WATER DISTRICT
CANADA FILTER UNIT No. 4 EVALUATION
20904 DIMENSION DR. LAKE FOREST, CA

STRUCTURAL DETAILS

EXHIBIT NO.

3

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

**ACTION CALENDAR
ENGINEERING MATTERS**

ITEM 9: WASTEWATER TREATMENT PLANT HEADWORKS REPLACEMENT PROJECT

The District operates the Robinson Ranch Wastewater Treatment Plant (RRWWTP) which treats up to 0.85 million gallons (MG) of sewage per day. This project will replace the existing headworks at RRWWTP. The headworks is the initial stage of the wastewater treatment process and removes large solids, grit and debris from the water before it enters the primary treatment system.

The current Parkson bar screen climber was installed in 1988 and has been in continuous operation four to six hours per day. Despite several repairs over the years, the system continues to experience recurring issues due to obsolete and hard-to-source parts. Staff often must salvage components from other equipment or modify existing parts, which is time-consuming and inefficient.

Staff originally budgeted \$130,000 in FY2025 to replace the existing system in-kind. However, after visiting other similar wastewater facilities and researching different improvement or replacement options, Staff has identified a more efficient and reliable alternative. The recommended Duperon FlexRake bar screen climber and compactor offers improved technology that is more durable, uses fewer breakable components, and provides better solids capture. As a result, the new system will not need to run as frequently, reducing both energy consumption and mechanical wear over the life of the asset.

Staff recommends proceeding with the Duperon system and plans to complete the installation using in-house resources which could save as much as 50% of the overall cost of implementation. A comparison of the evaluated systems is included as Exhibit 1. The District would purchase the Duperon system from JBI Water and Wastewater, which is the exclusive vendor of Duperon products. The detailed quote from Duperon/JBI for the FlexRake product is included as Exhibit 2.

FUNDING SOURCE:

Capital Improvement Program

FISCAL IMPACT (PROJECT BUDGET):

\$334,000 – FY 2025-26 CIP Budget (equipment only); staff costs for installation to be determined.

ENVIRONMENTAL COMPLIANCE:

Notice of Exemption

COMMITTEE STATUS:

This matter was reviewed with the Engineering/Operations Committee.

RECOMMENDED ACTION:

Authorize the General Manager to purchase the Duperon FlexRake bar screen climber and compactor from JBI Water and Wastewater in the amount of \$359,885.

EXHIBIT(S):

1. Headwork Replacement Photos and Costs
2. Detailed Quote from Duperon/JBI Water and Wastewater

CONTACTS (staff responsible): PALUDI/LAUSTEN/ULLOA

Headworks New Equipment Replacement Project

Trabuco Canyon Water District
Regular Board Meeting
May 21, 2025



Headworks Existing Bar Screen Climber Equipment

Parkson Bar Screen Climber

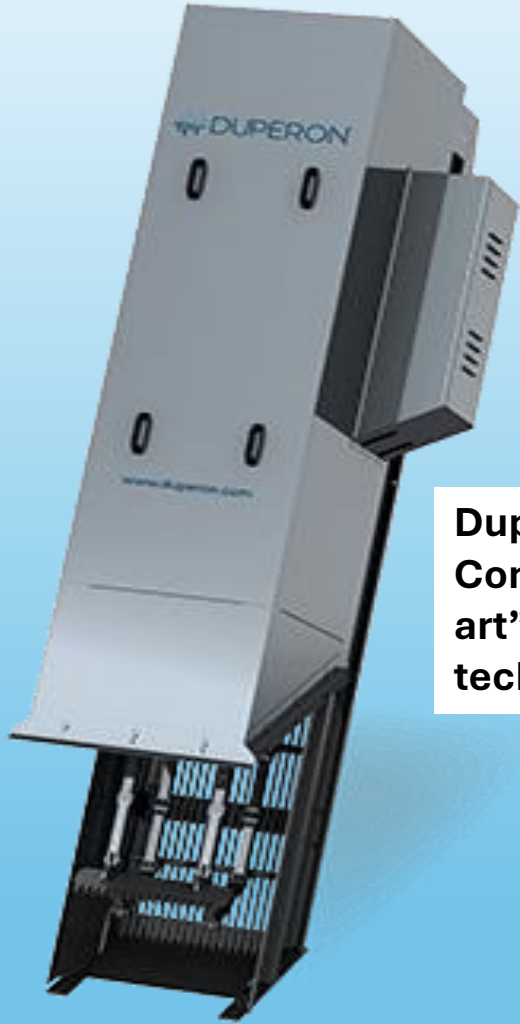


- 1) Bar screen climber & compactor both installed in 1988.
- 2) Current system is obsolete & energy inefficient.
- 3) Numerous mechanical issues with entire system.

Parkson Compactor



Duperon Bar Screen Climber & Compactor Equipment



Duperon Bar Screen Climber & Compactor are “state-of-the-art” wastewater screening technology.

DUPERON BAR SCREEN CLIMBER



Duperon Compactor is energy efficient.

DUPERON COMPACTOR

NEW HEADWORKS EQUIPMENT COSTS COMPARISON

	Vendor	Technology	SOW	Rehab. Costs	Equipment Costs	Contractor Turnkey Project Costs	District Staff's Cost Performing This Work In-House
1	Parkson	Bar Screen Climber	Overhaul existing Parkson Bar Screen Climber.	\$117,258	N/A	N/A	N/A
2	Duperon/ FlexRake	Bar Screen Climber & Compactor	Replacement of existing Parkson bar screen climber & compactor with new Duperon bar screen climber and compactor.	N/A	\$359,885	\$646,662	\$33,400



DATE: April 18, 2025

Mechanically Cleaned Bar Screen
Firm Proposal Number P13947 R4
FlexRake® FR IQ
Robinson Ranch WWTP Trabuco Canyon, CA

To:
David Rodriguez
Trabuco Canyon Water District
(949) 550-4194
drodiguez@tcwd.ca.gov

Sales Representative:
Jonathan Sanchez
JBI Water & Wastewater Equipment
(949) 235-1860
Jonathansanchez@jbiwater.com

From:
Alex Peruski
Sales Project Manager
Duperon Corporation
(989) 754-8800
aperuski@duperon.com

Lorene Bruns
National Sales Manager
Duperon Corporation
(989) 239-6856
lbruns@duperon.com



Thank you for considering Duperon® system solutions for your project. We appreciate the opportunity to provide you with a Budgetary Equipment Scope. Please do not hesitate to contact your Duperon® Team with any questions as we work with you through the design process and ensure a successful project.

Scope of Supply:

(1) Mechanical Bar Screen - Stainless Steel Link Driven, Front Cleaning, Front Return

- **Model FlexRake®**
 - **FR IQ – Outdoor Installation**
- Continuous Cleaning without an operator
- Head Sprocket Only Design – no critical components under water
- Continuous Cleaning, top to bottom, the entire width of scraper
- SSTL2205 Scrapers designed to handle rocks, stones and heavy grit
- SSTL304 side fabrications, dead plate and cross members
- SSTL304 full enclosure covering from deck to discharge
- SSTL304 enclosure access panels
- SSTL304 FlexLinks
- SSTL316 Nameplate
- 1 HP Motor
- SSTL304 Drive Head:
 - Drive Sprockets and components SSTL304
 - Drive Shaft SSTL304

Dimensions and design criteria

- 1.50 ft channel width
- 3.17 ft channel height
- 5.17 ft channel invert to top of operating deck
- 3.5 ft discharge clearance into washer compactor
- 12 ft nominal length of FlexLink and scraper system
- 0.25 inch clear opening
- 0.25 inch x 0.75 inch x 0.13 inch SSTL316L tear drop bar screen
- 5.0 ft screen field length
- 30 degree from vertical
- 1 ft of head differential structural design

Hydraulic Profile

- See attached models for hydraulic performance information.
 - Peak Flow = 1.10 MGD with designated 1.00 ft minimum downstream water level @ 25% blinding factor
 - Average Flow = .60 MGD with 1.00 ft minimum downstream water level @ 25% blinding factor

Estimated Anchors Needed for Mechanical Bar Screen:

Estimated Anchors Needed **(not included in scope of supply –by Others/Contractor):**

- 304 SSTL Anchors
 - Anchors for toes and plates
 - 12 mm (1/2 inch) diameter x 115 mm (4-1/2 inch) long Embed HILTI KWIK bolt TZ
 - Minimum concrete depth of 6-3/4 inches
 - Anchors for Return Guide / Closeout, per screen
 - 9.5 mm (3/8 inch) diameter x 85 mm (3-3/8) inch long Embed HILTI KWIK bolt TZ
 - Minimum concrete depth of 5-1/16 inches
- Some minor field welding will be required at the top of the channel support bar and at the operating deck anchor points



(1) Duperon® Washer Compactor - Dual Auger Unit

- **Model WC3.D1.5.0.11**
 - 1HP Motor and gearbox
 - 2.31 ft from operating deck to top of washer compactor
 - 5.80 ft unit length
 - 1.29 ft unit width
 - SSTL316 Nameplate
 - SSTL304
- **Reduced Maintenance**
 - Accepts variable debris up to four inches, including rocks, clothing, concrete, metal, grease and septage – eliminating jams and equipment shutdown
 - SSTL304 inlet hopper designed to align with bar screen discharge
 - Positive displacement technology assures that all debris which enters the hopper is washed, compacted, and discharged for disposal
 - Durable dual auger design eliminates debris wrapping
 - Non-clogging flood wash port located prior to compaction housing – ideal for non-potable water
- **Reduced Odor**
 - Up to 60% dry solids and up to 60% mass/weight reduction – significantly reducing fecal content and odor
- **Reduced Landfill Costs**
 - Up to 84% volume reduction
 - Self-Regulating Compaction Housing – allows for consistent dry solids output regardless of fluctuations in debris volume
- **Reduced Power Consumption**
 - 1 HP inverter duty motor consumes just 746 watts
 - Requires .75 KWH

Discharge chute design

- Up to 10.00 ft long discharge chute with required bends and supports

Water supply and drain criteria

- Non-Clog Flood Washing
- Utilizes filtered effluent or municipal water
- Consumes 3 to 10 gallons per minute at 40 to 60 PSI
- 3.00 inch NPT male drain connection
- 0.50 inch NPT water supply connection
- Ball valves and WYE strainer to be provided by others.
- Solenoid valve supplied by Duperon (shipped loose).

Estimated Anchors Needed for Washer Compactor:

Anchors Needed (not included in scope of supply –by Others/Contractor):

- 304SSTL Anchors
 - Anchors for toes and plates
 - 12 mm (1/2 inch) diameter x 115 mm (4-1/2 inch) long Embed HAS Rods w/ Hilti RE-500-V3 Adhesive System
 - Minimum concrete depth of 6-3/4 inches

Washer Compactor Spare Parts

- (2) Upper/Lower Support: Auger
- (2) Side Support: Auger
- (24) FHCS: 0.25-20x1
- (24) 0.25 Flat Washer SAE
- (24) 0.25 Nylock Nut
- (1) Anti-Seize Lubricant
- (1) 14 oz. grease tube



(1) Controls Package, Main Panel

- **NOTE: Per NFPA 820, the main control panel shall not be in an NFPA-classified area.**
- Main fusible disconnect for incoming power 480V/60Hz/3Ph
- Wall mount NEMA 4X SSSL304 enclosure
- Enclosure to be:
 - Located indoors (outdoors) in an unclassified area
 - Not located where temperatures drop below 0°C (32°F) frequently
 - Not located where temperatures exceed 40°C (105°F) frequently
- Enclosure to include equipment
 - (1) FlexRake with 1.0 HP motor driven by AB PowerFlex 525 VFD with panel mounted keypad and line reactor
 - (1) Washer Compactor with 1.0 HP motor driven by AB PowerFlex 525 VFD with panel mounted keypad and line reactor
- Relay Based control, to include
 - Pilot lights, push buttons and selector switches on front door
 - Terminal blocks, ETM's, breakers, and relays where required
 - Hand-Off-Auto selector switch uses PB station in Hand mode
 - Hard contact SCADA Interlock(s) Run, No Fault, Auto, Remote start
 - Adjustable on/off cycle timers
 - Machine runs when remote start contact is made or run timer is active, it doesn't speed up unless a float is selected
- Enclosure environmental controls and accessories
 - Heater, fan, thermostat and rain hoods for fan assembly
 - Sun visors for VFD panel door interfaces
- Instrumentation
 - Dual Float Level Control
 - (2) Mechanical Float Switch including 50 ft long cabling.
- Local to equipment mounted devices
 - (1) Three hole NEMA 4X/7/9 enclosure with E-Stop maintained contact pushbutton, Jog-Reverse pushbutton, and Forward pushbutton

Bar Screen Spare Parts

- (10) Snap Rings
- (2) Link Clevis Pins
- (4) Button Head Cap Screw
- (4) 3/8"-16 Nylock Nut
- (1) Snap Ring Tool
- (1) 1 oz. Anti-Seize Lubricant

Washer Compactor Spare Parts

- (2) Upper/Lower Support: Auger
- (2) Side Support: Auger
- (24) FHCS: 0.25-20x1
- (24) 0.25 Flat Washer SAE
- (24) 0.25 Nylock Nut
- (1) Anti-Seize Lubricant
- (1) 14 oz. grease tube

On Site Technical Assistance for Installation Certification, Start-Up, and Training

- (1) Trip(s)
 - (1) Technician
 - (2) 8 hour man-day(s) total onsite
- If additional Technical Service days are required, please add per the rates included in the Clarifications section of this scope of supply.*

Warranty

- One Year Standard material and workmanship
- Five year warranty on all rotating parts (**FlexRake only**)

Freight to Jobsite



Price:	\$334,000
Tax: @7.75%	\$25,885
Total:	\$359,885

Price is valid for 30 days.

Submittals: 6-8 weeks after approved purchase order, based on workload

Equipment Ship: 18-26 weeks after approval to release manufacturing, based on workload

Clarifications:

General Clarifications

- Scope of supply and pricing above does not include additional structure for seismic, additional head differential or wind conditions
- See Duperon Contractor Installation Guides for guidance in estimating these costs.
- Duperon requires 3 week's advanced notice in writing to schedule field service technician on site.
- Field Services will be provided as outlined in this proposal. Duperon field service rate is \$1200 per day plus travel and per diem expenses. If field service personnel arrive on site as scheduled and the project is not ready for intended services to be performed, Duperon will invoice for additional days, if required. If the time required is greater than the time listed in this proposal, Duperon will invoice at the above rates.
- The specifications listed are the only specifications which shall apply to this proposal either directly or by reference. Any additional specifications, with equipment or requirements specified therein, that are not specifically included as part of this offer are excluded from this proposal.
- All anchor bolts require a minimum concrete depth of 1.5 times the embedment

Bar Screen Clarifications

- The bar screen will be shipped fully assembled
- It is recommended on sites with solid plate/grating across channels; that channel ventilation connection points occur upstream of mechanical screening equipment as necessary to relieve the channel fumes from exhausting only through the equipment enclosure
- Field assembly of SSTL screen enclosure required.
- Some minor field welding will be required at the top of the channel support bar and at the operating deck anchor points.
- Crane may be required for unloading.
- Spreader bar may be required for unloading
- Scope of supply and pricing above does not include additional structure for seismic, additional head differential or wind conditions.
- Modifications to the existing channel will be required and shall be competed by others

Washer Compactor Clarifications

- Some minor field assembly required
- Water supply and discharge piping by others
- Mounting hardware by others
- Ball valves and WYE strainer to be provided by others
- Compactor chute currently limited to 10 ft – additional chute length can be provided for additional cost

Controls Clarifications

- All conduit and field wiring between the equipment by others
- Mounting hardware by others
- Site Power supply to be verified

Not Included:

- Anything not specifically stated in this Proposal.
- Bonding, all tariffs (import and export), permits, taxes, liquidated damages.
- Construction and /or installation work of any kind at the jobsite.
- On-site conditions affecting the work described or which affects the installation.
- Conduit, stands, control mounting wiring, junction boxes, or other accessories.



- Any site work or installation tasks (ie, unloading, placement, dewatering, diving, clearing the forebay, wiring, provision of concrete structure, etc.), equipment (such as cranes, hammer drills, etc.), or anchors.
- Pre-installation tasks such as touch-up painting, checking bolts for tightness, removal of shipping containment devices, etc.
- Engineering: Does not include drawings other than those for the FlexRake, Tank and Compactor
- Additional structure for seismic or wind conditions.
- Offloading or handling of delivered equipment.
- Union labor for all field support services.
- Controls not specifically listed above.
- Videotaping of the training sessions
- Release of proprietary information.
- Insulation or weather proofing.
- Site/field painting or touch up.
- Vibration and noise testing.
- Anchors by others.
- Discharge system.
- Stilling wells.

Payment Terms:

- 5% Due with placement of order
- 20% Invoiced upon submittal of engineering drawings
- 70% Invoiced at time of shipment
- 5% Invoiced upon execution of startup services or 60 days after shipment, whichever is less.
- All payments are due Net 30 days
- Based upon review and approval by Duperon credit department.
- No retentions allowed.

Proposal Terms:

- This offer is subject to the enclosed Duperon Corporation Terms and Conditions page unless alternate terms and conditions are specifically negotiated in writing and are signed/accepted by Duperon Corporation at the time of purchase.
- May be subject to material price escalation.
- This proposal is based upon the information available at this time and may be impacted by future specifications, scope, and other requirements.
- Duperon Corporation retains the right to revise, withdraw, or negotiate this offer at any time prior to signing a material contract.

Order Processing:

To facilitate timely order processing and submittals, refer to this proposal number and please list purchaser contact, telephone, fax, and email with your purchase order. Please provide with your order a copy of trade references and, if tax exempt, please provide a resale or tax exemption certificate. Purchase Order should be sent to and payment remitted to:



Firm Proposal
Proposal Number
P13947 R4

Trabuco Canyon, CA

Duperon Corporation
1200 Leon Scott Court
Saginaw, MI 48601
Ph. 800-383-8479
Fax 989-754-2175

Approved for Purchase by:

Signature

Date

Printed Name

Phone Number

Title

Company Name & Address

Purchase Total



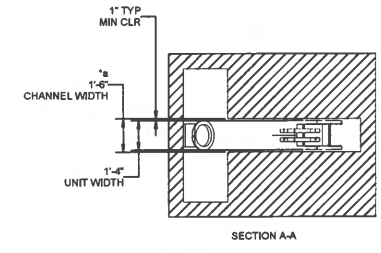
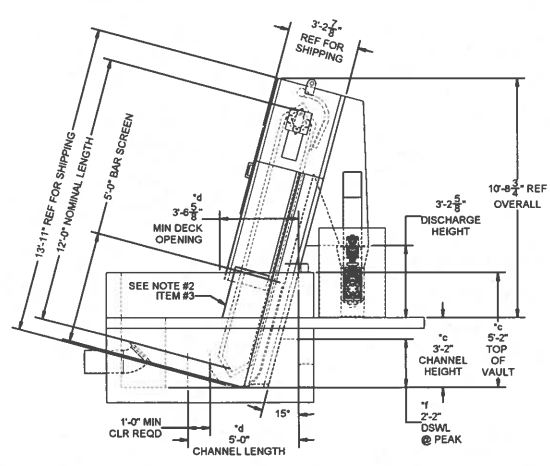
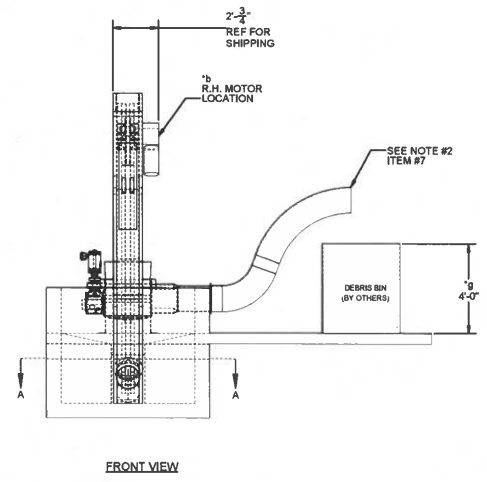
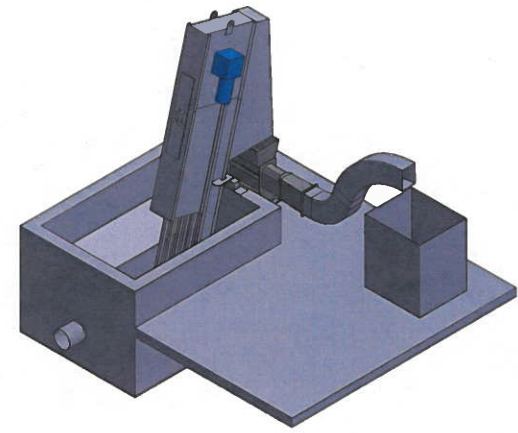
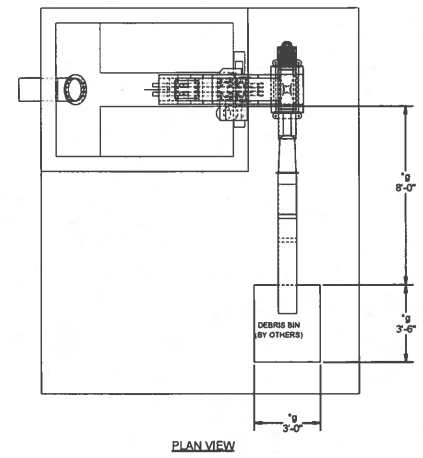
REVISIONS				
REV.	DESCRIPTION	DATE	REVISED	APPROVED

NOTE #1
 VERIFY THAT THE PROPOSED INSTALLATION IS SUITED TO THE SITE.

- VERIFY CHANNEL WIDTH DIMENSION.
- VERIFY MOTOR LOCATION.
- VERIFY CHANNEL HEIGHT.
- VERIFY CHANNEL LENGTH, (2) PLACES
- NOT USED.
- VERIFY DOWNSTREAM WATER LEVEL @ PEAK FLOW.
- VERIFY DEBRIS BIN HEIGHT AND LOCATIONS, (4) PLACES

NOTE #2

- BARSCREEN AND SCRAPERS NOT SHOWN FOR CLARITY.
- SITE DIMENSIONS ARE SUBJECT TO CHANGE UPON SITE VERIFICATIONS.
- FRONT AND REAR ENCLOSURE INCLUDED ABOVE OPERATING DECK. STAINLESS STEEL SIDE SHIELDS ARE INCLUDED FROM TOP OF CHANNEL TO OPERATING DECK TO PREVENT DEBRIS CARRYOVER.
- DECK SUPPORT ACCESSORIES ARE AVAILABLE TO SPAN CHANNEL FOR SUPPORT/ANCHORAGE IF NO CONCRETE DECK IS AVAILABLE.
- PLATE/GRATING AND HANDRAIL MODIFICATIONS AS REQUIRED (BY OTHERS).
- FOR SITES W/ FREEZING CONDITIONS A DEAD PLATE HEAT PAD AND WC HEAT TRACE/WRAP ACCESSORIES ARE RECOMMENDED. NOT INCLUDED AT THIS TIME.
- WASHER COMPACTOR CHUTE ROUTING SHOWN IS CONCEPTUAL. CHUTE ROUTING AND SUPPORT DETAILS (NOT SHOWN) WILL CHANGE BASED ON FINAL DESIGN AT TIME OF SUBMITTALS. FLOOR STAND SUPPORTS SHALL BE PROVIDED, AS REQUIRED, BY DUPERON. CEILING HANGER SUPPORTS SHALL BE SUPPLIED, AS REQUIRED, BY OTHERS.

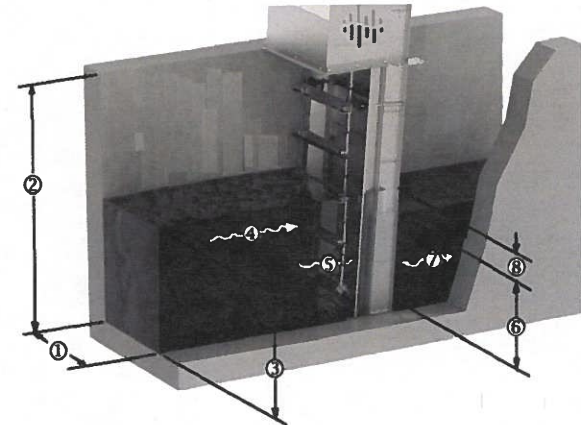


PROPOSAL	
OWNER: WDS	DATE: 4/15/2025
DESIGNED: WDS	DATE: 4/15/2025
PREPARED: AP	DATE: 4/15/2025
CONCEPTUAL	
<small>THIS PROPOSAL, DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF DUPERON CORPORATION AND MUST BE RETURNED TO DUPERON CORPORATION UPON REQUEST. THE MATERIALS HEREIN ARE NOT TO BE REPRODUCED, COPIED, USED OR TRANSMITTED IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF DUPERON CORPORATION. © 2025 DUPERON CORPORATION. S-2025-01-001</small>	
DUPERON CORPORATION Flex Rake® IQ <small>Source: Jackson 49501 800.363.8479</small>	
<small>TRABUCO CANYON, CA</small> ROBINSON RANCH WWTP	
PROJECT NO: P13947	DATE: 0
SCALE: 1:32	SHEET: 1 OF 1

SIDE VIEW



Custom Application Table
Bar Screen Headloss & Channel Hydraulics
 IMPERIAL (English) UNITS



Date: 4/18/2025

Project: Robinson Ranch WWTP Trabuco Canyon

DC #: Proposal P13947 R3

Notes: Channel Dimensions 1.5 ft wide x 3.17 ft depth

Peak Flow = 1.1 MGD with minimum downstream water level
 1 screen in operation during peak flows

Average Flow = .6 MGD with minimum downstream water level
 1 screen in operation during average flows

The minimum downstream water levels noted below are selected to minimize settling and promote best capture.
 Confirmation that these water levels can be maintained is required.

Case No.	Prod. Model	Flow Rate (MGD)	Opening Between Bars (in.)	Channel Width (ft.)	Unit Width (ft.)	Channel Depth (ft.)	Percent Blinding (%)	Bar thickness (in.)	Side Close-outs (ft.)	Base Plate Height (ft.)	Flow Coeff. (1/C ²)	Upstr. Water Level (ft.)	Upstr. Velocity (fps)	Slot Velocity (fps)	Downstr. Water Level (ft.)	Downstr. Velocity (fps)	Head Loss (in.)	Comments	
1	FRIQ	1.10	0.25	1.50	1.50	3.17	25%	0.25	0.50	0.04	1.43	1.28	0.89	3.66	1.00	1.13	3.36	Peak flow, 25% blinding, estimated DSWL of 1.00 ft	
2	FRIQ	0.60	0.25	1.50	1.50	3.17	25%	0.25	0.50	0.04	1.43	1.11	0.56	2.31	1.00	0.62	1.34	Average flow, 25% blinding, estimated DSWL of 1.00 ft	

Duperon requires a minimum of 1.00 ft water depth when the unit is in operation to keep the SSTL FlexLinks lubricated and ensure an optimal amount of screening area. This does not apply to LowFlow, FR IQ, and GTS units.

Head loss is calculated using Bernoulli equation: $HL = (1/C^2) * (v^2 - v^2) / (2g)$. Flow coefficient (1/C²)=1.43 should be used for general applications (FP,HD,SCT,FRIQ≥.62,HFR≥.62). (1/C²)=.99 is used for teardrop bars (LF,FPFS,FPFS-M,FRIQs.5,HFRs.5 GTS). †

At design average flow conditions, approach velocities should be no less than 1.25 fps, to prevent settling. ††

Satisfactory designs have provided for velocities of 2 to 4 fps through the openings of mechanically cleaned screens.†††

References: †Hydraulic Similarity of Headloss Predictions (WEF abstract) 2010. L.Boero, M.Woodley. ††Recommended Standards for Wastewater Facilities (10 States), 61.122 (2014). †††WEF MOP 8 5th ed. 2010.

DUPERON®
FLEXRAKE IQ®
RESPONSIVE RESILIENCY™



SMART RAKING™

Duperon created the FlexRake IQ with all the simplicity and reliability of the original FlexRake and added a new level of resilience for today's (and tomorrow's) challenging plant conditions. The FlexRake IQ focuses on Smart Raking™ enhancements and automated response to manage heavy solids loading events. The FlexRake IQ provides a new option for greater flexibility over a broader range of conditions.

THE DUPERON DIFFERENCE

AUTOMATED, REAL-TIME RESPONSE

- *Smart LogIQ™ sequence of operations automatically responds to changing flow and debris conditions*

OPTIMIZED HYDRAULIC PERFORMANCE

- *Ideal during heavy solid loading or first flush events*

INCREASED DEBRIS REMOVAL

- *Up to 4x the debris removal capacity*

ENHANCED DEBRIS MANAGEMENT

- *Improved grit/rock handling*

PROCESS RESILIENCY

- *With reliable continuous cleaning; Jam Evasion™ technology and rapid re-engagement, the FlexRake IQ can remove large debris without disruption and re-enter into the bar screen quickly to avoid blinding, flooding, and bypassing*

LONG PRODUCT LIFE

- *Re-imagined FlexLink™ is designed for long life at higher speeds*



DUPERON®
FLEXRAKE IQ®
 RESPONSIVE RESILIENCY™

The original FlexRake technology transformed preliminary liquid/solids separation. The IQ Platform benchmarks the simple and reliable FlexRake design principles and adds next-generation smart features for a new level of adaptability.

An **INTELLIGENT** screening system that knows what to do & when to do it

The FlexRake IQ combines **TWO SMART FUNCTIONS**:

1 SMART LogIQ™
 Responds to current debris loading and hydraulic conditions by adjusting the operating speed and discharge rate automatically, without operator intervention.

2 SMART RAKING™
 Proven FlexLink™ technology made its mark by eliminating lower sprockets, becoming its own frame and operating without shutdowns from large debris. Redesigned components enhance screen cleaning and solids handling.



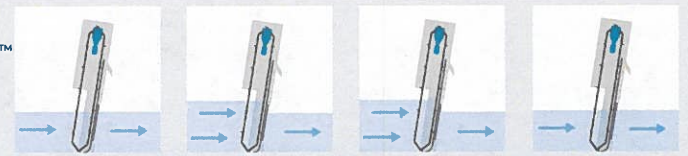
BACKED BY PROVEN PERFORMANCE IN OVER **1800 INSTALLATIONS AND 25+ YEARS** OF APPLICATION EXPERIENCE, THE FLEXRAKE IQ PROVIDES RESPONSIVE RESILIENCY.

“ USACE DEFINITION OF **RESILIENCY** ”

Resiliency is the ability to **ANTICIPATE, PREPARE** for and **ADAPT** to changing conditions and **WITHSTAND, RESPOND** to, and **RECOVER** rapidly from disruptions

(Executive Order 13563)

1 SMART LogIQ™
 SEQUENCE OF OPERATIONS



SITE CONDITIONS	FLOW	average flow	increasing flow and debris load	decreasing flow/debris load	average flow
	HEADLOSS	in range	increasing	decreasing	in range
SMART RAKING™	SPEED	normal	increased as needed	reducing	low

2 SMART RAKING™
 ENHANCED SCREEN CLEANING



A
 Re-engineered scraper provides up to 4x debris removal capacity and increased strength



B
 Patent-pending re-engineered FlexLink™ is designed for additional speed capabilities and long product life



C
 Rapid re-engagement removes large debris without shutdown to return scraper into the bar screen faster



D
 Re-configured geometry of design allows for lowest possible engagement and better settled solids handling

		FLEXRAKE®	FLEXRAKE IQ® RESPONSIVE RESILIENCY™
FLEXRAKE® DESIGN PRINCIPLES	Design simplicity	✓	✓
	Multi-rake unit with no in channel sprocket, bearings or tracks	✓	✓
	FlexLink™ Jam Evasion™ technology	✓	✓
	25+ years of application experience	✓	✓
	Low maintenance	✓	✓
	Ease of operation	✓	✓
	Long product life	✓	✓
SMART LogIQ™	Automatically matches speed and discharge rate in real-time for changing channel conditions		✓
SMART RAKING™	Up to 4x increased debris removal capacity		✓
	Increased speed capability		✓
	Improved grit/rock handling		✓
	Rapid re-engagement returns scrapers to the screen faster		✓

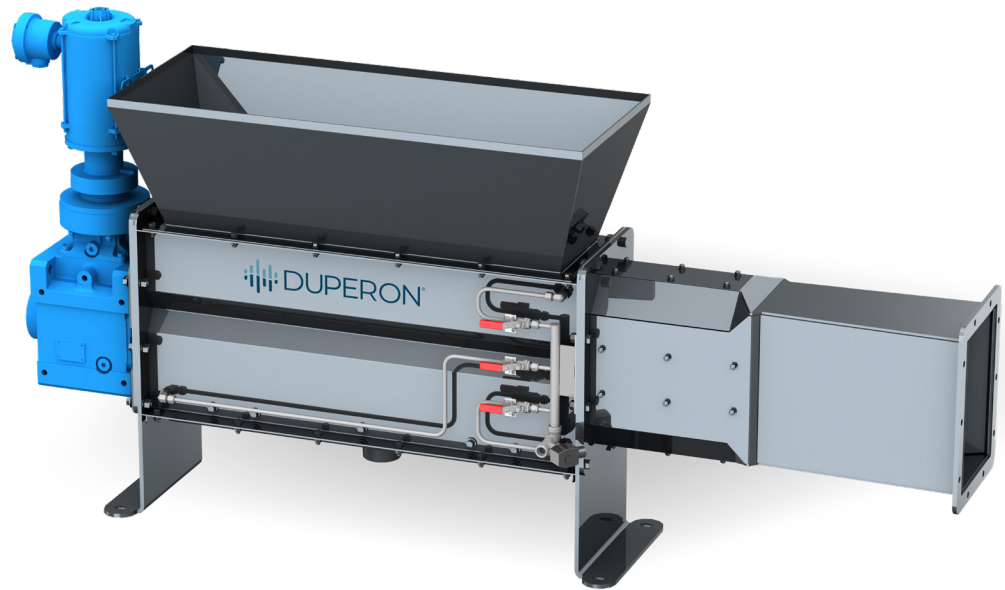
PRODUCT DATA

UNIT WIDTH	2 ft to 10 ft
UNIT LENGTH	Up to 100 ft
BAR OPENINGS	1/8 in or greater
ANGLE OF INSTALLATION	Vertical to 45 degrees
MATERIALS OF CONSTRUCTION	Standard 304 SSSL, available in 316 SSSL
TYPICAL MOTOR	1 hp
CLEANING FREQUENCY	Entire screening field cleaned every 7 seconds at max speed
CONTROLS & OPERATIONS	Base packages from float level control to sophisticated automation

DUPERON® WASHER COMPACTOR

DUAL AUGER UNIT

Washer compactors automate the solids handling process efficiently and provide a bottom-line impact to meet hauler requirements and reduce landfill volume. The Duperon Washer Compactor is a patented, dual auger unit, specifically designed to handle the debris variations that a FlexRake® could potentially discharge. It combines mechanical simplicity and strength to achieve reliable performance and lower disposal costs.



THE DUPERON DIFFERENCE

WHAT GOES IN, COMES OUT

- *Positive displacement from patented dual augers processes debris forward, prevents slipping, wrapping, clinging, and bridging*

CONSISTENT COMPACTION

- *The self-regulating compaction zone delivers consistent dry solids, regardless of debris or volume in non DEO applications*

FLEXIBLE DISCHARGE

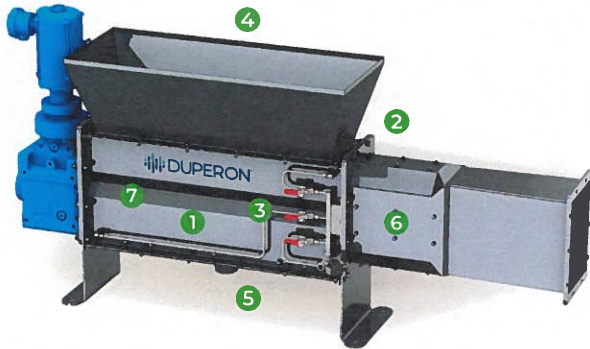
- *The Discharge Extension Option transports compacted screenings up to 40 ft in any direction without additional mechanized conveyance*

HIGH PERFORMANCE TO IMPACT BOTTOM-LINE

- *Reliably provides up to 84% volume reduction and 60% dry solids to minimize odor, meet hauler standards, and reduce landfill costs*



WASHER COMPACTOR FEATURES



- 1 HOUSING GEOMETRY**
Controls potential for "slip flow" when processing grease, septage and other similar debris
- 2 NON-BATCHING**
Continuous flow
- 3 SELF-CLEANING STRAINER**
Eliminating brushes and relieves clogging
- 4 DESIGNED FOR DUTY**
Designed to process debris variations that a FlexRake® could occasionally discharge, like rocks, grease, clothing, concrete and metal up to 4 inches
- 5 NON-CLOGGING FLOOD WASH PORT**
Ideal for non-potable water
- 6 NO FIXED REDUCTION COMPACTION**
A proprietary self-regulating compaction zone controls pressure, regardless of volume for consistent dry solids in non DEO applications



- 7 POSITIVE DISPLACEMENT**
Counter-rotating patented dual augers process debris forward, preventing slipping, wrapping, clinging and bridging

HOW IT WORKS

The Duperon® Washer Compactor is a powerful system that uses self-cleaning dual augers in a counter rotation to prevent wrapping and to help separate organic and inorganic materials. The dual augers use positive displacement, to continuously move debris forward for cleaning, compaction, and discharge. Flood washing ports clean screenings and return organics back to the channel. A proprietary self-regulating compaction zone (in non DEO applications) provides consistent pressure, regardless of volume and debris composition.

Unlike other technologies, the Duperon Washer Compactor typically compresses debris before it enters the discharge chute, so it does not rely on fixed reduction compaction (using the friction of screenings in the chute to compact). The internally controlled compaction allows Duperon equipment to push a plug column with little to no resistance to extended locations. The captured solids are delivered in an enclosed chute to the desired discharge point, with minimal odor and vector-free.

THE DISCHARGE EXTENSION OPTION

The patent-pending Discharge Extension Option (DEO) can transport debris up to 40 feet in any direction, even vertically, eliminating the need for additional motor-driven conveyance systems. The dual augers, combined with the geometry of the chute layout, produce backpressure. This backpressure allows the weight of the plug column (not friction from the chute) to dewater and compact debris. This allows the DEO to easily transport compacted screenings long distances, without resistance and without requiring the augers to extend to the discharge point.



THE DEO PROVIDES SIGNIFICANT COST SAVINGS BY:

- Reducing the length of the bar screen extending multiple levels
- Eliminating additional conveyance, motors and associated maintenance
- Eliminating manual labor and debris handling of captured screenings

WASHER COMPACTOR DISCHARGE CHUTE ACCESSORIES



HEAT BLANKET:
The Washer Compactor hopper, compaction zone and discharge chute can be thermally protected from cold temperatures with the addition of the Heat Blanket with integral heat trace.



BAGGER:
The Bagger System attaches to the discharge chute for applications where bag dispensing and odor control are required. Included is a 90 meter length of continuous feed bags.



DROP SLEEVE:
This flexible Drop Sleeve is an economical way to direct and contain downward debris discharge. Also used where waste container hauling may cause damage to metal discharge chutes.



CASTER ASSEMBLY:
Optional casters allow for flexible placement of the Washer Compactor and simple movement of the unit.



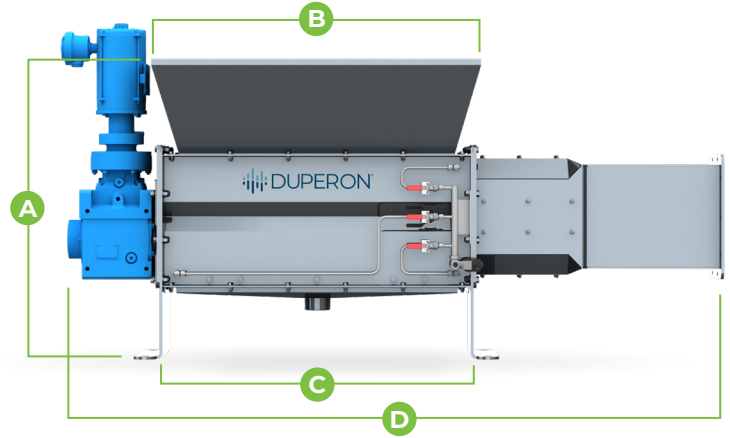
HOPPER LEVEL SENSOR:
Used in applications where a sluice discharges into the washer compactor. If the float trips, sluice water will turn off to avoid the hopper overflowing.



HOPPER BYPASS:
A 6 inch bypass plumbed with Fernco style fittings to avoid hopper overflowing, drains excess debris back into the channel in front of the bar screen to be re-captured.



	BODY SIZE 1	BODY SIZE 2	BODY SIZE 3
A Typical hopper height (in)	38	38	38
B Hopper length (in)	27	43	67
C Distance between washer compactor legs (in)	24	40	64
D Overall length (in)	69	85	109



PRODUCT DATA

SIZING	3 sizes to accomadate site flow and capacities
WATER	<ul style="list-style-type: none"> Utilizes filtered effluent or municipal water Washer consumes 3-10 GPM Requires 40 psi-60 psi Drain connection 3 in NPT Supply connection 1/2 in NPT
UTILITY	120/240 volt, 1 PH 240/480 volt, 3 PH (0.6 kW/2.3 kW/3.8kW)
DRIVE	1 hp, 3 hp, 5 hp inverter duty motors available
MATERIAL OF CONSTRUCTION	304 SSSL or 316 SSSL, SSSL spur gears (17 - 4 PH) Self-lubricating main auger bearings
BAR SCREEN FLOWS	Flows up to 100 MGD* *flow values are based on MOP8 values through a ¼ inch bar screen
PEAK CAPACITY	Available from: 30 cu ft/hr - 150 cu ft/hr
TYPICAL PERFORMANCE	Up to 84% volume reduction 30% - 60% dry solids 60% - 70% weight reduction Significantly decreases odor and fecal content
STANDARD CONTROLS	Packages range from simple start/stop to sophisticated automation Motor overload protection provided
OPERATION OPTIONS	Continuous while screen is running with off-delay capability to clear hopper
APPLICATIONS	<ul style="list-style-type: none"> Municipal wastewater Combined sewer overflow Pump stations Lift stations Industrial wastewater Other non-standard applications where debris is variable or difficult

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

**ACTION CALENDAR
ENGINEERING MATTERS**

ITEM 10: ADOPTION OF 2024 ORANGE COUNTY WATER AND WASTEWATER MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Trabuco Canyon Water District (TCWD or District) is a member of the Municipal Water District of Orange County (MWDOC) and benefits from participation with the Water Emergency Response Organization of Orange County (WEROC), which is a part of MWDOC. TCWD is required to adopt an updated Hazard Mitigation Plan (HMP) every five years to comply with regulatory requirements and statutes as described in this report; TCWD's prior HMP was adopted in 2019. The HMP is a strategic plan to assess and reduce the threats that their communities face from current and future hazard conditions, including, but not limited to:

- Climate Change
- Coastal Storms/Erosion
- Contamination
- Dam/Reservoir Failure
- Drought
- Earthquake Fault Rupture
- Flood
- Geologic Hazards – Expansive Soils
- Geologic Hazards – Land Subsidence
- High Winds/Santa Ana Winds
- Human-Cause Hazards – Terrorism
- Human-Caused Hazards – Hazardous Materials
- Landslide/Mudflow
- Power Outage
- Seismic Hazards – Ground Shaking
- Seismic Hazards – Liquefaction
- Tsunami
- Urban Fire
- Wildfire

Background on Hazard Mitigation

The Disaster Mitigation Act of 2000 amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) to establish a framework for state, local, tribal, and territorial governments to engage in hazard mitigation planning as a prerequisite for receiving certain types of non-emergency disaster funding assistance. The requirements and procedures for implementing hazard mitigation planning provisions are outlined in Title 44, Chapter 1, Part 201 (44 CFR Part 201) of the Code of Federal Regulations. Since the passage of the Disaster Mitigation Act of 2000, additional legislation has further shaped hazard mitigation policy, including:

- The Sandy Recovery Improvement Act (SRIA) of 2013
- The Water Infrastructure Improvements for the Nation (WIIN) Act of 2016

To be eligible for certain federal grant programs, an approved and adopted Hazard Mitigation Plan is required. These grant programs include:

- Hazard Mitigation Grant Program (HMGP)
- Public Assistance Grant Program (PA)
- Building Resilient Infrastructure and Communities (BRIC)
- Safeguarding Tomorrow Revolving Loan Fund Program
- Fire Management Assistance Grant Program (FMAG)
- Rehabilitation of High Hazard Potential Dam Grant Program (HHPD)

2024 Orange County Water and Wastewater Multi-Jurisdiction Local Hazard Mitigation Plan (MJHMP) Update

In January 2024, WEROC initiated the update of the Orange County Water and Wastewater Multi-Jurisdiction Local Hazard Mitigation Plan (MJHMP) to ensure continued eligibility for Federal Emergency Management Agency (FEMA) hazard mitigation funding with the participation of Herndon Group – HSG (Consultant). District staff internally reviewed the Draft Administrative Report and Annex Jurisdictional Profile (Annex) specific to TCWD during late October and provided comments and edits to MWDOC/ WEROC and Herndon Group - HSG (Consultant)

**TRABUCO CANYON WATER DISTRICT
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by the deadline of November 1, 2024. TCWD worked with WEROC and submitted the MJHMP to the California Office of Emergency Services (CalOES) on December 3, 2024, in accordance with the project milestones. The submission included all necessary documentation for compliance. CalOES completed its review on January 16, 2025, and provided revision requests for every agency annex. In response, WEROC collaborated with the project contractor to implement the required changes and resubmit the plan for final CalOES approval.

Ongoing Mitigation Planning

The Hazard Mitigation Plan is a living document that will evolve alongside the needs of participating agencies and communities. Agencies may identify new priorities or shift their goals based on emerging risks, updated data, or evolving circumstances.

To accommodate these changes:

- Adjustments will be documented throughout the plan implementation process.
- Formal plan updates will be conducted every five years, as required by FEMA.

By maintaining an active and adaptive approach to hazard mitigation planning, participating agencies can effectively reduce risks, enhance resilience, and ensure compliance with federal and state mitigation policies. More information may be presented at the time of the meeting.

FUNDING SOURCE:

General Fund

FISCAL IMPACT (PROJECT BUDGET)

By participating in a multi-agency contract through MWDOC, the District reduces its cost of compliance with the HMP requirement.

Hazard Mitigation Plan Update(MJHMP)	\$	9,300
Risk & Resilience Assessment (RRA)	\$	32,200
Emergency Response Plan (ERP)	\$	17,250
Total Project Costs	\$	58,750

ENVIRONMENTAL COMPLIANCE:

Not applicable

RECOMMENDED ACTION:

Adopt Resolution No. 2025-1345 approving the 2024 Orange County Water and Wastewater Multi-Jurisdictional Hazard Mitigation Plan.

EXHIBIT(S):

1. [2024 Multi-Jurisdictional Hazard Mitigation Plan \(MJHMP\) - Trabuco Canyon Water District Annex Jurisdictional Profile](#)
2. Draft Resolution No. 2025-1345 – Resolution of the Board of Directors of the Trabuco Canyon Water District Adopting the Orange County Water and Wastewater Multi-Jurisdictional Hazard Mitigation Plan

CONTACTS (staff responsible): PALUDI/PEREA

RESOLUTION NO. 2025-1345
RESOLUTION OF THE BOARD OF DIRECTORS OF
THE TRABUCO CANYON WATER DISTRICT ADOPTING THE ORANGE COUNTY WATER
AND WASTEWATER MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the Trabuco Canyon Water District (TCWD or District) recognizes that the threat from natural hazards poses a risk to water and wastewater utilities and the individuals they serve, and impacts can result in regional economic and public health consequences; and

WHEREAS, TCWD is a member of the Municipal Water District of Orange County (MWDOC) and participates in choice-based funded programs through the Water Emergency Response Organization of Orange County (WERO); and

WHEREAS, MWDOC and 14 other member agencies, including TCWD, participated in the development of the Orange County Water and Wastewater Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the Orange County Water and Wastewater MJHMP identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Orange County from the impacts of future hazards and disasters; and

WHEREAS, a Planning Team was formed to participate in the FEMA-prescribed mitigation planning process to prepare the HMP; and

WHEREAS, a public outreach strategy to include whole community planning was implemented by including posting information on member agency websites, email and social media distribution, community survey, and presentations at the community meetings for inclusion and opportunity to participate in the planning process by community members, community-based organizations and people with access and functional needs; and

WHEREAS, on December 3, 2024, the MJHMP was provided to the California Office of Emergency Services (CalOES) Hazard Mitigation Division for review; and

WHEREAS, the MJHMP was revised based on CalOES requirements relating to the new Federal Hazard Mitigation Standards released in 2023 by the Federal Emergency Management Agency (FEMA); and

WHEREAS, TCWD with MWDOC and HSG (Consultant) made all required changes, and the plan was approved by CalOES and submittal to FEMA for review on February 14, 2025; and

WHEREAS, MWDOC has requested FEMA to grant approval pending adoption in the event there are any required changes, and subject to the member agencies adopting resolutions approving and adopting the MJHMP once FEMA review states all requirements are met; and

WHEREAS, adoption by the TCWD Board of Directors has reviewed the MJHMP and demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Orange County Water and Wastewater Multi-Jurisdictional Hazard Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED by the TCWD Board of Directors that the ORANGE COUNTY WATER AND WASTEWATER MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN (2025) is hereby adopted.

NOW, THEREFORE, BE IT FURTHER RESOLVED, while content related may require revisions to meet the plan approval requirements, changes occurring after adoption will not require TCWD to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

ADOPTED, SIGNED, AND APPROVED this 21st day of May 2025

TRABUCO CANYON WATER DISTRICT

By: _____
President/Vice President

By: _____
District Secretary

DRAFT

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing resolution was duly adopted by the Board of said District at a regular meeting of such Board held on the 21st day of May 2025, of which meeting all of the members of the Board had due notice and at which a quorum thereof were present and acting throughout and for which notice and an agenda was prepared and posted as required by law and that at said meeting such resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

District Secretary,
Trabuco Canyon Water District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 2025-1345 of such Board and that the same has not been amended, rescinded, or repealed.

Dated this 21st day of May 2025.

District Secretary,
Trabuco Canyon Water District

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

ACTION CALENDAR

ENGINEERING MATTERS

ITEM 11: APPROVAL OF UPDATED MEMORANDUM OF UNDERSTANDING (MOU) WITH ORANGE COUNTY SHERIFF'S DEPARTMENT FOR USE OF COUNTYWIDE MASS NOTIFICATION SYSTEM (ALERT OC)

In 2008, the County of Orange initiated a Countywide Mass Notification System called "AlertOC" for the purpose of contacting hundreds of thousands of Orange County residents in the event of an emergency. In 2013, this system was made available to other public agencies throughout the County, including Trabuco Canyon Water District (District), and the system has been used for a wide range of notifications, including severe weather warnings, COVID-19 notifications, and other emergencies.

At the June 19, 2013, Regular Board Meeting, the District's Board of Directors approved the Memorandum of Understanding (MOU) with the County to use the Countywide Mass Notification System under the terms and conditions of the system operating guidelines and vendor-provided agreements. The MOU has been regularly updated between the County of Orange (County) and participants, the previously approved MOU occurred in 2021. In late 2024, the County approved an updated MOU with a term of five years through December 30, 2029 with only minor changes, specific to system cybersecurity enhancements.

There is no cost to use the system at this time as the County is sponsoring this program. In partnership with the County of Orange, the Water Emergency Response Organization of Orange County (WEROC) serves as the Operational Area Water and Wastewater Mutual Aid Coordinator and facilitator of the execution on this agreement with all water and wastewater special districts that choose to use the system for the following reasons:

- Ensure training is provided on the system to the identified users
- Ensure training is provided on the coordination process contained in the AlertOC Policy/Standard Operating Procedure (SOP)
- Maintenance of universal templates for water and wastewater agencies in compliance with state and federal requirements on regulatory language

For the District to continue to participate and use AlertOC, the Board of Directors would need to approve the updated MOU with the County prior to May 31, 2025. District staff recommends the Board of Directors approve and authorize the General Manager to execute the updated MOU between the County of Orange and Participants for Use of the Countywide Mass Notification System.

FUNDING SOURCE:

General Fund

FISCAL IMPACT:

System Costs: The County sponsors the system and financial burden.

District Costs: There is no cost to the District other than certain costs associated with staff time for training and data management of the system already approved in the FY 2024/2025 General Fund Budget – Salaries & Benefits.

ENVIRONMENTAL COMPLIANCE:

Not applicable

RECOMMENDED ACTIONS:

Approve the Memorandum of Understanding Between the County of Orange and Participants for Use of Countywide Mass Notification System and authorize the General Manager to execute the Public Mass Notification System Individual User Agreement.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

EXHIBIT(S):

1. [Memorandum of Understanding Between the County of Orange and Participants for use of Countywide Mass Notification System](#)

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

**ACTION CALENDAR
ENGINEERING MATTERS**

ITEM 12: UPDATE ON STATE WATER BOARD CROSS-CONNECTION CONTROL PLAN HANDBOOK (CCCPH) REQUIREMENTS AND CROSS-CONNECTION CONTROL MANAGEMENT PLAN (CCCMP) ADOPTION

Background

On December 19, 2023, the State Water Board adopted the Cross-Connection Control Policy Handbook (CCCPH) which was effective on July 1, 2024. The CCCPH will replace the existing cross-connection control and backflow prevention regulations currently in Title 17. While the CCCPH has the same authority as a standard regulation, it is intended to provide more technical details and explanatory language than a standard regulation.

Implementation of the CCCPH requires the preparation and adoption of a Cross-Connection Control Plan, which will be due by July 1, 2025. The CCCPH does not remove any elements from existing cross connection control programs, so while public water systems (PWS) work toward compliance with the CCCPH, they must ensure they continue to effectively operate their cross-connection control programs in accordance with Title 17 of the California Code of Regulations, which includes at least annual testing of backflow prevention assemblies. These regulations and the CCCPH apply to all California public water systems (community, non-transient non-community, and transient non-community).

The primary objective of the CCCPH is the protection of public health through the establishment of standards intended to ensure a PWS drinking water distribution system will not be subject to backflow. In addition, by providing basic educational information on backflow prevention, the State Water Board intends to build a foundation of awareness within the regulated community regarding the importance of backflow protection and cross-connection control, leading to the implementation of a robust cross-connection control program for each PWS.

TCWD staff has participated in an inter-agency joint effort with other Orange County water agencies and cities to prepare a CCCP that is consistent with the adopted CCCPH and tailored to TCWD's needs and goal with the assistance of John Robinson Consulting. The review and plan development process has included monthly joint-agency meetings with representatives from the State Water Board and the Division of Drinking Water to review the draft plan template language for consistency with the adopted regulations.

Low Hazard Fire Protection Systems with AMR/AMI Meters

A significant potential financial impact to water purveyor customers Statewide is the required installation of backflow prevention accessories (BPA) to ensure cross-connection control and prevent the backflow of contaminants into potable water distribution systems, including, but not limited to residential low hazard fire protection systems (fire sprinklers). The proposed plan will include key criteria that will need to be met to eliminate the need of a BPA for homes with fire sprinklers.

Another key provision of the plan that benefits TCWD customers is the recently completed AMR/AMI Infrastructure Implementation Project that include water meters which monitor flow on a continuous basis and can notify the District of a backflow condition when it occurs. The proposed plan will allow District staff to monitor all water services in its database, and those connections that do not indicate a backflow condition will not require a BPA. Upon adoption of the plan, the District will provide written notification to residential customers with fire sprinkler systems of this requirement. Any AMR/AMI water meters that indicate a "Major Reverse Flow" condition will be followed up with a Hazard Assessment to determine the necessity of the installation of a BPA consistent with District standards.

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Updated Information

Included with the staff report is the final draft CCCMP prepared with the assistance of John Robinson Consulting. District staff has contracted with TR Holliman & Associates to (1) perform quality assurance/quality control of the final draft; and (2) provide on-call cross-connection specialist services on an interim as-needed basis through the end of the calendar year. The on-call services is necessary while select District staff complete the required training and certification to serve as a cross-connection specialist as required by the SWRCB.

District staff is working with General Counsel to prepare the required ordinance and ordinance summary to publish in the newspaper in accordance with the adoption requirements.

FUNDING SOURCE:

General Fund – Professional Services

FISCAL IMPACT:

By participating in a joint contract with other Orange County agencies, the District reduces its cost of compliance with the CCCMP requirement.

Cost Sharing Agreement Costs for Professional Services:	\$ 150,000
TCWD Plan Preparation Share: Approximately	\$ 6,000
Plan QA/QC Services & On-Call Cross-Connection Specialist Services Budget:	\$ 4,200
Total District Budget/Costs	\$ 10,200

RECOMMENDED ACTIONS:

1. *Receive information at the time of the meeting and direct staff to publish a summary of the proposed Ordinance summary in the Orange County Register consistent with State law.*
2. *Schedule a Public Hearing for the adoption of the Trabuco Canyon Water District 2025 Cross-Connection Control Management Plan (CCCMP) for the June 16, 2025 Regular Board Meeting.*

EXHIBIT(S):

1. [Draft TCWD Cross-Connection Control Management Plan \(CCCMP\)](#)

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
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ACTION CALENDAR

LEGISLATIVE AND OTHER MATTERS

ITEM 13: AB 367 WATER: COUNTY OF VENTURA: FIRE SUPPRESSION (2025-2026)

AB 367 is authored by Assemblymember Steve Bennett (D-Oxnard). The bill, as amended, would require water districts in the County of Ventura that supply water to more than 20 residential dwellings and that supply is used for fire suppression in a high or very high-risk fire hazard severity zone to:

- Have a backup energy source with sufficient power to operate all wells and pumps servicing the high or very high-risk hazard severity zone at normal capacity for at least 24 hours, unless the relevant water delivery system is gravity fed and does not need any backup power to continue to operate during a power shutoff;
- Have their facilities annually inspected by the Ventura County Fire Department to ensure critical water infrastructure serving a high or very high fire hazard zone meets fire safety standards developed by the fire department;
- Begin to fill up water tanks that supply water for fire suppression, to the maximum extent practical, upon notification from the Ventura County Office of Emergency Services that weather conditions merit that action, and keep those water tanks filled, to the maximum extent;
- Alert the Ventura County Office of Emergency Services within three business days of becoming aware that its water delivery capacity has been reduced due to equipment failure or maintenance; and
- If any fire destroys more than 10 residential dwellings in the water district's service area to develop a report, in collaboration with the fire department, assessing the appropriateness of the water delivery system. The report would be required to be presented to the Ventura County Board of Supervisors by the Ventura County Fire Department at a regularly scheduled board meeting.

While AB 367 is a Ventura County-specific bill, Assemblymember Bennett has stated that he intends to introduce a bill next year that would apply these same provisions to all water providers statewide. Because of the Assemblymember's stated intent, the District is tracking industry efforts to improve the bill to ensure it appropriately balances the needs and roles of water systems and firefighting entities. Staff is not recommending a position at this time and will share any new information with the Board at the time of the meeting.

FISCAL IMPACT

Not applicable

ENVIRONMENTAL COMPLIANCE:

Not applicable

RECOMMENDED ACTION:

Receive presentation at the time of the meeting and take any action(s) as deemed appropriate.

EXHIBIT(S):

1. AB 367 Bill Text

CONTACTS (staff responsible): PALUDI/COLLINS

AMENDED IN ASSEMBLY MAY 5, 2025
AMENDED IN ASSEMBLY APRIL 21, 2025
AMENDED IN ASSEMBLY MARCH 28, 2025
CALIFORNIA LEGISLATURE—2025–26 REGULAR SESSION

ASSEMBLY BILL

No. 367

Introduced by Assembly Member Bennett
(Principal coauthor: Assembly Member Irwin)
(Coauthor: Assembly Member Harabedian)
(Coauthor: Senator Limón)

February 3, 2025

An act to add Chapter 7 (commencing with Section 7080) to Division 4 of the Water Code, relating to water.

LEGISLATIVE COUNSEL'S DIGEST

AB 367, as amended, Bennett. Water: County of Ventura: fire suppression.

Existing law provides generally for the regulation of wells, pumping plants, conduits, and streams. Existing law requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas.

This bill would, beginning July 1, 2027, require a water supplier that supplies water *that is used for the suppression of fire in either a high or very high fire hazard severity zone* to more than 20 total residential dwellings ~~that is used for the suppression of fire in either a high or very high risk fire hazard severity zone, as provided, in those zones~~ in the County of Ventura to have ~~a~~ *access to sufficient* backup energy ~~source~~

~~with sufficient power to provide power within 30 minutes of loss of power and sources to operate critical wells and water pumps servicing the high or very high risk hazard severity zone at a capacity equal to the average daily demand for the water supplier for at least 24 hours. needed to supply water for at least 24 hours for the purpose of fire suppression in those zones, as provided.~~ The bill would require the Ventura County Fire Department to annually inspect ~~facilities that provide water, critical wells, water pumps, and generators,~~ as specified. The bill would require a water supplier to take various actions, including ~~alerting~~ *notifying* the Ventura County Office of Emergency Services within 3 business days of ~~becoming aware that its water delivery capacity has been reduced due to equipment failure or maintenance.~~ *any reduction in its water delivery capacity that could hinder firefighting operations or significantly delay the replenishment of reservoirs.* The bill would require, if any fire damages and makes uninhabitable more than 10 residential dwellings within the service area of a water supplier, a report be made by ~~the water supplier that services the dwellings where the fire occurred and the Ventura County Fire Department,~~ *Department in cooperation with the water supplier,* as specified. By levying new requirements on the Ventura County Fire Department, this bill would create a state-mandated local program.

This bill would make legislative findings and declarations as to the necessity of a special statute for County of Ventura.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: yes.

The people of the State of California do enact as follows:

- 1 SECTION 1. Chapter 7 (commencing with Section 7080) is
- 2 added to Division 4 of the Water Code, to read:

CHAPTER 7. COUNTY OF VENTURA FIRE SUPPRESSION

7080. (a) (1) ~~Beginning~~ *For the purposes of this section, “high or very high fire hazard severity zone” shall refer to those areas identified by the State Fire Marshal as high or very high fire hazard severity zones pursuant to Section 51178 of the Government Code.*

(2) ~~Beginning July 1, 2027, any water supplier that supplies water that is used for the suppression of fire in either a high or very high fire hazard severity zone to more than 20 total residential dwellings that is used for the suppression of fire in either a high or very high risk fire hazard severity zone, as determined by the State Fire Marshal pursuant to Section 51178 of the Government Code, in those zones in the County of Ventura shall have a access to sufficient backup energy source with sufficient power to provide power within 30 minutes of loss of power and operate wells and pumps servicing the high or very high risk hazard severity zone at a capacity equal to the average daily demand for the water supplier for at least 24 hours. sources to operate critical wells and water pumps needed to supply water for at least 24 hours for the purpose of fire suppression in those zones. The backup energy source shall be utilized to provide power within 30 minutes of a loss of power.~~

~~(2) A water supplier that has entered into a contract to procure backup generation in compliance with paragraph (1) before July 1, 2027, but has not received the generator by July 1, 2027, shall be considered to be in compliance with this subdivision if the water supplier has access, or possession, of the backup generator source by January 1, 2029.~~

(3) *In the event that the backup energy source used by the water supplier to meet the requirements in paragraph (1) is not a permanent and stationary source of energy, a water supplier may use mobile backup energy sources or procure an energy source via an established mutual aid agreement provided the backup energy source can provide power within 12 hours of the National Weather Service alerting the region of a red flag warning and provide power for at least 24 hours after a loss of power and within 30 minutes of a loss of power.*

(4) *A water supplier that has entered into a contract to procure backup generation in compliance with paragraph (2) before July 1, 2027, but has not received the generator by July 1, 2027, shall*

1 *be considered to be in compliance with this subdivision if the water*
 2 *supplier has access to, or possession of, the backup energy source*
 3 *by January 1, 2030.*

4 *(5) The water supplier shall identify all wells, water pumps,*
 5 *and critical infrastructure needed to supply water for fire*
 6 *suppression pursuant to paragraph (2) and provide that*
 7 *identification to the Ventura County Office of Emergency Services*
 8 *no later than May 1, 2026. If any changes are made to the list by*
 9 *the water supplier, they shall provide an updated list to the Ventura*
 10 *County Office of Emergency Services within 120 days of the*
 11 *changes being made.*

12 *(6) The Ventura County Office of Emergency Services shall*
 13 *establish procedures for a water supplier to provide the*
 14 *identification required in paragraph (5) by March 1, 2026,*
 15 *including procedures for updating or amending the information*
 16 *at the request of the office.*

17 *(b) (1) By January 1, 2027, the Ventura County Fire*
 18 *Department shall develop minimum fire safety standards, in*
 19 *consultation with water suppliers, for the purpose of fire hardening*
 20 *critical wells, water pumps, and generators located in the high or*
 21 *very high fire hazard severity zone, as identified pursuant to*
 22 *paragraph (5) of subdivision (a).*

23 ~~(b) (1) The~~

24 *(2) The Ventura County Fire Department shall annually inspect*
 25 *facilities that provide water pursuant to subdivision (a) critical*
 26 *wells, water pumps, and generators located in the high or very*
 27 *high fire hazard severity zone to ensure critical water infrastructure*
 28 *and backup energy sources serving located in high or very high*
 29 *fire hazard zones, as determined by the State Fire Marshal pursuant*
 30 *to Section 51178 of the Government Code, severity zones meet*
 31 *fire safety standards developed by the Ventura County Fire*
 32 *Department.*

33 ~~(2) By January 1, 2027, the Ventura County Fire Department~~
 34 ~~shall develop fire safety standards for critical water infrastructure~~
 35 ~~and backup energy sources serving high or very high fire hazard~~
 36 ~~severity zones, as determined by the State Fire Marshal pursuant~~
 37 ~~to Section 51178 of the Government Code.~~

38 *(3) The Ventura County Fire Department shall annually inspect*
 39 *critical wells, water pumps, and generators serving the high or*

1 *very high fire hazard severity zone, but not located within the zone,*
2 *to ensure functionality.*

3 (c) (1) (A) A water supplier described in subdivision (a) shall
4 begin to fill up water tanks that supply water for fire suppression;
5 to the maximum extent practical, upon notification from the
6 ~~Ventura County Office of Emergency Services that weather~~
7 ~~conditions merit that action and shall keep those water tanks filled,~~
8 ~~to the maximum extent practical, until the Ventura County Office~~
9 ~~of Emergency Services notifies the suppliers that weather~~
10 ~~conditions no longer merit that action.~~ *establish and annually*
11 *update an emergency preparedness plan for response to red flag*
12 *warnings, extreme weather events, and other major power outages*
13 *or emergencies that pose a potential threat to providing water*
14 *service in coordination with the Ventura County Office of*
15 *Emergency Services and the Ventura County Fire Department.*

16 (d) ~~A water supplier described in subdivision (a) shall ensure~~
17 ~~that sufficient backup energy sources are within the possession of~~
18 ~~the water supplier and that any backup energy sources are situated~~
19 ~~so that they can provide electricity in compliance with subdivision~~
20 ~~(a) within 12 hours of receiving notification from the Ventura~~
21 ~~County Office of Emergency Services that weather conditions~~
22 ~~merit that action in order to operate all wells and water pumps~~
23 ~~needed to supply water for fire suppression.~~

24 (B) *The emergency preparedness plan shall include, but is not*
25 *limited to, the consideration of filling water tanks and stationing*
26 *emergency backup energy sources.*

27 (C) *For water systems that are required to prepare and submit*
28 *an emergency response plan to the Public Utilities Commission,*
29 *the emergency preparedness plan shall be incorporated into the*
30 *emergency response plan.*

31 (2) *The Ventura County Office of Emergency Services shall*
32 *alert water suppliers when weather conditions merit the water*
33 *supplier to initiate their emergency preparedness plan as described*
34 *in subparagraph (A) of paragraph (1).*

35 (e)
36 (d) (1) A water supplier described in subdivision (a) shall ~~alert~~
37 ~~notify the Ventura County Office of Emergency Services within~~
38 ~~three business days of becoming aware that its water delivery~~
39 ~~capacity has been reduced due to equipment failure or maintenance.~~
40 *any reduction in its water delivery capacity that could hinder*

1 *firefighting operations or significantly delay the replenishment of*
 2 *reservoirs.*

3 (2) A water supplier described in subdivision (a) shall alert the
 4 Ventura County Office of Emergency Services as soon as it
 5 becomes aware ~~that its water delivery capacity has been reduced~~
 6 ~~due to equipment failure or maintenance during a fire event.~~ *during*
 7 *a fire event of any reduction in its water delivery capacity that*
 8 *could hinder firefighting operations or significantly delay the*
 9 *replenishment of reservoirs.*

10 (f)

11 (e) (1) If any fire damages and makes uninhabitable more than
 12 10 residential dwellings within the service area of a water supplier
 13 described in subdivision (a), there shall be a report made by ~~the~~
 14 ~~water supplier that services the dwellings where the fire occurred~~
 15 ~~and the Ventura County Fire Department.~~ *Department in*
 16 *cooperation with the water supplier.* The report shall be presented
 17 to the Ventura County Board of Supervisors by the Ventura County
 18 Fire Department at a regularly scheduled board meeting.

19 (2) The report described in paragraph (1) shall include, and be
 20 limited to, ~~information and~~ an assessment of whether *water* tanks
 21 were filled at an appropriate level for fire suppression, whether
 22 disruption of water delivery due to a lack of electricity was *timely*
 23 *and* appropriately mitigated by the water supplier, and whether
 24 critical water infrastructure and backup energy sources were
 25 sufficiently hardened.

26 (g)

27 (f) This section shall not apply to the following:

28 (1) Water delivery systems that are gravity fed and do not
 29 require any backup power to continue to operate during a power
 30 shutoff.

31 (2) Nonpotable, recycled, irrigation, or agricultural water
 32 systems that are not used for fire suppression.

33 (3) Water wholesalers that do not provide retail water service.

34 SEC. 2. The Legislature finds and declares that a special statute
 35 is necessary and that a general statute cannot be made applicable
 36 within the meaning of Section 16 of Article IV of the California
 37 Constitution because of the unique history of devastating fires in
 38 the County of Ventura.

39 SEC. 3. If the Commission on State Mandates determines that
 40 this act contains costs mandated by the state, reimbursement to

1 local agencies and school districts for those costs shall be made
2 pursuant to Part 7 (commencing with Section 17500) of Division
3 4 of Title 2 of the Government Code.

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**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

ACTION CALENDAR

LEGISLATIVE AND OTHER MATTERS

ITEM 14: CONSIDERATION ON THE DESIGNATION OF VOTING REPRESENTATIVE FOR ACWA BOARD ELECTION FOR 2026-27 TERM – REGION 10

Trabuco Canyon Water District (District) is a member of the Association of California Water Agencies (ACWA) which is a coalition of public water agencies across the state that provide scientific and technical information, monitor and influence state and federal water policies, and advocate for industry-relevant legislation and regulations.

ACWA has launched the election process for the 2026-'27 term for President, Vice President, and region board members. This year, the election process for officers and region boards is combined. Voting for both sets of candidates will be done electronically by your designated voter on a single ballot. **An election timeline and more details about the schedule are indicated in the table below.**

BOARD OFFICERS & REGION BOARDS ELECTION TIMELINE

Feb. 28	April 21	June 20	July 21	Sept. 19	Sept. 26	Dec. 3
Committees Appointed Board officers: Election Committee Region: Nominating Committees	Call for Candidates Nominating information sent to ACWA Membership	Voter Designation & Candidate Filing Deadline (Due by 5 p.m.) Board officers: Nominating resolutions & statements due Region: Nomination forms due	Election Opens Electronic ballots sent to designated voters	Election Closes Electronic ballots due by 5 p.m.	Results Announced 2026-'27 President, Vice President & region boards announced	Officers and Boards Introduced 2026-'27 President, Vice President & region boards introduced at fall conference

The Authorized Voting Representative Form is required to be able to vote and is due by **June 20th**. If the District does not designate a voting representative, the General Manager will be the authorized voter by default. The District’s authorized voter will receive a ballot on **July 21st** to vote in the combined election for ACWA President, Vice President, and Region Board elections.

The call for candidates for the combined elections were sent to the ACWA Membership on April 21st and are attached. If a member of the Board would like to be considered for candidacy, a discussion at this meeting is appropriate; and if there is interest, a nominating resolution and candidate statement will be brought back to the board meeting in June for consideration. The ACWA Committee appointment process begins June 30th, and information will be brought back to the board meeting in August.

More information may be presented at the time of the meeting.

FISCAL IMPACT

None to the District

ENVIRONMENTAL COMPLIANCE:

Not applicable

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

RECOMMENDED ACTION:

1. *Designate a District Authorized Voting Representative from the Board of Directors.*
2. *Direct the Secretary of the Board of Directors to complete and submit the ACWA Authorized Voting Representative Form indicating as such.*

EXHIBIT(S):

1. ACWA Memorandum – Call for Candidates for ACWA President/Vice President for the 2026-27 Term
2. 2025 ACWA Elections Authorized Voting Representative Form

CONTACTS (staff responsible): PALUDI/PEREA

TO: ACWA Agency Presidents and General Managers
(sent via email)

CC: ACWA Board of Directors

FROM: ACWA Election Committee

DATE: April 30, 2025

SUBJECT: Call for Candidates for ACWA President/Vice President for the 2026-'27 Term

ACWA recently distributed an Advisory announcing the Call for Candidates for President and Vice President for the 2026-'27 term. The Advisory also announced that each of ACWA's region nominating committees have issued a similar call for candidates interested in serving on the 10 region boards.

ACWA's Bylaws and Board policies (Article 9, Section 9.10, and Board Policy 2.3.3.1) establish the eligibility criteria candidates must meet to serve as President or Vice President. Candidates must meet the following eligibility criteria to qualify:

- At the time of their election, the President and Vice President will each be an elected or appointed member of the governing body or commission of a member agency of the Association.
- An official nominating resolution from the Association member agency on whose board the nominee serves will accompany all nominations for the position of President and Vice President. An authorized signatory of the member agency's Board of Directors will sign said resolution. A sample resolution is available [online](#).
- Each nomination will include a statement of qualifications or resume highlighting the candidate's qualifications for the position, such as active involvement in ACWA task forces, region boards, committees, or the like. Candidates must also submit an abbreviated statement (maximum of 300 words) that can be included with the official ballot. A headshot photo is recommended but not required.

Election Process

This year, the election process for President, Vice President, and region board members is now combined. Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot. Agencies can designate their voting representative by visiting

www.acwa.com/elections and submitting the [Authorized Representative and Information Form](#) by the June 20 deadline.

- An 11-member Election Committee has been appointed to facilitate the election of the President and Vice President. The committee will confirm that candidates' eligibility criteria have been met and endorse preferred candidates for each position.
- The Election Committee will present an open ballot on July 21 that lists all qualified candidates, including the committee's preferred candidates. All candidates will also be listed on the ACWA website and invited to participate in a town hall style webinar in which members can ask the candidates questions.
- Members of ACWA will elect the President, Vice President, and their respective region board by voting electronically July 21 – September 19. **There will be no voting during the fall conference.**
- Ballots will be emailed by a third-party vendor called Simply Voting. This web-based online voting system provides quick and verified results while keeping individual votes confidential.
- Each member agency may cast one vote and must designate their one [voting representative](#) by June 20. If an agency does not designate a representative to vote by the deadline, the agency's General Manager will be the authorized voter by default.

Important Dates

- Deadline to receive Authorized Voting Representative Form: **Friday, June 20**
- Deadline to receive candidate nominations: **Friday, June 20**
- Tentative date for candidate interviews: **Friday, July 1**
- Election Begins: **Monday, July 21**
- Election Ends: **Friday, September 19**

In addition to being accepted via email to donnap@acwa.com, nomination items may also be submitted via mail to the below address.

Bruce Rupp, Election Committee Chair
c/o Donna Pangborn, ACWA
980 9th Street, Suite 1000
Sacramento, CA 95814

Please be aware that candidates may contact general managers and board presidents to solicit their respective member agency's support. A sample resolution of support is available [online](#).

We appreciate your interest and participation in this process to find the best qualified individuals to serve in representing ACWA's statewide membership. Should you have any questions regarding this process, please contact ACWA Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donnap@acwa.com.

ACWA has launched the election process for the 2026-'27 term for President, Vice President, and region board members. This year, the election for both officers and region boards is combined.

Key Details:

- **Electronic Voting:** Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot.
- **Designate Your Voter:** Each agency must **designate one voting representative by June 20**. To designate your agency's voter, please submit the Authorized Voting Representative Form by the June deadline.
- **Default Voter:** If no representative is designated by the deadline, your agency's General Manager will be the authorized voter by default.
- **Ballot Distribution:** Authorized voters will receive an electronic ballot on July 21.

For more information about ACWA's elections, visit: www.acwa.com/elections.

The person designated below will cast our agency's vote for the election of ACWA's President and Vice President and Region Board for the 2026-'27 term in the upcoming election.

Member Agency's Name		Agency's Phone No.
Authorized Voting Representative's Name	Authorized Voting Representative's Email	Authorized Voting Representative's Phone No.

Print Name of Member Agency's Authorized Signatory

Authorized Signatory Signature

Date

SUBMIT YOUR FORM

To: Donna Pangborn, Senior Clerk of the Board
Email: donnap@acwa.com
Mail: 980 9th Street, Suite 1000, Sacramento, CA 95814

SUBMISSION DEADLINE

JUNE 20, 2025

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | MAY 21, 2025**

ACTION CALENDAR

LEGISLATIVE AND OTHER MATTERS

ITEM 15: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

Staff may provide information at the time of the meeting.

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

CONTACTS (staff responsible): PALUDI/COLLINS