



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | MARCH 3, 2025

DIRECTORS PRESENT

Vice President Glenn Acosta, Committee Chair
President Edward Mandich, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Jason Stroud, Maintenance Superintendent
Karen Warner, Principal Accountant
Roseann Lejsek, Executive Assistant

CONSULTANTS PRESENT

Claire Collins, District General Legal Counsel – Hanson Bridgett, LLP

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Acosta called the March 3, 2025 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

ADMINISTRATIVE MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

DISCUSSION MATTERS

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi provided a handout that included the following agenda planning items for Committee review and consideration:

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | MARCH 3, 2025**

March 2025

Regular Board Meeting – 3/19

- Adopt Resolution for Updated Standard Drawings and Specs (E/O)
- Info item on Cross Connection Control Plan (CCCPH) Handbook / Plan Adoption (E/O)
- WWTP Blower Room Sound Panels Cost Estimate (E/O*)
- Ratification of Account Adjustments Resulting from Meter Downsizing (F/A)
- Discussion Regarding Public Education and Community Outreach Activities
- Approval of Settlement Agreement with Rutter Development
- Discussion Regarding an Enhanced Scope of Responsibilities for the District’s Accountant Consultant

*estimate not available in time for E/O CM – staff will request bringing directly to Board

Special Board Meeting (TBD)

- Discussion Regarding the DWTP and Transmission Pipe Rehab Cost Estimates
- Approval of Saddleback Meadows Processing Agmt Amendment

Special Board Meeting (TBD)

- Discussion of Financial Enhancement Concepts

April 2025

Regular Board Meeting – 4/16

- Review of Final Plans and Specs for Heritage LS Improvements Project (E/O)
- Accept Saddle Crest On-Site Facilities (E/O)
- Information item regarding Quarterly CIP Update (E/O)
- Review of Final CCCPH (E/O)

Special Board Meeting (TBD)

- FY 2026 Budget/CIP Workshop #1

May 2025

Regular Board Meeting – 5/21

- Award of Dove/Tick Creek Improvements Design (E/O)
- Award of WWTP Blower Room Construction (E/O)

Special Board Meeting (TBD)

- Budget/CIP Workshop #2

Other Potential Future Board Items

- Award Construction Contract for Heritage SLS Improvements
- Adopt Resolution Updating TCWD Procurement Policy
- Water Intertie Agreement with IRWD
- Adoption of Ordinance regarding Cross Connection Control Plan (June)
- Water Intertie Agreement with IRWD
- Water Awareness Day Discussion

RECOMMENDATION: None – Informational item only.

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | MARCH 3, 2025**

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Pass-Through Rates

Mr. Paludi reported that the pass-through rates postcard notice was mailed to customers the previous Friday, informing them of the increases as of April 1, 2025.

Emergency Generators

Mr. Stroud reported that the Maintenance staff is working on purchasing an emergency generator, and that two quotes have been received which will be brought to the Engineering/Operational Committee for review.

RECOMMENDATION: None – Informational item only.

ADJOURNMENT

Vice President Acosta adjourned the March 3, 2025 Executive Committee Meeting at 5:44 p.m.