



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY
JULY 18, 2024 AT 5:30 PM**

BOARD OF DIRECTORS

Stephen Dopudja, President
Edward Mandich, Vice President
Glenn Acosta, Director
Don Chadd, Director
Michael Safranski, Director

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Hanson Bridgett LLP, District General Legal Counsel

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 (Toll Free) **Access Code:** 913-8681-1652

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot act on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. May 30, 2024 Special Board Meeting*
- 2. June 5, 2024 Special Board Meeting*
- 3. June 20, 2024 Special Board Meeting*

ITEM 2: TREASURER’S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- 1. June 13, 2024*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

- 1. May 2024*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for June 2024.

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

- 1. June 5, 2024*

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

- 1. June 3, 2024*



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. June 2024

ITEM 6: SURPLUS LAND ACT AUTHORIZATION FOR DEED RESTRICTIONS RELATED TO CERTAIN DISTRICT- OWNED PROPERTIES

RECOMMENDED ACTION:

Receive status update from District Properties Committee and authorize the General Manager to execute the deed restrictions for certain District-owned properties in accordance with the Department of Housing and Community Development requirements.

FINANCIAL MATTERS

ITEM 7: PUBLIC HEARING AND ADOPTION OF TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2024-25 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT)

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting concerning the proposed Fiscal Year 2024-25 Undeveloped Land/Water Standby Charges.
2. Conduct Public Hearing to receive public comments relating to the matter.
3. Adopt Resolution No. 2024-1334 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Water Standby Charges for the Fiscal Year 2024-25; Making Certain Findings and Taking Related Action Connected Therewith.

ITEM 8: ADOPTION OF RESOLUTION ESTABLISHING TRABUCO CANYON WATER DISTRICT'S APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25

RECOMMENDED ACTION:

Adopt Resolution No. 2024-1335 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2024-25.

ITEM 9: DISTRICT OTHER POST-EMPLOYMENT BENEFITS (OPEB) BIENNIAL ACTUARIAL REPORT FOR FYE 2023 – GASB 74/75 COMPLIANCE

RECOMMENDED ACTION:

Receive and file the Actuarial Study of Retiree Health Liabilities Under GASB 74/75



ENGINEERING MATTERS

ITEM 10: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH W.M. LYLES CO. TO PERFORM SCADA INTEGRATION SERVICES FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$239,657

RECOMMENDED ACTION:

Authorize the General Manager to execute a professional services agreement with W. M. Lyles Company to perform SCADA Integration Services in the amount of \$217,870 plus a 10% contingency of \$21,787, for a total not-to-exceed amount of \$239,657.

LEGISLATIVE AND OTHER MATTERS

ITEM 11: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS ELECTION, SEAT A – SOUTHERN NETWORK

RECOMMENDED ACTION(S):

- 1. Receive information at the time of the Board Meeting and authorize the District Voting Representative to cast votes for the CSDA Southern Network, Seat A.*
- 2. Direct District staff to submit the completed official ballot to CSDA by the election deadline.*

ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

(Gov. Code § 54956.9(d)(2)) - Significant exposure to litigation: 1 case (Santiago Saddle Crest LLC)

ITEM 13: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

RECOMMENDED ACTION(S):

Provide announcement of action(s) taken in Closed Session, if any.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 14: _____

ITEM 15: _____

GENERAL COUNSEL REPORT

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors



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END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at www.tcwd.ca.gov. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at www.tcwd.ca.gov.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

August 15, 2024 | September 19, 2024 | October 17, 2024



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

CONSENT CALENDAR

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. May 30, 2024 Special Board Meeting*
- 2. June 5, 2024 Special Board Meeting*
- 3. June 20, 2024 Regular Board Meeting*

CONTACTS (staff responsible): PALUDI/PEREA



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | MAY 30, 2024

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on May 30, 2024, was called to order by President Stephen Dopudja at 5:32 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Stephen Dopudja
Vice President Ed Mandich
Director Glenn Acosta
Director Don Chadd
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Roseann Lejsek, Administrative Assistant
Gary Kessler, Water Operations Superintendent
Other staff

STAFF ABSENT

Lorrie Lausten, District Engineer

DISTRICT CONSULTANTS

Claire Collins, District General Legal Counsel - Hanson & Bridgett, LLP
Habib Isaac, IB Consulting
Lora Nichols, Fieldman Rolapp & Associates

PUBLIC PRESENT

None

PLEDGE OF ALLEGIANCE

Director Chadd led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

**TRABUCO CANYON WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES | MAY 30, 2024**

Director Safranski reported that he attended the May 14, 2024 City of Rancho Santa Margarita (RSM) City Council Meeting as a citizen and not in his capacity as a TCWD Director. Director Safranski added that he will not request a per diem for attending the city council meetings unless there is an item on the agenda that directly relates or impacts District business.

Director Mandich concurred with Director Safranski's comments and stated that he will not request a per diem for attending the RSM City Council Meeting unless there is an item on the agenda that directly relates or impacts District business.

Director Chadd apologized for arriving late to the meeting due to his out-patient knee surgery post-op earlier that morning.

Director Dopudja had no comments.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- Mr. Paludi reported that the Water Infrastructure Networking Summit (WINS) will be held on May 31, 2024 at the Westin in Costa Mesa.
- Mr. Paludi reported on staff vacations in the coming weeks and to contact the General Manager directly with any questions.
- Mr. Paludi introduced Ms. Nichols to the Board as the District's financial consultant with Fieldman Rolapp. Ms. Nichols briefly commented that Capital One is looking forward to working with the District and that the final terms and conditions of the loan are being worked out. Ms. Nichols added that the District's current loan with BMO is set to be paid in full on June 18th.

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 1: ADOPTION OF RESOLUTION NO. 2024-1331 – ESTABLISHING A POLICY REGARDING HEALTH INSURANCE BENEFIT DETERMINATION POLICY

Mr. Paludi introduced this matter for the Board's consideration, and he reported that this matter was reviewed with the Executive Committee. Mr. Paludi indicated that the Board of Directors provided direction to staff to present a methodology for establishing a health benefit determination for Board consideration. Mr. Paludi reported that staff worked with Ralph Andersen & Associates to perform a total compensation survey and that this review included identifying the health benefit contribution methodologies of comparator agencies. Mr. Paludi presented the results of the survey of agency health benefit methodologies, and he stated that staff recommends utilizing a calculation methodology of 90% of the highest enrollment PPO plan offered. Mr. Paludi added that this methodology has potential cost-savings for the District.

Mr. Paludi also reported that staff was asked to look into a Health Plan Opt-Out Provision which may also result in cost savings for the District. Mr. Paludi stated that staff recommends the monthly opt-out stipend to be indexed at 50% of the Kaiser Health Plan – Single. Discussion occurred regarding the opt-out provision and how to set the indexed amount as well as future opt-in options. Discussion also occurred regarding minor edits to the language of the draft resolution. Director Acosta remarked that he is supportive of establishing the health benefit contribution methodology as well as the opt-out provision. Director Dopudja stated that he appreciates staff's input and hard work on this matter.

**TRABUCO CANYON WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES | MAY 30, 2024**

- MOTION:** 1. Adopt Resolution No. 2024-1331 Amended with General Legal Counsel Edits — Resolution of the Board of Directors of Trabuco Canyon Water District Establishing a Policy Regarding the Determination Methodology of Health Insurance Premium Benefit Available to District Health Insurance Benefit Recipients - Director Acosta
2. Establish a Health Benefit Opt-Out Provision for District staff consistent with State and CalPERS rules that establishes a monthly stipend indexed at 50% of the Kaiser Health Plan – Single – Director Acosta

SECOND: Director Chadd

AYES: Directors Dopudja, Mandich, Acosta, Chadd & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 -0.

ITEM 2: REVIEW OF DISTRICT TOTAL COMPENSATION SURVEY RESULTS AND PROPOSED SALARY ADJUSTMENTS

Mr. Paludi introduced this matter for the Board’s consideration, and he reported that this matter was reviewed with the Executive Committee. Mr. Paludi reported that the District worked with Ralph Andersen & Associates to perform a total compensation survey and that the areas of review included Total Compensation Labor Market Summary, Employer-paid health benefits coverage & methodologies, and Standby Duty compensation. Mr. Paludi provided the Board with a brief summary of the consultant’s findings and staff’s recommended adjustments to the District’s salary table and Standby duty flat fee. Discussion occurred regarding the presentation of the proposed salary adjustments and their fiscal impact to the District’s proposed Fiscal Year 2024-25 budget. Director Mandich stated that he would like to see an additional column with the adjustment amounts to base salary to demonstrate the full fiscal impact. Director Chadd expressed his concern over how compensation is presented to current employees, and he expressed his concern that this item was discussed at the Executive Committee instead of with the full Board for their input consideration. Director Acosta stated that the analysis is good and that he is supportive of what staff is proposing, however, he would like clarification on the monetary impact. After further discussion, the Board requested that staff bring this item back to the June Regular Board Meeting with clarification on the actual monetary impact to each filled position before approval.

MOTION: None – Informational item only.

ITEM 3: TRABUCO CANYON WATER DISTRICT FISCAL YEAR 2024-25 BUDGET WORKSHOP

Mr. Paludi introduced this matter for the Board’s consideration, and he provided a brief summary regarding the projected impacts of Metropolitan Water District of Southern California (MET) rate increases on the proposed FY 2024-25 budget assumptions. Mr. Paludi added that the Board of Directors approved a pass-through provision in its 2023 Proposition 218 Notice, and that the District’s current rate model does not include any pass-through increases to cover the MET rate increases. Mr. Paludi introduced Mr. Isaac with IB Consulting to the Board of Directors, and he reported that Mr. Isaac has prepared an overview of the potential rate scenarios beginning July 1, 2024. Mr. Isaac delivered a PowerPoint presentation that provided the Board with various pass-through notice examples and explained the potential financial impacts to the District with and without a pass-through charge to customers to cover the MET rate increases. Discussion occurred regarding decreasing the adopted rates for FY24-25 based on staff recommendation to eliminate and/or the re-prioritization of certain capital improvement projects. The Board voiced their concerns with the lengthy discussion on pass-through rates and stated the focus should be more on cost-savings to the customers through decreasing the FY24-25 noticed rates. Mr. Isaac presented a summary of options to adopt a percentage of the Noticed rates and their potential financial impact to

**TRABUCO CANYON WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES | MAY 30, 2024**

the District. After further discussion, the Board requested that staff bring this item forward to a Special Board Meeting the following week after they review the Summary of Options provided by the rate consultant.

Mr. Kessler addressed the Board of Directors and he expressed his concerns with certain results of the salary survey. Mr. Kessler stated that the majority of staff has not had an opportunity to review the final draft salary changes and requested that the position of Water Chief Plant Operator and Wastewater Chief Plant Operator be equalized in salary in order to stay competitive based on the small number of similar positions in the comparator agencies.

Ms. Warner provided a brief overview of proposed FY 2024-25 budgetary assumptions by individual fund with the Board of Directors and the planned capital improvement projects. Mr. Paludi highlighted projects associated with the Dimension Water Treatment Plant and Robinson Ranch Wastewater Treatment Plant.

MOTION: None – Informational item only.

ADJOURNMENT

President Dopudja adjourned the May 30, 2024 Special Board Meeting at 8:03 p.m.

DRAFT



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JUNE 5, 2024

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on June 5, 2024, was called to order by President Stephen Dopudja at 5:33 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Ms. Claire Collins, Assistant District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Stephen Dopudja
Vice President Ed Mandich
Director Glenn Acosta
Director Don Chadd
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Karen Warner, Principal Accountant
Oscar Ulloa, Wastewater Operations Superintendent
Jason Stroud, Maintenance Superintendent
Roseann Lejsek, Administrative Assistant

STAFF ABSENT

Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer

DISTRICT CONSULTANTS

Claire Collins, District General Legal Counsel – Hanson & Bridgett, LLP
Robin Rockey, RockSpark Communications - Virtually

PUBLIC PRESENT

None

PLEDGE OF ALLEGIANCE

Director Mandich led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

None

**TRABUCO CANYON WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES | JUNE 5, 2024**

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported that Senate Bill 366, which will establish water supply targets for creating more supply throughout the state, will be coming up for Committee vote soon. Mr. Paludi added that the District is supporting this bill.

Mr. Paludi reported that MWDOC will be hosting a Joint Board Workshop next month to discuss Metropolitan Water District's business model. Mr. Paludi stated that he has been invited to join the panel and will be participating in the MWDOC member agencies panel discussion on this matter.

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 1: PURCHASE OF MULTISTAGE CENTRIFUGAL AIR BLOWERS FOR ROBINSON RANCH WASTEWATER TREATMENT PLANT

Mr. Paludi presented this matter for Board consideration, and he reported that this matter has been discussed with the Engineering/Operations Committee. Mr. Paludi provided an overview of the project, and he stated that purchasing the equipment will assist in expediting the project. Mr. Ulloa commented that ordering new equipment now will provide flexibility when future issues arise. The Board expressed their concerns with potential noise pollution by having the blowers outside. Mr. Ulloa stated that staff has performed sound/noise testing with favorable results. Discussion occurred regarding solutions to mitigate any possible noise pollution issues. Mr. Paludi noted that these two blowers will be more energy efficient and therefore will provide cost and energy savings. Mr. Paludi gave the Wastewater staff kudos for coming up with alternative solutions for this project.

MOTION: Authorize the General Manager to purchase two multistage centrifugal air blowers from Lone Star Blower for a total of \$209,050 – Director Acosta.

SECOND: Director Safranski

AYES: Directors Dopudja, Mandich, Acosta, Chadd & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 2: DISCUSSION REGARDING COMMUNICATING ADJUSTMENTS TO WATER RATES AND CHARGES FOR FISCAL YEAR 2024-25

Mr. Paludi presented this matter for Board consideration, and he reported that this matter was discussed at the May 30, 2024 Special Board Meeting . Mr. Paludi provided a brief overview of the Board's previous discussion regarding the increase to water rates from Metropolitan Water District of Southern California (MET) and the District's pass-through provision in its Proposition 218 Notice. Mr. Paludi also stated that the Board discussed decreasing the noticed rates for FY 24-25. Mr. Paludi provided a handout of a draft notification regarding the District's rates for FY 24-25. Discussion occurred regarding the timing requirements for sending out the notice and how timing and implementation of the pass-through rates may financially impact the District. Discussion also occurred regarding the messaging and presentation of the rate notice. Ms. Rockey, the District's communications consultant, provided communication options for the rate notice as well as production timelines. Mr. Paludi provided a handout of a draft article for future printing in the District's newsletter discussing the Board's reduction to the FY 24-25 noticed rates. Discussion occurred regarding minor changes to the messaging in the article and publishing timeline.

MOTION: None – Informational item only.

**TRABUCO CANYON WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS MINUTES | JUNE 5, 2024**

Mr. Ulloa made a statement to the Board regarding employee retention. Mr. Ulloa stated that the District lost a big bargaining chip for recruitment and retainment with the decrease in health benefits. Mr. Ulloa also stated that the District has a very limited team to cover standby response efforts and that the staff rotation is much more frequent compared to other Districts. Mr. Ulloa stated that the District had a difficult time recruiting for the Water Operator II position, and he expressed his fears that the District will continue to have a difficult time with recruitment as long-time employees retire from service. Mr. Ulloa requested that the Board look to see how to keep current employees and recruit in the future.

ADJOURNMENT

President Dopudja adjourned the June 5, 2024 Special Board Meeting at 6:52 p.m.

DRAFT



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JUNE 20, 2024

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on June 20, 2024, was called to order by Vice President Ed Mandich at 5:32 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

Vice President Ed Mandich
Director Glenn Acosta
Director Don Chadd
Director Michael Safranski

DIRECTORS ABSENT

President Stephen Dopudja

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Karen Warner, Principal Accountant
Roseann Lejsek, Administrative Assistant
Other Staff were present

DISTRICT CONSULTANTS

Laura Ratcliffe, District Assistant General Legal Counsel - Hanson & Bridgett, LLP

PUBLIC PRESENT

There were members of the public present.

PLEDGE OF ALLEGIANCE

Director Safranski led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

Sue Marucci – Ms. Marucci addressed the Board of Directors with her concerns about the adopted rates and charges, specifically the impact of the meter flat charge. Ms. Marucci also expressed her concerns with the District's Meter Downsizing Program indemnification form and release of liability, and she stated that no other water district uses this type of form for this process. Ms. Marucci provided feedback to the Board on the rate setting process based on her understanding of Proposition 218, and expressed her concerns with fire flow service to her home.

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REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 20, 2024**

Fred Yeakel – Mr. Yeakel addressed the Board of Directors with his concerns on the meter flat charge at his residence. Mr. Yeakel briefly shared his long-standing history of living in the District. Mr. Yeakel expressed his concerns with the District’s rates and stated that he would like the Board to reduce his monthly charge or change the meter.

DIRECTOR’S COMMENTS

Director Acosta had no comments.

Director Safranski reported on his attendance at the City of Rancho Santa Margarita City Council Meeting which included an update on Fiscal Year 2024-25 budget and capital improvement plan. Director Safranski added that the City Council approved an increase in the police services contract with the Orange County Sheriff’s Department (OCSD) and a salary plan with a 3% cost of living adjustment (COLA).

Director Chadd had no comments.

Director Mandich reported on his attendance at the South Orange County Integrated Regional Watershed Management Executive Committee Meeting which included a presentation from the Department of Water Resources.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- Mr. Paludi reported that this year’s MWDOC/OCWD sponsored 2024 OC Water Summit will be held on September 27, 2024 in Costa Mesa.
- Mr. Paludi noted that Ms. Ratcliffe was in attendance as Assistant General Counsel in Ms. Collins’ absence.
- Mr. Paludi recognized Mr. Perea’s 50th birthday.

CONSENT CALENDAR

Vice President Mandich indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

MOTION: Approve the consent calendar as presented – Director Chadd

SECOND: Director Acosta

AYES: Directors Mandich, Acosta, Chadd & Safranski

NOES: None

ABSTAIN: None

ABSENT: Director Dopudja

MOTION PASSED/FAILED: Passed 4 – 0 – 1 with Director Dopudja absent.

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS’ FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented this matter for Director consideration and comment, and he reported that this matter was reviewed with the Finance/Audit Committee. Director Mandich requested that the meetings/attendance sheet be adjusted to remove his attendance at the OC LAFCO meeting. Director Safranski requested that the meetings/attendance sheet be adjusted to remove his attendance at the City of Rancho Santa Margarita City Council meeting. Mr. Safranski noted that he attended the meeting as a citizen and not in his capacity as Director.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 20, 2024**

MOTION: Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from May 2024 with changes – Director Acosta
SECOND: Director Safranski
AYES: Directors Mandich, Acosta, Chadd & Safranski
NOES: None
ABSTAIN: None
ABSENT: Director Dopudja
MOTION PASSED/FAILED: Passed 4 – 0 – 1 with Director Dopudja absent.

ITEM 6: DISTRICT ENERGY EFFICIENCY AD HOC COMMITTEE UPDATE

Mr. Paludi presented this matter for Board consideration. Director Safranski delivered a brief PowerPoint presentation that compared energy usage in 2021, 2022 and 2023 and presented year to date usage for 2024. Director Safranski reported that the next step is to formalize conservation efforts by scheduling a meeting with the District's Southern California Edison (SCE) account representative to review energy rates and demands and discuss potential rebate opportunities.

MOTION: None – Informational item only.

ITEM 7: APPROVAL OF DISTRICT WORKPLACE VIOLENCE PREVENTION PLAN

Mr. Paludi presented this matter for Board consideration, and he provided a brief overview of Senate Bill 553 – Occupational Safety: Workplace Violence. Mr. Paludi stated that in response to this law, the District has drafted a Workplace Violence Prevention Plan (WVPP) in order to meet the State's new requirements. Mr. Paludi stated that he appreciates the efforts of staff and General Counsel in putting the plan together. Mr. Perea reported that although the District has a long standing Workplace Violence Prevention Policy in place, SB 553 has specific requirements that the District must meet. Mr. Perea stated that staff met and evaluated the unique challenges of the District and tailored the plan accordingly. Mr. Perea also stated that once the Plan is approved staff will be provided with training, and that the plan will be updated for additional compliance as necessary. Mr. Perea noted that the plan has been fully reviewed by the District's Legal Counsel.

MOTION: Approve the Trabuco Canyon Water District Workplace Violence Prevention Plan (WVPP) as presented and authorize the General Manager to implement the WVPP effective July 1, 2024 – Director Chadd
SECOND: Director Acosta
AYES: Directors Mandich, Acosta, Chadd & Safranski
NOES: None
ABSTAIN: None
ABSENT: Director Dopudja
MOTION PASSED/FAILED: Passed 4 – 0 – 1 with Director Dopudja absent.

FINANCIAL MATTERS

ITEM 8: AUTHORIZE ACTION FOR TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2024-25 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT) AND SET PUBLIC HEARING DATE

Mr. Paludi presented this matter for Board consideration, and he reported that this matter was reviewed with the Finance/Audit Committee. Mr. Paludi provided a brief overview of this matter, and he reported that the District annually levies an Undeveloped Land/Water Standby Charge (Standby Charge) for undeveloped land within District boundaries, and the amount is currently set at \$15.00 per acre. Mr. Perea reported that the Standby Charge amount of \$15.00 per acre was adopted by the Board of Directors in 1997. Mr. Perea noted that the amount has not changed since that time and will remain at \$15.00 per acre for the upcoming year. Mr. Perea stated that staff

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 20, 2024**

is requesting the Board of Directors to proceed with actions for setting the FY 24-25 Standby Charge at \$15.00 per acre and to agendize a Public Hearing and furnish Notice of Public Hearing for the July 18, 2024 Regular Board Meeting.

- MOTION:** 1. Authorize District staff to proceed with actions for setting the Fiscal Year 2024-25 Undeveloped Land/Water Standby Assessment at \$15.00 per acre or portion thereof; and
2. Agendize Public Hearing and authorize District staff to furnish Notice of Public Hearing on Proposed Fiscal Year 2024-25 Undeveloped Land/Water Standby Assessments for the July 18, 2024 Regular Board Meeting – Director Safranski

SECOND: Director Acosta

AYES: Directors Mandich, Acosta, Chadd & Safranski

NOES: None

ABSTAIN: None

ABSENT: Director Dopudja

MOTION PASSED/FAILED: Passed 4 – 0 – 1 with Director Dopudja absent.

ITEM 9: ADOPTION OF PROPOSED FISCAL YEAR 2024-25 GENERAL FUND AND CAPITAL IMPROVEMENT PLAN (CIP) BUDGETS

Mr. Paludi presented this matter for Board consideration, and he reported that this matter was reviewed with the Finance/Audit Committee. Mr. Paludi stated that the proposed Salary Paytable recommendations have been included in the presented budget.

Jay Gentile – Mr. Gentile addressed the Board of Directors and he stated that he believes his comments are related to Item 9 on the agenda. Mr. Gentile expressed his concerns regarding the meter flat rates and the manner in which costs are allocated to meters by size. Mr. Gentile stated that the baseline for smaller meters negatively impacts customers with larger meters. Mr. Gentile expressed his concerns with the legal standing of the District's Proposition 218 Notice in regards to the meter flat charges and expressed the methodology is failed logic.

Vice President Mandich stated that although not part of the agenda, he appreciates Mr. Gentile's comments.

Director Safranski expressed his concerns regarding the Total Compensation Survey results as related to the proposed increases to the District's Salary Paytable. Director Safranski stressed the importance of the District's responsibility to its customers in seeking cost-saving measures while recognizing the need to value employees through fair compensation. Director Safranski stated that he would support staff's recommendations with a commitment from staff to continually look at all cost-saving initiatives in order to keep costs down.

Mr. Paludi stated that staff is committed to seeking out cost-saving initiatives and has already secured \$1 million in grant funds in order help drive down Capital Project costs. Mr. Paludi added that it is important to ensure the District is competitive in recruitment and retention of highly trained staff. Mr. Paludi expressed his gratitude for staff and stated that he stands behind the District's labor budget.

Director Acosta expressed his support of staff recommendations and believes the adjustment percentage is reasonable. Director Acosta added that staff does a great job.

Director Chadd gave kudos to all staff.

- MOTION:** 1. Approve the proposed District Salary Paytable with Classifications and Monthly Salary Ranges as presented, to be effective as of July 1, 2024.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 20, 2024**

2. Adopt Resolution No. 2024-1332 – Resolution of the Board of Directors of Trabuco Canyon Water District Approving the General Fund District Budget for Fiscal Year 2024-25 for an amount of \$14,066,200.
3. Adopt Resolution No. 2024-1333 – Resolution of the Board of Directors of Trabuco Canyon Water District Approving Capital Improvement Project, Equipment, and Program Budgets for Fiscal Year 2024-25 for an amount of \$5,441,589 – Director Chadd

SECOND: Director Acosta

AYES: Directors Mandich, Acosta, Chadd & Safranski

NOES: None

ABSTAIN: None

ABSENT: Director Dopudja

MOTION PASSED/FAILED: Passed 4 – 0 – 1 with Director Dopudja absent.

ENGINEERING MATTERS

ITEM 10: PROJECT PARTNERS CONTRACT FOR DISTRICT STAFF AUGMENTATION

Mr. Paludi presented this matter for Board consideration, and he reported that this matter was reviewed with the Engineering/Operational Committee. Mr. Paludi reported that staff proposes to contract with Project Partners for a second year to provide as-needed project management support services to the District Engineer. Mr. Paludi stated that the District’s consultant, Dave Rodriguez, has provided critical support to the District Engineer and is confident that with Mr. Rodriguez’s assistance, the District will be able to complete its Capital Improvement Plan (CIP) projects for FY 24-25. Ms. Lausten added that Mr. Rodriguez works well with staff and his assistance is greatly appreciated. A brief discussion occurred regarding the District’s continued cost-savings efforts by contracting with Project Partners versus hiring a full-time District employee.

MOTION: Authorize the General Manager to execute a contract for As-Needed Project Management Support to Project Partners for Fiscal Year 2024-2025 in the not-to-exceed amount of \$155,000 – Director Acosta

SECOND: Director Chadd

AYES: Directors Mandich, Acosta, Chadd & Safranski

NOES: None

ABSTAIN: None

ABSENT: Director Dopudja

MOTION PASSED/FAILED: Passed 4 – 0 – 1 with Director Dopudja absent.

ITEM 11: GOLF CLUB SEWER LIFT STATION EASEMENT

Mr. Paludi presented this matter for Board consideration, and he reported that this matter was reviewed with the Engineering/Operations Committee. Mr. Paludi complimented Ms. Lausten for discovering the missing easements and asked Ms. Lausten to provide a brief update. Ms. Lausten provided a brief history of the easement issue, and she stated that three of the District’s Sewer Lift Stations are situated on Homeowners Association property. Ms. Lausten added that temporary easements were granted during construction, but that permanent easements were never finalized. Ms. Lausten reported that the Golf Club Sewer Lift Station permanent easement has been approved and that permanent easements for the other two facilities are approved and will be brought to the Board next month.

MOTION: Receive the Grant of Easement to the Trabuco Canyon Water District by SJS Tomorrow, LLC, for the Dove Canyon Golf Club Sewer Lift Station and authorize the District Secretary to execute said Grant of Easement – Director Safranski

SECOND: Director Acosta

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 20, 2024**

AYES: Directors Mandich, Acosta, Chadd & Safranski
NOES: None
ABSTAIN: None
ABSENT: Director Dopudja
MOTION PASSED/FAILED: Passed 4 – 0 – 1 with Director Dopudja absent.

LEGISLATIVE AND OTHER MATTERS

ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

There were no matters presented.

MOTION: None

GENERAL COUNSEL REPORT

Ms. Ratcliffe reported that the current Legislative session is still in session, and she reported that a high-profile tax initiative has been stopped from being placed on the November ballot. Ms. Ratcliffe stated that the measure as proposed would have made substantive changes to California’s constitution.

Ms. Ratcliffe provided a brief update on the District’s Surplus Land, and she reported that that the required sixty-day Notice of Availability has passed with no expressed interest. Director Mandich recommended that staff schedule a District Properties Committee meeting in the near future.

OTHER INFORMATION/MATTERS

None

ADDITIONAL DIRECTORS’ COMMENTS

Director Chadd requested that staff provide the full Board of Directors with an update on the Saddle Crest facilities at the next Regular Board Meeting in closed session, if necessary.

Director Acosta expressed his appreciation to staff for all of the hard work they do in providing water and sewer services to the community.

ADJOURNMENT

Vice President Mandich adjourned the June 20, 2024 Regular Board Meeting at 6:27 p.m.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

CONSENT CALENDAR

ITEM 2: TREASURER'S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. *June 13, 2024*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. *May 2024*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for June 2024.

EXHIBITS:

1. Revenue Report – June 2024
2. Disbursement Report – June 2024
3. Summary of Disbursements – June 2024
4. General Fund Warrant Register – June 2024
5. General Fund Payroll Warrant Register – June 2024

CONTACTS (staff responsible): PEREA/WARNER



**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING RECAP | JUNE 13, 2024**

DIRECTORS PRESENT

Don Chadd, Committee Chair
Glenn Acosta, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Roseann Lejsek, Administrative Assistant

STAFF ABSENT

Lorrie Lausten, District Engineer
Phil Serpas, SCADA/CMMS Administrator

CONSULTANTS PRESENT

None

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Chadd called the June 13, 2024 Finance/Audit Committee Meeting to order at 8:12 a.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported that all of the Capital One loan documents have been signed and that the loan should be closed by next week. Mr. Paludi added that once the transaction is complete, the District will pay off the existing short term loan with BMO and have funds available to expend on capital projects.

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

Mr. Paludi presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda.

MOTION: Approve the Finance/Audit Committee Meeting Recap and recommended that the Board receive and file the same as amended (Consent Calendar) – Director Chadd

SECOND: Director Acosta

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | JUNE 13, 2024**

AYES: Directors Chadd & Acosta
NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2-0

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review.

MOTION: Recommend the Board of Directors ratify the Directors' fees and expenses for May 2024 and tentative future meetings/attendance (Action Calendar) – Director Chadd
SECOND: Director Acosta
AYES: Directors Chadd & Acosta
NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2-0

ITEM 3: AUTHORIZE ACTIONS FOR TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2024-25 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT) AND SET PUBLIC HEARING DATE

Mr. Paludi presented this matter for Committee consideration, and he provided a brief overview of this matter. Mr. Paludi reported that the District annually levies an Undeveloped Land/Water Standby Charge (Standby Charge) for undeveloped land within District boundaries, and the amount is currently set at \$15.00 per acre. Mr. Paludi noted that the amount has not changed in many years and will remain at \$15.00 per acre for the upcoming year. Mr. Paludi stated that staff is requesting the Committee's recommendation the Board of Directors to proceed with actions for setting the FY25-25 Standby Charge at \$15 per acre and to agendize a Public Hearing and furnish Notice of Public Hearing for the July 18, 2024 Regular Board Meeting.

MOTION: 1. Recommend the Board of Directors authorize District staff to proceed with actions for setting the Fiscal Year 2024-25 Undeveloped Land/Water Standby Assessment at \$15.00 per acre or portion thereof; and
2. Agendize Public Hearing and authorize District staff to furnish Notice of Public Hearing on Proposed Fiscal Year 2024-25 Undeveloped Land/Water Standby Assessments for the July 18, 2024 Regular Board Meeting. (Action Calendar) – Director Chadd
SECOND: Director Acosta
AYES: Directors Chadd & Acosta
NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2-0

ITEM 4: ADOPTION OF PROPOSED FISCAL YEAR 2024-25 GENERAL FUND AND CAPITAL IMPROVEMENT PROJECT (CIP) BUDGETS

Mr. Paludi presented this matter for Committee consideration, and he asked Ms. Warner to provide a brief update on this matter. Ms. Warner provided a draft copy of the District's FY 24-25 budget for the Committee's review. Ms. Warner reported on minor adjustments to the budget including the total compensation survey results as well as the decrease in noticed rates.

MOTION: None – Informational item only.

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | JUNE 13, 2024**

ITEM 5: OTHER MATTERS

Mr. Paludi reported that the proposed District's Rate Adjustment Notice was sent out to the entire Board of Directors and that the notice reflects all comments from Directors, and the notice will be included in the June utility bills for all District customers.

MOTION: None – Informational item only.

ITEM 6: FINANCIAL REPORT

Ms. Warner presented the preliminary unaudited financials for April 2024, and she highlighted the following items:

WATER FUND

Total Operating Revenue

Ms. Warner reported that this line item was trending as budgeted.

Total Source of Supply

Ms. Warner reported that this line item was trending lower than budgeted due to lower than normal water sales.

Total Salaries & Benefits

Ms. Warner reported that this line item was trending lower than budgeted due to salary savings from employees on paternity leave.

Total Transmission & Distribution

Ms. Warner reported that this line item was trending lower than budgeted.

Total General & Administrative

Ms. Warner reported that this line item was trending higher than budgeted due to the timing of insurance payments and increased public outreach costs.

Net Total Unrestricted Cash Inflow/(Outflow)

Ms. Warner reported that this line item trended a positive increase of water reserves.

District Capital – Water

Ms. Warner reviewed the capital improvement costs accrued in April 2024, including costs associated with the PSPS Transfer Switch Upgrade, DWTP Vault Improvement, and Pressure Regulating Valves.

SEWER FUND

Total Operating Revenue

Ms. Warner reported that this line item was trending as budgeted.

Total Salaries & Benefits

Ms. Warner reported that this line item was trending lower than budgeted due to salary savings from employees on paternity leave.

Total Transmission & Distribution

Ms. Warner reported that this line item was trending higher than the year-to-date amount due to increased repairs and electrical costs.

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | JUNE 13, 2024**

Net Total Unrestricted Cash Inflow/(Outflow)

Ms. Warner reported that this line item trended a positive increase of sewer reserves.

District Capital – Sewer

Ms. Warner reviewed the capital improvement costs accrued in April 2024, including costs associated with the Golf Club SLS Bypass Construction, WWTP blower building rehabilitation, and WWTP fiber optic upgrade.

RECYCLED WATER FUND

Total Operating Revenue

Ms. Warner reported that this line item was trending lower than budgeted due to lower than normal recycled water sales.

Total Source of Supply

Ms. Warner reported that this line item was trending higher than budgeted due to increased treatment costs.

Total Salaries & Benefits

Ms. Warner reported that this line item was trending lower than budgeted due to salary savings from employees on paternity leave.

Total Transmission & Distribution

Ms. Warner reported that this line item was trending lower than budgeted.

Total General & Administrative

Ms. Warner reported that this line item was trending higher than the year-to-date amount due to the timing of insurance payments and certification renewals and professional services costs associated with a project grant application.

Net Total Unrestricted Cash Inflow/(Outflow)

Ms. Warner reported that this line item trended a decrease in contribution to recycled water reserves.

District Capital – Recycled Water

Ms. Warner reviewed the capital improvement costs accrued in April 2024, including costs associated Dove Recycled Booster Pump Station improvements.

MOTION: Recommend the Board ratify payment of the bills for consideration for June 13, 2024, as presented (Action Calendar) – Director Chadd

SECOND: Director Acosta

AYES: Directors Chadd & Acosta

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2-0

The Committee requested that moving forward the Other Matters agenda item be moved to the end of the agenda.

ADJOURNMENT

Director Chadd adjourned the June 13, 2024 Finance/Audit Committee Meeting at 8:27 a.m.



Trabuco Canyon Water District
Balance Sheet
May 31, 2024
(Unaudited)

		May 2024
1	Assets	
2	Cash & Investments	
3	Cash & Investments - Unrestricted	\$ 5,664,762
4	Cash & Investments - Restricted	3,094,105
5	Total Cash & Investments	8,758,867
6	Other Current Assets	
7	Accounts Receivable, Net	2,007,456
8	Prepaid & Other	57,537
9	Fair Market Value Adjustment ¹	(35,057)
10	Total Other Current Assets	2,029,936
11	Capital Assets	
12	Capital Assets, at Cost	128,051,382
13	Accumulated Depreciation	(84,330,444)
14	Construction in Progress	4,082,897
15	Total Capital Assets	47,803,835
16	Net OPEB Asset	201,692
17	Deferred Outflows of Resources (DOR)	2,508,005
18	Total Assets & DOR	\$ 61,302,335
19	Liabilities	
20	Current Liabilities	
21	Accounts Payable	\$ 2,211,359
22	Accrued Expenses	423,324
23	Current Portion-Long Term Debt	94,972
24	Deposits on Hand	48,821
25	Total Current Liabilities	2,778,476
26	Long-Term Liabilities	
27	Net Pension Liability	4,449,117
28	State Revolving Fund Loan	1,675,794
29	Bank of the West Loan	10,000,000
30	Total Long Term Liabilities	16,124,911
31	Deferred Inflows of Resources (DIR)	647,305
32	Total Liabilities & DIR	19,550,692
33	Net Position	41,751,643
34	Total Liabilities, Net Position & DIR	\$ 61,302,335

¹ LAIF and CLASS Fair Market Value is adjusted annually at June 30th. This balance may be different from the cash and investments report during the year based on updated market conditions.



Trabuco Canyon Water District
Cash & Investments Report
May 31, 2024
(Unaudited)

	Type	Cost	Market	% Total
District Cash & Investments				
Unrestricted				
Local Agency Investment Fund (LAIF)	Investment	\$ (1,024,475)	\$ (1,018,524)	-11.6%
California Cooperative Liquid Assets Securities System (CLASS)	Investment	4,541,307	\$ 4,541,080	51.9%
Bank of the West	Checking	2,147,930	2,147,930	24.6%
Total Unrestricted		5,664,762	5,670,485	64.8%
Restricted				
LAIF - Water Storage Facilities	Investment	1,121,953	1,115,436	12.8%
LAIF - Interim Sewage	Investment	128,454	127,708	1.5%
LAIF - Debt Issuance 2022	Investment	1,604,818	1,595,496	18.2%
Cash in CB&T Reserved for SRF Loan	Checking	238,879	238,879	2.7%
Total Restricted		3,094,105	3,077,519	35.2%
Total District Cash & Investments		\$ 8,758,867	\$ 8,748,005	100.0%

Certification

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California.

Cindy Byerrum

Cindy Byerrum, Treasurer



Trabuco Canyon Water District
Budget to Actual - Water
For the period July 1, 2023 through May 31, 2024
(Unaudited)

	May 2024	YTD Actual	FY 24 Adopted Budget	YTD 92%
1 Operating Revenue				
2 Fixed / Capital Service Charges	\$ 268,658	\$ 2,857,778	\$ 3,113,000	92%
3 Variable Consumption Charges	193,559	3,191,115	3,978,400	80%
4 Baker Treatment Plant Water Sales	72,538	1,605,343	1,560,500	103%
5 Customer Fees	12,257	136,407	238,800	57%
6 Standby Charges	786	32,363	32,300	100%
7 Uncollectable Accounts	-	-	(23,000)	0%
8 Total Operating Revenue	547,799	7,823,006	8,900,000	88%
9 Operating Expense				
10 Source of Supply				
11 Fixed Water Purchases	23,213	322,692	348,900	92%
12 Variable Water Purchases	67,209	1,707,362	2,015,100	85%
13 Baker Treatment Plant Water Sold	107,818	1,259,080	1,338,400	94%
14 Water Treatment	12,842	150,551	394,300	38%
15 Pumping Electricity	27,281	252,926	244,300	104%
16 Total Source of Supply	238,363	3,692,610	4,341,000	85%
17 Salaries and Benefits				
18 Employee/Director Wages	165,616	1,681,411	1,954,800	86%
19 Employee/Director Benefits	37,748	436,313	510,400	85%
20 Retiree Health Insurance	11,675	120,371	115,300	104%
21 Transfer In - 115 OPEB Trust Reimbursement	(11,675)	(120,371)	(115,300)	104%
22 CalPERS Retirement (Normal)	26,170	279,722	323,400	86%
23 CalPERS Unfunded Accrued Liability (Minimum)	-	164,806	170,300	97%
24 Payroll Taxes	13,992	132,359	146,000	91%
25 Total Salaries and Benefits	243,526	2,694,611	3,104,900	87%
26 Transmission and Distribution				
27 System Repairs and Maintenance	40,770	200,974	258,700	78%
28 Vehicles and Equipment	8,173	79,395	101,200	78%
29 Safety, Supplies and Testing	2,960	65,289	45,400	144%
30 Total Transmission and Distribution	51,902	345,658	405,300	85%
31 General and Administrative				
32 Professional Services	64,664	488,081	513,400	95%
33 Office Maintenance, Supplies and Software	38,211	304,655	310,600	98%
34 District Insurance	-	116,597	109,300	107%
35 Dues and Memberships	1,385	92,296	95,400	97%
36 Public Outreach	10,095	115,752	103,300	112%
37 Customer Service and Billing	4,488	49,752	68,400	73%
38 Conference, Trainings and Travel	1,204	26,486	34,100	78%
39 Total General and Administrative	120,046	1,193,620	1,234,500	97%
40 Total Operating Expense	653,838	7,926,499	9,085,700	87%
41 Net Operating Revenue / (Expense)	(106,039)	(103,494)	(185,700)	
42 Non-Operating Revenue / (Expense)				
43 Property Tax Revenue	101,759	1,137,464	1,245,000	91%
44 Interest Revenue - Unrestricted	16,529	42,326	115,700	37%
45 Other Revenue and Reimbursements	201,115	284,511	54,400	523%
46 Miscellaneous Expense	(81)	(111,597)	(6,200)	1800%
47 Net Non-Operating Revenue / (Expense)	319,322	1,352,704	1,408,900	96%
48 Net Total Revenue / (Expense)	213,283	1,249,211	1,223,200	102%
49 Other Unrestricted Cash Inflow / (Outflow)				
50 Transfer In - Debt Proceeds for Capital	59,664	617,989	1,206,000	51%
51 Capital Improvement Program (CIP)	(68,445)	(753,420)	(1,206,000)	62%
52 Debt Service - Principal and Interest	(27,657)	(303,942)	(901,100)	34%
53 Net Other Unrestricted Cash Inflow / (Outflow)	(36,438)	(439,373)	(901,100)	49%
54 Net Total Unrestricted Cash Inflow / (Outflow)	\$ 176,845	\$ 809,838	\$ 322,100	251%

Acronym key:

OPEB - Other Post-Employment Benefits

SCADA - Supervisory Control and Data Acquisition System



Trabuco Canyon Water District
District Capital - Water
FY 23-24
(Unaudited)

		May 2024	YTD Actual	FY 24 Adopted Budget	YTD 92%
1	Water CIP				
2	Capital Improvements / Replacements				
3	Dimension Water Treatment Plant (DWTP) Office & Storage	\$ 8,681	\$ 9,611	\$ 350,000	3%
4	SCADA System Upgrades FY 24	-	155,034	280,000	55%
5	10" Pipeline Replacement - Cooks to Harris Grade	-	-	250,000	0%
6	PSPS Transfer Switch Upgrade - Water	-	5,180	60,000	9%
7	DWTP Vault Improvement	50,601	55,251	75,000	74%
8	Administration Office Remodel	-	29,014	-	N/A
9	Total Capital Improvements / Replacements	59,282	254,090	1,015,000	25%
10	Equipment				
11	Fleet	-	174,950	91,000	192%
12	Xerox Copier	-	4,469	-	N/A
13	Fire Hydrants	-	25,229	-	N/A
14	Roton Blower - DWTP Filters	-	22,258	-	N/A
15	Total Equipment	-	226,906	91,000	249%
16	Programs				
17	Pump Replacement Program - Water	-	13,750	50,000	28%
18	Pressure Regulating Valves (PRV) - Water	-	17,360	20,000	87%
19	Valve Replacements - Water	381	110,352	30,000	368%
20	Total Programs	381	141,461	100,000	141%
21	Total Unplanned Repairs/Expenses	8,781	130,962	-	N/A
22	Total Water CIP	\$ 68,445	\$ 753,420	\$ 1,206,000	62%

Acronym key:

SCADA - Supervisory Control and Data Acquisition System

PSPS - Public Safety Power Shutoff



Trabuco Canyon Water District
Budget to Actual - Sewer
For the period July 1, 2023 through May 31, 2024
(Unaudited)

	May 2024	YTD Actual	FY 24 Adopted Budget	YTD 92%
1 Operating Revenue				
2 Sewer Residential Charges	\$ 167,889	\$ 1,818,275	\$ 1,933,800	94%
3 Sewer Commercial Charges	16,148	191,934	189,800	101%
4 Customer Fees	15,921	168,214	281,100	60%
5 Uncollectable Accounts	-	-	(3,500)	0%
6 Total Operating Revenue	199,957	2,178,424	2,401,200	91%
7 Operating Expense				
8 Salaries and Benefits				
9 Employee/Director Wages	77,703	810,852	961,500	84%
10 Employee/Director Benefits	12,361	164,937	235,700	70%
11 Retiree Health Insurance	4,170	42,990	41,200	104%
12 Transfer In - 115 OPEB Trust Reimbursement	(4,170)	(42,990)	(41,200)	104%
13 CalPERS Retirement (Normal)	8,951	98,501	115,600	85%
14 CalPERS Unfunded Accrued Liability (Minimum)	-	76,658	79,200	97%
15 Payroll Taxes	4,997	47,271	73,200	65%
16 Total Salaries and Benefits	104,012	1,198,219	1,465,200	82%
17 Transmission and Distribution				
18 System Repairs and Maintenance	41,011	324,317	295,600	110%
19 T&D Electricity	17,843	225,232	196,300	115%
20 Vehicles and Equipment	8,921	37,647	39,300	96%
21 Safety, Supplies and Testing	972	14,676	41,200	36%
22 Total Transmission and Distribution	68,747	601,873	572,400	105%
23 General and Administrative				
24 Professional Services	27,022	187,259	184,900	101%
25 Office Maintenance, Supplies and Software	13,573	158,983	159,300	100%
26 District Insurance	-	41,642	42,600	98%
27 Dues and Memberships	2,334	94,023	122,000	77%
28 Public Outreach	2,937	16,971	18,300	93%
29 Customer Service and Billing	1,061	11,546	19,200	60%
30 Conference, Trainings and Travel	430	9,459	12,000	79%
31 Total General and Administrative	47,357	519,883	558,300	93%
32 Total Operating Expense	220,116	2,319,974	2,595,900	89%
33 Net Operating Revenue / (Expense)	(20,159)	(141,550)	(194,700)	73%
34 Non-Operating Revenue / (Expense)				
35 Property Tax Revenue	73,266	818,974	896,000	91%
36 Interest Revenue - Unrestricted	4,538	165,057	105,500	156%
37 Other Revenue and Reimbursements	223	44,644	7,300	612%
38 Miscellaneous Expense	(58)	(48,054)	(7,200)	667%
39 Net Non-Operating Revenue / (Expense)	77,969	980,620	1,001,600	98%
40 Net Total Revenue / (Expense)	57,810	839,070	806,900	104%
41 Other Unrestricted Cash Inflow / (Outflow)				
42 Transfer In - Debt Proceeds for Capital	-	1,105,397	2,979,500	37%
43 Capital Improvement Program	(441,674)	(1,264,464)	(2,979,500)	42%
44 Debt Service - Principal and Interest	(3,021)	(33,128)	(554,100)	6%
45 Net Other Unrestricted Cash Inflow / (Outflow)	(444,695)	(192,195)	(554,100)	35%
46 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (386,885)	\$ 646,875	\$ 252,800	256%

Acronym key:

OPEB - Other Post-Employment Benefits



Trabuco Canyon Water District
District Capital - Sewer
FY 23-24
(Unaudited)

Project	May 2024	YTD Actual	FY 24 Adopted Budget	YTD 92%
1 Wastewater CIP				
2 Capital Improvements / Replacements				
3 Golf Club Sewer Lift Station (SLS) Bypass Construction	\$ 394,175	\$ 589,024	\$ 1,800,000	33%
4 SCADA System Upgrades FY 24	-	55,369	100,000	55%
5 WWTP Hoffman Blower Building Rehabilitation	4,618	76,641	400,000	19%
6 Chiquita FY 24	-	117,940	178,000	66%
7 Heritage SLS Rehabilitation	2,200	6,065	100,000	6%
8 PSPS Transfer Switch Upgrade - Sewer	1,395	6,808	60,000	11%
9 WWTP Fiber Optic Upgrade	2,480	17,825	130,000	14%
10 El Toro SLS System Improvements	-	37,469	79,000	47%
11 Administration Office Remodel	-	10,362	-	N/A
12 Total Capital Improvements / Replacements	404,867	917,503	2,847,000	32%
13 Equipment				
14 Fleet	-	62,482	32,500	192%
15 Xerox Copier	-	1,596	-	N/A
16 Chopper Pump - Sequencing Batch Reactor	-	24,716	-	N/A
17 Smart Covers - Sewer Lift Stations	-	18,709	-	N/A
18 Roots Blower - WWTP	-	15,693	-	N/A
19 Total Equipment	-	123,196	32,500	379%
20 Programs				
21 Manhole Recoating Program - Sewer	-	-	20,000	0%
22 Pump Replacement Program (Sewer)	-	52,027	50,000	104%
23 Wet Well Recoating	-	17,020	30,000	57%
24 Total Programs	-	69,047	100,000	69%
25 Total Unplanned Repairs/Expenses	36,807	154,718	-	N/A
26 Total Wastewater CIP	\$ 441,674	\$ 1,264,464	\$ 2,979,500	42%

Acronym key:

SCADA - Supervisory Control and Data Acquisition System

WWTP - Waste Water Treatment Plant

PSPS - Public Safety Power Shutoff



Trabuco Canyon Water District
Budget to Actual - Recycled
For the period July 1, 2023 through May 31, 2024
(Unaudited)

	May 2024	YTD Actual	FY 24 Adopted Budget	YTD 92%
1 Operating Revenue				
2 Fixed / Capital Service Charges	\$ 11,857	\$ 125,123	\$ 142,200	88%
3 Variable Consumption Charges	27,907	794,700	995,400	80%
4 Customer Fees	-	9,474	7,300	130%
5 Uncollectable Accounts	-	-	(4,000)	0%
6 Total Operating Revenue	39,765	929,297	1,140,900	81%
7 Operating Expense				
8 Source of Supply				
9 Recycled Water Purchases	724	20,725	25,900	80%
10 Water Treatment	10,350	100,753	99,400	101%
11 Total Source of Supply	11,074	121,477	125,300	97%
12 Salaries and Benefits				
13 Employee/Director Wages	18,570	195,086	231,400	84%
14 Employee/Director Benefits	3,983	54,867	75,400	73%
15 Retiree Health Insurance	834	8,598	8,200	105%
16 Transfer In - 115 OPEB Trust Reimbursement	(834)	(8,598)	(8,200)	105%
17 CalPERS Retirement (Normal)	1,919	21,163	24,800	85%
18 CalPERS Unfunded Accrued Liability (Minimum)	-	17,340	18,000	96%
19 Payroll Taxes	999	9,454	16,800	56%
20 Total Salaries and Benefits	25,472	297,910	366,400	81%
21 Transmission and Distribution				
22 T&D Electricity	23,300	275,914	282,000	98%
23 System Repairs and Maintenance	16,783	49,825	29,600	168%
24 Vehicles and Equipment	2,137	8,577	8,600	100%
25 Safety, Supplies and Testing	10,816	98,798	157,600	63%
26 Total Transmission and Distribution	53,036	433,114	477,800	91%
27 General and Administrative				
28 Professional Services	4,801	41,670	36,800	113%
29 Office Maintenance, Supplies and Software	2,555	28,035	27,600	102%
30 District Insurance	-	8,328	8,800	95%
31 Dues and Memberships	99	55,799	36,600	152%
32 Public Outreach	587	3,394	3,600	94%
33 Customer Service and Billing	212	2,309	4,000	58%
34 Conference, Trainings and Travel	86	1,892	2,200	86%
35 Total General and Administrative	8,340	141,428	119,600	118%
36 Total Operating Expense	97,921	993,930	1,089,100	91%
37 Net Operating Revenue / (Expense)	(58,156)	(64,633)	51,800	
38 Non-Operating Revenue / (Expense)				
39 Property Tax Revenue	28,492	318,490	349,200	91%
40 Interest Revenue - Unrestricted	889	21,669	21,800	99%
41 Other Revenue and Reimbursements	-	3,372	1,800	187%
42 Miscellaneous Expense	(23)	(3,135)	(1,100)	285%
43 Net Non-Operating Revenue / (Expense)	29,359	340,395	371,700	92%
44 Net Total Revenue / (Expense)	(28,798)	275,762	423,500	65%
45 Other Unrestricted Cash Inflow / (Outflow)				
46 Transfer In - Debt Proceeds for Capital	1,860	71,413	326,500	22%
47 Capital Improvement Program	(11,060)	(93,598)	(326,500)	29%
48 Debt Service - Principal and Interest	(604)	(6,626)	(81,400)	8%
49 Net Other Unrestricted Cash Inflow / (Outflow)	(9,804)	(28,811)	(81,400)	35%
50 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (38,602)	\$ 246,951	\$ 342,100	72%

Acronym key:

OPEB - Other Post-Employment Benefits



Trabuco Canyon Water District
District Capital - Recycled
FY 23-24
(Unaudited)

Project	May 2024	YTD Actual	FY 24 Adopted Budget	YTD 92%
1 Recycled Water CIP				
2 Capital Improvements / Replacements				
3 SCADA System Upgrades FY 24	\$ -	\$ 11,074	\$ 20,000	55%
4 Dove Recycled Booster Pump Station	2,015	4,185	100,000	4%
5 Recycled PRV Vault Improvements - Dove Canyon	-	1,395	200,000	1%
6 Administration Office Remodel	-	2,072	-	N/A
7 Capital Improvements / Replacements Total	2,015	18,726	320,000	6%
8 Equipment				
9 Fleet	-	12,496	6,500	192%
10 Xerox Copier	-	319	-	N/A
11 VFD - Dove / Robinson Ranch Recycled Pump Station	-	40,190	-	N/A
12 Equipment Total	-	53,006	6,500	815%
13 Total Unplanned Repairs/Expenses	9,045	21,866	-	N/A
14 Total Recycled Water CIP	\$ 11,060	\$ 93,598	\$ 326,500	29%

Acronym key:

- SCADA - Supervisory Control and Data Acquisition System
- PRV - Pressure Regulating Valves
- VFD - Variable Frequency Drive



Trabuco Canyon Water District, CA

Bank Transaction Report

Transaction Detail

Issued Date Range: 06/01/2024 - 06/30/2024

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
06/03/2024		DFT0003575	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-4,345.90
06/03/2024		DFT0003576	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-2,823.32
06/03/2024		DFT0003577	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-242.35
06/03/2024		DFT0003578	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Bank Draft	-68.00
06/03/2024		DFT0003579	TAB ANSWER NETWORK	Accounts Payable	Outstanding	Bank Draft	-205.52
06/03/2024		DFT0003580	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
06/03/2024		DFT0003581	VSP	Accounts Payable	Outstanding	Bank Draft	-870.08
06/04/2024		DFT0003582	ADP	Accounts Payable	Outstanding	Bank Draft	-121,900.90
06/04/2024		DFT0003583	CALPERS	Accounts Payable	Outstanding	Bank Draft	-69,795.21
06/04/2024		DFT0003586	ADP	Accounts Payable	Outstanding	Bank Draft	-119,871.57
06/06/2024		DFT0003587	CALPERS	Accounts Payable	Outstanding	Bank Draft	-30,367.43
06/07/2024		DFT0003588	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-2,447.23
06/07/2024		DFT0003589	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-10.00
06/10/2024		DFT0003590	ADP	Accounts Payable	Outstanding	Bank Draft	-2,029.33
06/10/2024		DFT0003591	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,674.93
06/10/2024		DFT0003592	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-239.85
06/10/2024		DFT0003593	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-50.00
06/11/2024		DFT0003594	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
06/11/2024		DFT0003595	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-75.19
06/12/2024		DFT0003596	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Bank Draft	-6,993.65
06/17/2024		DFT0003597	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-74.49
06/17/2024		DFT0003598	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-7.70
06/18/2024		DFT0003599	ADP	Accounts Payable	Outstanding	Bank Draft	-109,846.89
06/20/2024		DFT0003600	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-673.44
06/20/2024		DFT0003601	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-76,173.92
06/20/2024		DFT0003602	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-20.00
06/21/2024		DFT0003603	CALPERS	Accounts Payable	Outstanding	Bank Draft	-29,008.13
06/21/2024		DFT0003604	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-21.14
06/24/2024		DFT0003605	HOME DEPOT CREDIT SERVICES	Accounts Payable	Outstanding	Bank Draft	-203.01
06/24/2024		DFT0003606	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
06/24/2024		DFT0003607	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-324.24
06/25/2024		DFT0003608	AT&T MOBILITY	Accounts Payable	Outstanding	Bank Draft	-2,819.22
06/25/2024		DFT0003609	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-3.58
06/26/2024		DFT0003610	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Outstanding	Bank Draft	-25,818.91
06/28/2024		DFT0003611	ADP	Accounts Payable	Outstanding	Bank Draft	-116.00

Bank Transaction Report

Issued Date Range: -

Bank Draft Total: (35) -609,541.13

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Draft Reversal							
06/04/2024		DFT0003582	ADP Reversal	Accounts Payable	Outstanding	Bank Draft Reversal	121,900.90
Bank Draft Reversal Total: (1)							121,900.90
Check							
06/04/2024		12525	AT&T	Accounts Payable	Outstanding	Check	-1,042.83
06/04/2024		12526	DANIELS TIRE SERVICE, INC.	Accounts Payable	Outstanding	Check	-2,149.43
06/04/2024		12527	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-3,200.00
06/04/2024		12528	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-12,300.18
06/04/2024		12529	GARY KESSLER	Accounts Payable	Outstanding	Check	-105.00
06/04/2024		12530	GRISWOLD INDUSTRIES	Accounts Payable	Outstanding	Check	-381.44
06/04/2024		12531	HANSON BRIDGETT LLP	Accounts Payable	Outstanding	Check	-42,985.82
06/04/2024		12532	HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEM:	Accounts Payable	Outstanding	Check	-1,354.22
06/04/2024		12533	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-7,098.00
06/04/2024		12534	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-98,614.07
06/04/2024		12535	IWATER, INC.	Accounts Payable	Outstanding	Check	-150.00
06/04/2024		12536	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-4,177.50
06/04/2024		12537	MCM CONSULTING	Accounts Payable	Outstanding	Check	-30,389.50
06/04/2024		12538	MKN	Accounts Payable	Outstanding	Check	-7,222.00
06/04/2024		12539	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-1,775.00
06/04/2024		12540	ORKIN, INC.	Accounts Payable	Outstanding	Check	-1,938.96
06/04/2024		12541	PARK WEST LANDSCAPE MANAGEMENT	Accounts Payable	Outstanding	Check	-8,390.00
06/04/2024		12542	PETE'S ROAD SERVICE	Accounts Payable	Outstanding	Check	-3,652.96
06/04/2024		12543	PROJECT PARTNERS, INC.	Accounts Payable	Outstanding	Check	-12,400.00
06/04/2024		12544	S & J SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-4,398.36
06/04/2024		12545	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-7,047.50
06/04/2024		12546	Void Check	Accounts Payable	Voided	Check	0.00
06/04/2024		12547	SS MECHANICAL CONSTRUCTION CORP.	Accounts Payable	Outstanding	Check	-4,500.00
06/04/2024		12548	TETRA TECH, INC.	Accounts Payable	Outstanding	Check	-9,990.00
06/04/2024		12549	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-100.66
06/04/2024		12550	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-1,175.44
06/04/2024		12551	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC.	Accounts Payable	Outstanding	Check	-14,817.01
06/04/2024		12552	VORTEX INDUSTRIES, INC.	Accounts Payable	Outstanding	Check	-1,974.01
06/04/2024		12553	W.M. LYLES CO.	Accounts Payable	Outstanding	Check	-6,370.50
06/04/2024		12554	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-3,220.00
06/04/2024		12555	SS MECHANICAL CONSTRUCTION CORP.	Accounts Payable	Outstanding	Check	-4,500.00
06/04/2024		12556	TETRA TECH, INC.	Accounts Payable	Outstanding	Check	-9,990.00
06/04/2024		12557	TUTTLE-CLICK FORD	Accounts Payable	Outstanding	Check	-12,544.44
06/04/2024		12558	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-100.66
06/04/2024		12559	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-1,175.44
06/04/2024		12560	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC.	Accounts Payable	Outstanding	Check	-14,817.01
06/04/2024		12561	VORTEX INDUSTRIES, INC.	Accounts Payable	Outstanding	Check	-1,974.01

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/04/2024		12562	W.M. LYLES CO.	Accounts Payable	Outstanding	Check	-6,370.50
06/06/2024		12563	SAM LEE	Accounts Payable	Outstanding	Check	-49.48
06/19/2024		12564	AMERICAN BUSINESS BANK	Accounts Payable	Outstanding	Check	-17,994.25
06/19/2024		12565	AT&T MOBILITY	Accounts Payable	Outstanding	Check	-124.71
06/19/2024		12566	CHAMPION PAVING, INC.	Accounts Payable	Outstanding	Check	-3,100.00
06/19/2024		12567	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-3,860.96
06/19/2024		12568	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-910.00
06/19/2024		12569	DMS FACILITY SERVICES	Accounts Payable	Outstanding	Check	-1,268.26
06/19/2024		12570	FEDEX	Accounts Payable	Outstanding	Check	-46.37
06/19/2024		12571	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-49,515.74
06/19/2024		12572	FIELDMAN, ROLAPP & ASSOC.	Accounts Payable	Outstanding	Check	-1,831.00
06/19/2024		12573	FLEET SERVICES, INC.	Accounts Payable	Outstanding	Check	-1,394.69
06/19/2024		12574	GRAINGER	Accounts Payable	Outstanding	Check	-473.83
06/19/2024		12575	GREENSTONE MATERIALS INC.	Accounts Payable	Outstanding	Check	-1,203.99
06/19/2024		12576	HAAKER EQUIPMENT COMPANY	Accounts Payable	Outstanding	Check	-58,405.65
06/19/2024		12577	HAZEN & SAWYER	Accounts Payable	Outstanding	Check	-9,365.92
06/19/2024		12578	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-8,956.81
06/19/2024		12579	IB CONSULTING	Accounts Payable	Outstanding	Check	-8,525.00
06/19/2024		12580	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-2,242.97
06/19/2024		12581	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-2,200.00
06/19/2024		12582	LA HABRA FENCE COMPANY, INC.	Accounts Payable	Outstanding	Check	-977.00
06/19/2024		12583	LINDE GAS & EQUIPMENT, INC.	Accounts Payable	Outstanding	Check	-143.04
06/19/2024		12584	ORANGE COUNTY FIRE AUTHORITY	Accounts Payable	Outstanding	Check	-623.00
06/19/2024		12585	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-1,775.00
06/19/2024		12586	ORKIN, INC.	Accounts Payable	Outstanding	Check	-79.99
06/19/2024		12587	PACIFIC HYDROTECH CORPORATION	Accounts Payable	Outstanding	Check	-341,890.75
06/19/2024		12588	S & J SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-537.68
06/19/2024		12589	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-660.00
06/19/2024		12590	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-6,942.50
06/19/2024		12591	Void Check	Accounts Payable	Voided	Check	0.00
06/19/2024		12592	SOTO RESOURCES	Accounts Payable	Outstanding	Check	-2,742.50
06/19/2024		12593	SUNSET INDUSTRIAL PARTS	Accounts Payable	Outstanding	Check	-742.66
06/19/2024		12594	TIM HOGAN GRAPHIC DESIGN	Accounts Payable	Outstanding	Check	-1,842.53
06/19/2024		12595	TOTAL COMPENSATION SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-1,800.00
06/19/2024		12596	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
06/19/2024		12597	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC.	Accounts Payable	Outstanding	Check	-4,289.53
06/19/2024		12598	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-3,864.00
06/19/2024		12599	SECRETARY OF STATE	Accounts Payable	Outstanding	Check	-6.00
06/20/2024		12600	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Check	-76,173.92
06/27/2024		12601	AMERICAN BACFKLOW PRODUCTS	Accounts Payable	Outstanding	Check	-111.45
06/27/2024		12602	BRENT MONSON	Accounts Payable	Outstanding	Check	-105.00
06/27/2024		12603	CHAMPION PAVING, INC.	Accounts Payable	Outstanding	Check	-21,475.00
06/27/2024		12604	CWEA	Accounts Payable	Outstanding	Check	-432.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/27/2024		12605	EAGLE AERIAL SOLUTIONS	Accounts Payable	Outstanding	Check	-10,978.00
06/27/2024		12606	GARY KESSLER	Accounts Payable	Outstanding	Check	-86.16
06/27/2024		12607	GRAINGER	Accounts Payable	Outstanding	Check	-24.30
06/27/2024		12608	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-5,868.00
06/27/2024		12609	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-1,139.23
06/27/2024		12610	IWATER, INC.	Accounts Payable	Outstanding	Check	-2,200.00
06/27/2024		12611	JUAN A. QUINONEZ	Accounts Payable	Outstanding	Check	-423.20
06/27/2024		12612	MCM CONSULTING	Accounts Payable	Outstanding	Check	-21,545.00
06/27/2024		12613	MKN	Accounts Payable	Outstanding	Check	-1,781.00
06/27/2024		12614	NBS	Accounts Payable	Outstanding	Check	-975.50
06/27/2024		12615	OPPENHEIMER & CO, INC.	Accounts Payable	Outstanding	Check	-25,000.00
06/27/2024		12616	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-2,130.00
06/27/2024		12617	ORKIN, INC.	Accounts Payable	Outstanding	Check	-314.98
06/27/2024		12618	PACIFIC MECHANICAL	Accounts Payable	Outstanding	Check	-1,113.42
06/27/2024		12619	PROJECT PARTNERS, INC.	Accounts Payable	Outstanding	Check	-14,880.00
06/27/2024		12620	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-5,271.50
06/27/2024		12621	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
06/27/2024		12622	UNIFIRST FIRST AID CORPORATION	Accounts Payable	Outstanding	Check	-546.74
06/27/2024		12623	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC.	Accounts Payable	Outstanding	Check	-3,781.56
06/27/2024		12624	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-212.00
Check Total: (100)							-1,082,596.22
Check Reversal							
06/04/2024		12545	SIERRA ANALYTICAL Reversal	Accounts Payable	Outstanding	Check Reversal	7,047.50
06/04/2024		12547	SS MECHANICAL CONSTRUCTION CORP. Reversal	Accounts Payable	Outstanding	Check Reversal	4,500.00
06/04/2024		12548	TETRA TECH, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	9,990.00
06/04/2024		12549	UNDERGROUND SERVICE ALERT/SC Reversal	Accounts Payable	Outstanding	Check Reversal	100.66
06/04/2024		12550	USA BLUEBOOK Reversal	Accounts Payable	Outstanding	Check Reversal	1,175.44
06/04/2024		12551	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	14,817.01
06/04/2024		12552	VORTEX INDUSTRIES, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	1,974.01
06/04/2024		12553	W.M. LYLES CO. Reversal	Accounts Payable	Outstanding	Check Reversal	6,370.50
06/20/2024		12600	SOUTHERN CALIFORNIA EDISON Reversal	Accounts Payable	Outstanding	Check Reversal	76,173.92
06/27/2024		12606	GARY KESSLER Reversal	Accounts Payable	Outstanding	Check Reversal	86.16
Check Reversal Total: (10)							122,235.20
EFT							
06/05/2024		556	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-1,728.00
06/05/2024		557	AMAZON	Accounts Payable	Outstanding	EFT	-446.37
06/05/2024		558	HERC RENTALS	Accounts Payable	Outstanding	EFT	-4,705.99
06/05/2024		559	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-65.50
06/05/2024		560	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-336.62
06/11/2024		561	BMO Bank National Association	Accounts Payable	Outstanding	EFT	-67,263.89
06/20/2024		562	ACWA JPIA - LIFE	Accounts Payable	Outstanding	EFT	-522.05
06/20/2024		563	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-1,728.00

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06/20/2024		564	AMAZON	Accounts Payable	Outstanding	EFT	-1,513.31
06/20/2024		565	CALIFORNIA BANK & TRUST	Accounts Payable	Outstanding	EFT	-115,190.52
06/20/2024		566	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Outstanding	EFT	-6,137.57
06/20/2024		567	EIDE BAILLY	Accounts Payable	Outstanding	EFT	-6,700.00
06/20/2024		568	IRVINE PIPE SUPPLY	Accounts Payable	Outstanding	EFT	-595.71
06/20/2024		569	MWDOC	Accounts Payable	Outstanding	EFT	-23,342.79
06/20/2024		570	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-6,367.57
06/20/2024		571	OPPENHEIMER & CO, INC.	Accounts Payable	Outstanding	EFT	-25,000.00
06/20/2024		572	P2S LP	Accounts Payable	Outstanding	EFT	-42,026.50
06/20/2024		573	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-37.50
06/20/2024		574	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-326.50
06/20/2024		575	UNITED WATER WORKS, INC.	Accounts Payable	Outstanding	EFT	-78.66
06/28/2024		576	AMAZON	Accounts Payable	Outstanding	EFT	-854.54
06/28/2024		577	IRVINE PIPE SUPPLY	Accounts Payable	Outstanding	EFT	-214.00
06/28/2024		578	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-3,488.65
06/28/2024		579	STRADLING YOCCA CARLSON & RAUTH	Accounts Payable	Outstanding	EFT	-40,000.00
06/28/2024		580	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-163.43
EFT Total: (25)							-348,833.67
EFT Reversal							
06/24/2024		571	OPPENHEIMER & CO, INC. Reversal	Accounts Payable	Outstanding	EFT Reversal	25,000.00
EFT Reversal Total: (1)							25,000.00
Accounts Payable Total: (172)							-1,771,834.92

Accounts Receivable

Deposit							
06/04/2024		DEP0024702	Oaks at Trabuco 6-4-2024	Accounts Receivable	Outstanding	Deposit	12,000.00
06/04/2024		DEP0024705	OCFA 6-4-2024	Accounts Receivable	Outstanding	Deposit	150.00
06/04/2024		DEP0024708	MWD Awareness Month 6-4-2024	Accounts Receivable	Outstanding	Deposit	3,000.00
06/04/2024		DEP0024711	SMWD Conserv. & Water Recov. 6-4-2024	Accounts Receivable	Outstanding	Deposit	1,302.84
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	0.20
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	0.03
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	0.53
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	0.07
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	0.04
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	-0.81
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	0.07
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	-0.58
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	0.28
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	-0.10
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	0.38
06/04/2024		DEP0024798	PT Admin Fees - 6/12/24	Accounts Receivable	Outstanding	Deposit	-0.11
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	77.37
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	78.33

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	150.04
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	118.50
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	15.24
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	846.43
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	15.23
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	108.80
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	77.37
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	29.18
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	397.92
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	118.50
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	609.43
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	29.17
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	552.67
06/06/2024		DEP0024801	County of Orange - Property Taxes 6/4/24	Accounts Receivable	Outstanding	Deposit	208.38
06/07/2024		DEP0024754	County of Orange 6-7-2024	Accounts Receivable	Outstanding	Deposit	3,760.00
06/07/2024		DEP0024754	County of Orange 6-7-2024	Accounts Receivable	Outstanding	Deposit	360.00
06/07/2024		DEP0024754	County of Orange 6-7-2024	Accounts Receivable	Outstanding	Deposit	150.00
06/17/2024		DEP0024853	T-mobile lease 6-17-2024	Accounts Receivable	Outstanding	Deposit	222.78
06/17/2024		DEP0024853	T-mobile lease 6-17-2024	Accounts Receivable	Outstanding	Deposit	2,329.39
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	-9.18
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	0.71
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	0.99
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	5.90
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	-1.28
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	0.14
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	0.14
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	-1.29
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	1.15
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	1.14
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	-6.61
06/18/2024		DEP0024880	Apply PT Admin Fees - 6/18/24	Accounts Receivable	Outstanding	Deposit	8.19
06/20/2024		DEP0024883	County of Orange - Property Taxes 6/18/24	Accounts Receivable	Outstanding	Deposit	283.47
06/20/2024		DEP0024883	County of Orange - Property Taxes 6/18/24	Accounts Receivable	Outstanding	Deposit	457.42
06/20/2024		DEP0024883	County of Orange - Property Taxes 6/18/24	Accounts Receivable	Outstanding	Deposit	457.42
06/20/2024		DEP0024883	County of Orange - Property Taxes 6/18/24	Accounts Receivable	Outstanding	Deposit	55.12
06/20/2024		DEP0024883	County of Orange - Property Taxes 6/18/24	Accounts Receivable	Outstanding	Deposit	2,352.44
06/20/2024		DEP0024883	County of Orange - Property Taxes 6/18/24	Accounts Receivable	Outstanding	Deposit	3,267.28
06/20/2024		DEP0024883	County of Orange - Property Taxes 6/18/24	Accounts Receivable	Outstanding	Deposit	55.12
06/20/2024		DEP0024883	County of Orange - Property Taxes 6/18/24	Accounts Receivable	Outstanding	Deposit	393.71
06/20/2024		DEP0024904	BMO - Refund overpayment	Accounts Receivable	Outstanding	Deposit	10.07
06/20/2024		DEP0024904	BMO - Refund overpayment	Accounts Receivable	Outstanding	Deposit	10.07
06/20/2024		DEP0024904	BMO - Refund overpayment	Accounts Receivable	Outstanding	Deposit	100.70
06/20/2024		DEP0024904	BMO - Refund overpayment	Accounts Receivable	Outstanding	Deposit	281.94

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/25/2024		DEP0024933	City of SC 6-25-2024	Accounts Receivable	Outstanding	Deposit	98,614.07
06/25/2024		DEP0024933	City of SC 6-25-2024	Accounts Receivable	Outstanding	Deposit	58,324.60
06/25/2024		DEP0024933	City of SC 6-25-2024	Accounts Receivable	Outstanding	Deposit	937.98
06/25/2024		DEP0024933	City of SC 6-25-2024	Accounts Receivable	Outstanding	Deposit	3,955.02
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	150.00
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	150.00
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	3,825.24
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	4,000.00
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	0.20
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	1,554.23
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	217.59
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	0.50
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	0.01
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	217.59
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	294.06
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	3,760.00
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	360.00
06/26/2024		DEP0024988	Property Tax admin charges	Accounts Receivable	Outstanding	Deposit	1,119.05
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-0.01
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-0.20
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-0.50
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-217.59
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-294.06
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-150.00
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-150.00
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-1,554.23
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-3,760.00
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-360.00
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-217.59
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-4,000.00
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-1,119.05
06/26/2024		DEP0024991	County of Orange - Property Taxes 6/26/24	Accounts Receivable	Outstanding	Deposit	-3,825.24
06/26/2024		DEP0024994	Apply admin fees	Accounts Receivable	Outstanding	Deposit	-1.24
06/26/2024		DEP0024994	Apply admin fees	Accounts Receivable	Outstanding	Deposit	-6.39
06/26/2024		DEP0024994	Apply admin fees	Accounts Receivable	Outstanding	Deposit	6.39
06/26/2024		DEP0024994	Apply admin fees	Accounts Receivable	Outstanding	Deposit	1.24
06/26/2024		DEP0024994	Apply admin fees	Accounts Receivable	Outstanding	Deposit	8.88
06/26/2024		DEP0024994	Apply admin fees	Accounts Receivable	Outstanding	Deposit	-8.88
06/26/2024		DEP0024994	Apply admin fees	Accounts Receivable	Outstanding	Deposit	1.24
06/26/2024		DEP0024994	Apply admin fees	Accounts Receivable	Outstanding	Deposit	-1.24
06/26/2024		DEP0024997	County of Orange - Property Taxes	Accounts Receivable	Outstanding	Deposit	1,112.66
06/26/2024		DEP0024997	County of Orange - Property Taxes	Accounts Receivable	Outstanding	Deposit	216.35
06/26/2024		DEP0024997	County of Orange - Property Taxes	Accounts Receivable	Outstanding	Deposit	216.35

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/26/2024		DEP0024997	County of Orange - Property Taxes	Accounts Receivable	Outstanding	Deposit	1,545.35
06/30/2024		DEP0024954	Void open invoices	Accounts Receivable	Outstanding	Deposit	4,500.00
06/30/2024		DEP0024954	Void open invoices	Accounts Receivable	Outstanding	Deposit	-4,500.00
Deposit Total: (107)							199,354.71
Accounts Receivable Total: (107)							199,354.71

General Ledger

Deposit

06/01/2024		DEP0024718	Fix UB Posting Date	General Ledger	Outstanding	Deposit	640.04
06/01/2024		DEPR0000072	Fix UB Posting Date Error	General Ledger	Outstanding	Deposit	640.04
Deposit Total: (2)							1,280.08

Deposit Reversal

06/01/2024		DEP0024718	Fix UB Posting Date	General Ledger	Outstanding	Deposit Reversal	-640.04
Deposit Reversal Total: (1)							-640.04
General Ledger Total: (3)							640.04

Utility Billing

Deposit

06/03/2024		DEP0024675	Utility Payment Packet UBPKT10963	Utility Billing	Outstanding	Deposit	3,551.91
06/03/2024		DEP0024678	Utility Payment Packet UBPKT10964	Utility Billing	Outstanding	Deposit	3,714.51
06/03/2024		DEP0024684	Utility Reverse Payment Packet UBPKT10967	Utility Billing	Outstanding	Deposit	-320.02
06/03/2024		DEP0024687	Utility Reverse Payment Packet UBPKT10968	Utility Billing	Outstanding	Deposit	-320.02
06/03/2024		DEP0024690	Utility Payment Packet UBPKT10961	Utility Billing	Outstanding	Deposit	11,100.28
06/03/2024		DEP0024693	Utility Payment Packet UBPKT10971	Utility Billing	Outstanding	Deposit	4,708.62
06/04/2024		DEP0024696	Utility Payment Packet UBPKT10973	Utility Billing	Outstanding	Deposit	5,543.23
06/04/2024		DEP0024699	Utility Payment Packet UBPKT10974	Utility Billing	Outstanding	Deposit	3,826.10
06/04/2024		DEP0024717	Utility Payment Packet UBPKT10972	Utility Billing	Outstanding	Deposit	8,489.51
06/04/2024		DEP0024721	Utility Payment Packet UBPKT10980	Utility Billing	Outstanding	Deposit	6,372.17
06/05/2024		DEP0024724	Utility Payment Packet UBPKT10981	Utility Billing	Outstanding	Deposit	1,504.53
06/05/2024		DEP0024727	Utility Payment Packet UBPKT10982	Utility Billing	Outstanding	Deposit	6,243.32
06/05/2024		DEP0024730	Utility Payment Packet UBPKT10983	Utility Billing	Outstanding	Deposit	6,961.53
06/05/2024		DEP0024733	Utility Payment Packet UBPKT10984	Utility Billing	Outstanding	Deposit	4,478.87
06/06/2024		DEP0024736	Utility Payment Packet UBPKT10985	Utility Billing	Outstanding	Deposit	1,012.97
06/06/2024		DEP0024739	Utility Payment Packet UBPKT10986	Utility Billing	Outstanding	Deposit	5,472.78
06/06/2024		DEP0024742	Utility Payment Packet UBPKT10987	Utility Billing	Outstanding	Deposit	4,661.85
06/06/2024		DEP0024745	Utility Payment Packet UBPKT10988	Utility Billing	Outstanding	Deposit	1,577.95
06/07/2024		DEP0024748	Utility Payment Packet UBPKT10989	Utility Billing	Outstanding	Deposit	1,944.15
06/07/2024		DEP0024751	Utility Payment Packet UBPKT10990	Utility Billing	Outstanding	Deposit	1,360.88
06/07/2024		DEP0024757	Utility Payment Packet UBPKT10991	Utility Billing	Outstanding	Deposit	481.15
06/07/2024		DEP0024763	Utility Payment Packet UBPKT10992	Utility Billing	Outstanding	Deposit	14,601.83
06/10/2024		DEP0024765	Utility Payment Packet UBPKT10993	Utility Billing	Outstanding	Deposit	2,052.94
06/10/2024		DEP0024767	Utility Payment Packet UBPKT10994	Utility Billing	Outstanding	Deposit	2,213.98
06/10/2024		DEP0024771	Utility Payment Packet UBPKT10995	Utility Billing	Outstanding	Deposit	3,954.01

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Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/10/2024		DEP0024773	Utility Payment Packet UBPKT10997	Utility Billing	Outstanding	Deposit	21,569.25
06/10/2024		DEP0024777	Utility Reverse Payment Packet UBPKT10999	Utility Billing	Outstanding	Deposit	-155.76
06/10/2024		DEP0024780	Utility Payment Packet UBPKT10998	Utility Billing	Outstanding	Deposit	4,646.45
06/11/2024		DEP0024783	Utility Payment Packet UBPKT11000	Utility Billing	Outstanding	Deposit	2,172.36
06/11/2024		DEP0024786	Utility Payment Packet UBPKT11001	Utility Billing	Outstanding	Deposit	2,136.34
06/11/2024		DEP0024789	Utility Payment Packet UBPKT11002	Utility Billing	Outstanding	Deposit	1,308.85
06/11/2024		DEP0024793	Utility Payment Packet UBPKT11003	Utility Billing	Outstanding	Deposit	5,823.07
06/12/2024		DEP0024795	Utility Payment Packet UBPKT11004	Utility Billing	Outstanding	Deposit	1,906.08
06/12/2024		DEP0024805	Utility Payment Packet UBPKT11005	Utility Billing	Outstanding	Deposit	3,478.14
06/12/2024		DEP0024808	Utility Payment Packet UBPKT11006	Utility Billing	Outstanding	Deposit	4,402.33
06/12/2024		DEP0024811	Utility Payment Packet UBPKT11007	Utility Billing	Outstanding	Deposit	6,400.86
06/13/2024		DEP0024815	Utility Payment Packet UBPKT11008	Utility Billing	Outstanding	Deposit	2,511.00
06/13/2024		DEP0024817	Utility Payment Packet UBPKT11009	Utility Billing	Outstanding	Deposit	2,483.51
06/13/2024		DEP0024821	Utility Payment Packet UBPKT11010	Utility Billing	Outstanding	Deposit	3,503.91
06/13/2024		DEP0024824	Deposit Input Packet UBPKT11014	Utility Billing	Outstanding	Deposit	2,000.00
06/13/2024		DEP0024827	Deposit Input Packet UBPKT11015	Utility Billing	Outstanding	Deposit	2,000.00
06/13/2024		DEP0024837	Utility Payment Packet UBPKT11016	Utility Billing	Outstanding	Deposit	5,879.31
06/14/2024		DEP0024835	Utility Reverse Payment Packet UBPKT11020	Utility Billing	Outstanding	Deposit	-132.36
06/14/2024		DEP0024841	Utility Payment Packet UBPKT11017	Utility Billing	Outstanding	Deposit	8,828.91
06/14/2024		DEP0024843	Utility Payment Packet UBPKT11018	Utility Billing	Outstanding	Deposit	3,770.44
06/14/2024		DEP0024845	Utility Payment Packet UBPKT11021	Utility Billing	Outstanding	Deposit	16,394.40
06/17/2024		DEP0024830	ACH Draft Packet UBPKT10922	Utility Billing	Outstanding	Deposit	114,749.89
06/17/2024		DEP0024848	Utility Payment Packet UBPKT11022	Utility Billing	Outstanding	Deposit	10,189.80
06/17/2024		DEP0024850	Utility Payment Packet UBPKT11023	Utility Billing	Outstanding	Deposit	4,958.01
06/17/2024		DEP0024856	Utility Payment Packet UBPKT11019	Utility Billing	Outstanding	Deposit	7,488.96
06/17/2024		DEP0024861	Utility Payment Packet UBPKT11024	Utility Billing	Outstanding	Deposit	211,714.00
06/18/2024		DEP0024863	Utility Payment Packet UBPKT11025	Utility Billing	Outstanding	Deposit	544.24
06/18/2024		DEP0024865	Utility Payment Packet UBPKT11026	Utility Billing	Outstanding	Deposit	6,102.48
06/18/2024		DEP0024868	Utility Payment Packet UBPKT11027	Utility Billing	Outstanding	Deposit	786.08
06/18/2024		DEP0024875	Utility Payment Packet UBPKT11036	Utility Billing	Outstanding	Deposit	2,608.37
06/19/2024		DEP0024877	Utility Payment Packet UBPKT11037	Utility Billing	Outstanding	Deposit	1,480.95
06/20/2024		DEP0024887	Utility Reverse Payment Packet UBPKT11039	Utility Billing	Outstanding	Deposit	-165.00
06/20/2024		DEP0024889	Utility Payment Packet UBPKT11038	Utility Billing	Outstanding	Deposit	905.04
06/20/2024		DEP0024892	Utility Payment Packet UBPKT11043	Utility Billing	Outstanding	Deposit	4,838.12
06/20/2024		DEP0024897	Utility Payment Packet UBPKT11045	Utility Billing	Outstanding	Deposit	7,075.71
06/21/2024		DEP0024899	Utility Payment Packet UBPKT11046	Utility Billing	Outstanding	Deposit	548.07
06/21/2024		DEP0024901	Utility Payment Packet UBPKT11047	Utility Billing	Outstanding	Deposit	412.30
06/21/2024		DEP0024908	Utility Reverse Payment Packet UBPKT11051	Utility Billing	Outstanding	Deposit	-55.64
06/21/2024		DEP0024912	Utility Payment Packet UBPKT11050	Utility Billing	Outstanding	Deposit	31,033.05
06/24/2024		DEP0024914	Utility Payment Packet UBPKT11052	Utility Billing	Outstanding	Deposit	1,394.83
06/24/2024		DEP0024916	Utility Payment Packet UBPKT11053	Utility Billing	Outstanding	Deposit	531.97
06/24/2024		DEP0024919	Utility Payment Packet UBPKT11054	Utility Billing	Outstanding	Deposit	2,859.04
06/24/2024		DEP0024926	Utility Payment Packet UBPKT11056	Utility Billing	Outstanding	Deposit	5,747.88

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/25/2024		DEP0024928	Utility Payment Packet UBPKT11057	Utility Billing	Outstanding	Deposit	8,561.96
06/25/2024		DEP0024930	Utility Payment Packet UBPKT11058	Utility Billing	Outstanding	Deposit	2,369.98
06/25/2024		DEP0024937	Deposit Input Packet UBPKT11063	Utility Billing	Outstanding	Deposit	2,000.00
06/25/2024		DEP0024939	Utility Payment Packet UBPKT11059	Utility Billing	Outstanding	Deposit	881.60
06/25/2024		DEP0024947	Utility Payment Packet UBPKT11064	Utility Billing	Outstanding	Deposit	2,971.87
06/26/2024		DEP0024943	Utility Reverse Payment Packet UBPKT11065	Utility Billing	Outstanding	Deposit	-830.01
06/26/2024		DEP0024949	Utility Payment Packet UBPKT11067	Utility Billing	Outstanding	Deposit	5,754.09
06/26/2024		DEP0024951	Utility Payment Packet UBPKT11066	Utility Billing	Outstanding	Deposit	2,317.59
06/26/2024		DEP0024958	Utility Payment Packet UBPKT11068	Utility Billing	Outstanding	Deposit	5,871.56
06/26/2024		DEP0024960	Utility Payment Packet UBPKT11069	Utility Billing	Outstanding	Deposit	3,049.62
06/26/2024		DEP0024965	Utility Payment Packet UBPKT11072	Utility Billing	Outstanding	Deposit	6,416.48
06/27/2024		DEP0024967	Utility Payment Packet UBPKT11074	Utility Billing	Outstanding	Deposit	2,882.92
06/27/2024		DEP0024969	Utility Payment Packet UBPKT11075	Utility Billing	Outstanding	Deposit	9,172.77
06/27/2024		DEP0024972	Utility Payment Packet UBPKT11076	Utility Billing	Outstanding	Deposit	4,807.41
06/27/2024		DEP0024978	Utility Payment Packet UBPKT11079	Utility Billing	Outstanding	Deposit	4,926.72
06/28/2024		DEP0024980	Utility Payment Packet UBPKT11080	Utility Billing	Outstanding	Deposit	2,686.74
06/28/2024		DEP0024982	Utility Payment Packet UBPKT11081	Utility Billing	Outstanding	Deposit	3,165.89
06/28/2024		DEP0024984	Utility Payment Packet UBPKT11082	Utility Billing	Outstanding	Deposit	13,130.18
06/30/2024		DEP0025000	Utility Payment Packet UBPKT11086	Utility Billing	Outstanding	Deposit	314.91
Deposit Total: (87)							702,316.55
Utility Billing Total: (87)							702,316.55
Report Total: (369)							-869,523.62

Bank Transaction Report

Issued Date Range: -

Summary

Bank Account	Count	Amount
030866939 BMO Checking	369	-869,523.62
Report Total:	369	-869,523.62

Cash Account	Count	Amount
No Cash Account	2	0.00
99 99-000-1004 BMO Checking (Pooled Cash)	367	-869,523.62
Report Total:	369	-869,523.62

Transaction Type	Count	Amount
Bank Draft	35	-609,541.13
Bank Draft Reversal	1	121,900.90
Check	100	-1,082,596.22
Check Reversal	10	122,235.20
Deposit	196	902,951.34
Deposit Reversal	1	-640.04
EFT	25	-348,833.67
EFT Reversal	1	25,000.00
Report Total:	369	-869,523.62



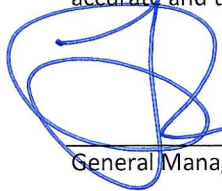
Trabuco Canyon Water District
General Fund Warrant Register
6/13/2024

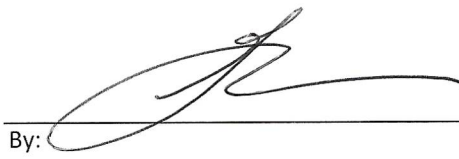
Summary of Disbursements

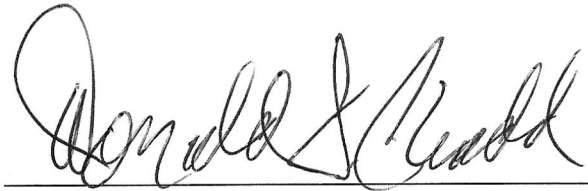
Computer Checks	477,279.51
UB Refund Checks	815.15
Void UB Refund	-
Bank Drafts	508,549.75
Bank EFTs	154,933.54
Voided Payments	-
Total Disbursements	1,141,577.95

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.

 6/13/2024
General Manager / Assistant General Manager

 6/13/24
By: _____ Date: _____

 6/13/24
By: _____ Date: _____



Trabuco Canyon Water District, CA

Bank Transaction Report Transaction Detail

Issued Date Range: 05/08/2024 - 06/11/2024

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
05/08/2024		DFT0003546	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-2,443.63
05/08/2024		DFT0003547	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-156.00
05/09/2024		DFT0003548	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-15.82
05/09/2024		DFT0003549	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Bank Draft	-6,588.47
05/10/2024		DFT0003550	ADP	Accounts Payable	Outstanding	Bank Draft	-2,029.33
05/10/2024		DFT0003551	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,673.87
05/10/2024		DFT0003552	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-274.55
05/13/2024		DFT0003553	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
05/14/2024		DFT0003554	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-43.88
05/15/2024		DFT0003555	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-41.37
05/16/2024		DFT0003556	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-72.14
05/17/2024		DFT0003557	ADP	Accounts Payable	Outstanding	Bank Draft	-135,444.19
05/17/2024		DFT0003558	SOUTH COAST AQMD	Accounts Payable	Outstanding	Bank Draft	-1,677.86
05/20/2024		DFT0003559	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-673.44
05/20/2024		DFT0003560	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-70.00
05/21/2024		DFT0003561	CALPERS	Accounts Payable	Outstanding	Bank Draft	-30,535.94
05/21/2024		DFT0003562	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-62,892.50
05/21/2024		DFT0003563	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-330.00
05/22/2024		DFT0003564	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-19.86
05/24/2024		DFT0003565	ADP	Accounts Payable	Outstanding	Bank Draft	-116.00
05/24/2024		DFT0003566	AT&T MOBILITY	Accounts Payable	Outstanding	Bank Draft	-2,908.66
05/24/2024		DFT0003567	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
05/24/2024		DFT0003568	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-128.19
05/24/2024		DFT0003569	XEROX CORPORATION	Accounts Payable	Outstanding	Bank Draft	-683.54
05/28/2024		DFT0003570	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Outstanding	Bank Draft	-21,502.92
05/28/2024		DFT0003571	HOME DEPOT CREDIT SERVICES	Accounts Payable	Outstanding	Bank Draft	-1,925.69
05/28/2024		DFT0003572	LOWE'S	Accounts Payable	Outstanding	Bank Draft	-378.13
05/28/2024		DFT0003573	SOUTH COAST AQMD	Accounts Payable	Outstanding	Bank Draft	-161.81
05/29/2024		DFT0003574	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-86.05
06/03/2024		DFT0003575	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-4,345.90
06/03/2024		DFT0003576	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-2,823.32
06/03/2024		DFT0003577	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-242.35
06/03/2024		DFT0003578	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Bank Draft	-68.00
06/03/2024		DFT0003579	TAB ANSWER NETWORK	Accounts Payable	Outstanding	Bank Draft	-205.52
06/03/2024		DFT0003580	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/03/2024		DFT0003581	VSP	Accounts Payable	Outstanding	Bank Draft	-870.08
06/04/2024		DFT0003582	ADP	Accounts Payable	Outstanding	Bank Draft	-121,900.90
06/04/2024		DFT0003583	CALPERS	Accounts Payable	Outstanding	Bank Draft	-69,795.21
06/04/2024		DFT0003586	ADP	Accounts Payable	Outstanding	Bank Draft	-119,871.57
06/06/2024		DFT0003587	CALPERS	Accounts Payable	Outstanding	Bank Draft	-30,367.43
06/07/2024		DFT0003588	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-2,447.23
06/07/2024		DFT0003589	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-10.00
06/10/2024		DFT0003590	ADP	Accounts Payable	Outstanding	Bank Draft	-2,029.33
06/10/2024		DFT0003591	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,674.93
06/10/2024		DFT0003592	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-239.85
06/10/2024		DFT0003593	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-50.00
06/11/2024		DFT0003594	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
06/11/2024		DFT0003595	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-75.19
Bank Draft Total: (48)							-630,450.65
Bank Draft Reversal							
06/04/2024		DFT0003582	ADP Reversal	Accounts Payable	Outstanding	Bank Draft Reversal	121,900.90
Bank Draft Reversal Total: (1)							121,900.90
Check							
05/08/2024		12500	MCM CONSULTING	Accounts Payable	Outstanding	Check	-19,155.00
05/09/2024		12501	BDP INDUSTRIES	Accounts Payable	Outstanding	Check	-28,179.70
05/09/2024		12502	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-2,833.40
05/09/2024		12503	FULL TRAFFICE MAINTENANCE, INC.	Accounts Payable	Outstanding	Check	-4,100.00
05/09/2024		12504	GMU GEOTECHNICAL, INC.	Accounts Payable	Outstanding	Check	-5,498.25
05/09/2024		12505	HAZEN & SAWYER	Accounts Payable	Outstanding	Check	-35,087.50
05/09/2024		12506	OCCUPATIONAL HEALTH CENTERS OF CA	Accounts Payable	Outstanding	Check	-62.00
05/21/2024		12508	AT&T MOBILITY	Accounts Payable	Outstanding	Check	-134.93
05/21/2024		12509	BAVCO BACKFLOW APPARATUS & VALVE CO.	Accounts Payable	Outstanding	Check	-537.79
05/21/2024		12510	BIG BRAND TIRE & SERVICE	Accounts Payable	Outstanding	Check	-2,220.40
05/21/2024		12511	BLUE-WHITE INDUSTRIES	Accounts Payable	Outstanding	Check	-2,242.97
05/21/2024		12512	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-7,037.52
05/21/2024		12513	GRAYBAR	Accounts Payable	Outstanding	Check	-4,977.90
05/21/2024		12514	HANSON BRIDGETT LLP	Accounts Payable	Outstanding	Check	-33,445.90
05/21/2024		12515	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-12,130.93
05/21/2024		12516	IB CONSULTING	Accounts Payable	Outstanding	Check	-15,655.74
05/21/2024		12517	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-1,142.07
05/21/2024		12518	LAW OFFICE OF DEBORAH WILDER	Accounts Payable	Outstanding	Check	-375.00
05/21/2024		12519	MCFADDEN-DALE INDUSTRIAL HARDWARE	Accounts Payable	Outstanding	Check	-345.86
05/21/2024		12520	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-1,420.00
05/21/2024		12521	ORKIN, INC.	Accounts Payable	Outstanding	Check	-238.98
05/21/2024		12522	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-660.00
05/21/2024		12523	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-1,043.86
05/21/2024		12524	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-287.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/04/2024		12525	AT&T	Accounts Payable	Outstanding	Check	-1,042.83
06/04/2024		12526	DANIELS TIRE SERVICE, INC.	Accounts Payable	Outstanding	Check	-2,149.43
06/04/2024		12527	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-3,200.00
06/04/2024		12528	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-12,300.18
06/04/2024		12529	GARY KESSLER	Accounts Payable	Outstanding	Check	-105.00
06/04/2024		12530	GRISWOLD INDUSTRIES	Accounts Payable	Outstanding	Check	-381.44
06/04/2024		12531	HANSON BRIDGETT LLP	Accounts Payable	Outstanding	Check	-42,985.82
06/04/2024		12532	HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEM!	Accounts Payable	Outstanding	Check	-1,354.22
06/04/2024		12533	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-7,098.00
06/04/2024		12534	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-98,614.07
06/04/2024		12535	IWATER, INC.	Accounts Payable	Outstanding	Check	-150.00
06/04/2024		12536	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-4,177.50
06/04/2024		12537	MCM CONSULTING	Accounts Payable	Outstanding	Check	-30,389.50
06/04/2024		12538	MKN	Accounts Payable	Outstanding	Check	-7,222.00
06/04/2024		12539	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-1,775.00
06/04/2024		12540	ORKIN, INC.	Accounts Payable	Outstanding	Check	-1,938.96
06/04/2024		12541	PARK WEST LANDSCAPE MANAGEMENT	Accounts Payable	Outstanding	Check	-8,390.00
06/04/2024		12542	PETE'S ROAD SERVICE	Accounts Payable	Outstanding	Check	-3,652.96
06/04/2024		12543	PROJECT PARTNERS, INC.	Accounts Payable	Outstanding	Check	-12,400.00
06/04/2024		12544	S & J SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-4,398.36
06/04/2024		12545	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-7,047.50
06/04/2024		12546	Void Check	Accounts Payable	Voided	Check	0.00
06/04/2024		12547	SS MECHANICAL CONSTRUCTION CORP.	Accounts Payable	Outstanding	Check	-4,500.00
06/04/2024		12548	TETRA TECH, INC.	Accounts Payable	Outstanding	Check	-9,990.00
06/04/2024		12549	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-100.66
06/04/2024		12550	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-1,175.44
06/04/2024		12551	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC.	Accounts Payable	Outstanding	Check	-14,817.01
06/04/2024		12552	VORTEX INDUSTRIES, INC.	Accounts Payable	Outstanding	Check	-1,974.01
06/04/2024		12553	W.M. LYLES CO.	Accounts Payable	Outstanding	Check	-6,370.50
06/04/2024		12554	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-3,220.00
06/04/2024		12555	SS MECHANICAL CONSTRUCTION CORP.	Accounts Payable	Outstanding	Check	-4,500.00
06/04/2024		12556	TETRA TECH, INC.	Accounts Payable	Outstanding	Check	-9,990.00
06/04/2024		12557	TUTTLE-CLICK FORD	Accounts Payable	Outstanding	Check	-12,544.44
06/04/2024		12558	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-100.66
06/04/2024		12559	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-1,175.44
06/04/2024		12560	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC.	Accounts Payable	Outstanding	Check	-14,817.01
06/04/2024		12561	VORTEX INDUSTRIES, INC.	Accounts Payable	Outstanding	Check	-1,974.01
06/04/2024		12562	W.M. LYLES CO.	Accounts Payable	Outstanding	Check	-6,370.50
06/06/2024		12563	SAM LEE	Accounts Payable	Outstanding	Check	-49.48
Check Total: (63)							-523,254.63
Check Reversal							
06/04/2024		12545	SIERRA ANALYTICAL Reversal	Accounts Payable	Outstanding	Check Reversal	7,047.50

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/04/2024		12547	SS MECHANICAL CONSTRUCTION CORP. Reversal	Accounts Payable	Outstanding	Check Reversal	4,500.00
06/04/2024		12548	TETRA TECH, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	9,990.00
06/04/2024		12549	UNDERGROUND SERVICE ALERT/SC Reversal	Accounts Payable	Outstanding	Check Reversal	100.66
06/04/2024		12550	USA BLUEBOOK Reversal	Accounts Payable	Outstanding	Check Reversal	1,175.44
06/04/2024		12551	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	14,817.01
06/04/2024		12552	VORTEX INDUSTRIES, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	1,974.01
06/04/2024		12553	W.M. LYLES CO. Reversal	Accounts Payable	Outstanding	Check Reversal	6,370.50
Check Reversal Total: (8)							45,975.12
EFT							
05/08/2024		539	ACWA JPIA - WC, PROP., & LIAB	Accounts Payable	Outstanding	EFT	-10,564.39
05/08/2024		540	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-864.00
05/08/2024		541	AMAZON	Accounts Payable	Outstanding	EFT	-1,244.13
05/08/2024		542	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Outstanding	EFT	-1,413.11
05/08/2024		543	EIDE BAILLY	Accounts Payable	Outstanding	EFT	-6,700.00
05/08/2024		544	J. S. HELD LLC	Accounts Payable	Outstanding	EFT	-5,742.00
05/08/2024		545	MWDOC	Accounts Payable	Outstanding	EFT	-309.00
05/08/2024		546	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-75.00
05/08/2024		547	ROCKSPARK INC.	Accounts Payable	Outstanding	EFT	-11,747.50
05/08/2024		548	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-163.07
05/22/2024		549	ACWA JPIA - LIFE	Accounts Payable	Outstanding	EFT	-506.05
05/22/2024		550	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-2,592.00
05/22/2024		551	AMAZON	Accounts Payable	Outstanding	EFT	-599.35
05/22/2024		552	HERC RENTALS	Accounts Payable	Outstanding	EFT	-4,733.13
05/22/2024		553	MWDOC	Accounts Payable	Outstanding	EFT	-23,338.64
05/22/2024		554	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-9,469.66
05/22/2024		555	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-326.14
06/05/2024		556	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-1,728.00
06/05/2024		557	AMAZON	Accounts Payable	Outstanding	EFT	-446.37
06/05/2024		558	HERC RENTALS	Accounts Payable	Outstanding	EFT	-4,705.99
06/05/2024		559	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-65.50
06/05/2024		560	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-336.62
06/11/2024		561	BMO Bank National Association	Accounts Payable	Outstanding	EFT	-67,263.89
EFT Total: (23)							-154,933.54
Accounts Payable Total: (143)							-1,140,762.80
Utility Billing							
Check							
05/14/2024		12507	TRABUCO HIGHLANDS APTS	Utility Billing	Outstanding	Check	-815.15
Check Total: (1)							-815.15
Utility Billing Total: (1)							-815.15
Report Total: (144)							-1,141,577.95

Summary

Bank Account	Count	Amount
030866939 Bank of the West Checking	144	-1,141,577.95
Report Total:	144	-1,141,577.95

Cash Account	Count	Amount
No Cash Account	1	0.00
99 99-000-1004 BMO Checking (Pooled Cash)	143	-1,141,577.95
Report Total:	144	-1,141,577.95

Transaction Type	Count	Amount
Bank Draft	48	-630,450.65
Bank Draft Reversal	1	121,900.90
Check	64	-524,069.78
Check Reversal	8	45,975.12
EFT	23	-154,933.54
Report Total:	144	-1,141,577.95



Warrant Registry
Trabuco Canyon Water District
County of Orange
State of California

GENERAL FUND PAYROLL WARRANT REGISTER

For the Month of: June 2024


\$ 229,206.52

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.



General Manager / Assistant General Manager

 7/11/24

By Date

 7/11/24

By Date

Net Pay	Checks				.00
	Direct Deposits				71,054.87
	Subtotal Net Pay				71,054.87
	Adjustments				.49-
	Total Net Pay Liability (Net Cash)				71,054.38

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				14,069.36	
	Earned Income Credit Advances					
	Social Security				7,033.10	7,033.08
	Medicare				1,644.83	1,644.83
	Medicare Surtax					
	Federal Unemployment Tax					
	Subtotal Federal		22,747.29		8,677.91	31,425.20
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		22,747.29		8,677.91	31,425.20
State	CA State Income Tax				6,111.64	
	CA State Unemployment Insurance-ER 8000					9.01
	CA State Disability Insurance-EE				1,246.17	
	Subtotal CA				7,357.81	9.01
	Total Taxes	.00	.00	30,105.10	8,686.92	38,792.02
	Amount ADP Debited From AccountXXXX6939		Tran/ABA XXXXXXXXX			38,792.02

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit				71,054.87	25 Employee Transactions
	Transfers Amount ADP Debited From AccountXXXX6939		Tran/ABA XXXXXXXXX			71,054.87
	Total Amount ADP Debited From Your Accounts					109,846.89



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : GKN
Company Code : ADP RESOURCE

Batch : 8150
Quarter Number : 2
Service Center: 580

Period Ending : 06/15/2024
Pay Date : 06/20/2024
Current Date : 06/17/2024

Week 25

Net Pay	Checks		339.69		
	Direct Deposits		76,649.80		
	Subtotal Net Pay				76,989.49
	Adjustments		.56-		
	Total Net Pay Liability (Net Cash)				76,988.93

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				15,730.15	
	Earned Income Credit Advances					
	Social Security				7,584.59	7,584.60
	Medicare				1,773.80	1,773.82
	Medicare Surtax					
	Federal Unemployment Tax					
	Subtotal Federal		25,088.54	9,358.42		34,446.96
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		25,088.54	9,358.42		34,446.96
State	CA State Income Tax				6,607.41	
	CA State Unemployment Insurance-ER 8000					22.64
	CA State Disability Insurance-EE				1,293.13	
	Subtotal CA		7,900.54	22.64		7,923.18
	Total Taxes	.00	.00	32,989.08	9,381.06	42,370.14
	Amount ADP Debited From AccountXXXX6939			Tran/ABA XXXXXXXXX		42,370.14

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit		76,649.80			29 Employee Transactions
Transfers	ADP Check		339.69			
	Amount ADP Debited From AccountXXXX6939			Tran/ABA XXXXXXXXX		76,989.49
	Total Amount ADP Debited From Your Accounts					119,359.63



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : **GKN**
 Company Code : ADP RESOURCE

Batch : **0462**
 Quarter Number : **3**
 Service Center : **580**

Period Ending : **06/30/2024** **Week 27**
 Pay Date : **07/05/2024**
 Current Date : **07/01/2024** Page 2

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

CONSENT CALENDAR

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. *June 5, 2024*

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JUNE 5, 2024

DIRECTORS PRESENT

Mike Safranski, Committee Chair
Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Gary Kessler, Water Superintendent
Oscar Ulloa, Wastewater Superintendent
Jason Stroud, Maintenance Superintendent
Phil Serpas, CMMS/SCADA Administrator
Roseann Lejsek, Administrative Assistant

STAFF ABSENT

Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Safranski called the June 5, 2024 Engineering/Operational Committee Meeting to order at 7:00 a.m.

VISITOR PARTICIPATION

No comments were received.

ORAL COMMUNICATION

No comments were received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported that a Special Board Meeting was scheduled for that evening at 5:30 pm to discuss the preparation of a rate notice which includes a Pass-Through charge and a decrease to the District's noticed rates for FY 24-25. Mr. Paludi added that there is another item on the purchase of the two new blowers for the Robinson Ranch Wastewater Treatment Plant.

ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

Mr. Paludi presented the Engineering/Operational Committee Meeting Recap for Committee review in accordance with the agenda.

- MOTION:** Approve the Engineering/Operational Committee Meeting Recap and recommend that the Board receive and file the same (Consent Calendar) – Director Dopudja
- SECOND:** Director Safranski
- AYES:** Directors Dopudja & Safranski

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JUNE 5, 2024**

NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2 – 0

ITEM 2: PROJECT PARTNERS CONTRACT FOR DISTRICT STAFF AUGMENTATION

Mr. Paludi presented this matter for Committee consideration, and he reported that staff proposes to contract with Project Partners for a second year to provide as-needed project management support services to the District Engineer. The District’s consultant, Dave Rodriguez, has proven to be extremely knowledgeable, works well with staff and has been very helpful in moving projects forward. Director Safranski requested to see schedule management for transparency purposes; Mr. Paludi noted that the District Engineer is responsible for the scheduling of all projects.

MOTION: Recommend the Board of Directors authorize the General Manager to execute a contract for As-Needed Project Management Support to Project Partners for a Fiscal Year 2024-2025 in the not to exceed amount of \$155,000 (Action Calendar) – Director Dopudja
SECOND: Director Safranski
AYES: Directors Dopudja & Safranski
NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2 – 0

ITEM 3: GOLF CLUB SEWER LIFT STATION EASEMENT

Mr. Paludi presented this matter for Committee consideration, and he provided a brief history of the easement issue. Mr. Paludi reported that the District was granted a temporary easement during construction of the station, but that permanent easements were never finalized. Mr. Paludi stated that staff has been working with the property owner, SJS Tomorrow, LLC, to receive the permanent Grant of Easement for the Golf Club Sewer Lift Station. Mr. Paludi noted that the property owner has been very cooperative and easy to work with. Director Dopudja expressed his disappointment of this oversight; however, he was happy that the issue was being resolved.

MOTION: Recommend that the Board of Directors receive the Grant of Easement to the Trabuco Canyon Water District by SJS Tomorrow, LLC, for the Dove Canyon Golf Club Sewer Lift Station and authorize the District Secretary to execute said Grant of Easement (Action Calendar) – Director Dopudja
SECOND: Director Safranski
AYES: Directors Dopudja & Safranski
NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2 – 0

ITEM 4: OTHER ENGINEERING AND OPERATIONS PROJECT UPDATES

1. Golf Club Sewer Lift Station Construction Update

Mr. Paludi provided a brief update on this matter, and he reported that the project is moving along and is on schedule and within budget. Mr. Paludi noted that the District Engineer expects the project to be completed by September.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JUNE 5, 2024**

2. DWTP Office Trailer Update

Mr. Kessler provided an update on this matter, and he reported that the project was moving along well. Mr. Kessler stated that the trailer rehabilitation included replacement of damaged sub-floor, restroom reconstruction, acoustic ceiling replacement, skirt replacement, and new stairs. Discussion occurred regarding the security of the site due to a recent theft incident. Mr. Stroud stated that the Maintenance Department is working on additional lighting at the site.

3. Golf Course Recycled Water Vault Upgrade

No report was provided for this item.

4. WWTP Blower Room Project

Mr. Ulloa provided an update on this matter, and he reported that operations staff is working on preparing a proposed new location for the new blowers and VFDs. Mr. Ulloa provided a comparison of the two plans, interior or exterior, and he expressed his preference for an exterior installation plan. The Committee expressed their concerns with potential noise pollution. Mr. Ulloa stated that staff has performed sound/noise testing with favorable results. Further discussion occurred regarding possible solutions to account for any noise issues. Mr. Paludi noted that the District is looking at potential energy savings with the completion of this project.

5. Bell Canyon and Barneburg Lift Station Easements

Mr. Paludi provided a brief update on this matter, and he reported that in addition to the Golf Club Sewer Lift Station easement, the District will also need a permanent Grant of Easement for both Bell Canyon and Barneburg Lift Stations. Mr. Paludi reported that the property owner, Dove Canyon Master Association, has requested the District pay nominal legal fees for preparing the easements, which the District has agreed to.

6. Other Projects – Live Oak Pipeline Upgrade

Mr. Paludi reported that the Live Oak Pipeline upgrade design will be starting in a few weeks.

ITEM 5: WATER SYSTEM UPDATES

Mr. Kessler reviewed the projects and repairs for the prior month, and he reported that Water Operations staff had completed the following tasks:

1. Worked with contractor to replace 8” inline isolation valve on Glen Echo in the Dove Canyon community.
2. Replaced 2” curb stop on Hemingway Drive.
3. Serviced 47 valves in the Dove Canyon community.
4. Worked with New Dimensions (Contractor) on Dimension Water Treatment Plant (DWTP) office rehabilitation.

Mr. Kessler presented the Water System Summary for Committee review, and he reported that the District is meeting the majority of potable demands utilizing the groundwater treatment facility. Mr. Kessler stated that once the wells dry up, the District will take water from Ridgeline and possibly the Plano Intertie. Discussion occurred regarding the District’s challenges with utilizing Irvine Lake as a water source.

MOTION: None – Informational item only.

ITEM 6: WASTEWATER SYSTEM UPDATES

Mr. Ulloa reviewed the projects and repairs for the prior month, and he reported that Wastewater Operations staff had completed the following tasks:

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JUNE 5, 2024**

1. Worked with Ferreira Construction to repair an emergency 12” sewer force main line break at El Toro Lift Station.
2. Cleaned a major section of Santiago Canyon Road sewer pipeline with the assistance of a third-party traffic control contractor.
3. Replaced a submersible pump at Golf Club Sewer Lift Station in the Dove Canyon community.
4. Installed and tested new emergency back-up high-level dialers at Golf Club and Plano Sewer Lift Stations.

Mr. Ulloa presented the Recycled Water System Summary for Committee review, and he reported that he did not have the most current numbers. Mr. Ulloa reported that the recycled water reservoir and Dove Lake are at full capacity and prepared for increased system demands during the summer months. Mr. Ulloa commented that Dove Lake can pull more water with the new barge pump. Mr. Ulloa also briefly reported on the sewer force main line break at El Toro Lift station, and he stated that an old air-vac failed which resulted in spilling approximately six thousand gallons, half of which was captured.

MOTION: None – Informational item only.

ITEM 7: MAINTENANCE DEPARTMENT UPDATES

Mr. Stroud reviewed the projects and repairs for the prior month, and he reported that Maintenance staff completed the following tasks:

Projects and Repairs

Maintenance staff performed and/or completed the following tasks and projects:

Water Operations

1. Assisted Operations with hydrostatic tank inspection at Canyon Creek Booster Pump Station.
2. Installed new Rotron blower at the DWTP filter building.

Wastewater Operations

1. Assisted Operations with removing a stage one pump for repairs at Golf Club Sewer Lift Station and sending to contractor for repairs.
2. Assisted Operations on emergency 12” sewer force main line break at El Toro Lift Station.
3. Worked with Pulsco and SS Mechanical (Contractors) on restoring surge tank operational controls at El Toro Sewer Lift Station after sewer line repair.

District Fleet Upgrades & Other Projects

1. Prepared and participated in the Water Awareness Day event.
2. Continued with weed abatement at Robinson Ranch Wastewater Treatment Plant.

MOTION: None – Informational item only.

ITEM 8: OTHER MATTERS/REPORTS

Mr. Paludi reported that discussions continue with the developer regarding the acceptance of the Saddle Crest water and sewer systems and onsite facilities. Mr. Kessler stated that Operations have replaced three leaking domestic service curb stops in the development. Discussion occurred regarding possible reasons for leaks and system/facility acceptance process.

MOTION: None

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JUNE 5, 2024**

ADJOURNMENT

Director Safranski adjourned the June 5, 2024 Engineering/Operational Committee Meeting at 7:58 a.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

CONSENT CALENDAR

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. *June 3, 2024*

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JUNE 3, 2024

DIRECTORS PRESENT

Vice President Ed Mandich, Committee Chair
President Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Roseann Lejsek, Administrative Assistant

STAFF ABSENT

Michael Perea, Assistant General Manager

CONSULTANTS PRESENT

None

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Mandich called the June 3, 2024 Executive Committee Meeting to order at 5:01 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

ADMINISTRATIVE MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

MOTION: Approve the Executive Committee Meeting Recap(s) and recommend the Board of Directors receive and file the same (Consent Calendar) – Director Dopudja

SECOND: Director Mandich

AYES: Directors Mandich & Dopudja

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2 – 0

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JUNE 3, 2024**

DISCUSSION MATTERS

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi provided a handout that included the following agenda planning items for Committee review and consideration:

June 2024

Special Board Meeting – 6/5

- Purchase of WWTP Blowers
- Pass-Through Notice and Messaging of Water Rate Reduction

Regular Board Meeting – 6/20

- Approve Project Partners Staff Augmentation Agreement (E/O)
- Receive Easement for Golf Club SLS (E/O)
- Set Public Hearing for Undeveloped Land Standby Charges (F/A)
- Adopt Resolution Establishing Appropriations Limit for FY 24/25 (F/A)
- Approve FY 25 Operation and Capital Budgets (F/A)
- Approve Salary Table and receive/file the Total Compensation Survey

July 2024

Regular Board Meeting – 7/18

- Award HR Support Services Contract (Exec and F/A)
- Award Recycled Water P.S. Improvements Design Contract (E/O)
- Public Hearing / Adoption of Undeveloped Land Standby Charges (F/A)

August 2024

Regular Board Meeting – 8/15

- Approval of District Sponsorship of 2024 OC Water Summit (F/A)
- Health Insurance Benefit Determination (F/A)

Other Potential Future Board Items

- Settlement Offer with Rutter Development (Closed Session)
- Accept Saddle Crest Facilities (tent)
- Will Serve Letter/Storage Fee Agreement with Cal Quartet for Saddleback Meadows

Director Mandich requested that staff provide a status update of the District’s surplus land sale at the July Executive Committee Meeting.

MOTION: None – Informational item only.

OTHER MATTERS

ITEM 3: POTENTIAL CLIMATE RESILIENCY BOND

Mr. Paludi presented this matter for Committee consideration, and he provided a brief overview of the Climate Resiliency Bond Measure advocated for by the Association of California Water Agencies (ACWA). Mr. Paludi reported that the bond measure supports California’s climate resilience through infrastructure investments in water and drought preparedness. Mr. Paludi stated that the District has been approached by ACWA to join its coalition in support of the bond measure which is on the November 2024 ballot. Discussion occurred regarding potential funding opportunities for the District.

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JUNE 3, 2024**

MOTION: None – Informational item only.

ITEM 4: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Paludi provided the Committee with an example of another water agency’s Pass-Through Notice. Discussion occurred regarding the layout and potential messaging on the notice. Mr. Paludi noted that the District’s Communications consultant would be attending the District’s Special Board Meeting remotely, to join the discussion.

Mr. Paludi reminded the Committee that an updated District logo was created in 2022. A brief discussion occurred, and the Committee requested to table this item for a later time.

ADJOURNMENT

Vice President Mandich adjourned the June 3, 2024 Executive Committee Meeting at 5:49 p.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE**

FEES AND EXPENSES

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in a Director capacity. Per Ordinance No. 91-15 (adopted July 17, 1991), Directors' per diem amount is limited to \$125 per day for a maximum of ten days per calendar month. The attached spreadsheet provides a recap of the meetings, seminars, and conferences attended by Directors along with expenses recorded to date.

TENTATIVE FUTURE MEETINGS

The attached spreadsheet provides a schedule of the tentative future meetings and attendance items.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

FY 2023-24 Budgeted Board Expenses: \$45,000

FY 2024-25 Budgeted Board Expenses: \$45,200

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. *June 2024*

EXHIBITS:

1. Directors Fees and Expenses Monthly Report for June 2024
2. Directors Future/Tentative Meeting/Attendance Schedule for Calendar Year 2024

CONTACTS (staff responsible): PALUDI/PEREA


**TRABUCO CANYON WATER DISTRICT
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | JUNE 2024**

MEETING DESCRIPTION	ACOSTA	CHADD	DOPUDJA	MANDICH	SAFRANSKI
DISTRICT MEETINGS					
Executive Committee Meeting			06/03/24	06/03/24	
Engineering/Operational Committee Meeting			06/05/24		06/05/24
Special Board Meeting	06/05/24	06/05/24	06/05/24	06/05/24	06/05/24
Finance/Audit Committee Meeting	06/13/24	06/13/24			
Energy Efficiency Ad Hoc Committee Meeting				06/12/24	06/12/24
Individual Meeting with General Manager	06/19/24	06/18/24	06/18/24	06/17/24	06/18/24
Regular Board Meeting	06/20/24	06/20/24		06/20/24	06/20/24
REPRESENTATIVE MEETINGS					
Community Associations of Rancho (CAR) Meeting		06/04/24			
City of Rancho Santa Margarita - City Council Meeting					
City of Rancho Santa Margarita - Planning Commission Meeting					
Independent Special Districts of Orange County (ISDOC) Monthly Meeting				06/04/24	
MWDOC Administration/Finance Committee Meeting	06/12/24				
MWDOC Board Meeting	06/19/24				
South Orange County Integrated Regional Watershed Management Executive Committee Meeting				06/13/24	
Orange County Local Agency Formation Commission (OC LAFCO)					
Santiago Aqueduct Commission Meeting (SAC)					
Water Advisory Commission of Orange County (WACO)	06/07/24				
NUMBER OF MEETINGS ATTENDED	6	5	3	7	4
PER DIEMS (\$125 per each meeting*)	\$750.00	\$625.00	\$375.00	\$875.00	\$500.00
DIRECT REIMBURSABLE EXPENSES					
DIRECT REIMBURSABLE EXPENSES TOTALS					
INDIRECT REIMBURSABLE EXPENSES					
INDIRECT REIMBURSABLE EXPENSES TOTALS					
TOTAL (PER DIEMS + DIRECT REIMBURSABLE EXPENSES)	\$750.00	\$625.00	\$375.00	\$875.00	\$500.00
<i>* Maximum per diem per day is one; maximum per month is 10</i>					

DIRECTOR SIGNATURE

TRABUCO CANYON WATER DISTRICT | 2024 PUBLIC MEETING AND CONFERENCE CALENDAR

		2024											
LINE ITEM	MEETING DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
DISTRICT PUBLIC MEETINGS													
1	Executive Committee Meeting	01/08/24	02/05/24	03/04/24	04/01/24	05/06/24	06/03/24	07/01/24	08/05/24	09/02/24	10/07/24	11/04/24	12/02/24
2	Engineering/Operational Committee Meeting	01/03/24	02/07/24	03/06/24	04/03/24	05/01/24	06/05/24	07/03/24	08/07/24	09/04/24	10/02/24	11/06/24	12/04/24
3	Finance/Audit Committee Meeting	01/11/24	02/08/24	03/07/24	04/11/24	05/09/24	06/13/24	07/11/24	08/08/24	09/12/24	10/10/24	11/14/24	12/12/24
4	Regular Board Meeting	01/18/24	02/15/24	03/14/24	04/18/24	05/16/24	06/20/24	07/18/24	08/15/24	09/19/24	10/17/24	11/21/24	12/19/24
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC MEETINGS													
6	City of RSM City Council Meeting - Meeting No. 1	01/09/24	02/13/24	03/12/24	04/09/24	05/14/24	06/11/24	07/09/24	08/13/24	09/10/24	10/08/24	11/12/24	12/10/24
7	City of RSM City Council Meeting - Meeting No. 2	01/23/24	02/24/24	03/26/24	04/23/24	05/28/24	06/25/24	07/23/24	08/27/24	09/24/24	10/22/24	11/26/24	12/24/24
8	City of RSM Planning Commission Meeting	01/03/24	02/07/24	03/06/24	04/03/24	05/01/24	06/05/24	07/03/24	08/07/24	09/04/24	10/02/24	11/06/24	12/04/24
9	Independent Special Districts of Orange County Meeting - Executive	01/02/24	02/06/24	03/05/24	04/02/24	05/14/24	06/04/24	07/02/24	08/06/24	09/03/24	10/01/24	11/05/24	12/10/24
10	Independent Special Districts of Orange County Meeting - Quarterly	01/25/24	-	-	04/25/24	-	-	07/25/24	-	-	10/31/24	-	-
11	Orange County Local Agency Formation Commission (OC LAFCO)	01/10/24	02/14/24	03/13/24	04/10/24	05/08/24	06/12/24	07/10/24	08/14/24	09/11/24	10/09/24	11/13/24	12/11/24
12	Municipal Water District of Orange County (MWDOC) Board Meeting	01/17/24	02/21/24	03/20/24	04/17/24	05/15/24	06/19/24	07/17/24	08/21/24	09/18/24	10/16/24	11/20/24	12/18/24
13	Santiago Aqueduct Commission Meeting	-	-	03/21/24	-	-	06/20/24	-	-	09/19/24	-	-	12/12/24
14	Quarterly South Orange County Integrated Regional Watershed Management Executive Committee												
15	Monthly South Orange County Integrated Regional Watershed Management Executive Committee												
16	South Orange County Water Agencies Group Meeting*	01/23/24	-	03/26/24	-	05/28/24	-	07/23/24	-	09/23/24	-	11/25/24	-
18	Water Advisory Committee of Orange County	01/05/24	02/02/24	03/01/24	04/05/24	05/03/24	06/07/24	07/12/24	08/02/24	09/06/24	10/04/24	11/01/24	12/13/24
CONFERENCES													
19	ACWA Spring Conference - Sacramento, CA					05/07-05/09							
20	ACWA Fall Conference - Palm Desert, CA												12/03-12/05
21	CSDA Annual Conference -Indian Wells, CA									09/09-09/12			
22	CSDA GM Leadership Summit - Anaheim, CA						06/23-06/25						
24	CSDA SDLA Conference - San Diego, CA				04/14-04/17								
25	Colorado River Water User’s Association (CRWUA) Annual Conference – Las Vegas, NV												12/04-12/06
23	Urban Water Institute (UWI) Annual Conference - Palm Springs, CA		02/21-02/23										

LEGEND
 District Observed Holiday - Reschedule Meeting
 *4th Tuesday of the Odd Numbered Month

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 6: SURPLUS LAND ACT AUTHORIZATION FOR DEED RESTRICTIONS RELATED TO CERTAIN DISTRICT-OWNED PROPERTIES

Trabuco Canyon Water District (District) owns certain facilities and real property within and outside of its service area for District-related purposes and uses. At the December 21, 2023 Regular Board Meeting, the Board of Directors (Board) discussed an agenda item pertaining to the potential uses of District property consistent with the Surplus Land Act (SLA), the California law which establishes requirements for public agencies intending to sell or lease surplus property. As part of December 21st discussion, the Board directed staff to work through the District Properties Committee to identify any real property owned by the District that can potentially be classified as surplus land as defined under the California government code.

At the January 8, 2024 District Properties Committee meeting, staff presented two real property parcels that could potentially be categorized as surplus land, and the Board of Directors adopted resolutions declaring the properties as surplus land in accordance with the SLA at the February 15, 2024 Regular Board Meeting. District staff will provide a status update at the time of the meeting on this matter.

FISCAL IMPACT

Not applicable at this time

ENVIRONMENTAL COMPLIANCE:

Not applicable

COMMITTEE STATUS:

This matter was reviewed with the District Properties Committee

RECOMMENDED ACTION:

Receive status update from District Properties Committee and authorize the General Manager to execute the deed restrictions for certain District-owned properties in accordance with the Department of Housing and Community Development requirements.

EXHIBITS:

1. Housing and Community Development (HCD) Covenant/Restriction

CONTACTS (staff responsible): PALUDI/PEREA

**Sample Covenant or Restriction to be Recorded
(per Government Code Section 54233 and/or 54233.5)**

If ten (10) or more residential units are developed on the Property, where local zoning permits, not less than 15 percent of the total number of residential units developed on the property shall be sold or rented at affordable housing cost, as defined in Section 50052.5 of the California Health and Safety Code, or affordable rent, as defined in Section 50053 of the California Health and Safety Code, to lower income households, as defined in Section 50079.5 of the California Health and Safety Code. Rental units shall remain affordable to and occupied by lower income households for a period of 55 years for rental housing and 45 years for ownership housing. The initial occupants of all ownership units shall be lower income households, and the units shall be subject to an equity sharing agreement consistent with the provisions of paragraph (2) of subdivision (c) of 65915 of the California Government Code. These requirements shall be covenants or restrictions running with the land and shall be enforceable against any owner who violates a covenant or restriction and each successor-in-interest who continues the violation by any of the entities described in subdivisions (a) to (f), inclusive, of Section 54222.5 of the California Government Code.

Date: _____

_____ [LOCAL AGENCY NAME]

By: _____

Name: _____

Title: _____

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

**ACTION CALENDAR
FINANCIAL MATTERS**

ITEM 7: PUBLIC HEARING AND ADOPTION OF TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2024-25 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT)

BACKGROUND

The Trabuco Canyon Water District (District) annually levies an Undeveloped Land/Water Standby Charge (Standby Charge), currently set at \$15.00 per acre or portion thereof, for undeveloped land within District boundaries. The standby charge is levied to cover the fixed costs of the existing District water system to make water available, when requested, to serve currently undeveloped land.

At the March 18, 1997, Regular Board Meeting, District general legal counsel addressed the standby charge as it related to Proposition 218 (adopted in November 1996), noting that the District can continue to levy the standby charge if the amount of the charge is not increased over the previously existing rate (\$15.00) and if the standby charge was levied using the same methodology. Under the provisions of Proposition 218, the water standby charges are considered to be "assessments." Provided that the amount of water standby charges (Assessments) do not increase, they are "grandfathered" under Proposition 218 and do not have to comply with the more extensive assessment proceedings and voting process required for new assessments under Proposition 218. The procedure for the adoption of the water standby charge (assessment) for Fiscal Year 2024-25 is shown below:

DATE	DESCRIPTION OF ACTION
June 20, 2024	At the Regular Board Meeting, the Board of Directors: <ul style="list-style-type: none">• Direct staff to prepare the required written Water Standby Charge (Assessment) Report. The Report contains a description of each parcel of real property and the amount of the Water Standby Charges (Assessments) for each parcel for the year.• Directs staff to agendize a Public Hearing concerning the proposed Water Standby Charges (Assessments) Report to be held at the July 18, 2024 Regular Board Meeting.
Late June 2024	The Notice to Property Owners is published in conformance with the statutory requirements, <u>once a week for two successive weeks</u> in the Orange County Register newspaper. The Notice is mailed not less than fifteen (15) days prior to the public hearing to each effected property owner within the District. At the time the Notice is mailed, the Report must be made available for public review upon request.
July 18, 2024	A Public Hearing is held for public comments concerning the proposed FY 2024-25 Water Standby Charges (Assessments). Following the conclusion of the Public Hearing, the Board considers adoption of a Resolution to set and collect the Water Standby Charges (Assessments) for FY 2024-25.

FUNDING SOURCE:

Levy and collection of the annual water standby charges results in an estimated \$45,000 annual credit to the District's General Fund.

FISCAL IMPACT

The cost of completing the report, publication and mailing of the Notice - *Approximately \$3,500*

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION(S):

1. *Receive information at the time of the Board Meeting concerning the proposed Fiscal Year 2024-25 Undeveloped Land/Water Standby Charges.*
2. *Conduct Public Hearing to receive public comments relating to the matter.*
3. *Adopt Resolution No. 2024-1334 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Water Standby Charges for the Fiscal Year 2024-25; Making Certain Findings and Taking Related Action Connected Therewith.*

EXHIBITS:

1. District Notice to Property Owners
2. Affidavit Proof of Publication – Orange County Register
3. FY 2024-25 Preliminary Billing Detail Report prepared by NBS

CONTACTS (Staff Responsible): PALUDI/PEREA



NOTICE TO PROPERTY OWNERS WITHIN THE TRABUCO CANYON WATER DISTRICT SERVICE AREA

Dear Property Owner:

The Trabuco Canyon Water District (*formerly named the Santa Ana Mountains County Water District*) plans to fix a water standby or availability assessment on all undeveloped land within the District for the fiscal year 2024/2025. This assessment will remain at \$15.00 per acre for undeveloped developable parcels over one acre or \$15.00 for each undeveloped parcel of less than one acre, per year.

This assessment or charge is being imposed by the District because the Board of Directors has determined that this is an equitable means of raising funds necessary to make water available to your property.

A report has been prepared and filed with the District that lists all undeveloped parcels of land and the assessment on each. This report is available for public inspection at the District Administration Facility during normal business hours. The District Administration Facility is located at:

**32003 Dove Canyon Drive
Trabuco Canyon, California 92679
(949) 858-0277**

The Board of Directors will hear and consider all public comments to this report at a public hearing to be held on **July 18, 2024 at 5:30 p.m.**, or as soon thereafter as the agenda permits, at the District Administration Facility at the above-stated address.

TRABUCO CANYON WATER DISTRICT

By: 

Michael Perea
Secretary to the Board of Directors

**NOTICE TO PROPERTY OWNERS WITHIN
THE TRABUCO CANYON WATER DISTRICT SERVICE AREA**

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TRABUCO CANYON WATER DISTRICT

By:

Michael Perea
Secretary to the Board of Directors
The Orange County Register
Published: 6/28, 7/5/24

0011677841

Trabuco Canyon Water District
32003 Dove Canyon Drive
Trabuco Canyon, California 92679

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA
County of Orange**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not party to or interested in the above-entitled matter. I am the principal clerk of the printer of The Orange County Register, a newspaper of general circulation, printed and published in the City of Irvine*, County of Orange, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of County of Orange, State of California, under the date of November 19, 1905, Case No.A-21046. The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

06/28/2024, 07/05/2024

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Irvine, California

On this 5th day of July, 2024.



Signature

**Trabuco Canyon Water District
Trabuco Water Standby
Preliminary Detail Report for Fiscal Year 2024/25**

APN	Address	Levy Amount ⁽¹⁾⁽²⁾	APN	Address	Levy Amount ⁽¹⁾⁽²⁾
105-202-58		\$1,217.24	856-085-29	21 OAK KNLS	\$15.00
606-021-02		15.00	856-085-30	23 OAK KNLS	15.00
606-021-03		15.00	856-085-31	22 OAK KNLS	15.00
606-021-06		15.00	856-085-32	20 OAK KNLS	15.00
606-021-08		29.70	856-085-33	18 OAK KNLS	15.00
790-021-55		15.00	856-085-34	16 OAK KNLS	15.00
833-011-25		42.00	856-085-35	14 OAK KNLS	15.00
833-061-61		16.00	856-085-36	12 OAK KNLS	15.00
833-711-37		15.00	856-085-37	10 OAK KNLS	15.00
833-711-38		15.00	856-085-38	8 OAK KNLS	15.00
842-011-05		15.00	856-085-39	6 OAK KNLS	15.00
842-011-26		45.24	856-085-40	4 OAK KNLS	15.00
842-041-05		375.00	856-085-41	2 OAK KNLS	15.00
842-051-14		260.02	856-086-01	2 VALLEY VISTA WAY	15.00
842-061-01		1,440.00	856-086-02	4 VALLEY VISTA WAY	15.00
842-061-02		120.00	856-086-03	6 VALLEY VISTA WAY	15.00
842-061-04		240.00	856-086-04	8 VALLEY VISTA WAY	15.00
842-081-20	31055 TRABUCO CANYON RD	72.00	856-086-05	66 INDIANA	15.00
842-081-26		172.50	856-086-06	64 INDIANA	15.00
842-081-27		186.30	856-086-07	62 INDIANA	15.00
842-083-01		15.00	856-086-08	60 INDIANA	15.00
842-091-01		15.00	856-086-09	56 INDIANA	15.00
842-091-36		15.00	856-086-10	54 INDIANA	15.00
842-091-37		15.00	856-086-11	52 INDIANA	15.00
842-091-39		15.00	856-086-12	50 INDIANA	15.00
842-091-40		15.00	856-086-13	48 INDIANA	15.00
842-091-41	20888 MOUNTAIN VIEW RD	15.00	856-086-14	46 INDIANA	15.00
842-091-49		15.00	856-086-15	44 INDIANA	15.00
842-091-51		15.00	856-086-16	42 INDIANA	15.00
842-091-52	31041 TRABUCO CANYON RD	15.00	856-086-17	40 INDIANA	15.00
842-091-62	31111 MOUNTAIN VIEW RD	15.00	856-086-18	38 INDIANA	15.00
842-091-63	31109 MOUNTAIN VIEW RD	15.00	856-086-19	36 INDIAN PIPE	15.00
842-101-06		15.00	856-086-20	34 INDIAN PIPE	15.00
842-101-08		15.00	856-086-21	32 INDIAN PIPE	15.00
842-101-59		15.00	856-086-22	31 INDIANA	15.00
842-102-06	20601 TRABUCO OAKS DR	15.00	856-086-23	33 INDIANA	15.00
842-102-09	20661 TRABUCO OAKS DR	15.00	856-086-24	35 INDIANA	15.00
842-102-17	20781 TRABUCO OAKS DR	15.00	856-086-25	37 INDIANA	15.00
842-102-18	20791 TRABUCO OAKS DR	15.00	856-086-26	39 INDIANA	15.00
842-112-40		40.94	856-086-27	41 INDIANA	15.00
842-112-52		15.00	856-086-28	43 INDIANA	15.00
842-112-53		15.00	856-086-29	45 INDIANA	15.00
842-161-07		104.10	856-086-30	47 INDIANA	15.00
842-161-08		378.60	856-086-31	51 INDIANA	15.00
856-031-04	19242 LAMBROSE CANYON RD	106.34	856-086-32	53 INDIANA	15.00
856-031-05		176.84	856-086-33	55 INDIANA	15.00
856-031-14		15.00	856-086-34	57 INDIANA	15.00
856-031-20		18.14	856-086-35	59 INDIANA	15.00
856-031-23		19.64	856-086-36	61 INDIANA	15.00
856-031-24		53.40	856-086-37	63 INDIANA	15.00
856-031-25		44.40	856-091-02		32.40
856-031-26		52.20	856-091-03		15.00
856-033-14		87.00	856-091-04		37.20
856-033-15		78.74	856-091-05		37.34
856-033-19		29.24	856-091-06		90.14
856-033-38	30481 HUNKY DORY LN	33.44	856-091-07		15.00
856-034-01		397.20	856-091-08		252.74

**Trabuco Canyon Water District
Trabuco Water Standby
Preliminary Detail Report for Fiscal Year 2024/25**

APN	Address	Levy Amount ⁽¹⁾⁽²⁾	APN	Address	Levy Amount ⁽¹⁾⁽²⁾
856-034-02		299.10	856-091-09		15.00
856-034-08		39.00	856-091-10		330.14
856-034-14		95.40	856-091-11		15.00
856-034-15		63.44	856-092-01	80 SADDLEBACK RD	15.00
856-041-02		143.84	856-092-02	78 SADDLEBACK RD	15.00
856-041-05		415.50	856-092-03	76 SADDLEBACK RD	15.00
856-041-37	30221 CANYON CRK	15.00	856-092-04	74 SADDLEBACK RD	15.00
856-041-44	30022 CANYON CRK	15.00	856-092-05	72 SADDLEBACK RD	15.00
856-041-45	30052 CANYON CRK	15.00	856-092-06	70 SADDLEBACK RD	15.00
856-041-46		15.00	856-092-07	68 SADDLEBACK RD	15.00
856-041-47		22.94	856-092-08	66 SADDLEBACK RD	15.00
856-041-48		15.00	856-092-09	64 SADDLEBACK RD	15.00
856-041-49		15.00	856-092-10	1 SHADY LN	15.00
856-042-08		193.80	856-092-11	5 SHADY LN	15.00
856-042-10	19542 LIVE OAK CANYON RD	54.74	856-092-12	7 SHADY LN	15.00
856-042-15		747.30	856-092-13	9 SHADY LN	15.00
856-042-16		747.30	856-092-14	11 SHADY LN	15.00
856-052-04	20632 LIVE OAK CANYON RD	445.20	856-092-15	13 SHADY LN	15.00
856-052-05		73.34	856-092-16	12 SHADY LN	15.00
856-052-10		78.90	856-092-17	10 SHADY LN	15.00
856-052-12		150.30	856-092-18	8 SHADY LN	15.00
856-052-14		1,352.40	856-092-19	6 SHADY LN	15.00
856-052-17	20333 ADKINSON LN	298.20	856-092-20	4 SHADY LN	15.00
856-052-18	20571 TRABUCO OAKS DR	73.80	856-092-21	2 SHADY LN	15.00
856-052-22		69.14	856-092-22	52 SADDLEBACK RD	15.00
856-052-24		65.24	856-092-23	50 SADDLEBACK RD	15.00
856-052-25		135.00	856-092-24	48 SADDLEBACK RD	15.00
856-052-26		76.50	856-092-25	46 SADDLEBACK RD	15.00
856-052-27		64.50	856-092-26	45 SADDLEBACK RD	15.00
856-052-28		75.00	856-092-27	47 SADDLEBACK RD	15.00
856-052-29	20551 TRABUCO OAKS DR	74.70	856-092-28	49 SADDLEBACK RD	15.00
856-061-06		21.00	856-092-29	51 SADDLEBACK RD	15.00
856-061-21		151.34	856-092-30	53 SADDLEBACK RD	15.00
856-061-41		15.00	856-092-31	55 SADDLEBACK RD	15.00
856-071-01		105.14	856-092-32	57 SADDLEBACK RD	15.00
856-071-04		362.10	856-092-33	59 SADDLEBACK RD	15.00
856-071-05		22.94	856-092-34	61 SADDLEBACK RD	15.00
856-071-09		89.54	856-092-35	63 SADDLEBACK RD	15.00
856-072-01	10 VALLEY VISTA WAY	15.00	856-092-36	65 SADDLEBACK RD	15.00
856-072-02	12 VALLEY VISTA WAY	15.00	856-092-37	67 SADDLEBACK RD	15.00
856-072-03	14 VALLEY VISTA WAY	15.00	856-092-38	69 SADDLEBACK RD	15.00
856-072-04	16 VALLEY VISTA WAY	15.00	856-092-39	71 SADDLEBACK RD	15.00
856-072-05	18 VALLEY VISTA WAY	15.00	856-092-40	73 SADDLEBACK RD	15.00
856-072-06	20 VALLEY VISTA WAY	15.00	856-092-41	75 SADDLEBACK RD	15.00
856-072-07	22 VALLEY VISTA WAY	15.00	856-092-42	77 SADDLEBACK RD	15.00
856-072-08	24 VALLEY VISTA WAY	15.00	856-093-01	42 SADDLEBACK RD	15.00
856-072-09	26 VALLEY VISTA WAY	15.00	856-093-02	40 SADDLEBACK RD	15.00
856-072-10	28 VALLEY VISTA WAY	15.00	856-093-03	38 SADDLEBACK RD	15.00
856-072-11	30 VALLEY VISTA WAY	15.00	856-093-04	36 SADDLEBACK RD	15.00
856-072-12	32 VALLEY VISTA WAY	15.00	856-093-05	34 SADDLEBACK RD	15.00
856-072-13	34 VALLEY VISTA WAY	15.00	856-093-06	32 SADDLEBACK RD	15.00
856-072-14	36 VALLEY VISTA WAY	15.00	856-093-07	30 SADDLEBACK RD	15.00
856-072-15	38 VALLEY VISTA WAY	15.00	856-093-08	28 SADDLEBACK RD	15.00
856-072-16	40 VALLEY VISTA WAY	15.00	856-093-09	26 SADDLEBACK RD	15.00
856-072-17	42 VALLEY VISTA WAY	15.00	856-093-10	24 SADDLEBACK RD	15.00
856-072-18	44 VALLEY VISTA WAY	15.00	856-093-11	22 SADDLEBACK RD	15.00
856-072-19	46 VALLEY VISTA WAY	15.00	856-093-12	20 SADDLEBACK RD	15.00

**Trabuco Canyon Water District
Trabuco Water Standby
Preliminary Detail Report for Fiscal Year 2024/25**

APN	Address	Levy Amount ⁽¹⁾⁽²⁾	APN	Address	Levy Amount ⁽¹⁾⁽²⁾
856-072-20	48 VALLEY VISTA WAY	15.00	856-093-13	18 SADDLEBACK RD	15.00
856-072-21	41 VALLEY VISTA WAY	15.00	856-093-14	19 SADDLEBACK RD	15.00
856-072-22	35 VALLEY VISTA WAY	15.00	856-093-15	21 SADDLEBACK RD	15.00
856-072-23	33 VALLEY VISTA WAY	15.00	856-093-16	23 SADDLEBACK RD	15.00
856-072-24	31 VALLEY VISTA WAY	15.00	856-093-17	25 SADDLEBACK RD	15.00
856-072-25	29 VALLEY VISTA WAY	15.00	856-093-18	27 SADDLEBACK RD	15.00
856-072-26	27 VALLEY VISTA WAY	15.00	856-093-19	29 SADDLEBACK RD	15.00
856-072-27	25 VALLEY VW	15.00	856-093-20	31 SADDLEBACK RD	15.00
856-072-28	23 VALLEY VISTA WAY	15.00	856-093-21	35 SADDLEBACK RD	15.00
856-072-29	21 VALLEY VISTA WAY	15.00	856-093-22	37 SADDLEBACK RD	15.00
856-072-30	19 VALLEY VISTA WAY	15.00	856-093-23	39 SADDLEBACK RD	15.00
856-072-31	17 VALLEY VISTA WAY	15.00	856-093-24	41 SADDLEBACK RD	15.00
856-072-32	15 VALLEY VISTA WAY	15.00	856-093-25	43 SADDLEBACK RD	15.00
856-072-33	13 VALLEY VISTA WAY	15.00	856-094-01	102 S SADDLEBACK LN	15.00
856-072-34	11 VALLEY VISTA WAY	15.00	856-094-02	100 S SADDLEBACK LN	15.00
856-072-35	2 SCENIC BLF	15.00	856-094-03	98 SADDLEBACK RD	15.00
856-072-36	4 SCENIC BLF	15.00	856-094-04	96 SADDLEBACK RD	15.00
856-072-37	6 SCENIC BLF	15.00	856-094-05	94 SADDLEBACK RD	15.00
856-072-38	8 SCENIC BLF	15.00	856-094-06	92 SADDLEBACK RD	15.00
856-072-39	10 SCENIC BLF	15.00	856-094-07	90 SADDLEBACK RD	15.00
856-072-40	12 SCENIC BLF	15.00	856-094-08	88 SADDLEBACK RD	15.00
856-072-41	14 SCENIC BLF	15.00	856-094-09	86 SADDLEBACK RD	15.00
856-072-42	16 SCENIC BLF	15.00	856-094-10	84 SADDLEBACK RD	15.00
856-072-43	18 SCENIC BLF	15.00	856-094-11	82 SADDLEBACK RD	15.00
856-072-44	20 SCENIC BLF	15.00	856-094-12	2 ALISO VISTA TER	15.00
856-072-45	22 SCENIC BLF	15.00	856-094-13	6 ALISO VISTA TER	15.00
856-072-46	24 SCENIC BLF	15.00	856-094-14	8 ALISO VISTA TER	15.00
856-072-47	26 SCENIC BLF	15.00	856-094-15	10 ALISO VISTA TER	15.00
856-072-48	28 SCENIC BLF	15.00	856-094-16	12 ALISO VISTA TER	15.00
856-072-49	30 SCENIC BLF	15.00	856-094-17	11 ALISO VISTA TER	15.00
856-072-50	32 SCENIC BLF	15.00	856-094-18	9 ALISO VISTA TER	15.00
856-072-51	36 SCENIC BLF	15.00	856-094-19	7 ALISO VISTA TER	15.00
856-073-01	1 GRASSLAND TER	15.00	856-094-20	5 ALISO VISTA TER	15.00
856-073-02	3 GRASSLAND TER	15.00	856-094-21	3 ALISO WAY	15.00
856-073-03	5 GRASSLAND TER	15.00	856-094-22	1 ALISO VISTA TER	15.00
856-073-04	7 GRASSLAND TER	15.00	856-094-23	2 ROLLING HLS	15.00
856-073-05	9 GRASSLAND TER	15.00	856-094-24	4 ROLLING HLS	15.00
856-073-06	11 GRASSLAND TER	15.00	856-094-25	6 ROLLING HLS	15.00
856-073-07	13 GRASSLAND TER	15.00	856-094-26	8 ROLLING HLS	15.00
856-073-08	15 GRASSLAND TER	15.00	856-094-27	10 ROLLING HLS	15.00
856-073-09	17 GRASSLAND TER	15.00	856-094-28	12 ROLLING HLS	15.00
856-073-10	19 GRASSLAND TER	15.00	856-094-29	11 ROLLING HLS	15.00
856-073-11	21 GRASSLAND TER	15.00	856-094-30	9 ROLLING HLS	15.00
856-073-12	23 GRASSLAND TER	15.00	856-094-31	7 ROLLING HLS	15.00
856-073-13	27 GRASSLAND TER	15.00	856-094-32	5 ROLLING HLS	15.00
856-073-14	29 GRASSLAND TER	15.00	856-094-33	3 ROLLING HLS	15.00
856-073-15	31 GRASSLAND TER	15.00	856-094-34	1 ROLLING HLS	15.00
856-073-16	33 GRASSLAND TER	15.00	856-095-01	14 ALISO VISTA TER	15.00
856-073-17	35 GRASSLAND TER	15.00	856-095-02	16 ALISO VISTA TER	15.00
856-073-18	37 GRASSLAND TER	15.00	856-095-03	18 ALISO VISTA TER	15.00
856-073-19	39 GRASSLAND TER	15.00	856-095-04	20 ALISO VISTA TER	15.00
856-073-20	42 GRASSLAND	15.00	856-095-05	22 ALISO VISTA TER	15.00
856-073-21	40 GRASSLAND	15.00	856-095-06	24 ALISO VISTA TER	15.00
856-073-22	38 GRASSLAND	15.00	856-095-07	26 ALISO VISTA TER	15.00
856-073-23	36 GRASSLAND	15.00	856-095-08	28 ALISO VISTA TER	15.00
856-073-24	34 GRASSLAND	15.00	856-095-09	30 ALISO VISTA TER	15.00
856-073-25	32 GRASSLAND	15.00	856-095-10	32 ALISO VISTA TER	15.00

**Trabuco Canyon Water District
Trabuco Water Standby
Preliminary Detail Report for Fiscal Year 2024/25**

APN	Address	Levy Amount ⁽¹⁾⁽²⁾	APN	Address	Levy Amount ⁽¹⁾⁽²⁾
856-073-26	30 GRASSLAND	15.00	856-095-11	34 ALISO VISTA TER	15.00
856-073-27	28 GRASSLAND	15.00	856-095-12	36 ALISO VISTA TER	15.00
856-073-28	26 GRASSLAND	15.00	856-095-13	38 ALISO VISTA TER	15.00
856-073-29	24 GRASSLAND TER	15.00	856-095-14	40 ALISO VISTA TER	15.00
856-073-30	22 GRASSLAND TER	15.00	856-095-15	42 ALISO VISTA TER	15.00
856-073-31	20 GRASSLAND TER	15.00	856-095-16	44 ALISO VISTA TER	15.00
856-073-32	18 GRASSLAND TER	15.00	856-095-17	46 ALISO VISTA TER	15.00
856-073-33	16 GRASSLAND TER	15.00	856-095-18	47 ALISO VISTA TER	15.00
856-073-34	14 GRASSLAND TER	15.00	856-095-19	45 ALISO VISTA TER	15.00
856-073-35	12 GRASSLAND TER	15.00	856-095-20	41 ALISO VISTA TER	15.00
856-073-36	10 GRASSLAND TER	15.00	856-095-21	39 ALISO VISTA TER	15.00
856-073-37	8 GRASSLAND TER	15.00	856-095-22	37 ALISO VISTA TER	15.00
856-073-38	4 GRASSLAND TER	15.00	856-095-23	35 ALISO VISTA TER	15.00
856-073-39	2 GRASSLAND TER	15.00	856-095-24	33 ALISO VISTA TER	15.00
856-073-40	1 SCENIC BLF	15.00	856-095-25	31 ALISO VISTA TER	15.00
856-073-41	3 SCENIC BLF	15.00	856-095-26	29 ALISO VISTA TER	15.00
856-073-42	5 SCENIC BLF	15.00	856-095-27	27 ALISO VISTA TER	15.00
856-073-43	7 SCENIC BLF	15.00	856-095-28	25 ALISO VISTA TER	15.00
856-073-44	9 SCENIC BLF	15.00	856-095-29	23 ALISO VISTA TER	15.00
856-073-45	11 SCENIC BLF	15.00	856-095-30	21 ALISO VISTA TER	15.00
856-073-46	13 SCENIC BLF	15.00	856-095-31	19 ALISO VISTA TER	15.00
856-073-47	15 SCENIC BLF	15.00	856-095-32	15 ALISO VISTA TER	15.00
856-073-48	17 SCENIC BLF	15.00	856-095-33	13 ALISO VISTA TER	15.00
856-073-49	19 SCENIC BLF	15.00	856-095-34	14 ROLLING HLS	15.00
856-073-50	21 SCENIC BLF	15.00	856-095-35	16 ROLLING HLS	15.00
856-073-51	23 SCENIC BLF	15.00	856-095-36	18 ROLLING HLS	15.00
856-073-52	25 SCENIC BLF	15.00	856-095-37	20 ROLLING HLS	15.00
856-073-53	27 SCENIC BLF	15.00	856-095-38	22 ROLLING HLS	15.00
856-073-54	29 SCENIC BLF	15.00	856-095-39	24 ROLLING HLS	15.00
856-073-55	31 SCENIC BLF	15.00	856-095-40	26 ROLLING HLS	15.00
856-073-56	33 SCENIC BLF	15.00	856-095-41	28 ROLLING HLS	15.00
856-073-57	35 SCENIC BLF	15.00	856-095-42	30 ROLLING HLS	15.00
856-073-58	37 SCENIC BLF	15.00	856-095-43	32 ROLLING HLS	15.00
856-074-01	1 OAK KNLS	15.00	856-095-44	34 ROLLING HLS	15.00
856-074-02	3 OAK KNLS	15.00	856-095-45	36 ROLLING HLS	15.00
856-074-03	5 OAK KNLS	15.00	856-095-46	38 ROLLING HLS	15.00
856-074-04	7 OAK KNLS	15.00	856-095-47	40 ROLLING HLS	15.00
856-074-05	9 OAK KNLS	15.00	856-095-48	42 ROLLING HLS	15.00
856-074-06	11 OAK KNLS	15.00	856-095-49	41 ROLLING HLS	15.00
856-074-07	13 OAK KNLS	15.00	856-095-50	39 ROLLING HLS	15.00
856-074-08	15 OAK KNLS	15.00	856-095-51	37 ROLLING HLS	15.00
856-074-09	17 OAK KNLS	15.00	856-095-52	35 ROLLING HLS	15.00
856-074-10	19 OAK KNLS	15.00	856-095-53	33 ROLLING HLS	15.00
856-074-11	21 OAK KNLS	15.00	856-095-54	31 ROLLING HLS	15.00
856-074-12	23 OAK KNLS	15.00	856-095-55	29 ROLLING HLS	15.00
856-074-13	25 OAK KNLS	15.00	856-095-56	25 ROLLING HLS	15.00
856-074-14	27 OAK KNLS	15.00	856-095-57	23 ROLLING HLS	15.00
856-074-15	29 OAK KNLS	15.00	856-095-58	21 ROLLING HLS	15.00
856-074-16	31 OAK KNLS	15.00	856-095-59	19 ROLLING HLS	15.00
856-074-17	32 OAK KNLS	15.00	856-095-60	17 ROLLING HLS	15.00
856-074-18	30 OAK KNLS	15.00	856-095-61	15 ROLLING HLS	15.00
856-074-19	28 OAK KNLS	15.00	856-095-62	13 ROLLING HLS	15.00
856-074-20	26 OAK KNLS	15.00	856-096-01	72 ALISO VISTA TER	15.00
856-074-21	24 OAK KNLS	15.00	856-096-02	70 ALISO VISTA TER	15.00
856-074-22	22 OAK KNLS	15.00	856-096-03	66 ALISO VISTA TER	15.00
856-074-23	20 OAK KNLS	15.00	856-096-04	64 ALISO VISTA TER	15.00
856-074-24	18 OAK KNLS	15.00	856-096-05	62 ALISO VISTA TER	15.00

**Trabuco Canyon Water District
Trabuco Water Standby
Preliminary Detail Report for Fiscal Year 2024/25**

APN	Address	Levy Amount ⁽¹⁾⁽²⁾	APN	Address	Levy Amount ⁽¹⁾⁽²⁾
856-074-25	16 OAK KNLS	15.00	856-096-06	60 ALISO VISTA TER	15.00
856-074-26	12 OAK KNLS	15.00	856-096-07	56 ALISO VISTA TER	15.00
856-074-27	8 OAK KNLS	15.00	856-096-08	54 ALISO VISTA TER	15.00
856-074-28	4 OAK KNLS	15.00	856-096-09	52 ALISO VISTA TER	15.00
856-074-29	2 OAK KNLS	15.00	856-096-10	50 ALISO VISTA TER	15.00
856-074-30	1 QUIET CREEK TER	15.00	856-096-11	48 ALISO VISTA TER	15.00
856-074-31	3 QUIET CREEK TER	15.00	856-096-12	49 ALISO VISTA TER	15.00
856-074-32	5 QUIET CREEK TER	15.00	856-096-13	51 ALISO VISTA TER	15.00
856-074-33	7 QUIET CREEK TER	15.00	856-096-14	53 ALISO VISTA TER	15.00
856-074-34	9 QUIET CREEK TER	15.00	856-096-15	55 ALISO VISTA TER	15.00
856-074-35	11 QUIET CREEK TER	15.00	856-096-16	57 ALISO VISTA TER	15.00
856-074-36	13 QUIET CREEK TER	15.00	856-096-17	59 ALISO VISTA TER	15.00
856-074-37	15 QUIET CREEK TER	15.00	856-096-18	61 ALISO VISTA TER	15.00
856-074-38	17 QUIET CREEK TER	15.00	856-096-19	63 ALISO VISTA TER	15.00
856-074-39	16 QUIET CREEK TER	15.00	856-096-20	65 ALISO VISTA TER	15.00
856-074-40	14 QUIET CREEK TER	15.00	856-096-21	67 ALISO VISTA TER	15.00
856-074-41	10 QUIET CREEK TER	15.00	856-096-22	69 ALISO VISTA TER	15.00
856-074-42	8 QUIET CREEK TER	15.00	856-096-23	71 ALISO VISTA TER	15.00
856-074-43	6 QUIET CREEK TER	15.00	856-096-24	74 ROLLING HLS	15.00
856-074-44	4 QUIET CREEK TER	15.00	856-096-25	72 ROLLING HLS	15.00
856-074-45	2 QUIET CREEK TER	15.00	856-096-26	70 ROLLING HLS	15.00
856-075-01	35 OAK KNLS	15.00	856-096-27	68 ROLLING HLS	15.00
856-075-02	37 OAK KNLS	15.00	856-096-28	64 ROLLING HLS	15.00
856-075-03	39 OAK KNLS	15.00	856-096-29	62 ROLLING HLS	15.00
856-075-04	41 OAK KNLS	15.00	856-096-30	60 ROLLING HLS	15.00
856-075-05	43 OAK KNLS	15.00	856-096-31	58 ROLLING HLS	15.00
856-075-06	45 OAK KNLS	15.00	856-096-32	56 ROLLING HLS	15.00
856-075-07	47 OAK KNLS	15.00	856-096-33	54 ROLLING HLS	15.00
856-075-08	49 OAK KNLS	15.00	856-096-34	50 ROLLING HLS	15.00
856-075-09	51 OAK KNLS	15.00	856-096-35	48 ROLLING HLS	15.00
856-075-10	53 OAK KNLS	15.00	856-096-36	46 ROLLING HLS	15.00
856-075-11	55 OAK KNLS	15.00	856-096-37	44 ROLLING HLS	15.00
856-075-12	57 OAK KNLS	15.00	856-096-38	45 ROLLING HLS	15.00
856-075-13	59 OAK KNLS	15.00	856-096-39	47 ROLLING HLS	15.00
856-075-14	61 OAK KNLS	15.00	856-096-40	49 ROLLING HLS	15.00
856-075-15	63 OAK KNLS	15.00	856-096-41	51 ROLLING HLS	15.00
856-075-16	65 OAK KNLS	15.00	856-096-42	53 ROLLING HLS	15.00
856-075-17	66 OAK KNLS	15.00	856-096-43	55 ROLLING HLS	15.00
856-075-18	64 OAK KNLS	15.00	856-096-44	57 ROLLING HLS	15.00
856-075-19	62 OAK KNLS	15.00	856-096-45	59 ROLLING HLS	15.00
856-075-20	60 OAK KNLS	15.00	856-096-46	61 ROLLING HLS	15.00
856-075-21	58 OAK KNLS	15.00	856-096-47	63 ROLLING HLS	15.00
856-075-22	56 OAK KNLS	15.00	856-096-48	65 ROLLING HLS	15.00
856-075-23	54 OAK KNLS	15.00	856-096-49	67 ROLLING HLS	15.00
856-075-24	52 OAK KNLS	15.00	856-096-50	69 ROLLING HLS	15.00
856-075-25	48 OAK KNLS	15.00	856-096-51	71 ROLLING HLS	15.00
856-075-26	46 OAK KNLS	15.00	856-096-52	73 ROLLING HLS	15.00
856-075-27	44 OAK KNLS	15.00	856-096-53	8 SADDLEBACK RD	15.00
856-075-28	42 OAK KNLS	15.00	856-096-54	10 SADDLEBACK RD	15.00
856-075-29	40 OAK KNLS	15.00	856-096-55	12 SADDLEBACK RD	15.00
856-075-30	38 OAK KNLS	15.00	856-096-56		15.00
856-075-31	36 OAK KNLS	15.00	856-096-57	16 SADDLEBACK RD	15.00
856-075-32	34 OAK KNLS	15.00	856-097-01	4 MEADOWLARK	15.00
856-075-33	19 QUIET CREEK TER	15.00	856-097-02	6 MEADOWLARK	15.00
856-075-34	21 QUIET CREEK TER	15.00	856-097-03	8 MEADOWLARK	15.00
856-075-35	23 QUIET CREEK TER	15.00	856-097-04	10 MEADOWLARK	15.00
856-075-36	25 QUIET CREEK TER	15.00	856-097-05	12 MEADOWLARK	15.00

**Trabuco Canyon Water District
Trabuco Water Standby
Preliminary Detail Report for Fiscal Year 2024/25**

APN	Address	Levy Amount ⁽¹⁾⁽²⁾	APN	Address	Levy Amount ⁽¹⁾⁽²⁾
856-075-37	27 QUIET CREEK TER	15.00	856-097-06	14 MEADOWLARK	15.00
856-075-38	29 QUIET CREEK TER	15.00	856-097-07	16 MEADOWLARK	15.00
856-075-39	31 QUIET CREEK TER	15.00	856-097-08	18 MEADOWLARK	15.00
856-075-40	33 QUIET CREEK TER	15.00	856-097-09	20 MEADOWLARK	15.00
856-075-41	35 QUIET CREEK TER	15.00	856-097-10	22 MEADOWLARK	15.00
856-075-42	37 QUIET CREEK TER	15.00	856-097-11	24 MEADOWLARK	15.00
856-075-43	39 QUIET CREEK TER	15.00	856-097-12	26 MEADOWLARK	15.00
856-075-44	41 QUIET CREEK TER	15.00	856-097-13	28 MEADOWLARK	15.00
856-075-45	42 QUIET CREEK TER	15.00	856-097-14	30 MEADOWLARK	15.00
856-075-46	40 QUIET CREEK TER	15.00	856-097-15	32 MEADOWLARK	15.00
856-075-47	38 QUIET CREEK TER	15.00	856-097-16	34 MEADOWLARK	15.00
856-075-48	36 QUIET CREEK TER	15.00	856-097-17	36 MEADOWLARK	15.00
856-075-49	34 QUIET CREEK TER	15.00	856-097-18	35 MEADOWLARK	15.00
856-075-50	32 QUIET CREEK TER	15.00	856-097-19	33 MEADOWLARK	15.00
856-075-51	30 QUIET CREEK TER	15.00	856-097-20	31 MEADOWLARK	15.00
856-075-52	28 QUIET CREEK TER	15.00	856-097-21	27 MEADOWLARK	15.00
856-075-53	26 QUIET CREEK TER	15.00	856-097-22	25 MEADOWLARK	15.00
856-075-54	24 QUIET CREEK TER	15.00	856-097-23	23 MEADOWLARK	15.00
856-075-55	22 QUIET CREEK TER	15.00	856-097-24	21 MEADOWLARK	15.00
856-075-56	20 QUIET CREEK TER	15.00	856-097-25	19 MEADOWLARK	15.00
856-075-57	18 QUIET CREEK TER	15.00	856-097-26	17 MEADOWLARK	15.00
856-081-01		272.54	856-097-27	15 MEADOWLARK	15.00
856-081-02		15.00	856-097-28	13 MEADOWLARK	15.00
856-081-03		69.44	856-097-29	11 MEADOWLARK	15.00
856-081-04		15.00	856-097-30	9 MEADOWLARK	15.00
856-081-05		15.00	856-097-31	7 MEADOWLARK	15.00
856-081-06		15.00	856-097-32	5 MEADOWLARK	15.00
856-081-07		15.00	856-097-33	3 MEADOWLARK	15.00
856-081-08		15.00	856-097-34	1 MEADOWLARK	15.00
856-081-09		16.50	856-098-01	38 MEADOWLARK	15.00
856-081-10		88.04	856-098-02	40 MEADOWLARK	15.00
856-081-11		20.40	856-098-03	42 MEADOWLARK	15.00
856-082-01	1 INDIANA	15.00	856-098-04	44 MEADOWLARK	15.00
856-082-02	3 INDIAN PIPE	15.00	856-098-05	46 MEADOWLARK	15.00
856-082-03	5 INDIANA	15.00	856-098-06	48 MEADOWLARK	15.00
856-082-04	7 INDIANA	15.00	856-098-07	52 MEADOWLARK	15.00
856-082-05	9 INDIANA	15.00	856-098-08	54 MEADOWLARK	15.00
856-082-06	11 INDIANA	15.00	856-098-09	56 MEADOWLARK	15.00
856-082-07	13 INDIANA	15.00	856-098-10	58 MEADOWLARK	15.00
856-082-08	15 INDIANA	15.00	856-098-11	60 MEADOWLARK	15.00
856-082-09	16 INDIANA	15.00	856-098-12	62 MEADOWLARK	15.00
856-082-10	14 INDIANA	15.00	856-098-13	64 MEADOWLARK	15.00
856-082-11	12 INDIANA	15.00	856-098-14	68 MEADOWLARK	15.00
856-082-12	10 INDIANA	15.00	856-098-15	70 MEADOWLARK	15.00
856-082-13	1 PRIORY WAY	15.00	856-098-16	72 MEADOWLARK	15.00
856-082-14	3 PRIORY WAY	15.00	856-098-17	74 MEADOWLARK	15.00
856-082-15	7 PRIORY WAY	15.00	856-098-18	76 MEADOWLARK	15.00
856-082-16	9 PRIORY WAY	15.00	856-098-19	75 MEADOWLARK	15.00
856-082-17	13 PRIORY WAY	15.00	856-098-20	73 MEADOWLARK	15.00
856-082-18	17 PRIORY WAY	15.00	856-098-21	71 MEADOWLARK	15.00
856-082-19	21 PRIORY WAY	15.00	856-098-22	69 MEADOWLARK	15.00
856-082-20	23 PRIORY WAY	15.00	856-098-23	67 MEADOWLARK	15.00
856-082-21	25 PRIORY WAY	15.00	856-098-24	65 MEADOWLARK	15.00
856-082-22	26 PRIORY WAY	15.00	856-098-25	63 MEADOWLARK	15.00
856-082-23	24 PRIORY WAY	15.00	856-098-26	61 MEADOWLARK	15.00
856-082-24	22 PRIORY WAY	15.00	856-098-27	59 MEADOWLARK	15.00
856-082-25	20 PRIORY WAY	15.00	856-098-28	57 MEADOWLARK	15.00

**Trabuco Canyon Water District
Trabuco Water Standby
Preliminary Detail Report for Fiscal Year 2024/25**

APN	Address	Levy Amount ⁽¹⁾⁽²⁾	APN	Address	Levy Amount ⁽¹⁾⁽²⁾
856-082-26	18 PRIORY WAY	15.00	856-098-29	55 MEADOWLARK	15.00
856-082-27	16 PRIORY WAY	15.00	856-098-30	53 MEADOWLARK	15.00
856-082-28	14 PRIORY WAY	15.00	856-098-31	51 MEADOWLARK	15.00
856-082-29	12 PRIORY WAY	15.00	856-098-32	49 MEADOWLARK	15.00
856-082-30	10 PRIORY WAY	15.00	856-098-33	47 MEADOWLARK	15.00
856-082-31	8 PRIORY WAY	15.00	856-098-34	45 MEADOWLARK	15.00
856-082-32	6 PRIORY WAY	15.00	856-098-35	43 MEADOWLARK	15.00
856-082-33	4 PRIORY WAY	15.00	856-098-36	41 MEADOWLARK	15.00
856-082-34	2 PRIORY WAY	15.00	856-098-37	37 MEADOWLARK	15.00
856-082-35	13 WILDFLOWER LN	15.00	856-141-02	30271 OLD STAGE RD	37.04
856-082-36	11 WILDFLOWER LN	15.00	856-141-03	30251 OLD STAGE RD	18.90
856-082-37	9 WILDFLOWER LN	15.00	856-141-04	30221 OLD STAGE RD	19.34
856-082-38	7 WILDFLOWER LN	15.00	856-141-05	19062 STAGE STOP LN	20.24
856-082-39	5 WILDFLOWER LN	15.00	856-141-06	19042 STAGE STOP LN	19.50
856-082-40	3 WILDFLOWER LN	15.00	856-141-07		19.04
856-082-41	1 WILDFLOWER LN	15.00	856-141-08	30151 OLD STAGE RD	33.90
856-082-42		15.00	856-151-04	30832 HAMILTON TRL	15.00
856-082-43	12 WILDFLOWER	15.00	856-151-05	30842 HAMILTON TRL	15.00
856-082-44	14 WILDFLOWER	15.00	856-151-07		15.00
856-083-01	17 INDIANA	15.00	856-161-02		15.00
856-083-02	21 INDIANA	15.00	856-161-03	31 THE HAFENS WAY	24.08
856-083-03	23 INDIANA	15.00	856-161-04	21 THE HAFENS WAY	38.64
856-083-04	25 INDIANA	15.00	856-161-05	11 THE HAFENS WAY	34.00
856-083-05	27 INDIANA	15.00	856-171-01	30431 SHELTER CANYON RD	45.74
856-083-06	29 INDIANA	15.00	856-171-03		73.80
856-083-07	28 INDIAN PIPE	15.00	856-171-04		67.34
856-083-08	26 INDIAN PIPE	15.00	856-171-06		23.24
856-083-09	24 INDIANA	15.00	856-171-07		50.54
856-083-10	22 INDIANA	15.00	856-171-08		36.90
856-083-11	20 INDIANA	15.00	856-181-41		15.00
856-083-12	18 INDIANA	15.00	856-181-42		15.00
856-083-13	27 PRIORY WAY	15.00	856-181-43		15.00
856-083-14	29 PRIORY WAY	15.00	856-181-44		15.00
856-083-15	31 PRIORY WAY	15.00	856-181-45		15.00
856-083-16	33 PRIORY WAY	15.00	856-191-45		15.00
856-083-17	37 PRIORY WAY	15.00	856-191-46		15.00
856-083-18	39 PRIORY WAY	15.00	856-191-47		15.00
856-083-19	41 PRIORY WAY	15.00	856-191-48		15.00
856-083-20	42 PRIORY WAY	15.00	858-011-01	17982 MODJESKA RD	155.10
856-083-21	40 PRIORY WAY	15.00	858-011-10	18208 SANTIAGO CANYON RD	840.60
856-083-22	38 PRIORY WAY	15.00	858-021-13		66.00
856-083-23	36 PRIORY WAY	15.00	858-021-18		649.50
856-083-24	34 PRIORY WAY	15.00	858-021-22	18482 COUNTRY HOME RD	112.50
856-083-25	32 PRIORY WAY	15.00	858-051-01		15.00
856-083-26	30 PRIORY WAY	15.00	858-051-02		15.00
856-083-27	28 PRIORY WAY	15.00	858-051-03		15.00
856-083-28	15 WILDFLOWER LN	15.00	858-051-05		15.00
856-083-29	17 WILDFLOWER LN	15.00	858-051-09		15.00
856-083-30	19 WILDFLOWER LN	15.00	858-051-10		15.00
856-083-31	21 WILDFLOWER LN	15.00	858-051-14		15.00
856-083-32	23 WILDFLOWER LN	15.00	858-051-18		15.00
856-083-33	25 WILDFLOWER LN	15.00	858-051-19		15.00
856-083-34	29 WILDFLOWER LN	15.00	858-051-20		15.00
856-083-35	31 WILDFLOWER LN	15.00	858-051-21		15.00
856-083-36	33 WILDFLOWER LN	15.00	858-051-22		30.00
856-083-37	34 WILDFLOWER	15.00	858-051-23		30.00
856-083-38	32 WILDFLOWER	15.00	858-051-24		75.00

**Trabuco Canyon Water District
Trabuco Water Standby
Preliminary Detail Report for Fiscal Year 2024/25**

APN	Address	Levy Amount ⁽¹⁾⁽²⁾	APN	Address	Levy Amount ⁽¹⁾⁽²⁾
856-083-39	30 WILDFLOWER	15.00	858-051-25		15.00
856-083-40	28 WILFLOWER LN	15.00	858-051-26		30.00
856-083-41	26 WILDFLOWER	15.00	858-051-27		60.00
856-083-42	24 WILDFLOWER	15.00	858-051-28		15.00
856-083-43	22 WILDFLOWER	15.00	858-051-29		15.00
856-083-44	20 WILDFLOWER	15.00	858-051-30		15.00
856-083-45	18 WILDFLOWER LN	15.00	858-051-31		15.00
856-083-46	16 WILDFLOWER	15.00	858-051-32		30.00
856-084-01	45 PRIORY WAY	15.00	858-051-33		15.00
856-084-02	47 PRIORY WAY	15.00	858-061-01		15.00
856-084-03	49 PRIORY WAY	15.00	858-061-02		15.00
856-084-04	51 PRIORY WAY	15.00	858-061-03		15.00
856-084-05	52 PRIORY WAY	15.00	858-061-04		15.00
856-084-06	50 PRIORY WAY	15.00	858-061-05		15.00
856-084-07	48 PRIORY WAY	15.00	858-061-06		15.00
856-084-08	46 PRIORY WAY	15.00	858-061-07		15.00
856-084-09	44 PRIORY WAY	15.00	858-061-08		15.00
856-084-10	37 WILDFLOWER LN	15.00	858-061-09		15.00
856-084-11	39 WILDFLOWER LN	15.00	858-061-10		15.00
856-084-12	41 WILDFLOWER LN	15.00	858-061-11		15.00
856-084-13	43 WILDFLOWER LN	15.00	858-061-12		15.00
856-084-14	45 WILDFLOWER LN	15.00	858-061-13		15.00
856-084-15	44 WILDFLOWER	15.00	858-061-14		15.00
856-084-16	42 WILDFLOWER	15.00	858-061-15		15.00
856-084-17	40 WILDFLOWER	15.00	858-061-16		15.00
856-084-18	38 WILDFLOWER	15.00	858-061-17		15.00
856-084-19	36 WILDFLOWER	15.00	858-061-18		15.00
856-084-20	5 QUAIL RUN	15.00	858-061-19		15.00
856-084-21	9 QUAIL RUN	15.00	858-061-23		15.00
856-084-22	11 QUAIL RUN	15.00	858-061-30		15.00
856-084-23	31 RIDGECREST WAY	15.00	858-061-31		15.00
856-084-24	29 RIDGECREST WAY	15.00	858-061-32		15.00
856-084-25	27 RIDGECREST WAY	15.00	858-061-33		30.00
856-084-26	26 RIDGECREST WAY	15.00	858-061-34		15.00
856-084-27	28 RIDGECREST WAY	15.00	858-061-35		15.00
856-084-28	30 RIDGECREST WAY	15.00	858-061-36		90.00
856-084-29	18 QUAIL PL	15.00	858-061-37		45.00
856-084-30	16 QUAIL PL	15.00	858-061-38		15.00
856-084-31	14 QUAIL PL	15.00	858-061-39		15.00
856-084-32	12 QUAIL PL	15.00	858-061-40		15.00
856-084-33	10 QUAIL PL	15.00	858-071-01		15.00
856-084-34	8 QUAIL PL	15.00	858-071-02		15.00
856-084-35	6 QUAIL PL	15.00	858-071-03		15.00
856-084-36	4 QUAIL PL	15.00	858-071-04		15.00
856-084-37	2 QUAIL PL	15.00	858-071-05		15.00
856-085-01	25 RIDGECREST WAY	15.00	858-071-06		15.00
856-085-02	23 RIDGECREST WAY	15.00	858-071-07		15.00
856-085-03	21 RIDGECREST WAY	15.00	858-071-08		15.00
856-085-04	19 RIDGECREST WAY	15.00	858-071-09		15.00
856-085-05	17 RIDGECREST WAY	15.00	858-071-10		15.00
856-085-06	13 RIDGECREST WAY	15.00	858-071-11		15.00
856-085-07	11 RIDGECREST WAY	15.00	858-071-12		15.00
856-085-08	9 RIDGECREST WAY	15.00	858-071-15		15.00
856-085-09	7 RIDGECREST WAY	15.00	858-071-16		15.00
856-085-10	5 RIDGECREST WAY	15.00	858-071-17		75.00
856-085-11	3 RIDGECREST WAY	15.00	858-071-18		45.00
856-085-12	1 RIDGECREST WAY	15.00	858-071-19		15.00

**Trabuco Canyon Water District
Trabuco Water Standby
Preliminary Detail Report for Fiscal Year 2024/25**

APN	Address	Levy Amount ⁽¹⁾⁽²⁾	APN	Address	Levy Amount ⁽¹⁾⁽²⁾
856-085-13	2 RIDGECREST WAY	15.00	858-071-20		15.00
856-085-14	4 RIDGECREST WAY	15.00	858-071-21		30.00
856-085-15	6 RIDGECREST WAY	15.00	858-081-01		780.00
856-085-16	8 RIDGECREST WAY	15.00	866-032-10		16.94
856-085-17	10 RIDGECREST WAY	15.00	866-032-11		43.20
856-085-18	12 RIDGECREST WAY	15.00	866-032-12		79.94
856-085-19	14 RIDGECREST WAY	15.00	866-032-13		15.00
856-085-20	16 RIDGECREST WAY	15.00	866-081-01		42.30
856-085-21	18 RIDGECREST WAY	15.00	866-081-07		22.34
856-085-22	20 RIDGECREST WAY	15.00	866-081-08		15.00
856-085-23	22 RIDGECREST WAY	15.00	866-081-10		15.00
856-085-24	24 RIDGECREST WAY	15.00	866-091-02		15.00
856-085-25	11 OAK KNLS	15.00	866-091-03		15.00
856-085-26	13 OAK KNLS	15.00	866-091-04		15.00
856-085-27	17 OAK KNLS	15.00	866-091-05		18.14
856-085-28	19 OAK KNLS	15.00	866-091-06	18032 MERLIN ST	15.00
					\$30,158.54

(1) Preliminary charges do not take into account changes that may occur following updates in County Assessor's Data in July. Actual billed charges may differ due to rounding adjustments.

(2) Assessor's parcel identification, for each lot or parcel within the District, shall be based on the County Assessor's secured roll data for the applicable year in which this Report is prepared and is incorporated herein by reference.

Based on County Assessor's secured roll data, current assessor's parcels, including corrected and/or new assessor's parcels, will be submitted and/or resubmitted to the County Auditor/Controller. The annual assessment amount to be levied and collected for the resubmitted parcel(s) shall be determined in accordance with the method of apportionment and assessment rate approved in this Report. Therefore, if a single assessor's parcel has a status change in development, other land use change, or subdivides into multiple assessor's parcels, the assessment amounts applied to each of the new assessor's parcels shall be recalculated and applied according to the approved method of apportionment and assessment rate rather than a proportionate share of the original assessment amount.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

**ACTION CALENDAR
FINANCIAL MATTERS**

ITEM 8: ADOPTION OF RESOLUTION ESTABLISHING TRABUCO CANYON WATER DISTRICT’S APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25

In July 1988, the District’s Board of Directors adopted Resolution No. 88-516 (Resolution of the Board of Directors of the Santa Ana Mountains County Water District Regarding Appropriations Policy) which codified a policy and methodology for establishing a District Appropriations Limit consistent with California Constitution Article XIII B. The State Constitution specifies that appropriations by local governments may increase annually by a factor determined by information provided by the State of California.

The District previously set its appropriations limit for Fiscal Year (FY) 2023-24 in the amount of **\$3,912,103.63**. The calculation for FY 2024-25 utilizes the County of Orange Overall Population Change Figures, and was calculated as follows:

Trabuco Canyon Water District Gann Limit Formula

2023 Per Capita Cost of Living Percent Change	3.62	
	Pop. Growth Ratio	Pop
Rancho Santa Margarita	-0.43	46,305
Lake Forest	0.7	86,917
Mission Viejo	0.09	86,917
Unincorporated Orange County	0.72	131,335
Orange County (Aggregate)	0.31	3,150,835
FY 2023-24 Appropriations Limit	\$3,912,103.63	
Per Capita Personal Income Change Rate	1.0362	
<u>Weighted Option</u>		
Population Ratio	1.00407753	-0.00407753
Adjustment Factor	1.04042513	
2024 Appropriations Limit	\$4,070,250.94	

It is the opinion of General Counsel and District staff that the proposed calculated appropriations limit does not appear to impact the District’s overall ability to generate the necessary revenue required to meet its obligations.

FUNDING SOURCE:

Not applicable

FISCAL IMPACT:

Increase in Appropriations Limit: \$158,147.31 (approximately 4%)

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION(S):

Adopt Resolution No. 2024-1335 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2024-25.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

EXHIBITS:

1. Resolution No. 88-516 – Resolution of the Board of Directors of the Santa Ana Mountains County Water District Regarding Appropriations Policy
2. Hanson Bridget Appropriations Limit Memo to General Manager dated July 2, 2024
3. Notice of Determination of Appropriations Limit 2024-25

CONTACTS (Staff Responsible): PALUDI/PEREA/WARNER

RESOLUTION NO. 88-516

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA ANA MOUNTAINS COUNTY WATER DISTRICT
REGARDING APPROPRIATIONS POLICY

WHEREAS, the Santa Ana Mountains County Water District ("SAMCWD") is a county water district formed and operating pursuant to Section 30000, et seq., of the Water Code of the State of California; and

WHEREAS, Article XIII B of the California Constitution concerns appropriations of local agencies from revenues derived from specified sources; and

WHEREAS, SAMCWD is subject to the provisions of Article XIII B of the California Constitution; and

WHEREAS, Article XIII B of the California Constitution provides that certain revenues collected by SAMCWD shall not be subject to appropriations limitations upon satisfaction of certain criteria; and

WHEREAS, under California Constitution Article XIII B, the appropriations limit of the local agency may be adjusted by increases in population within that local agency service area; and

WHEREAS, the Board of Directors of SAMCWD desires to adopt a Resolution expressing a policy on appropriations for SAMCWD.

NOW, THEREFORE, the Board of Directors of the Santa Ana Mountains County Water District DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. California Constitution Article XIII B provides that certain revenues to local agencies are not subject to the appropriations limitation set forward in that Article. Such revenues include the proceeds to an entity of government from regulatory licenses, user charges, and user fees to the extent that such proceeds do not exceed the costs to that agency of providing service for which the fees are imposed. The Board of Directors of SAMCWD hereby adopts the policies that revenues derived from the SAMCWD Capital Improvement Charge, supplemental water fee, water storage fees and sewage fees imposed upon development within SAMCWD shall be used to satisfy the financial obligations of providing water and/or sewer service by SAMCWD, including expenditures for Capital Facilities needed to provide such water and/or sewer service. The Board of Directors of SAMCWD hereby expresses its policy that such revenues are not subject to the appropriations limit established under California Constitution Article XIII B.

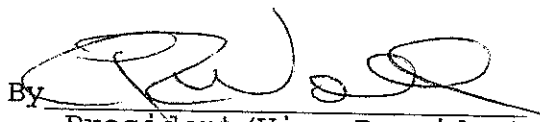
Section 2. Under California Constitution Article XIIIIB, the appropriations limit for local public agencies may be adjusted to reflect changes in populations within the area where such agency provides its service. The Board of Directors of SAMCWD notes that there has been a significant population increase within the service area of SAMCWD within the past two years for which population increased data was not available. It is the policy of the Board of Directors that when population data is made available that the appropriations limit will be adjusted to reflect the actual population within the service area of SAMCWD and will comply with the provisions and requirements of Article XIIIIB.

Section 3. The Board of Directors hereby directs the SAMCWD staff to obtain direct population data for the SAMCWD service area in order to make appropriate calculations to the SAMCWD appropriations limit for future fiscal years and to take all actions necessary to comply with the policy of the Board of Directors.

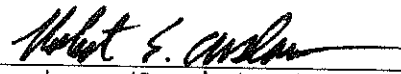
Section 4. The Board of Directors of SAMCWD hereby determines that tax revenues collected by SAMCWD for the 1962 General Obligation Bonded Indebtedness of SAMCWD are not subject to the provisions of California Constitution Article XIIIIB by way of its Section 9(a).

Section 5. The provisions and policies expressed in this Resolution shall become effective immediately.

ADOPTED, SIGNED AND APPROVED this 20th day of July, 1988.

By 
President/Vice President
SANTA ANA MOUNTAINS COUNTY WATER
DISTRICT and of the Board of
Directors thereof

ATTEST:

By 
Secretary/Assistant Secretary
SANTA ANA MOUNTAINS COUNTY
WATER DISTRICT and of the
Board of Directors thereof

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, ROBERT E. ANSLOW, Assistant Secretary of the Board of Directors of the Santa Ana Mountains County Water District do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. 88-516 of said Board, and that the same has not been amended or repealed.

DATED: July 22, 1988



Assistant Secretary

Memorandum

TO: Fernando Paludi, General Manager
Michael Perea, Assistant General Manager and Secretary

FROM: Hanson Bridgett LLP
Brendan Adams

DATE: July 2, 2024

RE: **Appropriations Limit for Fiscal Year 2024-2025**

We have prepared for your review a Notice of Determination of the Appropriations Limit for Fiscal Year 2024-2025 and a Resolution establishing the District's appropriations limit. The appropriations limit and the calculations are based on the financial and population data posted on the California Department of Finance's website.

Pursuant to Revenue and Taxation Code Section 2228, Trabuco Canyon Water District has the option of calculating its appropriations limit based on the total population change for Orange County, or the weighted averages of the population of the Cities of Rancho Santa Margarita, Lake Forest, Mission Viejo, and the unincorporated areas of Orange County. The text of Revenue and Taxation Code Section 2228(a)(3) states: "If a special district is located within a single county or within more than one city or any combination of cities and unincorporated areas within a single county, the annual percentage change in population for the district shall be that established for the county or the weighted average of the percentage change of each city and the unincorporated area."

For Fiscal Year 2024-2025, the population change for Rancho Santa Margarita was -0.43%, the population change for Lake Forest was 0.7%, the population change for Mission Viejo was -0.09%, and the population change for unincorporated Orange County was 0.72%, while the total population change for Orange County was 0.31%. Because the weighted average population number of Rancho Santa Margarita, Lake Forest, Mission Viejo, and the unincorporated areas of Orange County is greater than the total population number for Orange County, the District's Fiscal Year 2024-2025 appropriations limit was calculated using the weighted average population growth ratio (0.4%).

In order to satisfy legal requirements, the Notice of Determination of Appropriations Limit must be posted at least 15 days before the July 18 Board Meeting (by July 3). We have inserted the date at the bottom of the Notice. Also, please include both the Notice and the Resolution in the Agenda packet.

Please do not hesitate to call me at 415-996-6490 if you have any questions.

STAFF MEMBERS

Fernando Paludi, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Hanson Bridgett, LLP, Legal Counsel



BOARD OF DIRECTORS

Stephen Dopudja, President
Edward Mandich, Vice President
Glenn Acosta, Director
Don Chadd, Director
Michael Safranski, Director

TRABUCO CANYON WATER DISTRICT

**NOTICE OF DETERMINATION OF APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2024–2025**

State law (Section 7910 of the Government Code) requires each local government agency to determine during each fiscal year the appropriations limit pursuant to Article XIII B of the California Constitution applicable during the following fiscal year. The limit must be adopted at a regularly scheduled meeting or a noticed special meeting and the documentation used in determining the limit must be made available for public review fifteen days prior to such meeting.

Set out below is the methodology proposed to be used to calculate the Fiscal Year 2024–2025 appropriations limit for the District. The limit as set forth below will be considered and adopted at the regular meeting of the Board of Directors on July 18, 2024.

1. Appropriations Limit for Fiscal Year 2023–2024	\$3,912,103.63
2. Population Change (January 1, 2023–January 1, 2024)	0.4%
3. Change in California per Capita Personal Income Fiscal Year 2023–2024	3.62%
4. Fiscal Year 2024–2025 Adjustment Factor (1.00407753 x 1.0362)	1.04042513
5. Fiscal Year 2024–2025 Appropriations Limit (\$3,912,103.63 x 1.04042513)	\$4,070,250.94

Dated: July 3, 2024

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

**ACTION CALENDAR
FINANCIAL MATTERS**

**ITEM 9: DISTRICT OTHER POST-EMPLOYMENT BENEFITS (OPEB) BIENNIAL ACTUARIAL REPORT FOR FYE 2023
– GASB 74/75 COMPLIANCE**

BACKGROUND

The California Employers’ Retiree Benefit Trust (CERBT) Fund was established by the California Public Employers’ Retirement System (CalPERS) in March 2007 to provide California public agencies with a cost-efficient, professionally managed investment vehicle for prefunding other post-employment benefits (OPEB), such as retiree health benefits. Prefunding the debt obligation is designed to reduce an agency’s long-term OPEB liability.

At the June 19, 2013, Regular Board Meeting, the Board of Directors adopted the CalPERS *CERBT Agreement and Election to Prefund Other Post-Employment Benefits through CalPERS* which is a requirement to affect the payment of the OPEB obligation. One of the obligations under the Governmental Accounting Standards Board (GASB) is the preparation of a biennial actuarial valuation to comply with GASB 74 & 75. In addition to the regulatory requirement, one of the purposes of the biennial actuarial valuation is to determine the annual payments to fund the CERBT Trust which is determined by an actuarial valuation of the District’s retiree health program.

The Board approved contracting with Total Compensation Systems, Inc. (TCS) to perform this actuarial valuation for fiscal years ending 2024 and 2025 at the February 15, 2024 Regular Board Meeting. The draft report has been reviewed by the District Treasurer and is attached for Committee review. The key performance indicator from the TCS report is as follows:

B. Key Results

Trabuco Canyon Water District uses an Actuarial Measurement Date that is 12 months prior to its Fiscal Year-End. This means that these actuarial results measured as of June 30, 2023 will be used on a look back basis for the June 30, 2024 Fiscal Year-End.

Key Results	Current Year <i>June 30, 2023 Measurement Date for June 30, 2024 Fiscal Year-End</i>	Prior Year <i>June 30, 2022 Measurement Date for June 30, 2023 Fiscal Year-End</i>
Total OPEB Liability (TOL)	\$4,099,168	\$3,549,353
Fiduciary Net Position (FNP)	\$3,150,993	\$3,106,350
Net OPEB Liability (NOL)	\$948,175	\$443,003
Service Cost <i>(for year following)</i>	\$124,234	\$99,904
Estimated Pay-as-you-go Amount <i>(for year following)</i>	\$231,440	\$181,103
GASB 75 OPEB Expense <i>(for year ending)</i>	\$238,605	\$139,112

Taken from Total Compensation Systems Actuarial Report dated May 22, 2024

Although the District’s Fiduciary Net Position (FNP) has modestly increased by 1.4% over FYE 2022, the District’s Net OPEB Liability (NOL) has doubled due to inflationary impacts, investment return/discount rate, and a one-time reimbursable (CERBT Trust withdrawal payment) to the District in the amount of \$153,958 in FYE 2023. The District’s FNP is approximately 77% of the Total OPEB Liability (TOL) which remains a positive financial position in the CERBT as it has ranged between 70% to 90% since 2013 as a result of plan changes, actuarial assumption changes, and/or actuarial gains or losses from differences between assumptions and actual plan experience. More information may be presented at the time of the meeting.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

FUNDING SOURCE:

General Fund

FISCAL IMPACT

\$5,400

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION(S):

Receive and file the Actuarial Study of Retiree Health Liabilities Under GASB 74/75

EXHIBITS:

1. DRAFT Actuarial Study of Retiree Health Liabilities Under GASB 74/75 prepared by Total Compensation Systems

CONTACTS (Staff Responsible): PALUDI/PEREA/WARNER

**Trabuco Canyon Water District
Actuarial Study of
Retiree Health Liabilities Under GASB 74/75
Valuation Date: June 30, 2023
Measurement Date: June 30, 2023
For Fiscal Year-End: June 30, 2024**

*Prepared by:
Total Compensation Systems, Inc.*

Date: May 22, 2024

DRAFT

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**Trabuco Canyon Water District
Actuarial Study of Retiree Health Liabilities**

PART I: EXECUTIVE SUMMARY

A. Introduction

This report was produced by Total Compensation Systems, Inc. for Trabuco Canyon Water District to determine the liabilities associated with its current retiree health program as of a June 30, 2023 measurement date and to provide the necessary information to determine accounting entries for the fiscal year ending June 30, 2024. This report may not be suitable for other purposes such as determining employer contributions or assessing the potential impact of changes in plan design.

Different users of this report will likely be interested in different sections of information contained within. We anticipate that the following portions may be of most interest depending on the reader:

- A high level comparison of key results from the current year to the prior year is shown on this page.
- The values we anticipate will be disclosed in the June 30, 2024 year-end financials are shown on pages 2 and 3.
- Additional accounting information is shown on page 12 and Appendices C and D.
- Description and details of measured valuation liabilities can be found beginning on page 10.
- Guidance regarding the next actuarial valuation for the June 30, 2024 measurement date is provided on page 13.

B. Key Results

Trabuco Canyon Water District uses an Actuarial Measurement Date that is 12 months prior to its Fiscal Year-End. This means that these actuarial results measured as of June 30, 2023 will be used on a look back basis for the June 30, 2024 Fiscal Year-End.

Key Results	Current Year	Prior Year
	<i>June 30, 2023 Measurement Date for June 30, 2024 Fiscal Year-End</i>	<i>June 30, 2022 Measurement Date for June 30, 2023 Fiscal Year-End</i>
Total OPEB Liability (TOL)	\$4,099,168	\$3,549,353
Fiduciary Net Position (FNP)	\$3,150,993	\$3,106,350
Net OPEB Liability (NOL)	\$948,175	\$443,003
Service Cost (for year following)	\$124,234	\$99,904
Estimated Pay-as-you-go Amount (for year following)	\$231,440	\$181,103
GASB 75 OPEB Expense (for year ending)	\$238,605	\$139,112

Refer to results section beginning on page 10 or the glossary on page 26 for descriptions of the above items.

Key Assumptions	Current Year	Prior Year
	<i>June 30, 2023 Measurement Date for June 30, 2024 Fiscal Year-End</i>	<i>June 30, 2022 Measurement Date for June 30, 2023 Fiscal Year-End</i>
Valuation Interest Rate	6.75%	6.75%
Expected Rate of Return on Assets	6.75%	6.75%
Long-Term Medical Trend Rate	4.00%	4.00%
Projected Payroll Growth	2.75%	2.75%

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Portion of Key Measurements Due to Implicit Rate Subsidy

The implicit rate subsidy represents the difference between retiree premium rates and the underlying cost of retiree coverage. Because medical costs generally increase with age, the direct premium rate for pre-Medicare retirees will typically fall short of the underlying cost of retiree coverage when the premium rates are determined by blending active employees and pre-Medicare retirees. GASB 75 requires the underlying cost to be reflected in most cases, so OPEB actuaries develop age-adjusted costs to estimate the underlying cost of coverage solely for retirees.

Below is a breakdown of key measurements between the portion due to the employer share of retiree premiums and the portion due to the implicit rate subsidy. Although the two pieces are typically treated the same under GASB 75, the distinction can be important for planning purposes because the implicit rate subsidy will not be paid directly in the same way that the employer share of retiree premiums will be paid.

June 30, 2023 Measurement Date	Portion due to Employer Share of Retiree Premium	Portion due to Implicit Rate Subsidy	Total
Total OPEB Liability	\$3,118,616	\$980,552	\$4,099,168
Service Cost (for year following)	\$94,703	\$29,531	\$124,234

The following table shows the “pay as you go” projection of annual payments for the employer share of retiree health costs as well as the projected annual amount of the implicit rate subsidy. Although actual payments are certain to vary from those shown below, these projections can be useful for planning purposes.

Year Beginning July 1	Employer Share of Retiree Premium	Implicit Rate Subsidy	Total Projected Benefit Payments
2023	\$160,900	\$70,540	\$231,440
2024	\$149,369	\$29,976	\$179,345
2025	\$159,670	\$41,986	\$201,656
2026	\$175,361	\$60,613	\$235,974
2027	\$194,622	\$82,099	\$276,721
2028	\$213,482	\$91,296	\$304,778
2029	\$232,998	\$98,700	\$331,698
2030	\$258,873	\$123,807	\$382,680
2031	\$268,003	\$130,308	\$398,311
2032	\$262,760	\$121,235	\$383,995

C. Summary of GASB 75 Accounting Results

1. Changes in Net OPEB Liability

The following table shows the reconciliation of the June 30, 2022 Net OPEB Liability (NOL) in the prior valuation to the June 30, 2023 NOL. A more detailed version of this table can be found on page 12.

	TOL	FNP	NOL
Balance at June 30, 2022 Measurement Date	\$3,549,353	\$3,106,350	\$443,003
Service Cost	\$99,904	\$0	\$99,904
Interest on TOL / Return on FNP	\$236,841	\$199,504	\$37,337
Employer Contributions*	\$0	\$52,863	(\$52,863)
Benefit Payments*	(\$206,821)	(\$206,821)	\$0
Administrative Expenses	\$0	(\$903)	\$903
Experience (Gains)/Losses	\$146,127	\$0	\$146,127
Changes in Assumptions	\$273,764	\$0	\$273,764
Other	\$0	\$0	\$0
Net Change	\$549,815	\$44,643	\$505,172
Actual Balance at June 30, 2023 Measurement Date	\$4,099,168	\$3,150,993	\$948,175

* Includes \$52,863 due to implied rate subsidy.

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2. Deferred Inflows and Outflows

Changes in the NOL arising from certain sources are recognized on a deferred basis. The following tables show the balance of each deferral item as of the measurement date and the scheduled future recognition. A reconciliation of these balances can be found on page 12 while the complete deferral history is shown beginning on page 23.

Balances at June 30, 2024 Fiscal Year-End	<i>Deferred Outflows</i>	<i>Deferred Inflows</i>
Differences between expected and actual experience	\$418,938	(\$68,717)
Changes in assumptions	\$244,007	(\$196,634)
Differences between projected and actual return on assets	\$233,151	\$0
Total	\$896,096	(\$265,351)

To be recognized fiscal year ending June 30:	<i>Deferred Outflows</i>	<i>Deferred Inflows</i>
2025	\$150,193	(\$48,901)
2026	\$132,311	(\$48,901)
2027	\$243,440	(\$48,901)
2028	\$98,915	(\$48,899)
2029	\$80,233	(\$38,093)
Thereafter	\$191,004	(\$31,656)
Total	\$896,096	(\$265,351)

3. OPEB Expense

Under GASB 74 and 75, OPEB expense includes service cost, interest cost, administrative expenses, and change in TOL due to plan changes, adjusted for deferred inflows and outflows. OPEB expense can also be derived as change in net position, adjusted for employer contributions, which can be found on page 12.

To be recognized fiscal year ending June 30, 2024	<i>Expense Component</i>
Service Cost	\$99,904
Interest Cost	\$236,841
Expected Return on Assets	(\$204,452)
Administrative Expenses	\$903
Recognition of Experience (Gain)/Loss Deferrals	\$54,427
Recognition of Assumption Change Deferrals	(\$5,401)
Recognition of Investment (Gain)/Loss Deferrals	\$56,383
Employee Contributions	\$0
Changes in Benefit Terms	\$0
Net OPEB Expense for fiscal year ending June 30, 2024	\$238,605

4. Adjustments

The above OPEB expense includes all deferred inflows and outflows except any contributions after the measurement date. Contributions from July 1, 2023 to June 30, 2024 minus prior contributions after the measurement date of \$27,145 should also be reflected in OPEB expense. June 30, 2024 deferred outflows should include contributions from July 1, 2023 to June 30, 2024.

5. Trend and Interest Rate Sensitivities

The following presents what the Net OPEB Liability would be if it were calculated using a discount rate assumption or a healthcare trend rate assumption one percent higher or lower than the current assumption.

Net OPEB Liability at June 30, 2023 Measurement Date	<i>Discount Rate</i>	<i>Healthcare Trend Rate</i>
1% Decrease in Assumption	\$1,394,204	\$504,028
Current Assumption	\$948,175	\$948,175
1% Increase in Assumption	\$570,972	\$1,487,498

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D. Description of Retiree Benefits

Following is a description of the current retiree benefit plan:

	<i>Employees Hired before 4/1/2014</i>	<i>Employees Hired on or after 4/1/2014</i>
Benefit types provided	Medical Only	Medical Only
Duration of Benefits	Lifetime	Lifetime
Required Service	CalPERS Eligibility	CalPERS Eligibility
Minimum Age	CalPERS Eligibility	CalPERS Eligibility
Dependent Coverage	Yes	Yes
District Contribution %	100% up to District Cap	The District contribution is 50% at 10 years of service plus 5% per year of service up to 100% at 20 years of service
	District Cap	100/90 State Annuitant rates
	PERS Choice family rate	

*All employees with 5 years of CalPERS service will be eligible to continue coverage if retiring from the District and receive the CalPERS minimum required contribution.

This valuation does not reflect any cash benefits paid unless the cash benefits are limited to be used for or reimburse the retiree's cost of health benefits. Costs and liabilities attributable to cash benefits paid to retirees are reportable under applicable Governmental Accounting Standards Board (GASB) Standards.

E. Summary of Valuation Data

This report is based on census data provided to us as of June, 2023. Distributions of participants by age and service can be found on page 17. For non-lifetime benefits, the active count below excludes employees for whom it is not possible to receive retiree benefits (e.g. employees who are already older than the maximum age to which benefits are payable or who will not accrue the required service prior to reaching the maximum age).

	Current Year <i>June 30, 2023 Valuation Date</i> <i>June 30, 2023 Measurement Date</i>	Prior Year <i>June 30, 2021 Valuation Date</i> <i>June 30, 2022 Measurement Date</i>
Active Employees eligible for future benefits		
Count	22	21
Average Age	43.5	42.2
Average Years of Service	8.8	10.0
Retirees currently receiving benefits		
Count	11	9
Average Age	66.3	64.3

We were not provided with information about any terminated, vested employees.

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F. Certification

The actuarial information in this report is intended solely to assist Trabuco Canyon Water District in complying with Governmental Accounting Standards Board Accounting Statement 74 and 75 and, unless otherwise stated, fully and fairly discloses actuarial information required for compliance. Nothing in this report should be construed as an accounting opinion, accounting advice or legal advice. TCS recommends that third parties retain their own actuary or other qualified professionals when reviewing this report. TCS's work is prepared solely for the use and benefit of Trabuco Canyon Water District. Release of this report may be subject to provisions of the Agreement between Trabuco Canyon Water District and TCS. No third party recipient of this report product should rely on the report for any purpose other than accounting compliance. Any other use of this report is unauthorized without first consulting with TCS.

This report is for fiscal year July 1, 2023 to June 30, 2024, using a measurement date of June 30, 2023. The calculations in this report have been made based on our understanding of plan provisions and actual practice at the time we were provided the required information. We relied on information provided by Trabuco Canyon Water District. Much or all of this information was unaudited at the time of our evaluation. We reviewed the information provided for reasonableness, but this review should not be viewed as fulfilling any audit requirements. We relied on the following materials to complete this study:

- We used paper reports and digital files containing participant demographic data from the District personnel records.
- We used relevant sections of collective bargaining agreements provided by the District.

All costs, liabilities, and other estimates are based on actuarial assumptions and methods that comply with all applicable Actuarial Standards of Practice (ASOPs). Each assumption is deemed to be reasonable by itself, taking into account plan experience and reasonable future expectations and in combination represent our estimate of anticipated experience of the Plan.

This report contains estimates of the Plan's financial condition and future results only as of a single date. Future results can vary dramatically and the accuracy of estimates contained in this report depends on the actuarial assumptions used. This valuation cannot predict the Plan's future condition nor guarantee its future financial soundness. Actuarial valuations do not affect the ultimate cost of Plan benefits, only the timing of Plan contributions. While the valuation is based on individually reasonable assumptions, other assumption sets may also be reasonable and valuation results based on those assumptions would be different. Determining results using alternative assumptions (except for the alternate discount and trend rates shown in this report) is outside the scope of our engagement.

Future actuarial measurements may differ significantly from those presented in this report due to factors such as, but not limited to, the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the measurement methodology (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law. We were not asked to perform analyses to estimate the potential range of such future measurements.

The signing actuary is independent of Trabuco Canyon Water District and any plan sponsor. TCS does not intend to benefit from and assumes no duty or liability to other parties who receive this report. TCS is not aware of any relationship that would impair the objectivity of the opinion.

On the basis of the foregoing, I hereby certify that, to the best of my knowledge and belief, this report is complete and has been prepared in accordance with generally accepted actuarial principles and practices and all

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applicable Actuarial Standards of Practice. I meet the Qualifications Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Respectfully submitted,

Luis Murillo, ASA, MAAA
Actuary
Total Compensation Systems, Inc.
(805) 496-1700

PART II: LIABILITIES AND COSTS FOR RETIREE BENEFITS

A. Introduction.

We calculated the actuarial present value of projected benefit payments (APVPBP) separately for each participant. We determined eligibility for retiree benefits based on information supplied by Trabuco Canyon Water District. We then selected assumptions that, based on plan provisions and our training and experience, represent our best prediction of future plan experience. For each participant, we applied the appropriate assumption factors based on the participant's age, sex, length of service, and employee classification.

The actuarial assumptions used for this study are summarized beginning on page 14.

B. Liability for Retiree Benefits.

For each participant, we projected future premium costs using an assumed trend rate (see Appendix C). To the extent Trabuco Canyon Water District uses contribution caps, the influence of the trend factor is further reduced. We multiplied each future year's benefit payments by the probability that benefits will be paid; i.e. based on the probability that the participant is living, has not terminated employment, has retired and remains eligible. The probability that benefit will be paid in any future year is zero if the participant will not be eligible. The participant will not be eligible if s/he will not have met minimum service, minimum age or, if applicable, maximum age requirements.

The product of each year's benefit payments and the probability the benefit will be paid equals the expected cost for that year. We multiplied the above expected cost figures by the probability that the retiree would elect coverage. A retiree may not elect to be covered if retiree health coverage is available less expensively from another source (e.g. Medicare risk contract) or the retiree is covered under a spouse's plan. Finally, we discounted the expected cost for each year to the measurement date June 30, 2023 at 6.75% interest.

For any *current retirees*, the approach used was similar. The major difference is that the probability of payment for current retirees depends only on mortality and age restrictions (i.e. for retired employees the probability of being retired and of not being terminated are always both 100%).

The value generated from the process described above is called the actuarial present value of projected benefit payments (APVPBP). We added APVPBP for each participant to get the total APVPBP for all participants which is the estimated present value of all future retiree health benefits for all **current** participants. The APVPBP is the amount on June 30, 2023 that, if all actuarial assumptions are exactly right, would be sufficient to expense all promised benefits until the last participant dies or reaches the maximum eligibility age. However, for most actuarial and accounting purposes, the APVPBP is not used directly but is instead apportioned over the lifetime of each participant as described in the following sections.

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C. Actuarial Accrual

Accounting principles provide that the cost of retiree benefits should be “accrued” over employees' working lifetime. For this reason, the Governmental Accounting Standards Board (GASB) issued in June of 2015 Accounting Standards 74 and 75 for retiree health benefits. These standards apply to all public employers that pay any part of the cost of retiree health benefits for current or future retirees (including early retirees), whether they pay directly or indirectly (via an “implicit rate subsidy”).

To actuarially accrue retiree health benefits requires determining the amount to expense each year so that the liability accumulated at retirement is, on average, sufficient (with interest) to cover all retiree health expenditures without the need for additional expenses. There are many different ways to determine the annual accrual amount. The calculation method used is called an “actuarial cost method” and uses the APVPBP to develop expense and liability figures. Furthermore, the APVPBP should be accrued over the working lifetime of employees.

In order to accrue the APVPBP over the working lifetime of employees, actuarial cost methods apportion the APVPBP into two parts: the portions attributable to service rendered prior to the measurement date (the past service liability or Total OPEB Liability (TOL) under GASB 74 and 75) and to service after the measurement date but prior to retirement (the future service liability or present value of future service costs). Of the future service liability, the portion attributable to the single year immediately following the measurement date is known as the normal cost or Service Cost under GASB 74 and 75.

The service cost can be thought of as the value of the benefit earned each year if benefits are accrued during the working lifetime of employees. The actuarial cost method mandated by GASB 75 is the “entry age actuarial cost method”. Under the entry age actuarial cost method, the actuary determines the service cost as the annual amount needing to be expensed from hire until retirement to fully accrue the cost of retiree health benefits. Under GASB 75, the service cost is calculated to be a level percentage of each employee’s projected pay.

D. Actuarial Assumptions

The APVPBP and service cost are determined using several key assumptions:

- The current ***cost of retiree health benefits*** (often varying by age, Medicare status and/or dependent coverage). The higher the current cost of retiree benefits, the higher the service cost.
- The ***“trend” rate*** at which retiree health benefits are expected to increase over time. A higher trend rate increases the service cost. A “cap” on District contributions can reduce trend to zero once the cap is reached thereby dramatically reducing service costs.
- ***Mortality rates*** varying by age and sex (and sometimes retirement or disability status). If employees die prior to retirement, past contributions are available to fund benefits for employees who live to retirement. After retirement, death results in benefit termination or reduction. Although higher mortality rates reduce service costs, the mortality assumption is not likely to vary from employer to employer.
- ***Employment termination rates*** have the same effect as mortality inasmuch as higher termination rates reduce service costs. Employment termination can vary considerably between public agencies.
- The ***service requirement*** reflects years of service required to earn full or partial retiree benefits. While a longer service requirement reduces costs, cost reductions are not usually substantial unless the service period exceeds 20 years of service.

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- **Retirement rates** determine what proportion of employees retire at each age (assuming employees reach the requisite length of service). Retirement rates often vary by employee classification and implicitly reflect the minimum retirement age required for eligibility. Retirement rates also depend on the amount of pension benefits available. Higher retirement rates increase service costs but, except for differences in minimum retirement age, retirement rates tend to be consistent between public agencies for each employee type.
- **Participation rates** indicate what proportion of retirees are expected to elect retiree health benefits if a significant retiree contribution is required. Higher participation rates increase costs.
- The **discount rate** estimates investment earnings for assets earmarked to cover retiree health benefit liabilities. The discount rate depends on the nature of underlying assets for funded plans. The rate used for a funded plan is the **real** rate of return expected for plan assets plus the long term inflation assumption. For an unfunded plan, the discount rate is based on an index of 20 year General Obligation municipal bonds rated AA or higher. For partially funded plans, the discount rate is a blend of the funded and unfunded rates.

E. Total OPEB Liability

The assumptions listed above are not exhaustive, but are the most common assumptions used in actuarial cost calculations. If all actuarial assumptions are exactly met and an employer expensed the service cost every year for all past and current employees and retirees, a sizeable liability would have accumulated (after adding interest and subtracting retiree benefit costs). The liability that would have accumulated is called the Total OPEB Liability (TOL). The excess of TOL over the value of plan assets is called the Net OPEB Liability (NOL). Under GASB 74 and 75, in order for assets to count toward offsetting the TOL, the assets have to be held in an irrevocable trust that is safe from creditors and can only be used to provide OPEB benefits to eligible participants.

Changes in the TOL can arise in several ways - e.g., as a result of plan changes or changes in actuarial assumptions. Change in the TOL can also arise from actuarial gains and losses. Actuarial gains and losses result from differences between actuarial assumptions and actual plan experience. GASB 75 allows certain changes in the TOL to be deferred (i.e. deferred inflows and outflows of resources).

Under GASB 74 and 75, a portion of actuarial gains and losses can be deferred as follows:

- Investment gains and losses are deferred five years.
- Experience gains and losses are deferred over the Expected Average Remaining Service Lives (EARSL) of plan participants. In calculating the EARSL, terminated employees (primarily retirees) are considered to have a working lifetime of zero. This often makes the EARSL quite short.
- Liability changes resulting from changes in economic and demographic assumptions are also deferred based on the EARSL.
- Liability changes resulting from plan changes, for example, cannot be deferred.

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F. Valuation Results

This section details the measured values of the concepts described on the previous pages.

1. Actuarial Present Value of Projected Benefit Payments (APVPBP)

Actuarial Present Value of Projected Benefit Payments as of June 30, 2023 Valuation Date

	<i>Total</i>
Active: Pre-65 Benefit	\$1,924,544
Post-65 Benefit	\$1,190,608
Subtotal	\$3,115,152
Retiree: Pre-65 Benefit	\$1,206,758
Post-65 Benefit	\$971,802
Subtotal	\$2,178,560
Grand Total	\$5,293,712
Subtotal Pre-65 Benefit	\$3,131,302
Subtotal Post-65 Benefit	\$2,162,410

2. Service Cost

The service cost represents the value of the benefit earned during a single year of employment. It is the APVPBP spread over the expected working lifetime of the employee and divided into annual segments. We applied an "entry age" actuarial cost method to determine funding rates for active employees. The table below summarizes the calculated service cost.

Service Cost Valuation Year Beginning July 1, 2023

	<i>Total</i>
# of Eligible Employees	22
First Year Service Cost	
Pre-65 Benefit	\$68,618
Post-65 Benefit	\$55,616
Total	\$124,234

Accruing retiree health benefit costs using service costs levels out the cost of retiree health benefits over time and more fairly reflects the value of benefits "earned" each year by employees. While the service cost for each employee is targeted to remain level as a percentage of covered payroll, the service cost as a dollar amount would increase each year based on covered payroll. Additionally, the overall service cost may grow or shrink based on changes in the demographic makeup of the employees from year to year.

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3. Total OPEB Liability and Net OPEB Liability

If actuarial assumptions are borne out by experience, the District will fully accrue retiree benefits by expensing an amount each year that equals the service cost. If no accruals had taken place in the past, there would be a shortfall of many years' accruals, accumulated interest and forfeitures for terminated or deceased employees. This shortfall is called the Total OPEB Liability. We calculated the Total OPEB Liability (TOL) as the APVPBP minus the present value of future service costs. To the extent that benefits are funded through a GASB 74 qualifying trust, the trust's Fiduciary Net Position (FNP) is subtracted to get the NOL. The FNP is the value of assets adjusted for any applicable payables and receivables as shown in the table on page 15.

Total OPEB Liability and Net OPEB Liability as of June 30, 2023 Valuation Date

	<i>Total</i>
Active: Pre-65 Benefit	\$1,267,986
Active: Post-65 Benefit	\$652,579
Subtotal	\$1,920,565
Retiree: Pre-65 Benefit	\$1,206,782
Retiree: Post-65 Benefit	\$971,821
Subtotal	\$2,178,603
Subtotal: Pre-65 Benefit	\$2,474,768
Subtotal: Post-65 Benefit	\$1,624,400
Total OPEB Liability (TOL)	\$4,099,168
Fiduciary Net Position as of June 30, 2023	\$3,150,993
Net OPEB Liability (NOL)	\$948,175

4. "Pay As You Go" Projection of Retiree Benefit Payments

We used the actuarial assumptions shown in Appendix C to project the District's ten year retiree benefit outlay, including any implicit rate subsidy. Because these cost estimates reflect average assumptions applied to a relatively small number of participants, estimates for individual years are **certain** to be *inaccurate*. However, these estimates show the size of cash outflow.

The following table shows a projection of annual amounts needed to pay the District's share of retiree health costs, including any implicit rate subsidy.

<i>Year Beginning</i>	
<i>July 1</i>	<i>Total</i>
2023	\$231,440
2024	\$179,345
2025	\$201,656
2026	\$235,974
2027	\$276,721
2028	\$304,778
2029	\$331,698
2030	\$382,680
2031	\$398,311
2032	\$383,995

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G. Additional Reconciliation of GASB 75 Results

The following table shows the reconciliation of the June 30, 2022 Net OPEB Liability (NOL) in the prior valuation to the June 30, 2023 NOL. For some plans, it will provide additional detail and transparency beyond that shown in the table on Page 2.

	<i>TOL</i>	<i>FNP</i>	<i>NOL</i>
Balance at June 30, 2022	\$3,549,353	\$3,106,350	\$443,003
Service Cost	\$99,904	\$0	\$99,904
Interest on Total OPEB Liability	\$236,841	\$0	\$236,841
Expected Investment Income	\$0	\$204,452	(\$204,452)
Administrative Expenses	\$0	(\$903)	\$903
Employee Contributions	\$0	\$0	\$0
Employer Contributions to Trust	\$0	\$0	\$0
Employer Contributions as Benefit Payments***	\$0	\$52,863	(\$52,863)
Actual Benefit Payments from Trust	(\$153,958)	(\$153,958)	\$0
Actual Benefit Payments from Employer***	(\$52,863)	(\$52,863)	\$0
Expected Minus Actual Benefit Payments**	\$25,718	\$0	\$25,718
Expected Balance at June 30, 2023	\$3,704,995	\$3,155,941	\$549,054
Experience (Gains)/Losses	\$120,409	\$0	\$120,409
Changes in Assumptions	\$273,764	\$0	\$273,764
Changes in Benefit Terms	\$0	\$0	\$0
Investment Gains/(Losses)	\$0	(\$4,948)	\$4,948
Other	\$0	\$0	\$0
Net Change during 2023	\$549,815	\$44,643	\$505,172
Actual Balance at June 30, 2023*	\$4,099,168	\$3,150,993	\$948,175

* May include a slight rounding error.

** Deferrable as an Experience Gain or Loss.

*** Includes \$52,863 due to implied rate subsidy.

Changes in the NOL arising from certain sources are recognized on a deferred basis. The deferral history for Trabuco Canyon Water District is shown beginning on page 23. The following table summarizes the beginning and ending balances for each deferral item. The current year expense reflects the change in deferral balances for the measurement year.

Deferred Inflow/Outflow Balances Fiscal Year Ending June 30, 2024

	<i>Beginning Balance</i>	<i>Change Due to New Deferrals</i>	<i>Change Due to Recognition</i>	<i>Ending Balance</i>
Experience (Gains)/Losses	\$258,521	\$146,127	(\$54,427)	\$350,221
Assumption Changes	(\$231,792)	\$273,764	\$5,401	\$47,373
Investment (Gains)/Losses	\$284,586	\$4,948	(\$56,383)	\$233,151
Deferred Balances	\$311,315	\$424,839	(\$105,409)	\$630,745

The following table shows the reconciliation of Net Position (NOL less the balance of any deferred inflows or outflows). When adjusted for contributions, the change in Net Position is equal to the OPEB expense shown previously on page 3.

Preliminary OPEB Expense Fiscal Year Ending June 30, 2024

	<i>Beginning Net Position</i>	<i>Ending Net Position</i>	<i>Change</i>
Net OPEB Liability (NOL)	\$443,003	\$948,175	\$505,172
Deferred Balances	\$311,315	\$630,745	\$319,430
Net Position	\$131,688	\$317,430	\$185,742
Adjust Out Employer Contributions			\$52,863
OPEB Expense			\$238,605

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H. Procedures for Future Valuations

GASB 74/75 require annual measurements of liability with a full actuarial valuation required every two years. This means that for the measurement date one year following a full actuarial valuation, a streamlined “roll-forward” valuation may be performed in place of a full valuation. The following outlines the key differences between full and roll-forward valuations.

	Full Actuarial Valuation	Roll-Forward Valuation
Collect New Census Data	Yes	No
Reflect Updates to Plan Design	Yes	No
Update Actuarial Assumptions	Yes	Typically Not
Update Valuation Interest Rate	Yes	Yes
Actual Assets as of Measurement Date	Yes	Yes
Timing	4-6 weeks after information is received	1-2 weeks after information is received
Fees	Full	Reduced
Information Needed from Employer	Moderate	Minimal
Required Frequency	At least every two years	Each year, unless a full valuation is performed

The majority of employers use an alternating cycle of a full valuation one year followed by a roll-forward valuation the next year. However, a full valuation may be required or preferred under certain circumstances. Following are examples of actions that could cause the employer to consider a full valuation instead of a roll-forward valuation.

- The employer adds or terminates a group of participants that constitutes a significant part of the covered group.
- The employer considers or implements changes to retiree benefit provisions or eligibility requirements.
- The employer considers or puts in place an early retirement incentive program.
- The employer desires the measured liability to incorporate more recent census data or assumptions.

We anticipate that the next valuation we perform for Trabuco Canyon Water District will be a roll-forward valuation with a measurement date of June 30, 2024 which will be used for the fiscal year ending June 30, 2025. Please let us know if Trabuco Canyon Water District would like to discuss whether another full valuation would be preferable based on any of the examples listed above.

PART III: ACTUARIAL ASSUMPTIONS AND METHODS

Following is a summary of actuarial assumptions and methods used in this study. The District should carefully review these assumptions and methods to make sure they reflect the District's assessment of its underlying experience. It is important for Trabuco Canyon Water District to understand that the appropriateness of all selected actuarial assumptions and methods are Trabuco Canyon Water District's responsibility. Unless otherwise disclosed in this report, TCS believes that all methods and assumptions are within a reasonable range based on the provisions of GASB 74 and 75, applicable actuarial standards of practice, Trabuco Canyon Water District's actual historical experience, and TCS's judgment based on experience and training.

A. ACTUARIAL METHODS AND ASSUMPTIONS:

ACTUARIAL COST METHOD: GASB 74 and 75 require use of the entry age actuarial cost method.

Entry age is based on the age at hire for eligible employees. The attribution period is determined as the difference between the expected retirement age and the age at hire. The APVPBP and present value of future service costs are determined on a participant by participant basis and then aggregated.

SUBSTANTIVE PLAN: As required under GASB 74 and 75, we based the valuation on the substantive plan. The formulation of the substantive plan was based on a review of written plan documents as well as historical information provided by Trabuco Canyon Water District regarding practices with respect to employer and employee contributions and other relevant factors.

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B. ECONOMIC ASSUMPTIONS:

Economic assumptions are set under the guidance of Actuarial Standard of Practice 27 (ASOP 27). Among other things, ASOP 27 provides that economic assumptions should reflect a consistent underlying rate of general inflation. For that reason, we show our assumed long-term inflation rate below.

INFLATION: We assumed 2.50% per year used for pension purposes. Actuarial standards require using the same rate for OPEB that is used for pension.

INVESTMENT RETURN / DISCOUNT RATE: We assumed 6.75% per year net of expenses. This is based on assumed long-term return on employer assets. We used the “Building Block Method”. (See Appendix C, Paragraph 53 for more information). Our assessment of long-term returns for employer assets is based on long-term historical returns for surplus funds invested pursuant to California Government Code Sections 53601 et seq.

TREND: We assumed 4.00% per year. Our long-term trend assumption is based on the conclusion that, while medical trend will continue to be cyclical, the average increase over time cannot continue to outstrip general inflation by a wide margin. Trend increases in excess of general inflation result in dramatic increases in unemployment, the number of uninsured and the number of underinsured. These effects are nearing a tipping point which will inevitably result in fundamental changes in health care finance and/or delivery which will bring increases in health care costs more closely in line with general inflation. We do not believe it is reasonable to project historical trend vs. inflation differences several decades into the future.

PAYROLL INCREASE: We assumed 2.75% per year. Since benefits do not depend on salary (as they do for pensions), this assumption is only used to determine the accrual pattern of the Actuarial Present Value of Projected Benefit Payments.

FIDUCIARY NET POSITION (FNP): The following table shows the beginning and ending FNP numbers that were provided by Trabuco Canyon Water District.

Fiduciary Net Position as of June 30, 2023

	<u>06/30/2022</u>	<u>06/30/2023</u>
Cash and Equivalents	\$0	\$0
Contributions Receivable	\$0	\$0
Total Investments	\$3,106,350	\$3,304,951
Capital Assets	\$0	\$0
Total Assets	\$3,106,350	\$3,304,951
Benefits Payable	\$0	(\$153,958)
Fiduciary Net Position	\$3,106,350	\$3,150,993

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C. NON-ECONOMIC ASSUMPTIONS:

Economic assumptions are set under the guidance of Actuarial Standard of Practice 35 (ASOP 35). See Appendix C, Paragraph 52 for more information.

MORTALITY

<i>Participant Type</i>	<i>Mortality Tables</i>
Miscellaneous	2021 CalPERS Mortality for Miscellaneous and Schools Employees

RETIREMENT RATES

<i>Employee Type</i>	<i>Retirement Rate Tables</i>
General Employees	Hired 2013 and later: 2021 CalPERS 2.0% @62 Rates for Miscellaneous Employees Hired 2012 and earlier: 2021 CalPERS 2.5% @55 Rates for Miscellaneous Employees

COSTS FOR RETIREE COVERAGE

Retiree liabilities are based on actual retiree premium plus an implicit rate subsidy of 59.0% of non-Medicare medical premium. Liabilities for active participants are based on the first year costs shown below, which include the implicit rate subsidy. Subsequent years' costs are based on first year costs adjusted for trend and limited by any District contribution caps.

<i>Participant Type</i>	<i>Future Retirees Pre-65</i>	<i>Future Retirees Post-65</i>
General Employees	Hired on or after 4/1/2014 Employer portion of premium: \$18,950 Implicit Subsidy \$11,180	\$6,891
	Hired prior to 4/1/2014 Employer portion of premium: \$23,911 Implicit Subsidy: \$14,108	\$6,891

PARTICIPATION RATES

<i>Employee Type</i>	<i><65 Non-Medicare Participation %</i>	<i>65+ Medicare Participation %</i>
Miscellaneous	100%	100%

TURNOVER

<i>Employee Type</i>	<i>Turnover Rate Tables</i>
Miscellaneous	2021 CalPERS Turnover for Miscellaneous Employees

SPOUSE PREVALENCE

To the extent not provided and when needed to calculate benefit liabilities, 80% of retirees assumed to be married at retirement. After retirement, the percentage married is adjusted to reflect mortality.

SPOUSE AGES

To the extent spouse dates of birth are not provided and when needed to calculate benefit liabilities, female spouse assumed to be three years younger than male.

AGING FACTORS

We used aging factors from "Health Care Costs - From Birth to Death" prepared by Dale Yamamoto and published in 2013 by the Society of Actuaries as part of the Health Care Cost Institute's Independent Report Series - Report 2013-1.

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PART IV: APPENDICES

APPENDIX A: DEMOGRAPHIC DATA BY AGE

ELIGIBLE ACTIVE EMPLOYEES BY AGE AND SERVICE

	<i>Total</i>	<i>Under 5 Years of Service</i>	<i>5 – 9 Years of Service</i>	<i>10 – 14 Years of Service</i>	<i>15 – 19 Years of Service</i>	<i>20 – 24 Years of Service</i>	<i>25 – 29 Years of Service</i>	<i>30 – 34 Years of Service</i>	<i>Over 34 Years of Service</i>
Under 25	1	1							
25 – 29	1		1						
30 – 34	3	3							
35 – 39	2	1	1						
40 – 44	4	2	2						
45 – 49	5	2				3			
50 – 54	4		1	1	2				
55 – 59	2	1		1					
60 – 64	0								
65 and older	0								
Total	22	10	5	2	2	3	0	0	0

ELIGIBLE RETIREES BY AGE AND EMPLOYEE CLASS

<i>Age</i>	<i>Total</i>
Under 50	0
50 – 54	1
55 – 59	2
60 – 64	2
65 – 69	1
70 – 74	3
75 – 79	2
80 – 84	0
85 – 89	0
90 and older	0
Total	11

APPENDIX B: ADMINISTRATIVE BEST PRACTICES

It is outside the scope of this report to make specific recommendations of actions Trabuco Canyon Water District should take to manage the liability created by the current retiree health program. The following items are intended only to allow the District to get more information from this and future studies. Because we have not conducted a comprehensive administrative audit of Trabuco Canyon Water District's practices, it is possible that Trabuco Canyon Water District is already complying with some or all of these suggestions.

- We suggest that Trabuco Canyon Water District maintain an inventory of all benefits and services provided to retirees – whether contractually or not and whether retiree-paid or not. For each, Trabuco Canyon Water District should determine whether the benefit is material and subject to GASB 74 and/or 75.
- Under GASB 75, it is important to isolate the cost of retiree health benefits. Trabuco Canyon Water District should have all premiums, claims and expenses for retirees separated from active employee premiums, claims, expenses, etc. To the extent any retiree benefits are made available to retirees over the age of 65 – *even on a retiree-pay-all basis* – all premiums, claims and expenses for post-65 retiree coverage should be segregated from those for pre-65 coverage. Furthermore, Trabuco Canyon Water District should arrange for the rates or prices of all retiree benefits to be set on what is expected to be a self-sustaining basis.
- Trabuco Canyon Water District should establish a way of designating employees as eligible or ineligible for future OPEB benefits. Ineligible employees can include those in ineligible job classes; those hired after a designated date restricting eligibility; those who, due to their age at hire cannot qualify for District-paid OPEB benefits; employees who exceed the termination age for OPEB benefits, etc.
- Several assumptions were made in estimating costs and liabilities under Trabuco Canyon Water District's retiree health program. Further studies may be desired to validate any assumptions where there is any doubt that the assumption is appropriate. (See Part III of this report for a summary of assumptions.) For example, Trabuco Canyon Water District should maintain a retiree database that includes – in addition to date of birth, gender and employee classification – retirement date and (if applicable) dependent date of birth, relationship and gender. It will also be helpful for Trabuco Canyon Water District to maintain employment termination information – namely, the number of OPEB-eligible employees in each employee class that terminate employment each year for reasons other than death, disability or retirement.

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APPENDIX C: GASB 74/75 ACCOUNTING ENTRIES AND DISCLOSURES

This report does not necessarily include the entire accounting values. As mentioned earlier, there are certain deferred items that are employer-specific. The District should consult with its auditor if there are any questions about what, if any, adjustments may be appropriate.

GASB 74/75 include a large number of items that should be included in the Note Disclosures and Required Supplementary Information (RSI) Schedules. Many of these items are outside the scope of the actuarial valuation. However, following is information to assist the District in complying with GASB 74/75 disclosure requirements:

Paragraph 50: **Information about the OPEB Plan**

Most of the information about the OPEB plan should be supplied by Trabuco Canyon Water District. Following is information to help fulfill Paragraph 50 reporting requirements.

50.c: Following is a table of plan participants

	Number of Participants
Inactive Employees Currently Receiving Benefit Payments	11
Inactive Employees Entitled to But Not Yet Receiving Benefit Payments*	0
Participating Active Employees	22
Total Number of participants	33

*We were not provided with information about any terminated, vested employees

Paragraph 51: **Significant Assumptions and Other Inputs**

Shown in Part III.

Paragraph 52: **Information Related to Assumptions and Other Inputs**

The following information is intended to assist Trabuco Canyon Water District in complying with the requirements of Paragraph 52.

52.b: Mortality Assumptions Following are the tables the mortality assumptions are based upon. Inasmuch as these tables are based on appropriate populations, and that these tables are used for pension purposes, we believe these tables to be the most appropriate for the valuation.

Mortality Table	2021 CalPERS Mortality for Miscellaneous and Schools Employees
Disclosure	The mortality assumptions are based on the 2021 CalPERS Mortality for Miscellaneous and Schools Employees table created by CalPERS. CalPERS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalPERS analysis.

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Mortality Table	2021 CalPERS Retiree Mortality for Miscellaneous and Schools Employees
Disclosure	The mortality assumptions are based on the 2021 CalPERS Retiree Mortality for Miscellaneous and Schools Employees table created by CalPERS. CalPERS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalPERS analysis.

52.c: Experience Studies Following are the tables the retirement and turnover assumptions are based upon. Inasmuch as these tables are based on appropriate populations, and that these tables are used for pension purposes, we believe these tables to be the most appropriate for the valuation.

Retirement Tables

Retirement Table	2021 CalPERS 2.0% @62 Rates for Miscellaneous Employees
Disclosure	The retirement assumptions are based on the 2021 CalPERS 2.0% @62 Rates for Miscellaneous Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.

Retirement Table	2021 CalPERS 2.5% @55 Rates for Miscellaneous Employees
Disclosure	The retirement assumptions are based on the 2021 CalPERS 2.5% @55 Rates for Miscellaneous Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.

Turnover Tables

Turnover Table	2021 CalPERS Turnover for Miscellaneous Employees
Disclosure	The turnover assumptions are based on the 2021 CalPERS Turnover for Miscellaneous Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.

For other assumptions, we use actual plan provisions and plan data.

52.d: The alternative measurement method was not used in this valuation.

52.e: NOL using alternative trend assumptions The following table shows the Net OPEB Liability with a healthcare cost trend rate 1% higher and 1% lower than assumed in the valuation.

	Trend 1% Lower	Valuation Trend	Trend 1% Higher
Net OPEB Liability	\$504,028	\$948,175	\$1,487,498

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Paragraph 53: **Discount Rate**

The following information is intended to assist Trabuco Canyon Water District to comply with Paragraph 53 requirements.

53.a: A discount rate of 6.75% was used in the valuation. The interest rate used in the prior valuation was 6.75%.

53.b: We assumed that all contributions are from the employer.

53.c: We used historic 30 year real rates of return for each asset class along with our assumed long-term inflation assumption to set the discount rate. We offset the expected investment return by investment expenses of 50 basis points.

53.d: The interest assumption does not reflect a municipal bond rate.

53.e: Not applicable.

53.f: Following is the assumed asset allocation and assumed rate of return for each.
CERBT - Strategy 1

Asset Class	Percentage of Portfolio	Assumed Gross Return
All Equities	59.0000	7.5450
All Fixed Income	25.0000	4.2500
Real Estate Investment Trusts	8.0000	7.2500
All Commodities	3.0000	7.5450
Treasury Inflation Protected Securities (TIPS)	5.0000	3.0000

We looked at rolling periods of time for all asset classes in combination to appropriately reflect correlation between asset classes. That means that the average returns for any asset class don't necessarily reflect the averages over time individually, but reflect the return for the asset class for the portfolio average. We used geometric means.

53.g: The following table shows the Net OPEB liability with a discount rate 1% higher and 1% lower than assumed in the valuation.

	Discount Rate 1% Lower	Valuation Discount Rate	Discount Rate 1% Higher
Net OPEB Liability	\$1,394,204	\$948,175	\$570,972

Paragraph 55: **Changes in the Net OPEB Liability**

Please see reconciliation on pages 2 or 12.

Paragraph 56: **Additional Net OPEB Liability Information**

The following information is intended to assist Trabuco Canyon Water District to comply with Paragraph 56 requirements.

56.a: The valuation date is June 30, 2023.

The measurement date is June 30, 2023.

56.b: We are not aware of a special funding arrangement.

56.c: Assumed rates of retirement, termination, and mortality have been updated to align

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with those currently being used by the statewide pension systems.

56.d: There were no changes in benefit terms since the prior measurement date.

56.e: Not applicable

56.f: To be determined by the employer

56.g: To be determined by the employer

56.h: Other than contributions after the measurement, all deferred inflow and outflow balances are shown on page 12 and in Appendix D

56.i: Future recognition of deferred inflows and outflows is shown in Appendix D

Paragraph 57:

Required Supplementary Information

57.a: Please see reconciliation on pages 2 or 12. Please see the notes for Paragraph 244 below for more information.

57.b: These items are provided on pages 2 and 12 for the current valuation, except for covered payroll, which should be determined based on appropriate methods.

57.c: We have not been asked to calculate an actuarially determined contribution amount. We assume the District contributes on an ad hoc basis, but in an amount sufficient to fully fund the obligation over a period not to exceed 30 years.

57.d: We are not aware that there are any statutorily or contractually established contribution requirements.

Paragraph 58:

Actuarially Determined Contributions

We have not been asked to calculate an actuarially determined contribution amount. We assume the District contributes on an ad hoc basis, but in an amount sufficient to fully fund the obligation over a period not to exceed 30 years.

Paragraph 244:

Transition Option

Prior periods were not restated due to the fact that prior valuations were not rerun in accordance with GASB 75. It was determined that the time and expense necessary to rerun prior valuations and to restate prior financial statements was not justified.

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APPENDIX D: DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES

EXPERIENCE GAINS AND LOSSES

**Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of
Experience Gains and Losses
(Measurement Periods)**

Measurement Period	Experience (Gain)/Loss	Original Recognition Period (Years)	Amounts Recognized in OPEB Expense through 2022	Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of Experience Gains and Losses (Measurement Periods)							
				2023	Amounts to be Recognized in OPEB Expense after 2023	2024	2025	2026	2027	2028	Thereafter
2018-19	\$159,266	9	\$70,784	\$17,696	\$70,786	\$17,696	\$17,696	\$17,696	\$17,696	\$2	
2019-20	(\$123,689)	9	(\$41,229)	(\$13,743)	(\$68,717)	(\$13,743)	(\$13,743)	(\$13,743)	(\$13,743)	(\$13,743)	(\$2)
2020-21	\$321,679	9.3	\$69,180	\$34,590	\$217,909	\$34,590	\$34,590	\$34,590	\$34,590	\$34,590	\$44,959
2022-23	\$146,127	9.2	\$0	\$15,884	\$130,243	\$15,884	\$15,884	\$15,884	\$15,884	\$15,884	\$50,823
Net Increase (Decrease) in OPEB Expense			\$98,735	\$54,427	\$350,221	\$54,427	\$54,427	\$54,427	\$54,427	\$36,733	\$95,780

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CHANGES OF ASSUMPTIONS

Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of Changes of Assumptions (Measurement Periods)

Measurement Period	Changes of Assumptions	Original Recognition Period (Years)	Amounts Recognized in OPEB Expense through 2022	Amounts to be Recognized in OPEB Expense after 2023							
				2023	2024	2025	2026	2027	2028	Thereafter	
2018-19	(\$97,270)	9	(\$43,232)	(\$10,808)	(\$43,230)	(\$10,808)	(\$10,808)	(\$10,808)	(\$10,806)		
2020-21	(\$226,454)	9.3	(\$48,700)	(\$24,350)	(\$153,404)	(\$24,350)	(\$24,350)	(\$24,350)	(\$24,350)	(\$24,350)	(\$31,654)
2022-23	\$273,764	9.2	\$0	\$29,757	\$244,007	\$29,757	\$29,757	\$29,757	\$29,757	\$29,757	\$95,222
Net Increase (Decrease) in OPEB Expense			(\$91,932)	(\$5,401)	\$47,373	(\$5,401)	(\$5,401)	(\$5,401)	(\$5,399)	\$5,407	\$63,568

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INVESTMENT GAINS AND LOSSES

Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of Investment Gains and Losses (Measurement Periods)

Measurement Period	Investment (Gain)/Loss	Original Recognition Period (Years)	Amounts Recognized in OPEB Expense through 2022	2023	Amounts to be Recognized in OPEB Expense after 2023	2024	2025	2026	2027	2028	Thereafter
2018-19	\$20,593	5	\$16,476	\$4,117	\$0						
2019-20	\$89,415	5	\$53,649	\$17,883	\$17,883	\$17,883					
2020-21	(\$555,649)	5	(\$222,260)	(\$111,130)	(\$222,259)	(\$111,130)	(\$111,129)				
2021-22	\$722,615	5	\$144,523	\$144,523	\$433,569	\$144,523	\$144,523	\$144,523			
2022-23	\$4,948	5	\$0	\$990	\$3,958	\$990	\$990	\$990	\$988		
Net Increase (Decrease) in OPEB Expense			(\$7,612)	\$56,383	\$233,151	\$52,266	\$34,384	\$145,513	\$988	\$0	\$0

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APPENDIX E: GLOSSARY OF RETIREE HEALTH VALUATION TERMS

Note: The following definitions are intended to help a *non-actuary* understand concepts related to retiree health valuations. Therefore, the definitions may not be actuarially accurate.

<u>Actuarial Cost Method:</u>	A mathematical model for allocating OPEB costs by year of service. The only actuarial cost method allowed under GASB 74/75 is the entry age actuarial cost method.
<u>Actuarial Present Value of Projected Benefit Payments:</u>	The projected amount of all OPEB benefits to be paid to current and future retirees discounted back to the valuation or measurement date.
<u>Deferred Inflows/Outflows of Resources:</u>	A portion of certain items that can be deferred to future periods or that weren't reflected in the valuation. The former includes investment gains/losses, actuarial gains/losses, and gains/losses due to changes in actuarial assumptions or methods. The latter includes contributions made to a trust subsequent to the measurement date but before the statement date.
<u>Discount Rate:</u>	Assumed investment return net of all investment expenses. Generally, a higher assumed interest rate leads to lower service costs and total OPEB liability.
<u>Fiduciary Net Position:</u>	Net assets (liability) of a qualifying OPEB "plan" (i.e. qualifying irrevocable trust or equivalent arrangement).
<u>Implicit Rate Subsidy:</u>	The estimated amount by which retiree rates are understated in situations where, for rating purposes, retirees are combined with active employees and the employer is expected, in the long run, to pay the underlying cost of retiree benefits.
<u>Measurement Date:</u>	The date at which assets and liabilities are determined in order to estimate TOL and NOL.
<u>Mortality Rate:</u>	Assumed proportion of people who die each year. Mortality rates always vary by age and often by sex. A mortality table should always be selected that is based on a similar "population" to the one being studied.
<u>Net OPEB Liability (NOL):</u>	The Total OPEB Liability minus the Fiduciary Net Position.
<u>OPEB Benefits:</u>	Other Post Employment Benefits. Generally, medical, dental, prescription drug, life, long-term care or other postemployment benefits that are not pension benefits.
<u>OPEB Expense:</u>	This is the amount employers must recognize as an expense each year. The annual OPEB expense is equal to the Service Cost plus interest on the Total OPEB Liability (TOL) plus change in TOL due to plan changes minus projected investment income; all adjusted to reflect deferred inflows and outflows of resources.
<u>Participation Rate:</u>	The proportion of retirees who elect to receive retiree benefits. A lower participation rate results in lower service cost and a TOL. The participation rate often is related to retiree contributions.

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<u>Pay As You Go Cost:</u>	The projected benefit payments to retirees in a given year as estimated by the actuarial valuation. Actual benefit payments are likely to differ from these estimated amounts. For OPEB plans that do not pre-fund through an irrevocable trust, the Pay As You Go Cost serves as an estimated amount to budget for annual OPEB payments.
<u>Retirement Rate:</u>	The proportion of active employees who retire each year. Retirement rates are usually based on age and/or length of service. (Retirement rates can be used in conjunction with the service requirement to reflect both age and length of service). The more likely employees are to retire early, the higher service costs and actuarial accrued liability will be.
<u>Service Cost:</u>	The annual dollar value of the “earned” portion of retiree health benefits if retiree health benefits are to be fully accrued at retirement.
<u>Service Requirement:</u>	The proportion of retiree benefits payable under the OPEB plan, based on length of service and, sometimes, age. A shorter service requirement increases service costs and TOL.
<u>Total OPEB Liability (TOL):</u>	The amount of the actuarial present value of projected benefit payments attributable to participants’ past service based on the actuarial cost method used.
<u>Trend Rate:</u>	The rate at which the employer’s share of the cost of retiree benefits is expected to increase over time. The trend rate usually varies by type of benefit (e.g. medical, dental, vision, etc.) and may vary over time. A higher trend rate results in higher service costs and TOL.
<u>Turnover Rate:</u>	The rate at which employees cease employment due to reasons other than death, disability or retirement. Turnover rates usually vary based on length of service and may vary by other factors. Higher turnover rates reduce service costs and TOL.
<u>Valuation Date:</u>	The date as of which the OPEB obligation is determined by means of an actuarial valuation. Under GASB 74 and 75, the valuation date does not have to coincide with the statement date, but can’t be more than 30 months prior.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

ACTION CALENDAR

ENGINEERING MATTERS

ITEM 10: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH W.M. LYLES CO. TO PERFORM SCADA INTEGRATION SERVICES FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$239,657

Trabuco Canyon Water District contracted with TESCO Controls to perform a District-wide upgrade of the Supervisory Control and Data Acquisition (SCADA) system. The project was phased over several agreements and fiscal years, totaling approximately \$3,450,000. The project was scheduled to be completed in Fiscal Year 2023-24 (FY 24) and \$400,000 was budgeted in the FY 24 CIP budget (to complete portions of two outstanding TESCO agreements). However, due to significant delays, faulty equipment and other serious contract performance issues, the District terminated the outstanding agreements with TESCO on April 1, 2024. Although staff is still negotiating a close out invoice with TESCO, it is estimated that roughly half of the \$400,000 budget for FY 24 will have been spent.

At the time of the termination of the TESCO agreements, the District issued a temporary contract to W.M. Lyles (Lyles) on an emergency basis to address critical communications failures and other urgent work that needed to be completed at the Trabuco Creek Wells Facility and other stations. Lyles was selected primarily because they hired several programmers and integrators from TESCO that had worked on the District SCADA project and thus have a sound working knowledge of District systems and facilities.

Because Lyles has performed well for the District over the past several months, a scope has been developed to specifically address the remaining elements of the SCADA upgrade project, namely hardware and software installation at Robinson Ranch pump station and the cut-over of 19 sites to Ignition software plus testing and training for District staff. Because of the urgent need for a complete, functioning SCADA system, staff is proposing to enter into a professional services agreement with Lyles on a sole-source basis for a fee \$217,870, not including a second phase that will include on-site deployment of Ignition. Because of widespread problems currently being encountered with the work already completed, Lyles cannot offer a reliable proposal and fee for final deployment until the first phase has been completed.

After the SCADA upgrade project is complete, it is staff's intention to issue a Request for Proposals for SCADA integration support services to assist in maintaining the system.

FUNDING SOURCE:

Capital Improvement Program

FISCAL IMPACT (PROJECT BUDGET):

Not-to-exceed fee of \$239,657.

While the District is still negotiating with TESCO on the close-out accounting for the terminated agreements, staff anticipates that approximately \$300,000 will be retained out of the \$400,000 that was budgeted in FYE 2024 for TESCO to complete the project.

ENVIRONMENTAL COMPLIANCE:

Not applicable

COMMITTEE STATUS:

This matter was reviewed with the Engineering/Operations Committee.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

RECOMMENDED ACTION(S):

Authorize the General Manager to execute a professional services agreement with W. M. Lyles Company to perform SCADA Integration Services in the amount of \$217,870 plus a 10% contingency of \$21,787, for a total not-to-exceed amount of \$239,657.

EXHIBITS:

1. Draft Professional Services Agreement with W.M. Lyles Co.

CONTACTS (Staff Responsible): PALUDI/PEREA/SERPAS

PROFESSIONAL SERVICES CONTRACT FOR SCADA INTEGRATION SERVICES

THIS CONTRACT (“Contract”) is entered into on June 24, 2024, by and between **Trabuco Canyon Water District**, hereinafter called “TCWD,” and **W.M. Lyles CO.**, hereinafter called “Consultant.”

WHEREAS, TCWD desires certain services hereinafter described and Consultant is capable of providing and desires to provide such service.

NOW, THEREFORE, TCWD and Consultant, for the consideration and upon the terms and conditions hereinafter specified, agree as follows:

SECTION I

SCOPE OF SERVICE

- 1.1 The services to be performed under this Contract are as described in Appendix One hereunto attached and by this reference made a part hereof (“Scope of Services”). In the event that a conflict or contradiction is discovered between the proposal language and TCWD’s standard Contract terms, TCWD’s standard Contract terms shall prevail. Such service shall be performed by employees of the Consultant, operating as an independent contractor, and not by or as employees of TCWD.

SECTION II

DUTIES OF CONSULTANT

- 2.1 Standards. All work performed by Consultant or under its direction shall be rendered in accordance with the accepted practices and to the standards of Consultant’s business or industry.

Employees or agents of Consultant who are experienced and skilled in their business and in accordance with the standards of work in their respective professions hereunder shall perform all services. Consultant’s findings, recommendations, and professional advice shall be based on practices and procedures customary in its profession. Consultant shall provide additional services needed to correct any deficiency in its work at no additional cost or expense to TCWD.

- 2.2 Additional Work. Consultant shall not undertake any work beyond the scope of this Contract unless such additional work is approved in advance and in writing by TCWD’s General Manager. The cost of such additional work shall be reimbursed to Consultant by TCWD on the same basis as provided in Section IV. TCWD shall not incur any liability related to any work performed

beyond the scope of this Contract until such change has been approved in writing by the General Manager.

- 2.3 Security and Safety. If, in the prosecution of the work, it is necessary to conduct field operations, security and safety of the job site will be the responsibility of Consultant, excluding therefrom the security and safety of any TCWD facility within the job site not under the control of Consultant.

In providing its services hereunder, unless otherwise specifically called for in the Scope of Services, Consultant shall not be responsible for identification, handling, containment, abatement, or in any other respect, for any asbestos or hazardous material present on the project site either prior to Consultant's commencement of work or by reason other than due to the actions of the Consultant. In the event that TCWD becomes aware of the presence of asbestos or hazardous material at the job site, TCWD shall be responsible for complying with all applicable federal and state rules and regulations and shall immediately notify Consultant, which shall then be entitled to cease any of its services that may be affected by such presence, without any liability to Consultant arising therefrom.

- 2.4 Consultations. Consultant shall meet with TCWD personnel, or third parties as necessary, on all matters related to the carrying out of Consultant's services described in Appendix One. Such meetings shall be held at the request of either party. Consultant shall obtain TCWD's review and approval of completed work monthly, or at such intervals as may be mutually agreed upon, during the course of this work.

- 2.5 Data. Consultant agrees that all data and information, including without limitation specifications, designs, drawings, reports, and blueprints, generated in the performance of this Contract and data and information that are specified to be delivered or which are, in fact, delivered pursuant to this Contract shall be and remain the sole property of TCWD, with the exception of any intellectual property rights expressly contained therein, owned or created by Consultant prior to the effective date of this Contract; and/or created wholly outside the scope of this Contract. Consultant understands and agrees that all copyright and patent rights arising under this Contract belong to and shall constitute the property of TCWD, unless otherwise stated herein. Consultant hereby assigns any and all rights under copyright and patent law to TCWD and agrees to assist TCWD in perfecting the same. Consultant shall deliver all data and information to TCWD upon TCWD's request and in any event upon the completion of all work hereunder or the termination or expiration hereof, whichever shall first occur, and shall be fully responsible for the care and protection of all data and information until such delivery to TCWD. Except as otherwise provided in this Contract, said documents shall be delivered to TCWD without additional cost to TCWD. Any reuse or modification of Consultant's work product without Consultant's permission shall be at TCWD's sole risk.

- 2.6 Subcontracting. Any work to be performed by subcontractors shall be performed by the subcontractors identified in Consultant’s proposal, and no substitutions shall be made without TCWD’s prior written authorization (Appendix Two).
- 2.7 Prevailing Wages. Consultant acknowledges that the work to be performed pursuant to this Contract is related to a Public Works Project, as defined in Labor Code Section 1720 *et. seq.* To the extent applicable to the Scope of Services to be performed under this Contract, pursuant to Labor Code Section 1771, for public works project greater than \$1,000, Consultant shall pay the general prevailing rate of per diem wages to all workers employed on contracted projects as established by the California Department of Industrial Relations (“DIR”). Consultant and any subcontractor performing work under this CONTRACT shall be registered with DIR and qualified to perform work pursuant to Labor Code Sections 1725.5 and 1771.1. Consultant shall be responsible for providing proof of current registration for both Consultant and any subcontractor prior to performing any work, and contracts with unregistered contractors shall be subject to cancellation by the District. Consultant acknowledges that this Contract is subject to compliance monitoring and enforcement by DIR. Labor Code Sections 1735, 1775, 1776, 1777.5-1777.7, and 1810-1815 are incorporated into and are a fully operative part of this Agreement, and Consultant shall be responsible for compliance therewith. If the Consultant performs work for TCWD that Consultant contends is otherwise exempt from prevailing wage requirements contained in the Labor Code or the California Code of Regulations, Consultant shall provide a letter of exemption to TCWD stating the applicable basis for its contention. TCWD may, in its sole discretion, review and evaluate the Consultant’s proposed exemption(s) and obtain the opinion of a qualified third-party regarding the validity of the exemption(s) and to accept or reject Consultant’s notice.

SECTION III

DUTIES OF TCWD

- 3.1 Provision of Information. TCWD shall make available to Consultant all data and information in the possession of TCWD that TCWD deems necessary to the preparation of the work, and TCWD shall actively aid and assist Consultant in obtaining such information from other agencies and individuals. Except as specifically provided in the scope of services, Consultant shall be entitled to rely upon the accuracy of data and information provided by TCWD or others without independent review or evaluation.
- 3.2 Review of Progress of Work. TCWD Management may authorize a staff person as a representative to confer with Consultant relative to Consultant’s services hereunder. The work in progress hereunder shall be reviewed from time to time by TCWD at the discretion of TCWD or upon the request of Consultant. If the work is satisfactory, it will be approved. If the work is not satisfactory, TCWD will inform Consultant of the changes or revisions necessary to secure approval.

SECTION IV

FEES AND PAYMENTS

- 4.1 Payment Schedule. Payment for the services hereinabove described shall be made upon a schedule and within the limit or limits shown upon Appendix Two hereunto attached and made a part hereof, and such payment shall be considered as full compensation for all personnel, materials, supplies, and equipment used in carrying out the work. In the event that a conflict or contradiction is discovered between the proposal language and TCWD's standard Contract terms, TCWD's standard Contract terms shall prevail.
- 4.2 Statements. Unless otherwise specified in said Appendix Two, Consultant's fees shall be payable on monthly statements. Such statements shall give a detail of time worked by each class of employee, services (or tasks) performed, and the expenses incurred for which billing is made and shall contain the following affidavit signed by a principal of the firm of Consultant:

"I hereby certify as principal of the firm of **W.M. Lyles CO.** that the charge of \$ as summarized above and shown in detail on the attachments is fair and reasonable, is in accordance with the terms of the Contract dated , and has not been previously paid."

SECTION V

CHANGES IN WORK

- 5.1 Extra/Changed Work. TCWD may order major changes in scope or character of the work, either decreasing or increasing the amount of Consultant's services. Increased compensation for major changes shall be determined in accordance with Appendix Two hereof, or as otherwise agreed to, in writing, between the parties.
- 5.2 Change of Schedule. In the event that major changes are ordered, the schedule for completion as stated in Appendix Three hereto will be adjusted by negotiation between Consultant and TCWD.
- 5.3 Change Authorization. No representative of TCWD, other than the General Manager, is authorized to obligate TCWD to pay the cost or value of services beyond the scope thereof as herein described. Except in the event of an emergency, all changes authorized by the General Manager shall be in writing. TCWD shall not incur any liability related to any change until such change has been approved in writing by the General Manager.

SECTION VI

TIME OF BEGINNING AND SCHEDULE FOR COMPLETION

- 6.1 Commencement of Work. Consultant shall begin work upon receipt by it of written Notice to Proceed from TCWD Management. Said Notice shall not be issued until after this Contract has been approved and authorized by TCWD.
- 6.2 Completion Schedule. The schedule for completion of the work shall be as shown upon Appendix Three hereunto attached and made a part hereof. Consultant shall complete the work set forth in Appendix One in accordance with the schedule for completion shown in Appendix Three.
- 6.3 Suspension of Services. TCWD may, at any time and without cause, suspend all or a portion of the services of Consultant for a period of not more than ninety (90) days by notice in writing to Consultant. Consultant shall resume the service on receipt from TCWD of a notice of resumption of services. Any change to the Contract, price, or time of completion sought by Consultant as a result of suspension hereunder, shall be processed as a change order under the provisions of Section V hereof.

SECTION VII

DELAYS AND EXTENSIONS

- 7.1 Delays. In the event Consultant is delayed in performance of its services by circumstances beyond its control, it will be granted a reasonable adjustment in the Schedule for Completion as described in Appendix Three. Consultant must submit to TCWD all claims for adjustments to the Schedule for Completion within thirty (30) calendar days of the time of occurrence of circumstances necessitating the adjustment.

SECTION VIII

TERMINATION

- 8.1 Termination by TCWD. TCWD may terminate this Contract at any time by giving Consultant written notice thereof. Upon termination, Consultant will be paid for that portion of the work completed prior to termination.
- 8.2 Termination by Consultant. Consultant may terminate this Contract upon written notice to TCWD should TCWD fail to fulfill duties as set forth in Section III or IV.
- 8.3 Effect Upon Records. Upon termination, Consultant shall turn over to TCWD all of the documents, records, and papers related to this Contract, which shall, at the option of TCWD,

become TCWD property. TCWD shall not be liable for any costs other than as specified in this Contract.

8.4 Examination of Records. TCWD shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine any directly pertinent books, documents, papers, and records of Consultant involving transactions related to this Contract.

8.5 Change in Consultant's Status. The financial capability and status of Consultant were substantial inducements for TCWD to enter into this Contract. Therefore, Consultant shall, and hereby specifically acknowledges its duty to do so, notify TCWD of any significant financial change, or significant change in status of Consultant within seven (7) days of significant financial change or significant change in status. "Significant financial change" or "significant change in status" shall mean the following:

- Any action(s) by which Consultant shall consolidate with, merge, or convert the Consultant into another partnership or corporation,
- Any filing of bankruptcy by the Consultant (or any of its partners),
- Loss of Consultant's professional qualifications, and
- The fact that Consultant is no longer in compliance with federal or state equal opportunity laws.

SECTION IX

ATTORNEY'S FEES

9.1 If either party brings an action or proceeding against the other party by reason of default of any term or condition of this Contract, or otherwise arising out of this Contract, the prevailing party in such action or proceeding shall be entitled to recover, as an element of its cost of suit, and not as damages, reasonable attorneys' fees, which shall be payable whether or not such action is prosecuted to judgment. The "prevailing party" as the term is used herein, shall be the party who is entitled to recover costs of suit, whether or not such suit proceeds to final judgment, and shall include, without limitation, a party who dismisses an action for recovery hereunder in exchange for payment of the sums allegedly due, performance of covenants allegedly breached, or considerations substantially equal to the relief sought in such action.

SECTION X

INDEMNIFICATION-HOLD HARMLESS

10.1 To the maximum extent permitted by law, Consultant shall hold harmless, defend at its own expense, and indemnify TCWD, as well as TCWD's directors, officers, officials, employees, and authorized volunteers, from and against any and all liabilities, claims, demands, causes of action, costs (including reasonable attorney fees and litigation costs), losses, damages, or expenses (collectively, "Liabilities"), of every nature that:

- (i) for design professionals, arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant and its employees or agents connected directly or indirectly with or to the performance of services under this Contract; or
- (ii) for all other professionals, arise out of or in direct, or indirect, connection with Consultant's performance of services under this Contract.

The obligations under this Section shall exclude Liabilities that (i) arise from TCWD's sole negligence and willful acts, or (ii) with respect to design professionals, arise from either the active negligence of TCWD, or any passive negligence of TCWD not caused at least in part by Consultant. For purposes of this section, "design professional" shall include only those professionals identified in California Civil Code section 2782.8(c), when Consultant is contracting to provide such services. The prevailing party shall be entitled to recover any and all legal expenses and costs (including attorney's fees) incurred in any action to enforce the indemnity, hold harmless, or defense provisions set forth in this Section. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by TCWD or its directors, officers, officials, employees, and authorized volunteers.

SECTION XI

INSURANCE

- 11.1 Consultant shall comply with all of the insurance requirements set forth in Appendix Four attached hereto.

SECTION XII

MISCELLANEOUS PROVISIONS

- 12.1 Gratuities. Consultant warrants that neither it nor any of its employees, agents, or representatives has offered or given any gratuities to TCWD's employees, agents, or representatives with a view toward securing this Contract or securing favorable treatment with respect thereto.
- 12.2 Interpretation. The parties hereto acknowledge and agree that each has been given the opportunity to independently review this Contract with legal counsel, and/or has the requisite experience and sophistication to understand, interpret, and agree to the particular language of the provisions of this Contract.
- 12.3 Project Manager. Consultant shall designate within its proposal its project manager or project representative, who shall have the authority to act on behalf of Consultant for all purposes

under this Contract. TCWD Management reserves the right to approve the project manager assigned by Consultant to said work. In the event TCWD disapproves of the project manager assigned to perform work under this Contract, TCWD shall notify Consultant in writing. Consultant shall meet and confer with TCWD Management within ten (10) days of such written notice, and, absent an agreement to the contrary, assign a new project manager within five (5) days of such meeting. Any substitution of Consultant’s project manager shall first be approved in writing by TCWD, which shall not unreasonably hold such approval.

12.4 Limitation on Assignment. All services to be furnished under this Contract shall be deemed professional services. As such, the Consultant shall have neither the right nor the power to assign, sublet, transfer or otherwise substitute its interest in or obligations under this Contract without the prior written consent of TCWD.

12.5 Status of Consultant. Consultant is employed to render a contract service only, and any payments made to Consultant are compensation solely for such services as Consultant may render. Consultant shall at all times retain the status of an independent contractor with TCWD. Nothing within this Contract shall be construed so as to make Consultant, or any of its agents or employees, the employee(s), partner(s), or joint venturer(s) of or with TCWD.

In order to confirm its status as an independent contractor to TCWD under current law, Consultant represents to TCWD as follows:

[Check as applicable]

(a) Consultant will be providing one or more of the following professional services: (1) attorney services, (2) engineering services, (3) private investigatory services, (4) accountancy services, (5) stockbroker or municipal advisory services, and/or (6) direct-sales services.

(b) Consultant will be providing professional services of

and (i) maintains a separate business location, (ii) maintains a business license/professional service licenses or certification, (iii) establishes its own hours for work, and (iv) is regularly engaged in such professional services.

(c) Consultant is providing “business to business” services where Consultant is (i) a separate business entity (ii) holds and maintains all required business licenses, certificates and similar, and (iii) does not require a California contractor’s license in order to provide the services set out in this Agreement.

- 12.6 Licensing. Consultant warrants that they have complied, and shall comply, with any and all applicable state licensing requirements.
- 12.7 Entire Contract. This Contract supersedes any and all other Contracts, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other Contract, statement, or promise related to the subject matter of this Contract which is not contained in this Contract shall be valid or binding.
- 12.8 Ownership of Work. All work performed pursuant hereto shall, upon completion, become the property of TCWD. In the event the work is not completed, the completed portions thereof shall become the property of TCWD.
- 12.9 Waiver. Either party to this Contract may specifically and expressly waive, in writing, compliance by the other party hereto with any term, condition, or requirements set forth in this Contract. Either party to this Contract may specifically and expressly waive, in writing, any breach of any term, condition, or requirement of this Contract by the other party hereto. However, in the event that either party makes or gives such a waiver, such action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained within such waiver. The waiving party may, at any time thereafter, require further compliance by the other party hereto with the requirements or provisions of this Contract that have been so waived. The consent of one party to any act by the other party for which such written consent was required shall not be deemed to imply consent or waiver of the necessity of obtaining such written consent for the same or similar acts in the future. No waiver or consent shall be implied from the silence or from the failure of any party to an act, except as otherwise specified in this Contract
- 12.10 Job Costing. Any opinion of the Construction Cost prepared by Consultant represents its judgment as a design professional and is supplied for the general guidance of TCWD. Since Consultant has no control over the cost of labor and material, or over competitive bidding or market conditions, Consultant does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to TCWD.
- 12.11 Notices. Any notice, request, demand, consent or approval, or other communication required or permitted hereunder by law, shall be validly given and made only if in writing and delivered in person to an officer or duly authorized representative of the party, or deposited in the United States mail, first class postage prepaid, and addressed to the party for whom intended as follows:

To TCWD:

Trabuco Canyon Water District
Attention: Fernando Paludi,
General Manager
32003 Dove Canyon Dr
Trabuco Canyon, CA 92679

To Consultant: W.M. Lyles CO.

W.M. Lyles CO.
Attention: Tony Mueller,
Senior Vice President, COO
9332 Tech Center Drive, Suite 200
Sacramento, CA 95826

- 12.12 Jurisdiction. The parties hereby understand and agree that this Contract, and the attachments hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of the State of California. The parties hereto do expressly agree that in the event of a dispute concerning the terms hereof, venue for any legal action shall be with the appropriate court of the County of Orange, State of California.
- 12.13 Amendments. No addition to, or modification of, any provision contained in this Contract shall be effective unless fully set forth in writing signed by the authorized representative of both of the parties hereto.
- 12.14 Signatories The signatories hereto do warrant that they are appropriately authorized to execute this Contract on behalf of the party for which they signed.

DRAFT

IN WITNESS WHEREOF, the parties have executed this Contract the day first hereinabove written.

W.M. LYLES CO

TRABUCO CANYON WATER DISTRICT

By: _____
Tony Mueller, Senior Vice President,
COO

By: _____
Fernando Paludi, General Manager

Print Name: _____

DRAFT

APPENDIX ONE

SCOPE OF SERVICES

The following Scope of Work (SOW) includes, but is not limited to, the services to be rendered by the Consultant.

In the event that a conflict or contradiction is discovered between the proposal language and TCWD's standard contract terms, TCWD's standard Contract terms shall prevail.

DRAFT

Bid Date: 6/19/2024

Quote Number: 56-2024-0111 Rev1

Re: SCADA Ignition Cutover Phase 1 - Trabuco Canyon Water District

We are pleased to provide the following lump sum proposal for work on the above referenced project.

Scope Discussion with Trabuco Canyon Water District

TCWD Request: Ignition Cutover – Finalize a complete Ignition Software integration/testing of all remaining sites not currently on the Ignition SCADA system and necessary training of the new platform, including appropriate Username/passwords and appropriate credentials/permissions.

- a. WML SI Response: Due to size and complexity of this task, we propose breaking up this into two phases. **First phase is to validate SCADA application with PLCs, and to correct any minor issues.** Phase two will be to address major issues (if any) and deploy onsite. Once all sites have been validated, a formal training will be held.
 - i. **Phase 1 – Lump Sum Proposal**
 - 1. **Validate SCADA Application with PLCs and Correct Minor Issues (In-House & Display Testing Only – Not Including Full Control Logic Testing)**
 - ii. Phase 2 – Lump Sum Proposal (Following Completion of Phase 1)

Item	Qty	Description	Reference
1.	Lot	Sites Included in the Ignition Cutover Phase 1 Activities to include: 1. Dimension WTP 2. Ridgeline Booster Station 3. Tick Creek Urban Water Pump Station 4. Cove Creek Urban Water Pump Station 5. Falcon Booster Station 6. Topanga Booster Station 7. El Toro Lift Station 8. Santiago Lift Station 9. El Toro Booster Station 10. Cook’s Reservoir 11. Barneburg Lift Station 12. Bell Canyon Lift Station 13. Trabuco Tanks 14. Harris Grade Tanks 15. Heritage Lift Station 16. Golf Club Lift Station 17. GWTF (The Wells) 18. Dove Lake Runoff Pump Station 19. <i>Dove Canyon Recycled Pump Station (See Clarifications*)</i>	Email Discussions & Investigation Efforts
Associated Professional Services			
	Lot	<ul style="list-style-type: none"> • Project Management • SCADA Programming <ul style="list-style-type: none"> ○ Ignition Cutover Phase 1 Activities 	
Project Total (Includes NO Associated Tax & Freight) =			\$34,615.00

Terms and Conditions

1. This Proposal is Valid for 30 days from the Date of this Quotation
2. This Proposal Excludes Payment and Performance Bonds
 - A. If Required: Add **0.5%** to the Price Above
3. This Proposal is Based on Mutually Agreeable Contract Terms and Conditions to be Negotiated and Executed Prior to any Work Being Performed
4. This Proposal is Based on a Standard 8-Hour Workday and 40-Hour Workweek – No On-Site Overtime, Weekend, or Holiday Work has Been Included or Allowed
 - A. Additional Mobilizations Requested Will be Invoiced on a Time & Material Basis
5. **Addenda Acknowledged: 0**
6. **Submittal Duration: Approximately XX-XX Weeks After Receipt of a Purchase Order**
7. **Delivery of Equipment: Approximately 4-6 Weeks After Formal Engineer of Record Submittal Approval**
 - A. Written Submittal Approval is Required for a Notice to Proceed with the Purchase of Products
 - B. Due to Current Manufacturer Lead Time Constraints Affecting the Industry, Anticipated Delivery Durations are Subject to Change and Updates Will be Provided to the Customer as Timeframe Constraints Occur
8. W. M. Lyles System Integration Division Proposal Includes FOB Job Site Full Freight
9. W. M. Lyles System Integration Division includes a 12-month Warranty from the Date of the Equipment Installation or 18-Months from the Date of Shipment (Unless an Extended Warranty is Specified and Defined in the Above Proposal)
 - A. Includes Coverage for Defects or Failures of Materials Provided
10. Schedule of Work is Subject to an Approved Agreeable Timeline Between the Owner, General Contractor, Electrical Contractor, and W. M. Lyles System Integration Division
11. Interest will be Applied on All Past Due Invoices
12. Final Retention to be Paid Within 10 Days After Project Completion
13. Terms are Net 30 Days on Approved Credit Accounts

Clarifications and Exclusions

1. This Proposal is Based on the Following Clarifications and Exclusions:
 - A. **Equipment & Services by Others** (Excluded)
 1. **WWTP Ignition Cutover (Not Developed in Ignition – Site is Currently Being Upgraded by Beavens)**
 2. **Crystal Canyon SBR (The Oaks) – (Site is Not Upgraded to Date & Not Included in Ignition Cutover)**
 3. **Saddle Crest Booster Pump Station (Removed Per Request – Future Upgrade)**
 4. **Robinson Ranch Booster Station (Quoted Separately – Not Currently within the Ignition SCADA System)**
 - B. **Specific Design Clarifications**
 1. **Phase 2 Activities Not Included in the Above Scope of Work (Formal Determination of Scope to Follow Phase 1 Completion)**
 2. **WML SI Quoted Upgrades to Dove Canyon Recycled Water Pump Station that Need to be Completed Before the Ignition Cutover can be Finalized for this Site**
 - C. **Typical Equipment & Services Exclusions** (Unless Specifically Defined on the Above Scope)
 1. Local Control Stations
 2. Junction and Pull Boxes
 3. Disconnect Switches
 4. Security Equipment (Cameras, DVRs, Card Readers, Etc.)
 5. Conduit, Field Wire and Tubing
 6. Basic Trade Materials (Screws, Bolts, Brackets, Stanchions, Sunshields, Anchor Bolts, Etc.)
 7. Fiber Optic Patch Panels, Fiber Optic Cable, Fiber Optic Cable Testing and Terminations
 8. **3rd Party Testing, Harmonic Testing / Analysis, Protective Device Coordination Studies, Short Circuit Studies, and Arc-Flash Hazard Analysis / Training**
 9. Electrical Interconnection Wiring Diagrams, ISA Loop Diagrams and Signal Loop Diagrams for Equipment Not Provided by W. M. Lyles System Integration Division or When Specifications Do Not Define the Require for these Specific Professional Services
 10. Liquidated Damages when Manufacturer or Vendor Timeframe Constraints Occur Outside of the W. M. Lyles System Integration Division's Control
 11. Video Taping of Professional Services (3rd Party Video Taping is Acceptable)
 12. Approved Submittals are Considered to Meet the Needs of the Project Specifics Based on the Engineer of Records Review, Comments and Approval
 - A. Requests for Modifications to the Equipment or Professional Services After Submittal Approval Will Require a Change Order Before Any Modifications Occur Regardless of Schedule Constraints
 13. Equipment & Services Not Specifically Defined in the Above Scope of Work

Thank you for the opportunity to submit this proposal and please reach out if any questions arise.

W. M. Lyles, Co.
System Integration Division

A handwritten signature in black ink, appearing to read 'T. Fassio', with a long horizontal flourish extending to the right.

Tim Fassio
SI Estimating Manager
Tim.Fassio@WMLylesCo.com
Cell Phone: 530-499-0405

Bid Date: 6/14/2024**Quote Number: 56-2024-0112****Re: SCADA Communication Upgrade - Trabuco Canyon Water District**

We are pleased to provide the following lump sum proposal for work on the above referenced project.

TCWD Request: Overall SCADA System Communications – QA/QC radio backbone to ensure consistent and efficient communications.

WML SI Provided a Communication QA/QC Approach document to help expose the process for the SCADA Communication Upgrade. Due to the complexity, an accurate level of effort cannot be entirely captured, but WML SI has prioritized and generated a level of effort for what we consider to be critical to TCWD.

Once the quotation is reviewed, our team members will discuss the details with TCWD to ensure all parties are clear on the coverage of this quotation.

Item	Qty	Description	Reference
1.	Lot	Existing Ignition Software Redundancy to include: <ul style="list-style-type: none"> Verify Ignition Configuration Network Capture and Review 	Email Discussions & System Review
2.	Lot	Existing SCADA Communication Drive to include: <ul style="list-style-type: none"> Review Current Configuration Modify Communication Driver to Prioritize Critical Sites Modify Communication Driver to Prioritize Data Sheets Adjust and Group Sites Per Available Throughput Network Capture and Review 	Email Discussions & System Review
3.	Lot	Client Sessions to include: <ul style="list-style-type: none"> Review and Adjust RDS Settings as Needed Network Capture and Review at Each Radio 	Email Discussions & System Review
4.	Lot	Existing Radios to include: <ul style="list-style-type: none"> Network Capture and Review of Each Radio 	Email Discussions & System Review
5.	Lot	Diagnostic Screen to include: <ul style="list-style-type: none"> Enable SNMP in All Equipment Modify Routers and Firewalls for SNMP Traffic Add & Configure SNMP Driver to KepServerEX Create Diagnostic Screen in Ignition 	Email Discussions & System Review
6.	Lot	Two-(2) SNMP Kepware Drivers Licenses	Email Discussions & System Review
Associated Professional Services			
	Lot	<ul style="list-style-type: none"> Project Management SCADA Programming (Existing Ignition) Networking & Telemetry 	
Project Total (Includes Associated Tax & Freight on Software) =			\$89,775.00

Terms and Conditions

1. This Proposal is Valid for 30 days from the Date of this Quotation
2. This Proposal Excludes Payment and Performance Bonds
 - A. If Required: Add **0.5%** to the Price Above
3. This Proposal is Based on Mutually Agreeable Contract Terms and Conditions to be Negotiated and Executed Prior to any Work Being Performed
4. This Proposal is Based on a Standard 8-Hour Workday and 40-Hour Workweek – No On-Site Overtime, Weekend, or Holiday Work has Been Included or Allowed
 - A. Additional Mobilizations Requested Will be Invoiced on a Time & Material Basis
5. **Addenda Acknowledged: 0**
6. **Submittal Duration: Approximately XX-XX Weeks After Receipt of a Purchase Order**
7. **Delivery of Equipment: Approximately XX-XX Weeks After Formal Engineer of Record Submittal Approval**
 - A. Written Submittal Approval is Required for a Notice to Proceed with the Purchase of Products
 - B. Due to Current Manufacturer Lead Time Constraints Affecting the Industry, Anticipated Delivery Durations are Subject to Change and Updates Will be Provided to the Customer as Timeframe Constraints Occur
8. W. M. Lyles System Integration Division Proposal Includes FOB Job Site Full Freight
9. W. M. Lyles System Integration Division includes a 12-month Warranty from the Date of the Equipment Installation or 18-Months from the Date of Shipment (Unless an Extended Warranty is Specified and Defined in the Above Proposal)
 - A. Includes Coverage for Defects or Failures of Materials Provided
10. Schedule of Work is Subject to an Approved Agreeable Timeline Between the Owner, General Contractor, Electrical Contractor, and W. M. Lyles System Integration Division
11. Interest will be Applied on All Past Due Invoices
12. Final Retention to be Paid Within 10 Days After Project Completion
13. Terms are Net 30 Days on Approved Credit Accounts

Clarifications and Exclusions

1. This Proposal is Based on the Following Clarifications and Exclusions:
 - A. **Equipment & Services by Others** (Excluded)
 1. N / A
 - B. **Specific Design Clarifications**
 1. N / A
 - C. **Typical Equipment & Services Exclusions** (Unless Specifically Defined on the Above Scope)
 1. Local Control Stations
 2. Junction and Pull Boxes
 3. Disconnect Switches
 4. Security Equipment (Cameras, DVRs, Card Readers, Etc.)
 5. Conduit, Field Wire and Tubing
 6. Basic Trade Materials (Screws, Bolts, Brackets, Stanchions, Sunshields, Anchor Bolts, Etc.)
 7. Fiber Optic Patch Panels, Fiber Optic Cable, Fiber Optic Cable Testing and Terminations
 8. **3rd Party Testing, Harmonic Testing / Analysis, Protective Device Coordination Studies, Short Circuit Studies, and Arc-Flash Hazard Analysis / Training**
 9. Electrical Interconnection Wiring Diagrams, ISA Loop Diagrams and Signal Loop Diagrams for Equipment Not Provided by W. M. Lyles System Integration Division or When Specifications Do Not Define the Require for these Specific Professional Services
 10. Liquidated Damages when Manufacturer or Vendor Timeframe Constraints Occur Outside of the W. M. Lyles System Integration Division's Control
 11. Video Taping of Professional Services (3rd Party Video Taping is Acceptable)
 12. Approved Submittals are Considered to Meet the Needs of the Project Specifics Based on the Engineer of Records Review, Comments and Approval
 - A. Requests for Modifications to the Equipment or Professional Services After Submittal Approval Will Require a Change Order Before Any Modifications Occur Regardless of Schedule Constraints
 13. Equipment & Services Not Specifically Defined in the Above Scope of Work
 14. Noise Mitigation Equipment and/or Noise Barriers
 15. Ventilation Equipment and Team Watch Resources for Work Required in Confined Spaces
 16. Removal, Replacement and/or Relocation of Existing Utilities

Thank you for the opportunity to submit this proposal and please reach out if any questions arise.

W. M. Lyles, Co.
System Integration Division

A handwritten signature in black ink, appearing to read 'T. Fassio', with a long horizontal flourish extending to the right.

Tim Fassio
SI Estimating Manager
Tim.Fassio@WMLylesCo.com
Cell Phone: 530-499-0405

Bid Date: 6/20/2024

Quote Number: 56-2024-0116 Rev 1

Re: Robinson Ranch Booster Pump Station RTU Improvements - Trabuco Canyon Water District

Item	Qty	Description	Reference
1.	1	RTU Control Panel to include: <ul style="list-style-type: none"> • Wall Mount NEMA 12 – Powder Coated Galvanized Enclosure (30” W x 36” H x 12” D) • Distribution Circuit Breakers as Required • Surge Protection Device ‘SPD’ • Power Supplies • Programmable Logic Controller ‘PLC’ (Modicon M340) • 7” Operator Interface Terminal ‘OIT’ (C-More) • Managed Ethernet Switch (Siemens) • 900MHz Radio (MDS Orbit) • Lightning Arrestor • 1000VA Uninterruptible Power Supply ‘UPS’ (Phoenix Contact) • Two-(2) 24VDC Batteries • Simplex Receptacle • Nameplates, Terminal Blocks and Relays as Required 	Example Submittal Provided by TCWD
2.	1	Yagi Antenna with Coax Cable & Mounting Brackets (Pole/Mast by Hydrotech Electric)	Example Submittal Provided by TCWD
3rd Party Electrical Contractor Services			
3.	Lot	Electrical Subcontractor Services (Robinson Ranch Pump Station) to include: <ul style="list-style-type: none"> • Demolition of Existing RUGID RTU Panel • Installation of the New WML-SI Furnished RTU Panel • Supply and Installation of New Conduit, Boxes and Wiring as Required for 120V Power & Controls • Supply and Installation of New Conduit, Boxes and Wiring as Required for 120V Power & Controls • Supply and Installation of New Conduit, Boxes and Wiring as Required for 24V & 4-20mA Controls / Signals • Supply and Install One-(1) 2” GRC Antenna Mast with Weather Head <ul style="list-style-type: none"> ○ Installation and Terminations of WML SI Supplied Antenna • Unwitnessed & Witnessed I/O Checks and Assistance with Start-Up 	Hydrotech Electric Scope of Supply
Associated WML SI Professional Services			
	Lot	<ul style="list-style-type: none"> • Project Management • Engineering (Submittals and O&M Manuals) • PLC & OIT Programming <ul style="list-style-type: none"> ○ Modicon M340 & C-More • SCADA Programming <ul style="list-style-type: none"> ○ Modifications to the Existing Ignition SCADA System • Networking & Telemetry <ul style="list-style-type: none"> ○ Radio Configuration and Testing ○ Managed Ethernet Switch Configuration and Testing • Manufacturing Services (Assembly, Wire and In-House Testing) • Field Services (Start-Up & Commissioning of WM Lyles Provided Equipment) 	
Project Total (Includes Associated Tax & Freight) =			\$84,500.00

Terms and Conditions

1. This Proposal is Valid for 30 days from the Date of this Quotation
2. This Proposal Excludes Payment and Performance Bonds
 - A. If Required: Add **0.5%** to the Price Above
3. This Proposal is Based on Mutually Agreeable Contract Terms and Conditions to be Negotiated and Executed Prior to any Work Being Performed
4. This Proposal is Based on a Standard 8-Hour Workday and 40-Hour Workweek – No On-Site Overtime, Weekend, or Holiday Work has Been Included or Allowed
 - A. Additional Mobilizations Requested Will be Invoiced on a Time & Material Basis
5. **Addenda Acknowledged: 0**
6. **Submittal Duration: Approximately 2-3 Weeks After Receipt of a Purchase Order**
7. **Delivery of Equipment: Approximately 12-16 Weeks After Formal Engineer of Record Submittal Approval**
 - A. Written Submittal Approval is Required for a Notice to Proceed with the Purchase of Products
 - B. Due to Current Manufacturer Lead Time Constraints Affecting the Industry, Anticipated Delivery Durations are Subject to Change and Updates Will be Provided to the Customer as Timeframe Constraints Occur
8. W. M. Lyles System Integration Division Proposal Includes FOB Job Site Full Freight
9. W. M. Lyles System Integration Division includes a 12-month Warranty from the Date of the Equipment Installation or 18-Months from the Date of Shipment (Unless an Extended Warranty is Specified and Defined in the Above Proposal)
 - A. Includes Coverage for Defects or Failures of Materials Provided
10. Schedule of Work is Subject to an Approved Agreeable Timeline Between the Owner, General Contractor, Electrical Contractor, and W. M. Lyles System Integration Division
11. Interest will be Applied on All Past Due Invoices
12. Final Retention to be Paid Within 10 Days After Project Completion
13. Terms are Net 30 Days on Approved Credit Accounts

Clarifications and Exclusions

1. This Proposal is Based on the Following Clarifications and Exclusions:
 - A. **Equipment & Services by Others** (Excluded)
 1. N / A
 - B. **Specific Design Clarifications**
 1. ~~Upsized the 7" OIT to a 12" OIT to Follow TCWD Recent Project Requests~~
 - C. **Typical Equipment & Services Exclusions** (Unless Specifically Defined on the Above Scope)
 1. Local Control Stations
 2. Junction and Pull Boxes
 3. Disconnect Switches
 4. Security Equipment (Cameras, DVRs, Card Readers, Etc.)
 5. Conduit, Field Wire and Tubing
 6. Basic Trade Materials (Screws, Bolts, Brackets, Stanchions, Sunshields, Anchor Bolts, Etc.)
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 13. Equipment & Services Not Specifically Defined in the Above Scope of Work
 14. Noise Mitigation Equipment and/or Noise Barriers
 15. Ventilation Equipment and Team Watch Resources for Work Required in Confined Spaces
 16. Removal, Replacement and/or Relocation of Existing Utilities

Thank you for the opportunity to submit this proposal and please reach out if any questions arise.

W. M. Lyles, Co.
System Integration Division

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Tim Fassio
SI Estimating Manager
Tim.Fassio@WMLylesCo.com
Cell Phone: 530-499-0405

Bid Date: 6/10/2024**Quote Number: 56-2024-0102****Re: Dove Canyon Recycled Water Pump Station - Trabuco Canyon Water District**We are pleased to provide the following lump sum proposal for work on the above referenced project.

Item	Qty	Description	Reference
1.	Lot	On-Site Programming Reconfiguration of the Existing Operator Interface Terminal	On-Site Review of Existing Equipment & PLC Program Review
Associated Professional Services			
	Lot	<ul style="list-style-type: none"> • Project Management • OIT Programming Additions to the Existing OIT <ul style="list-style-type: none"> ○ Existing C-More (Model EA9-TCL) <ul style="list-style-type: none"> ▪ In-House Program Development ▪ On-Site Program Implementation and Testing 	
Project Total (Includes NO Associated Tax & Freight) =			\$8,980.00

Terms and Conditions

1. This Proposal is Valid for 30 days from the Date of this Quotation
2. This Proposal Excludes Payment and Performance Bonds
 - A. If Required: Add **0.5%** to the Price Above
3. This Proposal is Based on Mutually Agreeable Contract Terms and Conditions to be Negotiated and Executed Prior to any Work Being Performed
4. This Proposal is Based on a Standard 8-Hour Workday and 40-Hour Workweek – No On-Site Overtime, Weekend, or Holiday Work has Been Included or Allowed
 - A. Additional Mobilizations Requested Will be Invoiced on a Time & Material Basis
5. **Addenda Acknowledged: 0**
6. **Submittal Duration: Approximately XX-XX Weeks After Receipt of a Purchase Order**
7. **Delivery of Equipment: Approximately XX-XX Weeks After Formal Engineer of Record Submittal Approval**
 - A. Written Submittal Approval is Required for a Notice to Proceed with the Purchase of Products
 - B. Due to Current Manufacturer Lead Time Constraints Affecting the Industry, Anticipated Delivery Durations are Subject to Change and Updates Will be Provided to the Customer as Timeframe Constraints Occur
8. W. M. Lyles System Integration Division Proposal Includes FOB Job Site Full Freight
9. W. M. Lyles System Integration Division includes a 12-month Warranty from the Date of the Equipment Installation or 18-Months from the Date of Shipment (Unless an Extended Warranty is Specified and Defined in the Above Proposal)
 - A. Includes Coverage for Defects or Failures of Materials Provided
10. Schedule of Work is Subject to an Approved Agreeable Timeline Between the Owner, General Contractor, Electrical Contractor, and W. M. Lyles System Integration Division
11. Interest will be Applied on All Past Due Invoices
12. Final Retention to be Paid Within 10 Days After Project Completion
13. Terms are Net 30 Days on Approved Credit Accounts

Clarifications and Exclusions

1. This Proposal is Based on the Following Clarifications and Exclusions:
 - A. **Equipment & Services by Others** (Excluded)
 1. N / A
 - B. **Specific Design Clarifications**
 1. **SCADA Ignition Modifications Not Captured Within Project (Separate SCADA Ignition Cut Over Project Will Incorporate the Needed Signals for Dove Canyon)**
 - C. **Typical Equipment & Services Exclusions** (Unless Specifically Defined on the Above Scope)
 1. Local Control Stations
 2. Junction and Pull Boxes
 3. Disconnect Switches
 4. Security Equipment (Cameras, DVRs, Card Readers, Etc.)
 5. Conduit, Field Wire and Tubing
 6. Basic Trade Materials (Screws, Bolts, Brackets, Stanchions, Sunshields, Anchor Bolts, Etc.)
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 15. Ventilation Equipment and Team Watch Resources for Work Required in Confined Spaces
 16. Removal, Replacement and/or Relocation of Existing Utilities

Thank you for the opportunity to submit this proposal and please reach out if any questions arise.

W. M. Lyles, Co.
System Integration Division



Tim Fassio
SI Estimating Manager
Tim.Fassio@WMLylesCo.com
Cell Phone: 530-499-0405

APPENDIX TWO

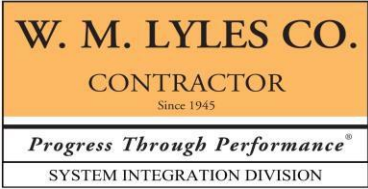
FEE SCHEDULE

All fees shall conform to W.M. Lyles CO. proposal dated June 24, 2024, with a total not to exceed amount for the term of \$217,870, as stated in the attached proposal:

Additional work shall be provided on a time and materials basis, in accordance with W.M. Lyles CO. 2024 Hourly Rate Sheet.

In the event that a conflict or contradiction is discovered between the proposal language and TCWD's standard contract terms set forth in the Contract, TCWD's standard Contract terms shall prevail.

DRAFT



W. M. Lyles Co. System Integration – 2024 Hourly Rate Sheet

Firm

W. M. Lyles Co.
System Integration Division

Proficiencies

- Project Understanding and Scope Development
- Value Engineering Review
- Electrical I&C Engineering Services
- Project Management
- Electrical Equipment & Instrumentation Supply
- PLC Programming Services
- SCADA Programming Services
- Network & Telemetry Services
- On-Site Product Reconfiguration Services
- Instrumentation and Electrical Component Start-Up, Commissioning and Training Services

Employee Classification	Standard Hourly Rate	Overtime Hourly Rate	Double-Time Hourly Rate
Estimating Review	\$225.00	N / A	N / A
Project Management	\$225.00	N / A	N / A
Electrical I&C Engineering	\$225.00	\$350.00	\$550.00
Automation Engineer (PLC)	\$225.00	\$350.00	\$550.00
Automation Engineer (SCADA)	\$225.00	\$350.00	\$550.00
Automation Engineer (Networking & Telemetry)	\$250.00	\$375.00	\$600.00
Assembly, Wire & Test (In-House)	\$200.00	\$275.00	\$450.00
Field Service Technician	\$225.00	\$350.00	\$550.00

Minimum Cost Per On-Site Request

- 4 Hours (Drive Time Not Included)

Hardware / Material Requests

- Lump Sum Quotation (Includes Associated Professional Services, Tax and Freight – If Applicable)

Hourly Rate Categories

- Standard Rates: 1 to 8 Hours (On-Site)
- Overtime Rates: Hours 9 to 12 (After 8 Hours On-Site)
 - MUST BE PRE-AUTHORIZED BY WML SI DIVISION MANAGER
- Double-Time Rates: Hours 12+ (After 12 Hours On-Site)
 - MUST BE PRE-AUTHORIZED BY WML SI DIVISION MANAGER

W. M. Lyles Bonding Capabilities

- 0.5% Bond Rate
- \$1,000,000,000.00 Bonding Capacity



Terms and Conditions

1. This Proposal Excludes Payment and Performance Bonds
 - A. If Required: Add **0.5%** to the Price Above
2. This Proposal is Based on Mutually Agreeable Contract Terms and Conditions to be Negotiated and Executed Prior to any Work Being Performed
3. This Proposal is Based on a Standard 8-Hour Workday and 40-Hour Workweek – No On-Site Overtime, Weekend, or Holiday Work has Been Included or Allowed (Unless Approved by WML SI Division at the Time of the Request)
 - A. Additional Mobilizations Requested Will be Invoiced on a Time & Material Basis
4. **Delivery of Equipment: Approximately XX-XX Weeks After Formal Engineer of Record Submittal Approval**
 - A. Written Submittal Approval is Required for a Notice to Proceed with the Purchase of Products
 - B. Due to Current Manufacturer Lead Time Constraints Affecting the Industry, Anticipated Delivery Durations are Subject to Change and Updates Will be Provided to the Customer as Timeframe Constraints Occur
5. W. M. Lyles System Integration Division Proposal Includes FOB Job Site Full Freight
6. W. M. Lyles System Integration Division includes a 12-month Warranty from the Date of the Equipment Installation or 18-Months from the Date of Shipment (Unless an Extended Warranty is Specified and Defined in the Above Proposal)
 - A. Includes Coverage for Defects or Failures of Materials Provided
7. Schedule of Work is Subject to an Approved Agreeable Timeline Between the Owner, General Contractor, Electrical Contractor, and W. M. Lyles System Integration Division
8. Interest will be Applied on All Past Due Invoices
9. Final Retention to be Paid Within 10 Days After Project Completion
10. Terms are Net 30 Days on Approved Credit Accounts

Clarifications and Exclusions

This Proposal is Based on the Following Clarifications and Exclusions:

1. **Saturday Working Hours are Billed at Two-(2) Times the Standard Rate Defined Above** (Max of 8-Hours On-Site Allowed on Saturday's – Not Including Drive Time)
2. **Sunday Working Hours are Billed at Three-(3) Times the Standard Rate Defined Above** (Max of 8-Hours On-Site Allowed on Sunday's – Not Including Drive Time)
3. **Holiday Working Hours are Billed at Three-(3) Times the Standard Rate Defined Above** (Max of 8-Hours On-Site Allowed on Holiday's – Not Including Drive Time)
4. **Airfare, Rental Equipment, Lodging and Meals (Travel Expenses) are Billed at Cost Plus 25% Overhead**
5. **Minimum Cost Per On-Site Request is 4 Hours (Drive Time Included)**
 - A. \$100.00 Per Hour for Employee Drive Time Cost + \$1.00 Per Mile (Applies to All Requests)
6. **Hardware & Material Requests**
 - A. Lump Sum Quotation (Includes Associated Professional Services, Tax and Freight – If Applicable)

Thank you for the opportunity to submit this proposal and please reach out if any questions arise.

W. M. Lyles, Co.
System Integration Division



Tim Fassio
SI Estimating Manager
Tim.Fassio@WMLylesCo.com
Cell Phone: 530-499-0405

APPENDIX THREE

SCHEDULE FOR COMPLETION

The schedule for completion will commence upon the execution date of this contract for services, and will follow the W.M. Lyles CO. schedule, to be completed by June 30, 2025.

DRAFT

APPENDIX FOUR

INSURANCE REQUIREMENTS

Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries or death to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Consultant, his agents, representatives, employees, sub-contractors, or sub-consultants. Such insurance shall comply with the requirements set forth in this Appendix Four.

A. Coverage - Coverage shall be at least as broad as the following:

1. **Commercial General Liability (CGL)** - Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least two million dollars (\$4,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (coverage as broad as the ISO CG 25 03, or ISO CG 25 04 endorsement provided to TCWD) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability** – (if necessary) Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if Consultant has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of one million dollars (\$1,000,000) for bodily injury and property damage each accident.
3. **Workers' Compensation Insurance** - as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. **Waiver of Subrogation:** Consultant hereby agrees, and the insurer providing such coverage shall agree, to waive all rights of subrogation against TCWD, its elected or appointed officers, officials, agents, authorized volunteers and employees for losses paid under the terms of this policy which arise from work performed by the Named Insured for the Agency; but this provision applies regardless of whether or not TCWD has received a waiver of subrogation from the insurer.
4. **Professional Liability** - Insurance appropriate to the Consultant profession, with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

OR

Cyber Liability Insurance (Technology Professional Liability – Errors and Omissions) – To the extent Consultant will be providing technology related services, Cyber Liability Insurance (Technology Professional Liability), with limits not less than \$2,000,000 per occurrence or claim,

and \$2,000,000 aggregate or the full per occurrence limits of the policies available, whichever is greater. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Consultant in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

If Claims Made Policies:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**
3. If coverage is canceled or non-renewed, and not **replaced with another claims-made policy form with a Retroactive Date** prior to the contract effective date, the Consultant must purchase “extended reporting” coverage for a minimum of **five (5) years** after completion of contract work.

If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, TCWD requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to TCWD.

B. Other Required Provisions:

1. The general liability policy must contain, or be endorsed to contain, the following provisions:
 - a. **Additional Insured Status:** TCWD, its directors, officers, employees, and authorized volunteers are to be given insured status (at least as broad as ISO Form CG 20 10 10 01), with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations.
 - b. **Primary Coverage:** For any claims related to this project, the Consultant’s insurance coverage shall be primary at least as broad as ISO CG 20 01 04 13 as respects to TCWD, its directors, officers, employees and authorized volunteers. Any insurance or self-insurance maintained by TCWD its directors, officers, employees and authorized volunteers shall be excess of the Consultant’s insurance and shall not contribute with it.

2. **Notice of Cancellation:** Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to TCWD.
3. **Self-Insured Retentions** - Self-insured retentions must be declared to and approved by TCWD. TCWD may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or TCWD.
4. **Acceptability of Insurers** - Insurance is to be placed with insurers having a current A.M. Best rating of no less than A: VII or as otherwise approved by TCWD.
5. **Verification of Coverage** – Consultant shall furnish TCWD with certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by TCWD before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant’s obligation to provide them. TCWD reserves the right to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages.
6. **Renewal of Coverage** - Consultant shall provide proof that policies of insurance required herein expiring during the term of this Contract have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant’s insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to TCWD within five (5) days of the expiration of the coverages.
7. **Sub-contractors/Sub-consultants** - Consultant shall require and verify that all sub-contractor maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that TCWD its directors, officers, employees, and authorized volunteers are an additional insured are an additional insured on Commercial General Liability Coverage.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

ACTION CALENDAR

LEGISLATIVE AND OTHER MATTERS

ITEM 11: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS ELECTION, SEAT A – SOUTHERN NETWORK

Trabuco Canyon Water District (TCWD) is a member of the California Special Districts Association (CSDA). CSDA is comprised of six (6) networks with three seats on the Board and the candidates are either a board member or management-level employee of a member district located in your Network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) person to represent its Network in Seat A. The respective applications and candidate statements for the following candidates are included for consideration:

- Jo MacKenzie, Director, Vista Irrigation District (Incumbent)
- Jason Dafforn, General Manager, Valley Sanitary District
- Rodd Leja, Director, Jurupa Area Recreation & Park District

CSDA has issued an online ballot for the Southern Network, Seat A Board of Directors election. Completed ballots must be received at the CSDA by **5:00 pm on July 26, 2024**.

RECOMMENDED ACTION(S):

1. *Receive information at the time of the Board Meeting and authorize the District Voting Representative to cast vote for the CSDA Southern Network, Seat A.*
2. *Direct District staff to submit the completed official ballot to CSDA by the election deadline.*

EXHIBIT(S):

1. CSDA 2024 Board of Directors Election Southern Network, Seat A Online Ballot
2. Candidate Information and Statements

CONTACTS (staff responsible): PALUDI/PEREA



Home

How It Works

Logout **Fernando Paludi**

CSDA Board of Directors Election Ballot - Term 2025 - 2027; Seat A - Southern Network

Please vote for your choice

Choose **one** of the following candidates:

- Jo MacKenzie, Director, Vista Irrigation District *
- Jason Dafforn, General Manager, Valley Sanitary District
- Rodd Leja, Director, Jurupa Area Recreation & Park District

*Incumbent

Jo MacKenzie* [\[view details\]](#)

Jason Dafforn [\[view details\]](#)

Ross Leja [\[view details\]](#)

Continue

Cancel



RE-ELECT JO MACKENZIE

PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS

- **DEDICATED**
- **FISCALLY RESPONSIBLE**
- **COMMITTED TO SPECIAL DISTRICTS**

It has been a privilege and honor to serve on the CSDA Board of Directors (Board) representing the Southern Network. Serving on the Board requires a commitment of time; I am in Sacramento at least twice a month for CSDA meetings. I have served as President, Vice President and Treasurer, and served as a Chair and/or member of the various committees. In 2010 and 2011, respectively, I was recognized as CSDA's Legislative Advocate of the Year and by PublicCEO as Special District Official of the Year.

During my tenure on the CSDA Board, I have formed working relationships throughout the Network and State that have given me an insight regarding the needs of special districts. Based on these insights and input from other CSDA directors, CSDA has worked to provide webinars at no cost to its members, begun offering the leadership academy three times a year and on-line, and the SDLF Board eliminated budget limits for scholarships. I serve on the CSDA and SDLF Boards, and I am proud of the collaboration that allows all special districts to take advantage of CSDA's programs.

During my term, I have been committed to continue building on the present foundation of CSDA's educational programs, state and federal legislative advocacy, and public outreach. CSDA is now the "voice of Special Districts", "the third leg of local government", and the 'go-to' association for legislative issues.

My proven leadership and public service experience, commitment to fiscal responsibility, and comprehensive LAFCO and special district knowledge make me the most qualified candidate to represent the Southern Network.

I have a true passion for and proven experience in leading Special Districts. I would be honored to continue serving on the CSDA Board as your Southern Network Director.

I am asking for your **Vote**.

ELECTRONIC VOTING ENDS JULY 26 AT 5:00 P.M.

**50+ CSDA EDUCATIONAL OPPORTUNITIES ARE LISTED ON
CSDA'S HOME PAGE**



1391 Engineer Street • Vista, California 92081-8840
Phone (760) 597-3100 • Fax: (760) 598-8757
www.vidwater.org

Board of Directors

Richard L. Vásquez, *President, Division 2*
Marty Miller, *Division 1*
Peter Kuchinsky II., *Division 3*
Patrick H. Sanchez, *Division 4*
Jo MacKenzie, *Division 5*

Administrative Staff

Brett L. Hodgkiss
General Manager
Ramae A. Ogilvie
Board Secretary
Elizabeth A. Mitchell
General Counsel

June 5, 2024

Re: Jo MacKenzie for CSDA Board of Directors, Southern Network, Seat A

Dear Board President:

On February 20, 2024, the Vista Irrigation District (VID) Board nominated Jo MacKenzie to the California Special Districts Association (CSDA) Board of Directors for the Southern Network, Seat A. As President of the Board, I'm requesting that your Board cast its vote for Jo MacKenzie, CSDA Board of Directors. Electronic ballot voting begins on June 10, 2024.

Jo's enthusiasm, commitment, and comprehensive knowledge of special districts have brought a high level of experience to the CSDA Board of Directors. Jo believes it is important that CSDA continue to be the voice of all special districts and build on the present foundation of legislative advocacy, educational programs, and public outreach.

Currently serving on the CSDA Board of Directors (Past President, 2011), Jo serves on the CSDA Legislative Committee; she served as the Committee Chair from 2006-2010 and in 2012 and was named Legislative Advocate of the Year in 2010. Jo currently serves as President of the CSDA Finance Corporation, and Vice President of the Special District Leadership Foundation. She also serves on the CSDA Member Services Committee and is very active with the San Diego Chapter of CSDA, serving as its President 1998-2000.

Jo was elected to the VID Board of Directors in 1992 and has since served as President nine times. She is currently a Commissioner on the San Diego Local Agencies Formation Commission (LAFCO) and served as Chair in 2019-2020; Jo has continuously served in various capacities on LAFCO since 1994. She has also served on the California Association LAFCO Board of Directors. Jo is a past Board Director for the Association of California Water Agencies and currently serves on its Membership and Local Government committees.

Jo is active in her local community, having served on the City of San Marcos Planning Commission, Traffic/Safety Commission, Budget Review Committee and Affordable Housing Task Force. She has also been active in the San Marcos Chamber of Commerce for over 30 years, serving as a Board Member and a Life Member Ambassador.

Jo is extremely active and engaged in all aspects of California special districts and her wealth of experience makes her the obvious choice for Southern Network, Seat A. I urge your Board to vote for Jo MacKenzie to continue her service as Seat A Director for the Southern Network. Thank you for your support!

Very truly yours,

A handwritten signature in blue ink that reads "Richard L. Vásquez".

Richard L. Vásquez
President, Board of Directors



JASON DAFFORN

for CSDA Board of Directors – Southern Network

My name is Jason Dafforn and I am excited to announce my candidacy for the CSDA Board of Directors, representing the Southern Network, which includes Los Angeles, Orange, San Diego, San Bernardino, Riverside and Imperial counties. I may be new to Valley Sanitary District in Indio, California, but I am not new to special districts.

As a Licensed Civil Engineer with over 30 years of experience in the water and wastewater industry, I bring a wealth of knowledge and expertise to this position. My 17 years of experience as a utility manager for California local governments, including over eight years working for a special district, have given me a deep understanding of the unique challenges and opportunities that our special districts face.

I have dedicated my career to improving water and wastewater services, providing safe and reliable infrastructure for communities. My role as General Manager at Valley Sanitary District has equipped me with the skills to lead and innovate, always striving to find effective solutions to complex problems. I am passionate about the critical role that special districts play in our daily lives. For special districts including irrigation, water, wastewater, park and recreation, cemetery, fire, police protection, library, utility, harbor, healthcare and community services districts—to name a few—I am committed to supporting the essential services we all provide. I aim to bring a strategic and forward-thinking perspective to the Board of Directors, addressing current issues and future challenges to keep CSDA ahead of the curve.

Together, we can shape a stronger, more resilient future for California's special districts. By leveraging the resources and advocacy provided by CSDA, we can enhance the quality of life for all residents and keep our districts at the forefront of delivering essential services.

Thank you for your support!

Jason Dafforn, PE
General Manager, Valley Sanitary District, Indio, California



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

ACTION CALENDAR

LEGISLATIVE AND OTHER MATTERS

ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

Staff may provide information at the time of the meeting.

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

CONTACTS (staff responsible): PALUDI/COLLINS

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | JULY 18, 2024**

ACTION CALENDAR

ITEM 13: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

RECOMMENDED ACTION:

Provide announcement of action(s) taken in Closed Session, if any.

CONTACTS (staff responsible): PALUDI/COLLINS