



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | OCTOBER 9, 2023

DIRECTORS PRESENT

Vice President Ed Mandich, Committee Chair
President Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Roseann Lejsek, Administrative Assistant
Phil Serpas, CMMS/SCADA Administrator

CONSULTANTS PRESENT

Laura Ratcliffe, Hanson Bridgett, LLP – District General Counsel

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Mandich called the October 9, 2023 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi provided a brief update on the following matters:

- Mr. Paludi reported that SCADA-related issues impacted certain District facilities over the weekend. Mr. Serpas provided additional information concerning system adjustments and planned improvements.
- Mr. Paludi reported that the Orange County Water Summit is scheduled for October 13th in Costa Mesa, and he mentioned that the District has reserved a table for Directors and staff.

DISCUSSION MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

MOTION: Approve the Executive Committee Meeting Recap(s) and recommend the Board of Directors receive and file the same (Consent Calendar) – Director Dopudja

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SECOND: Director Mandich
AYES: Directors Mandich & Dopudja
NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2 - 0

ITEM 2: DISCUSSION OF WATER METER SIZING POLICY AND PROCEDURE

Mr. Paludi presented this matter for Committee consideration, and he reported that District staff has worked with General Counsel on this matter and presented handouts of the proposed policy and procedure. Mr. Paludi reviewed a procedural flowchart that indicated the proposed process for resizing a residential water meter at the request of District customers. Discussion occurred concerning Orange County Fire Authority (OCFA) regulatory requirements for residences with interior fire sprinkler systems and the typically associated water demands. Mr. Paludi provided a handout of the proposed permit application and water demand worksheet for Committee review. Discussion occurred concerning the proposed water demand analysis and checklist requirements. The Committee recommended that District staff and General Counsel balance the mitigation of the District’s risk exposure on this proposed policy while meeting the needs of the District’s customers.

MOTION: The Committee recommended forwarding this matter to the Board of Directors for consideration at the next Regular Board Meeting (Action Calendar).

ITEM 3: FACILITIES TOUR UPDATE

Mr. Paludi presented this matter for Committee consideration, and he provided a brief update on the preparations for this event. Mr. Paludi reported that approximately forty customers have registered for the event which exceeds the capacity of the rental vehicle, so he recommended the reservation of another vehicle to accommodate the attendees. Mr. Paludi provided a draft tour itinerary handout for review and comment. Discussion occurred concerning the planned tour route, staffing, and other event planning efforts.

MOTION: None – Informational item only.

OTHER MATTERS

ITEM 4: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

There were no other reports provided.

MOTION: None – Informational item only.

ADJOURNMENT

Vice President Mandich adjourned the October 9, 2023 Executive Committee Meeting at 6:16 p.m.