



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JULY 27, 2023

DIRECTORS PRESENT

Vice President Ed Mandich, Committee Chair
President Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager

CONSULTANTS PRESENT

Robin Rockey, Rockspark Communications

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Mandich called the July 27, 2023 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

DISCUSSION MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap for Committee consideration in accordance with the agenda.

MOTION: Approve the Executive Committee Meeting Recap and recommend the Board of Directors receive and file the same (Consent Calendar) – Director Dopudja

SECOND: Director Mandich

AYES: Directors Mandich & Dopudja

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2 - 0

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JULY 27, 2023**

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi presented this matter for Committee consideration, and he provided a handout which highlighted certain proposed Board agenda planning calendar updates including, but not limited to:

August 2023

Regular Board Meeting

- Heritage Sewer Lift Station (E/O)
Mr. Paludi reported that District staff has received two bids that will be reviewed at the Committee level.

- SCADA Upgrade Project (E/O)
Mr. Paludi reported that an amendment to the contract for approximately \$100K will be presented for Committee review, and he stated that this is due to missing the Robinson Ranch Booster Pump Station from the upgrade schedule. Discussion occurred concerning project management challenges.

- Engineering Augmentation (E/O)
Mr. Paludi reported that District staff will present a proposal from Project Partners for staff augmentation, and he added that the costs would be capitalized by project.

- District Fleet Purchases (E/O)
Mr. Paludi reported that District staff will present the quote for four new fleet vehicles in response to new California Air Resource Board (CARB) regulations that became effective in April 2023.

- OC Water Summit (F/A)
Mr. Paludi reported that this annual event will be held in October this year, and that District staff recommends sponsoring the event by reserving a table for Board and staff attendees.

Special Board Meeting

- General Manager Performance Evaluation – Closed Session

Other Future Matters

- Dove Canyon Master Association (DCMA) V-Ditch Project – Mr. Paludi provided a brief update on his understanding of the project and concerns related to property ownership of the slope.

MOTION: None – Informational item only.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Paludi provided a brief update on the following matters:

- Public Events
 - Chat with TCWDDiscussion occurred concerning planning the second Chat with TCWD event with the public, and the preference to hold the event after the District Facilities Tour.

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JULY 27, 2023**

○ District Facilities Tour

Mr. Paludi introduced Ms. Rockey to the Committee for the purpose of providing an update on planning efforts for this event. Discussion occurred concerning setting a date for the event, the development of an overall theme, and facility designation.

● Strategic Communications Plan

Ms. Rockey provided a handout which listed proposed communication efforts for Committee review and consideration. Discussion occurred concerning the preferred public outreach efforts for the development of a proposal from Ms. Rockey's firm for Board consideration at a later date.

● Customer Service Issues

Mr. Perea provided an update on the District's residential termination of service for non-payment (lock offs), and he reported many customers have caught up on their account balances. Mr. Perea added that a small number of customers have significant balances due to pandemic-related challenges and impacts, and he recommended that District staff work with customers on this issue consistent with District rules and policies.

● Saddleback Meadows Development

Mr. Paludi provided a brief update on this development and ongoing negotiations with the developer for the construction of the reservoir to meet system demands.

MOTION: None – Informational item only.

ADJOURNMENT

Vice President Mandich adjourned the July 27, 2023 Executive Committee Meeting at 6:59 p.m.