



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY
OCTOBER 19, 2023 AT 5:30 PM**

BOARD OF DIRECTORS

Stephen Dopudja, President
Edward Mandich, Vice President
Glenn Acosta, Director
Don Chadd, Director
Michael Safranski, Director

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Hanson Bridgett LLP, District General Legal Counsel

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 (Toll Free) **Access Code:** 913-8681-1652

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot act on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

1. June 29, 2023 Special Board Meeting
2. September 21, 2023 Regular Board Meeting

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. September 14, 2023

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. August 2023

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for October 2023.

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. September 6, 2023

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. July 27, 2023
2. September 25, 2023



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. September 2023

ITEM 6: DISTRICT ENERGY EFFICIENCY AD HOC COMMITTEE UPDATE

RECOMMENDED ACTION:

Receive information and presentation at the time of the meeting.

ITEM 7: DISCUSSION CONCERNING RESIDENTIAL WATER METER RESIZING PROCEDURE AND POLICY

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

FINANCIAL MATTERS

ITEM 8: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH IB CONSULTING FOR ANNUAL FINANCIAL PLAN UPDATES

RECOMMENDED ACTION:

Authorize the General Manager to execute a Professional Services Agreement with IB Consulting for Annual Financial Plan Updates for FY 2024 in an amount not-to-exceed of \$27,000.

ENGINEERING MATTERS

ITEM 9: APPROVAL OF CONTRACT WITH HYDROTECH ELECTRIC FOR MANUAL TRANSFER SWITCH UPGRADES FOR EMERGENCY OPERATIONS

RECOMMENDED ACTION:

Authorize the General Manager to execute a contract for the Manual Transfer Switch Upgrades for Emergency Operations to Hydrotech Electric in the amount of \$117,305, with a contingency of \$2,695, for a not-to exceed amount of \$120,000.

ITEM 10: ADOPTION OF RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION FOR THE USBR WATERSMART DROUGHT RESPONSE PROGRAM: DROUGHT RESILIENCY PROJECTS FOR FY 2024

RECOMMENDED ACTION:

Adopt Resolution No. 2023-1325 Authorizing the Submittal of an Application for the USBR WaterSMART Drought Response Grant Program.



LEGISLATIVE AND OTHER MATTERS

ITEM 11: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 12: _____

ITEM 13: _____

GENERAL COUNSEL REPORT

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at www.tcwd.ca.gov. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at www.tcwd.ca.gov.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

November 16, 2023 | December 21, 2023 | January 18, 2023



**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING | OCTOBER 4, 2023**

CONSENT CALENDAR

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. June 29, 2023 Special Board Meeting*
- 2. September 21, 2023 Regular Board Meeting*

CONTACTS (staff responsible): PALUDI/PEREA



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JUNE 29, 2023

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on June 29, 2023, was called to order by President Stephen Dopudja at 5:30 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Stephen Dopudja
Vice President Ed Mandich
Director Glenn Acosta
Director Don Chadd
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Gary Kessler, Water Operations Superintendent
Jason Stroud, Maintenance Superintendent

DISTRICT CONSULTANTS PRESENT

Claire Collins, Hanson & Bridgett LLP – General Counsel
Cindy Byerrum, Eide Bailly LLP– District Treasurer
Habib Isaac, IB Consulting

PUBLIC PRESENT

There were members of the public present.

PLEDGE OF ALLEGIANCE

Director Mandich led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

Director Dopudja addressed the audience and explained that due to a notice publishing error with the Orange County Register there would not be any action on agenda item 2.

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

No comments were received.

REPORT FROM THE GENERAL MANAGER

No comments were received.

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 1: PUBLIC HEARING AND ACTION(S) CONCERNING PROPOSED ADJUSTMENTS TO TRABUCO CANYON WATER DISTRICT'S RATES AND CHARGES FOR WATER SERVICES, WASTEWATER SERVICES, AND RECYCLED WATER SERVICES

Mr. Paludi introduced this matter for Board consideration, and he delivered a PowerPoint presentation which highlighted the District's rate development process, including the number of meetings held to review all costs of service and the preparation of a financial plan for the setting of water, wastewater, and recycled water rates and charges. Mr. Paludi addressed certain misinformation that had been spreading on social media platforms, specifically, the District's net position which includes all assets, such as facilities, pipelines, etc. as opposed to assumed cash on hand. Mr. Paludi reviewed the proposed financial plan and associated planned five-year capital improvement projects that are significantly impacted by inflation which require the adoption of new rates and charges.

The Board of Directors, through President Dopudja, opened the public hearing at approximately 6:26 p.m.

Speaker 1: Raquel Madron, District Customer

Ms. Madron addressed the Board of Directors, and she expressed her concerns about the significant rate increases and the financial impacts on customers, including the costs for the years after the proposed five-year rates. Mr. Madron commented that the proposed rates set a poor precedent for the District, and she expressed concern that District staff salaries are a large portion of the District's budget and rates.

Speaker 2: Barbara Foster, District Customer

Ms. Foster addressed the Board of Directors, and she commented that the District's costs are no different than any other water agency, but that TCWD's rates are higher than both Santa Margarita Water District (SMWD) and Irvine Ranch Water District (IRWD). Ms. Foster requested the Board realize that the money for the rates is the customer's money.

Speaker 3: Ray Chandos, District Customer

Mr. Chandos addressed the Board of Directors, and he expressed his concerns that his monthly bill will double next month and will be three times as much in five years. Mr. Chandos commented that the proposed rates are gouging customers and he recommended that the District reduce its costs. Mr. Chandos stated that the Board's travel expenses and conferences are expensive and unnecessary, citing recent car rental and fuel costs reported to the public. Mr. Chandos commented that the District has outlived its usefulness, and he recommended its dissolution.

Speaker 4: Michael Farino, District Customer

Mr. Farino addressed the Board of Directors, and he commented that his current bill is approximately \$100 per month, but that the new meter flat rate will increase it to \$160 per month. Mr. Farino cited SMWD and IRWD water utility bills as lower than TCWD bills, and he recommended that TCWD merge with IRWD.

Speaker 5: Sharon Stancato, District Customer

Ms. Stancato addressed the Board of Directors, and she explained that she has been a TCWD customer for twenty-five years. Ms. Stancato explained that she owns four acres of land with animals and trees that require irrigation, and she commented that her monthly bill will significantly increase with the costs on her two-inch water meter.

**TRABUCO CANYON WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES | JUNE 29, 2023**

Speaker 6: Ric Heard, District Customer

Mr. Heard addressed the Board of Directors, and he commented that inflation has significantly increased costs for all, including TCWD. Mr. Heard explained that although the rate increases are unfortunate that the alternative of a failed water system due to underfunding is a worse outcome. Mr. Heard stated that agency consolidation is not always the best solution for customers.

Speaker 7: Robert Jacobson, District Customer

Mr. Jacobson addressed the Board of Directors, and he stated that he understood the District's infrastructure concerns and the related inflationary impacts.

Speaker 8: Lou Gallipeau, District Customer

Mr. Gallipeau addressed the Board of Directors, and he commented that he has been happy with the District's overall service for thirty-eight years. Mr. Gallipeau explained that he understands the impacts of depreciation on the District's infrastructure and facilities, and that he would like a more detailed comparison of TCWD's rates with SMWD and IRWD rates.

Speaker 9: Michael Jones, District Customer

Mr. Jones addressed the Board of Directors, and he commented that other water districts are facing similar problems as TCWD and he suggested the District consolidate with another agency for better pricing.

Speaker 10: Greg Henk, District Customer

Mr. Henk addressed the Board of Directors, and he commented that after thirty-three years as a customer that the District has done a good job, but that this rate increase is significant and does not go away. Mr. Henk expressed his displeasure with the reasoning for the rates in the presentation, and he recommended the District hold special hearings on rate development.

Speaker 11: Glenn Hodson, District Customer

Mr. Hodson addressed the Board of Directors, and he commented that he has been a TCWD customer for thirty-eight years and is currently on a fixed income. Mr. Hodson stated the District was in financial stress due to executive salaries, poor capital and financial planning, and the District should live within its means like its customers.

Speaker 12: Rod Van Sickle, District Customer

Mr. Van Sickle addressed the Board of Directors, and he explained that he was a retired firefighter on a fixed income. Mr. Van Sickle stated that his meter has not been changed in thirty-seven years, and he stated that he wanted his meter changed out to a smaller size meter.

Speaker 13: Paul Ginder, District Customer

Mr. Ginder deferred his comments to the Board of Directors.

Speaker 14: Bruce Conn, District Customer

Mr. Conn addressed the Board of Directors, and he explained that he has been a TCWD customer for thirty-nine years. Mr. Conn commented that the District's expense reporting for the Board of Directors, and he expressed his displeasure with the expenses for attending a recent water conference and related expenses, including lodging and car rental and mileage costs on public funds as approved by the Board for Directors. Mr. Conn expressed that he has lost trust in the District, and he recommended the hiring of a third-party firm to figure out what the District is doing.

**TRABUCO CANYON WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES | JUNE 29, 2023**

The Board of Directors, through President Dopudja, closed the public hearing at approximately 7:01 p.m.

Director Acosta addressed the concerns related to his expenses for the ACWA Spring Conference and he explained that the rental car was the only one available and was rented at a lower rate. Director Acosta commented that the rate increases are necessary due to significant cost increases for planned capital improvement projects.

Director Safranski commented that the District has worked with third-party consultants to prepare studies to support the proposed rates and charges consistent with State law, and he stated it was important to approve the proposed rates.

Director Mandich provided some historical background on District facility investments, and he commented on the significant increase on capital improvement projects. Director Mandich addressed the concerns related to employee salaries, and he commented on the certification and experience requirements for water and wastewater operators which directly impact salaries and payroll costs. Director Mandich added that the matter concerning placing the sewer charges on the property tax roll is not settled among the Board.

Director Chadd commented that the District's operators are highly qualified, experienced, and certified which requires commensurate pay. Director Chadd addressed concerns related to his attendance at the ACWA Spring Conference, and he stated that attending these types of conferences keeps the District updated on new water and wastewater laws and regulations.

Director Dopudja expressed his appreciation to the public members in the audience, and he addressed certain comments made during the public hearing. Director Dopudja explained that he does not charge the District for attending conferences. Director Dopudja commented on the potential for TCWD's consolidation with another agency, and he stated that any agency that annexes the District's service area would have the same capital improvement costs and inflationary impacts which would affect rates and charges. Director Dopudja added that the District contracts with independent, third-party consultants to perform studies and to make recommendations, including water/wastewater rates and employee compensation studies. Director Dopudja explained that Proposition 218 allows the District to set rates for a five-year period at the maximum allowable level, and that the Board can decrease rates and charges at a future date depending on the financial plan's performance. Director Dopudja stated that the Board of Directors will annually review District expenses in relation to the proposed rates.

Mr. Perea reported to the Board of Directors that the District received 90 protest letters against adopting the proposed rates and charges for water, wastewater, and recycled water services.

MOTION: Adopt Resolution No. 2023-1319 – Resolution of the Trabuco Canyon Water District Board of Directors Determining Compliance with Procedural Requirements, Making Findings and Determinations, Revising Rates for Water Services, Wastewater (Sewer) Services, Recycled Water Services, Amending the Corresponding Rate and Charge Schedules of the Trabuco Canyon Water District and Taking Related Actions (4/5^{ths} vote required to pass) – Director Dopudja

SECOND: Director Chadd

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

**TRABUCO CANYON WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES | JUNE 29, 2023**

ITEM 2: PUBLIC HEARING AND POSSIBLE ACTION CONCERNING THE PLACEMENT OF SEWER CHARGES ON THE PROPERTY TAX ROLL FOR FISCAL YEAR 2023-24

Ms. Collins reported that due to a publishing error with the Notice of the Public Hearing of the placement of the sewer charges on the property tax roll that the Board of Directors may open the public hearing, but cannot take action and will need to continue the matter to the July 20, 2023 Public Hearing meeting date.

The Board of Directors, through President Dopudja, opened the public hearing at approximately 8:04 p.m.

Speaker 1: Gary Hedge

Mr. Hedge addressed the Board of Directors, and he expressed his opinion that this proposal was a pretext to charge a property tax on District customers which he believed was unfair.

Speaker 2: Heidi Wolfson

Ms. Wolfson addressed the Board of Directors, and she protested the extra costs as the Board had approved the new rates and charges.

Speaker 3: Ruben Grijalva

Mr. Grijalva addressed the Board of Directors, and he asked the Board to explain the reasons for this proposal and the advantages to customers.

Speaker 4: Ric Heard

Mr. Heard addressed the Board of Directors, and he explained that landlords with concerns about the increase in property taxes can adjust rents accordingly.

Speaker 5: Cordel Earl

Mr. Earl addressed the Board of Directors, and he stated that he believed placing the sewer charges on the property tax roll was disingenuous and amounts to a hidden cost for customers.

Speaker 6: Unnamed

This customer expressed his displeasure with the proposal and asked the Board for their opinion on taxes in general.

Speaker 7: Unnamed

This customer protested the proposal to place the sewer charges on the property tax roll.

The Board of Directors, through President Dopudja, closed the public hearing at approximately 8:12 p.m.

Director Dopudja responded to some of the comments concerning the proposed placement of the sewer charges on the property tax roll, and he explained that the proposal is to change the method of collection of the sewer charges that are currently collected through the monthly bill. Discussion occurred concerning individual Board member opinions on the proposal with majority not in support of collecting the charges on the property tax roll.

Ms. Collins commented that the Board of Directors will continue the public hearing to the July 20, 2023, Regular Board Meeting.

Director Dopudja expressed his appreciation to the members of the public in the audience for engaging with the Board on the services and associated rates and charges.

**TRABUCO CANYON WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES | JUNE 29, 2023**

MOTION: None

ADDITIONAL DIRECTORS' COMMENTS

None

ADJOURNMENT

President Dopudja adjourned the June 29, 2023, Special Board Meeting at 8:28 p.m.

DRAFT



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | SEPTEMBER 21, 2023

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on September 21, 2023, was called to order by President Stephen Dopudja at 5:30 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Stephen Dopudja
Vice President Ed Mandich
Director Glenn Acosta
Director Don Chadd
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Karen Warner, Principal Accountant
Roseann Lejsek, Administration Assistant

DISTRICT CONSULTANTS PRESENT

Claire Collins, Hanson & Bridgett, LLP – General Counsel

PUBLIC PRESENT

Harvey De La Torre, General Manager, Municipal Water District of Orange County
Charles Busslinger, District Engineer, Municipal Water District of Orange County
There were members of the public present.

PLEDGE OF ALLEGIANCE

Director Safranski led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

Director Chadd had no comments.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | SEPTEMBER 21, 2023**

Director Mandich reported on his attendance at the City of Rancho Santa Margarita (RSM) City Council meeting, and he mentioned that the city has approved a project to install license plate reader cameras in certain locations in the city.

Director Safranski reported on his attendance at the City of RSM City Council meeting, and he mentioned an update concerning a staff presentation on the districting process for the city council. Director Safranski provided a brief update on the District’s Energy Efficiency Ad Hoc Committee first meeting and that a presentation to the Board of Directors is forthcoming.

Director Acosta welcomed the members of the public in attendance as well as Municipal Water District of Orange County (MWDOC) representatives.

Director Dopudja welcomed the members of the public in attendance, and he provided an update on the RSM Cares volunteer group which provides utility assistance.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- The Energy Efficiency Ad Hoc Committee will be agendized at a future meeting.
- District staff recommends the completion of a salary survey this fiscal year as the last survey was completed three years prior.
- The District has advertised two open positions for a Water Operator II and Customer Service Representative.
- Orange County Water District (OCWD) is hosting the annual OC Water Summit on October 13th in Costa Mesa, and the District has sponsored the event by reserving a table for the Board and staff.
- The District is participating in the annual H2O for HOAs event on October 26th at the Norman P. Murray Center in Mission Viejo.

CONSENT CALENDAR

President Dopudja indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

MOTION: Approve the Consent Calendar as presented – Director Mandich

SECOND: Director Acosta

AYES: Directors Dopudja, Mandich, Acosta, & Safranski

NOES: Chadd

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 4 – 1

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS’ FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented this matter for Director consideration and comment, and he reported that this matter was reviewed with the Finance/Audit Committee.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | SEPTEMBER 21, 2023**

MOTION: Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from August 2023– Director Acosta
SECOND: Director Mandich
AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski
NOES: None
ABSTAIN: None
ABSENT: None
MOTION PASSED/FAILED: Passed 5 – 0

ITEM 6: PRESENTATION BY MUNICIPAL WATER DISTRICT OF ORANGE COUNTY REGARDING 2023 ORANGE COUNTY WATER RELIABILITY STUDY

Mr. Paludi presented this matter for Board consideration, and he introduced Mr. Busslinger to the Board of Directors. Mr. Busslinger delivered a PowerPoint presentation which provided an overview of the final results of the 2023 Orange County Water Reliability Study (Study), and he reported that this Study is an update to the 2018 Study. Mr. Busslinger reported that Southern California is doing well concerning water conservation, but there is a need to focus on the impacts of climate change on Metropolitan Water District of Southern California (MET) water supplies for the region. Discussion occurred concerning the key findings of the Study, including water demand hardening, economic impacts on local businesses and residents, and potable water system project planning. The Board expressed their appreciation to Mr. Busslinger and Mr. De La Torre for the presentation.

MOTION: None

ITEM 7: DISCUSSION REGARDING RESIDENTIAL WATER METERS

Mr. Paludi presented this matter for Board consideration, and he provided an overview on the purpose of the District's meter flat charge. Mr. Paludi reported that District staff have received requests from a shortlist of customers with concerns about the meter flat charge rate increase. Director Dopudja opened the floor to customers in attendance to speak on this matter.

Mr. Jay Gentile addressed the Board with his concerns on the meter flat charge increase, and he asked why the Board did not consider this type of policy prior to the adoption of the new rates and charges. Mr. Gentile asked the Board to clarify the significant difference between a ¾" meter and a 1" meter, and how much capacity is necessary for residential interior fire sprinklers in relation to the meter size. Mr. Gentile asked the Board to review this process and the impacts on District customers.

Ms. Sue Marucci addressed the Board with her concerns about the meter flat charge increase, and she mentioned that she has been a customer for more than thirty years. Ms. Marucci commented that she represented the elderly in her community who are impacted by this rate increase, and she asked the Board to explain the costs associated with the meter flat charge. Ms. Marucci asked when she would receive a site evaluation by District engineering staff to determine the water demands to assign her a reduced sized meter like her neighbor as she does not believe her property needs a large meter.

Director Dopudja provided a brief overview of the basis of the meter flat charges and the purpose of this type of resizing program. Ms. Collins briefly reviewed the findings of the cost of service study and the methodology for determining the charge. Ms. Collins stated that the District does not determine the size of the meter for residences, but rather, it is determined by developers, and that the fixed charge is based on the costs to operate the District's system. Director Dopudja reported that the Board has directed staff to develop a policy and program that will assist customers.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | SEPTEMBER 21, 2023**

Director Safranski requested that District staff minimize the District’s liability in the development of this policy and to clarify that it is the owner’s responsibility to request the resizing.

Director Acosta expressed his appreciation to District staff for their work on this matter.

The Board of Directors, through President Dopudja, directed staff to agendize this matter for the following Regular Board Meeting for Board consideration.

MOTION: None

ITEM 8: DISTRICT FACILITIES TOUR PLANNING UPDATE

Mr. Paludi presented this matter to update the Board of Directors on the planning efforts for the District Facilities Tour scheduled for October 14th, and he reported that District staff have set up a registration site for interested customers. Discussion occurred concerning staffing for the event and facility improvements.

MOTION: None

ITEM 9: ADDENDUM TO GENERAL COUNSEL ENGAGEMENT LETTER AND FEE AGREEMENT

Mr. Paludi presented this matter to the Board for consideration, and he reported that this proposed addendum updates the District’s agreement with Hanson Bridgett, LLP for general legal counsel services. Ms. Collins reported there is no cost to the District, but rather modifies and clarifies certain terms of the original engagement letter specific to development work.

MOTION: Authorize the General Manager to execute Addendum to Letter of Engagement dated July 21, 2021– Director Acosta.

SECOND: Director Safranski

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 10: APPROVAL OF POLICY FOR HANDLING CLAIMS AND LAWSUITS, CONFLICT WAIVERS AND RELATED AGREEMENTS

Mr. Paludi presented this matter to the Board for consideration, and he mentioned that this matter was briefly discussed at the prior regular meeting. Mr. Paludi commented that the proposed policy would amend the District’s administrative code to allow the District’s General Manager to reject or accept general claims of less than \$50,000 and workers’ compensation claims of less than \$100,000. Discussion occurred concerning reducing the Workers’ Compensation claim limit to \$50,000 and a requirement that the General Manager report to the Board of any approved claims.

MOTION: Adopt a policy for handling claims and lawsuits, conflict waivers and related agreements– Director Safranski.

SECOND: Director Mandich

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | SEPTEMBER 21, 2023**

ABSENT: None
MOTION PASSED/FAILED: Passed 5 – 0

FINANCIAL MATTERS

ITEM 11: DISCUSSION CONCERNING TRABUCO CANYON WATER DISTRICT HEALTH BENEFIT COSTS FOR CALENDAR YEAR 2024

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Finance/Audit Committee. Mr. Perea presented the 2024 CalPERS approved health benefit rates and highlighted the fiscal impacts to the benchmarked plan, PERS Platinum, including a multi-year trend analysis. Mr. Perea reviewed the potential impacts to the FY 2023-24 benefits budget, and he reported the significant increase in retiree benefits. Discussion occurred concerning the overall increase in health rates, the differences between PERS Platinum and PERS Gold plans, and what neighboring agencies provide in health benefits. Mr. Perea provided an overview of the different coverage levels between the PERS Platinum and PERS Gold health plans, and he indicated the increases in costs to staff in the lower PERS Gold health plan. Mr. Perea reviewed the open enrollment schedule and the deadline for submitting an employer contribution fix to CalPERS.

Director Chadd recommended the Board continue with the practice of fixing the employer contribution on health benefits to match the PERS Platinum plan.

MOTION: Adopt Resolution No. 2023-1323 and Resolution No. 2023-1324 Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (PERS Members and Non-PERS Members)– Director Chadd.

SECOND: Director Mandich

AYES: Directors Mandich & Chadd

NOES: Directors Dopudja, Acosta, & Safranski

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Failed 2 – 3

Discussion occurred concerning options for the employer contribution for employee health benefits. Director Mandich recommended holding the current contribution level through calendar year 2024. Director Acosta recommended evaluating the health benefit plans at a future meeting.

MOTION: Amend Resolution No. 2023-1323 and Resolution No. 2023-1324 to fix the Employer Contribution to the current contribution rate for Calendar Year 2024 – Director Mandich.

SECOND: Director Acosta

AYES: Directors Dopudja, Mandich, Acosta, & Safranski

NOES: Director Chadd

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 4 – 1

ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE MATTER(S)

Mr. Paludi provided an update on the Orange County Local Agency Formation Commission (OC LAFCO) enhanced Municipal Services Review (MSR), and he reported both MWDOC and OCWD are currently recruiting for a new General Manager.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | SEPTEMBER 21, 2023**

MOTION: None

GENERAL COUNSEL REPORT-

Ms. Collins provided an update on the following matters:

- The State Legislature has ended their session and a report on new laws will be provided at a future meeting.
- General Counsel has requested a proposal from the California State University of Fullerton Center for Demographics Research to perform an analysis on the potential to establish division positions. Ms. Collins reviewed the scope of work with the Board, and she provided an overview of the potential risks to the District. The Board indicated that the District has higher priorities with capital improvement projects and the development of the meter resizing program.

OTHER INFORMATION/MATTERS

None

ADDITIONAL DIRECTORS' COMMENTS

None

ADJOURNMENT

President Dopudja adjourned the September 21, 2023, Regular Board Meeting at 7:32 p.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING | OCTOBER 4, 2023**

CONSENT CALENDAR

ITEM 2: TREASURER'S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. *September 14, 2023*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. *August 2023*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for October 2023.

EXHIBITS:

1. Revenue Report – October 2023
2. Disbursement Report – October 2023
3. Summary of Disbursements – October 2023
4. General Fund Warrant Register – October 2023
5. General Fund Payroll Warrant Register – October 2023

CONTACTS (staff responsible): PEREA/WARNER



**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING RECAP | SEPTEMBER 14, 2023**

DIRECTORS PRESENT

Don Chadd, Committee Chair
Glenn Acosta, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Roseann Lejsek, Administrative Assistant

CONSULTANTS PRESENT

None

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Chadd called the September 14, 2023 Finance/Audit Committee Meeting to order at 8:00 a.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi provided a brief status update on District's Facilities Tour scheduled for October 14, 2023, including public outreach efforts, event registration progress, and the tour itinerary.

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

Mr. Paludi presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda.

MOTION: Approve the Finance/Audit Committee Meeting Recap and recommended that the Board receive and file the same as amended (Consent Calendar) – Director Acosta

SECOND: Director Chadd

AYES: Directors Acosta & Chadd

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2-0

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | SEPTEMBER 14, 2023**

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review. Discussion occurred concerning reimbursement for conference attendance and lodging. Mr. Paludi indicated that the District is not obligated to provide backup detail on conference reimbursement, and he recommended including the expense report cover sheet only and making the backup detail available upon request.

MOTION: Recommend the Board of Directors ratify the Directors' fees and expenses for August 2023 and tentative future meetings/attendance (Action Calendar) – Director Acosta

SECOND: Director Chadd

AYES: Directors Acosta & Chadd

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2-0

ITEM 3: DISCUSSION CONCERNING TRABUCO CANYON WATER DISTRICT'S HEALTH BENEFIT COSTS FOR CALENDAR YEAR 2024

Mr. Paludi presented this matter for Committee consideration and review, and he reported this matter is reviewed annually. Mr. Perea presented the 2024 CalPERS approved health benefit rates and highlighted the fiscal impacts to the benchmarked plan, PERS Platinum, including a multi-year trend analysis. Mr. Perea reviewed the potential impacts to the FY 2023-24 benefits budget, and he reported the significant increase in retiree benefits. Discussion occurred concerning the overall increase in health benefit costs. Director Acosta requested that District staff bring additional information on the differences between the PERS Platinum and PERS Gold plans to the regular board meeting for Board review.

MOTION: The Committee recommended forwarding this matter to the Board of Directors for review.

ITEM 4: OTHER MATTERS

Mr. Paludi presented the following matters for Committee consideration:

Meter Downsizing Requests

Mr. Paludi reported that the District has received requests from some residential customers with large meters to downsize their meters now that the new rates and charges have taken effect. Director Chadd asked if any meter changes outs have taken place prior to Board discussion; Mr. Paludi stated that no action has been taken on this matter yet, and that he will agendaize this matter for Board discussion at the next regular meeting. Discussion occurred on historical practice on these types of requests and the development of a standard policy and procedure.

Debt Issuance

Mr. Paludi reported that the District will work with its consultants to issue debt consistent with the adopted financial plan and that more information will be presented to the Committee at a future meeting.

MOTION: None – Informational item only.

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | SEPTEMBER 14, 2023**

ITEM 5: FINANCIAL REPORT

Ms. Warner presented the preliminary unaudited financials for July 2023, and she indicated that the format has been updated to show expenses by separate fund. Ms. Warner highlighted the following items:

WATER FUND

Total Operating Revenue

Ms. Warner reported that this line item was trending lower than budgeted due to less Baker Treatment Plant sales to the City of San Clemente.

Fixed Water Purchases

Ms. Warner reported that this line item was trending higher than budgeted due to the timing of the MWDOC annual retail service connection charge payment.

Employee/Director Benefits

Ms. Warner reported that this line item was trending as budgeted.

Retiree Health Insurance

Ms. Warner reported that this line item, funded by the District's Section 115 OPEB Trust, was trending as budgeted.

Dues & Memberships

Ms. Warner reported that this line item was trending higher than budgeted due to multiple memberships paid in full and the beginning of the year.

Property Tax Revenue

Ms. Warner reported that this line item was trending lower than budgeted as there has been no activity year to date due to normal collection periods are December and April.

Interest Revenue-Unrestricted

Ms. Warner reported that this line item is trending higher than budgeted due to conservative budgeting practices and higher than normal returns on the District's investments.

Capital Improvement Program

Ms. Warner reported that this line item was higher than normal due to CIP spending.

SEWER FUND

Sewer Residential/Commercial Charges

Ms. Warner reported that these line items were trending as budgeted.

Retiree Health Insurance

Ms. Warner reported that this line item, funded by the District's Section 115 OPEB Trust, is trending as budgeted.

RECYCLED WATER FUND

Variable Consumption Charge

Ms. Warner reported that this line item was trending in line with budgeting.

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | SEPTEMBER 14, 2023**

MOTION: Recommend the Board ratify payment of the bills for consideration for September 14, 2023, as presented (Action Calendar) – Director Acosta

SECOND: Director Chadd

AYES: Directors Acosta & Chadd

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2-0

ADJOURNMENT

Director Chadd adjourned the September 14, 2023, Finance/Audit Committee Meeting at 8:44 a.m.

DRAFT



Trabuco Canyon Water District
Balance Sheet
August 31, 2023
(Unaudited)

		August 2023
1 Assets		
2 Cash & Investments		
3 Cash & Investments - Unrestricted	\$ 2,508,123	
4 Cash & Investments - Restricted	4,353,464	
5 Total Cash & Investments	6,861,587	
6 Other Current Assets		
7 Accounts Receivable, Net	2,473,203	
8 Prepaid & Other	-	
9 Fair Market Value Adjustment ¹	(35,057)	
10 Total Other Current Assets	2,438,146	
11 Capital Assets		
12 Capital Assets, at Cost	127,612,947	
13 Accumulated Depreciation	(81,174,526)	
14 Construction in Progress	2,972,110	
15 Total Capital Assets	49,410,531	
16 Net OPEB Asset	201,692	
17 Deferred Outflows of Resources (DOR)	2,723,847	
18 Total Assets & DOR	\$ 61,635,804	
19 Liabilities		
20 Current Liabilities		
21 Accounts Payable	\$ 1,567,507	
22 Accrued Expenses	423,577	
23 Current Portion-Long Term Debt	94,972	
24 Deposits on Hand	75,520	
25 Total Current Liabilities	2,161,576	
26 Long-Term Liabilities		
27 Net Pension Liability	4,449,117	
28 State Revolving Fund Loan	1,675,794	
29 Bank of the West Loan	10,000,000	
30 Total Long Term Liabilities	16,124,911	
31 Deferred Inflows of Resources (DIR)	709,189	
32 Total Liabilities & DIR	18,995,676	
33 Net Position	42,640,128	
34 Total Liabilities, Net Position & DIR	\$ 61,635,804	

¹ LAIF and CLASS Market Value adjusted annually at June 30th. This balance may be different from the cash and investments report during the year based on updated market conditions.



Trabuco Canyon Water District
Cash Investments Report
August 31, 2023
(Unaudited)

	Type	Cost	Market	% Total
District Cash & Investments				
Unrestricted				
Local Agency Investment Fund (LAIF)	Investment	\$ (2,340,079)	\$ (2,304,576)	-33.7%
California Cooperative Liquid Assets Securities System (CLASS)	Investment	4,078,531	\$ 4,077,626	59.7%
Bank of the West	Checking	769,671	769,671	11.3%
Total Unrestricted		2,508,123	2,542,721	37.2%
Restricted				
LAIF - Water Storage Facilities	Investment	1,088,260	1,071,750	15.7%
LAIF - Interim Sewage	Investment	119,629	117,814	1.7%
LAIF - Debt Issuance 2022	Investment	2,907,961	2,863,843	41.9%
CLASS - Debt Issuance	Investment	-	-	0.0%
Cash in CB&T Reserved for SRF Loan	Checking	237,614	237,614	3.5%
Total Restricted		4,353,464	4,291,020	62.8%
Total District Cash & Investments		\$ 6,861,587	\$ 6,833,741	100.0%

Certification

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California.

Cindy Byerrum

Cindy Byerrum, Treasurer



Trabuco Canyon Water District
Budget to Actual - Water
For the period July 1, 2023 through August 31, 2023
(Unaudited)

	August 2023	YTD Actual	FY 24 Adopted Budget	YTD 16%
1 Operating Revenue				
2 Fixed / Capital Service Charges	\$ 265,029	\$ 439,784	\$ 3,113,000	14%
3 Variable Consumption Charges	395,217	673,211	3,978,400	17%
4 Baker Treatment Plant Water Sales	88,749	156,978	1,560,500	10%
5 Customer Fees	9,558	21,727	238,800	9%
6 Standby Charges	-	-	32,300	0%
7 Uncollectable Accounts	-	-	(23,000)	0%
8 Total Operating Revenue	758,552	1,291,700	8,900,000	15%
9 Operating Expense				
10 Source of Supply				
11 Fixed Water Purchases	32,047	108,087	348,900	31%
12 Variable Water Purchases	253,886	272,728	2,015,100	14%
13 Baker Treatment Plant Water Sold	88,749	156,978	1,338,400	12%
14 Water Treatment	36,220	40,822	394,300	10%
15 Pumping Electricity	44,778	67,793	244,300	28%
16 Total Source of Supply	455,680	646,408	3,992,100	16%
17 Salaries and Benefits				
18 Employee/Director Wages	149,370	302,146	1,954,800	15%
19 Employee/Director Benefits	42,004	86,939	510,400	17%
20 Retiree Health Insurance	9,388	18,774	115,300	16%
21 Transfer In - 115 OPEB Trust Reimbursement	-	-	(115,300)	0%
22 CalPERS Retirement (Normal)	24,967	51,070	323,400	16%
23 CalPERS Unfunded Accrued Liability (Minimum)	-	164,806	170,300	97%
24 Payroll Taxes	12,049	25,318	146,000	17%
25 Total Salaries and Benefits	237,778	649,053	3,104,900	21%
26 Transmission and Distribution				
27 System Repairs and Maintenance	27,405	29,094	258,700	11%
28 Vehicles and Equipment	12,544	16,435	101,200	16%
29 Safety, Supplies and Testing	4,891	15,264	45,400	34%
30 Total Transmission and Distribution	44,839	60,793	405,300	15%
31 General and Administrative				
32 Professional Services	18,136	56,222	513,400	11%
33 Office Maintenance, Supplies and Software	50,973	85,626	310,600	28%
34 District Insurance	-	69,284	109,300	63%
35 Dues and Memberships	1,547	28,613	95,400	30%
36 Public Outreach	53,444	53,444	103,300	52%
37 Customer Service and Billing	3,842	6,426	68,400	9%
38 Conference, Trainings and Travel	3,088	4,769	34,100	14%
39 Total General and Administrative	131,030	304,386	1,234,500	25%
40 Total Operating Expense	869,327	1,660,639	8,736,800	19%
41 Net Operating Revenue / (Expense)	(110,775)	(368,939)	163,200	
42 Non-Operating Revenue / (Expense)				
43 Property Tax Revenue	1,918	1,918	1,245,000	0%
44 Interest Revenue - Unrestricted	13,700	27,525	115,700	24%
45 Other Revenue and Reimbursements	7,748	11,394	54,400	21%
46 Miscellaneous Expense	(20,124)	(20,124)	(6,200)	325%
47 Net Non-Operating Revenue / (Expense)	3,241	20,713	1,408,900	1%
48 Net Total Revenue / (Expense)	(107,534)	(348,227)	1,572,100	
49 Other Unrestricted Cash Inflow / (Outflow)				
50 Transfer In - Debt Proceeds for Capital	2,424	309,104	1,206,000	26%
51 Capital Improvement Program (CIP)	(2,424)	(309,104)	(1,206,000)	26%
52 Debt Service - Principal and Interest	-	-	(901,100)	0%
53 Net Other Unrestricted Cash Inflow / (Outflow)	-	-	(901,100)	0%
54 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (107,534)	\$ (348,227)	\$ 671,000	



Trabuco Canyon Water District
District Capital - Water
FY 23-24
(Unaudited)

Project		August 2023	YTD Actual	FY 24 Adopted Budget	YTD 16%
1	Water CIP				
2	Capital Improvements / Replacements				
3	DWTP Office & Storage	\$ -	\$ -	\$ 350,000	0%
4	SCADA System Upgrades FY 2223	-	115,997	280,000	41%
5	10" Pipeline Replacement - Cooks to Harris Grade	-	-	250,000	0%
6	PSPS Transfer Switch Upgrade - Water	-	-	60,000	0%
7	DWTP Vault Improvement	-	-	75,000	0%
8	Total Capital Improvements / Replacements	-	115,997	1,015,000	11%
9	Equipment				
10	Fleet	-	174,950	91,000	192%
11	Total Equipment	-	174,950	91,000	192%
12	Programs				
13	Pump Replacement Program - Water	-	13,750	50,000	28%
14	PRV - Water	-	1,982	20,000	10%
15	Valve Replacements - Water	2,424	2,424	30,000	8%
16	Total Programs	2,424	18,157	100,000	18%
17	Total Water CIP	\$ 2,424	\$ 309,104	\$ 1,206,000	26%



Trabuco Canyon Water District
Budget to Actual - Sewer
For the period July 1, 2023 through August 31, 2023
(Unaudited)

	August 2023	YTD Actual	FY 24 Adopted Budget	YTD 16%
1 Operating Revenue				
2 Sewer Residential Charges	\$ 166,856	\$ 310,571	\$ 1,933,800	16%
3 Sewer Commercial Charges	21,768	37,527	189,800	20%
4 Customer Fees	13,675	26,525	281,100	9%
5 Uncollectable Accounts	-	-	(3,500)	0%
6 Total Operating Revenue	202,299	374,624	2,401,200	16%
7 Operating Expense				
8 Salaries and Benefits				
9 Employee/Director Wages	72,257	150,944	961,500	16%
10 Employee/Director Benefits	14,093	31,436	235,700	13%
11 Retiree Health Insurance	3,352	6,704	41,200	16%
12 Transfer In - 115 OPEB Trust Reimbursement	-	-	(41,200)	0%
13 CalPERS Retirement (Normal)	9,022	18,467	115,600	16%
14 CalPERS Unfunded Accrued Liability (Minimum)	-	76,658	79,200	97%
15 Payroll Taxes	4,303	9,042	73,200	12%
16 Total Salaries and Benefits	103,028	293,251	1,465,200	20%
17 Transmission and Distribution				
18 System Repairs and Maintenance	24,921	46,885	295,600	16%
19 T&D Electricity	30,165	39,482	196,300	20%
20 Vehicles and Equipment	5,379	6,613	39,300	17%
21 Safety, Supplies and Testing	686	2,166	41,200	5%
22 Total Transmission and Distribution	61,152	95,146	572,400	17%
23 General and Administrative				
24 Professional Services	7,003	20,605	184,900	11%
25 Office Maintenance, Supplies and Software	21,473	36,792	159,300	23%
26 District Insurance	-	24,744	42,600	58%
27 Dues and Memberships	8,187	42,397	122,000	35%
28 Public Outreach	1,210	1,210	18,300	7%
29 Customer Service and Billing	877	1,706	19,200	9%
30 Conference, Trainings and Travel	1,103	1,703	12,000	14%
31 Total General and Administrative	39,853	129,157	558,300	23%
32 Total Operating Expense	204,032	517,554	2,595,900	20%
33 Net Operating Revenue / (Expense)	(1,733)	(142,931)	(194,700)	73%
34 Non-Operating Revenue / (Expense)				
35 Property Tax Revenue	1,381	1,381	896,000	0%
36 Interest Revenue - Unrestricted	4,825	9,695	105,500	9%
37 Other Revenue and Reimbursements	1,882	2,300	7,300	32%
38 Miscellaneous Expense	(2)	(2)	(7,200)	0%
39 Net Non-Operating Revenue / (Expense)	8,086	13,374	1,001,600	1%
40 Net Total Revenue / (Expense)	6,353	(129,557)	806,900	
41 Other Unrestricted Cash Inflow / (Outflow)				
42 Transfer In - Debt Proceeds for Capital	40,155	161,769	2,979,500	5%
43 Capital Improvement Program	(40,155)	(161,769)	(2,979,500)	5%
44 Debt Service - Principal and Interest	-	-	(554,100)	0%
45 Net Other Unrestricted Cash Inflow / (Outflow)	-	-	(554,100)	0%
46 Net Total Unrestricted Cash Inflow / (Outflow)	\$ 6,353	\$ (129,557)	\$ 252,800	



Trabuco Canyon Water District
District Capital - Sewer
FY 23-24
(Unaudited)

Project	August 2023	YTD Actual	FY 24 Adopted Budget	YTD 16%
1 Wastewater CIP				
2 Capital Improvements / Replacements				
3 Golf Club SLS Bypass Construction	\$ 133	\$ 17,838	\$ 1,800,000	1%
4 SCADA System Upgrades FY 2223	-	41,428	100,000	41%
5 WWTP Hoffman Blower Building Rehab	-	-	400,000	0%
6 Chiquita FY 23/24	-	-	178,000	0%
7 Heritage SLS Rehab	-	-	100,000	0%
8 PSPS Transfer Switch Upgrade - Sewer	-	-	60,000	0%
9 WWTP Fiber Optic Upgrade	-	-	130,000	0%
10 El Toro SLS System Improvements	36,962	36,962	79,000	47%
11 Total Capital Improvements / Replacements	37,095	96,227	2,847,000	3%
12 Equipment				
13 Fleet	-	62,482	32,500	192%
14 Total Equipment	-	62,482	32,500	192%
15 Programs				
16 Manhole Recoating Program - Sewer	-	-	20,000	0%
17 Pump Replacement Program (Sewer)	3,060	3,060	50,000	6%
18 Wetwell Recoating	-	-	30,000	0%
19 Total Programs	3,060	3,060	100,000	3%
20 Total Wastewater CIP	\$ 40,155	\$ 161,769	\$ 2,979,500	5%



Trabuco Canyon Water District
Budget to Actual - Recycled
For the period July 1, 2023 through August 31, 2023
(Unaudited)

	August 2023	YTD Actual	FY 24 Adopted Budget	YTD 16%
1 Operating Revenue				
2 Fixed / Capital Service Charges	\$ 11,857	\$ 18,408	\$ 142,200	13%
3 Variable Consumption Charges	169,953	246,175	995,400	25%
4 Customer Fees	-	-	7,300	0%
5 Uncollectable Accounts	-	-	(4,000)	0%
6 Total Operating Revenue	181,810	264,583	1,140,900	23%
7 Operating Expense				
8 Source of Supply				
9 Recycled Water Purchases	3,156	5,952	25,900	23%
10 Water Treatment	1,741	17,291	99,400	17%
11 Total Source of Supply	4,897	23,243	125,300	19%
12 Salaries and Benefits				
13 Employee/Director Wages	17,262	36,506	231,400	16%
14 Employee/Director Benefits	4,951	10,552	75,400	14%
15 Retiree Health Insurance	668	1,339	8,200	16%
16 Transfer In - 115 OPEB Trust Reimbursement	-	-	(8,200)	0%
17 CalPERS Retirement (Normal)	1,944	3,974	24,800	16%
18 CalPERS Unfunded Accrued Liability (Minimum)	-	17,340	18,000	96%
19 Payroll Taxes	861	1,808	16,800	11%
20 Total Salaries and Benefits	25,686	71,519	366,400	20%
21 Transmission and Distribution				
22 T&D Electricity	45,476	50,357	282,000	18%
23 System Repairs and Maintenance	4,839	9,644	29,600	33%
24 Vehicles and Equipment	1,186	1,484	8,600	17%
25 Safety, Supplies and Testing	8,476	21,501	157,600	14%
26 Total Transmission and Distribution	59,977	82,986	477,800	17%
27 General and Administrative				
28 Professional Services	1,401	4,121	36,800	11%
29 Office Maintenance, Supplies and Software	4,104	7,340	27,600	27%
30 District Insurance	-	4,949	8,800	56%
31 Dues and Memberships	85	29,822	36,600	81%
32 Public Outreach	242	242	3,600	7%
33 Customer Service and Billing	176	341	4,000	9%
34 Conference, Trainings and Travel	221	341	2,200	15%
35 Total General and Administrative	6,227	47,156	119,600	39%
36 Total Operating Expense	96,787	224,903	1,089,100	21%
37 Net Operating Revenue / (Expense)	85,022	39,680	51,800	
38 Non-Operating Revenue / (Expense)				
39 Property Tax Revenue	537	537	349,200	0%
40 Interest Revenue - Unrestricted	947	1,903	21,800	9%
41 Other Revenue and Reimbursements	376	460	1,800	26%
42 Miscellaneous Expense	(1)	(1)	(1,100)	0%
43 Net Non-Operating Revenue / (Expense)	1,859	2,899	371,700	1%
44 Net Total Revenue / (Expense)	86,882	42,579	423,500	
45 Other Unrestricted Cash Inflow / (Outflow)				
46 Transfer In - Debt Proceeds for Capital	-	20,782	326,500	6%
47 Capital Improvement Program	-	(20,782)	(326,500)	6%
48 Debt Service - Principal and Interest	-	-	(81,400)	0%
49 Net Other Unrestricted Cash Inflow / (Outflow)	-	-	(81,400)	0%
50 Net Total Unrestricted Cash Inflow / (Outflow)	\$ 86,882	\$ 42,579	\$ 342,100	



Trabuco Canyon Water District
District Capital - Recycled
FY 23-24
(Unaudited)

Project		August 2023	YTD Actual	FY 24 Adopted Budget	YTD 16%
1	Recycled Water CIP				
2	Capital Improvements / Replacements				
3	SCADA System Upgrades FY 2223	\$ -	\$ 8,286	\$ 20,000	41%
4	Dove Recycled BPS	-	-	100,000	0%
5	Recycled PRV Vault Improvements - Dove Canyon	-	-	200,000	0%
6	Capital Improvements / Replacements Total	-	8,286	320,000	3%
7	Equipment				
8	Fleet	-	12,496	6,500	192%
9	Equipment Total	-	12,496	6,500	192%
10	Total Recycled Water CIP	\$ -	\$ 20,782	\$ 326,500	6%



Trabuco Canyon Water District, CA

Bank Transaction Report

Transaction Detail

Issued Date Range: 09/01/2023 - 09/30/2023

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
09/01/2023		DFT0003259	ADP	Accounts Payable	Outstanding	Bank Draft	-119,043.22
09/01/2023		DFT0003260	VSP	Accounts Payable	Outstanding	Bank Draft	-716.68
09/05/2023		DFT0003261	CALPERS	Accounts Payable	Outstanding	Bank Draft	-88,046.58
09/05/2023		DFT0003262	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-2,758.51
09/05/2023		DFT0003263	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-2,795.75
09/05/2023		DFT0003264	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Bank Draft	-136.00
09/05/2023		DFT0003265	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-65.99
09/06/2023		DFT0003266	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Outstanding	Bank Draft	-100.00
09/06/2023		DFT0003267	SOUTH COAST AQMD	Accounts Payable	Outstanding	Bank Draft	-665.26
09/07/2023		DFT0003268	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-2,435.14
09/11/2023		DFT0003269	ADP	Accounts Payable	Outstanding	Bank Draft	-1,897.25
09/11/2023		DFT0003270	CINTAS CORPORATION	Accounts Payable	Outstanding	Bank Draft	-33.96
09/11/2023		DFT0003271	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,670.02
09/11/2023		DFT0003272	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-232.85
09/11/2023		DFT0003273	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
09/13/2023		DFT0003274	HOME DEPOT CREDIT SERVICES	Accounts Payable	Outstanding	Bank Draft	-298.01
09/13/2023		DFT0003275	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Bank Draft	-6,481.91
09/14/2023		DFT0003276	LOWE'S	Accounts Payable	Outstanding	Bank Draft	-352.36
09/15/2023		DFT0003278	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-108.07
09/18/2023		DFT0003279	XEROX CORPORATION	Accounts Payable	Outstanding	Bank Draft	-333.71
09/19/2023		DFT0003280	ADP	Accounts Payable	Outstanding	Bank Draft	-132,785.05
09/19/2023		DFT0003281	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-671.75
09/20/2023		DFT0003282	CALPERS	Accounts Payable	Outstanding	Bank Draft	-29,932.63
09/20/2023		DFT0003283	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-132,455.56
09/20/2023		DFT0003284	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
09/22/2023		DFT0003285	SECURITAS TECHNOLOGY	Accounts Payable	Outstanding	Bank Draft	-700.65
09/22/2023		DFT0003286	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-248.30
09/25/2023		DFT0003287	AT&T MOBILITY	Accounts Payable	Outstanding	Bank Draft	-2,576.04
09/25/2023		DFT0003288	TAB ANSWER NETWORK	Accounts Payable	Outstanding	Bank Draft	-196.90
09/26/2023		DFT0003289	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Outstanding	Bank Draft	-8,762.34
09/26/2023		DFT0003290	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-686.89
09/29/2023		DFT0003291	ADP	Accounts Payable	Outstanding	Bank Draft	-108.00
Bank Draft Total: (32)							-537,575.38

Check

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
09/12/2023		11954	ADP	Accounts Payable	Outstanding	Check	-1,897.25
09/12/2023		11955	AT&T	Accounts Payable	Outstanding	Check	-963.02
09/12/2023		11956	BAVCO BACKFLOW APPARATUS & VALVE CO.	Accounts Payable	Outstanding	Check	-3,308.63
09/12/2023		11957	CHEMTRADE CHEMICALS US LLC	Accounts Payable	Outstanding	Check	-6,972.10
09/12/2023		11958	CINTAS CORPORATION	Accounts Payable	Outstanding	Check	-33.96
09/12/2023		11959	COX COMMUNICATIONS	Accounts Payable	Outstanding	Check	-2,449.84
09/12/2023		11960	DMS FACILITY SERVICES	Accounts Payable	Outstanding	Check	-1,177.04
09/12/2023		11961	EAGLE COMMUNICATIONS	Accounts Payable	Outstanding	Check	-3,341.90
09/12/2023		11962	FEDEX	Accounts Payable	Outstanding	Check	-64.59
09/12/2023		11963	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-3,498.00
09/12/2023		11964	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-36,961.50
09/12/2023		11965	FLEET SERVICES, INC.	Accounts Payable	Outstanding	Check	-957.26
09/12/2023		11966	FULLER TRUCK ACCESSORIES	Accounts Payable	Outstanding	Check	-4,710.83
09/12/2023		11967	GMU GEOTECHNICAL, INC.	Accounts Payable	Outstanding	Check	-133.00
09/12/2023		11968	HACH COMPANY	Accounts Payable	Outstanding	Check	-4,265.06
09/12/2023		11969	HANSON BRIDGETT LLP	Accounts Payable	Outstanding	Check	-27,708.30
09/12/2023		11970	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-8,523.67
09/12/2023		11971	HOME DEPOT CREDIT SERVICES	Accounts Payable	Outstanding	Check	-413.24
09/12/2023		11972	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-1,098.27
09/12/2023		11973	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-190,915.03
09/12/2023		11974	LOWE'S	Accounts Payable	Outstanding	Check	-352.36
09/12/2023		11975	MCFADDEN-DALE INDUSTRIAL HARDWARE	Accounts Payable	Outstanding	Check	-421.74
09/12/2023		11976	NBS	Accounts Payable	Outstanding	Check	-2,725.00
09/12/2023		11977	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-1,342.06
09/12/2023		11978	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-4,260.00
09/12/2023		11979	ORKIN, INC.	Accounts Payable	Outstanding	Check	-971.96
09/12/2023		11980	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-232.85
09/12/2023		11981	PACIFIC MECHANICAL	Accounts Payable	Outstanding	Check	-3,215.24
09/12/2023		11982	PARK WEST LANDSCAPE MANAGEMENT	Accounts Payable	Outstanding	Check	-3,600.00
09/12/2023		11983	PSOMAS	Accounts Payable	Outstanding	Check	-3,627.50
09/12/2023		11984	S & J SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-3,254.06
09/12/2023		11985	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-175,972.00
09/12/2023		11986	SANTIAGO AQUEDUCT COMMISSION	Accounts Payable	Outstanding	Check	-11,327.00
09/12/2023		11987	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Check	-68.00
09/12/2023		11988	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-5,147.50
09/12/2023		11989	BLAKE SMITH	Accounts Payable	Outstanding	Check	-299.00
09/12/2023		11990	SOTO RESOURCES	Accounts Payable	Outstanding	Check	-3,102.50
09/12/2023		11991	SOUTHERN COUNTIES LUBRICANTS, LLC	Accounts Payable	Outstanding	Check	-150.85
09/12/2023		11992	THE TOLL ROADS	Accounts Payable	Outstanding	Check	-140.00
09/12/2023		11993	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
09/12/2023		11994	TYLER TECHNOLOGIES, INC.	Accounts Payable	Outstanding	Check	-16,307.79
09/12/2023		11995	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Outstanding	Check	-57.56
09/12/2023		11996	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-98.91

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
09/12/2023		11997	UNITED RENTALS (NORTH AMERICA), INC.	Accounts Payable	Outstanding	Check	-6,778.10
09/12/2023		11998	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-3,718.98
09/12/2023		11999	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-2,005.80
09/12/2023		12000	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Check	-6,481.91
09/12/2023		12001	AT&T	Accounts Payable	Outstanding	Check	-963.02
09/12/2023		12002	CHEMTRADE CHEMICALS US LLC	Accounts Payable	Outstanding	Check	-6,972.10
09/12/2023		12003	DMS FACILITY SERVICES	Accounts Payable	Outstanding	Check	-1,177.04
09/12/2023		12004	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-3,498.00
09/12/2023		12005	FLEET SERVICES, INC.	Accounts Payable	Outstanding	Check	-957.26
09/12/2023		12006	FULLER TRUCK ACCESSORIES	Accounts Payable	Outstanding	Check	-4,710.83
09/12/2023		12007	GMU GEOTECHNICAL, INC.	Accounts Payable	Outstanding	Check	-133.00
09/12/2023		12008	HACH COMPANY	Accounts Payable	Outstanding	Check	-4,265.06
09/12/2023		12009	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-1,289.67
09/12/2023		12010	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-1,098.27
09/12/2023		12011	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-38,448.82
09/12/2023		12012	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-2,840.00
09/12/2023		12013	ORKIN, INC.	Accounts Payable	Outstanding	Check	-312.98
09/12/2023		12014	PACIFIC MECHANICAL	Accounts Payable	Outstanding	Check	-3,215.24
09/12/2023		12015	PARK WEST LANDSCAPE MANAGEMENT	Accounts Payable	Outstanding	Check	-3,600.00
09/12/2023		12016	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-175,972.00
09/12/2023		12017	SANTIAGO AQUEDUCT COMMISSION	Accounts Payable	Outstanding	Check	-11,327.00
09/12/2023		12018	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-4,447.50
09/12/2023		12019	BLAKE SMITH	Accounts Payable	Outstanding	Check	-299.00
09/12/2023		12020	UNITED RENTALS (NORTH AMERICA), INC.	Accounts Payable	Outstanding	Check	-1,073.20
09/12/2023		12021	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-238.26
09/12/2023		12022	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-1,189.80
09/26/2023		12024	CWEA	Accounts Payable	Outstanding	Check	-108.00
09/26/2023		12025	BRENT MONSON	Accounts Payable	Outstanding	Check	-1,693.12
09/26/2023		12026	KYLE SITZMANN	Accounts Payable	Outstanding	Check	-2,291.80
Check Total: (72)							-827,797.13
Check Reversal							
09/12/2023		11934	COUNTY OF ORANGE - HEALTH CARE AGENCY Reversal	Accounts Payable	Outstanding	Check Reversal	514.00
09/12/2023		11954	ADP Reversal	Accounts Payable	Outstanding	Check Reversal	1,897.25
09/12/2023		11955	AT&T Reversal	Accounts Payable	Outstanding	Check Reversal	963.02
09/12/2023		11956	BAVCO BACKFLOW APPARATUS & VALVE CO. Reversal	Accounts Payable	Outstanding	Check Reversal	3,308.63
09/12/2023		11957	CHEMTRADE CHEMICALS US LLC Reversal	Accounts Payable	Outstanding	Check Reversal	6,972.10
09/12/2023		11958	CINTAS CORPORATION Reversal	Accounts Payable	Outstanding	Check Reversal	33.96
09/12/2023		11959	COX COMMUNICATIONS Reversal	Accounts Payable	Outstanding	Check Reversal	2,449.84
09/12/2023		11960	DMS FACILITY SERVICES Reversal	Accounts Payable	Outstanding	Check Reversal	1,177.04
09/12/2023		11961	EAGLE COMMUNICATIONS Reversal	Accounts Payable	Outstanding	Check Reversal	3,341.90
09/12/2023		11962	FEDEX Reversal	Accounts Payable	Outstanding	Check Reversal	64.59
09/12/2023		11963	FERGUSON WATERWORKS Reversal	Accounts Payable	Outstanding	Check Reversal	3,498.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
09/12/2023		11964	FERREIRA CONSTRUCTION COMPANY Reversal	Accounts Payable	Outstanding	Check Reversal	36,961.50
09/12/2023		11965	FLEET SERVICES, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	957.26
09/12/2023		11966	FULLER TRUCK ACCESSORIES Reversal	Accounts Payable	Outstanding	Check Reversal	4,710.83
09/12/2023		11967	GMU GEOTECHNICAL, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	133.00
09/12/2023		11968	HACH COMPANY Reversal	Accounts Payable	Outstanding	Check Reversal	4,265.06
09/12/2023		11969	HANSON BRIDGETT LLP Reversal	Accounts Payable	Outstanding	Check Reversal	27,708.30
09/12/2023		11970	HIGHROAD INFORMATION TECHNOLOGY, LLC. Reversal	Accounts Payable	Outstanding	Check Reversal	8,523.67
09/12/2023		11971	HOME DEPOT CREDIT SERVICES Reversal	Accounts Payable	Outstanding	Check Reversal	413.24
09/12/2023		11972	INFOSEND, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	1,098.27
09/12/2023		11973	IRVINE RANCH WATER DISTRICT Reversal	Accounts Payable	Outstanding	Check Reversal	190,915.03
09/12/2023		11974	LOWE'S Reversal	Accounts Payable	Outstanding	Check Reversal	352.36
09/12/2023		11975	MCFADDEN-DALE INDUSTRIAL HARDWARE Reversal	Accounts Payable	Outstanding	Check Reversal	421.74
09/12/2023		11976	NBS Reversal	Accounts Payable	Outstanding	Check Reversal	2,725.00
09/12/2023		11977	COUNTY OF ORANGE Reversal	Accounts Payable	Outstanding	Check Reversal	1,342.06
09/12/2023		11978	ORANGE COUNTY PUMPING, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	4,260.00
09/12/2023		11979	ORKIN, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	971.96
09/12/2023		11980	PACE PAYMENT SYSTEMS, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	232.85
09/12/2023		11981	PACIFIC MECHANICAL Reversal	Accounts Payable	Outstanding	Check Reversal	3,215.24
09/12/2023		11982	PARK WEST LANDSCAPE MANAGEMENT Reversal	Accounts Payable	Outstanding	Check Reversal	3,600.00
09/12/2023		11983	PSOMAS Reversal	Accounts Payable	Outstanding	Check Reversal	3,627.50
09/12/2023		11984	S & J SUPPLY COMPANY Reversal	Accounts Payable	Outstanding	Check Reversal	3,254.06
09/12/2023		11985	SANTA MARGARITA WATER DISTRICT Reversal	Accounts Payable	Outstanding	Check Reversal	175,972.00
09/12/2023		11986	SANTIAGO AQUEDUCT COMMISSION Reversal	Accounts Payable	Outstanding	Check Reversal	11,327.00
09/12/2023		11987	SHRED-IT USA, LLC Reversal	Accounts Payable	Outstanding	Check Reversal	68.00
09/12/2023		11988	SIERRA ANALYTICAL Reversal	Accounts Payable	Outstanding	Check Reversal	5,147.50
09/12/2023		11989	BLAKE SMITH Reversal	Accounts Payable	Outstanding	Check Reversal	299.00
09/12/2023		11990	SOTO RESOURCES Reversal	Accounts Payable	Outstanding	Check Reversal	3,102.50
09/12/2023		11991	SOUTHERN COUNTIES LUBRICANTS, LLC Reversal	Accounts Payable	Outstanding	Check Reversal	150.85
09/12/2023		11992	THE TOLL ROADS Reversal	Accounts Payable	Outstanding	Check Reversal	140.00
09/12/2023		11993	TOUCH TEL MOBILE Reversal	Accounts Payable	Outstanding	Check Reversal	625.00
09/12/2023		11994	TYLER TECHNOLOGIES, INC. Reversal	Accounts Payable	Outstanding	Check Reversal	16,307.79
09/12/2023		11995	CSDA Commercial Card - UMPQUA BANK Reversal	Accounts Payable	Outstanding	Check Reversal	57.56
09/12/2023		11996	UNDERGROUND SERVICE ALERT/SC Reversal	Accounts Payable	Outstanding	Check Reversal	98.91
09/12/2023		11997	UNITED RENTALS (NORTH AMERICA), INC. Reversal	Accounts Payable	Outstanding	Check Reversal	6,778.10
09/12/2023		11998	USA BLUEBOOK Reversal	Accounts Payable	Outstanding	Check Reversal	3,718.98
09/12/2023		11999	WECK LABORATORIES Reversal	Accounts Payable	Outstanding	Check Reversal	2,005.80
09/12/2023		12000	WEX FLEET UNIVERSAL Reversal	Accounts Payable	Outstanding	Check Reversal	6,481.91
Check Reversal Total: (48)							556,190.16
EFT							
09/13/2023		392	ACWA JPJA - WC, PROP., & LIAB	Accounts Payable	Outstanding	EFT	-10,269.10
09/13/2023		393	AMAZON	Accounts Payable	Outstanding	EFT	-1,741.57
09/13/2023		394	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Outstanding	EFT	-3,041.90

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
09/13/2023		395	EIDE BAILLY	Accounts Payable	Outstanding	EFT	-6,885.25
09/13/2023		396	IRVINE PIPE SUPPLY	Accounts Payable	Outstanding	EFT	-3,570.70
09/13/2023		397	J. S. HELD LLC	Accounts Payable	Outstanding	EFT	-9,288.00
09/13/2023		398	MWDOC	Accounts Payable	Outstanding	EFT	-70,859.98
09/13/2023		399	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-19,036.10
09/13/2023		400	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-57.00
09/13/2023		401	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Outstanding	EFT	-190.02
09/13/2023		402	ROCKSPARK INC.	Accounts Payable	Outstanding	EFT	-3,718.75
09/13/2023		403	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-4,320.00
09/13/2023		404	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-577.16
09/13/2023		405	UNITED WATER WORKS, INC.	Accounts Payable	Outstanding	EFT	-5,828.41
09/27/2023		406	ACWA JPIA - LIFE	Accounts Payable	Outstanding	EFT	-425.85
09/29/2023		407	TESCO CONTROLS, INC.	Accounts Payable	Outstanding	EFT	-33,858.45
EFT Total: (16)							-173,668.24
Accounts Payable Total: (168)							-982,850.59

Accounts Receivable

Deposit

09/05/2023		DEP0021933	County of Orange AR-A00177 9-5-23	Accounts Receivable	Outstanding	Deposit	3,760.00
09/05/2023		DEP0021933	County of Orange AR-A00177 9-5-23	Accounts Receivable	Outstanding	Deposit	360.00
09/05/2023		DEP0021933	County of Orange AR-A00177 9-5-23	Accounts Receivable	Outstanding	Deposit	150.00
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	3.99
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	0.06
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	0.07
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	-31.99
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	-4.46
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	0.34
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	3.99
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	-23.02
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	0.42
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	28.54
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	2.97
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	2.13
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	0.48
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	0.41
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	20.55
09/05/2023		DEP0022029	Apply credits	Accounts Receivable	Outstanding	Deposit	-4.48
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	1,593.78
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	1,593.77
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	8,196.53
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	1,182.18
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	30.00
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	165.51

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	26.43
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	26.43
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	165.50
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	193.74
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	269.09
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	6.53
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	11,384.07
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	37.67
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	135.92
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	37.68
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	188.78
09/07/2023		DEP0022032	Property Taxes - 9/5/23	Accounts Receivable	Outstanding	Deposit	851.18
09/13/2023		DEP0022012	Invoice AR-A00193 9-13-23	Accounts Receivable	Outstanding	Deposit	2,477.83
09/18/2023		DEP0022064	Developer Deposit Rutter AR-A00156 9-18-23	Accounts Receivable	Outstanding	Deposit	21,000.00
09/18/2023		DEP0022064	Developer Deposit Rutter AR-A00156 9-18-23	Accounts Receivable	Outstanding	Deposit	7,500.00
09/18/2023		DEP0022064	Developer Deposit Rutter AR-A00156 9-18-23	Accounts Receivable	Outstanding	Deposit	750.00
09/18/2023		DEP0022064	Developer Deposit Rutter AR-A00156 9-18-23	Accounts Receivable	Outstanding	Deposit	750.00
09/18/2023		DEP0022067	Oaks at Trabuco AR-A00191 9-18-23	Accounts Receivable	Outstanding	Deposit	12,000.00
09/25/2023		DEP0022138	Invoice AR-A00186 SMWD 9-25-23	Accounts Receivable	Outstanding	Deposit	49,047.05
Deposit Total: (44)							123,879.67
Accounts Receivable Total: (44)							123,879.67

Utility Billing

Check	Number	Description	Module	Status	Type	Amount
09/26/2023	12023	UZMA CHAUDHRY	Utility Billing	Outstanding	Check	-552.13
Check Total: (1)						-552.13
Deposit						
09/01/2023	DEP0021915	Utility Payment Packet UBPKT09619	Utility Billing	Outstanding	Deposit	3,364.66
09/01/2023	DEP0021918	Utility Payment Packet UBPKT09620	Utility Billing	Outstanding	Deposit	3,243.61
09/01/2023	DEP0021921	Utility Payment Packet UBPKT09621	Utility Billing	Outstanding	Deposit	6,026.68
09/01/2023	DEP0021924	Utility Payment Packet UBPKT09622	Utility Billing	Outstanding	Deposit	33,718.69
09/05/2023	DEP0021927	Utility Payment Packet UBPKT09623	Utility Billing	Outstanding	Deposit	5,241.36
09/05/2023	DEP0021930	Utility Payment Packet UBPKT09624	Utility Billing	Outstanding	Deposit	5,725.29
09/05/2023	DEP0021936	Utility Payment Packet UBPKT09627	Utility Billing	Outstanding	Deposit	22,428.68
09/05/2023	DEP0021945	Utility Payment Packet UBPKT09630	Utility Billing	Outstanding	Deposit	12,081.04
09/06/2023	DEP0021939	Utility Payment Packet UBPKT09628	Utility Billing	Outstanding	Deposit	4,932.64
09/06/2023	DEP0021942	Utility Payment Packet UBPKT09629	Utility Billing	Outstanding	Deposit	4,783.15
09/06/2023	DEP0021948	Utility Payment Packet UBPKT09636	Utility Billing	Outstanding	Deposit	18,044.72
09/07/2023	DEP0021951	Utility Payment Packet UBPKT09637	Utility Billing	Outstanding	Deposit	1,604.09
09/07/2023	DEP0021954	Utility Payment Packet UBPKT09638	Utility Billing	Outstanding	Deposit	9,343.70
09/07/2023	DEP0021957	Utility Payment Packet UBPKT09639	Utility Billing	Outstanding	Deposit	26,247.98
09/07/2023	DEP0021960	Utility Payment Packet UBPKT09649	Utility Billing	Outstanding	Deposit	4,641.05
09/08/2023	DEP0021963	Utility Payment Packet UBPKT09650	Utility Billing	Outstanding	Deposit	8,433.94

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
09/08/2023		DEP0021966	Utility Payment Packet UBPKT09651	Utility Billing	Outstanding	Deposit	3,854.84
09/08/2023		DEP0021969	Utility Payment Packet UBPKT09652	Utility Billing	Outstanding	Deposit	3,810.59
09/11/2023		DEP0021972	Utility Payment Packet UBPKT09653	Utility Billing	Outstanding	Deposit	2,991.75
09/11/2023		DEP0021975	Utility Payment Packet UBPKT09654	Utility Billing	Outstanding	Deposit	3,111.75
09/11/2023		DEP0021978	Utility Payment Packet UBPKT09656	Utility Billing	Outstanding	Deposit	5,439.06
09/11/2023		DEP0021981	Utility Payment Packet UBPKT09659	Utility Billing	Outstanding	Deposit	4,968.35
09/11/2023		DEP0021984	Utility Payment Packet UBPKT09661	Utility Billing	Outstanding	Deposit	7,587.62
09/12/2023		DEP0021987	Utility Reverse Payment Packet UBPKT09662	Utility Billing	Outstanding	Deposit	-376.41
09/12/2023		DEP0021990	Utility Payment Packet UBPKT09663	Utility Billing	Outstanding	Deposit	2,972.30
09/12/2023		DEP0021993	Utility Payment Packet UBPKT09664	Utility Billing	Outstanding	Deposit	3,287.06
09/12/2023		DEP0021996	Utility Payment Packet UBPKT09665	Utility Billing	Outstanding	Deposit	5,040.94
09/12/2023		DEP0022000	Utility Payment Packet UBPKT09666	Utility Billing	Outstanding	Deposit	15,839.49
09/13/2023		DEP0022003	Utility Reverse Payment Packet UBPKT09668	Utility Billing	Outstanding	Deposit	-123.56
09/13/2023		DEP0022006	Utility Payment Packet UBPKT09669	Utility Billing	Outstanding	Deposit	1,962.84
09/13/2023		DEP0022009	Utility Payment Packet UBPKT09670	Utility Billing	Outstanding	Deposit	4,638.14
09/13/2023		DEP0022015	Utility Payment Packet UBPKT09667	Utility Billing	Outstanding	Deposit	9,426.34
09/13/2023		DEP0022018	Utility Payment Packet UBPKT09676	Utility Billing	Outstanding	Deposit	7,736.13
09/14/2023		DEP0022021	Utility Payment Packet UBPKT09677	Utility Billing	Outstanding	Deposit	3,327.38
09/14/2023		DEP0022024	Utility Payment Packet UBPKT09678	Utility Billing	Outstanding	Deposit	1,960.86
09/14/2023		DEP0022035	Utility Payment Packet UBPKT09679	Utility Billing	Outstanding	Deposit	6,524.50
09/14/2023		DEP0022038	Utility Payment Packet UBPKT09680	Utility Billing	Outstanding	Deposit	5,870.69
09/15/2023		DEP0022041	Utility Payment Packet UBPKT09681	Utility Billing	Outstanding	Deposit	4,464.20
09/15/2023		DEP0022044	Utility Payment Packet UBPKT09682	Utility Billing	Outstanding	Deposit	12,172.47
09/15/2023		DEP0022047	Deposit Input Packet UBPKT09684	Utility Billing	Outstanding	Deposit	2,000.00
09/15/2023		DEP0022050	Utility Payment Packet UBPKT09685	Utility Billing	Outstanding	Deposit	1,932.46
09/15/2023		DEP0022057	Utility Payment Packet UBPKT09686	Utility Billing	Outstanding	Deposit	18,177.24
09/18/2023		DEP0022053	ACH Draft Packet UBPKT09562	Utility Billing	Outstanding	Deposit	223,697.27
09/18/2023		DEP0022059	Utility Payment Packet UBPKT09687	Utility Billing	Outstanding	Deposit	11,765.65
09/18/2023		DEP0022061	Utility Payment Packet UBPKT09688	Utility Billing	Outstanding	Deposit	5,896.75
09/18/2023		DEP0022070	Utility Payment Packet UBPKT09689	Utility Billing	Outstanding	Deposit	19,057.73
09/18/2023		DEP0022073	Utility Payment Packet UBPKT09691	Utility Billing	Outstanding	Deposit	229,861.94
09/18/2023		DEP0022085	Utility Reverse Payment Packet UBPKT09697	Utility Billing	Outstanding	Deposit	-60.04
09/19/2023		DEP0022076	Utility Payment Packet UBPKT09692	Utility Billing	Outstanding	Deposit	7,196.89
09/19/2023		DEP0022079	Utility Payment Packet UBPKT09693	Utility Billing	Outstanding	Deposit	1,659.44
09/19/2023		DEP0022082	Utility Payment Packet UBPKT09694	Utility Billing	Outstanding	Deposit	1,099.09
09/19/2023		DEP0022091	Utility Payment Packet UBPKT09705	Utility Billing	Outstanding	Deposit	2,838.03
09/20/2023		DEP0022094	Utility Payment Packet UBPKT09706	Utility Billing	Outstanding	Deposit	376.14
09/20/2023		DEP0022097	Utility Payment Packet UBPKT09707	Utility Billing	Outstanding	Deposit	1,323.74
09/20/2023		DEP0022100	Utility Payment Packet UBPKT09708	Utility Billing	Outstanding	Deposit	18,615.21
09/21/2023		DEP0022103	Utility Payment Packet UBPKT09709	Utility Billing	Outstanding	Deposit	645.64
09/21/2023		DEP0022106	Utility Payment Packet UBPKT09710	Utility Billing	Outstanding	Deposit	1,040.80
09/21/2023		DEP0022109	Utility Reverse Payment Packet UBPKT09712	Utility Billing	Outstanding	Deposit	-105.88
09/21/2023		DEP0022114	Utility Payment Packet UBPKT09711	Utility Billing	Outstanding	Deposit	2,023.80

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
09/21/2023		DEP0022117	Utility Payment Packet UBPKT09715	Utility Billing	Outstanding	Deposit	3,210.37
09/22/2023		DEP0022120	Utility Payment Packet UBPKT09717	Utility Billing	Outstanding	Deposit	14.34
09/22/2023		DEP0022123	Utility Payment Packet UBPKT09716	Utility Billing	Outstanding	Deposit	9,373.21
09/22/2023		DEP0022126	Utility Payment Packet UBPKT09718	Utility Billing	Outstanding	Deposit	820.40
09/25/2023		DEP0022129	Utility Payment Packet UBPKT09719	Utility Billing	Outstanding	Deposit	871.11
09/25/2023		DEP0022132	Utility Payment Packet UBPKT09720	Utility Billing	Outstanding	Deposit	200.00
09/25/2023		DEP0022136	Utility Payment Packet UBPKT09721	Utility Billing	Outstanding	Deposit	747.79
09/25/2023		DEP0022141	Utility Payment Packet UBPKT09723	Utility Billing	Outstanding	Deposit	23,105.33
09/26/2023		DEP0022144	Utility Payment Packet UBPKT09724	Utility Billing	Outstanding	Deposit	461.07
09/26/2023		DEP0022147	Utility Payment Packet UBPKT09725	Utility Billing	Outstanding	Deposit	403.88
09/26/2023		DEP0022153	Utility Payment Packet UBPKT09733	Utility Billing	Outstanding	Deposit	9,760.56
09/27/2023		DEP0022156	Utility Payment Packet UBPKT09734	Utility Billing	Outstanding	Deposit	1,759.60
09/27/2023		DEP0022159	Utility Payment Packet UBPKT09736	Utility Billing	Outstanding	Deposit	1,679.17
09/27/2023		DEP0022162	Utility Payment Packet UBPKT09735	Utility Billing	Outstanding	Deposit	1,148.15
09/28/2023		DEP0022166	Utility Payment Packet UBPKT09740	Utility Billing	Outstanding	Deposit	6,083.77
09/28/2023		DEP0022169	Utility Payment Packet UBPKT09741	Utility Billing	Outstanding	Deposit	4,681.25
09/28/2023		DEP0022172	Utility Payment Packet UBPKT09742	Utility Billing	Outstanding	Deposit	7,103.86
09/28/2023		DEP0022175	Utility Payment Packet UBPKT09747	Utility Billing	Outstanding	Deposit	5,727.15
09/29/2023		DEP0022178	Utility Payment Packet UBPKT09748	Utility Billing	Outstanding	Deposit	4,886.01
09/29/2023		DEP0022181	Utility Payment Packet UBPKT09749	Utility Billing	Outstanding	Deposit	5,034.27
09/29/2023		DEP0022186	Utility Payment Packet UBPKT09750	Utility Billing	Outstanding	Deposit	8,144.89
09/29/2023		DEP0022189	Utility Payment Packet UBPKT09755	Utility Billing	Outstanding	Deposit	45,071.93
Deposit Total: (81)							975,678.62
Utility Billing Total: (82)							975,126.49
Report Total: (294)							116,155.57

Summary

Bank Account	Count	Amount
030866939 Bank of the West Checking	294	116,155.57
Report Total:	294	116,155.57

Cash Account	Count	Amount
99 99-000-1004 Bank of the West Checking (Pooled Cash)	294	116,155.57
Report Total:	294	116,155.57

Transaction Type	Count	Amount
Bank Draft	32	-537,575.38
Check	73	-828,349.26
Check Reversal	48	556,190.16
Deposit	125	1,099,558.29
EFT	16	-173,668.24
Report Total:	294	116,155.57

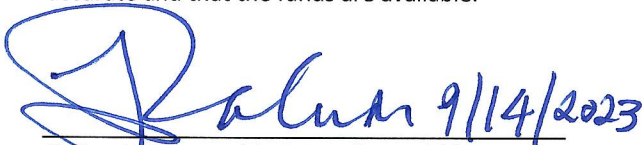


Trabuco Canyon Water District
General Fund Warrant Register
9/14/2023

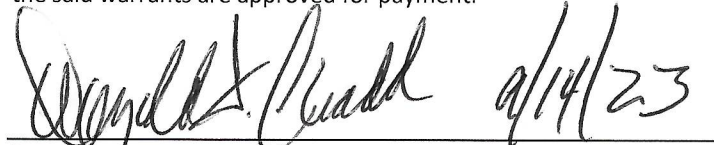
Summary of Disbursements

Computer Checks	1,396,979.42
UB Refund Checks	4,157.63
Void UB Refund	-
Bank Drafts	1,251,300.16
Bank EFTs	527,162.32
Voided Payments	<u>(44,686.80)</u>
Total Disbursements	3,134,912.73

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.


General Manager / Assistant General Manager

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.


By: _____ Date: 9/14/23


By: _____ Date: 9/14/23



Trabuco Canyon Water District, CA

Bank Transaction Report

Transaction Detail

Issued Date Range: 07/12/2023 - 09/10/2023

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
07/14/2023	07/31/2023	DFT0003198	HOME DEPOT CREDIT SERVICES	Accounts Payable	Cleared	Bank Draft	-585.65
07/17/2023	07/31/2023	DFT0003199	COX COMMUNICATIONS	Accounts Payable	Cleared	Bank Draft	-117.45
07/17/2023	07/31/2023	DFT0003200	LOWE'S	Accounts Payable	Cleared	Bank Draft	-486.74
07/18/2023	07/31/2023	DFT0003201	XEROX CORPORATION	Accounts Payable	Cleared	Bank Draft	-299.08
07/19/2023	07/31/2023	DFT0003203	ADP	Accounts Payable	Cleared	Bank Draft	-123,053.67
07/19/2023	07/31/2023	DFT0003204	CALPERS	Accounts Payable	Cleared	Bank Draft	-23,118.06
07/19/2023	07/31/2023	DFT0003205	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Cleared	Bank Draft	-64,430.00
07/20/2023	07/31/2023	DFT0003206	CALPERS	Accounts Payable	Cleared	Bank Draft	-7,789.45
07/20/2023	07/31/2023	DFT0003207	COX COMMUNICATIONS	Accounts Payable	Cleared	Bank Draft	-671.75
07/20/2023	07/31/2023	DFT0003208	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Cleared	Bank Draft	-220.95
07/20/2023	07/31/2023	DFT0003209	UMPQUA BANK	Accounts Payable	Cleared	Bank Draft	-18,400.02
07/21/2023	07/31/2023	DFT0003210	THE TOLL ROADS	Accounts Payable	Cleared	Bank Draft	-140.00
07/21/2023	07/31/2023	DFT0003211	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-4.66
07/24/2023	07/31/2023	DFT0003212	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-75.00
07/25/2023	07/31/2023	DFT0003213	AT&T MOBILITY	Accounts Payable	Cleared	Bank Draft	-2,574.28
07/25/2023	07/31/2023	DFT0003214	CALPERS	Accounts Payable	Cleared	Bank Draft	-258,804.00
07/25/2023	07/31/2023	DFT0003215	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-5.00
07/26/2023	07/31/2023	DFT0003216	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-38.73
07/28/2023	07/31/2023	DFT0003217	ADP	Accounts Payable	Cleared	Bank Draft	-108.00
07/28/2023	07/31/2023	DFT0003218	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-524.62
07/31/2023	07/31/2023	DFT0003219	TAB ANSWER NETWORK	Accounts Payable	Cleared	Bank Draft	-221.01
08/01/2023		DFT0003220	VSP	Accounts Payable	Outstanding	Bank Draft	-793.38
08/01/2023		DFT0003221	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-5.00
08/02/2023		DFT0003222	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-2,621.99
08/02/2023		DFT0003223	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Bank Draft	-136.00
08/02/2023		DFT0003224	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
08/03/2023		DFT0003225	ADP	Accounts Payable	Outstanding	Bank Draft	-125,566.56
08/03/2023		DFT0003226	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-4,345.90
08/04/2023		DFT0003227	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-3,327.05
08/04/2023		DFT0003228	SOUTH COAST AQMD	Accounts Payable	Outstanding	Bank Draft	-6,489.15
08/07/2023		DFT0003229	CALPERS	Accounts Payable	Outstanding	Bank Draft	-62,283.11
08/07/2023		DFT0003230	CINTAS CORPORATION	Accounts Payable	Outstanding	Bank Draft	-1,416.53
08/07/2023		DFT0003231	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-2,411.89
08/07/2023		DFT0003232	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-65.99
08/08/2023		DFT0003234	CALPERS	Accounts Payable	Outstanding	Bank Draft	-30,204.41

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/10/2023		DFT0003235	ADP	Accounts Payable	Outstanding	Bank Draft	-1,940.69
08/10/2023		DFT0003237	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,668.64
08/10/2023		DFT0003238	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Bank Draft	-3,863.41
08/11/2023		DFT0003239	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-233.95
08/14/2023		DFT0003240	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
08/15/2023		DFT0003241	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-71.55
08/16/2023		DFT0003242	HOME DEPOT CREDIT SERVICES	Accounts Payable	Outstanding	Bank Draft	-1,259.30
08/16/2023		DFT0003243	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-106,707.09
08/16/2023		DFT0003244	XEROX CORPORATION	Accounts Payable	Outstanding	Bank Draft	-330.19
08/17/2023		DFT0003245	ADP	Accounts Payable	Outstanding	Bank Draft	-115,724.41
08/17/2023		DFT0003246	LOWE'S	Accounts Payable	Outstanding	Bank Draft	-1,226.37
08/18/2023		DFT0003247	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
08/21/2023		DFT0003233	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Outstanding	Bank Draft	-18,338.69
08/21/2023		DFT0003248	CALPERS	Accounts Payable	Outstanding	Bank Draft	-29,538.66
08/21/2023		DFT0003249	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-671.75
08/21/2023		DFT0003250	SECURITAS TECHNOLOGY	Accounts Payable	Outstanding	Bank Draft	-2,713.80
08/22/2023		DFT0003251	SOUTH COAST AQMD	Accounts Payable	Outstanding	Bank Draft	-1,330.52
08/24/2023		DFT0003252	AT&T MOBILITY	Accounts Payable	Outstanding	Bank Draft	-2,576.04
08/24/2023		DFT0003253	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-75.00
08/25/2023		DFT0003254	ADP	Accounts Payable	Outstanding	Bank Draft	-108.00
08/28/2023		DFT0003255	TAB ANSWER NETWORK	Accounts Payable	Outstanding	Bank Draft	-206.86
08/29/2023		DFT0003256	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-296.31
08/31/2023		DFT0003257	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-3,760.72
08/31/2023		DFT0003258	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
09/01/2023		DFT0003259	ADP	Accounts Payable	Outstanding	Bank Draft	-119,043.22
09/01/2023		DFT0003260	VSP	Accounts Payable	Outstanding	Bank Draft	-716.68
09/05/2023		DFT0003261	CALPERS	Accounts Payable	Outstanding	Bank Draft	-88,046.58
09/05/2023		DFT0003262	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-2,758.51
09/05/2023		DFT0003263	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-2,795.75
09/05/2023		DFT0003264	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Bank Draft	-136.00
09/05/2023		DFT0003265	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-65.99
09/06/2023		DFT0003266	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Outstanding	Bank Draft	-100.00
09/06/2023		DFT0003267	SOUTH COAST AQMD	Accounts Payable	Outstanding	Bank Draft	-665.26
09/07/2023		DFT0003268	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-2,435.14
Bank Draft Total: (69)							-1,251,300.16
Check							
07/12/2023	07/31/2023	11828	AT&T	Accounts Payable	Cleared	Check	-913.70
07/12/2023	07/31/2023	11829	BIG BRAND TIRE & SERVICE	Accounts Payable	Cleared	Check	-915.47
07/12/2023	07/31/2023	11830	CHAMPION PAVING, INC.	Accounts Payable	Cleared	Check	-3,847.00
07/12/2023	07/31/2023	11831	COMPLETE OFFICE OF CALIFORNIA, INC.	Accounts Payable	Cleared	Check	-1,673.51
07/12/2023	07/31/2023	11832	EAGLE AERIAL SOLUTIONS	Accounts Payable	Cleared	Check	-10,978.00
07/12/2023	07/31/2023	11833	FEDEX	Accounts Payable	Cleared	Check	-42.49

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/12/2023	07/31/2023	11834	HAAKER EQUIPMENT COMPANY	Accounts Payable	Cleared	Check	-6,317.58
07/12/2023	07/31/2023	11835	HACH COMPANY	Accounts Payable	Cleared	Check	-96.55
07/12/2023	07/31/2023	11836	HANSON BRIDGETT LLP	Accounts Payable	Cleared	Check	-20,969.17
07/12/2023	07/31/2023	11837	HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEMS	Accounts Payable	Cleared	Check	-1,354.22
07/12/2023	07/31/2023	11838	IB CONSULTING	Accounts Payable	Cleared	Check	-22,197.61
07/12/2023	07/31/2023	11839	INFOSEND, INC.	Accounts Payable	Cleared	Check	-4,354.00
07/12/2023	07/31/2023	11840	IRVINE RANCH WATER DISTRICT	Accounts Payable	Cleared	Check	-174,887.94
07/12/2023		11841	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-14,897.50
07/12/2023	07/31/2023	11842	JAMES MONTERO	Accounts Payable	Cleared	Check	-288.00
07/12/2023	07/31/2023	11843	NBS	Accounts Payable	Cleared	Check	-944.81
07/12/2023	07/31/2023	11844	O'REILLY AUTOMOTIVE, INC.	Accounts Payable	Cleared	Check	-193.82
07/12/2023	07/31/2023	11845	SIERRA ANALYTICAL	Accounts Payable	Cleared	Check	-4,133.00
07/12/2023	07/31/2023	11846	DELCO SERVICE, INC.	Accounts Payable	Cleared	Check	-3,240.93
07/12/2023	07/31/2023	11847	TIM HOGAN GRAPHIC DESIGN	Accounts Payable	Cleared	Check	-1,850.55
07/12/2023	07/31/2023	11848	TOTAL COMPENSATION SYSTEMS, INC.	Accounts Payable	Cleared	Check	-1,710.00
07/12/2023	07/31/2023	11849	TUTTLE-CLICK FORD	Accounts Payable	Cleared	Check	-249,928.80
07/12/2023	07/31/2023	11850	TYLER TECHNOLOGIES, INC.	Accounts Payable	Cleared	Check	-21.30
07/12/2023	07/31/2023	11851	U. S. SAWS	Accounts Payable	Cleared	Check	-870.04
07/12/2023	07/31/2023	11852	VITUITY - URGENT CARE SERVICES	Accounts Payable	Cleared	Check	-292.00
07/17/2023	07/31/2023	11853	LORRAINE LAUSTEN	Accounts Payable	Cleared	Check	-5,252.59
07/17/2023	07/31/2023	11854	CWEA	Accounts Payable	Cleared	Check	-407.00
07/21/2023	07/31/2023	11855	LISA SANGI	Accounts Payable	Cleared	Check	-39.98
07/21/2023	07/31/2023	11856	LISA SANGI	Accounts Payable	Cleared	Check	-4,971.60
07/21/2023	07/31/2023	11857	LISA SANGI	Accounts Payable	Cleared	Check	-2,825.38
07/26/2023		11859	ARC	Accounts Payable	Outstanding	Check	-888.32
07/26/2023		11860	AT&T MOBILITY	Accounts Payable	Outstanding	Check	-53.23
07/26/2023		11861	CALIFORNIA SURVEYING & DRAFTING SUPPLY INC	Accounts Payable	Outstanding	Check	-6,751.34
07/26/2023		11862	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-21,507.79
07/26/2023		11863	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-7,261.54
07/26/2023		11864	DMS FACILITY SERVICES	Accounts Payable	Outstanding	Check	-3,559.23
07/26/2023		11865	ENVIRONMENTAL DYNAMICS INTERNATIONAL, INC.	Accounts Payable	Outstanding	Check	-29,130.23
07/26/2023		11866	FEDEX	Accounts Payable	Outstanding	Check	-42.49
07/26/2023		11867	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-97,944.75
07/26/2023		11868	FLEET SERVICES, INC.	Accounts Payable	Outstanding	Check	-113.00
07/26/2023		11869	GRAINGER	Accounts Payable	Outstanding	Check	-387.41
07/26/2023		11870	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-7,664.00
07/26/2023		11871	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-15,884.13
07/26/2023		11872	IB CONSULTING	Accounts Payable	Outstanding	Check	-14,850.00
07/26/2023		11873	IWATER, INC.	Accounts Payable	Outstanding	Check	-1,050.00
07/26/2023		11874	MCFADDEN-DALE INDUSTRIAL HARDWARE	Accounts Payable	Outstanding	Check	-223.84
07/26/2023	07/31/2023	11875	JAMES MONTERO	Accounts Payable	Cleared	Check	-173.30
07/26/2023		11876	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-833.50
07/26/2023		11877	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-2,130.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/26/2023		11878	ORKIN, INC.	Accounts Payable	Outstanding	Check	-70.00
07/26/2023		11879	PACIFIC COAST ENTERTAINMENT	Accounts Payable	Outstanding	Check	-5,726.70
07/26/2023		11880	PARK WEST LANDSCAPE MANAGEMENT	Accounts Payable	Outstanding	Check	-1,800.00
07/26/2023		11881	POLYDYNE, INC.	Accounts Payable	Outstanding	Check	-4,278.00
07/26/2023	07/31/2023	11882	JUAN A. QUINONEZ	Accounts Payable	Cleared	Check	-2,838.27
07/26/2023		11883	SANTA MARGARITA TOYOTA	Accounts Payable	Outstanding	Check	-1,073.81
07/26/2023		11884	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-6,762.50
07/26/2023		11885	SOUTH ORANGE COUNTY WASTEWATER AUTHORITY	Accounts Payable	Outstanding	Check	-1,541.04
07/26/2023		11886	SOTO RESOURCES	Accounts Payable	Outstanding	Check	-427.50
07/26/2023		11887	DELCO SERVICE, INC.	Accounts Payable	Outstanding	Check	-3,147.25
07/26/2023		11888	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
07/26/2023		11889	TYLER BUSINESS FORMS	Accounts Payable	Outstanding	Check	-461.82
07/26/2023		11890	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-139.07
07/26/2023		11891	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-1,592.94
08/04/2023		11892	AT&T	Accounts Payable	Outstanding	Check	-917.83
08/04/2023		11893	MERTZ ENTERPRISES, INC.	Accounts Payable	Outstanding	Check	-3,861.00
08/04/2023		11894	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-10,585.00
08/04/2023		11895	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-9,930.51
08/04/2023		11896	GMU GEOTECHNICAL, INC.	Accounts Payable	Outstanding	Check	-2,920.75
08/04/2023		11897	HANSON BRIDGETT LLP	Accounts Payable	Outstanding	Check	-29,836.80
08/04/2023		11898	HMS INDUSTRIES	Accounts Payable	Outstanding	Check	-190.72
08/04/2023		11899	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-14,291.04
08/04/2023		11900	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-99,189.90
08/04/2023		11901	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-18,719.62
08/04/2023		11902	MCMASTER-CARR	Accounts Payable	Outstanding	Check	-285.34
08/04/2023		11903	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-18,720.00
08/04/2023		11904	ORKIN, INC.	Accounts Payable	Outstanding	Check	-439.99
08/04/2023		11905	POLYDYNE, INC.	Accounts Payable	Outstanding	Check	-4,278.00
08/04/2023		11906	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-660.00
08/04/2023		11907	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-797.50
08/04/2023		11908	BLAKE SMITH	Accounts Payable	Outstanding	Check	-95.00
08/04/2023		11909	DELCO SERVICE, INC.	Accounts Payable	Outstanding	Check	-1,982.48
08/04/2023		11910	TEKDRAULICS	Accounts Payable	Outstanding	Check	-144,276.82
08/04/2023		11911	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-1,954.68
08/04/2023		11912	USDA, FOREST SERVICE	Accounts Payable	Outstanding	Check	-101.31
08/04/2023		11913	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-5,029.00
08/18/2023		11914	PHIL SERPAS	Accounts Payable	Outstanding	Check	-781.30
08/24/2023		11915	APPLIED INDUSTRIAL TECHNOLOGIES	Accounts Payable	Outstanding	Check	-380.58
08/24/2023		11916	ARC	Accounts Payable	Outstanding	Check	-1,909.41
08/24/2023		11917	ASBURY ENVIRONMENTAL SERVICES	Accounts Payable	Outstanding	Check	-100.00
08/24/2023		11918	BLUE-WHITE INDUSTRIES	Accounts Payable	Outstanding	Check	-527.28
08/24/2023		11919	COMPLETE OFFICE OF CALIFORNIA, INC.	Accounts Payable	Outstanding	Check	-350.03
08/24/2023		11920	CONSUMER PIPE & SUPPLY	Accounts Payable	Outstanding	Check	-15,076.34

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/24/2023		11921	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-19,721.73
08/24/2023		11922	ECLIPSE SIGNS, LLC	Accounts Payable	Outstanding	Check	-141.15
08/24/2023		11923	EISEL ENTERPRISES, INC.	Accounts Payable	Outstanding	Check	-284.46
08/24/2023		11924	FEDEX	Accounts Payable	Outstanding	Check	-3.40
08/24/2023		11925	FIELDMAN, ROLAPP & ASSOC.	Accounts Payable	Outstanding	Check	-435.00
08/24/2023		11926	GRAINGER	Accounts Payable	Outstanding	Check	-98.27
08/24/2023		11927	HACH COMPANY	Accounts Payable	Outstanding	Check	-2,841.53
08/24/2023		11928	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-7,214.00
08/24/2023		11929	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-24,628.88
08/24/2023		11930	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-1,624.12
08/24/2023		11931	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-118,827.76
08/24/2023		11932	NAPA AUTO PARTS	Accounts Payable	Outstanding	Check	-743.88
08/24/2023		11933	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-1,439.31
08/24/2023		11934	ORANGE COUNTY HEALTH CARE	Accounts Payable	Outstanding	Check	-514.00
08/24/2023		11935	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-2,485.00
08/24/2023		11936	ORKIN, INC.	Accounts Payable	Outstanding	Check	-2,501.94
08/24/2023		11937	PSOMAS	Accounts Payable	Outstanding	Check	-2,222.50
08/24/2023		11938	PUMPMAN SOCIAL	Accounts Payable	Outstanding	Check	-13,750.00
08/24/2023		11939	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-3,839.00
08/24/2023		11940	SOTO RESOURCES	Accounts Payable	Outstanding	Check	-180.00
08/24/2023		11941	SS MECHANICAL CONSTRUCTION CORP.	Accounts Payable	Outstanding	Check	-11,305.00
08/24/2023		11942	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
08/24/2023		11943	TRENCH SHORING COMPANY	Accounts Payable	Outstanding	Check	-339.18
08/24/2023		11944	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-114.66
08/24/2023		11945	UNIFIRST FIRST AID CORPORATION	Accounts Payable	Outstanding	Check	-565.75
08/24/2023		11946	UNITED RENTALS (NORTH AMERICA), INC.	Accounts Payable	Outstanding	Check	-215.51
08/24/2023		11947	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-2,153.23
08/24/2023		11948	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC.	Accounts Payable	Outstanding	Check	-3,060.00
08/24/2023		11949	VITUITY - URGENT CARE SERVICES	Accounts Payable	Outstanding	Check	-276.00
08/24/2023		11950	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-805.44
08/29/2023		11952	GARY KESSLER	Accounts Payable	Outstanding	Check	-4,488.95
Check Total: (123)							-1,396,979.42
Check Reversal							
08/15/2023		11872	IB CONSULTING Reversal	Accounts Payable	Outstanding	Check Reversal	14,850.00
Check Reversal Total: (1)							14,850.00
EFT							
07/12/2023	07/31/2023	353	AMAZON	Accounts Payable	Cleared	EFT	-249.95
07/12/2023	07/31/2023	354	EIDE BAILLY	Accounts Payable	Cleared	EFT	-8,165.80
07/12/2023	07/31/2023	355	IRVINE PIPE SUPPLY	Accounts Payable	Cleared	EFT	-4,151.17
07/12/2023	07/31/2023	356	OLIN CHEMICALS	Accounts Payable	Cleared	EFT	-5,695.83
07/12/2023	07/31/2023	357	PEBBLE SPRING WATER	Accounts Payable	Cleared	EFT	-68.50
07/12/2023	07/31/2023	358	TESCO CONTROLS, INC.	Accounts Payable	Cleared	EFT	-45,900.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/12/2023	07/31/2023	359	UNIFIRST CORPORATION	Accounts Payable	Cleared	EFT	-213.97
07/13/2023	07/31/2023	352	MWDOC	Accounts Payable	Cleared	EFT	-54,443.70
07/27/2023	07/31/2023	360	ACWA JPIA - LIFE	Accounts Payable	Cleared	EFT	-1,011.44
07/27/2023	07/31/2023	361	BLACOH CONTROLS, INC.	Accounts Payable	Cleared	EFT	-6,395.50
07/27/2023	07/31/2023	362	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Cleared	EFT	-27.00
07/27/2023	07/31/2023	363	HANSON BRIDGETT LLP	Accounts Payable	Cleared	EFT	-29,836.80
07/27/2023	07/31/2023	364	HERC RENTALS	Accounts Payable	Cleared	EFT	-623.29
07/27/2023	07/31/2023	365	J. S. HELD LLC	Accounts Payable	Cleared	EFT	-5,544.00
07/27/2023	07/31/2023	366	OLIN CHEMICALS	Accounts Payable	Cleared	EFT	-2,837.67
07/27/2023	07/31/2023	367	ROCKSPARK INC.	Accounts Payable	Cleared	EFT	-5,850.00
07/27/2023	07/31/2023	368	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Cleared	EFT	-3,612.00
07/27/2023	07/31/2023	369	UNIFIRST CORPORATION	Accounts Payable	Cleared	EFT	-261.46
07/27/2023	07/31/2023	370	WOODARD & CURRAN, INC.	Accounts Payable	Cleared	EFT	-4,612.50
08/07/2023		371	ACWA JPIA - WC, PROP., & LIAB	Accounts Payable	Outstanding	EFT	-79,124.11
08/07/2023		372	AMAZON	Accounts Payable	Outstanding	EFT	-751.83
08/07/2023		373	J. S. HELD LLC	Accounts Payable	Outstanding	EFT	-7,506.00
08/07/2023		374	MWDOC	Accounts Payable	Outstanding	EFT	-100,362.91
08/07/2023		375	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-5,944.87
08/07/2023		376	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-44.00
08/07/2023		377	TESCO CONTROLS, INC.	Accounts Payable	Outstanding	EFT	-91,959.00
08/07/2023		378	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-2,748.00
08/07/2023		379	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-251.03
08/25/2023		380	ACWA JPIA - WC, PROP., & LIAB	Accounts Payable	Outstanding	EFT	-3,231.00
08/25/2023		381	ACWA JPIA - LIFE	Accounts Payable	Outstanding	EFT	-516.30
08/25/2023		382	AMAZON	Accounts Payable	Outstanding	EFT	-3,299.25
08/25/2023		383	EIDE BAILLY	Accounts Payable	Outstanding	EFT	-6,774.60
08/25/2023		384	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-6,497.63
08/25/2023		385	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-170.00
08/25/2023		386	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Outstanding	EFT	-100.00
08/25/2023		387	ROCKSPARK INC.	Accounts Payable	Outstanding	EFT	-4,838.75
08/25/2023		388	STRADLING YOCCA CARLSON & RAUTH	Accounts Payable	Outstanding	EFT	-525.00
08/25/2023		389	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-1,728.00
08/25/2023		390	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-645.26
08/25/2023		391	UNITED WATER WORKS, INC.	Accounts Payable	Outstanding	EFT	-807.40
EFT Total: (40)							-497,325.52
EFT Reversal							
07/27/2023	07/31/2023	363	HANSON BRIDGETT LLP Reversal	Accounts Payable	Cleared	EFT Reversal	29,836.80
EFT Reversal Total: (1)							29,836.80
Accounts Payable Total: (234)							-3,100,918.30
General Ledger							
EFT							
08/01/2023		EFT0000013	Disputed transaction - Fraudulent activity	General Ledger	Outstanding	EFT	-29,836.80

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/01/2023		EFT0000014	Disputed transaction - fraudulent	General Ledger	Outstanding	EFT	-29,836.80
EFT Total: (2)							-59,673.60
EFT Reversal							
08/01/2023		EFT0000013	Disputed transaction - Fraudulent activity	General Ledger	Outstanding	EFT Reversal	29,836.80
EFT Reversal Total: (1)							29,836.80
General Ledger Total: (3)							-29,836.80
Utility Billing							
Check							
07/24/2023	07/31/2023	11858	ALL AMERICAN ASPHALT	Utility Billing	Cleared	Check	-1,943.57
08/28/2023		11951	FEROUZEH LUHRASSEBI	Utility Billing	Outstanding	Check	-2,214.06
Check Total: (2)							-4,157.63
Utility Billing Total: (2)							-4,157.63
Report Total: (239)							-3,134,912.73

Summary

Bank Account	Count	Amount
030866939 Bank of the West Checking	239	-3,134,912.73
Report Total:	239	-3,134,912.73

Cash Account	Count	Amount
10 10-000-1004 Bank of the West Checking	2	0.00
99 99-000-1004 Bank of the West Checking (Pooled Cash)	237	-3,134,912.73
Report Total:	239	-3,134,912.73

Transaction Type	Count	Amount
Bank Draft	69	-1,251,300.16
Check	125	-1,401,137.05
Check Reversal	1	14,850.00
EFT	42	-556,999.12
EFT Reversal	2	59,673.60
Report Total:	239	-3,134,912.73



Refund Check Register

Refund Check Detail

UBPKT09337 - Refunds 01 UBPKT09331 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
800-0019-004	ASPHALT, ALL AMERICAN	7/24/2023	11858	1,943.57			1943.57	Deposit
Total Refunds: 1			Total Refunded Amount:	1,943.57				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1943.57
Revenue Total:	1943.57

General Ledger Distribution

Posting Date: 07/24/2023

	Account Number	Account Name	Posting Amount	IFT
Fund:	10 - Water Fund			
	10-000-1010	Claim on Cash	-1,943.57	Yes
	10-000-2501	Customer Credit	1,943.57	
		10 Total:	0.00	
Fund:	99 - Pooled Cash			
	99-000-1004	Bank of the West Checking (Pooled Cash)	-1,943.57	
	99-000-2120	Due to Other Fund	1,943.57	Yes
		99 Total:	0.00	
		Distribution Total:	0.00	



Refund Check Register

Refund Check Detail

UBPKT09590 - Refund credit - 500-0225-002

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
500-0225-002	LUHRASSEBI, FEROUZEH	8/28/2023	11951	2,214.06			2214.06	Deposit
Total Refunds: 1			Total Refunded Amount:	2,214.06				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	2214.06
Revenue Total:	2214.06

General Ledger Distribution

Posting Date: 08/28/2023

	Account Number	Account Name	Posting Amount	IFT
Fund:	10 - Water Fund			
	10-000-1010	Claim on Cash	-2,214.06	Yes
	10-000-2501	Customer Credit	2,214.06	
		10 Total:	0.00	
Fund:	99 - Pooled Cash			
	99-000-1004	Bank of the West Checking (Pooled Cash)	-2,214.06	
	99-000-2120	Due to Other Fund	2,214.06	Yes
		99 Total:	0.00	
		Distribution Total:	0.00	



Warrant Registry
Trabuco Canyon Water District
County of Orange
State of California

GENERAL FUND PAYROLL WARRANT REGISTER

For the Month of: September 2023


\$ 254,544.54

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.

 10/12/2023
General Manager / Assistant General Manager

 10/12/23
By Date

 10/12/23
By Date

Net Pay	Checks					.00
	Direct Deposits					85,273.28
	Subtotal Net Pay					85,273.28
	Adjustments					.00
	Total Net Pay Liability (Net Cash)					85,273.28

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				19,899.22	
	Earned Income Credit Advances					
	Social Security				7,089.42	7,089.44
	Medicare				1,964.54	1,964.53
	Medicare Surtax				102.46	
	Federal Unemployment Tax					
	Subtotal Federal		29,055.64		9,053.97	38,109.61
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		29,055.64		9,053.97	38,109.61
State	CA State Income Tax				8,435.58	
	CA State Unemployment Insurance-ER 3000					
	CA State Disability Insurance-EE				966.58	
	Subtotal CA				9,402.16	9,402.16
	Total Taxes		.00	.00	38,457.80	9,053.97
	Amount ADP Debited From AccountXXXX6939					47,511.77
	Tran/ABA XXXXXXXXX					Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit					85,273.28	22 Employee Transactions
	Transfers Amount ADP Debited From AccountXXXX6939					85,273.28	
	Tran/ABA XXXXXXXXX						
	Total Amount ADP Debited From Your Accounts					132,785.05	



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : **GKN**
 Company Code : ADP RESOURCE

Batch : **5960**
 Quarter Number : **3**
 Service Center: **580**

Period Ending : **09/15/2023**
 Pay Date : **09/20/2023**
 Current Date : **09/18/2023**

Week 38
 Page 2

Net Pay	Checks	130.69			
	Direct Deposits	80,245.10			
	Subtotal Net Pay				80,375.79
	Adjustments	3,984.92			
	Total Net Pay Liability (Net Cash)				84,360.71

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax		16,926.81			
	Earned Income Credit Advances					
	Social Security		6,287.11		6,287.10	
	Medicare		1,871.70		1,871.71	
	Medicare Surtax		102.47			
	Federal Unemployment Tax					
	Subtotal Federal		25,188.09		8,158.81	33,346.90
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		25,188.09		8,158.81	33,346.90
State	CA State Income Tax		7,156.12			
	CA State Unemployment Insurance-ER 3000				8.63	
	CA State Disability Insurance-EE		872.05			
	Subtotal CA		8,028.17		8.63	8,036.80
	Total Taxes	.00	.00	33,216.26	8,167.44	41,383.70
	Amount ADP Debited From AccountXXXX6939					41,383.70

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit	80,245.10				26 Employee Transactions
Transfers	ADP Check	130.69				
	Amount ADP Debited From AccountXXXX6939					80,375.79
Total Amount ADP Debited From Your Accounts						121,759.49



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : **GKN**
 Company Code : ADP RESOURCE

Batch : **7017**
 Quarter Number : **4**
 Service Center : **580**

Period Ending : **09/30/2023** **Week 40**
 Pay Date : **10/05/2023**
 Current Date : **10/02/2023** Page 2

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING | OCTOBER 4, 2023**

CONSENT CALENDAR

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Engineering/Operational Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. *September 6, 2023*

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | SEPTEMBER 6, 2023

DIRECTORS PRESENT

Mike Safranski, Committee Chair
Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Gary Kessler, Water Superintendent
Jason Stroud, Maintenance Superintendent
Karen Warner, Principal Accountant
Phil Serpas, CMMS/SCADA Administrator
Roseann Lejsek, Administrative Assistant

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Safranski called the September 6, 2023 Engineering/Operational Committee Meeting to order at 7:00 a.m.

VISITOR PARTICIPATION

No comments were received.

ORAL COMMUNICATION

No comments were received.

COMMITTEE MEMBER COMMENTS

Director Dopudja expressed his appreciation to the Water Operations team for their quick response to the potable water line break in the Dove Canyon community. Mr. Perea provided a brief report of the emergency pipeline repair.

Director Safranski reported on his attendance at the Urban Water Institute (UWI) Conference, and he provided a brief report on the conference.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- District Water Operations staff responded to a potable water line break in the Dove Canyon community overnight.
- The District's Energy Efficiency Ad Hoc Committee will hold its first meeting the following morning at 10:30 a.m., and he reported that Mr. Perea will be the staff lead for the committee with Directors Safranski and Mandich.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | SEPTEMBER 6, 2023**

ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

Mr. Paludi presented the Engineering/Operational Committee Meeting Recap for Committee review in accordance with the agenda.

- MOTION:** Approve the Engineering/Operational Committee Meeting Recap and recommended that the Board receive and file the same (Consent Calendar) – Director Dopudja
- SECOND:** Director Safranski
- AYES:** Directors Dopudja & Safranski
- NOES:** None
- ABSTAIN:** None
- MOTION PASSED/FAILED:** Passed 2 – 0

ITEM 2: QUARTERLY CAPITAL IMPROVEMENT PROGRAM (CIP) UPDATE

Ms. Lausten presented this matter for Committee consideration and review, and she provided an overview of the FY 2023-24 CIP projects. Director Safranski inquired about the status of the AMR/AMI project; Ms. Lausten reported the project was completed in FY 2022-23 and there were no further financial obligations. Mr. Perea reported that he has been working with the online portal vendor and plans for a soft launch by September 30, 2023. Discussion occurred concerning the listing of projects completed and/or in progress.

- MOTION:** None – Informational item only.

ITEM 3: DOVE CANYON SLOPE REPAIR

Mr. Paludi presented this matter for Committee consideration, and he reported that Dove Canyon Master Association (DCMA) has awarded a contract to JES Construction for the upper portion of the project area only. Discussion occurred concerning the total project area and financial impacts. Mr. Paludi reported that communication with DCMA has been limited on this project and that the District does not have any financial obligation to the repair.

- MOTION:** None – Informational item only.

ITEM 4: DOVE CANYON EASEMENTS

Mr. Paludi presented this matter for Committee consideration, and he reported that this matter will go before the DCMA Board of Directors at their regular meeting on September 19th. Ms. Lausten highlighted that she learned that the District did not have easements for the sewer lift stations in the community during the rehabilitation of the District’s Bell Canyon Sewer Lift Station. Ms. Lausten added that the District has prescriptive easements due to the length of time in ownership and operation of the facilities, but that the District is pursuing easements from DCMA for these facility sites.

- MOTION:** None – Informational item only.

ITEM 5: OTHER ENGINEERING AND OPERATIONS PROJECT UPDATES

1. Lead and Copper Rule Revisions

Ms. Lausten provided an update on this matter, and she reported that Municipal Water District of Orange County (MWDOC) has implemented a program to assist member agencies to meet this updated regulatory requirement by the October 2024 deadline. Ms. Lausten added that after reviewing the proposed participation costs of \$150K that District staff proposes completing this task independent of MWDOC. Ms.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | SEPTEMBER 6, 2023**

Lausten has requested a proposal from Hazen to complete this task and will provide more information at a later date.

2. Wastewater Blower Room Project

Ms. Lausten reported that this project is budgeted for FY 2023-24 for \$400K and the construction plans are completed and prepared for bid at this time. Ms. Lausten added that the design engineer, JIG Engineering, does not recommend proceeding with this project before upgrading the Motor Control Center (MCC) as identified in the condition assessment report prepared by Hazen which is scheduled for FYE 2026. Ms. Lausten recommended accelerating the project to FYE 2025 to meet the system needs.

3. Master Plan/Condition Assessment Final Report

Ms. Lausten reported that Hazen will provide a PDF version of this report by the end of the week and hardcopies by the end of the month.

4. Other Projects –

4.1. Saddle Crest Development

Ms. Lausten reported that the developer has completed the coating of the reservoir ladder consistent with the construction plans and the next step is to perform water quality testing prior to facility start up. Discussion occurred concerning site challenges and proposed preferred solutions.

4.2. District Standards & Specifications

Ms. Lausten reported that District staff has worked with DMC Engineering to update its Standards & Specifications and that the final draft document will be presented to the Committee for review in October or November.

4.3. Engineering Staffing Support Update

Ms. Lausten reported that engineering staffing support will be working on arc-flash study of District facility equipment later this week. Discussion occurred concerning the performance of an infra-red study of district facility equipment.

MOTION: None – Informational item only.

ITEM 8: WATER SYSTEM UPDATES

Mr. Kessler reviewed the projects and repairs for the prior month, and he reported that Water Operations staff has completed the following tasks:

1. Repaired an 8" water main break on Mayfair Drive in the Robinson Ranch community.
2. Replaced a water service curb stop valve on Mill Stream Road in lower Robinson Ranch.
3. Prepared for the Regional Water Board inspection. Unfortunately, the inspection was rescheduled for October.
4. Shut down the Trabuco Creek Groundwater Treatment Facility. The GWTF produced 531 acre-feet of water in 2023 – *seasonal record*.

Mr. Kessler presented the Water System Summary for Committee review, and he provided updates on the GWTF production.

MOTION: None – Informational item only.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | SEPTEMBER 6, 2023**

ITEM 9: WASTEWATER SYSTEM UPDATES

Mr. Perea reported that Mr. Ulloa was on vacation. Mr. Perea reviewed the projects and repairs for the prior month, and he reported that Wastewater Operations staff had completed the following tasks:

1. Assisted Maintenance Department staff in the replacement of a 60hp blower.
2. Assisted TESCO Controls in the repair of VFD #3 at the Dove Recycled Water (NDW) Pump Station.
3. Replaced 40hp EQ basin pump at the Robinson Ranch Wastewater Treatment Plant (WWTP).
4. Replaced 40hp pump for Tick Creek Dry Season Recovery Station located in the Dove Canyon community.
5. Prepared and cleaned the Robinson Ranch WWTP in preparation for a facility tour.

Mr. Perea presented the Recycled Water System Summary for Committee review, and he provided the Sewer System Management Plan (SSMP) monthly update.

MOTION: None – Informational item only.

ITEM 10: MAINTENANCE DEPARTMENT UPDATES

Mr. Stroud reviewed the projects and repairs for the prior month, and he reported that Maintenance staff completed the following tasks:

Projects and Repairs

Maintenance staff performed and/or completed the following tasks and projects:

Water Operations

1. Worked with Duthie Power to inspect/troubleshoot diesel driven pump at Robinson Ranch Booster Pump Station for emergency use.
2. Worked with Water Operations to assess a leaking air compressor at the Dimension Water Treatment Plant (DWTP). An oil leak was identified and repaired.

Wastewater Operations

1. Worked with Vaughan Industrial to remove and replace the East SBR blower at the Robinson Ranch WWTP.
2. Worked with Wastewater Operations and Hydrotech Electric to remove and replace the EQ Basin pump. The old motor was sent to Evans Hydro for service and repair.
3. Worked with Wastewater Operations and Hydrotech Electric to remove and replace a pump and motor at Tick Creek Dry Season Recovery Station.

District Fleet Upgrades & Other Projects

1. Received and outfitted four new fleet vehicles in accordance with District fleet specifications.
2. Assisted Hartford Steam Boiler (JPIA 3rd Party Inspector) on the inspection of air compressor tanks at Heritage Sewer Lift Station and Canyon Creek Booster Pump Station.
3. Installed moisture filters and fuel additive to SULAIR towable air compressor, Godwin mobile diesel pump, and Cummings mobile diesel generator.
4. Replaced a damaged axle on the boat trailer with a new axle, hubs, and tires.

MOTION: None – Informational item only.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | SEPTEMBER 6, 2023**

ITEM 11: OTHER MATTERS/REPORTS

There were no others matter reported.

MOTION: None – Informational item only.

ADJOURNMENT

Director Safranski adjourned the September 6, 2023 Engineering/Operational Committee Meeting at 8:08 a.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING | OCTOBER 4, 2023**

CONSENT CALENDAR

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

- 1. July 27, 2023*
- 2. September 25, 2023*

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JULY 27, 2023

DIRECTORS PRESENT

Vice President Ed Mandich, Committee Chair
President Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager

CONSULTANTS PRESENT

Robin Rockey, Rockspark Communications

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Mandich called the July 27, 2023 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

DISCUSSION MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap for Committee consideration in accordance with the agenda.

MOTION: Approve the Executive Committee Meeting Recap and recommend the Board of Directors receive and file the same (Consent Calendar) – Director Dopudja

SECOND: Director Mandich

AYES: Directors Mandich & Dopudja

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2 - 0

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JULY 27, 2023**

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi presented this matter for Committee consideration, and he provided a handout which highlighted certain proposed Board agenda planning calendar updates including, but not limited to:

August 2023

Regular Board Meeting

- Heritage Sewer Lift Station (E/O)
Mr. Paludi reported that District staff has received two bids that will be reviewed at the Committee level.

- SCADA Upgrade Project (E/O)
Mr. Paludi reported that an amendment to the contract for approximately \$100K will be presented for Committee review, and he stated that this is due to missing the Robinson Ranch Booster Pump Station from the upgrade schedule. Discussion occurred concerning project management challenges.

- Engineering Augmentation (E/O)
Mr. Paludi reported that District staff will present a proposal from Project Partners for staff augmentation, and he added that the costs would be capitalized by project.

- District Fleet Purchases (E/O)
Mr. Paludi reported that District staff will present the quote for four new fleet vehicles in response to new California Air Resource Board (CARB) regulations that became effective in April 2023.

- OC Water Summit (F/A)
Mr. Paludi reported that this annual event will be held in October this year, and that District staff recommends sponsoring the event by reserving a table for Board and staff attendees.

Special Board Meeting

- General Manager Performance Evaluation – Closed Session

Other Future Matters

- Dove Canyon Master Association (DCMA) V-Ditch Project – Mr. Paludi provided a brief update on his understanding of the project and concerns related to property ownership of the slope.

MOTION: None – Informational item only.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Paludi provided a brief update on the following matters:

- Public Events
 - Chat with TCWD
Discussion occurred concerning planning the second Chat with TCWD event with the public, and the preference to hold the event after the District Facilities Tour.

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JULY 27, 2023**

- District Facilities Tour

Mr. Paludi introduced Ms. Rockey to the Committee for the purpose of providing an update on planning efforts for this event. Discussion occurred concerning setting a date for the event, the development of an overall theme, and facility designation.

- Strategic Communications Plan

Ms. Rockey provided a handout which listed proposed communication efforts for Committee review and consideration. Discussion occurred concerning the preferred public outreach efforts for the development of a proposal from Ms. Rockey's firm for Board consideration at a later date.

- Customer Service Issues

Mr. Perea provided an update on the District's residential termination of service for non-payment (lock offs), and he reported many customers have caught up on their account balances. Mr. Perea added that a small number of customers have significant balances due to pandemic-related challenges and impacts, and he recommended that District staff work with customers on this issue consistent with District rules and policies.

- Saddleback Meadows Development

Mr. Paludi provided a brief update on this development and ongoing negotiations with the developer for the construction of the reservoir to meet system demands.

MOTION: None – Informational item only.

ADJOURNMENT

Vice President Mandich adjourned the July 27, 2023 Executive Committee Meeting at 6:59 p.m.

DRAFT



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | SEPTEMBER 25, 2023

DIRECTORS PRESENT

Vice President Ed Mandich, Committee Chair
President Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Roseann Lejsek, Administrative Assistant
Phil Serpas, CMMS/SCADA Administrator

CONSULTANTS PRESENT

Robin Rockey, Rockspark Communications

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Mandich called the September 25, 2023 Executive Committee Meeting to order at 5:20 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

None

DISCUSSION MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap for Committee consideration in accordance with the agenda.

MOTION: Approve the Executive Committee Meeting Recap and recommend the Board of Directors receive and file the same (Consent Calendar) – Director Dopudja

SECOND: Director Mandich

AYES: Directors Mandich & Dopudja

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2 - 0

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | SEPTEMBER 25, 2023**

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi presented this matter for Committee consideration, and he provided a handout which highlighted certain proposed Board agenda planning calendar updates including, but not limited to:

October 2023

Regular Board Meeting

- Contract Amendment for Rate Study with IB Consultants (F/A)
- District Facilities Tour Recap
- USBR Grant Application for Dove & Tick Creek Pump Stations

November 2023

Regular Board Meeting

- Golf Club Sewer Lift Station Rehabilitation Construction Contract Award (E/O)
- Arc Flash Contract Award (E/O)
- Policy & Procedure for Meter Downsizing (E/O & F/A)

The Committee recommended agendaing this matter for Board consideration at the October 2023 Regular Board Meeting.

- Cartegraph CMMS System Demonstration (E/O & RBM)

Mr. Paludi recommended a demonstration of the District's new Computerized Maintenance Management System (CMMS) system now that the system is live and in use by District staff.

December 2023

Regular Board Meeting

- Election of Board Officers/Committee Appointments CY 2024
- Annual Comprehensive Financial Report FYE 2023
- UWI Spring Conference Sponsorship

Other Future Matters

- Expense Reimbursement Policy Update
The Committee recommended agendaing this matter for Committee review at the November 6, 2023 Executive Committee Meeting.
- Processing Agreement for Saddleback Meadows Development

MOTION: None – Informational item only.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Paludi provided a brief update on the following matters:

- District Facilities Tour

Mr. Paludi provided a brief update on the event planning efforts to date, including attendee registration, site visits, and staffing. Ms. Rockey reported on the Eventbrite registration process and highlighted certain rental equipment costs.

- Meter Resizing/Downsizing Program

Mr. Paludi presented this matter to the Committee for discussion and review, and he mentioned that this matter was briefly discussed with the Finance/Audit Committee. Discussion occurred concerning the criteria for the

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | SEPTEMBER 25, 2023**

development of a meter resizing/downsizing program, including, but not limited to, review/approval process, responsibility for requesting and justifying the meter resizing/downsizing, and consistency with local ordinances and Orange County Fire Authority (OCFA) regulations. Director Mandich recommended that District staff develop an approval flow chart and draft policy for Committee review at the next meeting prior to reviewing with the Board at the October 2023 regular meeting.

MOTION: None – Informational item only.

ADJOURNMENT

Vice President Mandich adjourned the September 25, 2023 Executive Committee Meeting at 6:24 p.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING | OCTOBER 4, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ATTENDANCE

FEES AND EXPENSES

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in a Director capacity. Per Ordinance No. 91-15 (adopted July 17, 1991), Directors per diem amount is limited to \$125 per meeting for a maximum of ten days per calendar month. The attached spreadsheet provides a recap of the meetings, seminars, conferences attended by Directors along with expenses recorded to date.

TENTATIVE FUTURE MEETINGS

The attached spreadsheet provides a schedule of the tentative future meetings and attendance items.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

FY 2023-24 Budgeted Board Expenses: \$45,000

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. *September 2023*

EXHIBITS:

1. Directors Fees and Expenses Monthly Report for September 2023
2. Directors Future/Tentative Meeting/Attendance Schedule for Calendar Year 2023

CONTACTS (staff responsible): PALUDI/PEREA


**TRABUCO CANYON WATER DISTRICT
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | SEPTEMBER 2023**

MEETING DESCRIPTION	ACOSTA	CHADD	DOPUDJA	MANDICH	SAFRANSKI
DISTRICT MEETINGS					
Engineering/Operational Committee Meeting			09/06/23		09/06/23
Executive Committee Meeting			09/06/23	09/06/23	
Energy Efficiency Ad Hoc Committee				09/07/23	09/07/23
Finance/Audit Committee Meeting	09/14/23	09/14/23			
Individual Meeting with General Manager	09/20/23	09/19/23	09/18/23	09/18/23	09/19/23
Regular Board Meeting	09/21/23	09/21/23	09/21/23	09/21/23	09/21/23
Executive Committee Meeting			09/25/23	09/25/23	
REPRESENTATIVE MEETINGS					
Community Associations of Rancho (CAR) Meeting		09/12/23			
City of Rancho Santa Margarita Council Meeting				09/27/23	09/13/23
City of Rancho Santa Margarita Planning Commission	09/06/23				
Independent Special Districts of Orange County (ISDOC) Monthly Meeting				09/05/23	
MWDOC Board Meeting	09/20/23				
Orange County Public Relations Society of America Awards Ceremony	09/27/23				
South Orange County Agencies Group Meeting				09/28/23	
Water Advisory Commission of Orange County (WACO)	09/08/23				
NUMBER OF MEETINGS ATTENDED	6	4	4	8	5
PER DIEMS (\$125 per each meeting*)	\$750.00	\$500.00	\$500.00	\$1,000.00	\$625.00
DIRECT REIMBURSABLE EXPENSES					
DIRECT REIMBURSABLE EXPENSES TOTALS					
INDIRECT REIMBURSABLE EXPENSES					
INDIRECT REIMBURSABLE EXPENSES TOTALS					
TOTAL (PER DIEMS + DIRECT REIMBURSABLE EXPENSES)	\$750.00	\$500.00	\$500.00	\$1,000.00	\$625.00
<i>* Maximum per diem per day is one; maximum per diems per month is 10</i>					

DIRECTOR SIGNATURE

TRABUCO CANYON WATER DISTRICT | 2023 PUBLIC MEETING AND CONFERENCE CALENDAR

LINE ITEM	MEETING DESCRIPTION	2023											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
DISTRICT PUBLIC MEETINGS													
1	Executive Committee Meeting	01/03/23	02/06/23	03/06/23	04/03/23	05/01/23	06/05/23	07/03/23	08/07/23	09/05/23	10/02/23	11/06/23	12/04/23
2	Engineering/Operational Committee Meeting	01/04/23	02/01/23	03/01/23	04/05/23	05/03/23	06/07/23	07/05/23	08/02/23	09/06/23	10/04/23	11/01/23	12/06/23
3	Finance/Audit Committee Meeting	01/11/23	02/08/23	38//2023	04/12/23	05/10/23	06/14/23	07/14/23	08/09/23	09/13/23	10/11/23	11/08/23	12/13/23
4	Regular Board Meeting	01/19/23	02/16/23	03/16/23	04/20/23	05/18/23	06/15/23	07/20/23	08/17/23	09/21/23	10/19/23	11/16/23	12/21/23
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC MEETINGS													
6	City of RSM City Council Meeting - Meeting No. 1	01/11/23	02/08/23	03/08/23	04/12/23	05/10/23	06/14/23	07/12/23	08/09/23	09/13/23	10/11/23	11/15/23	12/13/23
7	City of RSM City Council Meeting - Meeting No. 2	01/25/23	02/22/23	03/22/23	04/26/23	05/24/23	06/28/23	07/26/23	08/23/23	09/27/23	10/25/23	11/29/23	12/27/23
8	City of RSM Planning Commission Meeting	01/04/23	02/01/23	03/01/23	04/05/23	05/03/23	06/07/23	07/05/23	08/02/23	09/06/23	10/04/23	11/01/23	12/06/23
9	Independent Special Districts of Orange County Meeting - Executive	01/03/23	02/07/23	03/07/23	04/04/23	05/02/23	06/06/23	07/04/23	08/01/23	09/05/23	10/02/23	11/07/23	12/05/23
10	Independent Special Districts of Orange County Meeting - Quarterly	01/26/23	-	-	04/27/23	-	-	07/27/23	-	-	10/26/23	-	-
11	Orange County Local Agency Formation Commission (OC LAFCO)	01/11/23	02/08/23	03/08/23	04/12/23	05/10/23	06/14/23	07/12/23	08/09/23	09/13/23	10/11/23	11/08/23	12/13/23
12	Municipal Water District of Orange County (MWDOC) Board Meeting	01/18/23	02/15/23	03/15/23	04/19/23	05/17/23	06/21/23	07/19/23	08/16/23	09/20/23	10/18/23	11/15/23	12/20/23
13	Santiago Aqueduct Commission Meeting	-	-	03/16/23	-	-	06/15/23	-	-	09/21/23	-	-	12/21/23
14	Quarterly South Orange County Integrated Regional Watershed Management Executive Committee	-	-	03/02/23	-	05/04/23	-	-	08/03/23	-	-	11/02/23	-
15	Monthly South Orange County Integrated Regional Watershed Management Executive Committee	01/26/23	02/23/23	03/23/23	04/27/23	05/25/23	06/22/23	07/27/23	08/24/23	09/28/23	10/26/23	11/23/23	12/28/23
16	South Orange County Water Agencies Group Meeting*	01/26/23	-	03/23/23	-	05/25/23	-	07/27/23	-	09/28/23	-	11/23/23	-
17	South Orange County Wastewater Authority Regular Board Meeting	01/05/23	02/02/23	03/02/23	04/06/23	05/04/23	06/01/23	07/06/23	08/03/23	09/07/23	10/05/23	11/02/23	12/07/23
18	Water Advisory Committee of Orange County	01/06/23	02/03/23	03/03/23	04/07/23	05/05/23	06/02/23	07/07/23	08/04/23	09/01/23	10/06/23	11/03/23	12/01/23
CONFERENCES													
19	ACWA Spring Conference - Monterey, CA					5/09 - 5/11							
20	ACWA Fall Conference - Indian Wells, CA											11/28-11/30	
21	CSDA Annual Conference -Monterey, CA								8/28 - 8/31				
22	CSDA GM Leadership Summit - Olympic Valley, CA						6/25 - 6/27						
23	Urban Water Institute (UWI) Annual Conference		2/22 - 2/24						8/23 - 8/25				
24	CSDA SDLA Conference - Napa, CA												
25	Colorado River Water User's Association (CRWUA) Annual Conference – Las Vegas, NV												12/13 - 12/15

LEGEND
 District Observed Holiday - Reschedule Meeting
**4th Tuesday of the Odd Numbered Month*

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING | OCTOBER 4, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 6: DISTRICT ENERGY EFFICIENCY AD HOC COMMITTEE UPDATE

At the August 17, 2023 Regular Board Meeting, the Board of Directors established the Energy Efficiency Ad Hoc Committee for the purpose of formalizing actions of the District by setting up an energy program to promote and identify and energy savings. The Committee met twice in the last two months with District staff to develop a proposed energy program and focus on specific areas of District energy demands to realize savings. The Committee will deliver a presentation to the Board on actions taken to date. More information may be presented at the time of the meeting.

FISCAL IMPACT

None at this time.

ENVIRONMENTAL COMPLIANCE:

Not applicable

COMMITTEE STATUS:

This matter was reviewed with the Energy Efficiency Ad Hoc Committee

RECOMMENDED ACTIONS:

Receive information and presentation at the time of the meeting.

EXHIBIT(S):

None

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING | OCTOBER 4, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 7: DISCUSSION CONCERNING RESIDENTIAL WATER METER RESIZING PROCEDURE AND POLICY

At the September 21, 2023 Regular Board Meeting, the Board of Directors directed staff to develop a policy and procedure for handling requests from customers to evaluate a smaller water meter size for their property. The board's expectation was to discuss a draft policy and procedure at the October 19th Regular Board Meeting. Staff will provide a progress update at the time of the meeting.

FUNDING SOURCE:

Not applicable at this time

FISCAL IMPACT

Not applicable at this time

ENVIRONMENTAL COMPLIANCE:

Not applicable

COMMITTEE STATUS:

This item was discussed with the Executive Committee.

RECOMMENDED ACTIONS:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

EXHIBIT(S):

1. Draft Meter Resizing Flow Chart
2. Draft Meter Resizing Application Form

CONTACTS (staff responsible): PALUDI/PEREA

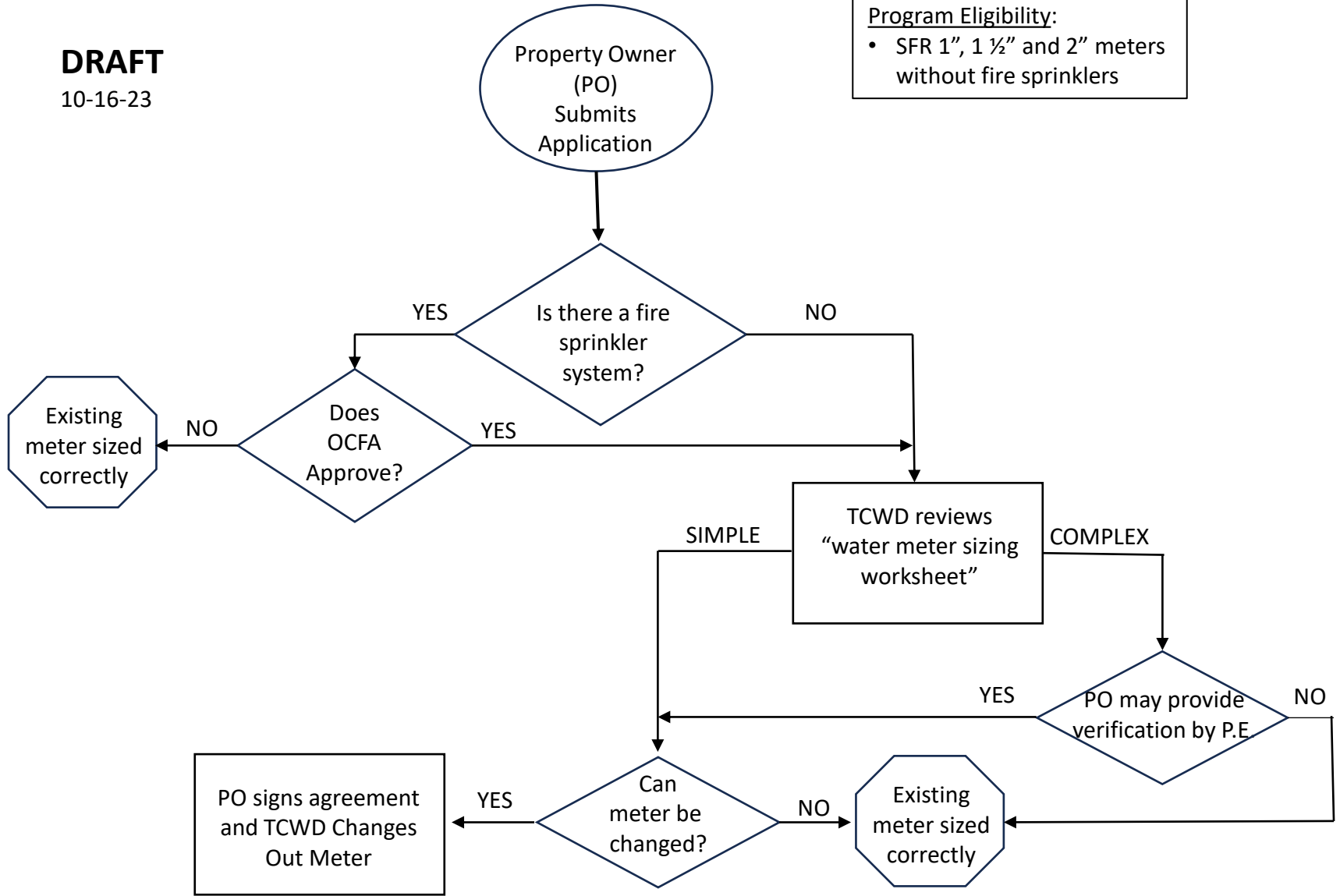
Residential Large Meter Re-Sizing Process

DRAFT

10-16-23

Program Eligibility:

- SFR 1", 1 ½" and 2" meters without fire sprinklers





Trabuco Canyon Water District REQUEST FOR WATER METER RE-SIZING EVALUATION

Single family residential customers of Trabuco Canyon Water District (TCWD) may request to change the size of the existing water meter that serves their property by submitting a Water Meter Re-Sizing Application (application) to TCWD with the required information. The request can be either to downsize or upsize the existing water meter. The water meter re-sizing application will be reviewed by TCWD staff to determine if this request can be accommodated. **Any homes that include a fire suppression sprinkler system must obtain consent from Orange County Fire Authority prior to submitting an application for re-sizing to TCWD.**

This application requires the property owner to submit the two attached documents:

1. Request to Change Meter Size
2. Water Meter Size Worksheet

General property information required on the application can be found on that property's TCWD billing statement. Depending on the property, the application may require the services of a qualified licensed Civil or Mechanical Engineer.

The property owner is responsible for determining that any changes in water meter size will comply with TCWD's Rules And Regulations, State of California Plumbing Code (latest edition) requirements, American Water Works Association (AWWA) Manual M22, and the water meter manufacturer recommendations. The property owner is responsible for the cost of a new meter if the existing meter has not been replaced within the last 10 years.

A later request to change the meter back to a larger size will require payment of materials and labor for the installation of the new meter and any other applicable fees. In addition, TCWD reserves the right to change the meter size at the owner's expense if it is later determined that the water meter is operating outside the manufacturer's recommended range.



Trabuco Canyon Water District APPLICATION FOR WATER METER RE-SIZING

GENERAL INFORMATION

Property Owner Name: _____ Phone: _____

Service Address: _____ Email: _____

Assessor Parcel Number: _____

Account Number: _____

Current Meter Size: _____ Requested Meter Size: 3/4" 1" 1½" 2"
Check which one applies.

Does Property contain Fire Suppression System? yes no

OWNER DECLARATION

I declare, under penalty of perjury, that I am the owner, or authorized agent of the owner, of the property identified above and that the information provided here is accurate and true to the best of my knowledge. I understand that it is my responsibility to determine that the requested meter size complies with California Plumbing Code Requirements and will provide adequate flow and pressure for the property. I understand that if my meter has not been replaced within the last 10 years, I will be responsible for the cost of a new meter. I also understand that additional fees will be required to change the meter back to a larger size. I hereby waive any claims against and release Trabuco Canyon Water District from any liability arising out of or relating to the re-sizing of my water meter, and acknowledge that without this release, the District would not allow for the meter re-sizing. If the District approves my application, I will sign and have notarized a "Water Meter Notice and Agreement" in the form shown on the following page, and the District will record it on my property prior to installation of a new meter.

Property Owner Signature: _____

Print Name: _____ Date: _____



WATER METER SIZING WORKSHEET (SINGLE FAMILY RESIDENTIAL USE) According to UPC-2019 – Appendix A

Date: _____ Account Number: _____

Service Address: _____ Assessor Parcel Number: _____

Approximate square footage of irrigated area: _____ sq. ft.

Property Owner Name: _____ Phone: _____ Email: _____

Tenant Name (if applicable): _____ Phone: _____ Email: _____

- The following worksheet must be completed to provide TCWD with information necessary to estimate customer demand and the minimum meter size required to serve the property.
- This form may require the signature of a licensed Civil or Mechanical Engineer for the determination of the smallest allowable water meter size for the property. Special cases (e.g. larger lot, fire flow, multi-story, secondary units/structures) may need to be analyzed further. TCWD's smallest sized meter is 3/4".
- See Page 3 for instructions for sizing water meter.

Column 1 Appliance, Appurtenances or Fixtures	Column 2 Number of Fixtures	Column 3 Fixture Value	Column 4 Total Fixture Value Units
Bathtub or Tub/Shower	X	4.0	= _____
Clothes Washer	X	4.0	= _____
Dishwasher	X	1.5	= _____
Drinking Fountain	X	0.5	= _____
Hose Bib, First	X	2.5	= _____
Hose Bid, Each Additional	X	1.0	= _____
Bar Sink	X	1.0	= _____
Kitchen Sink	X	1.5	= _____
Laundry sink	X	1.5	= _____
Lavatory Sink	X	1.0	= _____
Mop or Service Sink	X	1.5	= _____
Shower (per head)	X	2.0	= _____
Urinal (Flush Tank)	X	2.0	= _____
Urinal (1.0 gpf Flushometer Valve)	X	3.0	= _____
Urinal (>1.0 gpf Flushometer Valve)	X	4.0	= _____
Water Closet (1.6 gpf, Gravity Tank)	X	2.5	= _____
Water Closet (>1.6 gpf, Gravity Tank)	X	3.0	= _____
Water Closet (1.6 gpf, Flushometer Tank)	X	2.5	= _____
Water Closet (1.6 gpf, Flushometer Valve)	X	5.0	= _____
Water Closet (>1.6 gpf, Flushometer Valve)	X	7.0	= _____
Lawn Sprinklers (Each Sprinkler Head)	X	1.0	= _____
Total Fixture Units			= _____



Instructions:	Fixture Unit Count*	Required Meter Size
<u>Column 2:</u> Enter the total number of each fixture type in the structure	0 – XX Units	¾" meter
<u>Column 3:</u> per unit valve of each fixture type	XX – XX Units	1" meter
<u>Column 4:</u> Enter the number of column 3	XX – XX Units	1-½" meter
	XX – XX Units	2" meter

**Fixture Unit Count ranges to be determined*

Miscellaneous On-Site Water Demands that may affect the size of the meter:

Check All that apply.

- Animal Husbandry - Animals raised such as chickens, goats, cows, or other livestock including day-to-day care.
- Dog/Cat daycare and boarding facility
- Ponds - Ponds that are connected to the water supply and require aeration.
- Decorative Fountains and Waterscapes
- Horse Stables
- Irrigation of crops, pastureland, and/or fruit trees
- Aquaculture (Fish Farm)
- Fire Suppression (mounted sprinkler system on roof top)
- Other (Specify) _____

TCWD will review each miscellaneous on-site water demand and determine if it will affect the size of the proposed meter.

**Recording Requested by and
When Recorded Return to:**

Trabuco Canyon Water District
32003 Dove Canyon Drive
Trabuco Canyon, CA 92679
Attn: General Manager



APN: _____

Space Above this Line for Recorder's Use Only

WATER METER NOTICE AND INDEMNITY AGREEMENT

Property Owner(s): _____ (“Owner”)

Street Address: _____ (“Property”)

Original Water Meter. The Property is was fitted with a _____-inch water meter. This meter provides approximately _____ gallons per minute of water flow from the Trabuco Canyon Water District (“District”) to the Property.

Fire Sprinkler System. The Property currently (check one):

_____ includes an indoor fire sprinkler system.

_____ does not include an indoor fire sprinkler system.

Downsized Water Meter. The Owner has requested that the District install a _____-inch water meter in place of the _____-inch water meter (the “Meter Downsizing”). The Meter Downsizing will result in a lower monthly meter fee, but will also result in a lower rate of water flow to the Property.

Acknowledgement of Potential Impacts and Waiver. The Owner acknowledges that the lower rate of water flow to the Property resulting from the Meter Downsizing may impair the effectiveness or operation of any fire sprinkler system or other water systems. Owner acknowledges that the District has disclaimed any responsibility for evaluating the impact of the Meter Downsizing on the Property, including any fire sprinkler system. Owner represents that it has been advised to consult with a civil or mechanical engineer to confirm that the Meter Downsizing is appropriate for the Property. The Owner, on behalf of the Owner and the Owner’s heirs, successors, assigns, agents, employees, and invitees, hereby releases the District from any claims arising out of or relating to the change in water pressure and flow that will result from the Meter Downsizing.

Indemnity. The Owner shall indemnify, defend, and hold harmless the District from any first or third-party claims, damages, losses, lawsuits, and actions (together “Claims”) arising out of or relating to the Meter Downsizing or the sufficiency of the water flow to the Property (including any fire damage), except for any damages caused solely by the District during the new meter installation.

Runs with Land. This Agreement runs with the land and will be binding on the Owner’s successors in interest.

The Owner is signing this Notice and Indemnity Agreement as of _____, 2023.

X _____
Print Name:

X _____
Print Name:

(All signatures must be notarized)

NOTARIAL ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

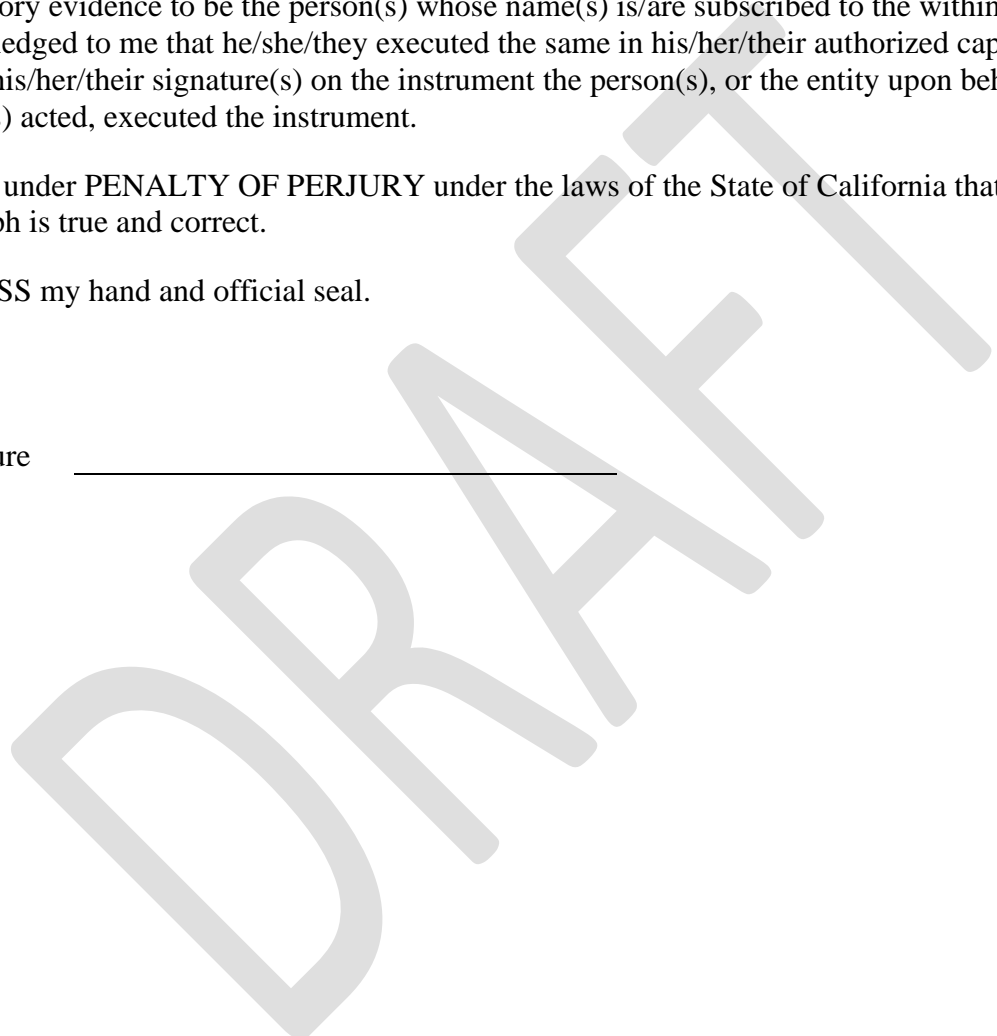
State of California)
County of Orange)

On _____, before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____



**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING | OCTOBER 4, 2023**

**ACTION CALENDAR
FINANCIAL MATTERS**

ITEM 8: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH IB CONSULTING FOR ANNUAL FINANCIAL PLAN UPDATES

IB Consulting (IB) contracted with Trabuco Canyon Water District in May 2022 and developed the financial plan and rate study that resulted in the District's current five-year schedule of rates and charges for the water, wastewater, and recycled water utilities that became effective July 1, 2023. District staff has requested a proposal from IB to perform annual financial plan updates and provide on-call support on rate and debt-related matters.

Through annual updates, IB will review how the District is performing financially when compared to the projections within the cost-of-service study. Agencies like the District that adopt rates and charges for multiple years typically analyze their financials, usage trends, and rate revenue to determine if the next rate adjustment needs to be set at the amount noticed or if it could be set at a reduced amount. IB currently provides these services to several clients including Helix Water District, Roseville, Delta Diablo, Citrus Heights Water District, Rubidoux CSD, Chino Hills and Temescal Valley Water District. The proposed fee for providing financial plan updates for water, wastewater, recycled water collectively on an annual basis is \$22,000. Staff is recommending that the proposed agreement initially cover only FY 2024. The agreement can be amended in the future to continue the financial plan updates and rate calibration for FY 2025 through FY 2028.

Staff is also recommending that the proposed agreement include a budget of up to \$5,000 for IB to support staff and the District's other financial consultants in preparing for and executing a long-term debt transaction in FY 2024, as called for in the rate study financial plan. IB would provide these support services on a time and material basis at the hourly rates included in the proposal.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

Not-to-exceed \$27,000, including up to \$5,000 on time and materials basis.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This matter was reviewed with the Financial/Audit Committee

RECOMMENDED ACTION:

Authorize the General Manager to execute a Professional Services Agreement with IB Consulting for Annual Financial Plan Updates for FY 2024 in an amount not-to-exceed of \$27,000.

EXHIBIT:

1. IB Consulting proposal for Annual Financial Plan Updates, dated September 12, 2023

CONTACTS (staff responsible): PALUDI/PEREA



Solutions through Collaboration

Trabuco Canyon Water District
Annual Financial Plan Updates - Water, Wastewater, and Recycled

Submittal Date:

September 12, 2023

Date: March 17, 2023

Fernando Paludi - General Manager

Trabuco Canyon Water District

32003 Dove Canyon Dr,

Trabuco Canyon, CA 92679

Dear Fernando Paludi,

IB Consulting is excited to submit this proposal to continue our work with the Trabuco Canyon Water District (District) by providing annual updates to its water, wastewater, and recycled utilities for the next five years (FY 2024 - FY 2028).

We have assisted many of our clients with annual updates and ongoing consulting services. This allows us to review the District's performance and determine if the next proposed rate increase implemented may be lower than what was noticed. We have found that District Boards also appreciate our involvement as an independent reviewer on rates during the budgetary process. We understand the importance of each utility's ability to be self-sufficient to meet its ongoing operating and capital expenses to ensure safe and reliable services. We value our clients and focus on building long-lasting relationships by being available as a resource to answer questions and provide our perspective on utility-related matters. We look forward to our continued work with the District.

A handwritten signature in blue ink that reads 'Habib Isaac'. The signature is written in a cursive style and is positioned above a horizontal line.

Habib Isaac - Principal | Managing Partner

hisaac@ibconsultinginc.com

31938 Temecula Parkway, Suite A #350

Temecula, CA. 92592



Annual Updates

Our business philosophy is to become an extension of agency staff and we always encourage our clients to reach out to us at any time (not just on a specific project). As such, we work closely and frequently with our existing clients as opposed to working with many clients on a one-time basis.

We continue to work with our clients after rates are adopted to ensure rates were implemented successfully and billed correctly. We also provide ongoing financial advisory services and annual updates to our clients. Annual updates review how the utility is performing financially when compared to the projections within the cost-of-service study. Although rates may have been adopted for multiple years, agencies typically analyze their financials, usage trends, and rate revenue to determine if the next rate adjustment needs to be set at the amount noticed or if it could be set at a reduced amount. We provide these services to several of our clients including Helix Water District, Roseville, Delta Diablo, Citrus Heights Water District, Rubidoux CSD, Chino Hills and Temescal Valley Water District.

Annual updates typically take 30 - 60 days to complete and occur at the start of the District's budgetary process. As part of our annual updates, we will perform the following tasks:

1. Updated all financials within the rate model to reflect the most recent actuals, updated reserve balances, and next fiscal year's budget.
2. Update actual usage, based on billing summaries, for each customer class and tier.
3. Recalculate debt coverage.
4. Incorporate any new expenses and capital improvements.
5. Determine if all proposed capital projects were completed for the current fiscal year or if certain projects will carry forward to the next fiscal year.
6. Determine the level of rate adjustment, up to the previously noticed rate.
7. Present findings and recommendations to District staff and the District Board.

Through these annual updates, our clients can track revenues and costs to make any necessary adjustments to rates.



Annual Updates serve as a financial performance review (report card). We review the utility's financials to capture changes to budgets, update usage trends, account for new connections, review rate revenue projections, and determine if rates can be less than what was noticed.

Budget and Hourly Rates

Below is our not-to-exceed cost estimate for annually updating each utility (Water, Wastewater, and Recycled). We will bill monthly based on our hourly rates and pass-through any travel expenses if the District requests any in-person meetings. In addition, our hourly rates are provided for assisting the District on other utility related matters on an on-call basis.

Tasks	Description	Total Cost
1	Water Annual Updates (per year)	\$8,000
2	Wastewater Annual Updates (per year)	\$8,000
3	Recycled Annual Updates (per year)	\$6,000
Total		\$22,000
FY 2023 Hourly Rate Schedule		\$
	Principal	\$235 / Hr
	Senior Consultant	\$200 / Hr



**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING | OCTOBER 4, 2023**

ACTION CALENDAR

ENGINEERING MATTERS

ITEM 9: APPROVAL OF CONTRACT WITH HYDROTECH ELECTRIC FOR MANUAL TRANSFER SWITCH UPGRADES FOR EMERGENCY OPERATIONS

Transfer switches are a critical component of an emergency standby system. This project includes the installation of manual transfer switches, camlock generator receptables, conduits, wiring and as-built record drawings. Trabuco Canyon Water District (District) owns and operates the following five (5) facilities in need of these upgrades:

1. Topanga Pump Station
2. Falcon Pump Station
3. Golf Club Sewer Lift Station
4. Heritage Lift Station
5. Robinson Ranch Pump Station

This equipment will allow District staff to plug in portable generators without the assistance of a licensed electrician during a power outage. Staff worked with Hydrotech Electric on this project because they have a lot of experience working on these stations and the scope was developed at a cost savings to the District.

FUNDING SOURCE:

Capital Improvement Program

FISCAL IMPACT (PROJECT BUDGET)

\$120,000

ENVIRONMENTAL COMPLIANCE:

Notice of Exemption

COMMITTEE STATUS:

This matter was reviewed with the Engineering/Operational Committee

RECOMMENDED ACTION:

Authorize the General Manager to execute a contract for the Manual Transfer Switch Upgrades for Emergency Operations to Hydrotech Electric in the amount of \$117,305, with a contingency of \$2,695, for a not-to exceed amount of \$120,000.

EXHIBIT:

1. Project Proposal

CONTACTS (staff responsible): PALUDI/LAUSTEN

PSPS Transfer Switch Upgrade - Budget \$120,000

Oct. 3, 2023

Site	Cost
Robinson Ranch BPS	\$ 23,675.00
Golf Club SLS	\$ 37,300.00
Falcon BPS	\$ 5,750.00
Heritage SLS	\$ 21,000.00
Topanga BPS	\$ 29,580.00
Total:	\$ 117,305.00



PROPOSAL
TCWD
FALCON BPS
GENERATOR TAP BOX UPGRADE

Addendum: None Noted

DIR REG # 1000001266

10-3-23 Pg 1 of 2

Specifications: TCWD Construction Standards

Proposal to furnish and install the following per plans and specs:

1. Lock Out Tag procedures as required.
2. 1- ESL-Gen Tap Box with 400A Camlock Gen. Receptacles.
3. Conduit, Fittings, Boxes, and wiring as required for a complete and operable system.
4. Grounding system as required.
5. Hole coring and patching of concrete as required.
6. Perform functional testing of MTS with TCWD.
7. **Engineering Services including:**
 - A. *Onsite Verification of existing system.*
 - B. *Stamped/Signed Electrical Single Line Diagram*
8. *Stamped/Signed Electrical Floor plan indicating new Equipment location and conduit routing.*

Excluded from Scope:

1. *Temporary Power Requirements for operation or bypass equipment.*
2. Building Permits, Utility charges, Bonds and Associated Fees.
3. SCC & Arc Flash Studies.
4. Any Instrumentation devices, Control Panels or Electrical panels not listed in the above scope of work

Total Bid Price.....\$5,750.00

Price Valid for 60 Days

If you have any questions or comments please call me,
Sincerely,
Ken Cloud.

37707 Green Knolls Road
Winchester Ca. 92596
909 948-1908

DIR# 1000001266
CLSB #977838
WBE Certified

Ken Cloud 909 270-0430



PROPOSAL
TCWD
GOLF CLUB SEWER LIFT STATION
STORM SWITCH MTS UPGRADE

Addendum: None Noted

DIR REG # 100001266

10-3-23 Pg 1 of 2

Specifications: TCWD Construction Standards

Proposal to furnish and install the following per plans and specs:

1. Lock Out Tag procedures as required.
2. 1- ESLSSD400-C-400-C-480-301-S-C Storm Switch with MTS and 400A Camlock Gen. Receptacles.
3. Conduit, Fittings, Boxes, and wiring as required for a complete and operable system.
4. Grounding system as required.
5. Hole coring and patching of concrete as required.
6. Perform functional testing of MTS with TCWD.
7. **Engineering Services including:**
 - A. *Onsite Verification of existing system.*
 - B. *Stamped/Signed Electrical Single Line Diagram*
 - C. *Stamped/Signed Electrical Floor plan indicating new Equipment location and conduit routing.*

Excluded from Scope:

1. *Temporary Power Requirements for operation or bypass equipment.*
2. Building Permits, Utility charges, Bonds and Associated Fees.
3. SCC & Arc Flash Studies.
4. Any Instrumentation devices, Control Panels or Electrical panels not listed in the above scope of work.

Total Bid Price.....\$37,300.00

Price Valid for 60 Days

If you have any questions or comments please call me,
Sincerely,
Ken Cloud.

37707 Green Knolls Road
Winchester Ca. 92596
909 948-1908

DIR# 100001266
CLSB #977838
WBE Certified

Ken Cloud 909 270-0430



PROPOSAL
TCWD
HERITAGE SEWER LIFT STATION
STORM SWITCH MTS UPGRADE

Addendum: None Noted

DIR REG # 1000001266

10-3-23 Pg 1 of 2

Specifications: TCWD Construction Standards

Proposal to furnish and install the following per plans and specs:

1. Lock Out Tag procedures as required
2. 1- ESLSSD-200-C-200-C-480-301-S-C Storm Switch with MTS and 200A Camlock Gen. Receptacles.
3. Conduit, Fittings, Boxes, and wiring as required for a complete and operable system.
4. Grounding system as required.
5. Hole coring and patching of concrete as required.
6. Perform functional testing of MTS with TCWD.
7. **Engineering Services including:**
 - A. *Onsite Verification of existing system.*
 - B. *Stamped/Signed Electrical Single Line Diagram*
 - C. *Stamped/Signed Electrical Floor plan indicating new Equipment location and conduit routing.*

Excluded from Scope:

1. *Temporary Power Requirements for operation or by-pass equipment.*
2. Building Permits, Utility charges, Bonds and Associated Fees.
3. SCC & Arc Flash Study.
4. Any Instrumentation devices, Control Panels or Electrical panels not listed in the above scope of work

Total Bid Price.....\$21,000.00

Price Valid for 60 Days

If you have any questions or comments please call me,
Sincerely,
Ken Cloud.

37707 Green Knolls Road
Winchester Ca. 92596
909 948-1908

DIR# 1000001266
CLSB #977838
WBE Certified

Ken Cloud 909 270-0430



PROPOSAL
TCWD
ROBINSON RANCH BPS
STORM SWITCH MTS UPGRADE

Addendum: None Noted

DIR REG # 1000001266

10-3-23 Pg 1 of 2

Specifications: TCWD Construction Standards

Proposal to furnish and install the following per plans and specs:

1. Lock Out Tag procedures as required
2. 1- ESL-SSD400-C-400-C-480-301-S-C Storm Switch with MTS and 400A Camlock Gen. Receptacles.
3. Conduit, Fittings, Boxes, and wiring as required for a complete and operable system.
4. Grounding system as required.
5. Hole coring and patching of concrete as required.
6. Perform functional testing of MTS with TCWD.
7. **Engineering Services including:**
 - A. *Onsite Verification of existing system.*
 - B. *Stamped/Signed Electrical Single Line Diagram*
 - C. *Stamped/Signed Electrical Floor plan indicating new Equipment location and conduit routing.*
- 8.

Excluded from Scope:

1. *Temporary Power Requirements for operation or by-pass equipment.*
2. Building Permits, Utility charges, Bonds and Associated Fees.
3. SCC & Arc Flash Study.
4. Any Instrumentation devices, Control Panels or Electrical panels not listed in the above scope of work

Total Bid Price.....\$23,675.00

Price Valid for 30 Days

If you have any questions or comments please call me,
Sincerely,
Ken Cloud.

37707 Green Knolls Road
Winchester Ca. 92596
909 948-1908

DIR# 1000001266
CLSB #977838
WBE Certified

Ken Cloud 909 270-0430



PROPOSAL
TCWD
TOPANGA BPS
STORM SWITCH MTS UPGRADE

Addendum: None Noted

DIR REG # 1000001266

10-3-23 Pg 1 of 2

Specifications: TCWD Construction Standards

Proposal to furnish and install the following per plans and specs:

1. Lock Out Tag procedures as required
2. 1- ESL-SSD300-C-300-C-480-301-S-C Storm Switch with MTS and 400A Camlock Gen. Receptacles.
3. Conduit, Fittings, Boxes, and wiring as required for a complete and operable system.
4. Grounding system as required.
5. Hole coring and patching of concrete as required.
6. Perform functional testing of MTS with TCWD.
7. **Engineering Services including:**
 - A. *Onsite Verification of existing system.*
 - B. *Stamped/Signed Electrical Single Line Diagram*
 - C. *Stamped/Signed Electrical Floor plan indicating new Equipment location and conduit routing.*

Excluded from Scope:

1. *Temporary Power Requirements for operation or by-pass equipment.*
2. Building Permits, Utility charges, Bonds and Associated Fees.
3. SCC & Arc Flash Study.
4. Any Instrumentation devices, Control Panels or Electrical panels not listed in the above scope of work.

Total Bid Price.....\$29,580.00

Price Valid for 30 Days

If you have any questions or comments please call me,

Sincerely,
Ken Cloud.

37707 Green Knolls Road
Winchester Ca. 92596
909 948-1908

DIR# 1000001266
CLSB #977838
WBE Certified

Ken Cloud 909 270-0430

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | OCTOBER 19, 2023**

ACTION CALENDAR

ENGINEERING MATTERS

ITEM 10: ADOPTION OF RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION FOR THE USBR WATERSMART DROUGHT RESPONSE PROGRAM DROUGHT RESILIENCY PROJECTS FOR FY 2024

With the assistance of Soto Resources, Trabuco Canyon Water District staff regularly evaluates available external funding opportunities against the District’s planned capital project needs. Currently, the United States Bureau of Reclamation’s (USBR) “WaterSMART Drought Response Program: Drought Resiliency Projects for Fiscal Year 2024” presents an opportunity for the District to apply for a project that demonstrates drought benefits and that is “application-ready” considering the deadline for application submittal is October 31, 2023. The District is applying to this program for the Dove and Tick Creek Runoff Capture and Reuse Project (Project).

The Project will expand the existing Dove Outfall Pump Station and Tick Outfall Pump Stations to increase capture of dry weather runoff and stormwater to produce 200 AFY of new non-potable water and improve ecosystem benefits to downstream native habitat in the Starr Ranch through reduced impacts of dry weather flows. The Project has already been awarded approximately \$380,000 (50% of the estimated 2022 project cost) through the CA Department of Water Resources’ Integrated Regional Water Management (IRWM) grant program but is not scheduled to begin project design until 2024. This USBR program will fund up to \$500,000 per project (Funding Group I) and requires a non-federal cost share of at least 50% of the total project costs, which can be met by local or state funds. The Project’s current estimate cost is approximately \$760,000 but will likely increase due to construction cost inflation and, if awarded by USBR, the requirements of the Infrastructure Investment and Jobs Act.

If awarded USBR grant funds of up to \$500,000, the Project would be almost entirely funded through external funding sources. Soto Resources will be preparing the grant application at an estimated cost of \$13,000 in consulting fees. USBR requires the District to support the submission of the grant application through the adoption of a resolution by the Board of Directors. The draft Resolution is included as Exhibit 1.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

The budget for preparation of the subject grant application is approximately \$13,000.

ENVIRONMENTAL COMPLIANCE:

Not applicable

COMMITTEE STATUS:

This matter was reviewed with the Engineering/Operational Committee

RECOMMENDED ACTION:

Adopt Resolution No. 2023-1325 Authorizing the Submittal of an Application for the USBR WaterSMART Drought Response Grant Program.

EXHIBIT:

1. Draft Resolution 2023-1325

CONTACTS (staff responsible): PALUDI/LAUSTEN

TRABUCO CANYON WATER DISTRICT

RESOLUTION NO. 2023-XX

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
TRABUCO CANYON WATER DISTRICT AUTHORIZING
THE SUBMITTAL OF AN APPLICATION FOR THE
WATERSMART DROUGHT RESPONSE PROGRAM:
DROUGHT RESILIENCY PROJECTS FOR FY 2024**

WHEREAS, the United States Bureau of Reclamation is currently offering grant opportunities through the WaterSMART Drought Response Program: Drought Resiliency Projects for Fiscal Year (“FY”) 2024;

WHEREAS, said WaterSMART Drought Response Program: Drought Resiliency Projects for FY 2024 is a cost-shared program emphasizing drought resiliency;

WHEREAS, the Board of Directors (“Board”) of the Trabuco Canyon Water District (“District” or “TCWD”) supports the submission by the TCWD of a grant application for the Runoff Capture and Reuse Upgrades at Dove and Tick Creek Outfall Pump Stations Project (“Project”) prepared and approved by the TCWD, to the WaterSMART Drought Response Program: Drought Resiliency Projects for FY 2024; and

WHEREAS, under the WaterSMART Drought Response Program: Drought Resiliency Projects for FY 2024 program, the United States Bureau of Reclamation may award up to 50% of the total allowable project costs and the TCWD is capable of providing cash, other contributed costs, or third-party in-kind contributions specified in the grant application's funding plan to pay for all remaining Project costs..

WHEREAS, if selected for a WaterSMART Drought Response Program: Drought Resiliency Projects for FY 2024, TCWD will work with the United States Bureau of Reclamation to meet established deadlines for entering into a grant or cooperative agreement regarding funding for the Project.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE TRABUCO CANYON WATER DISTRICT HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1: The Board does hereby approve the submission of the application for the Project for the WaterSMART Drought Response Program: Drought Resiliency Projects for FY 2024 Project by TCWD for FY 2024-2025 and 2025-2026.

Section 2: In the event grant funding is provided by the United States Bureau of Reclamation, the General Manager and legal counsel to the District and the District’s staff and consultants are authorized to take any and all actions necessary to accept the grant and sign any contract for administration of the grant funds.

Section 3: The recitals provided in this resolution are true and correct and are incorporated into the operative part of this resolution.

Section 4: If any section, subsection, sentence, clause or phrase of this resolution is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this resolution. The Board hereby declares that it would have passed this resolution, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional. The District Secretary shall certify to the adoption of this resolution and henceforth and thereafter the same shall be in full force and effect.

Section 5: The Board finds the adoption of this resolution is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

Section 6: This resolution shall be effective as of October 19, 2023 ("Effective Date").

ADOPTED, SIGNED, and APPROVED this 19th day of October 2023.

TRABUCO CANYON WATER DISTRICT

President/Vice President

District Secretary

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | OCTOBER 19, 2023**

ACTION CALENDAR

LEGISLATIVE AND OTHER MATTERS

ITEM 11: LOCAL GOVERNMENTAL AND LEGISLATIVE MATTER(S)

Staff may provide information at the time of the meeting.

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

CONTACTS (staff responsible): PALUDI/COLLINS