



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY
AUGUST 17, 2023 AT 7:00 PM**

NOTICE OF ADJOURNMENT

NOTICE IS HEREBY GIVEN THAT THIS MEETING, WHICH IS NORMALLY HELD AT 5:30 P.M., IS ADJOURNED TO 7:00 P.M BY ACTION OF THE BOARD CHAIR AND WILL BE CONDUCTED IN PERSON BUT WILL BE AVAILABLE FOR PARTICIPATION BY THE PUBLIC BY TELEPHONE AUDIO AS DESCRIBED BELOW.

BOARD OF DIRECTORS

Stephen Dopudja, President
Edward Mandich, Vice President
Glenn Acosta, Director
Don Chadd, Director
Michael Safranski, Director

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Hanson Bridgett LLP, District General Legal Counsel

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 (Toll Free) **Access Code:** 913-8681-1652

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot act on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

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REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

1. July 20, 2023 Regular Board Meeting

ITEM 2: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. June 7, 2023

ITEM 3: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. July 17, 2023

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. July 2023

ITEM 5: ADOPTION OF RESOLUTION CONFIRMING APPOINTMENT OF AN ASSISTANT DISTRICT SECRETARY

RECOMMENDED ACTION:

Adopt Resolution No. 2023-1321 – Resolution of the Board of Directors of Trabuco Canyon Water District Confirming Appointment of Assistant Secretary to the Board of Directors.



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ITEM 6: GENERAL MANAGER'S CONTRACT

RECOMMENDED ACTION:

Receive and file notice of General Manager's request for no change to contract.

FINANCIAL MATTERS

ITEM 7: APPROVAL OF DISTRICT SPONSORSHIP OF 2023 OC WATER SUMMIT

RECOMMENDED ACTION:

Receive information at the time of the meeting and approve table sponsorship in the amount of \$1,600.

ENGINEERING MATTERS

ITEM 8: HERITAGE SEWER LIFT STATION DRY PIT IMPROVEMENTS

RECOMMENDED ACTION:

Authorize the General Manager to execute a contract for Heritage Sewer Lift Station Dry Pit Improvements to Ferreira Construction in the not to exceed amount of \$173,201, with a 10% contingency of \$17,320, for a not-to exceed amount of \$190,521.

ITEM 9: SCADA UPGRADE PROJECT ADDENDUM NO. 1 TO FY 2022/23 AGREEMENT WITH TESCO CONTROLS

RECOMMENDED ACTION:

Authorize the General Manager to execute Addendum No. 1 to FY 2022/23 Agreement with TESCO Controls, Inc. for Robinson Ranch Panel Upgrade to TESCO Controls, Inc. in the not to exceed amount of \$85,900.

ITEM 10: PROJECT PARTNERS CONTRACT FOR DISTRICT STAFF AUGMENTATION

RECOMMENDED ACTION:

Authorize the General Manager to execute a contract for As-Needed Project Management Support to Project Partners in the not to exceed amount of \$81,000.

ITEM 11: RATIFICATION OF THE PURCHASE OF FOUR NEW UTILITY TRUCK FLEET VEHICLES

RECOMMENDED ACTION:

Ratify the purchase of four (4) new utility truck fleet vehicles from Tuttle Click Ford for a not to exceed amount of \$249,928.80.

ITEM 12: DOVE CANYON PLAZA ONSITE FACILITIES AGREEMENT

RECOMMENDED ACTION:

Authorize the General Manager to execute an Onsite Facilities Agreement for the approval of fire service improvements within the Dove Canyon Plaza with Dove Canyon Recovery Acquisition, LLC.



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ITEM 13: DOVE CANYON PLAZA RECIPROCAL ACCESS AND PARKING EASEMENT AGREEMENT

RECOMMENDED ACTION:

Authorize the General Manager to execute a Reciprocal Access and Parking Agreement for Dove Canyon Plaza with Dove Canyon Recovery Acquisition, LLC, and take any actions necessary to terminate any previous and no longer needed access and parking agreement related to Dove Canyon Plaza.

LEGISLATIVE AND OTHER MATTERS

ITEM 14: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate.

CLOSED SESSION(S):

CLOSED SESSION NO. 1: CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

(Gov. Code § 54956.9(d)(2))

Significant exposure to litigation: 1 case, Claim of McCormick

ITEM 15: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 16: _____

ITEM 17: _____

GENERAL COUNSEL REPORT

Reports or comments from the District's General Counsel

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at www.tcwd.ca.gov. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Board



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Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at www.tcwd.ca.gov.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

September 21, 2023 | October 19, 2023 | November 16, 2023

