



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA  
ADMINISTRATIVE FACILITY  
JULY 20, 2023 AT 5:30 PM**

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**BOARD OF DIRECTORS**

Stephen Dopudja, President  
Edward Mandich, Vice President  
Glenn Acosta, Director  
Don Chadd, Director  
Michael Safranski, Director

**DISTRICT STAFF**

Fernando Paludi, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Hanson Bridgett LLP, District General Legal Counsel

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**AGENDA NOTE:**

*Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:*

**Telephone Audio:** 1 (669) 900-6833 (Toll Free)      **Access Code:** 913-8681-1652

*Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). You may submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.*

**CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

*Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.*

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

## CONSENT CALENDAR

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*All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.*

### ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

**RECOMMENDED ACTION**

*Approve the minutes of the following Board Meetings:*

1. June 15, 2023 Regular Board Meeting

### ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

**RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. June 8, 2023

b. PRESENTATION OF FINANCIALS

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):*

1. May 2023

c. PAYMENT OF BILLS FOR CONSIDERATION

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for June 2023.*

### ITEM 3: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

**RECOMMENDED ACTION:**

*Receive and file the following Executive Committee Meeting Recap(s):*

1. June 5, 2023



## **ACTION CALENDAR**

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All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

### **ADMINISTRATIVE MATTERS**

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#### **ITEM 4: PUBLIC HEARING AND POSSIBLE ACTION CONCERNING THE PLACEMENT OF SEWER CHARGES ON THE PROPERTY TAX ROLL FOR FISCAL YEAR 2023-24**

**RECOMMENDED ACTION:**

1. Receive information at the time of the Board Meeting concerning the proposed placing sewer charges for Fiscal Year 2023-24 on the property tax roll.
2. Continue Public Hearing from June 29, 2023 Special Board Meeting to receive public comments relating to the matter.
3. Take action(s) as deemed appropriate.

#### **ITEM 5: BOARD RESPONSES TO COMMUNITY CONCERNS REGARDING ADOPTED RATES AND OPPORTUNITIES FOR DISTRICT TOUR(S)**

**RECOMMENDED ACTION:**

Informational item only.

#### **ITEM 6: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE & DISCUSSION ON CONFERENCE EXPENSES**

**RECOMMENDED ACTION:**

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. May 2023 as amended.
2. June 2023

### **FINANCIAL MATTERS**

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#### **ITEM 7: PUBLIC HEARING AND ADOPTION OF TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2023-24 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT)**

**RECOMMENDED ACTION:**

1. Receive information at the time of the Board Meeting concerning the proposed Fiscal Year 2023-24 Undeveloped Land/Water Standby Charges.
2. Conduct Public Hearing to receive public comments relating to the matter.
3. Adopt Resolution No. 2023-1320 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Water Standby Charges for the Fiscal Year 2023-24; Making Certain Findings and Taking Related Action Connected Therewith.



**LEGISLATIVE AND OTHER MATTERS**

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**ITEM 8: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION(S):**

*Receive information at the time of the meeting and take action(s) as deemed appropriate.*

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

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**ITEM 9:** \_\_\_\_\_

**ITEM 10:** \_\_\_\_\_

**GENERAL COUNSEL REPORT**

*Reports or comments from the District's General Counsel*

**OTHER INFORMATION/MATTERS**

*Reports or comments from the General Manager and/or Staff*

**ADDITIONAL DIRECTORS' COMMENTS**

*Additional reports or comments from Directors*

**END ACTION CALENDAR & ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

*Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

*In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.*

**FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS**

*Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:*

**August 17, 2023 | September 21, 2023 | October 19, 2023**



**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | JULY 20, 2023**

**CONSENT CALENDAR**

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)**

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**RECOMMENDED ACTION**

*Approve the minutes of the following Board Meetings:*

- 1. June 15, 2023 Regular Board Meeting*

**CONTACTS (staff responsible): PALUDI/PEREA/SANGI**



## **MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JUNE 15, 2023**

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on June 15, 2023, was called to order by President Stephen Dopudja at 5:30 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

### **DIRECTORS PRESENT**

President Stephen Dopudja  
Vice President Ed Mandich  
Director Glenn Acosta  
Director Don Chadd  
Director Michael Safranski

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager  
Lorrie Lausten, District Engineer  
Karen Warner, Principal Accountant  
Jason Stroud, Maintenance Superintendent

### **DISTRICT CONSULTANTS PRESENT**

Claire Collins, Hansen & Bridgett – General Counsel  
Ian Berg, Eide Bailley  
Tori Yokoyama, Hazen & Sawyer  
Cindy Miller, Hazen & Sawyer

### **PUBLIC PRESENT**

There were members of the public present.

### **PLEDGE OF ALLEGIANCE**

Director Chadd led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

### **ITEMS TOO LATE TO BE AGENDIZED**

None

### **VISITOR PARTICIPATION**

None

### **ORAL COMMUNICATION**

Jim Fisler, OC LAFCO Commissioner, addressed the Board of Directors concerning ongoing matters related to special districts in the county, and he provided a handout which summarized LAFCO outreach efforts to date. Discussion occurred concerning the current municipal services review process.

### **DIRECTOR'S COMMENTS**

Director Acosta had no comments.

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 15, 2023**

Director Safranski reported on his attendance at the City of Rancho Santa Margarita City Council meeting which included a Flag Day celebration and the approval of the City’s Fiscal Year (FY) 2023-24 budget and salary plan.

Director Mandich reported on his attendance at the following meetings:

- Community Associations of Rancho (CAR) which included a presentation by the RSM Voice group.
- District Meeting with HOA Representatives to review the proposed rates and charges.
- South Orange County Integrated Regional Watershed Management Area Executive Committee meeting which included a presentation on the Round 2 Grants, and he provided a status update on the District’s Tick Creek/Dove Creek Expansion Project.
- OCLAFCO Meeting which included an update on the Orange County Water District (OCWD) and Municipal Water District of Orange County (MWDOC) consolidation discussions.

Director Chadd reported on the following matters:

- Recognize District staff for their hard work in preparing for public meetings and materials.
- Patch article on anticipated El Nino event impacts for 2023.
- Orange County Register article on state regulatory impacts on water agency rates and charges.

Director Dopudja reported on the following matters:

- South Orange County Wastewater Authority (SOCWA) meeting which included the approval of the FY 2023-24 budget.
- District Meeting with HOA Representatives to review the proposed rates and charges, and he complimented the presentation by the General Manager and reported the overall discussion was productive.
- Briefly discussed the recently released Orange County Grand Jury report.

**REPORT FROM THE GENERAL MANAGER**

Mr. Paludi reported on the following matters:

- Expressed appreciation for the Board’s recognition of District staff’s efforts.
- Notice of Public Hearing for the proposed rates and charges was mailed in compliance with Proposition 218. The public hearing is scheduled for May 29, 2023, at 5:00 p.m.
- MWDOC Water Policy Forum and Dinner is scheduled for June 22, 2023, and the District has reserved a table for the event.
- Provided the following District public outreach method items for Board review: a copy of the Proposition 218 Notice of Public Hearing, a special On Tap Newsletter mailed to District customers, and an invitation to the Chat with TCWD event on June 20, 2023.

**CONSENT CALENDAR**

President Dopudja indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

- MOTION:** Approve the Consent Calendar as presented – Director Acosta
- SECOND:** Director Mandich
- AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None
- MOTION PASSED/FAILED:** Passed 5 – 0

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 15, 2023**

**ACTION CALENDAR**

**ADMINISTRATIVE MATTERS**

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The Board, through President Dopudja, moved agenda item 9 after item 5 due to a presentation by District consultants.

**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE**

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Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Finance/Audit Committee.

- MOTION:** Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from May 2023– Director Acosta
- SECOND:** Director Safranski
- AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None
- MOTION PASSED/FAILED:** Passed 5 – 0

**ITEM 9: PRESENTATION OF TRABUCO CANYON WATER DISTRICT MASTER PLAN REPORT BY HAZEN SAWYER**

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Ms. Lausten presented this matter for Board consideration and review, and she reported this matter was reviewed at the Engineering/Operational Committee Meeting. Ms. Lausten introduced Mr. Yokoyama and Ms. Miller to the Board. Mr. Yokoyama delivered a PowerPoint presentation on the preparation of the District's Master Plan report, which included a detailed analysis of the District's services by type, including water supplies and demands, sewer system hydraulic modeling analysis results and system recommendations, and capital improvement project budgeting targets based on the condition assessment results. Discussion occurred concerning domestic water system fire hydrants testing results and collaboration with the Orange County Fire Authority (OCFA) and the systems meeting demands. Mr. Yokoyama responded that the water and sewer system pipeline analyses are age-based, and that the systems are currently meeting demands.

**MOTION:** No action was taken. Informational item only.

**FINANCIAL MATTERS**

**ITEM 6: AUTHORIZE ACTIONS FOR TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2023-24 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT) AND SET PUBLIC HEARING DATE**

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Mr. Paludi presented this annual matter for Board consideration, and he reported that this matter is reviewed on an annual basis in accordance with State law. Mr. Perea provided a brief review of the notification requirements for the adoption of the standby charge, and he stated that District staff does not recommend increasing the charge due to its grandfathered status under Proposition 218.

- MOTION:** Authorize District staff to proceed with actions for setting the Fiscal Year 2023-24 Undeveloped Land/Water Standby Assessment at \$15.00 per acre or portion thereof; and Agendize Public Hearing and authorize District staff to furnish Notice of Public Hearing on Proposed Fiscal Year 2023-24 Undeveloped Land/Water Standby Assessments for the July 20, 2023, Regular Board Meeting – Director Chadd.
- SECOND:** Director Acosta
- AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 15, 2023**

**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None  
**MOTION PASSED/FAILED:** Passed 5 – 0

**ITEM 7: ADOPTION OF RESOLUTION ESTABLISHING DISTRICT APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24**

Mr. Paludi presented this matter for Board consideration, and he mentioned that this matter was reviewed with the Finance/Audit Committee. Mr. Perea provided an overview of the purpose of establishing appropriations limits, and he reviewed the approved methodology for determining the limit for FY 2023-24. Mr. Perea reviewed a memorandum prepared by general counsel that concurred with the determination.

**MOTION:** Adopt Resolution No. 2023-1316 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2023-24 – Director Acosta.  
**SECOND:** Director Mandich  
**AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None  
**MOTION PASSED/FAILED:** Passed 5 – 0

**ITEM 8: ADOPTION OF PROPOSED FISCAL YEAR 2023-24 GENERAL FUND AND CAPITAL IMPROVEMENT PROJECT (CIP) BUDGETS**

Mr. Paludi presented the matter for Board consideration. Director Dopudja commented that due to his professional consulting relationship with MWDOC that he would abstain from voting on the proposed MWDOC budget items. Mr. Paludi briefly reviewed the minor changes to the proposed budget from the Special Board Meeting – Budget Workshop citing the inclusion of actual expenses from May 2023. Mr. Berg highlighted the impacts of the proposed rates and charges on the budget, specifically the impacts on the District’s reserves. Ms. Collins presented updated recommended actions based on Director Dopudja’s abstention from acting on the MWDOC budgets.

**MOTION:** Approve the proposed District Salary Paytable with Classifications and Monthly Salary Ranges as presented, to be effective as of July 1, 2023 - Director Acosta  
**SECOND:** Director Chadd  
**AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None  
**MOTION PASSED/FAILED:** Passed 5 – 0

Director Dopudja left the room at 6:49 p.m. Director Mandich continued the meeting to conduct District business.

**MOTION:** Approve the General Fund District Budget for Fiscal Year 2023-24 for an amount of \$12,785,200 – Director Chadd.  
**SECOND:** Director Acosta  
**AYES:** Directors Mandich, Acosta, Chadd, & Safranski

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 15, 2023**

**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Dopudja  
**MOTION PASSED/FAILED:** Passed 4 – 0 – 1 with Director Dopudja absent.

Director Dopudja returned to the room at 6:51 p.m., and he continued the meeting conduct District business.

**MOTION:** Adopt Resolution No. 2023-1317 - Resolution of the Board of Directors of Trabuco Canyon Water District of the Trabuco Canyon Water District Approving the General Fund District Budget for Fiscal Year 2023-24 for an amount of \$12,785,200 minus the MWDOC budget component. – Director Acosta

**SECOND:** Director Safranski

**AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION PASSED/FAILED:** Passed 5 – 0

**MOTION:** Adopt Resolution No. 2023-1318 - Resolution of the Board of Directors of Trabuco Canyon Water District of the Trabuco Canyon Water District Approving the Capital Improvement Project, Equipment, and Program Budgets for Fiscal Year 2023-24 for an amount of \$4,512,000 – Director Mandich.

**SECOND:** Director Chadd

**AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION PASSED/FAILED:** Passed 5 – 0

***ENGINEERING MATTERS***

**ITEM 10: SADDLECREST DEVELOPMENT GRANT DEED FOR THE WATER RESERVOIR AND PUMP STATION**

Mr. Paludi introduced this matter for Board consideration, and he reported that the District is close to accepting the onsite facilities. Ms. Lausten reported that District staff is working towards the formal start up of the facilities and that the developer is working on providing the District extended warranties as the initial warranties have expired. Mr. Paludi provided copies of both a redlined and clean version of the draft grant deed for Board consideration.

**MOTION:** Authorize the General Manager and District Secretary to accept the Grant Deed from Rutter Santiago, L.P. for the 1604 Zone Hydro-Pneumatic Booster Station and 1.5 MG Domestic Water Tank and Facilities for Tract 17388, TCWD Project No. 2400 in a form substantially similar to the attached Draft and approved by General Counsel – Director Acosta

**SECOND:** Director Safranski

**AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION PASSED/FAILED:** Passed 5 – 0

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JUNE 15, 2023**

**LEGISLATIVE AND OTHER MATTERS**

**ITEM 11: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS ELECTION – SOUTHERN NETWORK, SEAT C**

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Mr. Paludi presented this matter for Board consideration, and he briefly reviewed the updated voting methods adopted by CSDA. Mr. Perea provided a brief overview of the candidate statements submitted to the District, and he reported that Director Acosta was the District’s CSDA representative. Discussion occurred concerning the candidate qualifications and statements.

**MOTION:** Authorize the District Voting Representative to cast votes for the CSDA Southern Network, Seat C by the election deadline – Director Mandich.

**SECOND:** Director Chadd

**AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION PASSED/FAILED:** Passed 5 – 0

**ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE MATTER(S)**

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Mr. Paludi provided a brief report on the Orange County Grand Jury (OCGJ) report titled “*Historic Rain, Yet the Drought Remains*”, and he provided some context to the concerns raised the OCGJ, specifically imported water supply costs, facility improvements/expansion costs, and the costs associated with advanced treatment technologies in response to enhanced testing requirements. Mr. Paludi reported that the District is requested, not required, to respond to OCGJ findings within ninety days. Discussion occurred concerning the OCGJ findings and the appropriate response to the findings. Ms. Collins recommended agendaizing this matter for Board consideration in two months.

**MOTION:** Informational item only. No action was taken.

**GENERAL COUNSEL REPORT**

None

**OTHER INFORMATION/MATTERS**

Mr. Perea reported that Mr. Garrett Rias, Wastewater Operator I, has successfully passed his State Water Board Wastewater Treatment Operator II examination, and he commended Mr. Rias on his hard work for the District.

**ADDITIONAL DIRECTORS’ COMMENTS**

None

**ADJOURNMENT**

President Dopudja adjourned the June 15, 2023, Regular Board Meeting at 7:07 p.m.

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | JULY 20, 2023**

**CONSENT CALENDAR**

**ITEM 2: TREASURER'S REPORT**

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a. *FINANCE/AUDIT COMMITTEE MEETING*

**RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. *June 8, 2023*

b. *PRESENTATION OF FINANCIALS*

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):*

1. *May 2023*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for June 2023.*

**EXHIBITS:**

1. Revenue Report – June 2023
2. Disbursement Report – June 2023
3. Summary of Disbursements – June 2023
4. General Fund Warrant Register – June 2023
5. General Fund Payroll Warrant Register – June 2023

**CONTACTS (staff responsible): PALUDI/PEREA/WARNER**



## TRABUCO CANYON WATER DISTRICT FINANCE/AUDIT COMMITTEE MEETING RECAP | JUNE 8, 2023

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### **DIRECTORS PRESENT**

Don Chadd, Committee Chair  
Glenn Acosta, Committee Member

### **STAFF PRESENT**

Michael Perea, Assistant General Manager  
Lorrie Lausten, District Engineer  
Karen Warner, Principal Accountant  
Lisa Marie Sangi, Executive Assistant

### **CONSULTANTS PRESENT**

Ian Berg, Eide Bailley

### **PUBLIC PRESENT**

None

### **CALL MEETING TO ORDER**

Director Chadd called the June 8, 2023 Finance/Audit Committee Meeting to order at 8:00 a.m.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **COMMITTEE MEMBER COMMENTS**

None

### **REPORT FROM THE GENERAL MANAGER**

Mr. Perea reported on the following matters:

- Mr. Paludi was out of the office for the remainder of the week.
- Mr. Garrett Rias, Wastewater Operator I, has passed his Wastewater Treatment Operator Grade II examination. The Committee expressed their appreciation for Mr. Rias' hard work in passing the State examination.

### **ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP**

Mr. Perea presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda.

**MOTION:** Approve the Finance/Audit Committee Meeting Recap and recommended that the Board receive and file the same as amended (Consent Calendar) – Director Acosta

**SECOND:** Director Chadd

**AYES:** Directors Acosta & Chadd

**TRABUCO CANYON WATER DISTRICT  
FINANCE AUDIT COMMITTEE MEETING RECAP | JUNE 8, 2023**

**NOES:** None  
**ABSTAIN:** None  
**MOTION PASSED/FAILED:** Passed 2-0

**ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE**

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Mr. Perea presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review.

**MOTION:** Recommend the Board of Directors ratify the Directors' fees and expenses for May 2023 and tentative future meetings/attendance (Action Calendar)– Director Acosta  
**SECOND:** Director Chadd  
**AYES:** Directors Acosta & Chadd  
**NOES:** None  
**ABSTAIN:** None  
**MOTION PASSED/FAILED:** Passed 2-0

**ITEM 3: TRABUCO CANYON WATER DISTRICT PROPOSED FISCAL YEAR 2023/24 BUDGET**

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Mr. Perea presented this matter for Committee consideration, and he introduced Mr. Berg to the Committee. Mr. Berg provided a handout which included updated budgetary considerations, including the impacts of actual costs for the month of May, which impacted the final proposed budgetary assumptions for Fiscal Year 2023-24. Mr. Perea reported that this information will be presented to the Board of Directors at the Regular Board Meeting.

**MOTION:** None – Informational item only.

**ITEM 4: NOTICE OF DETERMINATION OF APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24**

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Mr. Perea presented this matter for Committee consideration, and he reported this matter was reviewed annually in accordance with State law. Mr. Perea presented a memorandum prepared by general counsel which outlined the methodology for determining the proposed appropriations limit for Fiscal Year 2023-24, and he reviewed the proposed changes for Board adoption by resolution.

**MOTION:** The Committee recommended the Board of Directors adopt the proposed Appropriations Limit for Fiscal Year 2023-24 of \$3,912,103.63 by resolution (Action Calendar) – Director Acosta  
**SECOND:** Director Chadd  
**AYES:** Directors Acosta & Chadd  
**NOES:** None  
**ABSTAIN:** None  
**MOTION PASSED/FAILED:** Passed 2-0

**ITEM 5: OTHER MATTERS**

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Discussion occurred concerning a presentation delivered to the Engineering/Operational Committee by Hazen and Sawyer (Consultant), and that this presentation will be repeated for the Board of Directors at the Regular Board Meeting.

**MOTION:** None – Informational item only.

**TRABUCO CANYON WATER DISTRICT  
FINANCE AUDIT COMMITTEE MEETING RECAP | JUNE 8, 2023**

**ITEM 6: FINANCIAL REPORT**

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Ms. Warner presented the preliminary unaudited financials for April 2023, and she highlighted the following items:

***DISTRICT OPERATIONS UNAUDITED***

***Operating Revenue, Water Commodity Sales***

Ms. Warner reported that this line item was trending lower than budgeted due to less water sales as a result of cooler weather conditions.

***Operating Revenue, Baker Treatment Plant Water Sales***

Ms. Warner reported that water demand for the month was trending significantly higher than budgeted due to more water sold to the City of San Clemente.

***Operating Expense, Source of Supply***

Ms. Warner reported that this line item was lower than budgeted for this time of the year due to less water purchases to date.

***Operating Expense, Water Related Expenses***

Ms. Warner reported that this line item was trending higher than budgeted for the year due to increased electrical and chemical costs for water treatment purposes.

***Operating Expense, Sanitation Related Expenses***

Ms. Warner reported that this line item was trending higher than budgeted for the year due to increased chemical repair costs and repairs/maintenance costs related to wastewater treatment.

***Operating Expense, Recycled & Reclaimed Expenses***

Ms. Warner reported that this line item was trending lower than budgeted for the year.

***Total Operating Expenses***

Ms. Warner reported that the District's Total Operating Expenses for the year were trending lower than budgeted.

***DISTRICT CAPITAL FY 2022-23 (UNAUDITED)***

Ms. Warner reviewed the capital expenditures to date by project and provided a brief overview of the costs for April 2023.

**MOTION:** Recommend the Board ratify payment of the bills for consideration for June 8, 2023, as presented (Action Calendar) – Director Acosta

**SECOND:** Director Chadd

**AYES:** Directors Acosta & Chadd

**NOES:** None

**ABSTAIN:** None

**MOTION PASSED/FAILED:** Passed 2-0

**ADJOURNMENT**

Director Chadd adjourned the June 8, 2023, Finance/Audit Committee Meeting at 8:23 a.m.



# Trabuco Canyon Water District

## Budget to Actual

For the period July 1, 2022 through May 31, 2023  
(Unaudited)

	May 2023	YTD Actual	FY 23 Adopted Budget	YTD 92%
<b>1 Operating Revenue</b>				
2 Water Commodity Sales	\$ 224,053	\$ 3,217,153	\$ 4,237,600	76%
3 Service Charges - Water	105,635	1,107,158	1,207,000	92%
4 Service Charges - Sewer	159,223	1,673,339	1,844,900	91%
5 Service Charges - Recycled/Reclaimed	6,551	70,058	84,000	83%
6 Baker Treatment Plant (BTP) Water Sales	221,662	1,292,385	1,110,000	116%
7 Water Recovery & Emergency Storage Fees	69,135	758,608	612,200	124%
8 Reclaimed Water Sales	37,867	518,914	771,300	67%
9 Recycled Water Sales	13,228	215,024	227,500	95%
10 Customer Charges	37,620	398,696	318,300	125%
11 Other Operating Revenue	-	-	91,800	0%
12 Standby Charges	204	27,111	46,200	59%
13 Uncollectable Accounts	-	-	(26,400)	0%
<b>14 Total Operating Revenue</b>	<b>875,179</b>	<b>9,278,446</b>	<b>10,524,400</b>	<b>88%</b>
<b>15 Non-Operating Revenue</b>				
16 Property Taxes	210,218	2,159,423	2,140,200	101%
17 Interest Revenue	19,958	155,278	18,800	826%
18 Other Non-Operating Revenue	3,160	68,707	76,200	90%
<b>19 Total Non-Operating Revenue</b>	<b>233,336</b>	<b>2,383,408</b>	<b>2,235,200</b>	<b>107%</b>
<b>20 Total Revenues</b>	<b>1,108,515</b>	<b>11,661,854</b>	<b>12,759,600</b>	<b>91%</b>
<b>21 Operating Expense</b>				
22 Source of Supply	112,304	1,947,787	2,822,500	69%
23 Baker Treatment Plant Water for Resale	167,969	1,120,982	1,022,500	110%
24 Water Related Expenses	69,857	848,025	911,300	93%
25 Sanitation Related Expenses	8,819	325,742	315,200	103%
26 Recycled & Reclaimed Expenses	11,285	168,302	207,900	81%
27 Salaries and Benefits	356,070	3,870,476	4,203,200	92%
28 CalPERS Unfunded Accrued Liability Minimum	-	273,674	290,000	94%
29 General and Administrative	198,035	1,946,846	2,323,100	84%
<b>30 Total Operating Expense</b>	<b>924,339</b>	<b>10,501,834</b>	<b>12,095,700</b>	<b>87%</b>
<b>31 Non-Operating Expense</b>				
32 Debt Service - State Revolving Fund	-	115,191	230,200	50%
33 Debt Service - Credit Line	-	73,306	145,000	51%
<b>34 Total Non-Operating Expense</b>	<b>-</b>	<b>188,496</b>	<b>375,200</b>	<b>50%</b>
<b>35 Total Expenses</b>	<b>924,339</b>	<b>10,690,330</b>	<b>12,470,900</b>	<b>86%</b>
<b>36 Net Income / (Loss) Before Capital &amp; Pension</b>	<b>184,176</b>	<b>971,524</b>	<b>288,700</b>	<b>337%</b>
37 Use of District Reserves for Capital Projects	-	-	-	N/A
38 Developer Impact Fees (Restricted)	-	40,795	-	N/A
<b>39 Increase / (Decrease) to Reserves</b>	<b>\$ 184,176</b>	<b>\$ 1,012,319</b>	<b>\$ 288,700</b>	<b>351%</b>

*\*No assurance is provided on these financial statements. Substantially all disclosures required by accounting principles generally accepted in the U.S. are not included.*



# Trabuco Canyon Water District

## District Capital

FY 2022/23 (Unaudited)

	May 2023	YTD Actual	FY 23 Adopted Budget	YTD 92%
<b>1 Funding Sources</b>				
2 Grant Revenue	\$ -	\$ -	\$ 500,000	0%
3 Bank of the West Credit Line Proceeds	267,629	3,870,719	5,162,000	75%
4 Use of District Reserves for Capital Projects	-	-	-	N/A
<b>5 Funding Sources Total</b>	<b>267,629</b>	<b>3,870,719</b>	<b>5,662,000</b>	<b>68%</b>
<b>6 District Capital</b>				
<b>7 Capital Improvements / Replacements</b>				
8 SCADA System Upgrades FY 22/23	204,000	793,011	1,210,000	66%
9 AMI/AMR System Implementation (USBR) *	10	1,532,259	1,700,000	90%
10 Golf Club SLS Bypass Construction	25,187	195,686	870,000	22%
11 Dimension Water Treatment Plant (DWTP) Office & Storage	-	25,529	300,000	9%
12 Master Plan and Condition Assessment Study	17,513	240,121	250,000	96%
13 Live Oak Pipeline Scoping	-	-	100,000	0%
14 ETRSLs Surge Tank Improvements	85	217,878	250,000	87%
15 Trabuco Creek Water Main Potholing	-	-	20,000	0%
16 Dimension Water Treatment Plant Vault Lids	-	-	50,000	0%
17 ETRSLs Discharge Valve Replacement	-	-	35,000	0%
18 OC Rescue Mission	5,642	114,918	-	N/A
19 Dove Lake Dam Repair	-	182,954	-	N/A
<b>20 Capital Improvements / Replacements Total</b>	<b>252,436</b>	<b>3,119,402</b>	<b>4,785,000</b>	<b>65%</b>
<b>21 Equipment</b>				
22 Chiquita Capital Replacement	-	231,647	178,000	130%
23 Wastewater Treatment Plant Hoffman Blower Building Rehab	11,439	11,965	250,000	5%
24 Equipment Trailer	-	44,720	39,000	115%
25 Wastewater Treatment Plant New Mixers	-	53,066	150,000	35%
26 Dove Lake Barge/Pump	-	27,946	20,000	140%
27 Domestic Water Turbidimeter Replacement	-	-	15,000	0%
28 Flow Meter - Tick Creek	-	8,908	-	N/A
<b>29 Equipment Total</b>	<b>11,439</b>	<b>369,344</b>	<b>652,000</b>	<b>57%</b>
<b>30 Programs</b>				
31 Pressure Relief Valve Improvements	-	54,458	15,000	363%
32 Valve Replacement Program	3,754	52,555	45,000	117%
33 Manhole Recoating Program - Sewer	-	-	20,000	0%
34 Pressure Relief Valve Vault Improvements - Reclaimed	-	2,422	45,000	5%
35 Pump Replacement Program	-	80,676	100,000	81%
<b>36 Programs Total</b>	<b>3,754</b>	<b>190,111</b>	<b>225,000</b>	<b>84%</b>
<b>37 District Capital Total</b>	<b>267,629</b>	<b>3,870,719</b>	<b>5,662,000</b>	<b>68%</b>
<b>38 Net Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*Partially funded by Grant / Loan Proceeds

\*No assurance is provided on these financial statements. Substantially all disclosures required by accounting principles generally accepted in the U.S. are not included.



# Trabuco Canyon Water District

## Balance Sheet

May 31, 2023

(Unaudited)

		May 2023
<b>1</b>	<b>Assets</b>	
<b>2</b>	<b>Cash &amp; Investments</b>	
3	Cash & Investments - Unrestricted	\$ 2,623,627
4	Cash & Investments - Restricted	5,651,638
<b>5</b>	<b>Total Cash &amp; Investments</b>	<u>8,275,265</u>
<b>6</b>	<b>Other Current Assets</b>	
7	Accounts Receivable, Net	1,776,629
8	Prepaid & Other	94,307
9	LAIF - Market Value Adjustment <sup>1</sup>	533
<b>10</b>	<b>Total Other Current Assets</b>	<u>1,870,935</u>
<b>11</b>	<b>Capital Assets</b>	
12	Capital Assets, at Cost	124,675,651
13	Accumulated Depreciation	(80,392,788)
14	Construction in Progress	5,153,009
<b>15</b>	<b>Total Capital Assets</b>	<u>49,435,872</u>
16	Net OPEB Asset	201,692
17	Deferred Outflows of Resources (DOR)	1,473,729
<b>18</b>	<b>Total Assets &amp; DOR</b>	<u><u>\$ 61,258,026</u></u>
<b>19</b>	<b>Liabilities</b>	
<b>20</b>	<b>Current Liabilities</b>	
21	Accounts Payable	\$ 999,035
22	Accrued Expenses	175,379
23	Current Portion-Long Term Debt	92,840
24	Deposits on Hand	46,859
<b>25</b>	<b>Total Current Liabilities</b>	<u>1,314,114</u>
<b>26</b>	<b>Long-Term Liabilities</b>	
27	Net Pension Liability	1,597,778
28	State Revolving Fund Loan	1,749,475
29	Bank of the West Loan	10,000,000
<b>30</b>	<b>Total Long Term Liabilities</b>	<u>13,347,253</u>
31	Deferred Inflows of Resources (DIR)	2,448,966
<b>32</b>	<b>Total Liabilities &amp; DIR</b>	<u>17,110,332</u>
<b>33</b>	<b>Net Position</b>	44,147,694
<b>34</b>	<b>Total Liabilities, Net Position &amp; DIR</b>	<u><u>\$ 61,258,026</u></u>

<sup>1</sup> LAIF Market Value adjusted annually at June 30th. This balance may be different from the cash and investments report during the year based on updated market conditions.

*\*No assurance is provided on these financial statements. Substantially all disclosures required by accounting principles generally accepted in the U.S. are not included.*



# Trabuco Canyon Water District

## Cash Investments Report

May 31, 2023

(Unaudited)

	Type	Cost	Market	% Total
<b>District Cash &amp; Investments</b>				
<b>Unrestricted</b>				
Local Agency Investment Fund (LAIF)	Investment	\$ (3,170,243)	\$ (3,127,478)	-37.9%
California Cooperative Liquid Assets Securities System (CLASS)	Investment	5,019,808	5,019,808	60.9%
Bank of the West	Checking	774,062	774,062	9.4%
<b>Total Unrestricted</b>		<b>2,623,627</b>	<b>2,666,393</b>	<b>32.3%</b>
<b>Restricted</b>				
LAIF - Water Storage Facilities	Investment	1,073,206	1,058,729	12.8%
LAIF - Interim Sewage	Investment	118,102	116,509	1.4%
LAIF - Debt Issuance 2022	Investment	4,223,226	4,166,256	50.5%
CLASS - Debt Issuance	Investment	-	-	0.0%
Cash in CB&T Reserved for SRF Loan	Checking	237,104	237,104	2.9%
<b>Total Restricted</b>		<b>5,651,638</b>	<b>5,578,598</b>	<b>67.7%</b>
<b>Total District Cash &amp; Investments</b>		<b>\$ 8,275,265</b>	<b>\$ 8,244,990</b>	<b>100.0%</b>

### Certification

*I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California.*

*Cindy Byerrum*

**Cindy Byerrum, Treasurer**



Trabuco Canyon Water District, CA

# Bank Transaction Report

## Transaction Detail

Issued Date Range: 06/01/2023 - 06/30/2023

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
<b>Accounts Payable</b>							
<b>Bank Draft</b>							
06/01/2023	06/30/2023	<a href="#">DFT0003149</a>	CALPERS	Accounts Payable	Cleared	Bank Draft	-58,547.39
06/01/2023	06/30/2023	<a href="#">DFT0003150</a>	VSP	Accounts Payable	Cleared	Bank Draft	-776.20
06/02/2023	06/30/2023	<a href="#">DFT0003151</a>	ADP	Accounts Payable	Cleared	Bank Draft	-121,254.04
06/02/2023	06/30/2023	<a href="#">DFT0003152</a>	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Cleared	Bank Draft	-3,647.34
06/02/2023	06/30/2023	<a href="#">DFT0003153</a>	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Cleared	Bank Draft	-1,018.31
06/02/2023	06/30/2023	<a href="#">DFT0003154</a>	SHRED-IT USA, LLC	Accounts Payable	Cleared	Bank Draft	-68.00
06/05/2023	06/30/2023	<a href="#">DFT0003155</a>	TAB ANSWER NETWORK	Accounts Payable	Cleared	Bank Draft	-190.42
06/06/2023	06/30/2023	<a href="#">DFT0003156</a>	CALPERS	Accounts Payable	Cleared	Bank Draft	-28,038.98
06/06/2023	06/30/2023	<a href="#">DFT0003157</a>	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-359.00
06/07/2023	06/30/2023	<a href="#">DFT0003158</a>	COX COMMUNICATIONS	Accounts Payable	Cleared	Bank Draft	-2,475.27
06/07/2023	06/30/2023	<a href="#">DFT0003159</a>	THE TOLL ROADS	Accounts Payable	Cleared	Bank Draft	-141.99
06/09/2023	06/30/2023	<a href="#">DFT0003160</a>	COX COMMUNICATIONS	Accounts Payable	Cleared	Bank Draft	-1,710.60
06/12/2023	06/30/2023	<a href="#">DFT0003161</a>	ADP	Accounts Payable	Cleared	Bank Draft	-1,891.01
06/12/2023	06/30/2023	<a href="#">DFT0003162</a>	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Cleared	Bank Draft	-229.75
06/13/2023	06/30/2023	<a href="#">DFT0003163</a>	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-75.99
06/14/2023	06/30/2023	<a href="#">DFT0003164</a>	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-20.00
06/16/2023	06/30/2023	<a href="#">DFT0003165</a>	COX COMMUNICATIONS	Accounts Payable	Cleared	Bank Draft	-113.89
06/16/2023	06/30/2023	<a href="#">DFT0003166</a>	ADP	Accounts Payable	Cleared	Bank Draft	-110,535.22
06/16/2023	06/30/2023	<a href="#">DFT0003167</a>	CALPERS	Accounts Payable	Cleared	Bank Draft	-27,879.99
06/16/2023	06/30/2023	<a href="#">DFT0003168</a>	WEX FLEET UNIVERSAL	Accounts Payable	Cleared	Bank Draft	-5,943.02
06/20/2023	06/30/2023	<a href="#">DFT0003169</a>	COX COMMUNICATIONS	Accounts Payable	Cleared	Bank Draft	-671.75
06/20/2023	06/30/2023	<a href="#">DFT0003170</a>	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Cleared	Bank Draft	-81,384.22
06/21/2023	06/30/2023	<a href="#">DFT0003172</a>	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Cleared	Bank Draft	-100.00
06/21/2023	06/30/2023	<a href="#">DFT0003173</a>	SOUTH COAST AQMD	Accounts Payable	Cleared	Bank Draft	-665.26
06/21/2023	06/30/2023	<a href="#">DFT0003174</a>	THE TOLL ROADS	Accounts Payable	Cleared	Bank Draft	-140.00
06/22/2023	06/30/2023	<a href="#">DFT0003175</a>	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-22.96
06/23/2023	06/30/2023	<a href="#">DFT0003171</a>	UMPQUA BANK	Accounts Payable	Cleared	Bank Draft	-13,763.57
06/23/2023	06/30/2023	<a href="#">DFT0003177</a>	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-75.00
06/23/2023	06/30/2023	<a href="#">DFT0003178</a>	XEROX CORPORATION	Accounts Payable	Cleared	Bank Draft	-300.35
06/26/2023	06/30/2023	<a href="#">DFT0003179</a>	AT&T MOBILITY	Accounts Payable	Cleared	Bank Draft	-2,576.46
06/26/2023	06/30/2023	<a href="#">DFT0003180</a>	WAGE WORKS, INC.	Accounts Payable	Cleared	Bank Draft	-5.00
06/29/2023	06/30/2023	<a href="#">DFT0003181</a>	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Cleared	Bank Draft	-190.02
06/30/2023	06/30/2023	<a href="#">DFT0003182</a>	ADP	Accounts Payable	Cleared	Bank Draft	-112.00
<b>Bank Draft Total: (33)</b>							<b>-464,923.00</b>

**Bank Transaction Report**

**Issued Date Range: -**

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/08/2023	06/30/2023	<a href="#">11780</a>	ROBERT BARGERON	Accounts Payable	Cleared	Check	-400.00
06/08/2023	06/30/2023	<a href="#">11781</a>	BAVCO BACKFLOW APPARATUS & VALVE CO.	Accounts Payable	Cleared	Check	-265.20
06/08/2023	06/30/2023	<a href="#">11782</a>	BC WIRE ROPE & RIGGING	Accounts Payable	Cleared	Check	-558.93
06/08/2023	06/30/2023	<a href="#">11783</a>	CARQUEST OF ORANGE COUNTY	Accounts Payable	Cleared	Check	-973.70
06/08/2023	06/30/2023	<a href="#">11784</a>	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Cleared	Check	-13,934.79
06/08/2023	06/30/2023	<a href="#">11785</a>	CHRIS HOLBROOK	Accounts Payable	Cleared	Check	-288.00
06/08/2023	06/30/2023	<a href="#">11786</a>	INDUSTRIAL METAL SUPPLY COMPANY	Accounts Payable	Cleared	Check	-139.39
06/08/2023	06/30/2023	<a href="#">11787</a>	JIG CONSULTANTS	Accounts Payable	Cleared	Check	-27,419.96
06/08/2023	06/30/2023	<a href="#">11788</a>	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Cleared	Check	-2,840.00
06/08/2023	06/30/2023	<a href="#">11789</a>	SOUTH ORANGE COUNTY WASTEWATER AUTHORITY	Accounts Payable	Cleared	Check	-20,813.00
06/13/2023		<a href="#">11790</a>	STATE WATER RESOURCES CONTROL BOARD	Accounts Payable	Outstanding	Check	-170.00
06/13/2023		<a href="#">11791</a>	STATE WATER RESOURCES CONTROL BOARD	Accounts Payable	Outstanding	Check	-190.00
06/15/2023	06/30/2023	<a href="#">11792</a>	GLENN ACOSTA	Accounts Payable	Cleared	Check	-1,544.56
06/15/2023	06/30/2023	<a href="#">11793</a>	DON CHADD	Accounts Payable	Cleared	Check	-2,405.54
06/22/2023		<a href="#">11794</a>	ALL AMERICAN GASKET	Accounts Payable	Outstanding	Check	-446.30
06/22/2023	06/30/2023	<a href="#">11795</a>	APPLIED INDUSTRIAL TECHNOLOGIES	Accounts Payable	Cleared	Check	-11,099.40
06/22/2023	06/30/2023	<a href="#">11796</a>	AT&T	Accounts Payable	Cleared	Check	-913.19
06/22/2023	06/30/2023	<a href="#">11797</a>	AT&T MOBILITY	Accounts Payable	Cleared	Check	-53.23
06/22/2023	06/30/2023	<a href="#">11798</a>	AMERICAN WATER WORKS ASSOCIATION	Accounts Payable	Cleared	Check	-106.00
06/22/2023	06/30/2023	<a href="#">11799</a>	BIG BRAND TIRE & SERVICE	Accounts Payable	Cleared	Check	-636.41
06/22/2023	06/30/2023	<a href="#">11800</a>	BLUE-WHITE INDUSTRIES	Accounts Payable	Cleared	Check	-2,087.70
06/22/2023	06/30/2023	<a href="#">11801</a>	CHAMPION PAVING, INC.	Accounts Payable	Cleared	Check	-4,011.00
06/22/2023	06/30/2023	<a href="#">11802</a>	DMS FACILITY SERVICES	Accounts Payable	Cleared	Check	-936.01
06/22/2023	06/30/2023	<a href="#">11803</a>	FEDEX	Accounts Payable	Cleared	Check	-42.30
06/22/2023	06/30/2023	<a href="#">11804</a>	FERGUSON WATERWORKS	Accounts Payable	Cleared	Check	-7,865.65
06/22/2023	06/30/2023	<a href="#">11805</a>	GMU GEOTECHNICAL, INC.	Accounts Payable	Cleared	Check	-3,578.00
06/22/2023	06/30/2023	<a href="#">11806</a>	GRAINGER	Accounts Payable	Cleared	Check	-2,401.51
06/22/2023	06/30/2023	<a href="#">11807</a>	HANSON BRIDGETT LLP	Accounts Payable	Cleared	Check	-20,222.08
06/22/2023	06/30/2023	<a href="#">11808</a>	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Cleared	Check	-36,485.05
06/22/2023	06/30/2023	<a href="#">11809</a>	HYDROTECH ELECTRIC	Accounts Payable	Cleared	Check	-7,354.14
06/22/2023	06/30/2023	<a href="#">11810</a>	J. SMITH & T MULI, INC	Accounts Payable	Cleared	Check	-5,698.44
06/22/2023	06/30/2023	<a href="#">11811</a>	COUNTY OF ORANGE	Accounts Payable	Cleared	Check	-2,840.07
06/22/2023	06/30/2023	<a href="#">11812</a>	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Cleared	Check	-2,485.00
06/22/2023	06/30/2023	<a href="#">11813</a>	ORKIN, INC.	Accounts Payable	Cleared	Check	-2,212.95
06/22/2023	06/30/2023	<a href="#">11814</a>	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Cleared	Check	-190.02
06/22/2023	06/30/2023	<a href="#">11815</a>	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Cleared	Check	-660.00
06/22/2023	06/30/2023	<a href="#">11816</a>	SIERRA ANALYTICAL	Accounts Payable	Cleared	Check	-2,865.50
06/22/2023	06/30/2023	<a href="#">11817</a>	SOTO RESOURCES	Accounts Payable	Cleared	Check	-1,127.50
06/22/2023	06/30/2023	<a href="#">11818</a>	DELCO SERVICE, INC.	Accounts Payable	Cleared	Check	-3,538.38
06/22/2023	06/30/2023	<a href="#">11819</a>	STANLEY CONVERGENT SECURITY SOLUTIONS	Accounts Payable	Cleared	Check	-686.00
06/22/2023	06/30/2023	<a href="#">11820</a>	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Cleared	Check	-191.57
06/22/2023		<a href="#">11821</a>	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-203.65

**Bank Transaction Report**

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/22/2023	06/30/2023	<a href="#">11822</a>	WECK LABORATORIES	Accounts Payable	Cleared	Check	-1,208.97
06/23/2023	06/30/2023	<a href="#">11823</a>	JUAN A. QUINONEZ	Accounts Payable	Cleared	Check	-173.30
<b>Check Total: (44)</b>							<b>-194,262.39</b>
<b>Check Reversal</b>							
06/01/2023	06/30/2023	<a href="#">11748</a>	GLENN ACOSTA Reversal	Accounts Payable	Cleared	Check Reversal	1,544.56
06/01/2023	06/30/2023	<a href="#">11752</a>	COMOSO Reversal	Accounts Payable	Cleared	Check Reversal	62.04
06/30/2023	06/30/2023	<a href="#">11814</a>	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC Reversal	Accounts Payable	Cleared	Check Reversal	190.02
<b>Check Reversal Total: (3)</b>							<b>1,796.62</b>
<b>EFT</b>							
06/09/2023	06/30/2023	<a href="#">336</a>	BLACOH CONTROLS, INC.	Accounts Payable	Cleared	EFT	-24,354.50
06/09/2023	06/30/2023	<a href="#">337</a>	COMOSO	Accounts Payable	Cleared	EFT	-62.04
06/09/2023	06/30/2023	<a href="#">338</a>	J. S. HELD LLC	Accounts Payable	Cleared	EFT	-6,345.30
06/09/2023	06/30/2023	<a href="#">339</a>	MWDOC	Accounts Payable	Cleared	EFT	-40,697.86
06/23/2023	06/30/2023	<a href="#">340</a>	BANK OF THE WEST	Accounts Payable	Cleared	EFT	-72,500.00
06/23/2023	06/30/2023	<a href="#">341</a>	CALIFORNIA BANK & TRUST	Accounts Payable	Cleared	EFT	-115,190.52
06/23/2023	06/30/2023	<a href="#">342</a>	AMAZON	Accounts Payable	Cleared	EFT	-1,534.69
06/23/2023	06/30/2023	<a href="#">343</a>	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Cleared	EFT	-3,076.00
06/23/2023	06/30/2023	<a href="#">344</a>	EVANS-HYDRO, INC.	Accounts Payable	Cleared	EFT	-9,968.50
06/23/2023	06/30/2023	<a href="#">345</a>	IRVINE PIPE SUPPLY	Accounts Payable	Cleared	EFT	-6,139.06
06/23/2023	06/30/2023	<a href="#">346</a>	OLIN CHEMICALS	Accounts Payable	Cleared	EFT	-5,513.18
06/23/2023	06/30/2023	<a href="#">347</a>	PEBBLE SPRING WATER	Accounts Payable	Cleared	EFT	-31.00
06/23/2023	06/30/2023	<a href="#">348</a>	ROCKSPARK INC.	Accounts Payable	Cleared	EFT	-2,043.75
06/23/2023	06/30/2023	<a href="#">349</a>	TESCO CONTROLS, INC.	Accounts Payable	Cleared	EFT	-211,470.82
06/23/2023	06/30/2023	<a href="#">350</a>	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Cleared	EFT	-4,320.00
06/23/2023	06/30/2023	<a href="#">351</a>	UNIFIRST CORPORATION	Accounts Payable	Cleared	EFT	-610.20
<b>EFT Total: (16)</b>							<b>-503,857.42</b>
<b>Accounts Payable Total: (96)</b>							<b>-1,161,246.19</b>

**Accounts Receivable**

<b>Deposit</b>							
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	-0.78
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	-0.10
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	-0.11
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	0.07
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	0.17
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	0.04
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	-0.56
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	0.39
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	0.54
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	0.24
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	0.07
06/06/2023	06/30/2023	<a href="#">DEP0021068</a>	Apply admin fees - PT 6/06/23	Accounts Receivable	Cleared	Deposit	0.03

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**Issued Date Range: -**

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	13.18
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	29.61
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	94.10
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	1,745.03
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	211.49
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	67.75
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	152.27
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	79.88
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	29.61
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	1,256.42
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	79.88
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	244.30
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	244.30
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	13.16
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	570.61
06/08/2023	06/30/2023	<a href="#">DEP0021071</a>	County of Orange - PT 6/06/23	Accounts Receivable	Cleared	Deposit	410.84
06/13/2023	06/30/2023	<a href="#">DEP0021121</a>	Apply admin fees 6/13/23	Accounts Receivable	Cleared	Deposit	2.31
06/13/2023	06/30/2023	<a href="#">DEP0021121</a>	Apply admin fees 6/13/23	Accounts Receivable	Cleared	Deposit	16.51
06/13/2023	06/30/2023	<a href="#">DEP0021121</a>	Apply admin fees 6/13/23	Accounts Receivable	Cleared	Deposit	-16.51
06/13/2023	06/30/2023	<a href="#">DEP0021121</a>	Apply admin fees 6/13/23	Accounts Receivable	Cleared	Deposit	2.31
06/13/2023	06/30/2023	<a href="#">DEP0021121</a>	Apply admin fees 6/13/23	Accounts Receivable	Cleared	Deposit	-2.31
06/13/2023	06/30/2023	<a href="#">DEP0021121</a>	Apply admin fees 6/13/23	Accounts Receivable	Cleared	Deposit	11.88
06/13/2023	06/30/2023	<a href="#">DEP0021121</a>	Apply admin fees 6/13/23	Accounts Receivable	Cleared	Deposit	-11.88
06/13/2023	06/30/2023	<a href="#">DEP0021121</a>	Apply admin fees 6/13/23	Accounts Receivable	Cleared	Deposit	-2.31
06/14/2023	06/30/2023	<a href="#">DEP0021102</a>	T-Mobile Cell Site Rent AR-A00135	Accounts Receivable	Cleared	Deposit	2,195.66
06/14/2023	06/30/2023	<a href="#">DEP0021102</a>	T-Mobile Cell Site Rent AR-A00135	Accounts Receivable	Cleared	Deposit	282.17
06/15/2023	06/30/2023	<a href="#">DEP0021124</a>	County of Orange - Property Taxes 6/13/23	Accounts Receivable	Cleared	Deposit	719.60
06/15/2023	06/30/2023	<a href="#">DEP0021124</a>	County of Orange - Property Taxes 6/13/23	Accounts Receivable	Cleared	Deposit	139.92
06/15/2023	06/30/2023	<a href="#">DEP0021124</a>	County of Orange - Property Taxes 6/13/23	Accounts Receivable	Cleared	Deposit	999.43
06/15/2023	06/30/2023	<a href="#">DEP0021124</a>	County of Orange - Property Taxes 6/13/23	Accounts Receivable	Cleared	Deposit	139.92
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	0.95
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	0.19
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	1.31
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	-1.49
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	9.39
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	1.33
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	0.18
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	-1.50
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	1.31
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	-7.71
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	-10.72
06/20/2023	06/30/2023	<a href="#">DEP0021181</a>	Apply admin fees to invoice	Accounts Receivable	Cleared	Deposit	6.76
06/22/2023	06/30/2023	<a href="#">DEP0021184</a>	County of Orange - Property Taxes 6/20/23	Accounts Receivable	Cleared	Deposit	73.97

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Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/22/2023	06/30/2023	<a href="#">DEP0021184</a>	County of Orange - Property Taxes 6/20/23	Accounts Receivable	Cleared	Deposit	524.10
06/22/2023	06/30/2023	<a href="#">DEP0021184</a>	County of Orange - Property Taxes 6/20/23	Accounts Receivable	Cleared	Deposit	2,695.33
06/22/2023	06/30/2023	<a href="#">DEP0021184</a>	County of Orange - Property Taxes 6/20/23	Accounts Receivable	Cleared	Deposit	528.35
06/22/2023	06/30/2023	<a href="#">DEP0021184</a>	County of Orange - Property Taxes 6/20/23	Accounts Receivable	Cleared	Deposit	73.97
06/22/2023	06/30/2023	<a href="#">DEP0021184</a>	County of Orange - Property Taxes 6/20/23	Accounts Receivable	Cleared	Deposit	3,743.52
06/22/2023	06/30/2023	<a href="#">DEP0021184</a>	County of Orange - Property Taxes 6/20/23	Accounts Receivable	Cleared	Deposit	380.42
06/22/2023	06/30/2023	<a href="#">DEP0021184</a>	County of Orange - Property Taxes 6/20/23	Accounts Receivable	Cleared	Deposit	524.09
06/22/2023	06/30/2023	<a href="#">DEP0021188</a>	Transfer from CLASS to BOTW	Accounts Receivable	Cleared	Deposit	350,000.00
06/22/2023	06/30/2023	<a href="#">DEP0021188</a>	Transfer from CLASS to BOTW	Accounts Receivable	Cleared	Deposit	12,500.00
06/22/2023	06/30/2023	<a href="#">DEP0021188</a>	Transfer from CLASS to BOTW	Accounts Receivable	Cleared	Deposit	12,500.00
06/22/2023	06/30/2023	<a href="#">DEP0021188</a>	Transfer from CLASS to BOTW	Accounts Receivable	Cleared	Deposit	125,000.00
06/26/2023	06/30/2023	<a href="#">DEP0021219</a>	County of Orange Invoice #AR-A00129	Accounts Receivable	Cleared	Deposit	150.00
06/26/2023	06/30/2023	<a href="#">DEP0021219</a>	County of Orange Invoice #AR-A00129	Accounts Receivable	Cleared	Deposit	360.00
06/26/2023	06/30/2023	<a href="#">DEP0021219</a>	County of Orange Invoice #AR-A00129	Accounts Receivable	Cleared	Deposit	3,760.00
06/28/2023	06/30/2023	<a href="#">DEP0021239</a>	Windsor Auction House Security Deposit	Accounts Receivable	Cleared	Deposit	12.50
06/28/2023	06/30/2023	<a href="#">DEP0021239</a>	Windsor Auction House Security Deposit	Accounts Receivable	Cleared	Deposit	12.50
06/28/2023	06/30/2023	<a href="#">DEP0021239</a>	Windsor Auction House Security Deposit	Accounts Receivable	Cleared	Deposit	350.00
06/28/2023	06/30/2023	<a href="#">DEP0021239</a>	Windsor Auction House Security Deposit	Accounts Receivable	Cleared	Deposit	125.00
<b>Deposit Total: (73)</b>							<b>523,032.88</b>
<b>Accounts Receivable Total: (73)</b>							<b>523,032.88</b>

**General Ledger**

<b>Deposit</b>							
06/28/2023		<a href="#">DEP0021427</a>	Split outstanding 6/28 deposit	General Ledger	Outstanding	Deposit	223.99
<b>Deposit Total: (1)</b>							<b>223.99</b>
<b>Deposit Reversal</b>							
06/28/2023	06/30/2023	<a href="#">DEPR0000057</a>	Split outstanding 6/28 deposit	General Ledger	Cleared	Deposit Reversal	-223.99
<b>Deposit Reversal Total: (1)</b>							<b>-223.99</b>
<b>General Ledger Total: (2)</b>							<b>0.00</b>

**Utility Billing**

<b>Deposit</b>							
06/01/2023	06/30/2023	<a href="#">DEP0020985</a>	Utility Payment Packet UBPKT09120	Utility Billing	Cleared	Deposit	3,491.22
06/01/2023	06/30/2023	<a href="#">DEP0020987</a>	Utility Payment Packet UBPKT09121	Utility Billing	Cleared	Deposit	3,748.06
06/01/2023	06/30/2023	<a href="#">DEP0020991</a>	Utility Payment Packet UBPKT09122	Utility Billing	Cleared	Deposit	27,482.54
06/01/2023	06/30/2023	<a href="#">DEP0020995</a>	Utility Payment Packet UBPKT09123	Utility Billing	Cleared	Deposit	3,003.88
06/02/2023	06/30/2023	<a href="#">DEP0020999</a>	Utility Payment Packet UBPKT09124	Utility Billing	Cleared	Deposit	2,387.24
06/02/2023	06/30/2023	<a href="#">DEP0021002</a>	Utility Payment Packet UBPKT09125	Utility Billing	Cleared	Deposit	3,955.28
06/02/2023	06/30/2023	<a href="#">DEP0021004</a>	Utility Payment Packet UBPKT09126	Utility Billing	Cleared	Deposit	6,072.51
06/05/2023	06/30/2023	<a href="#">DEP0021008</a>	Utility Payment Packet UBPKT09127	Utility Billing	Cleared	Deposit	1,585.56
06/05/2023	06/30/2023	<a href="#">DEP0021010</a>	Utility Payment Packet UBPKT09128	Utility Billing	Cleared	Deposit	1,939.47
06/05/2023	06/30/2023	<a href="#">DEP0021014</a>	Utility Payment Packet UBPKT09130	Utility Billing	Cleared	Deposit	10,450.57
06/05/2023	06/30/2023	<a href="#">DEP0021018</a>	Utility Payment Packet UBPKT09131	Utility Billing	Cleared	Deposit	23,679.55

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**Issued Date Range: -**

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/06/2023	06/30/2023	<a href="#">DEP0021021</a>	Utility Payment Packet UBPKT09132	Utility Billing	Cleared	Deposit	1,470.76
06/06/2023	06/30/2023	<a href="#">DEP0021023</a>	Utility Payment Packet UBPKT09133	Utility Billing	Cleared	Deposit	3,844.55
06/06/2023	06/30/2023	<a href="#">DEP0021028</a>	Utility Payment Packet UBPKT09135	Utility Billing	Cleared	Deposit	1,488.50
06/07/2023	06/30/2023	<a href="#">DEP0021030</a>	Utility Payment Packet UBPKT09137	Utility Billing	Cleared	Deposit	1,277.43
06/07/2023	06/30/2023	<a href="#">DEP0021032</a>	Utility Payment Packet UBPKT09138	Utility Billing	Cleared	Deposit	2,705.30
06/07/2023	06/30/2023	<a href="#">DEP0021035</a>	Utility Payment Packet UBPKT09140	Utility Billing	Cleared	Deposit	4,228.68
06/07/2023	06/30/2023	<a href="#">DEP0021040</a>	Utility Payment Packet UBPKT09141	Utility Billing	Cleared	Deposit	1,566.92
06/08/2023	06/30/2023	<a href="#">DEP0021042</a>	Utility Payment Packet UBPKT09143	Utility Billing	Cleared	Deposit	2,202.32
06/08/2023	06/30/2023	<a href="#">DEP0021044</a>	Utility Payment Packet UBPKT09142	Utility Billing	Cleared	Deposit	1,038.21
06/08/2023	06/30/2023	<a href="#">DEP0021049</a>	Utility Payment Packet UBPKT09144	Utility Billing	Cleared	Deposit	1,606.43
06/09/2023	06/30/2023	<a href="#">DEP0021051</a>	Utility Payment Packet UBPKT09145	Utility Billing	Cleared	Deposit	2,452.33
06/09/2023	06/30/2023	<a href="#">DEP0021053</a>	Utility Payment Packet UBPKT09146	Utility Billing	Cleared	Deposit	1,593.83
06/09/2023	06/30/2023	<a href="#">DEP0021056</a>	Utility Payment Packet UBPKT09147	Utility Billing	Cleared	Deposit	3,340.91
06/09/2023	06/30/2023	<a href="#">DEP0021061</a>	Utility Payment Packet UBPKT09148	Utility Billing	Cleared	Deposit	4,863.74
06/12/2023	06/30/2023	<a href="#">DEP0021063</a>	Utility Payment Packet UBPKT09149	Utility Billing	Cleared	Deposit	1,594.54
06/12/2023	06/30/2023	<a href="#">DEP0021065</a>	Utility Payment Packet UBPKT09150	Utility Billing	Cleared	Deposit	1,602.32
06/12/2023	06/30/2023	<a href="#">DEP0021074</a>	Utility Payment Packet UBPKT09151	Utility Billing	Cleared	Deposit	5,297.57
06/12/2023	06/30/2023	<a href="#">DEP0021089</a>	Utility Payment Packet UBPKT09156	Utility Billing	Cleared	Deposit	2,684.03
06/13/2023	06/30/2023	<a href="#">DEP0021081</a>	Utility Payment Packet UBPKT09154	Utility Billing	Cleared	Deposit	923.66
06/13/2023	06/30/2023	<a href="#">DEP0021083</a>	Utility Payment Packet UBPKT09153	Utility Billing	Cleared	Deposit	1,204.99
06/13/2023	06/30/2023	<a href="#">DEP0021085</a>	Utility Payment Packet UBPKT09152	Utility Billing	Cleared	Deposit	2,366.66
06/13/2023	06/30/2023	<a href="#">DEP0021092</a>	Utility Payment Packet UBPKT09157	Utility Billing	Cleared	Deposit	1,677.66
06/14/2023	06/30/2023	<a href="#">DEP0021094</a>	Utility Payment Packet UBPKT09158	Utility Billing	Cleared	Deposit	1,161.83
06/14/2023	06/30/2023	<a href="#">DEP0021097</a>	Utility Payment Packet UBPKT09159	Utility Billing	Cleared	Deposit	2,405.46
06/14/2023	06/30/2023	<a href="#">DEP0021104</a>	Utility Payment Packet UBPKT09166	Utility Billing	Cleared	Deposit	6,575.50
06/14/2023	06/30/2023	<a href="#">DEP0021109</a>	Utility Payment Packet UBPKT09167	Utility Billing	Cleared	Deposit	5,321.08
06/15/2023	06/30/2023	<a href="#">DEP0021111</a>	Utility Payment Packet UBPKT09169	Utility Billing	Cleared	Deposit	1,992.06
06/15/2023	06/30/2023	<a href="#">DEP0021113</a>	Utility Payment Packet UBPKT09168	Utility Billing	Cleared	Deposit	3,527.43
06/15/2023	06/30/2023	<a href="#">DEP0021118</a>	Utility Payment Packet UBPKT09170	Utility Billing	Cleared	Deposit	859.06
06/15/2023	06/30/2023	<a href="#">DEP0021132</a>	Utility Payment Packet UBPKT09173	Utility Billing	Cleared	Deposit	6,932.65
06/16/2023	06/30/2023	<a href="#">DEP0021141</a>	Utility Payment Packet UBPKT09178	Utility Billing	Cleared	Deposit	2,618.49
06/16/2023	06/30/2023	<a href="#">DEP0021143</a>	Utility Payment Packet UBPKT09179	Utility Billing	Cleared	Deposit	50,042.48
06/16/2023	06/30/2023	<a href="#">DEP0021145</a>	Utility Payment Packet UBPKT09180	Utility Billing	Cleared	Deposit	11,681.69
06/19/2023	06/30/2023	<a href="#">DEP0021137</a>	ACH Draft Packet UBPKT09066	Utility Billing	Cleared	Deposit	117,287.16
06/19/2023	06/30/2023	<a href="#">DEP0021150</a>	Utility Payment Packet UBPKT09182	Utility Billing	Cleared	Deposit	6,353.09
06/19/2023	06/30/2023	<a href="#">DEP0021152</a>	Utility Payment Packet UBPKT09185	Utility Billing	Cleared	Deposit	6,120.56
06/20/2023	06/30/2023	<a href="#">DEP0021154</a>	Utility Payment Packet UBPKT09181	Utility Billing	Cleared	Deposit	772.75
06/20/2023	06/30/2023	<a href="#">DEP0021156</a>	Utility Payment Packet UBPKT09201	Utility Billing	Cleared	Deposit	303.64
06/20/2023	06/30/2023	<a href="#">DEP0021159</a>	Utility Payment Packet UBPKT09202	Utility Billing	Cleared	Deposit	3,187.30
06/20/2023	06/30/2023	<a href="#">DEP0021162</a>	Utility Payment Packet UBPKT09203	Utility Billing	Cleared	Deposit	141,627.05
06/21/2023	06/30/2023	<a href="#">DEP0021166</a>	Utility Payment Packet UBPKT09204	Utility Billing	Cleared	Deposit	1,448.79
06/21/2023	06/30/2023	<a href="#">DEP0021168</a>	Utility Payment Packet UBPKT09205	Utility Billing	Cleared	Deposit	1,131.14
06/21/2023	06/30/2023	<a href="#">DEP0021176</a>	Utility Payment Packet UBPKT09213	Utility Billing	Cleared	Deposit	3,055.68

**Bank Transaction Report**

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/22/2023	06/30/2023	<a href="#">DEP0021178</a>	Utility Payment Packet UBPKT09214	Utility Billing	Cleared	Deposit	505.63
06/22/2023	06/30/2023	<a href="#">DEP0021190</a>	Utility Payment Packet UBPKT09216	Utility Billing	Cleared	Deposit	1,603.79
06/22/2023	06/30/2023	<a href="#">DEP0021194</a>	Utility Payment Packet UBPKT09220	Utility Billing	Cleared	Deposit	3,207.50
06/23/2023	06/30/2023	<a href="#">DEP0021197</a>	Utility Payment Packet UBPKT09219	Utility Billing	Cleared	Deposit	313.52
06/23/2023	06/30/2023	<a href="#">DEP0021199</a>	Utility Payment Packet UBPKT09221	Utility Billing	Cleared	Deposit	250.00
06/23/2023	06/30/2023	<a href="#">DEP0021202</a>	Utility Reverse Payment Packet UBPKT09222	Utility Billing	Cleared	Deposit	-151.32
06/23/2023	06/30/2023	<a href="#">DEP0021206</a>	Utility Payment Packet UBPKT09223	Utility Billing	Cleared	Deposit	19,169.37
06/26/2023	06/30/2023	<a href="#">DEP0021209</a>	Utility Payment Packet UBPKT09224	Utility Billing	Cleared	Deposit	1,360.49
06/26/2023	06/30/2023	<a href="#">DEP0021211</a>	Utility Payment Packet UBPKT09225	Utility Billing	Cleared	Deposit	465.70
06/26/2023	06/30/2023	<a href="#">DEP0021214</a>	Utility Reverse Payment Packet UBPKT09230	Utility Billing	Cleared	Deposit	-369.41
06/26/2023	06/30/2023	<a href="#">DEP0021222</a>	Utility Payment Packet UBPKT09226	Utility Billing	Cleared	Deposit	1,189.67
06/26/2023	06/30/2023	<a href="#">DEP0021231</a>	Utility Payment Packet UBPKT09232	Utility Billing	Cleared	Deposit	5,310.14
06/27/2023	06/30/2023	<a href="#">DEP0021227</a>	Utility Payment Packet UBPKT09234	Utility Billing	Cleared	Deposit	2,003.54
06/27/2023	06/30/2023	<a href="#">DEP0021229</a>	Utility Payment Packet UBPKT09233	Utility Billing	Cleared	Deposit	5,247.11
06/27/2023	06/30/2023	<a href="#">DEP0021246</a>	Utility Payment Packet UBPKT09238	Utility Billing	Cleared	Deposit	3,473.37
06/28/2023	06/30/2023	<a href="#">DEP0021244</a>	Utility Payment Packet UBPKT09235	Utility Billing	Cleared	Deposit	4,494.64
06/28/2023	06/30/2023	<a href="#">DEP0021248</a>	Utility Payment Packet UBPKT09239	Utility Billing	Cleared	Deposit	4,754.72
06/28/2023	06/30/2023	<a href="#">DEP0021250</a>	Utility Payment Packet UBPKT09241	Utility Billing	Cleared	Deposit	5,048.72
06/28/2023	06/30/2023	<a href="#">DEP0021252</a>	Utility Payment Packet UBPKT09246	Utility Billing	Cleared	Deposit	3,901.97
06/28/2023	06/30/2023	<a href="#">DEP0021254</a>	Utility Payment Packet UBPKT09248	Utility Billing	Cleared	Deposit	2,890.28
06/29/2023	06/30/2023	<a href="#">DEP0021257</a>	Utility Payment Packet UBPKT09249	Utility Billing	Cleared	Deposit	1,332.79
06/29/2023	06/30/2023	<a href="#">DEP0021259</a>	Utility Payment Packet UBPKT09250	Utility Billing	Cleared	Deposit	6,139.05
06/29/2023	06/30/2023	<a href="#">DEP0021261</a>	Utility Payment Packet UBPKT09251	Utility Billing	Cleared	Deposit	6,077.53
06/29/2023	06/30/2023	<a href="#">DEP0021268</a>	Utility Reverse Payment Packet UBPKT09261	Utility Billing	Cleared	Deposit	-133.48
06/29/2023	06/30/2023	<a href="#">DEP0021272</a>	Utility Payment Packet UBPKT09257	Utility Billing	Cleared	Deposit	2,890.28
06/29/2023	06/30/2023	<a href="#">DEP0021295</a>	Utility Reverse Payment Packet UBPKT09269	Utility Billing	Cleared	Deposit	-2,890.28
06/29/2023	06/30/2023	<a href="#">DEP0021305</a>	Utility Payment Packet UBPKT09270	Utility Billing	Outstanding	Deposit	2,335.65
06/30/2023	06/30/2023	<a href="#">DEP0021274</a>	Utility Payment Packet UBPKT09258	Utility Billing	Cleared	Deposit	3,735.12
06/30/2023	06/30/2023	<a href="#">DEP0021276</a>	Utility Payment Packet UBPKT09259	Utility Billing	Cleared	Deposit	3,036.75
06/30/2023	06/30/2023	<a href="#">DEP0021278</a>	Utility Payment Packet UBPKT09260	Utility Billing	Outstanding	Deposit	9,282.60
<b>Deposit Total: (84)</b>							<b>609,707.55</b>
<b>Utility Billing Total: (84)</b>							<b>609,707.55</b>
<b>Report Total: (255)</b>							<b>-28,505.76</b>

Bank Transaction Report

Issued Date Range: -

Summary

Bank Account	Count	Amount
<a href="#">030866939 Bank of the West Checking</a>	255	-28,505.76
<b>Report Total:</b>	<b>255</b>	<b>-28,505.76</b>

Cash Account	Count	Amount
<a href="#">99 99-000-1004 Bank of the West Checking (Pooled Cash)</a>	255	-28,505.76
<b>Report Total:</b>	<b>255</b>	<b>-28,505.76</b>

Transaction Type	Count	Amount
Bank Draft	33	-464,923.00
Check	44	-194,262.39
Check Reversal	3	1,796.62
Deposit	158	1,132,964.42
Deposit Reversal	1	-223.99
EFT	16	-503,857.42
<b>Report Total:</b>	<b>255</b>	<b>-28,505.76</b>




Trabuco Canyon Water District  
General Fund Warrant Register  
6/8/2023

**Summary of Disbursements**

Computer Checks	316,442.75
UB Refund Checks	-
Void UB Refund	-
Bank Drafts	387,434.32
Bank EFTs	240,336.27
Voided Checks	(611.08)
<b>Total Disbursements</b>	<b>943,602.26</b>


I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.

  
\_\_\_\_\_  
General Manager / Assistant General Manager

6/8/2023

  
By: \_\_\_\_\_ Date: 6/8/23

  
By: \_\_\_\_\_ Date: 6/8/23



Trabuco Canyon Water District, CA

# Check Report

By Check Number

Date Range: 05/15/2023 - 06/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
ACWA0002	ACWA JPIA - WC, PROP., & LIAB	05/25/2023	EFT	0.00	9,394.09	326
ACWA0003	ACWA JPIA - LIFE	05/25/2023	EFT	0.00	490.05	327
AMAZ0001	AMAZON	05/25/2023	EFT	0.00	398.82	328
BRAY0001	BRAY SALES CALIFORNIA	05/25/2023	EFT	0.00	3,754.06	329
EIDE0001	EIDE BAILLY	05/25/2023	EFT	0.00	7,498.15	330
OLIN0001	OLIN CHEMICALS	05/25/2023	EFT	0.00	2,827.44	331
PEBB0001	PEBBLE SPRING WATER	05/25/2023	EFT	0.00	44.00	332
ROCK0002	ROCKSPARK INC.	05/25/2023	EFT	0.00	11,475.00	333
TESC0001	TESCO CONTROLS, INC.	05/25/2023	EFT	0.00	204,000.00	334
UNIF0001	UNIFIRST CORPORATION	05/25/2023	EFT	0.00	454.66	335
AWWA0001	AMERICAN WATER WORKS ASSOCIATION	05/18/2023	Regular	0.00	-487.00	11674
COMO0001	COMOSO	05/19/2023	Regular	0.00	-62.04	11723
ACOS0001	GLENN ACOSTA	05/24/2023	Regular	0.00	1,544.56	11748
ARC0001	ARC	05/24/2023	Regular	0.00	55.59	11749
AT&T0003	AT&T MOBILITY	05/24/2023	Regular	0.00	53.23	11750
BAVCO0001	BAVCO BACKFLOW APPARATUS & VALVE CO.	05/24/2023	Regular	0.00	657.18	11751
COMO0001	COMOSO	06/01/2023	Regular	0.00	-62.04	11752
COMO0001	COMOSO	05/24/2023	Regular	0.00	62.04	11752
CONS0004	CONSUMER PIPE & SUPPLY	05/24/2023	Regular	0.00	1,007.46	11753
DMCE0001	DMC ENGINEERING	05/24/2023	Regular	0.00	5,399.35	11754
DMS0001	DMS FACILITY SERVICES	05/24/2023	Regular	0.00	936.01	11755
FIEL0001	FIELDMAN, ROLAPP & ASSOC.	05/24/2023	Regular	0.00	4,904.00	11756
GCIC0001	GCI CONSTRUCTION, INC.	05/24/2023	Regular	0.00	5,641.57	11757
GRAI0001	GRAINGER	05/24/2023	Regular	0.00	1,738.55	11758
HANS0001	HANSON BRIDGETT LLP	05/24/2023	Regular	0.00	27,238.10	11759
HAZE0001	HAZEN & SAWYER	05/24/2023	Regular	0.00	17,512.50	11760
HYDR0002	HYDROTECH ELECTRIC	05/24/2023	Regular	0.00	20,173.00	11761
IBCO0001	IB CONSULTING	05/24/2023	Regular	0.00	9,447.61	11762
INFO0001	INFOSEND, INC.	05/24/2023	Regular	0.00	3,508.30	11763
IWAT0001	IWATER, INC.	05/24/2023	Regular	0.00	200.00	11764
JRTR0001	JRT ROOFING & WATERPROOFING	05/24/2023	Regular	0.00	1,800.00	11765
LIND0001	LINDE GAS & EQUIPMENT, INC.	05/24/2023	Regular	0.00	103.28	11766
ORAN0004	ORANGE COUNTY PUMPING, INC.	05/24/2023	Regular	0.00	2,130.00	11767
ORKI0001	ORKIN, INC.	05/24/2023	Regular	0.00	971.96	11768
POWE0001	POWER BROS. MACHINE, INC.	05/24/2023	Regular	0.00	4,568.57	11769
S&JS0001	S & J SUPPLY COMPANY	05/24/2023	Regular	0.00	36,028.28	11770
SANT0003	SANTA MARGARITA WATER DISTRICT	05/24/2023	Regular	0.00	117,670.10	11771
SCOT0001	SCOTT EQUIPMENT	05/24/2023	Regular	0.00	44,720.48	11772
SERP0001	PHIL SERPAS	05/24/2023	Regular	0.00	68.89	11773
SIER0002	SIERRA ANALYTICAL	05/24/2023	Regular	0.00	3,076.50	11774
SOTO0002	SOTO RESOURCES	05/24/2023	Regular	0.00	380.00	11775
TOUC0001	TOUCH TEL MOBILE	05/24/2023	Regular	0.00	625.00	11776
Unif0002	UNIFIRST FIRST AID CORPORATION	05/24/2023	Regular	0.00	546.74	11777
USAB0001	USA BLUEBOOK	05/24/2023	Regular	0.00	3,187.90	11778
WECK0001	WECK LABORATORIES	05/24/2023	Regular	0.00	486.00	11779
COXC0001	COX COMMUNICATIONS	05/15/2023	Bank Draft	0.00	116.80	DFT0003128
TOLL0001	THE TOLL ROADS	05/15/2023	Bank Draft	0.00	140.00	DFT0003129
XERO0001	XEROX CORPORATION	05/15/2023	Bank Draft	0.00	310.90	DFT0003130
SECU0001	SECURITAS TECHNOLOGY	05/16/2023	Bank Draft	0.00	2,013.15	DFT0003131
SOUT0001	SOUTH COAST AQMD	05/16/2023	Bank Draft	0.00	1,379.07	DFT0003132
SECU0001	SECURITAS TECHNOLOGY	05/17/2023	Bank Draft	0.00	691.04	DFT0003133
SOUT0002	SOUTHERN CALIFORNIA EDISON	05/17/2023	Bank Draft	0.00	33,815.91	DFT0003134
WEXF0001	WEX FLEET UNIVERSAL	05/17/2023	Bank Draft	0.00	4,232.42	DFT0003135
ADP0001	ADP	05/18/2023	Bank Draft	0.00	114,370.93	DFT0003136

Check Report

Date Range: 05/15/2023 - 06/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
GUAR0001	GUARDIAN	05/19/2023	Bank Draft	0.00	3,760.72	DFT0003137
SECU0001	SECURITAS TECHNOLOGY	05/19/2023	Bank Draft	0.00	700.65	DFT0003138
WAGE0001	WAGE WORKS, INC.	05/19/2023	Bank Draft	0.00	65.99	DFT0003139
CALP0001	CALPERS	05/22/2023	Bank Draft	0.00	27,177.22	DFT0003140
COXC0001	COX COMMUNICATIONS	05/22/2023	Bank Draft	0.00	770.75	DFT0003141
UMPQ0001	UMPQUA BANK	05/23/2023	Bank Draft	0.00	8,934.84	DFT0003142
WAGE0001	WAGE WORKS, INC.	05/23/2023	Bank Draft	0.00	20.00	DFT0003143
AT&T0003	AT&T MOBILITY	05/24/2023	Bank Draft	0.00	2,576.46	DFT0003144
WAGE0001	WAGE WORKS, INC.	05/25/2023	Bank Draft	0.00	75.00	DFT0003145
ADP0001	ADP	05/26/2023	Bank Draft	0.00	112.00	DFT0003146
HOME0001	HOME DEPOT CREDIT SERVICES	05/26/2023	Bank Draft	0.00	528.77	DFT0003147
TOLL0001	THE TOLL ROADS	05/26/2023	Bank Draft	0.00	140.00	DFT0003148
CALP0001	CALPERS	06/01/2023	Bank Draft	0.00	58,547.39	DFT0003149
VSP0001	VSP	06/01/2023	Bank Draft	0.00	776.20	DFT0003150
ADP0001	ADP	06/02/2023	Bank Draft	0.00	121,254.04	DFT0003151
PACE0001	PACE PAYMENT SYSTEMS, INC.	06/02/2023	Bank Draft	0.00	3,647.34	DFT0003152
SANT0003	SANTA MARGARITA WATER DISTRICT	06/02/2023	Bank Draft	0.00	1,018.31	DFT0003153
SHRE0001	SHRED-IT USA, LLC	06/02/2023	Bank Draft	0.00	68.00	DFT0003154
TABA0001	TAB ANSWER NETWORK	06/05/2023	Bank Draft	0.00	190.42	DFT0003155

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	66	32	0.00	316,442.75
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-611.08
Bank Drafts	76	28	0.00	387,434.32
EFT's	17	10	0.00	240,336.27
	<b>159</b>	<b>73</b>	<b>0.00</b>	<b>943,602.26</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	66	32	0.00	316,442.75
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-611.08
Bank Drafts	76	28	0.00	387,434.32
EFT's	17	10	0.00	240,336.27
	<b>159</b>	<b>73</b>	<b>0.00</b>	<b>943,602.26</b>

### Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	5/2023	758,162.60
99	Pooled Cash	6/2023	185,439.66
			<b>943,602.26</b>



Warrant Registry  
Trabuco Canyon Water District  
County of Orange  
State of California

GENERAL FUND PAYROLL WARRANT REGISTER

For the Month of: June 2023

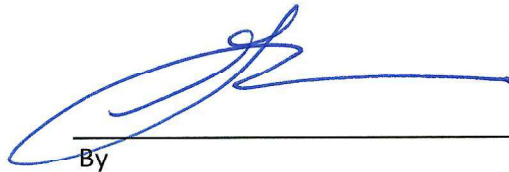
\$ 229,317.16

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.

  
\_\_\_\_\_  
General Manager / Assistant General Manager

  
\_\_\_\_\_  
By Date

  
\_\_\_\_\_  
By Date

7/13/23

Net Pay	<b>Checks</b>				.00
	<b>Direct Deposits</b>				72,158.64
	Subtotal Net Pay				72,158.64
	<b>Adjustments</b>				.00
	Total Net Pay Liability (Net Cash)				72,158.64

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	<b>Federal Income Tax</b>				14,462.21	
	<b>Earned Income Credit Advances</b>					
	<b>Social Security</b>				6,744.74	6,744.76
	<b>Medicare</b>				1,650.87	1,650.90
	<b>Medicare Surtax</b>					
	<b>Federal Unemployment Tax</b>					
	Subtotal Federal		22,857.82		8,395.66	31,253.48
	<b>FMLA-PSL Payments Credit</b>					
	<b>FMLA-PSL ER FICA Credit</b>					
	<b>FMLA-PSL Health Care Premium Credit</b>					
	<b>Employee Retention Qualified Payments Cre</b>					
	<b>Employee Retention Qualified Health Care</b>					
	<b>Cobra Premium Assistance Payments</b>					
	Total Federal		22,857.82		8,395.66	31,253.48
State	<b>CA State Income Tax</b>				6,157.30	
	<b>CA State Unemployment Insurance-ER 3000</b>					51.27
	<b>CA State Disability Insurance-EE</b>				914.53	
	Subtotal CA				7,071.83	51.27
	Total Taxes	.00	.00	29,929.65	8,446.93	38,376.58

Amount ADP Debited From Account XXXX6939 Tran/ABA XXXXXXXXXX 38,376.58 **Excludes Taxes That Are Your Responsibility**

Other **ADP Direct Deposit** 72,158.64 **27 Employee Transactions**

Transfers Amount ADP Debited From Account XXXX6939 Tran/ABA XXXXXXXXXX 72,158.64

Total Amount ADP Debited From Your Accounts 110,535.22



**Statistical Summary Detail**

**TRABUCO CANYON WATER**

Region Name : **GKN**  
 Company Code : ADP RESOURCE

Batch : **7740**  
 Quarter Number : **2**  
 Service Center : **580**

Period Ending : **06/15/2023** **Week 24**  
 Pay Date : **06/20/2023**  
 Current Date : **06/15/2023** Page 2

Net Pay	<b>Checks</b>	<b>626.31</b>			
	<b>Direct Deposits</b>	<b>77,730.48</b>			
	Subtotal Net Pay				78,356.79
	<b>Adjustments</b>	<b>.00</b>			
	Total Net Pay Liability (Net Cash)				78,356.79

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	<b>Federal Income Tax</b>				<b>15,880.06</b>	
	<b>Earned Income Credit Advances</b>					
	<b>Social Security</b>				<b>6,726.94</b>	<b>6,726.93</b>
	<b>Medicare</b>				<b>1,767.60</b>	<b>1,767.56</b>
	<b>Medicare Surtax</b>					
	<b>Federal Unemployment Tax</b>					
	Subtotal Federal		24,374.60	8,494.49		32,869.09
	<b>FMLA-PSL Payments Credit</b>					
	<b>FMLA-PSL ER FICA Credit</b>					
	<b>FMLA-PSL Health Care Premium Credit</b>					
	<b>Employee Retention Qualified Payments Cre</b>					
	<b>Employee Retention Qualified Health Care</b>					
	<b>Cobra Premium Assistance Payments</b>					
	Total Federal		24,374.60	8,494.49		32,869.09
State	<b>CA State Income Tax</b>				<b>6,548.07</b>	
	<b>CA State Unemployment Insurance-ER 3000</b>					<b>74.27</b>
	<b>CA State Disability Insurance-EE</b>					<b>933.72</b>
	Subtotal CA		7,481.79	74.27		7,556.06
	Total Taxes	.00	.00	31,856.39	8,568.76	40,425.15
	Amount ADP Debited From AccountXXXX6939					40,425.15
	Tran/ABA XXXXXXXXX					<b>Excludes Taxes That Are Your Responsibility</b>
Other	<b>ADP Direct Deposit</b>				<b>77,730.48</b>	
						<b>31 Employee Transactions</b>
Transfers	<b>ADP Check</b>				<b>626.31</b>	
	Amount ADP Debited From AccountXXXX6939					78,356.79
	Tran/ABA XXXXXXXXX					
	Total Amount ADP Debited From Your Accounts					118,781.94



**Statistical Summary**  
**Detail**

**TRABUCO CANYON WATER**

Region Name : **GKN**  
Company Code : ADP RESOURCE

Batch : **8860**  
Quarter Number : **3**  
Service Center : **580**

Period Ending : **06/30/2023** **Week 27**  
Pay Date : **07/05/2023**  
Current Date : **06/29/2023** Page 2

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | JULY 20, 2023**

**CONSENT CALENDAR**

**ITEM 3: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP**

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**RECOMMENDED ACTION:**

*Approve the following Executive Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):*

1. *June 5, 2023*

**CONTACTS (staff responsible): PALUDI/PEREA/SANGI**



## TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JUNE 5, 2023

---

### **DIRECTORS PRESENT**

Vice President Ed Mandich, Committee Chair  
President Stephen Dopudja, Committee Member

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager

### **PUBLIC PRESENT**

None

### **CALL MEETING TO ORDER**

Vice President Mandich called the June 5, 2023 Executive Committee Meeting to order at 5:00 PM.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **COMMITTEE MEMBER COMMENTS**

No comments were received.

### **REPORT FROM THE GENERAL MANAGER**

Mr. Paludi reported that he would out of town for the remainder of the week.

### **DISCUSSION MATTERS**

#### **ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP**

Mr. Paludi presented the Executive Committee Meeting Recap for Committee consideration in accordance with the agenda.

**MOTION:** Approve the Executive Committee Meeting Recap and recommended that the Board receive and file the same (Consent Calendar) – Director Dopudja

**SECOND:** Director Mandich

**AYES:** Directors Mandich & Dopudja

**NOES:** None

**ABSTAIN:** None

**MOTION PASSED/FAILED:** Passed 2 – 0

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING RECAP | JUNE 5, 2023**

**ITEM 2: BOARD AGENDA PLANNING CALENDAR**

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Mr. Paludi presented this matter for Committee consideration, and he provided a handout highlighting certain proposed Board agenda planning calendar updates including, but not limited to:

Discussion occurred concerning the status of the District’s withdrawal agreement from the South Orange County Wastewater Authority (SOCWA).

**June 2023**

**Regular Board Meeting**

- Presentation by Hazen on TCWD Master Plan findings
- Adopt TCWD FY24 Budget & CIP (F/A)
- Adopt resolution establishing FY24 Appropriations Limit (F/A)
- Accept Grant Deed for Saddle Crest on-site facility’s real property (E/O)
- Authorize/Set Public Hearing date for FY24 Standby Charges

**Special Board Meeting (TBD)**

- Public Hearing for adoption of rates
- Public Hearing for collecting sewer charges on tax rolls

**July 2023**

**Regular Board Meeting**

- Contract award for Golf Club SLS Rehab (E/O)
- Conduct Public Hearing for Standby Charges
- Contract amendment for IB Consulting (F/A)

**August 2023**

**Regular Board Meeting**

- Approval of participation in OC Water Summit (F/A)
- Discussion of TCWD health benefit costs (F/A)

**Other Future Board Items**

- Approve Will Serve Letter for Saddleback Meadows Development (E/O)
- Approve Capacity Charges (E/O)

**MOTION:** None – Informational item only.

**OTHER MATTERS**

**ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF**

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Mr. Paludi reported on the following matters:

- The Oaks at Trabuco development  
Mr. Paludi reported that District staff and general counsel have received a response from the developer’s general counsel regarding the acceptance of onsite facilities.
- Proposed Rates and Charges  
Mr. Paludi reported that a meeting has been scheduled for the following morning with members of the homeowner associations that attend the Community Associations of Rancho meeting for the purpose of

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING RECAP | JUNE 5, 2023**

reviewing the proposed rates and charges. Mr. Paludi provided an overview of the presentation to the Committee.

**MOTION:** None – Informational item only.

**ADJOURNMENT**

Vice President Mandich adjourned the June 5, 2023 Executive Committee Meeting at 6:32 p.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | JULY 20, 2023**

**ACTION CALENDAR**

**ITEM 4: PUBLIC HEARING AND POSSIBLE ACTION CONCERNING THE PLACEMENT OF SEWER CHARGES ON THE PROPERTY TAX ROLL FOR FISCAL YEAR 2023-24**

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At the June 29, 2023 Special Board Meeting, the Board of Directors opened an public hearing concerning the placement of adopted sewer charges on the property tax roll for FY 2023-24. The revenues from the wastewater charges will fund the costs of collection, treatment, disposal, administrative, and other related costs associated with wastewater services provided by the District.

Due to a notice publishing error, the public hearing was opened for public comments and continued to the July 20, 2023 Regular Board Meeting to allow for the required noticing to occur. Attached to this staff report is the affidavit of publication of the notice of public hearing.

More information may be presented at the time of the meeting.

**FISCAL IMPACT**

The cost of completing the report, publication, and mailing of the Notice - *Approximately \$3,500*

**ENVIRONMENTAL COMPLIANCE:**

Not applicable

**COMMITTEE STATUS:**

This matter was reviewed with the Executive Committee.

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting concerning the proposed placement of sewer charges for Fiscal Year 2023-24 on the property tax roll.*
2. *Continue Public Hearing from June 29, 2023 Special Board Meeting to receive public comments relating to the matter.*
3. *Take action(s) as deemed appropriate.*

**EXHIBITS:**

1. Affidavit of Publication – Orange County Register

**CONTACTS (staff responsible): PALUDI/PEREA/COLLINS**

TRABUCO CANYON WATER DISTRICT  
32003 Dove Canyon Dr.  
Trabuco Canyon, CA 92679  
(949) 858-0277

**NOTICE OF RESCHEDULED PUBLIC HEARING**  
July 20, 2023 at 5:30 p.m.

**Adopting the Report of Annual Wastewater Charges  
to be Placed on the Tax Rolls for Fiscal Year 2024**

**NOTICE IS HEREBY GIVEN** that the Trabuco Canyon Water District ("TCWD") Board of Directors will consider placing the Wastewater Charges for Fiscal Year 2024 on the Orange County tax rolls, in accordance with Health and Safety Code section 5473 et seq.

TCWD's General Manager has filed with the District Secretary a written report containing a description of each and every parcel of real property receiving wastewater services and the amount of the Wastewater Charge for each parcel for the fiscal year, to be considered for placement on the tax rolls for Fiscal Year 2024.

The revenues from the Wastewater Charges will fund the costs of collection, treatment, disposal, administrative and other related costs associated with wastewater services provided by TCWD.

Due to a notice publishing error, the public hearing previously scheduled for June 29, 2023 is being rescheduled to be held at TCWD's next regular meeting, July 20, 2023.

**THEREFORE** on July 20, 2023, at 5:30 p.m. or as soon after that time as practical, a public hearing will be held by the Board of Directors to hear any and all public comments, objections, or protests on the report described above. The public hearing will be held at **32003 Dove Canyon Dr., Trabuco Canyon, CA 92679**. If the Board of Directors finds that protest is made by the owners of a majority of separate parcels of property described in the report, then the report will not be adopted and the Wastewater Charges will be collected separately from the property tax rolls. If the Board of Directors finds that protests have not been submitted by the owners of a majority of separate parcels described in the report, the Board of Directors may adopt the report as filed or as amended, and direct collection of such Wastewater Charges by the County of Orange on the property tax rolls. The rates for Wastewater Charges are being considered at a separate meeting on June 29, 2023; the public hearing being held July 20, 2023 is only to consider whether to collect those charges on the tax rolls (instead of by direct billing) and to consider whether the report reflects the appropriate charge assigned to each parcel within TCWD.

Interested persons may obtain further information about the proposed Fiscal Year 2024 Wastewater Charge and the report listing each property and its associated charge by accessing the TCWD website at: <https://www.tcwd.ca.gov/community/news>, or by contacting TCWD's District Secretary Michael Perea by email at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov) or by telephone (949) 858-0277, ext. 121.

Dated: July 3, 2023

District Secretary  
Trabuco Canyon Water District  
Orange County, California  
**The Orange County Register**  
Published: 7/5, 7/12/23

0011609474

Trabuco Canyon Water District  
32003 Dove Canyon Drive  
Trabuco Canyon, California 92679

**PROOF OF PUBLICATION  
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA  
County of Orange**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not party to or interested in the above-entitled matter. I am the principal clerk of the printer of The Orange County Register, a newspaper of general circulation, printed and published in the City of Irvine\*, County of Orange, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of County of Orange, State of California, under the date of November 19, 1905, Case No.A-21046. The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

**07/05/2023, 07/12/2023**

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Irvine, California

On this 12th day of July, 2023.

  
\_\_\_\_\_  
Signature

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | JULY 20, 2023**

**ACTION CALENDAR**

**ITEM 5: BOARD RESPONSES TO COMMUNITY CONCERNS REGARDING ADOPTED RATES AND OPPORTUNITIES FOR DISTRICT TOUR(S)**

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This item provides an opportunity to address concerns raised by the community during and since the Special Board Meeting held on June 29, 2023. Additionally, District staff will discuss plans to host one or more educational tours of District facilities and infrastructure, beginning in the Fall 2023 timeframe. The facility tour concept is intended not only to raise awareness and appreciation of water's journey from when it enters the District's system to when sewage is cleaned and reused as irrigation water, but also to highlight the projects that the District is planning maintain and improve its infrastructure. The facility tour(s) will be available to District customers and key stakeholders.

**FUNDING SOURCE:**

General Fund.

**FISCAL IMPACT**

To be determined

**ENVIRONMENTAL COMPLIANCE:**

Not applicable

**COMMITTEE STATUS:**

This matter was reviewed with the Executive Committee.

**RECOMMENDED ACTION:**

*Informational item only.*

**CONTACTS (staff responsible): PALUDI/PEREA**

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | JULY 20, 2023**

**ACTION CALENDAR**

**ADMINISTRATIVE MATTERS**

**ITEM 6: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/  
ATTENDANCE & DISCUSSION ON CONFERENCE EXPENSES**

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***FEES AND EXPENSES***

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in a Director capacity. The attached spreadsheet provides a recap of the meetings, seminars, conferences attended by Directors along with expenses recorded to date.

In addition to the June 2023 report of fees and expenses, the Board will consider approval of an amended May 2023 report, as shown in Exhibit 1.

***TENTATIVE FUTURE MEETINGS***

The attached spreadsheet provides a schedule of the tentative future meetings and attendance items.

**FUNDING SOURCE:**

General Fund

**FISCAL IMPACT**

FY 2023-24 Budgeted Board Expenses: \$45,000

**COMMITTEE STATUS:**

This matter was reviewed with the Executive Committee.

**RECOMMENDED ACTIONS:**

*Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):*

- 1. May 2023 as amended.*
- 2. June 2023*

**EXHIBIT(S):**

1. Directors Fees and Expenses Monthly Report for May 2023 - Amended
2. Directors Fees and Expenses Monthly Report for June 2023
3. Directors Future/Tentative Meeting/Attendance Schedule for Calendar Year 2023

**CONTACTS (staff responsible): PALUDI/PEREA/SANGI**

**TRABUCO CANYON WATER DISTRICT  
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | MAY 2023**

MEETING DESCRIPTION	ACOSTA	CHADD	DOPUDJA	MANDICH	SAFRANSKI
<b>DISTRICT MEETINGS</b>					
Executive Committee Meeting			05/01/23	05/01/23	
Engineering/Operational Committee Meeting			05/03/23		05/03/23
Finance/Audit Committee Meeting	05/16/23	05/16/23			
Individual Meeting with General Manager	05/16/23	05/16/23	05/17/23		05/16/23
Regular Board Meeting	05/18/23	05/18/23	05/18/23		05/18/23
Special Board Meeting	05/31/23	05/31/23	05/31/23	05/31/23	05/31/23
TCWD 2023 Water Awareness Day Event	05/06/23	05/06/23	05/06/23	05/06/23	05/06/23
<b>REPRESENTATIVE MEETINGS</b>					
Association of California Water Agencies (ACWA) Spring Conference - Day 1					05/08/23
ACWA Spring Conference Day 2	05/09/23	05/09/23			
ACWA Spring Conference Day 3	05/10/23	05/10/23			05/10/23
ACWA Spring Conference Day 4	05/11/23	05/11/23			05/11/23
Community AssociationS of Rancho (CAR) Meeting		05/02/23			
City of Rancho Santa Margarita Council Meeting				05/24/23	
City of Rancho Santa Margarita Planning Commission	05/03/23				
Independent Special Districts of Orange County (ISDOC) Monthly Meeting				05/02/23	
OC LAFCO Regular Commission Meeting					
MWDOC Board Meeting	05/17/23				
South Orange County Wastewater Authority (SOCWA) Regular Board Meeting			05/04/23		
Water Advisory Commission of Orange County (WACO)	05/05/23				
<b>NUMBER OF MEETINGS ATTENDED</b>	<b>10</b>	<b>8</b>	<b>7</b>	<b>5</b>	<b>8</b>
<b>PER DIEMS (\$125 per each meeting*)</b>	<b>\$1,250.00</b>	<b>\$1,000.00</b>	<b>\$875.00</b>	<b>\$625.00</b>	<b>\$1,000.00</b>
<b>DIRECT REIMBURSABLE EXPENSES</b>					
ACWA Spring Conference Expenses - see attached amended expense report	\$1,544.56	\$2,405.54			
Director Reimbursement to District - see attached amended expense report	-\$295.35				
Total	\$1,249.21				
<b>DIRECT REIMBURSABLE EXPENSES TOTALS</b>					
<b>INDIRECT REIMBURSABLE EXPENSES</b>					
ACWA Spring Conference Registration Costs - paid by District	\$815.00	\$815.00			\$815.00
<b>INDIRECT REIMBURSABLE EXPENSES TOTALS</b>					
<b>TOTAL (PER DIEMS + DIRECT REIMBURSABLE EXPENSES)</b>	<b>\$2,499.21</b>	<b>\$3,405.54</b>	<b>\$875.00</b>	<b>\$625.00</b>	<b>\$1,000.00</b>
<b>* Maximum per diem per day is one; maximum per diems per month is 10</b>					

**DIRECTOR SIGNATURE**

## AMENDED EXPENSE CLAIM

Glenn Acosta  
Director, Trabuco Canyon Water District

Event: ACWA Spring Conference  
Date: May 9 – 11, 2023  
Location: Monterey, California

### Hotel

(\$166 per night + \$31.02 fees & taxes) x 3 nights = \$591.06

### Hotel Parking

\$45 per day valet parking \* 3 days = \$135 (Note self-parking was \$40 per day)

### Meals

None claimed.

### Rental Car (Amended)

#### *TCWD Paid:*

\$81.23 per day (midsize rate) \* 2 days = \$162.46

\$95.72 fees & taxes

Subtotal = \$258.18

#### *Director Paid:*

\$81.23 per day \* 1 day = \$81.23

\$47.86 fees & taxes

\$16.25 per hour \* 4 hours = \$65

\$101.26 pre-paid fuel fee

Subtotal = \$295.35

### Airport Parking

\$80

### Airline Tickets

\$184.97

TOTAL = ~~\$1,544.56~~ \$1,249.21


**TRABUCO CANYON WATER DISTRICT  
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | JUNE 2023**

MEETING DESCRIPTION	ACOSTA	CHADD	DOPUDJA	MANDICH	SAFRANSKI
<b>DISTRICT MEETINGS</b>					
Executive Committee Meeting			06/05/23	06/05/23	
Engineering/Operational Committee Meeting			06/07/23		06/07/23
Finance/Audit Committee Meeting	06/08/23	06/08/23			
Individual Meeting with General Manager	06/13/23	06/13/23	06/13/23	06/12/23	06/15/23
Regular Board Meeting	06/15/23	06/15/23	06/15/23	06/15/23	06/15/23
Chat with TCWD			06/20/23	06/20/23	
Director & GM Meeting with ACWA Representative					06/22/23
Special Board Meeting	06/29/23	06/29/23	06/29/23	06/29/23	06/29/23
<b>REPRESENTATIVE MEETINGS</b>					
Community Associations of Rancho (CAR) Meeting			06/06/23	06/06/23	
City of Rancho Santa Margarita Council Meeting				06/28/23	06/14/23
City of Rancho Santa Margarita Planning Commission	06/07/23				
Independent Special Districts of Orange County (ISDOC) Monthly Meeting					
OC LAFCO Regular Commission Meeting				06/14/23	
MWDOC Board Meeting	06/21/23				
MWDOC Water Policy Forum & Dinner	06/22/23	06/22/23	06/22/23	06/22/23	06/22/23
SOCWMA Executive Committee				06/08/23	
South Orange County Wastewater Authority (SOCWA) Regular Board Meeting			06/01/23		
Water Advisory Commission of Orange County (WACO)	06/02/23				
<b>NUMBER OF MEETINGS ATTENDED</b>	<b>8</b>	<b>5</b>	<b>9</b>	<b>10</b>	<b>5</b>
<b>PER DIEMS (\$125 per each meeting*)</b>	<b>\$1,000.00</b>	<b>\$625.00</b>	<b>\$1,125.00</b>	<b>\$1,250.00</b>	<b>\$625.00</b>
<b>DIRECT REIMBURSABLE EXPENSES</b>					
<b>DIRECT REIMBURSABLE EXPENSES TOTALS</b>					
<b>INDIRECT REIMBURSABLE EXPENSES</b>					
<b>INDIRECT REIMBURSABLE EXPENSES TOTALS</b>					
<b>TOTAL (PER DIEMS + DIRECT REIMBURSABLE EXPENSES)</b>	<b>\$1,000.00</b>	<b>\$625.00</b>	<b>\$1,125.00</b>	<b>\$1,250.00</b>	<b>\$625.00</b>
<i>* Maximum per diem per day is one; maximum per diems per month is 10</i>					

\_\_\_\_\_  
**DIRECTOR SIGNATURE**

**TRABUCO CANYON WATER DISTRICT | 2023 PUBLIC MEETING AND CONFERENCE CALENDAR**

LINE ITEM	MEETING DESCRIPTION	2023											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>DISTRICT PUBLIC MEETINGS</b>													
1	Executive Committee Meeting	01/03/23	02/06/23	03/06/23	04/03/23	05/01/23	06/05/23	07/03/23	08/07/23	09/05/23	10/02/23	11/06/23	12/04/23
2	Engineering/Operational Committee Meeting	01/04/23	02/01/23	03/01/23	04/05/23	05/03/23	06/07/23	07/05/23	08/02/23	09/06/23	10/04/23	11/01/23	12/06/23
3	Finance/Audit Committee Meeting	01/11/23	02/08/23	38//2023	04/12/23	05/10/23	06/14/23	07/14/23	08/09/23	09/13/23	10/11/23	11/08/23	12/13/23
4	Regular Board Meeting	01/19/23	02/16/23	03/16/23	04/20/23	05/18/23	06/15/23	07/20/23	08/17/23	09/21/23	10/19/23	11/16/23	12/21/23
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
<b>PUBLIC MEETINGS</b>													
6	City of RSM City Council Meeting - Meeting No. 1	01/11/23	02/08/23	03/08/23	04/12/23	05/10/23	06/14/23	07/12/23	08/09/23	09/13/23	10/11/23	11/15/23	12/13/23
7	City of RSM City Council Meeting - Meeting No. 2	01/25/23	02/22/23	03/22/23	04/26/23	05/24/23	06/28/23	07/26/23	08/23/23	09/27/23	10/25/23	11/29/23	12/27/23
8	City of RSM Planning Commission Meeting	01/04/23	02/01/23	03/01/23	04/05/23	05/03/23	06/07/23	07/05/23	08/02/23	09/06/23	10/04/23	11/01/23	12/06/23
9	Independent Special Districts of Orange County Meeting - Executive	01/03/23	02/07/23	03/07/23	04/04/23	05/02/23	06/06/23	07/04/23	08/01/23	09/05/23	10/02/23	11/07/23	12/05/23
10	Independent Special Districts of Orange County Meeting - Quarterly	01/26/23	-	-	04/27/23	-	-	07/27/23	-	-	10/26/23	-	-
11	Orange County Local Agency Formation Commission (OC LAFCO)	01/11/23	02/08/23	03/08/23	04/12/23	05/10/23	06/14/23	07/12/23	08/09/23	09/13/23	10/11/23	11/08/23	12/13/23
12	Municipal Water District of Orange County (MWDOC) Board Meeting	01/18/23	02/15/23	03/15/23	04/19/23	05/17/23	06/21/23	07/19/23	08/16/23	09/20/23	10/18/23	11/15/23	12/20/23
13	Santiago Aqueduct Commission Meeting	-	-	03/16/23	-	-	06/15/23	-	-	09/21/23	-	-	12/21/23
14	Quarterly South Orange County Integrated Regional Watershed Management Executive Committee	-	-	03/02/23	-	05/04/23	-	-	08/03/23	-	-	11/02/23	-
15	Monthly South Orange County Integrated Regional Watershed Management Executive Committee	01/26/23	02/23/23	03/23/23	04/27/23	05/25/23	06/22/23	07/27/23	08/24/23	09/28/23	10/26/23	11/23/23	12/28/23
16	South Orange County Water Agencies Group Meeting*	01/26/23	-	03/23/23	-	05/25/23	-	07/27/23	-	09/28/23	-	11/23/23	-
17	South Orange County Wastewater Authority Regular Board Meeting	01/05/23	02/02/23	03/02/23	04/06/23	05/04/23	06/01/23	07/06/23	08/03/23	09/07/23	10/05/23	11/02/23	12/07/23
18	Water Advisory Committee of Orange County	01/06/23	02/03/23	03/03/23	04/07/23	05/05/23	06/02/23	07/07/23	08/04/23	09/01/23	10/06/23	11/03/23	12/01/23
<b>CONFERENCES</b>													
19	ACWA Spring Conference - Monterey, CA												
20	ACWA Fall Conference - Indian Wells, CA												
21	CSDA Annual Conference -Monterey, CA								8/28 - 8/31				
22	CSDA GM Leadership Summit - Olympic Valley, CA						6/25 - 6/27						
23	Urban Water Institute (UWI) Annual Conference		2/22 - 2/24						8/23 - 8/25				
24	CSDA SDLA Conference - Napa, CA												
25	Colorado River Water User's Association (CRWUA) Annual Conference – Las Vegas, NV												12/13 - 12/15

**LEGEND**  
 District Observed Holiday - Reschedule Meeting  
*\*4th Tuesday of the Odd Numbered Month*

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | JULY 20, 2023**

**ACTION CALENDAR**

**ADMINISTRATIVE MATTERS**

**ITEM 7: PUBLIC HEARING AND ADOPTION OF TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2023-24 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT)**

---

**BACKGROUND**

The Trabuco Canyon Water District (District) annually levies an Undeveloped Land/Water Standby Charge (Standby Charge), currently set at \$15.00 per acre or portion thereof, for undeveloped land within District boundaries. The standby charge is levied to cover the fixed costs of the existing District water system to make water available, when requested, to serve currently undeveloped land.

At the March 18, 1997, Regular Board Meeting, District general legal counsel addressed the standby charge as it related to Proposition 218 (adopted in November 1996), noting that the District can continue to levy the standby charge if the amount of the charge is not increased over the previously existing rate (\$15.00) and if the standby charge was levied using the same methodology. Under the provisions of Proposition 218, the water standby charges are considered to be "assessments." Provided that the amount of water standby charges (Assessments) do not increase, they are "grandfathered" under Proposition 218 and do not have to comply with the more extensive assessment proceedings and voting process required for new assessments under Proposition 218. The procedure for the adoption of the water standby charge (assessment) for Fiscal Year 2023-24 is shown below:

DATE	DESCRIPTION OF ACTION
June 15, 2023	At the Regular Board Meeting, the Board: <ul style="list-style-type: none"><li>• Directs staff to prepare the required written Water Standby Charge (Assessment) Report. The Report contains a description of each parcel of real property and the amount of the Water Standby Charges (Assessments) for each parcel for the year.</li><li>• Directs staff to agendize a Public Hearing concerning the proposed Water Standby Charges (Assessments) Report to be held at the July 20, 2023 Regular Board Meeting.</li></ul>
Late June 2023	The Notice to Property Owners is published in conformance with the statutory requirements, once a week for two successive weeks in the Orange County Register newspaper. The Notice is mailed <b>not less than fifteen (15) days prior</b> to the public hearing to each effected property owner within the District. At the time the Notice is mailed, the Report must be made available for public review upon request.
July 20, 2023	A Public Hearing is held for public comments concerning the proposed FY 2023-24 Water Standby Charges (Assessments). Following the conclusion of the Public Hearing, the Board considers adoption of a Resolution to set and collect the Water Standby Charges (Assessments) for FY 2023-24.

**FUNDING SOURCE:**

Levy and collection of the annual water standby charges results in an estimated \$45,000 annual credit to the District's General Fund.

**FISCAL IMPACT**

The cost of completing the report, publication and mailing of the Notice - *Approximately \$3,500*

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | JULY 20, 2023**

**ENVIRONMENTAL COMPLIANCE:**

Not applicable

**COMMITTEE STATUS:**

This matter was reviewed with the Executive Committee.

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting concerning the proposed Fiscal Year 2023-24 Undeveloped Land/Water Standby Charges.*
2. *Conduct Public Hearing to receive public comments relating to the matter.*
3. *Adopt Resolution No. 2023-1320 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Water Standby Charges for the Fiscal Year 2023-24; Making Certain Findings and Taking Related Action Connected Therewith.*

**EXHIBIT:**

1. DRAFT Trabuco Canyon Water District Notice of Fiscal Year 2023-24 Undeveloped Land/Water Standby Assessment to Property Owners
2. Resolution No. 2023-1320 - Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Water Standby Charges for the Fiscal Year 2023-24; Making Certain Findings and Taking Related Action Connected Therewith

**CONTACTS (staff responsible): PALUDI/PEREA/SANGI**



## NOTICE TO PROPERTY OWNERS WITHIN THE TRABUCO CANYON WATER DISTRICT SERVICE AREA

---

Dear Property Owner:

The Trabuco Canyon Water District (*formerly named the Santa Ana Mountains County Water District*) plans to fix a water standby or availability assessment on all undeveloped land within the District for the fiscal year 2023/2024. This assessment will remain at \$15.00 per acre for undeveloped developable parcels over one acre or \$15.00 for each undeveloped parcel of less than one acre, per year.


This assessment or charge is being imposed by the District because the Board of Directors has determined that this is an equitable means of raising funds necessary to make water available to your property.

A report has been prepared and filed with the District that lists all undeveloped parcels of land and the assessment on each. This report is available for public inspection at the District Administration Facility during normal business hours. The District Administration Facility is located at:

**32003 Dove Canyon Drive  
Trabuco Canyon, California 92679  
(949) 858-0277**

The Board of Directors will hear and consider all public comments to this report at a public hearing to be held on **July 20, 2023** at **5:30 p.m.**, or as soon thereafter as the agenda permits, at the District Administration Facility at the above-stated address.

**TRABUCO CANYON WATER DISTRICT**

By:   
\_\_\_\_\_  
Michael Perea  
Secretary to the Board of Directors

## RESOLUTION NO. 2023-1320

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRABUCO CANYON WATER DISTRICT ESTABLISHING WATER STANDBY CHARGES FOR THE FISCAL YEAR 2023/2024; MAKING CERTAIN FINDINGS AND TAKING RELATED ACTIONS IN CONNECTION THEREWITH

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**WHEREAS**, the Trabuco Canyon Water District (“TCWD”) is a county water district organized and existing pursuant to California Water Code (“Water Code”) Sections 30000, and following; and

**WHEREAS**, provisions of the Water Code permit county water districts to fix water standby or availability charges in amounts not to exceed thirty dollars (\$30) per acre per year for each acre of land, or each parcel of the land less than one acre, to which such district makes water available whether or not such water is used; and

**WHEREAS**, the TCWD water standby charges were established and imposed prior to the adoption of Proposition 218 in 1996 and the amount of such TCWD water standby charges has not been increased since 1996; and

**WHEREAS**, certain provisions of the California Government Code (“Government Code”) apply to the procedures for the levy of such standby charges; and

**WHEREAS**, the Board of Directors of TCWD (“Board”) has previously directed that notice of a public hearing, to be conducted on July 20, 2023 concerning the continued levy of such water standby charges be mailed and published as required by law; and

**WHEREAS**, notice of such public hearing, including information concerning the continued levy of such water standby charges and the proposed amount thereof, was mailed to affected property owners and was published in a newspaper of general circulation within TCWD and confirmation of such mailing and publication is on file with the District Secretary; and

**WHEREAS**, on July 20, 2023 the Board conducted a public hearing concerning the continued levy of the TCWD water standby charges and a full and fair hearing on such matter was held; and

**WHEREAS**, the Board of Directors of TCWD has considered existing or possible land uses, the degree of availability and the quantity and extent of use of water and water service within TCWD; and

**WHEREAS**, a written report concerning the proposed 2023/2024 TCWD water standby charges (“Report”) has been drafted, has been made available for public inspection, has been made available to members of the Board, is on file with the District Secretary and is incorporated herein by this reference; and

**WHEREAS**, the County of Orange (“County”) is currently imposing certain requirements on the levy and collection of certain charges and assessments, such as the TCWD water standby charges; and

**WHEREAS**, the Board has determined to adopt this Resolution to provide for the findings and matters set forth herein, to continue the levy of the TCWD water standby charges in Fiscal Year 2023/2024 and to take the related actions set forth herein.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE TRABUCO CANYON WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1. Recitals.** The foregoing Recitals are true and correct and are hereby incorporated by this reference.

**Section 2. Findings.** With respect to the within-referenced assessments (water standby charges) the Board hereby finds and determines as follows:

- (a) The TCWD water standby charges were initially imposed prior to the adoption of Proposition 218 in 1996. TCWD has complied with the requirements of Water Code Section 31032.1 as it read at the time such water standby charges were initially imposed.
- (b) The TCWD water standby charges rates have not been increased since Proposition 218 was approved in 1996.
- (c) This Resolution is adopted by the Board pursuant to Water Code Section 31032.1 and related law.
- (d) The Report has been prepared, presented to the Board, is on file with the District Secretary and is hereby accepted and approved by the Board as required by Water Code Section 31032.1.
- (e) Notice of the proposed 2023/2024 TCWD water standby charges, and the public hearing thereon, has been provided as required by Water Code Section 31032.2 and confirmation thereof is on file with the District Secretary.
- (f) A noticed public hearing concerning the proposed 2023/2024 TCWD water standby charges was conducted at the Regular Board Meeting held on July 20, 2023 in conformance with Water Code Section 31032.3.
- (g) The continuance of the TCWD water standby charges are not subject to the provisions of Governing Code Section 54954.6.
- (h) The continuance of the TCWD water standby charges are not subject to the provisions of Governing Code Sections 53750, *et seq.* and/or Section 4 of Article XIID of the California Constitution as set forth in such Article of California Constitution and Government Code Section 53753.5(a) & (b).

**Section 3. Water Standby Charges (Fiscal Year 2023/2024).** Pursuant to the applicable provisions of the Water Code, the Board directs that a water standby charge (availability assessment) for the 2023/2024 fiscal year be and the same hereby is fixed for each parcel of property within TCWD, as set forth in the Report, which Report also sets forth the amounts of such water standby charges.

**Section 4. Water Standby Charge Filing, Levy and Collection.** The General Manager, the Secretary, and any Assistant Secretary, shall be, and the same hereby are, directed to take whatever action(s) is required by the Tax Collector and/or the Auditor of the County in regard to the water standby charges (assessments) set forth in the Report to indicate that the water standby charges (assessments), as set forth in the Report, were adopted by this Board on July 20, 2023 and as needed for the levy and collection of such water standby charges (assessments). Such actions include, but are not limited to,

entering into an agreement with the County for the levy and collection of the TCWD water standby charges.

**Section 5.**      **Additional Filing.** The Secretary or Treasurer shall be, and the same hereby are, directed to file a copy of the Report together with a certified copy of this Resolution with the Auditor of the County.

**Section 6.**      **Other Actions.** All actions heretofore taken by officers and consultants of TCWD with respect to determining and setting such water standby charges are hereby approved, confirmed, and ratified. TCWD staff, consultants and legal counsel are hereby authorized to take such other and further actions as are necessary or desirable to carry out the intentions and directives of this Resolution.

**Section 7.**      **Effective Date.** This Resolution shall take effect upon adoption by the Board.

[Remainder of page left blank.]

DRAFT

**ADOPTED, SIGNED, and APPROVED** this 20<sup>th</sup> day of July 2023 by the Board of Directors of the Trabuco Canyon Water District.

**TRABUCO CANYON WATER DISTRICT:**

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President/Vice President

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District Secretary

DRAFT

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF ORANGE            )

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing resolution was duly adopted by the Board of said District at a meeting of said Board held on the 20<sup>th</sup> day of July 2023, of which meeting all of the members of the Board had due notice and at which a quorum thereof were present and acting throughout and for which notice and an agenda was prepared and posted as required by law and that at such meeting such resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
District Secretary,  
Trabuco Canyon Water District

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF ORANGE            )

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 2023-1320 of such Board and that the same has not been amended or repealed.

Dated this 20<sup>th</sup> day of July 2023.

\_\_\_\_\_  
District Secretary,  
Trabuco Canyon Water District

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | JULY 20, 2023**

**ACTION CALENDAR**

**LEGISLATIVE AND OTHER MATTERS**

**ITEM 8: LOCAL GOVERNMENTAL AND LEGISLATIVE MATTER(S)**

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Staff may provide information at the time of the meeting.

**RECOMMENDED ACTION:**

*Receive information at the time of the meeting and take action(s) as deemed appropriate.*

**CONTACTS (staff responsible): PALUDI**