



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | NOVEMBER 21, 2022

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on November 21, 2022, was called to order by President Chadd at 5:00 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Board Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Don Chadd
Vice President Stephen Dopudja
Director Glenn Acosta
Director Edward Mandich
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Karen Warner, Principal Accountant

DISTRICT CONSULTANTS PRESENT

Tori Yokoyama, Hazen and Sawyer
Sean Pour, Hazen and Sawyer

PUBLIC PRESENT

There were members of the public in attendance

PLEDGE OF ALLEGIANCE

Director Chadd led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

VISITOR PARTICIPATION & ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

No comments were received.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- Wished all in attendance a Happy Thanksgiving
- Introduced the District's consultants from Hazen and Sawyer to the Board of Directors.

**TRABUCO CANYON WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES | NOVEMBER 21, 2022**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 1: TREASURER'S REPORT

Mr. Paludi introduced this matter for Board consideration, and he reported that the development and preparation of this matter has been reviewed with the Engineering/Operational Committee. Mr. Paludi added that Hazen and Sawyer (Hazen) has prepared a summary of the field condition assessment of the District's facilities, including a summary of the approach, an estimation of replacement costs, a brief demonstration of the Power BI Dashboard, and a review of the proposed next steps.

Mr. Yokoyama introduced the Hazen team to the Board of Directors, and thanked District staff for their assistance during the field condition assessment work as it provided critical information to develop their report to the Board. Mr. Yokoyama indicated that the Hazen team has prepared a PowerPoint presentation to provide an overview of the their findings consistent with the project scope of work. Mr. Pour delivered the presentation to the Board which with photographs and condition notes for each facility.

Discussion occurred concerning the prioritization of capital improvement projects and project funding through District rates and charges. Director Safranski expressed concern regarding the condition of certain identified facilities, and he commented that the inability to source outdated parts for legacy equipment will likely require complete replacement. Director Mandich expressed concern with the condition of certain facilities and highlighted the importance of ongoing maintenance of equipment. Director Dopudja expressed appreciation to Hazen for presenting this information to the Board, and he acknowledged the relation of capital costs to rates and charges. Director Chadd requested that District staff forward the PowerPoint presentation to the Board.

MOTION: No action taken; informational matter only.

ADJOURNMENT

President Chadd adjourned the November 21, 2022, Regular Board Meeting at 6:13 p.m.