

**TRABUCO CANYON IMPROVEMENT CORPORATION
REGULAR ANNUAL MEETING AGENDA
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
THURSDAY, MARCH 16, 2023 AT 5:30 PM
(OR AS SOON THEREAFTER AS SUCH MEETING CAN BE HELD)**

**THE TRABUCO CANYON IMPROVEMENT CORPORATION WAS INCORPORATED FOR THE PURPOSES OF ASSISTING
TRABUCO CANYON WATER DISTRICT IN ISSUING CERTIFICATES OF PARTICIPATION SECURITIES.**

CORPORATION PRESIDENT: Stephen Dopudja
CORPORATION VICE PRESIDENT: Don Chadd

CORPORATION TREASURER: Cindy Byerrum
CORPORATION SECRETARY: Michael Perea

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 (Toll Free) **Access Code:** 913-8681-1652

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 4:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ACTION CALENDAR

ITEM 1: CONFIRMATION OF OFFICE OF PRESIDENT AND VICE PRESIDENT

RECOMMENDED ACTION:

Confirm Trabuco Canyon Water District Vice President Ed Mandich as President, and Trabuco Canyon Water District President Stephen Dopudja as Vice President of the Trabuco Canyon Improvement Corporation.

**TRABUCO CANYON IMPROVEMENT CORPORATION
REGULAR ANNUAL MEETING AGENDA | MARCH 16, 2023**

ITEM 2: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION:

Approve the minutes of the following Meeting(s):

- 1. January 20, 2022 Annual Meeting*

ITEM 3: OTHER MATTERS/REPORTS

RECOMMENDED ACTION:

Hear Other Matters/Reports that may have arisen after the posting of the agenda.

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

**TRABUCO CANYON IMPROVEMENT CORPORATION
REGULAR ANNUAL MEETING | MARCH 16, 2023**

ACTION CALENDAR

ITEM 1: CONFIRMATION OF OFFICE OF PRESIDENT AND VICE PRESIDENT

Per Section 21 of the Trabuco Canyon Improvement Corporation Bylaws, it is stated that the President of the Corporation shall be the Vice-President of the District, and that the Vice President of the Corporation shall be the President of the District.

In December 2022, the offices of the President and Vice President of the District were changed, as Director Stephen Dopudja was elected Board President, and Director Ed Mandich was elected Vice President. Therefore, it is necessary at this time to confirm, by motion, Director Ed Mandich as the President and Director Stephen Dopudja as the Vice President of the Trabuco Canyon Improvement Corporation.

RECOMMENDED ACTION:

- 1. Confirm Trabuco Canyon Water District Vice President Ed Mandich as President of the Trabuco Canyon Improvement Corporation.*
- 2. Confirm Trabuco Canyon Water District President Stephen Dopudja as Vice President of the Trabuco Canyon Improvement Corporation.*

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON IMPROVEMENT CORPORATION
REGULAR ANNUAL MEETING | MARCH 16, 2023**

ACTION CALENDAR

ITEM 2: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Meeting(s):

- 1. January 20, 2022 Annual Meeting*

EXHIBIT

1. January 20, 2022 Trabuco Canyon Improvement Corporation Regular Annual Meeting Minutes

CONTACTS (staff responsible): PALUDI/PEREA

MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE TRABUCO CANYON IMPROVEMENT CORPORATION | JANUARY 20, 2022

The Annual Meeting of the Board of Directors of the Trabuco Canyon Improvement Corporation (TCIC) was called to order by President Chadd at 7:01 PM at the Trabuco Canyon Water District's ("District") Administration Facility, located at 32003 Dove Canyon Drive, Trabuco Canyon, California. District Secretary Mr. Michael Perea transcribed the minutes thereof.

DIRECTORS PRESENT

President Don Chadd
Vice President Stephen Dopudja
Director Glenn Acosta
Director Edward Mandich
Director Safranski

DIRECTORS ABSENT

None

TCWD STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Karen Warner, Principal Accountant
Lisa Carmouche, Executive Assistant/Assistant Board Secretary

DISTRICT CONSULTANTS PRESENT:

Claire Collins, District General Legal Counsel (Hanson and Bridget, LLP)

PUBLIC PRESENT

There were no members of the public present.

VISITOR PARTICIPATION

There were no public comments received.

ORAL COMMUNICATION

There was no oral communication received.

DIRECTOR'S COMMENTS

There were no Director comments received.

ACTION CALENDAR

ITEM 1: CONFIRMATION OF OFFICE OF PRESIDENT AND VICE PRESIDENT

ACTION:

A motion was made by Director Acosta and seconded by Director Safranski to Confirm Trabuco Canyon Water District Vice President Stephen Dopudja as President of the Trabuco Canyon Improvement Corporation.
The motion carried 5- 0.

**TRABUCO CANYON IMPROVEMENT CORPORATION
ANNUAL BOARD MEETING | JANUARY 20, 2022**

ACTION: A motion was made by Director Acosta and seconded by Director Safranski to Confirm Trabuco Canyon Water District President Don Chadd as Vice President of the Trabuco Canyon Improvement Corporation.
The motion carried 5- 0.

ITEM 2: APPROVAL OF MINUTES OF BOARD MEETING(S)

ACTION: A motion was made by Director Chadd and seconded by Director Acosta to approve the minutes of the January 15, 2020 Trabuco Canyon Improvement Corporation Regular Annual Meeting.
The motion carried 5- 0.

ITEM 3: OTHER MATTERS/REPORTS

There were no other matters or reports from the General Manager or staff.

ACTION: There was no action taken.

DIRECTORS' COMMENTS

There were no Director comments received.

ADJOURNMENT

President Dopudja adjourned the January 20, 2022 Trabuco Canyon Improvement Corporation Regular Annual Meeting at 7:03 PM.

DRAFT

**TRABUCO CANYON IMPROVEMENT CORPORATION
REGULAR ANNUAL MEETING | MARCH 16, 2023**

ACTION CALENDAR

ITEM 3: OTHER MATTERS/REPORTS

Other Matters/Reports may be provided at the time of the Regular Annual Meeting.

RECOMMENDED ACTION

Hear Other Matters/Reports that may have arisen after the posting of the agenda.

EXHIBIT

None

CONTACTS (staff responsible): PALUDI/PEREA