



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | OCTOBER 20, 2022

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on October 20, 2022, was called to order by President Chadd at 7:00 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Board Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Don Chadd
Vice President Stephen Dopudja
Director Glenn Acosta
Director Edward Mandich
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Lorrie Lausten, District Engineer
Lisa Marie Sangi, Executive Assistant

DISTRICT CONSULTANTS PRESENT

Laura Ratcliffe, General Legal Counsel – Hanson Bridgett LLP

PUBLIC PRESENT

None

PLEDGE OF ALLEGIANCE

Director Mandich led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION & ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

Director Acosta provided highlights from his attendance at the CSDA Conference.

Director Safranski provided an update on his attendance at the South Orange County Agencies Group meeting, and he highlighted certain Municipal Water District of Orange County (MWDOC) updates.

Director Mandich commented on his attendance at the City of Rancho Santa Margarita (RSM) Council meeting and the Community Associations of Rancho (CAR) meeting.

Directors Dopudja and Chadd had no comments.

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REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- Association of California Water Agencies (ACWA) 2022 Fall Conference is scheduled for November 28th through December 1st.
- Southern California Water Coalition annual meeting is scheduled for the following week in Long Beach.
- Fiscal Year 2022/2023 General Fund & CIP Adopted Budget binder was provided to the Board.
- Former Orange County Water District (OCWD) General Manager Bill Mills has passed away.
- Moulton Niguel Water District (MNWD) is hosting an event to recognize Director Richard Fiore for his 45 years of service to the District.
- Provided a new leasing brochure for Dove Canyon Plaza.
- Special Board Meeting/Workshops will be scheduled for the months of November and December.
- Informed the Board he will be on vacation from beginning October 31st through November 13th.

REPORT FROM THE ASSISTANT GENERAL MANAGER

Mr. Perea provided an overview of the Draft Notice of Rates and Charges that will be effective on January 1, 2023, and he reported the notice will be provided all District customers in November billing.

CONSENT CALENDAR

President Chadd indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

Action: A motion was made by Director Acosta and seconded by Director Mandich to approve the Consent Calendar.
The motion was approved by a vote of 5 - 0.

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 6: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Finance/Audit Committee. Director Acosta noted a correction on the schedule for the South Orange County Integrated Regional Watershed Management (IRWM) Area Regional Executive Committee meeting. Director Dopudja noted a correction for his attendance at the OC Water Summit.

Action: A motion was made by Director Mandich and seconded by Director Safranski to approve the Directors' Fees and Expenses Report as amended.
The motion was approved by a vote of 5 - 0.

ITEM 7: DISCUSSION AND CONSIDERATION OF A RESOLUTION CONCERNING THE HOLDING OF REGULAR MEETINGS OF THE BOARD OF DIRECTORS AND AMENDING THE RULES AND REGULATIONS OF THE TRABUCO CANYON WATER DISTRICT

Mr. Paludi presented this matter for Board consideration, and he mentioned that the proposed resolution changes only the meeting time of the Regular Board Meeting. Discussion occurred concerning the meeting time of the Finance/Audit Committee. Director Chadd recommended revisiting Committee Meeting schedules at the annual organization meeting in December.

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Action: A motion was made by Director Acosta and seconded by Director Mandich to adopt Resolution No. 2022-1309 – Resolution of the Board of Directors of the Trabuco Canyon Water District Providing for the Holding of the Regular Meeting of the Board of Directors and Amending the Rules and Regulations of the Trabuco Canyon Water District. The motion was approved by a vote of 5 - 0.

ITEM 8: PROCLAMATION RECOGNIZING THE CONTRIBUTIONS OF SOUTH COAST WATER DISTRICT DIRECTOR WAYNE RAYFIELD

Mr. Paludi presented this matter for Board consideration. Director Chadd commented on Director Rayfield’s reputation, and he mentioned that he was very well-regarded in the water community. Director Dopudja commented on his role with SOCWA, and noted that he was a true gentleman. Director Mandich mentioned that he was well respected and had an unforgettable voice. Director Safranski indicated that he was a great guy.

Action: A motion was made by Director Acosta and seconded by Director Dopudja to approve and direct District staff to deliver a proclamation honoring South Coast Water District Director Wayne Rayfield’s service to the water community and customers of SCWD. The motion was approved by a vote of 5 - 0.

ENGINEERING MATTERS

ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ROSE CANYON AND LANG WELLS CLEANING AND PUMP INSTALLATION

Mr. Paludi introduced this matter for Board consideration, and he mentioned that this project was reviewed with the Engineering/Operational Committee meeting. Ms. Lausten provided an overview of the project, and she presented the proposals for well cleaning and pump installation from Best Drilling and Pump and electrical costs from Hydrotech Electric. Discussion occurred concerning timeline for completion of repairs and production impacts.

Action: A motion was made by Director Acosta and seconded by Director Safranski to authorize the General Manager to execute a contract for Rose and Lang Wells Cleaning and Pump Installation to Best Drilling and Pump, Inc. in the not to exceed amount of \$58,900.00. The motion was approved by a vote of 5 - 0.

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 10: SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT (JPA) DISCUSSION UPDATE

Mr. Paludi provided an update on this matter, and he reported that District staff have met with San Diego Regional Water Board (Regional Board) staff to review the permitting process. Mr. Perea reported on the staff meeting, and he indicated that District staff have been performing many of the required tasks and reporting requirements. Mr. Perea added that District staff provided the Regional Board a tour of the Robinson Ranch Wastewater Treatment Plant (WWTP), and that an inspection report will follow. Mr. Perea commended Wastewater Operations staff for their hard work in preparation for the visit and inspection. Mr. Paludi mentioned that the Regional Board were very responsive to the District’s questions and that it is feasible for District to have its own recycled water permit. Discussion occurred concerning the process and timeline to obtain a recycled water permit and impacts to membership in SOCWA.

Action: No action was taken

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ITEM 11: ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) PROPOSED AMENDED & RESTATED BYLAWS

Mr. Paludi presented this matter for Board consideration. Mr. Perea provided a brief overview of the proposed amended and restated bylaws for ACWA, and he presented the memo concerning the process for bylaw adoption. Mr. Perea presented the official ACWA Voter Designation form with the Board, and he reviewed the requirements for designating voting representatives.

Action: A motion was made by Director Dopudja and seconded by Director Mandich to Designate Director Acosta as the Primary Voting Delegate and Director Safranski as the Alternate Voting Delegate to vote on the proposed amended and restated bylaws at the Association of California Water Agencies (ACWA) General Session Membership Meeting.
The motion was approved by a vote of 5 - 0.

ITEM 12: ORANGE COUNTY FIRE AUTHORITY (OCFA) INTEREST IN DISTRICT PROPERTY

Mr. Paludi provided an update on this matter for Board consideration, and he mentioned that this matter was reviewed with the District Properties committee. Mr. Paludi reported that he and Director Dopudja met with City of RSM Council and staff with OCFA staff to review the potential utilization of some of the District's property for the facility. Discussion occurred regarding certain access concerns and constraints in the community. Mr. Paludi presented a copy of the OCFA press release that highlighted Senator Dave Min's visit to the proposed sites, including the District's property.

Director Chadd commented that it is key to remember that (1) the OCFA approached the District concerning this matter, (2) the proposed facility would provide critical fire mitigation for the community, (3) the District has fully investigated the environmental conditions that exist on the property, (4) District staff have notified the City of RSM and appropriate agencies concerning the proposed facility, and (5) the District has cooperated with the OCFA concerning their interest and is in no way an obstacle in the development of this project.

Action: No action was taken

ITEM 13: DROUGHT UPDATE

Mr. Paludi provided an update on the Department of Interior efforts to conserve Colorado River water, and he reported on the total allocation of water to California. Discussion occurred concerning ongoing local conservation efforts.

Action: No action was taken

ITEM 14: LOCAL GOVERNMENTAL AND LEGISLATIVE MATTER(S)

Mr. Paludi provided a brief update on the MWDOC member agency facilitated discussion process and the ongoing reserves management discussions.

Action: No action was taken

GENERAL COUNSEL REPORT

Ms. Ratcliffe provided a brief legislative review for Board consideration, and she highlighted the 'Levin Act' which addresses campaign contributions is effective January 1, 2023.

OTHER INFORMATION/MATTERS

No comments were received.

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ADDITIONAL DIRECTORS' COMMENTS

No comments were received.

ADJOURNMENT

President Chadd adjourned the October 20, 2022, Regular Board Meeting at 8:00 p.m.