



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
DECEMBER 15, 2022 AT 5:30 PM**

BOARD OF DIRECTORS

Don Chadd, President
Stephen Dopudja, Vice President
Glenn Acosta, Director
Edward Mandich, Director
Michael Safranski, Director

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Hanson Bridgett LLP, District General Legal Counsel

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 (Toll Free) **Access Code:** 913-8681-1652

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

ADMINISTER OATH OF OFFICE FOR DIRECTORS APPOINTED IN LIEU OF ELECTION

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

1. November 17, Regular Board Meeting

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. November 9, 2022

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. October 2022

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for November 2022.

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. November 2, 2022

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. November 14, 2022



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. November 2022

ITEM 6: ELECTION OF BOARD OFFICERS

RECOMMENDED ACTION(S):

Pursuant to the District's General Policy and Rules and Regulations, hold elections for the offices of President and Vice President of the Board of Directors.

ENGINEERING MATTERS

ITEM 7: APPROVAL OF DOVE DAM AIR VENT PIPE REPAIR

RECOMMENDED ACTION:

1. Receive information at the time of the Board meeting.
2. Authorize the General Manager execute a contract for the Dove Dam Air Vent Pipe Repair to Myers Marine Division, LLC in the not to exceed amount of \$97,415.

ITEM 8: APPROVAL OF CONTRACT CHANGE ORDER WITH FERGUSON WATERWORKS FOR AUTOMATIC METER READING/AUTOMATED METERING INFRASTRUCTURE (AMR/AMI) PROJECT

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting.
2. Approve Contract Change Order No. 1 with Ferguson Waterworks for the District's Automatic Meter Reading/Automated Metering Infrastructure (AMR/AMI) Project for a not to exceed amount of \$19,076.

ITEM 9: SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT (JPA) DISCUSSIONS UPDATE

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.



FINANCIAL MATTERS

ITEM 10: URBAN WATER INSTITUTE 2023 SPRING WATER CONFERENCE SPONSORSHIP

RECOMMENDED ACTION:

Board of Directors approve sponsorship of the Urban Water Institute’s 2023 Spring Water Conference in the amount of \$1,250.

ITEM 11: MEMBERSHIP IN SOUTHERN CALIFORNIA WATER COALITION

RECOMMENDED ACTION:

Board of Directors approve Trabuco Canyon Water District’s membership in the Southern California Water Coalition in the amount of \$2,500 annually.

LEGISLATIVE AND OTHER MATTERS

ITEM 12: DROUGHT STATUS UPDATE

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEM 13: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 14: _____

ITEM 15: _____

GENERAL COUNSEL REPORT

Reports or comments from the District’s General Counsel

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS’ COMMENTS

Additional reports or comments from Directors

END ACTION CALENDAR & ADJOURNMENT



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | DECEMBER 15, 2022**

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at www.tcwd.ca.gov. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at www.tcwd.ca.gov.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

January 19, 2023 | February 16, 2023 | March 16, 2023



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

CONSENT CALENDAR

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. November 17, Regular Board Meeting*

CONTACTS (staff responsible): PALUDI/PEREA/SANGI



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | NOVEMBER 17, 2022

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on November 17, 2022, was called to order by President Chadd at 5:30 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Board Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Don Chadd
Vice President Stephen Dopudja
Director Glenn Acosta
Director Edward Mandich
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Karen Warner, Principal Accountant

DISTRICT CONSULTANTS PRESENT

Claire Collins, General Legal Counsel – Hanson Bridgett LLP

PUBLIC PRESENT

There were members of the public in attendance

PLEDGE OF ALLEGIANCE

Director Acosta led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION & ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

Director Mandich reported on his attendance at the Community Associations of Rancho (CAR) meeting which included a presentation from the Chief of Police on recent burglary trends in the community. Director Mandich reported on his attendance at the South Orange County Integrated Regional Watershed Management Area (IRWM) Executive Committee meeting, and he commended Ms. Lausten and Mr. Ulloa on their presentation on the District's Tick Creek Pump Station Expansion Project.

Director Dopudja had no comments.

Director Safranski reported on his attendance at the City of RSM City Council meeting and he commented that that Orange County Fire Authority (OCFA) employees attended the meeting.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | NOVEMBER 17, 2022**

Director Acosta had no comments.

Director Chadd had no comments.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- District staff have identified a subsequent leak in the Dove Lake vent pipe structure and will work with a diving team to affect the repairs.
- District staff delivered a presentation on the Tick Creek Pump Station Expansion Project to the South Orange County IRWM Executive Committee.

CONSENT CALENDAR

President Chadd indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

Action: A motion was made by Director Acosta and seconded by Director Mandich to approve the Consent Calendar.
The motion was approved by a vote of 5 - 0.

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Finance/Audit Committee. Discussion occurred concerning certain scheduled updates.

Action: A motion was made by Director Mandich and seconded by Director Safranski to approve the Directors' Fees and Expenses Report as amended.
The motion was approved by a vote of 5 - 0.

ENGINEERING MATTERS

ITEM 6: AWARD OF CONTRACT FOR ONE SURGE TANK FOR GOLF CLUB SEWER LIFT STATION

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed by the Engineering/Operational Committee. Ms. Lausten reported that this facility upgrade project is approved for Fiscal Year 2022/2023, and that the surge tank is one component of the total improvement project. Ms. Lausten added that District staff have opted to purchase the surge tank independently due to the impacts of supply chain delays, and she reported that District staff requested quotes for surge tanks from two firms. Ms. Lausten reviewed the proposals for the equipment, and she recommended the District purchase the surge tank from Blacoh. Ms. Lausten did indicate that Blacoh has expressed concerns with the District's purchasing terms and conditions, but that District staff is negotiating with Blacoh on these matters. Director Acosta asked if Blacoh has experience working with other wastewater agencies; Ms. Lausten confirmed that Blacoh does have experience working with other similar agencies.

Action: A motion was made by Director Acosta and seconded by Director Mandich to authorize the General Manager to purchase one surge tank for Golf Club Sewer Lift Station from Blacoh for a not to exceed amount of \$70,479.50 under the terms and conditions

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | NOVEMBER 17, 2022**

substantially similar to TCWD's contract terms and conditions; or to Pulsco for \$73,037.50 if a contract was unable to be negotiated with Blacoh.
The motion was approved by a vote of 5 - 0.

ITEM 7: APPROVAL OF CONTRACT AMENDMENT NO. 2 WITH HAZEN FOR DOVE DAM OUTLET REPAIR ALTERNATIVES

Mr. Paludi presented this matter for Board consideration, and he mentioned this matter was reviewed with the Engineering/Operational Committee. Ms. Lausten presented the proposal from Hazen for the evaluation of repair alternatives to the Dove Dam Outlet, and she added that a contract dive team is scheduled to dive the following week to expose the outlet structure for additional evaluation. Discussion occurred concerning the budgetary impacts to the Condition Assessment/Master Plan project and the potential for cost sharing on the proposed repairs once identified.

Action: A motion was made by Director Acosta and seconded by Director Mandich to authorize the General Manager to execute Amendment No. 2 for the Dove Dam Repair Alternative Evaluation and Cost Estimate to Hazen and Sawyer in the not to exceed amount of \$44,528.
The motion was approved by a vote of 5 - 0.

ITEM 8: SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWER AGREEMENT (JPA) DISCUSSIONS UPDATE

Mr. Paludi presented this matter for Board consideration. Ms. Collins provided a brief update on the preparation of a withdrawal agreement from the JPA, and that discussions with SOCWA General Counsel indicated that TCWD will need approval from all current JPA member agencies, and not just Project Committee (PC) 12 agencies. Discussion occurred certain terms for withdrawal, including financial impacts, timelines, and potential political implications. The Board, through President Chadd, directed District staff and General Counsel to finalize the preparation of the withdrawal agreement for presentation to the SOCWA Board of Directors.

Action: The Board of Directors, through President Chadd, directed District staff and General Counsel to prepare a withdrawal agreement from South Orange County Wastewater Authority.

LEGISLATIVE AND OTHER MATTERS

ITEM 9: PRESENTATION BY DISTRICT GENERAL COUNSEL ON MATTERS RELATED TO PROPERTY ACQUISITION

Mr. Paludi presented this matter for Board consideration. Ms. Collins delivered a PowerPoint presentation related to property acquisition matters, and she highlighted the legal obligations and standards involved with the methods of acquiring real property, including, but not limited to, purchase, sale, and eminent domain, and the related statutory timelines. Ms. Collins provided a handout of the slides reviewed with the Board for reference purposes.

Action: No action was taken.

ITEM 10: DROUGHT STATUS UPDATE

Mr. Paludi provided an update on this matter, and he provided a handout which summarized a recent Metropolitan Water District of Southern California (MET) presentation concerning drinking water supplies and storage reservoir levels. Mr. Paludi mentioned that the State Water Project allocation is currently at 0% and current storage levels in Lake Mead is at 2 MAF. Discussion occurred concerning impacts to Colorado River supplies, including the potential for water delivery restrictions and regional water allocation plans.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | NOVEMBER 17, 2022**

Action: No action was taken

ITEM 11: LOCAL GOVERNMENTAL AND LEGISLATIVE MATTER(S)

Mr. Paludi presented a letter from Irvine Ranch Water District (IRWD) to Municipal Water District of Orange County (MWDOC) concerning the potential merger between MWDOC and Orange County Water District as highlighted in a recent Orange County Grand Jury report.

Mr. Paludi provided a copy of the “Facilitated Discussions with MWDOC Member Agency” report prepared by Paul Redvers Brown (PRB) dated November 2022.

Action: No action was taken

GENERAL COUNSEL REPORT

Ms. Collins provided a brief report on the impacts of the Levine Act to publicly elected officials reporting of campaign contributions to the Fair Political Practices Commission.

OTHER INFORMATION/MATTERS

No comments were received.

ADDITIONAL DIRECTORS' COMMENTS

No comments were received.

ADJOURNMENT

President Chadd adjourned the November 17, 2022, Regular Board Meeting at 7:01 p.m.

DRAFT

TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022

CONSENT CALENDAR

ITEM 2: TREASURER'S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. *November 9, 2022*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. *October 2022*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for November 2022.

EXHIBITS:

1. Revenue Report – November 2022
2. Disbursement Report – November 2022
3. Summary of Disbursements – November 2022
4. General Fund Warrant Register – November 2022
5. General Fund Payroll Warrant Register – November 2022

CONTACTS (staff responsible): PEREA/WARNER



**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING RECAP | NOVEMBER 9, 2022**

DIRECTORS PRESENT

Ed Mandich, Committee Chair
Don Chadd, Committee Chair Alternative

DIRECTORS ABSENT

Glenn Acosta, Committee Member

STAFF PRESENT

Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Lorrie Lausten, District Engineer
Lisa Sangi, Executive Assistant

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Mandich called the November 9, 2022 Finance/Audit Committee Meeting to order at 1:00 p.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

There were no comments received.

REPORT FROM THE ASSISTANT GENERAL MANAGER

Mr. Perea reported that Mr. Paludi was out of the office, returning on Monday, November 14, 2022, and he added that the District's Administration Facility will be closed on Friday, November 11, 2022 in observance of the Veteran's Day Holiday.

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

Mr. Perea presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda.

RECOMMENDED ACTION(S)

Mr. Perea and Director Mandich approved the Finance/Audit Committee Meeting Recap and recommended that the Board receive and file the same (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | NOVEMBER 9, 2022**

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Perea presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review. Director Mandich mentioned that the OC Watershed meeting will be held on November 17, 2022. Mr. Perea indicated the meeting schedule would be updated as such.

RECOMMENDED ACTION:

The Committee recommended that the Board ratify the Directors' fees and expenses for October 2022 and tentative future meetings/attendance. (Action Calendar).

ITEM 3: OTHER MATTERS

Mr. Perea provided a brief project update on the District's AMR/AMI Implementation project, and he reported that a mistake was made in the project bid concerning the two-inch meters originally ordered as positive displacement but need to be changed to turbine meters. Mr. Perea mentioned that he is currently negotiating with Ferguson for a project credit for the appropriate meters, and he will have more information to report later. There was a brief discussion on the meter installation schedule.

RECOMMENDED ACTION:

There was no action taken.

ITEM 4: FINANCIAL REPORT

Ms. Warner presented the preliminary unaudited financials for September 2022, and she highlighted the following items:

Operating Revenue, Water Commodity Sales

Ms. Warner reported that this line item was higher than the year to date due to the current warmer weather conditions.

Operating Revenue, Baker Treatment Plant Sales

Ms. Warner reported that this line item was lower than budgeted for year to date due to less water sales to the City of San Clemente.

Operating Revenue, Reclaimed Water Sales

Ms. Warner reported that water demand for the month was significantly higher than the year to date due to increased system demands.

Operating Revenue, Recycled Water Sales

Ms. Warner reported that water demand for the month was higher than the year to date due to increased system demands.

Operating Expense, Source of Supply

Ms. Warner reported that this line item was higher than budgeted for the year due to increased electrical and chemical costs for treatment.

District Capital FY 2022-23 (Unaudited)

Ms. Warner reviewed the capital expenditures to date by project, and provided a brief overview of the September costs.

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | NOVEMBER 9, 2022**

RECOMMENDED ACTION:

The Committee signed the bills for consideration and the warrant register and recommended that the Board ratify payment of the bills for consideration for November 9, 2022 as presented (Consent Calendar).

ADJOURNMENT

Director Mandich adjourned the November 9, 2022 Finance/Audit Committee Meeting at 1:11 p.m.

DRAFT



Trabuco Canyon Water District

District Operations

FY 2022/23 (Unaudited)

	October 2022	YTD Actual	FY 23 Adopted Budget	YTD 33%
1 Operating Revenue				
2 Water Commodity Sales	\$ 373,099	\$ 1,700,432	\$ 4,237,600	40%
3 Service Charges - Water	98,257	392,925	1,207,000	33%
4 Service Charges - Sewer	149,216	598,998	1,844,900	32%
5 Service Charges - Recycled/Reclaimed	6,353	25,414	84,000	30%
6 Baker TP Water Sales	90,766	359,102	1,110,000	32%
7 Reclaimed Water Sales	83,112	392,504	771,300	51%
8 Recycled Water Sales	16,612	82,135	227,500	36%
9 Customer Charges	48,464	158,271	318,300	50%
10 Other Operating Revenue	-	-	91,800	0%
11 Standby Charges	-	-	46,200	0%
12 Uncollectable Accounts	-	-	(26,400)	0%
13 Total Operating Revenue	865,881	3,709,781	9,912,200	37%
14 Non-Operating Revenue				
15 Property Taxes	11,528	43,395	2,140,200	2%
16 WRES Fees (BTP)	31,965	127,693	382,000	33%
17 WRES Fees (SRF)	19,183	76,733	230,200	33%
18 Interest Revenue	542	36,074	18,800	192%
19 Other Non-Operating Revenue	2,606	16,965	76,200	22%
20 Total Non-Operating Revenue	65,824	300,861	2,847,400	11%
21 Total Revenues	931,705	4,010,642	12,759,600	31%
22 Operating Expense				
23 Source of Supply	238,479	1,032,800	2,831,200	36%
24 Baker TP Water for Resale	90,879	336,610	1,013,800	33%
25 Water Related Expenses	108,133	397,030	911,300	44%
26 Sanitation Related Expenses	29,753	137,382	315,200	44%
27 Recycled & Reclaimed Expenses	23,652	78,917	207,900	38%
28 Salaries and Benefits	347,859	1,387,607	4,203,200	33%
29 CalPERS UAL Minimum	-	273,674	290,000	94%
30 General and Administrative	157,369	897,990	2,323,100	39%
31 Total Operating Expense	996,123	4,542,010	12,095,700	38%
32 Non-Operating Expense				
33 Debt Service - SRF	-	-	230,200	0%
34 Debt Service - Credit Line	-	-	145,000	0%
35 Total Non-Operating Expense	-	-	375,200	0%
36 Total Expenses	996,123	4,542,010	12,470,900	36%
37 Net Income / (Loss) Before Capital & Pension	(64,418)	(531,368)	288,700	
38 Use of District Reserves for Capital Projects	-	-	-	0%
39 CalPERS UAL Additional Payments	-	-	-	0%
40 115 Trust Contributions	-	-	-	0%
41 Increase / (Decrease) to Reserves	\$ (64,418)	\$ (531,368)	\$ 288,700	

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the U.S. are not included.



Trabuco Canyon Water District

District Capital

FY 2022/23 (Unaudited)

	October 2022	YTD Actual	FY 23 Adopted Budget	YTD 33%
1 Funding Sources				
2 Grant Revenue	\$ -	\$ -	\$ 500,000	0%
3 Bank of the West Credit Line Proceeds	287,080	1,674,356	5,162,000	32%
4 Use of District Reserves for Capital Projects	-	-	-	0%
5 Funding Sources Total	287,080	1,674,356	5,662,000	30%
6 District Capital				
7 Capital Improvements / Replacements				
8 SCADA System Upgrades FY 2122	-	99,351	1,210,000	8%
9 AMI/AMR System Implementation (USBR) *	-	947,265	1,700,000	56%
10 Golf Club SLS Bypass Construction	17,200	118,381	870,000	14%
11 DWTP Office & Storage	1,969	4,342	300,000	1%
12 Master Plan and Condition Assessment Study	23,760	161,533	250,000	65%
13 Live Oak Pipeline Scoping	-	-	100,000	0%
14 ETRSLs Surge Tank Improvements	-	1,700	250,000	1%
15 Trabuco Creek Water Main Potholing	-	-	20,000	0%
16 DWTP Vault Lids	-	-	50,000	0%
17 ETRSLs Discharge Valve Replacement	-	-	35,000	0%
18 OC Rescue Mission	107,190	107,190	-	0%
19 Capital Improvements / Replacements Total	150,118	1,439,762	4,785,000	30%
20 Equipment				
21 Chiquita Capital Replacement	120,582	120,582	178,000	68%
22 WWTP Hoffman Blower Building Rehab	-	526	250,000	0%
23 Equipment Trailer	-	-	39,000	0%
24 WWTP New Mixers	-	-	150,000	0%
25 Dove Lake Barge/Pump	464	13,068	20,000	65%
26 Domestic Water Turbidimeter Replacement	-	-	15,000	0%
27 Flow Meter - Tick Creek	-	8,908	-	0%
28 Equipment Total	121,046	134,175	652,000	21%
29 Programs				
30 PRV Improvements	15,176	27,274	15,000	182%
31 Valve Replacement Program	740	9,660	45,000	21%
32 Manhole Recoating Program - Sewer	-	-	20,000	0%
33 PRV Vault Improvements Program - Reclaimed	-	-	45,000	0%
34 Pump Replacement Program	-	54,578	100,000	55%
35 Programs Total	15,916	91,512	225,000	41%
36 District Capital Total	287,080	1,674,356	5,662,000	30%
37 Net Budget	\$ -	\$ -	\$ -	

*Funded by Grant / Loan Proceeds



Trabuco Canyon Water District
Balance Sheet
October 31, 2022
(Unaudited)

		October 2022
1	Assets	
2	Cash & Investments	
3	Cash & Investments - Unrestricted	\$ (2,522,972)
4	Cash & Investments - Restricted	12,038,759
5	Total Cash & Investments	9,515,788
6	Other Current Assets	
7	Accounts Receivable, Net	1,734,133
8	Due from Baker Treatment Plant Reserves	578,570
9	Prepaid & Other	450
10	LAIF - Market Value Adj ¹	533
11	Total Other Current Assets	2,313,153
12	Capital Assets	
13	Capital Assets, at Cost	124,639,237
14	Accumulated Depreciation	(77,979,122)
15	Construction in Progress	2,946,480
16	Total Capital Assets	49,606,595
17	Net OPEB Asset	201,692
18	Deferred Outflows of Resources (DOR)	1,473,729
19	Total Assets & DOR	\$ 63,111,489
20	Liabilities	
21	Current Liabilities	
22	Accounts Payable	\$ 1,286,659
23	Due to Internal Financing Fund	578,570
24	Accrued Expenses	157,868
25	Current Portion-Long Term Debt	92,840
26	Deposits on Hand	87,911
27	Total Current Liabilities	2,203,847
28	Long-Term Liabilities	
29	Net Pension Liability	1,597,778
30	State Revolving Fund Loan	1,864,665
31	Bank of the West Loan	10,000,000
32	Total Long Term Liabilities	13,462,443
33	Deferred Inflows of Resources (DIR)	2,448,966
34	Total Liabilities & DIR	18,115,257
35	Fund Balance	44,996,233
36	Total Liabilities, Fund Balance & DIR	\$ 63,111,489

¹ LAIF Market Value adjusted annually at June 30th. This balance may be different from the year based on updated market conditions.

**No assurance is provided on these financial statements. Substantially all disclosures required by accounting principles generally accepted in the U.S. are not included.*



Trabuco Canyon Water District Cash & Investments Report

October 2022
(Unaudited)

	Type	Cost	Market	% Total
District Cash & Investments				
Unrestricted				
Local Agency Investment Fund (LAIF)	Investment	\$ (3,654,646)	\$ (3,584,334)	-38.3%
Bank of the West	Checking	1,131,674	1,131,674	12.1%
Total Unrestricted		(2,522,972)	(2,452,660)	-26.2%
Restricted				
LAIF - Water Storage Facilities	Investment	1,060,119	1,039,724	11.1%
LAIF - WRES - Rose Canyon/Lang Wells	Investment	1,572,814	1,542,555	16.5%
LAIF - WRES - Reservoir/Distribution Impr.	Investment	2,680,355	2,628,788	28.1%
LAIF - RD#5	Investment	-	-	0.0%
LAIF - Interim Sewage	Investment	116,900	114,651	1.2%
LAIF - Debt Issuance 2022	Investment	6,371,690	6,249,104	66.8%
Cash in CB&T Reserved for SRF Loan	Checking	236,881	236,881	2.5%
Total Restricted		12,038,759	11,811,703	126.2%
Total District Cash & Investments		\$ 9,515,788	\$ 9,359,043	100.0%

**No assurance is provided on these financial statements. Substantially all disclosures required by accounting principles generally accepted in the U.S. are not included.*



Trabuco Canyon Water District
General Fund Warrant Register
11/9/2022

Summary of Disbursements

Computer Checks	303,504.98
UB Refund Checks	1,839.56
Void UB Refund	(258.38)
Bank Drafts	465,551.60
Bank EFTs	301,283.85
Voided Checks	-
Total Disbursements	1,071,921.61

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

General Manager / Assistant General Manager

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.

By:

11-9-22

Date:

By:

11-9-22

Date:



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
ACWA0003	ACWA/JPIA - LIFE	10/19/2022	EFT	0.00	11,249.95	205
TRUE0001	ALS - TRUESDAIL LABORATORIES	10/19/2022	EFT	0.00	864.00	206
AMAZ0001	AMAZON	10/19/2022	EFT	0.00	666.10	207
OLIN0001	OLIN CHEMICALS	10/19/2022	EFT	0.00	2,849.89	208
UNIF0001	UNIFIRST CORPORATION	10/19/2022	EFT	0.00	251.89	209
UNIT0001	UNITED WATER WORKS, INC.	10/19/2022	EFT	0.00	13,372.66	210
XYLE0001	XYLEM	10/24/2022	EFT	0.00	10,177.50	211
ACWA0001	ACWA	11/02/2022	EFT	0.00	23,705.00	212
AMAZ0001	AMAZON	11/02/2022	EFT	0.00	1,282.31	213
DUTH0001	DUTHIE ELECTRIC SERVICE CORPORATION	11/02/2022	EFT	0.00	5,415.43	214
EIDE0001	EIDE BAILLY	11/02/2022	EFT	0.00	6,925.00	215
MWDO0001	MWDOC	11/02/2022	EFT	0.00	217,138.60	216
OLIN0001	OLIN CHEMICALS	11/02/2022	EFT	0.00	1,523.55	217
PEBB0001	PEBBLE SPRING WATER	11/02/2022	EFT	0.00	76.50	218
TRUE0001	ALS - TRUESDAIL LABORATORIES	11/02/2022	EFT	0.00	2,592.00	219
UNIF0001	UNIFIRST CORPORATION	11/02/2022	EFT	0.00	310.79	220
UNIT0001	UNITED WATER WORKS, INC.	11/02/2022	EFT	0.00	2,882.68	221
AT&T0003	AT&T MOBILITY	10/18/2022	Regular	0.00	53.23	11287
DDBE0001	DDB ENGINEERING, INC.	10/18/2022	Regular	0.00	5,820.00	11288
FLOS0001	FLO-SERVICES, INC.	10/18/2022	Regular	0.00	11,199.39	11289
HACH0001	HACH COMPANY	10/18/2022	Regular	0.00	425.80	11290
IBCO0001	IB CONSULTING	10/18/2022	Regular	0.00	11,280.00	11291
IRVI0001	IRVINE RANCH WATER DISTRICT	10/18/2022	Regular	0.00	26,052.50	11292
QUIN0002	JUAN A. QUINONEZ	10/18/2022	Regular	0.00	105.00	11293
ORAN0004	ORANGE COUNTY PUMPING, INC.	10/18/2022	Regular	0.00	1,775.00	11294
ORKI0001	ORKIN, INC.	10/18/2022	Regular	0.00	124.00	11295
TESC0001	TESCO CONTROLS, INC.	10/18/2022	Regular	0.00	99,351.00	11296
TYLE0001	TYLER TECHNOLOGIES, INC.	10/18/2022	Regular	0.00	18.10	11297
USAB0001	USA BLUEBOOK	10/18/2022	Regular	0.00	1,060.28	11298
WECK0001	WECK LABORATORIES	10/18/2022	Regular	0.00	356.16	11299
ACOS0001	GLENN ACOSTA	11/01/2022	Regular	0.00	1,874.95	11304
ANTH0001	ANTHRACITE FILTER MEDIA COMPANY	11/01/2022	Regular	0.00	2,854.64	11305
APPL0001	APPLIED INDUSTRIAL TECHNOLOGIES	11/01/2022	Regular	0.00	886.68	11306
ATKI0001	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	11/01/2022	Regular	0.00	551.00	11307
BAVC0001	BAVCO BACKFLOW APPARATUS & VALVE CO.	11/01/2022	Regular	0.00	2,551.41	11308
CONS0004	CONSUMER PIPE & SUPPLY	11/01/2022	Regular	0.00	2,708.46	11309
CSDA0001	CSDA	11/01/2022	Regular	0.00	8,810.00	11310
CSI0001	COATING SPECIALISTS AND INSPECTION SERVIC	11/01/2022	Regular	0.00	880.00	11311
FERG0001	FERGUSON WATERWORKS	11/01/2022	Regular	0.00	7,848.64	11312
FERR0002	FERREIRA CONSTRUCTION COMPANY	11/01/2022	Regular	0.00	8,427.01	11313
HANS0001	HANSON BRIDGETT LLP	11/01/2022	Regular	0.00	30,229.53	11314
HARB0001	HABOR POINTE AIR CONDITIONING & CONTRO	11/01/2022	Regular	0.00	1,354.22	11315
HAZE0001	HAZEN & SAWYER	11/01/2022	Regular	0.00	23,759.60	11316
INFO0001	INFOSEND, INC.	11/01/2022	Regular	0.00	3,299.51	11317
IWAT0001	IWATER, INC.	11/01/2022	Regular	0.00	3,666.68	11318
JIGC0001	JIG CONSULTANTS	11/01/2022	Regular	0.00	10,300.09	11319
OCWA0001	OC WASTE & RECYCLING	11/01/2022	Regular	0.00	1,126.84	11320
ORAN0004	ORANGE COUNTY PUMPING, INC.	11/01/2022	Regular	0.00	1,775.00	11321
ORKI0001	ORKIN, INC.	11/01/2022	Regular	0.00	902.00	11322
PSOM0001	PSOMAS	11/01/2022	Regular	0.00	2,127.50	11323
S&JS0001	S & J SUPPLY COMPANY	11/01/2022	Regular	0.00	1,912.57	11324
SANT0003	SANTA MARGARITA WATER DISTRICT	11/01/2022	Regular	0.00	660.00	11325
SIER0002	SIERRA ANALYTICAL	11/01/2022	Regular	0.00	3,837.50	11326
SITZ0001	KYLE SITZMANN	11/01/2022	Regular	0.00	2,211.08	11327

Check Report

Date Range: 10/11/2022 - 11/07/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SOUT0012	DELCO SERVICE, INC.	11/01/2022	Regular	0.00	7,935.46	11328
TESC0001	TESCO CONTROLS, INC.	11/01/2022	Regular	0.00	580.00	11329
TOUC0001	TOUCH TEL MOBILE	11/01/2022	Regular	0.00	625.00	11330
ULIN0001	ULINE	11/01/2022	Regular	0.00	1,879.55	11331
UNDE0001	UNDERGROUND SERVICE ALERT/SC	11/01/2022	Regular	0.00	112.82	11332
Unif0002	UNIFIRST FIRST AID CORPORATION	11/01/2022	Regular	0.00	164.10	11333
USAB0001	USA BLUEBOOK	11/01/2022	Regular	0.00	7,463.96	11334
WECK0001	WECK LABORATORIES	11/01/2022	Regular	0.00	118.72	11335
UNDE0002	UNDERGROUND SERVICE COMPANY, INC.	11/03/2022	Regular	0.00	2,450.00	11336
COXC0001	COX COMMUNICATIONS	10/11/2022	Bank Draft	0.00	4,261.90	DFT0002888
ADP0001	ADP	10/11/2022	Bank Draft	0.00	1,891.01	DFT0002889
WAGE0001	WAGE WORKS, INC.	10/12/2022	Bank Draft	0.00	183.48	DFT0002890
UMPQ0001	UMPQUA BANK	10/13/2022	Bank Draft	0.00	7,059.38	DFT0002891
TOLL0001	THE TOLL ROADS	10/17/2022	Bank Draft	0.00	140.00	DFT0002892
COXC0001	COX COMMUNICATIONS	10/17/2022	Bank Draft	0.00	103.97	DFT0002893
XERO0001	XEROX CORPORATION	10/19/2022	Bank Draft	0.00	201.84	DFT0002894
CALP0001	CALPERS	10/19/2022	Bank Draft	0.00	26,476.26	DFT0002895
ADP0001	ADP	10/19/2022	Bank Draft	0.00	108,595.55	DFT0002896
SOUT0002	SOUTHERN CALIFORNIA EDISON	10/19/2022	Bank Draft	0.00	100,272.54	DFT0002897
COXC0001	COX COMMUNICATIONS	10/20/2022	Bank Draft	0.00	702.24	DFT0002898
PACE0001	PACE PAYMENT SYSTEMS, INC.	10/20/2022	Bank Draft	0.00	212.90	DFT0002899
TABA0001	TAB ANSWER NETWORK	10/24/2022	Bank Draft	0.00	200.69	DFT0002900
WAGE0001	WAGE WORKS, INC.	10/24/2022	Bank Draft	0.00	75.00	DFT0002901
TOLL0001	THE TOLL ROADS	10/26/2022	Bank Draft	0.00	140.00	DFT0002902
AT&T0003	AT&T MOBILITY	10/25/2022	Bank Draft	0.00	2,238.94	DFT0002903
WAGE0001	WAGE WORKS, INC.	10/25/2022	Bank Draft	0.00	40.00	DFT0002904
ADP0001	ADP	10/28/2022	Bank Draft	0.00	112.00	DFT0002905
SANT0003	SANTA MARGARITA WATER DISTRICT	11/01/2022	Bank Draft	0.00	3,019.64	DFT0002907
WAGE0001	WAGE WORKS, INC.	11/01/2022	Bank Draft	0.00	801.62	DFT0002908
CALP0001	CALPERS	11/02/2022	Bank Draft	0.00	53,524.90	DFT0002909
GUAR0001	GUARDIAN	11/02/2022	Bank Draft	0.00	4,150.84	DFT0002910
PACE0001	PACE PAYMENT SYSTEMS, INC.	11/02/2022	Bank Draft	0.00	6,962.13	DFT0002911
SHRE0001	SHRED-IT USA, LLC	11/02/2022	Bank Draft	0.00	68.00	DFT0002912
VSP0001	VSP	11/02/2022	Bank Draft	0.00	814.55	DFT0002913
WAGE0001	WAGE WORKS, INC.	11/02/2022	Bank Draft	0.00	3.58	DFT0002914
ADP0001	ADP	11/03/2022	Bank Draft	0.00	114,131.05	DFT0002915
TOLL0001	THE TOLL ROADS	11/03/2022	Bank Draft	0.00	140.00	DFT0002916
WAGE0001	WAGE WORKS, INC.	11/03/2022	Bank Draft	0.00	25.51	DFT0002917
CALP0001	CALPERS	11/07/2022	Bank Draft	0.00	26,476.26	DFT0002918
COXC0001	COX COMMUNICATIONS	11/07/2022	Bank Draft	0.00	2,525.82	DFT0002919

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	89	46	0.00	303,504.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	88	31	0.00	465,551.60
EFT's	60	17	0.00	301,283.85
	237	94	0.00	1,070,340.43

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	89	46	0.00	303,504.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	88	31	0.00	465,551.60
EFT's	60	17	0.00	301,283.85
	237	94	0.00	1,070,340.43

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	10/2022	449,960.15
99	Pooled Cash	11/2022	620,380.28
			1,070,340.43



Refund Check Register

Refund Check Detail

UBPKT08121 - Refunds 02 UBPKT08108 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
200-0913-002	KAPLAN, GISELLA	10/31/2022	11300	78.74			78.74	Deposit
800-0021-005	CORD, NEAR CAL	10/31/2022	11301	1,502.44			1502.44	Generated From Billing
Total Refunds: 2			Total Refunded Amount:	1,581.18				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1581.18
Revenue Total:	1581.18

General Ledger Distribution

Posting Date: 10/31/2022

Account Number	Account Name	Posting Amount	IFT
Fund: 10 - Water Fund			
10-000-1010	Claim on Cash	-1,581.18	Yes
10-000-2501	Customer Credit	1,581.18	
10 Total:		0.00	
Fund: 99 - Pooled Cash			
99-000-1004	Bank of the West Checking (Pooled Cash)	-1,581.18	
99-000-2120	Due to Other Fund	1,581.18	Yes
99 Total:		0.00	
Distribution Total:		0.00	



Refund Check Register

Refund Check Detail

UBPKT08176 - Refund check - reprocessed - stale dated from jun

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
100-0104-001	MATTHEWS, JULIE	10/31/2022	11302	46.74			46.74	Deposit
900-0054-003	YOSHIKANE, CLARENCE	10/31/2022	11303	211.64			211.64	Deposit
Total Refunds: 2			Total Refunded Amount:	258.38				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	258.38
Revenue Total:	258.38

General Ledger Distribution

Posting Date: 10/31/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	10 - Water Fund			
	10-000-1010	Claim on Cash	-258.38	Yes
	10-000-2501	Customer Credit	258.38	
		10 Total:	0.00	
Fund:	99 - Pooled Cash			
	99-000-1004	Bank of the West Checking (Pooled Cash)	-258.38	
	99-000-2120	Due to Other Fund	258.38	Yes
		99 Total:	0.00	
		Distribution Total:	0.00	



UBPKT08175 - reverse refunds

Adjustment Detail

Account	Name	Adjustment Code	Date	Adjust Account Balance	Adjust Fee	Adjust Donation	Total Adjustment Amount	Revenue Distribution					
								Deposit Code	Code	Amount	Deposit Code	Code	Amount
100-0104-001	MATTHEWS, JULIE	REVERSE REFUND...	10/31/2022	0.00	0.00	0.00	-46.74	996 - UNAPPLIED CREDITS			-46.74		
Reference: REVERSE REFUND CHECK													
900-0054-003	YOSHIKANE, CLARENCE	REVERSE REFUND...	10/31/2022	0.00	0.00	0.00	-211.64	996 - UNAPPLIED CREDITS			-211.64		
Reference: REVERSE REFUND CHECK													
Total:				0.00	0.00	0.00	-258.38						

Adjustment Code Summary

Adjustment Code	Count	Amount	Revenue Code	Total Distributed	Current Amount	Past Due amount
REVERSE REFUND CHECK - REVERSE REFUND CHECK	2	-258.38	996 - UNAPPLIED CREDITS	-258.38	-258.38	0.00
Total:	2	-258.38				

Adjustment Revenue Code Summary

Revenue Code	Total Distributed
996 - UNAPPLIED CREDITS	-258.38
Adjustment Revenue Total:	-258.38

General Ledger Distribution

Posting Date: 10/31/2022

Account Number	Account Name	Posting Amount	IFT
Fund: 10 - Water Fund			
10-000-1010	Claim on Cash	258.38	Yes
10-000-2501	Customer Credit	-258.38	
10 Total:		0.00	
Fund: 99 - Pooled Cash			
99-000-1004	Bank of the West Checking (Pooled Cash)	258.38	
99-000-2120	Due to Other Fund	-258.38	Yes
99 Total:		0.00	
Distribution Total:		0.00	



Trabuco Canyon Water District, CA

Bank Transaction Report

Transaction Detail

Issued Date Range: 11/01/2022 - 11/30/2022

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
11/01/2022		DFT0002907	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-3,019.64
11/01/2022		DFT0002908	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-801.62
11/02/2022		DFT0002909	CALPERS	Accounts Payable	Outstanding	Bank Draft	-53,524.90
11/02/2022		DFT0002910	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-4,150.84
11/02/2022		DFT0002911	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-6,962.13
11/02/2022		DFT0002912	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Bank Draft	-68.00
11/02/2022		DFT0002913	VSP	Accounts Payable	Outstanding	Bank Draft	-814.55
11/02/2022		DFT0002914	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-3.58
11/03/2022		DFT0002915	ADP	Accounts Payable	Outstanding	Bank Draft	-114,131.05
11/03/2022		DFT0002916	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
11/03/2022		DFT0002917	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-25.51
11/07/2022		DFT0002918	CALPERS	Accounts Payable	Outstanding	Bank Draft	-26,476.26
11/07/2022		DFT0002919	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-2,525.82
11/08/2022		DFT0002920	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-148.73
11/09/2022		DFT0002921	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-208.10
11/10/2022		DFT0002923	ADP	Accounts Payable	Outstanding	Bank Draft	-1,891.01
11/10/2022		DFT0002924	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,903.38
11/10/2022		DFT0002925	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Bank Draft	-7,426.15
11/15/2022		DFT0002926	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-129.65
11/15/2022		DFT0002927	XEROX CORPORATION	Accounts Payable	Outstanding	Bank Draft	-380.11
11/16/2022		DFT0002928	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-93,193.94
11/16/2022		DFT0002929	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
11/17/2022		DFT0002932	ADP	Accounts Payable	Outstanding	Bank Draft	-111,855.83
11/17/2022		DFT0002933	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-40.00
11/18/2022		DFT0002931	UMPQUA BANK	Accounts Payable	Outstanding	Bank Draft	-5,288.66
11/18/2022		DFT0002934	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-702.24
11/18/2022		DFT0002935	CALPERS	Accounts Payable	Outstanding	Bank Draft	-27,433.77
11/18/2022		DFT0002936	TAB ANSWER NETWORK	Accounts Payable	Outstanding	Bank Draft	-180.51
11/22/2022		DFT0002937	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-5.00
11/25/2022		DFT0002938	ADP	Accounts Payable	Outstanding	Bank Draft	-112.00
11/25/2022		DFT0002939	AT&T MOBILITY	Accounts Payable	Outstanding	Bank Draft	-2,381.86
11/25/2022		DFT0002940	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
11/25/2022		DFT0002942	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-75.00
11/28/2022		DFT0002943	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-20.00
11/30/2022		DFT0002944	HOME DEPOT CREDIT SERVICES	Accounts Payable	Outstanding	Bank Draft	-160.84

Bank Transaction Report

Issued Date Range: -

Bank Draft Total: (35) -466,460.68

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Check							
11/01/2022		11304	GLENN ACOSTA	Accounts Payable	Outstanding	Check	-1,874.95
11/01/2022		11305	ANTHRACITE FILTER MEDIA COMPANY	Accounts Payable	Outstanding	Check	-2,854.64
11/01/2022		11306	APPLIED INDUSTRIAL TECHNOLOGIES	Accounts Payable	Outstanding	Check	-886.68
11/01/2022		11307	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	Accounts Payable	Outstanding	Check	-551.00
11/01/2022		11308	BAVCO BACKFLOW APPARATUS & VALVE CO.	Accounts Payable	Outstanding	Check	-2,551.41
11/01/2022		11309	CONSUMER PIPE & SUPPLY	Accounts Payable	Outstanding	Check	-2,708.46
11/01/2022		11310	CSDA	Accounts Payable	Outstanding	Check	-8,810.00
11/01/2022		11311	COATING SPECIALISTS AND INSPECTION SERVICES, INC.	Accounts Payable	Outstanding	Check	-880.00
11/01/2022		11312	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-7,848.64
11/01/2022		11313	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-8,427.01
11/01/2022		11314	HANSON BRIDGETT LLP	Accounts Payable	Outstanding	Check	-30,229.53
11/01/2022		11315	HABOR POINTE AIR CONDITIONING & CONTROL SYSTEMS,	Accounts Payable	Outstanding	Check	-1,354.22
11/01/2022		11316	HAZEN & SAWYER	Accounts Payable	Outstanding	Check	-23,759.60
11/01/2022		11317	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-3,299.51
11/01/2022		11318	IWATER, INC.	Accounts Payable	Outstanding	Check	-3,666.68
11/01/2022		11319	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-10,300.09
11/01/2022		11320	OC WASTE & RECYCLING	Accounts Payable	Outstanding	Check	-1,126.84
11/01/2022		11321	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-1,775.00
11/01/2022		11322	ORKIN, INC.	Accounts Payable	Outstanding	Check	-902.00
11/01/2022		11323	PSOMAS	Accounts Payable	Outstanding	Check	-2,127.50
11/01/2022		11324	S & J SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-1,912.57
11/01/2022		11325	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-660.00
11/01/2022		11326	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-3,837.50
11/01/2022		11327	KYLE SITZMANN	Accounts Payable	Outstanding	Check	-2,211.08
11/01/2022		11328	DELCO SERVICE, INC.	Accounts Payable	Outstanding	Check	-7,935.46
11/01/2022		11329	TESCO CONTROLS, INC.	Accounts Payable	Outstanding	Check	-580.00
11/01/2022		11330	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
11/01/2022		11331	ULINE	Accounts Payable	Outstanding	Check	-1,879.55
11/01/2022		11332	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-112.82
11/01/2022		11333	UNIFIRST FIRST AID CORPORATION	Accounts Payable	Outstanding	Check	-164.10
11/01/2022		11334	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-7,463.96
11/01/2022		11335	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-118.72
11/03/2022		11336	UNDERGROUND SERVICE COMPANY, INC.	Accounts Payable	Outstanding	Check	-2,450.00
11/16/2022		11337	GARY KESSLER	Accounts Payable	Outstanding	Check	-2,473.25
11/16/2022		11338	BRENT MONSON	Accounts Payable	Outstanding	Check	-295.85
11/16/2022		11339	PHIL SERPAS	Accounts Payable	Outstanding	Check	-1,934.50
11/16/2022		11340	BLAKE SMITH	Accounts Payable	Outstanding	Check	-599.00
11/17/2022		11341	APPLIED INDUSTRIAL TECHNOLOGIES	Accounts Payable	Outstanding	Check	-690.85
11/17/2022		11342	ARC	Accounts Payable	Outstanding	Check	-47.83
11/17/2022		11343	ASBURY ENVIRONMENTAL SERVICES	Accounts Payable	Outstanding	Check	-95.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
11/17/2022		11344	AT&T	Accounts Payable	Outstanding	Check	-912.80
11/17/2022		11345	AT&T MOBILITY	Accounts Payable	Outstanding	Check	-53.23
11/17/2022		11346	CHEMTRADE CHEMICALS US LLC	Accounts Payable	Outstanding	Check	-10,976.58
11/17/2022		11347	CONSUMER PIPE & SUPPLY	Accounts Payable	Outstanding	Check	-262.54
11/17/2022		11348	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-7,987.76
11/17/2022		11349	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-6,993.78
11/17/2022		11350	FERGUSON WATERWORKS	Accounts Payable	Outstanding	Check	-82,428.75
11/17/2022		11351	HARRINGTON INDUSTRIAL PLASTICS LLC	Accounts Payable	Outstanding	Check	-3,581.57
11/17/2022		11352	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-6,087.00
11/17/2022		11353	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-4,550.24
11/17/2022		11354	IB CONSULTING	Accounts Payable	Outstanding	Check	-11,280.00
11/17/2022		11355	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-23,454.00
11/17/2022		11356	IWATER, INC.	Accounts Payable	Outstanding	Check	-6,000.00
11/17/2022		11357	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-2,145.00
11/17/2022		11358	LA HABRA FENCE COMPANY, INC.	Accounts Payable	Outstanding	Check	-1,948.00
11/17/2022		11359	MATERIAL SPECIALTIES CORP.	Accounts Payable	Outstanding	Check	-1,336.06
11/17/2022		11360	OC WASTE & RECYCLING	Accounts Payable	Outstanding	Check	-2,460.37
11/17/2022		11361	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-2,840.00
11/17/2022		11362	ORKIN, INC.	Accounts Payable	Outstanding	Check	-124.00
11/17/2022		11363	PSOMAS	Accounts Payable	Outstanding	Check	-840.50
11/17/2022		11364	S & J SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-822.14
11/17/2022		11365	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-139,324.34
11/17/2022		11366	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-1,895.00
11/17/2022		11367	KYLE SITZMANN	Accounts Payable	Outstanding	Check	-29.21
11/17/2022		11368	DELCO SERVICE, INC.	Accounts Payable	Outstanding	Check	-13,289.49
11/17/2022		11369	STANLEY CONVERGENT SECURITY SOLUTIONS	Accounts Payable	Outstanding	Check	-2,713.80
11/17/2022		11370	TECHNO FLO SYSTEMS	Accounts Payable	Outstanding	Check	-2,896.32
11/17/2022		11371	TESCO CONTROLS, INC.	Accounts Payable	Outstanding	Check	-2,431.41
11/17/2022		11372	UNIFIRST FIRST AID CORPORATION	Accounts Payable	Outstanding	Check	-236.11
11/17/2022		11373	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-5,569.07
11/17/2022		11374	VITIVITY - URGENT CARE SERVICES	Accounts Payable	Outstanding	Check	-105.00
11/17/2022		11375	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-356.16
11/17/2022		11376	WESTERLY METER SERVICES CO.	Accounts Payable	Outstanding	Check	-450.00
11/30/2022		11378	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-23,887.70
11/30/2022		11379	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-1,420.00
11/30/2022		11380	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-2,531.50
11/30/2022		11381	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
11/30/2022		11382	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-292.72
Check Total: (78)							-527,157.95
EFT							
11/02/2022		212	ACWA	Accounts Payable	Outstanding	EFT	-23,705.00
11/02/2022		213	AMAZON	Accounts Payable	Outstanding	EFT	-1,282.31

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
11/02/2022		214	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Outstanding	EFT	-5,415.43
11/02/2022		215	EIDE BAILLY	Accounts Payable	Outstanding	EFT	-6,925.00
11/02/2022		216	MWDOC	Accounts Payable	Outstanding	EFT	-217,138.60
11/02/2022		217	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-1,523.55
11/02/2022		218	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-76.50
11/02/2022		219	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-2,592.00
11/02/2022		220	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-310.79
11/02/2022		221	UNITED WATER WORKS, INC.	Accounts Payable	Outstanding	EFT	-2,882.68
11/18/2022		222	AMAZON	Accounts Payable	Outstanding	EFT	-582.60
11/18/2022		223	DUTHIE ELECTRIC SERVICE CORPORATION	Accounts Payable	Outstanding	EFT	-7,418.56
11/18/2022		224	EIDE BAILLY	Accounts Payable	Outstanding	EFT	-7,526.55
11/18/2022		225	IRVINE PIPE SUPPLY	Accounts Payable	Outstanding	EFT	-3,865.49
11/18/2022		226	J. S. HELD LLC	Accounts Payable	Outstanding	EFT	-5,412.18
11/18/2022		227	MWDOC	Accounts Payable	Outstanding	EFT	-17,829.99
11/18/2022		228	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-5,460.87
11/18/2022		229	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-81.50
11/18/2022		230	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-372.77
11/18/2022		231	UNITED WATER WORKS, INC.	Accounts Payable	Outstanding	EFT	-12,700.26
11/30/2022		232	ACWA/JPIA - WC, PROP., & LIAB	Accounts Payable	Outstanding	EFT	-66,490.00
11/30/2022		233	ACWA/JPIA - LIFE	Accounts Payable	Outstanding	EFT	-484.09
11/30/2022		234	IRVINE PIPE SUPPLY	Accounts Payable	Outstanding	EFT	-153.30
11/30/2022		235	MWDOC	Accounts Payable	Outstanding	EFT	-183,112.90
11/30/2022		236	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-1,599.15
11/30/2022		237	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-117.92

EFT Total: (26) -575,059.99

Accounts Payable Total: (139) -1,568,678.62

Accounts Receivable

Deposit

11/10/2022		DEP0018926	County of Orange - Payment	Accounts Receivable	Outstanding	Deposit	219,138.15
11/22/2022		DEP0019055	Payments 11/22/22	Accounts Receivable	Outstanding	Deposit	26,980.00
11/28/2022		DEP0019061	Payment 11/28/22	Accounts Receivable	Outstanding	Deposit	25,989.95

Deposit Total: (3) 272,108.10

Accounts Receivable Total: (3) 272,108.10

Utility Billing

Check

11/28/2022		11377	JIE ZHENG	Utility Billing	Outstanding	Check	-51.46
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Check Total: (1) -51.46

Deposit

11/01/2022		DEP0018855	Utility Payment Packet UBPKT08184	Utility Billing	Outstanding	Deposit	2,450.84
11/01/2022		DEP0018858	Utility Payment Packet UBPKT08183	Utility Billing	Outstanding	Deposit	3,628.89
11/01/2022		DEP0018861	Utility Payment Packet UBPKT08186	Utility Billing	Outstanding	Deposit	3,014.44

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
11/02/2022		DEP0018867	Utility Payment Packet UBPKT08190	Utility Billing	Outstanding	Deposit	5,315.97
11/02/2022		DEP0018870	Utility Payment Packet UBPKT08189	Utility Billing	Outstanding	Deposit	2,522.93
11/02/2022		DEP0018876	Utility Payment Packet UBPKT08192	Utility Billing	Outstanding	Deposit	9,728.75
11/03/2022		DEP0018873	Utility Payment Packet UBPKT08191	Utility Billing	Outstanding	Deposit	4,072.88
11/03/2022		DEP0018879	Utility Payment Packet UBPKT08193	Utility Billing	Outstanding	Deposit	2,311.73
11/03/2022		DEP0018882	Utility Payment Packet UBPKT08194	Utility Billing	Outstanding	Deposit	2,961.68
11/04/2022		DEP0018885	Utility Payment Packet UBPKT08195	Utility Billing	Outstanding	Deposit	3,773.36
11/04/2022		DEP0018888	Utility Payment Packet UBPKT08196	Utility Billing	Outstanding	Deposit	4,130.77
11/06/2022		DEP0018891	Utility Payment Packet UBPKT08197	Utility Billing	Outstanding	Deposit	31,543.61
11/07/2022		DEP0018894	Utility Payment Packet UBPKT08198	Utility Billing	Outstanding	Deposit	4,505.15
11/07/2022		DEP0018898	Utility Payment Packet UBPKT08199	Utility Billing	Outstanding	Deposit	2,113.99
11/07/2022		DEP0018901	Utility Payment Packet UBPKT08200	Utility Billing	Outstanding	Deposit	34,254.55
11/07/2022		DEP0018904	Utility Payment Packet UBPKT08201	Utility Billing	Outstanding	Deposit	6,708.42
11/07/2022		DEP0018907	Utility Payment Packet UBPKT08203	Utility Billing	Outstanding	Deposit	4,406.09
11/08/2022		DEP0018910	Utility Payment Packet UBPKT08205	Utility Billing	Outstanding	Deposit	2,259.11
11/08/2022		DEP0018913	Utility Payment Packet UBPKT08204	Utility Billing	Outstanding	Deposit	3,324.47
11/08/2022		DEP0018916	Utility Payment Packet UBPKT08209	Utility Billing	Outstanding	Deposit	12,344.57
11/09/2022		DEP0018920	Utility Payment Packet UBPKT08213	Utility Billing	Outstanding	Deposit	4,107.87
11/09/2022		DEP0018929	Utility Payment Packet UBPKT08214	Utility Billing	Outstanding	Deposit	2,492.61
11/09/2022		DEP0018932	Utility Payment Packet UBPKT08216	Utility Billing	Outstanding	Deposit	4,339.23
11/10/2022		DEP0018935	Utility Payment Packet UBPKT08215	Utility Billing	Outstanding	Deposit	8,669.54
11/10/2022		DEP0018950	Utility Payment Packet UBPKT08221	Utility Billing	Outstanding	Deposit	6,748.57
11/10/2022		DEP0018958	Utility Payment Packet UBPKT08224	Utility Billing	Outstanding	Deposit	4,053.64
11/11/2022		DEP0018961	Utility Payment Packet UBPKT08225	Utility Billing	Outstanding	Deposit	6,363.50
11/13/2022		DEP0018955	Utility Payment Packet UBPKT08222	Utility Billing	Outstanding	Deposit	12,150.25
11/14/2022		DEP0018938	Utility Payment Packet UBPKT08217	Utility Billing	Outstanding	Deposit	6,155.15
11/14/2022		DEP0018941	Utility Payment Packet UBPKT08218	Utility Billing	Outstanding	Deposit	5,926.43
11/14/2022		DEP0018944	Utility Payment Packet UBPKT08219	Utility Billing	Outstanding	Deposit	6,643.25
11/14/2022		DEP0018948	Utility Payment Packet UBPKT08220	Utility Billing	Outstanding	Deposit	14,411.50
11/14/2022		DEP0018952	ACH Draft Packet UBPKT08122	Utility Billing	Outstanding	Deposit	150,911.69
11/14/2022		DEP0018964	Utility Payment Packet UBPKT08226	Utility Billing	Outstanding	Deposit	12,420.76
11/14/2022		DEP0018967	Utility Payment Packet UBPKT08229	Utility Billing	Outstanding	Deposit	231,320.13
11/15/2022		DEP0018970	Utility Payment Packet UBPKT08230	Utility Billing	Outstanding	Deposit	1,590.36
11/15/2022		DEP0018973	Utility Payment Packet UBPKT08231	Utility Billing	Outstanding	Deposit	7,337.69
11/15/2022		DEP0018976	Utility Payment Packet UBPKT08232	Utility Billing	Outstanding	Deposit	6,539.35
11/15/2022		DEP0018979	Utility Payment Packet UBPKT08233	Utility Billing	Outstanding	Deposit	16,140.83
11/15/2022		DEP0018982	Utility Payment Packet UBPKT08255	Utility Billing	Outstanding	Deposit	3,243.72
11/16/2022		DEP0018998	Utility Payment Packet UBPKT08264	Utility Billing	Outstanding	Deposit	447.88
11/16/2022		DEP0019001	Utility Payment Packet UBPKT08265	Utility Billing	Outstanding	Deposit	2,227.52
11/16/2022		DEP0019004	Utility Payment Packet UBPKT08266	Utility Billing	Outstanding	Deposit	7,049.78
11/17/2022		DEP0019007	Utility Payment Packet UBPKT08267	Utility Billing	Outstanding	Deposit	653.18
11/17/2022		DEP0019010	Utility Payment Packet UBPKT08268	Utility Billing	Outstanding	Deposit	1,469.64
11/17/2022		DEP0019013	Utility Payment Packet UBPKT08269	Utility Billing	Outstanding	Deposit	2,074.46

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
11/18/2022		DEP0019016	Utility Payment Packet UBPKT08271	Utility Billing	Outstanding	Deposit	140.53
11/18/2022		DEP0019019	Utility Payment Packet UBPKT08272	Utility Billing	Outstanding	Deposit	2,770.88
11/21/2022		DEP0019022	Utility Payment Packet UBPKT08273	Utility Billing	Outstanding	Deposit	117.91
11/21/2022		DEP0019025	Utility Payment Packet UBPKT08274	Utility Billing	Outstanding	Deposit	220.00
11/21/2022		DEP0019028	Utility Payment Packet UBPKT08275	Utility Billing	Outstanding	Deposit	3,216.93
11/22/2022		DEP0019031	Utility Payment Packet UBPKT08276	Utility Billing	Outstanding	Deposit	849.06
11/22/2022		DEP0019034	Utility Payment Packet UBPKT08277	Utility Billing	Outstanding	Deposit	590.60
11/22/2022		DEP0019037	Utility Payment Packet UBPKT08278	Utility Billing	Outstanding	Deposit	3,665.59
11/22/2022		DEP0019040	Utility Reverse Payment Packet UBPKT08286	Utility Billing	Outstanding	Deposit	-161.49
11/22/2022		DEP0019043	Utility Reverse Payment Packet UBPKT08287	Utility Billing	Outstanding	Deposit	-150.00
11/22/2022		DEP0019046	Utility Payment Packet UBPKT08289	Utility Billing	Outstanding	Deposit	22,019.36
11/23/2022		DEP0019049	Utility Payment Packet UBPKT08290	Utility Billing	Outstanding	Deposit	999.54
11/23/2022		DEP0019052	Utility Payment Packet UBPKT08291	Utility Billing	Outstanding	Deposit	882.75
11/23/2022		DEP0019064	Utility Payment Packet UBPKT08302	Utility Billing	Outstanding	Deposit	3,335.68
11/24/2022		DEP0019067	Utility Payment Packet UBPKT08303	Utility Billing	Outstanding	Deposit	678.76
11/25/2022		DEP0019073	Utility Payment Packet UBPKT08305	Utility Billing	Outstanding	Deposit	1,619.17
11/27/2022		DEP0019070	Utility Payment Packet UBPKT08304	Utility Billing	Outstanding	Deposit	21,072.54
11/28/2022		DEP0019076	Utility Payment Packet UBPKT08306	Utility Billing	Outstanding	Deposit	2,003.02
11/28/2022		DEP0019079	Utility Payment Packet UBPKT08307	Utility Billing	Outstanding	Deposit	4,821.06
11/28/2022		DEP0019082	Utility Payment Packet UBPKT08308	Utility Billing	Outstanding	Deposit	4,775.98
11/29/2022		DEP0019085	Utility Payment Packet UBPKT08309	Utility Billing	Outstanding	Deposit	4,226.17
11/29/2022		DEP0019088	Utility Payment Packet UBPKT08310	Utility Billing	Outstanding	Deposit	7,442.45
11/29/2022		DEP0019091	Utility Payment Packet UBPKT08312	Utility Billing	Outstanding	Deposit	824.38
11/30/2022		DEP0019094	Utility Payment Packet UBPKT08313	Utility Billing	Outstanding	Deposit	3,088.86
11/30/2022		DEP0019097	Utility Payment Packet UBPKT08316	Utility Billing	Outstanding	Deposit	7,038.89
11/30/2022		DEP0019100	Utility Payment Packet UBPKT08321	Utility Billing	Outstanding	Deposit	4,360.88
Deposit Total: (72)							771,310.23
Utility Billing Total: (73)							771,258.77
Report Total: (215)							-525,311.75

Bank Transaction Report

Issued Date Range: -

Summary

Bank Account	Count	Amount
030866939 Bank of the West Checking	215	-525,311.75
Report Total:	215	-525,311.75

Cash Account	Count	Amount
99 99-000-1004 Bank of the West Checking (Pooled Cash)	215	-525,311.75
Report Total:	215	-525,311.75

Transaction Type	Count	Amount
Bank Draft	35	-466,460.68
Check	79	-527,209.41
Deposit	75	1,043,418.33
EFT	26	-575,059.99
Report Total:	215	-525,311.75



Warrant Registry
Trabuco Canyon Water District
County of Orange
State of California

GENERAL FUND PAYROLL WARRANT REGISTER

For the Month of: November 2022

\$ 224,471.19

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.

General Manager / Assistant General Manager

By Date

By Date

Net Pay	Checks				.00
	Direct Deposits				75,969.47
	Subtotal Net Pay				75,969.47
	Adjustments				4,407.75
	Total Net Pay Liability (Net Cash)				80,377.22

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				15,875.33	
	Earned Income Credit Advances					
	Social Security				4,441.42	4,441.39
	Medicare				1,762.53	1,762.54
	Medicare Surtax				118.08	
	Federal Unemployment Tax					
	Subtotal Federal		22,197.36		6,203.93	28,401.29
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		22,197.36		6,203.93	28,401.29
State	CA State Income Tax				6,737.05	
	CA State Unemployment Insurance-ER 3000					
	CA State Disability Insurance-EE				748.02	
	Subtotal CA				7,485.07	7,485.07
	Total Taxes	.00	.00	29,682.43	6,203.93	35,886.36
	Amount ADP Debited From AccountXXXX6939					35,886.36

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit				75,969.47	27 Employee Transactions
	Transfers Amount ADP Debited From AccountXXXX6939					75,969.47
	Total Amount ADP Debited From Your Accounts					111,855.83



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : **GKN**
Company Code : ADP RESOURCE

Batch : **0491**
Quarter Number : **4**
Service Center : **580**

Period Ending : **11/15/2022**
Pay Date : **11/18/2022**
Current Date : **11/16/2022**

Week 46

Net Pay	Checks				126.93
	Direct Deposits				79,742.26
	Subtotal Net Pay				79,869.19
	Adjustments				.00
	Total Net Pay Liability (Net Cash)				79,869.19

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				14,624.12	
	Earned Income Credit Advances					
	Social Security				3,877.82	3,877.82
	Medicare				1,719.62	1,719.61
	Medicare Surtax				158.01	
	Federal Unemployment Tax					
	Subtotal Federal		20,379.57		5,597.43	25,977.00
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		20,379.57		5,597.43	25,977.00
State	CA State Income Tax				6,102.18	
	CA State Unemployment Insurance-ER 3000					8.63
	CA State Disability Insurance-EE				658.36	
	Subtotal CA				6,760.54	8.63
	Total Taxes	.00	.00	27,140.11	5,606.06	32,746.17
	Amount ADP Debited From AccountXXXX6939			Tran/ABA XXXXXXXXXX		32,746.17
						Excludes Taxes That Are Your Responsibility
Other	ADP Direct Deposit				79,742.26	31 Employee Transactions
Transfers	ADP Check				126.93	
	Amount ADP Debited From AccountXXXX6939			Tran/ABA XXXXXXXXXX		79,869.19
	Total Amount ADP Debited From Your Accounts					112,615.36



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : GKN
Company Code : ADP RESOURCE

Batch : 1613
Quarter Number : 4
Service Center: 580

Period Ending : 11/30/2022
Pay Date : 12/05/2022
Current Date : 12/01/2022

Week 48
Page 2

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

CONSENT CALENDAR

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Engineering/Operational Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. *November 2, 2022*

CONTACTS (staff responsible): PALUDI/PEREA/SANGI



TRABUCO CANYON WATER DISTRICT ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | NOVEMBER 2, 2022

DIRECTORS PRESENT

Stephen Dopudja, Committee Chair
Mike Safranski, Committee Member

STAFF PRESENT

Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Gary Kessler, Water Superintendent
Oscar Ulloa, Wastewater Superintendent
Jason Stroud, Maintenance Superintendent

STAFF ABSENT

Fernando Paludi, General Manager

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Dopudja called the November 2, 2022 Engineering/Operational Committee Meeting to order at 7:00 a.m.

VISITOR PARTICIPATION

No comments were received.

ORAL COMMUNICATION

No comments were received.

COMMITTEE MEMBER COMMENTS

No comments were received.

REPORT FROM THE ASSISTANT GENERAL MANAGER

Mr. Perea reported that the General Manager was not in attendance as he was on vacation.

ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

Mr. Perea presented the Engineering/Operational Committee Meeting Recap for Committee review in accordance with the agenda.

RECOMMENDED ACTION

The Committee recommended that the Engineering/Operational Committee Meeting Recap be forwarded to the Board of Directors for approval (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | NOVEMBER 2, 2022**

ITEM 2: GOLF CLUB SEWER LIFT STATION SURGE TANK AWARD

Mr. Perea introduced this matter for Committee consideration. Ms. Lausten provided a handout that summarized the proposals for a new surge tank from two vendors, and she mentioned that District staff recommends purchasing the surge tank ahead of the construction contract due to potential fulfillment delays. Ms. Lausten added that District staff is currently working with both vendors related to the acceptance of the District's terms and conditions. Discussion occurred concerning surge tank costs and the timeline for equipment fulfillment. Ms. Lausten recommended Blacoh for awarding the contract, but that District staff needs to finalize the terms and conditions negotiations.

RECOMMENDED ACTION:

The Committee recommended forwarding this matter to the Board of Directors for consideration at the next Regular Board Meeting (Action Calendar).

ITEM 3: PARTH DEVELOPMENT CONDITIONAL WILL SERVE LETTER

Mr. Perea presented this matter for Committee consideration. Ms. Lausten mentioned this matter was for informational purpose only and that no action was required. Ms. Lausten presented a draft Conditional Will Serve Letter for the landowner, and she reviewed the conditional requirements with the Committee.

RECOMMENDED ACTION:

Informational item only. No action was taken.

ITEM 4: DOVE DAM OUTLET REPAIR ALTERNATIVES EVALUATION

Mr. Perea introduced this matter for Committee review. Ms. Lausten provided a brief review of recent repairs performed at the Dove Dam outlet and vent pipe, and she reported that District staff has requested a proposal from Hazen and Sawyer to prepare a report that provides repair alternatives to the dam outlet structure. Discussion occurred concerning the necessity of the evaluation report. Mr. Perea commented that the District is required to prepare a technical memorandum of proposed repairs to the dam per the Dove Dam Agreement with Dove Canyon Master Association.

RECOMMENDED ACTION:

The Committee recommended that the Board of Directors authorize the General Manager to execute Amendment No. 2 for the Dove Dam Repair Alternative Evaluation and Cost Estimate to Hazen and Sawyer in the not to exceed amount of \$44,528 (Action Calendar).

ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING DIMENSION WATER TREATMENT PLANT OFFICE

Mr. Perea introduced this informational matter for Committee review. Ms. Lausten reported that District staff received only one bid from Ferreira Construction for this project, and that the costs exceeded the project budget therefore staff will work with JIG Engineering Consultant to re-evaluate the project options. Ms. Lausten added that District staff will perform certain preliminary utility excavation onsite work to prepare for new telecommunications services. Discussion occurred concerning the potential for facility improvements for backup power generation and power testing.

RECOMMENDED ACTION:

Informational item only. No action was taken.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | NOVEMBER 2, 2022**

ITEM 6: OTHER ENGINEERING AND OPERATIONS PROJECTS

1. Arc Flash Incident Energy Analysis RFP

Ms. Lausten reported that District staff has issued a request for proposals for this work, and she mentioned that TESCO Controls performed this work last year. Ms. Lausten estimated that this work would cost approximately \$75K to \$100K.

2. Master Plan and Condition Assessment Update

Ms. Lausten reported that Hazen and Sawyer will be providing a second draft report to District staff this week and that a Special Board Meeting Workshop has been scheduled for November 21st for a presentation of the findings.

3. Trabuco Creek Bridge Replacement Update

Ms. Lausten provided a brief update on this Orange County Public Works (OCPW) project, and she reported that this project has potential impacts to the District's potable water transmission pipelines that cross Trabuco Creek. Discussion occurred concerning project schedule timeline and inter-agency collaboration efforts to date.

4. DISH Wireless Cellular Site at Dove Reservoir

Ms. Lausten provided a brief update on this project, and she reported that DISH Wireless has approached the District for the installation of a cellular site at Dove Reservoir in the Dove Canyon community. Ms. Lausten mentioned that the vendor has requested to utilize the District's easement for access to the District's Dove Reservoir property for a new site, but she recommended that the vendor request an easement from the Dove Canyon Master Association Board of Directors. The Committee agreed with Ms. Lausten's recommendation.

5. Other Projects

There were no other projects discussed.

RECOMMENDED ACTION

The Committee received the status updates. There was no action taken.

ITEM 7: WATER SYSTEM UPDATES

Mr. Kessler reviewed the projects and repairs for the prior month, and he reported that Water Operations staff has completed the following tasks:

1. Replaced the main air supply to filter #4 at Dimension Water Treatment Plant.
2. Finished installing all four (4) effluent pumps and motors at the Ground Water Treatment Facility.
3. Installed a new chlorine analyzer and chemical feed line at the Ground Water Treatment Facility.
4. Worked with Tesco Controls on the SCADA upgrade at Dimension Water Treatment Plant and Ridgeline Pump Station.
5. Flushed thirty-two (32) hydrants in the Walden Homes and Robinson Ranch communities.
6. Worked with Delco Sales to service eleven (11) PRV's throughout the distribution system.

Mr. Kessler reviewed the updated Monthly Water System Operations Summary with the Committee.

RECOMMENDED ACTION

The Committee received the status update. There was no action taken.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | NOVEMBER 2, 2022**

ITEM 8: WASTEWATER SYSTEM UPDATES

Mr. Ulloa reviewed the projects and repairs for the prior month, and he reported that Wastewater Operations staff had completed the following tasks:

1. Replaced the chlorine transfer pump at the Wastewater Treatment Plant.
2. Repaired a leak on the influent trunk line to East SBR at the Wastewater Treatment Plant.
3. Installed a weather station at the Wastewater Treatment Plant.
4. Prepped and successfully passed an inspection of the Wastewater Treatment Plant that was conducted by the State Water Resources Control Board (SWRCB).

Mr. Ulloa reviewed the Monthly Non-Domestic Water System Summary with the Committee.

Mr. Perea reported that he met with the DCMA Water Quality Ad Hoc Committee, at their request, to provide an overview of the District's recycled water treatment methods and distribution system, and he mentioned that he committed to provide a general tour of the facility to the Committee members in the near future. Discussion occurred concerning the District's recycled water system conveyance system.

RECOMMENDED ACTION

The Committee received the status update. There was no action taken.

ITEM 9: MAINTENANCE DEPARTMENT UPDATES

Mr. Stroud reviewed the projects and repairs for the prior month, and he reported that Maintenance staff completed the following tasks:

1. Cleaned out the old electrical storage bin and reorganized/restocked the new electrical storage room in the maintenance shop at the Wastewater Treatment Plant.
2. Performed preventative maintenance on District fleet vehicles.
3. Assisted the Wastewater Operations with a temporary sewer trunkline repair located in the SBR dry pit.
4. Worked with the Water Operations to troubleshoot a level controller at the Topanga Booster Pump Station, hydro-pneumatic tank.
5. Worked with TESCO Controls to troubleshoot a VFD issues at the Dove Recycle Booster Station.
6. Worked with Hydrotech Electric to install a new flow meter at the Dove Recycle Booster Station.
7. Worked with Water Operations to troubleshoot the backwash pumps at Dimension Water Treatment Plant.
8. Modified the booster pump brackets at the Ground Water Treatment Plant (Wells) to work with the new pumps.

RECOMMENDED ACTION

The Committee received the status update. There was no action taken.

ITEM 10: OTHER MATTERS/REPORTS

There were no other matters presented.

RECOMMENDED ACTION

There was no action taken.

ADJOURNMENT

Director Dopudja adjourned the November 2, 2022 Engineering/Operational Committee Meeting at 8:03 a.m.

TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022

CONSENT CALENDAR

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. *November 14, 2022*



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | NOVEMBER 14, 2022

DIRECTORS PRESENT

Vice President Stephen Dopudja, Committee Chair
President Don Chadd, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Dopudja called the November 14, 2022 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

No comments were received.

REPORT FROM THE GENERAL MANAGER

No comments were received.

DISCUSSION MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap for Committee consideration in accordance with the agenda.

RECOMMENDED ACTION:

The Committee approved and recommended the Executive Committee Recap be forwarded to the Board of Directors for approval (Consent Calendar).

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi presented this matter for Committee consideration, and he provided a handout highlighting certain proposed Board agenda planning calendar updates including, but not limited to:

November 2022

Regular Board Meeting (11/17)

- Draft meeting agenda was provided to the Committee

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | NOVEMBER 14, 2022**

Special Board Meeting/Workshop (11/21)

- Asset Condition Assessment Workshop: presentation by Hazen

December 2022

Special Board Meeting/Workshop (12/7)

- Rate Study Financial Plan Scenarios (Consultant: IB Consulting)

Regular Board Meeting (12/15)

- Receive/File Annual Audit for FY 2021/22
- Contract award for Golf Club Sewer Lift Station Rehabilitation (Action)
- 2022 Oaths of Office for Elected Officials
- Election of Board Officers (Action)
- Sponsorship of UWI Conference – February (Action)
- Membership in Southern Cal Water Coalition (Action)

January 2023

Regular Board Meeting (1/19)

- Adoption of update Procurement Policy (Action)

Special Board Meeting (TBD)

- Rate Study Workshop RE: Preliminary Rates & Charges

Other Future Board Items

- Decision to withdraw from SOCWA (notice to SOCWA by March 2023)
- Adoption of rates and charges for 2023 – 2027 (Spring 2023)
- Adoption of updated capacity charges for water service (Spring 2023)

RECOMMENDED ACTION:

There was no action taken.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Paludi reported on the following matters:

- District staff issued an RFP for communications support and will bring this matter to the Board of Directors for their consideration.
- Municipal Water District of Orange County (MWDOC) has issued their annual budget process letter to member agencies.

RECOMMENDED ACTION:

None

ADJOURNMENT

Vice President Dopudja adjourned the November 14, 2022 Executive Committee Meeting at 5:40 p.m.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE**

FEES AND EXPENSES

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in a Director capacity. The attached spreadsheet provides a recap of the meetings, seminars, conferences attended by Directors along with expenses recorded to date.

TENTATIVE FUTURE MEETINGS

The attached spreadsheet provides a schedule of the tentative future meetings and attendance items.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

FY 2022/2023 Budgeted Board Expenses: \$43,000

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTIONS:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. *November 2022*

EXHIBIT(S):

1. Directors Fees and Expenses Monthly Report for November 2022
2. Directors Future/Tentative Meeting/Attendance Schedule for Calendar Year 2022

CONTACTS (staff responsible): PALUDI/PEREA/SANGI

**TRABUCO CANYON WATER DISTRICT
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | NOVEMBER 2022**

MEETING DESCRIPTION	ACOSTA	CHADD	DOPUDJA	MANDICH	SAFRANSKI
DISTRICT MEETINGS					
Engineering/Operational Committee Meeting			11/02/22		11/02/22
Executive Committee Meeting		11/14/22	11/14/22		
Finance/Audit Committee Meeting		11/09/22		11/09/22	
Individual Meeting with General Manager	11/15/22	11/15/22	11/15/22	11/14/22	11/15/22
Regular Board Meeting	11/17/22	11/17/22	11/17/22	11/17/22	11/17/22
Special Board Meeting	11/21/22	11/21/22	11/21/22	11/21/22	11/21/22
REPRESENTATIVE MEETINGS					
City of Rancho Santa Margarita Council Meeting					11/09/22
City of Rancho Santa Margarita Planning Commission	11/02/22				
Independent Special Districts of Orange County (ISDOC) Monthly Meeting					
Independent Special Districts of Orange County (ISDOC) Quarterly Meeting					
MWDOC Board Meeting	11/16/22				
South Orange County Wastewater Authority (SOCWA) Regular Board Meeting			11/03/22		
South Orange County Agencies Group					11/22/22
Monthly - South Orange County Integrated Regional Watershed Management Executive Committee				11/17/22	
Quarterly - South Orange County Integrated Regional Watershed Management Executive Committee					
Water Advisory Commission of Orange County (WACO)	11/04/22				
ACWA/JPIA Board Meeting					11/28/22
ACWA Conference - Indian Wells, CA November 29, 2022	11/29/22				11/29/22
ACWA Conference - Indian Wells, CA November 30, 2022	11/30/22				11/30/22
NUMBER OF MEETINGS ATTENDED	8	5	6	4	9
FEES (\$125 per each meeting*)	\$1,000.00	\$625.00	\$750.00	\$500.00	\$1,125.00
DIRECT REIMBURSABLE EXPENSES					
ACWA Conference - Indian Wells, CA November 29, 2022 - December 1, 2022	\$843.96				\$725.34
DIRECT REIMBURSABLE EXPENSES TOTALS	\$843.96				\$725.34
INDIRECT REIMBURSABLE EXPENSES					
INDIRECT REIMBURSABLE EXPENSES TOTALS					
TOTAL	\$1,843.96	\$625.00	\$750.00	\$500.00	\$1,850.34
<i>* Maximum per diem per day is one; maximum per diems per month is 10</i>					

DIRECTOR SIGNATURE

EXPENSE CLAIM

Glenn Acosta
Director, Trabuco Canyon Water District

Event: ACWA Annual Conference
Date: Nov 28 - Dec 1, 2022
Location: Indian Wells, California

Hotel

\$232.57* per night x 3 nights = \$697.71

Meals

None claimed

Mileage

117 miles each way (Dove Canyon to Indian Wells) * 2 * \$0.625 per mile = \$146.25

TOTAL = \$843.96

* Includes tax and fees



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GUEST FOLIO

6252	ACOSTA/GLENN	165.00	12/01/22	11:30	53647
ROOM	NAME	RATE	DEPART	TIME	ACCT#
KSTE	29 GLEN ECHO		11/28/22	15:21	
TYPE	DOVE CANYON CA 926793507		ARRIVE	TIME	
74					
ROOM	ADDRESS	PASSPORT:			MBV#: XXXXX5214
CLERK		VSXXXXXXXXXXXX4623			
		PAYMENT			

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
11/28	RESORT	RESORT		38.00
11/28	RESORTTX	RESORT		4.18
11/28	RSRTTBID	RESORT		1.14
11/28	LOBBYBAR	29786252		62.80
11/28	LOBBYBAR	28356252		81.88
11/28	ROOM-TR	6252, 1		165.00
11/28	OCCUPTAX	6252, 1		18.15
11/28	TBIDTAX	6252, 1		4.95
11/28	CATOUR	6252, 1		1.15
11/29	ROOM-TR	6252, 1		165.00
11/29	OCCUPTAX	6252, 1		18.15
11/29	TBIDTAX	6252, 1		4.95
11/29	CATOUR	6252, 1		1.15
11/29	RESORT	RESORT		38.00
11/29	RESORTTX	RESORT		4.18
11/29	RSRTTBID	RESORT		1.14
11/30	ROOM-TR	6252, 1		165.00
11/30	OCCUPTAX	6252, 1		18.15
11/30	TBIDTAX	6252, 1		4.95
11/30	CATOUR	6252, 1		1.15
11/30	RESORT	RESORT		38.00
11/30	RESORTTX	RESORT		4.18
11/30	RSRTTBID	RESORT		1.14
12/01	CCARD-VS		842.39	.00

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TRABUCO CANYON WATER DISTRICT

Expense Report

ACWA 2022 Fall Conference (November 28 - December 1st)

Director Mike Safranski

ITEM	BUSINESS PURPOSE	DATE	PROVIDER	PAID BY DISTRICT	PAID BY EMPLOYEE	TOTAL COST	RECEIPT
1	ACWA Conference Registration	12/28/2022	ACWA	\$ 775.00	\$ -	\$ 775.00	Y
2	Lodging	12/1/2022	Renaissance Esmerelda	\$ -	\$ 725.34	\$ 725.34	Y
3	Meals			\$ -	\$ -	\$ -	
4	Mileage (@ rate/mile)			\$ -	\$ -	\$ -	

TOTAL PAID BY DISTRICT

\$ 775.00

TOTAL REIMBURSEMENT TO EMPLOYEE

\$ 725.34

TOTAL COST TO DISTRICT

\$ 1,500.34

ACWA 2022 FALL CONFERENCE & EXHIBITION

ACWA

980 9th Street, Suite 1000
Sacramento, CA 95814
Ph: 916-441-4545

RECEIPT

Receipt Number: 304
Receipt Date: Sep 02, 2022
Reference: 544

Bill to :

Michael Safranski
Trabuco Canyon Water District
32003 Dove Canyon Dr.
Trabuco Canyon
CA 92679

Description	Amount
ADVANTAGE - Full Conference Registration & Meals Package	775.00

Payment Details

Amount: 775.00
Payment Type: Visa
Description: Online credit card payment
Authorization:
Gateway Receipt Number:

4023	SAFRANSKI/MIKE	199.00	12/01/22	12:11	28320	42407
ROOM	NAME	RATE	DEPART	TIME	ACCT#	GROUP
GVKG	32003 DOVE CANYON DR		11/28/22	08:40		
TYPE	COTO DE CAZA CA 92679		ARRIVE	TIME		
38						
ROOM		MCXXXXXXXXXXXX0596				MBV#:
CLERK	ADDRESS	PAYMENT				

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
11/28	GRSRTCHG	GRSRTCH		10.00
11/28	ROOM TX	GRSRTCH		1.53
11/28	SELFPAK	# 1800		.00
11/28	ROOM GR	4023, 1		199.00
11/28	CITY TAX	4023, 1		24.38
11/28	TBIDASMT	4023, 1		5.97
11/28	CA FEE	4023, 1		.90
11/29	SELFPAK	#0001800		.00
11/29	GRSRTCHG	RESRTCHG		10.00
11/29	ROOM TX	RESRTCHG		1.53
11/29	ROOM GR	4023, 1		199.00
11/29	CITY TAX	4023, 1		24.38
11/29	TBIDASMT	4023, 1		5.97
11/29	CA FEE	4023, 1		.90
11/30	SELFPAK	#0001800		.00
11/30	GRSRTCHG	RESRTCHG		10.00
11/30	ROOM TX	RESRTCHG		1.53
11/30	ROOM GR	4023, 1		199.00
11/30	CITY TAX	4023, 1		24.38
11/30	TBIDASMT	4023, 1		5.97
11/30	CA FEE	4023, 1		.90
12/01	CCARD-MC			
			725.34	

PAYMENT RECEIVED BY: MASTERCARD -BK XXXXXXXXXXXX0596
***** AUTHORIZATION *****
APPROVED
Total: \$889.96 Card Type: MASTERCARD Card Entry: CHIP Acct #: *****0596 Approval Code: 00475B
***** EMV AUTHORIZATION *****
App Label: MasterCard Mode: Issuer
AID: A000000041010 TVR: 8020008000 IAD: 011060100322000000000000000000FF TSI: 6800 ARC: 00
AC: 19E613679916767F CVM: 1E0300

.00

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TRABUCO CANYON WATER DISTRICT | 2022 PUBLIC MEETING AND CONFERENCE CALENDAR

2022													
LINE ITEM	MEETING DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
DISTRICT PUBLIC MEETINGS													
1	Executive Committee Meeting	TBD			TBD			TBD			TBD		
2	Engineering/Operational Committee Meeting	01/05/22	02/02/22	03/02/22	04/06/22	05/04/22	06/01/22	07/06/22	08/03/22	09/07/22	10/05/22	11/02/22	12/07/22
3	Finance/Audit Committee Meeting	01/12/22	02/09/22	03/09/22	04/13/22	05/11/22	06/08/22	07/13/22	08/10/22	09/14/22	10/12/22	11/09/22	12/14/22
4	Regular Board Meeting	01/20/22	02/17/22	03/17/22	04/21/22	05/19/22	06/16/22	07/21/22	08/18/22	09/22/22	10/20/22	11/17/22	12/22/22
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC MEETINGS													
6	City of RSM City Council Meeting - Meeting No. 1	01/12/22	02/09/22	03/09/22	04/13/22	05/11/22	06/08/22	07/13/22	08/10/22	09/14/22	10/12/22	11/09/22	12/14/22
7	City of RSM City Council Meeting - Meeting No. 2	01/26/22	02/23/22	03/23/22	04/27/22	05/25/22	06/22/22	07/27/22	08/24/22	09/28/22	10/26/22	11/23/22	12/28/22
8	Independent Special Districts of Orange County Meeting	01/04/22	02/01/22	03/01/22	04/05/22	05/10/22	06/07/22	07/05/22	08/02/22	09/06/22	10/04/22	11/01/22	12/06/22
9	Independent Special Districts of Orange County Meeting	01/27/22	-	-	04/28/22	-	-	07/28/22	-	-	10/27/22	-	-
10	Orange County Local Agency Formation Commission (OC LAFCO)	01/12/22	02/09/22	03/09/22	04/13/22	05/11/22	06/08/22	07/13/22	08/10/22	09/14/22	10/12/22	11/09/22	12/14/22
11	Santiago Aqueduct Commission Meeting	-	-	03/17/22	-	-	06/16/22	-	-	09/15/22	-	-	12/15/22
12	Quarterly South Orange County Integrated Regional Watershed Management Executive Committee	-	-	03/03/22	-	05/05/22	-	-	08/04/22	-	-	11/03/22	-
13	Monthly South Orange County Integrated Regional Watershed Management Executive Committee	01/27/22	02/24/22	03/24/22	04/28/22	05/26/22	06/23/22	07/28/22	08/25/22	09/22/22	10/27/22	11/24/22	12/22/22
14	South Orange County Water Agencies Group Meeting*	01/27/22	-	03/24/22	-	05/26/22	-	07/28/22	-	09/22/22	-	11/24/22	-
15	South Orange County Wastewater Authority Regular Board Meeting	01/06/22	02/03/22	03/03/22	04/07/22	05/05/22	06/02/22	07/07/22	08/04/22	09/01/22	10/06/22	11/03/22	12/01/22
16	Water Advisory Committee of Orange County	01/07/22	02/04/22	03/04/22	04/01/22	05/06/22	06/03/22	07/01/22	08/05/22	09/02/22	10/07/22	11/04/22	12/02/22
CONFERENCES													
17	ACWA Spring Conference - Sacramento, CA					5/3 - 5/6							
18	ACWA Fall Conference - Indian Wells, CA											11/29 - 12/2	
19	CSDA Annual Conference -Palm Springs, CA								8/22 - 8/25				
20	CSDA GM Leadership Summit - Coronado, CA						6/19 - 6/21						
21	Urban Water Institute (UWI) Annual Conference - San Diego, CA								8/24 - 8/26				
22	CSDA SDLA Conference - Napa, CA									9/18 - 9/21			
23	Colorado River Water User's Association (CRWUA) Annual Conference – Las Vegas, NV												12/14 - 12/16

LEGEND

 District Observed Holiday - Reschedule Meeting
 *4th Tuesday of the Odd Numbered Month

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 6: ELECTION OF BOARD OFFICERS

The District's General Policy and Rules and Regulations, adopted on March 16, 2005, stipulate that the December meeting of the Board of Directors shall address the office of the President and Vice President. A copy of the Organizational Meeting Procedures and Guidelines is included for the Board's review and information.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

FY 2022/2023 Budgeted Board Expenses: \$43,000

Directors receive \$125.00 per diem, not to exceed ten (10) per diems per month, for meetings approved by the Board.

ENVIRONMENTAL COMPLIANCE:

Not applicable

COMMITTEE STATUS:

This matter was reviewed with the Executive Committee.

RECOMMENDED ACTIONS:

Pursuant to the District's General Policy and Rules and Regulations, hold elections for the offices of President and Vice President of the Board of Directors.

EXHIBIT(S):

1. TCWD General Policy and Rules and Regulations, Section 2.3, Elections of President and Vice President

CONTACTS (staff responsible): PALUDI/PEREA

shall serve as chairperson over that meeting of the Board. And, in the event that both the President and Vice President of the

Board are absent, the remaining three members of the Board shall elect one of the members to serve as chairperson pro-tem over that Board meeting.

Section 2.3 Elections of President and Vice-President

2.3.1 Time of Elections. The election of the President and Vice-President of the Board shall occur each year in December. The President and/or Vice President may be re-elected for an additional one-year term, but in no instance may the President and/or Vice President serve in the same office more than two years consecutively. In the event that a new Director is appointed or elected to the Board to fill a vacant position, and the Director(s) whose office is so replaced was the President or Vice-President, the Board may, by action of a majority of the Board after the new Director(s) has assumed office, call for an election of President and/or Vice-President as appropriate.

2.3.1.1 The Board reserves the right to re-elect, or elect, a President and/or Vice-President at such time(s) as the Board shall determine or direct.

2.3.2 Procedure - Election of President.

2.3.2.1 Nominations. At the time and place set for the election, the General Manager shall request that nominations for the office of President be announced. Such nominations shall be made orally. Each Director shall make no more than one nomination. A Director may nominate another Director or him or herself. The General Manager shall then declare the nominations for the office of President to be closed.

2.3.2.2.1 Election. Following the close of nominations, the General Manager shall call each nominated Director's name and request votes in favor. The votes shall be cast orally. If no Director receives a majority of votes from the entire Board, then the nomination of any Director may be withdrawn and the

nominations may be reopened. The General Manager shall again request votes in favor of each nominee until a majority of the entire Board votes in favor of one nominee. In such election, Directors whose vote is required to break a tie or to constitute a majority of the entire Board shall not abstain from voting unless required to do so by State or Federal law. Following the completion of the election, the Director elected as President shall immediately assume the duties of that office.

2.3.3 Procedure - Election of Vice-President

2.3.3.1 Nominations. Nominations for Vice-President shall be held in the same manner as those for President. The President may make a nomination, but the President shall not be nominated for this office.

2.3.3.2 Election. The election of Vice-President shall be in the same manner as for the election of the President. The President may vote for such election. Following the completion of the election, the Director elected as Vice-President shall immediately assume the duties of that office.

Section 2.4 District Committees

2.4.1 General Committee Information. The Board has formed certain District committees in order to manage the flow of information, devote specific attention to particular matters and more efficiently employ the available time of each Director. The District committees shall be formed at the pleasure of the Board and shall perform such duties and functions as are specified by the Board.

Members of District committees shall be appointed by the President. Members of District committees may include Board Members and District staff. Members of the Board and staff may consult with the President on appointments of Board members and District staff to District committees.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

**ACTION CALENDAR
ENGINEERING MATTERS**

ITEM 7: APPROVALV OF DOVE DAM AIR VENT PIPE REPAIR

Trabuco Canyon Water District (District) operates Dove Dam in the Dove Canyon community via an agreement with the Dove Canyon HOA. The Division of Safely of Dams (DSOD) performs a yearly inspection on the Dam, outlet structure, and appurtenances. Operations Staff is responsible for completing the recommended maintenance as outlined in the DSOD report. In 2019, Staff contracted with Myers Marine Diving to inspect the outlet structure, sluice gate, gate stem and supports. The report on these items indicated that the stem and supports have significant corrosion and this equipment should be replaced.

In the past three months, the 6” PVC air vent pipe, which is connected to the 30” diameter discharge drain pipe, failed twice, allowing lake water to fill the discharge pipe and slowly drain the lake (Exhibit 1). Staff contracted with Myers Marine to make temporary repairs to the pipe and is concerned that the air vent pipe is significantly vulnerable to further damage. Staff recommends repairing the pipe which includes the following components (Exhibit 2):

- Epoxy each of the joints to prevent another separation;
- Fiberglass wrapping the area from the bottom to the surface of the lake;
- Re-bracing the pipe to the supports with stainless steel straps;
- Constructing stainless steel angle iron bracing supports in the areas that cannot be supported to the concrete supports, and;
- Replacing the area above the water line with new piping.

Below is a summary of the costs for these repairs:

Dove Dam Vent Pipe Leak Costs		
Repair	Item	Cost
8/31/2022	Repair Break	\$ 9,825.00
11/15/2022	Repair Break	\$ 8,240.00
11/21-11/22	Jet Vent Pipe	\$ 16,320.00
Proposed	Epoxy, Fiberglass Wrap and Supports	\$ 97,415.00
Total:		\$ 131,800.00

District Staff recommends contracting with Myers Marine for the repairs, which will provide Staff time to design the permanent fix to the facility.

FUNDING SOURCE:

General Fund

FISCAL IMPACT:

\$131,800 (not budgeted)

ENVIRONMENTAL COMPLIANCE:

Notice of Exemption

COMMITTEE STATUS:

This matter was reviewed with the Engineering /Operational Committee

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

RECOMMENDED ACTION:

1. *Receive information at the time of the Board meeting.*
2. *Authorize the General Manager execute a contract for the Dove Dam Air Vent Pipe Repair to Myers Marine Division, LLC in the not to exceed amount of \$97,415.*

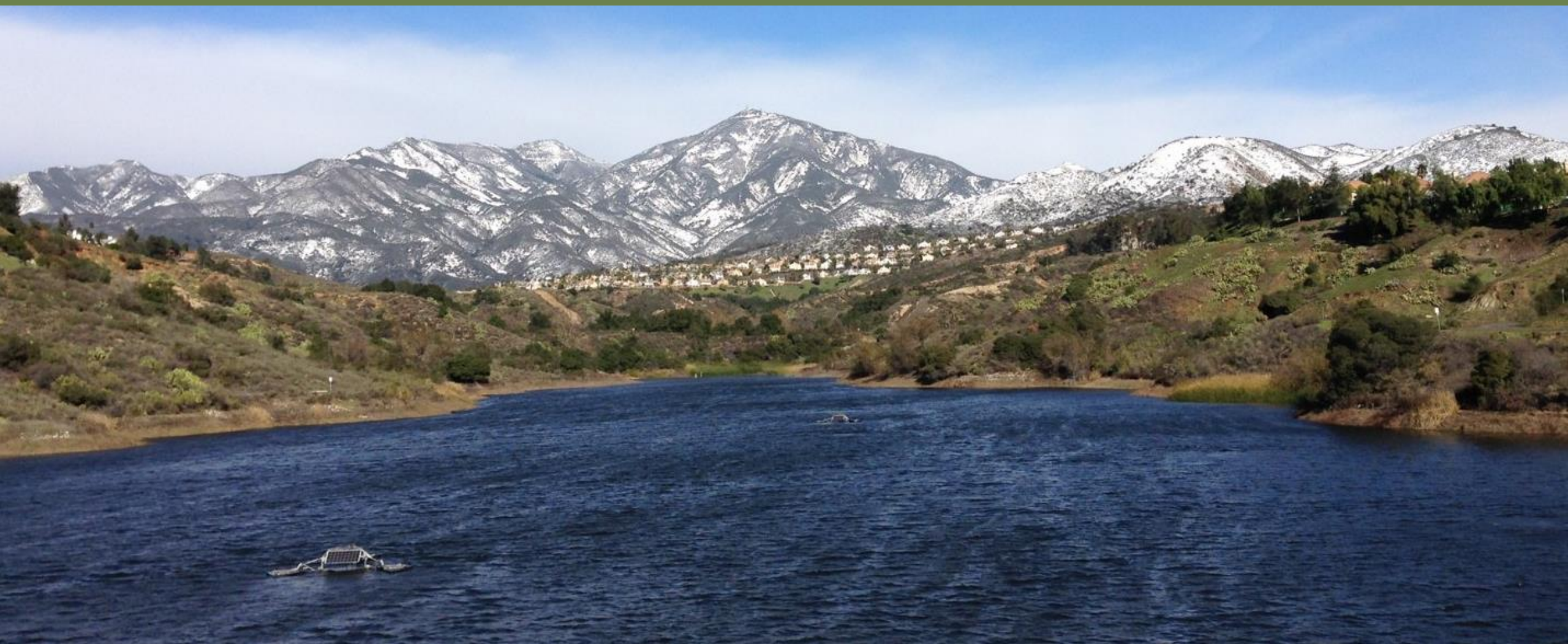
EXHIBIT(S):

1. Outlet Structure Exhibit
2. Myers Marine Division Proposal

CONTACTS (staff responsible): LAUSTEN

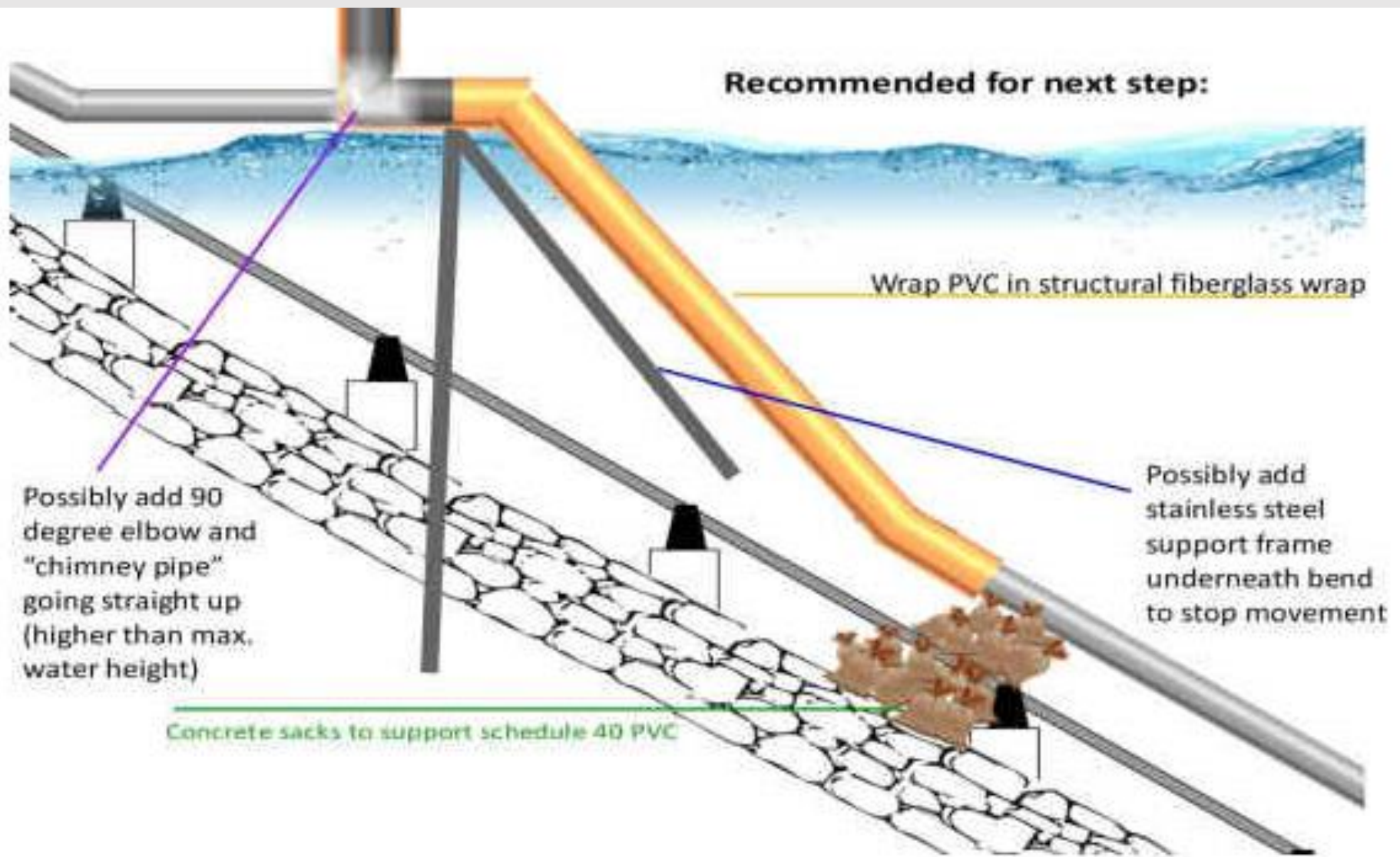
Dove Lake Air Vent Pipe Repair

Trabuco Canyon Water District
Regular Board of Director's Meeting
12/15/2022



Existing Air Vent Pipe and Supports





Repair:

Will not install chimney pipe.

Operations will install the above water line piping.



Myers Marine Division, LLC.

(Subsidiary of Steve T. Myers Construction, Inc.)

PROPOSAL

December 5, 2022

(Revised from proposal submitted 09/29/22)

Proposal Submitted To:

Trabuco Canyon Water District (TCWD)
32003 Dove Canyon Drive
Trabuco Canyon, CA 92679

Contact:

Lorrie Lausten, P.E. | District Engineer
Phone: (949) 858-0277 x 130
Email: llausten@tcwd.ca.gov
Job: Dove Lake Dam Repair II

Scope of Work:

- Provide all materials and labor necessary to clear sediment and debris away from PVC vent pipe.
 - Approximate length and width of area to be cleared 200 ft. in length and 4-5 ft. in width.
 - Provide 4-man dive team and full dive spread as deemed necessary until sediment and debris are cleared. Clean PVC pipe with light abrasive pad. (Jetting is to also be performed at PVC in the same vicinity as slide gate).
 - PVC pipe to be cleared of marine growth in preparation for fiberglass wrap application.
 - Installation of Splash Zone 2-part marine epoxy at submerged pipe joints. (Myers Marine Division LLC to purchase Splash Zone epoxy).
 - Fiberglass wrap of PVC pipe and adding support (stainless steel angle iron bracing) is projected to take 4 days.
 - Any additional jetting will be performed as needed.
- * Myers Marine Division LLC to purchase fiberglass wrap and install. (SynthoGlass XT 4"x30' 10SF FP, SythoGlass UV White 4" x 30')
 - * SynthoGlass wrap will be applied from deepest depth possible to shoreline.
- Myers Marine Division LLC to fabricate, provide, and install stainless steel retaining brackets (10).

Contractor agrees to complete work promptly and leave premises as clean as upon arrival. Contract not valid until accepted by an officer of the corporation. Customer is responsible for all code or rule compliance, variances, permits, fees, assessments or taxes, or other governing body ordinances with regard to this contract.


All material is guaranteed to be as specified, and the above work to be performed in a substantial workmanlike manner for the sum of **\$97,415.00**

With payments to be made as follows: Payments due upon invoicing.

Note – This proposal may be withdrawn by us if not accepted within 30 days.

Myers Marine, LLC Proposal:

Myers Marine Division LLC, propose the above for the **total amount of \$ 97,415.00**



Steve T. Myers, CEO

12/5/2022

Date

Acceptance:

Name of Authorized Representative, Title

Date

Steve T. Myers Construction, Inc. will retain the services of Myers Marine Division, LLC. as a wholly owned subsidiary of Steve T. Myers Construction, Inc. to perform all diving tasks.

1663 Industrial Ave. #A, Norco, CA. 92860 (951) 403-5581 f:(951) 817-0527

myersmarinedivision@gmail.com

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

**ACTION CALENDAR
ENGINEERING MATTERS**

ITEM 8: APPROVAL OF CONTRACT CHANGE ORDER WITH FERGUSON WATERWORKS FOR AUTOMATIC METER READING/AUTOMATED METERING INFRASTRUCTURE (AMR/AMI) PROJECT

The Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) project is a water use efficiency project approved by the Board of Directors for Fiscal Year 2022-2023 Capital Improvement Project (CIP) budget. The AMR/AMI project includes the upgrade of approximately 3,130 existing touch-read meters and upgrading 1,106 AMR meters with an AMI component (antenna) that will automatically collect and store hourly consumption data, aiding in water conservation, improved water management, and energy savings. Upon completion, this project will allow for improved customer service and an enhanced customer experience with the District and potential operational benefits in terms of labor and equipment resource efficiencies. Additionally, the District was successfully awarded WaterSMART Water and Energy Efficiency grant from the Bureau of Reclamation (Reclamation) of \$500,000 in the Funding Group 1.

At the September 16, 2021 Regular Board Meeting, the Board of Directors authorized the General Manager to contract with Ferguson Waterworks for the AMR/AMI System Implementation and Contract Services. The project is currently underway and approximately seventy percent completed to date with the goal to complete the entire project by early 2023. District staff has determined that a mistake was made in the approved project proposal which primarily impacts the two-inch meters which are exclusively dedicated irrigation meters (DIM). Ferguson Waterworks proposed positive displacement (PD) meters for the two-inch category as opposed to turbine meters. Unfortunately, PD meters are typically used in lower flow applications and do not meet the District’s needs for metering DIMs. District staff has negotiated with Ferguson Waterworks for the return of 100 two-inch PD meters for a project credit and is ordering 83 turbine meters, 3 additional 1 ½” PD meters, and additional AMI antennas to meet system needs. The breakdown of the credit and order costs are indicated below:

1. Original Costs						
Size	Type	Cost		Qty		Total
2.0"	PD	\$	650.00	124	\$	80,600
					\$	80,600
Total w/ Applicable Taxes					\$	87,048
2. Returned Meters (Project Credit)						
Size	Type	Cost		Qty		Total
2.0"	PD	\$	650.00	100	\$	(65,000)
					\$	(65,000)
Total w/ Applicable Taxes					\$	(70,200)
3. Updated Meter Costs						
Size	Type	Cost		Qty		Total
1.5"	PD	\$	525.00	3	\$	1,575
2.0"	Turbine	\$	960.00	83	\$	79,680
2.0"	Antennas	\$	22.00	64	\$	1,408
					\$	82,663
Total w/ Applicable Taxes					\$	89,276
Costs to District (2+3)					\$	19,076

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

District staff proposes a contract change order in the amount of \$19,076 to order these additional meters and components to complete the project. More information may be presented at the time of the meeting.

FUNDING SOURCE:

FY 2022/23 Capital Improvement Project Budgets & Bureau of Reclamation WaterSmart Grant Funding

FISCAL IMPACT:

FY 2022/23:	\$1,200,000
Bureau of Reclamation	
<u>WaterSmart Grant Funding:</u>	<u>\$ 500,000</u>
<i>Approved Project Funding:</i>	<i>\$1,700,000</i>

CONTRACT CHANGE ORDER IMPACTS

Approve CIP Budget	\$1,700,000
Original Project Amount Bid	\$1,656,943
Proposed CCO 1	\$ 19,076
Amended Project Costs	\$1,676,019
Project Costs Overage, %	1.2%

ENVIRONMENTAL COMPLIANCE:

Notice of Exemption filed July 23, 2020

COMMITTEE STATUS:

This matter has not been reviewed at the Committee level.

RECOMMENDED ACTIONS:

1. *Receive information at the time of the Board Meeting.*
2. *Approve Contract Change Order No. 1 with Ferguson Waterworks for the District's Automatic Meter Reading/Automated Metering Infrastructure (AMR/AMI) Project for a not to exceed amount of \$19,076.*

EXHIBIT(S):

1. Contract Change Order No. 1

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT

32003 DOVE CANYON DRIVE
 TRABUCO CANYON, CA 92679
 TELEPHONE: (949) 858-0277
 FACSIMILE: (949) 858-3025

CONTRACT CHANGE ORDER

Project Title: AMR/AMI Implementation Project **Contractor:** Ferguson Waterworks
Project No: 2122-008 11909 Tech Center Court
C.C.O. # 1 Poway, CA 92064
Date: 12/15/22 Attn: Mike Balla

C.C.O. DESCRIPTION:

The original bid for this project included positive displacement (PD) meters for all 2.0" meters; the District is returning 100 PD meters for 83 turbine meters for the dedicated irrigation meters (DIMs). The District needs an additional 3 1.5" PD meters and 64 antennas for this project.

Attachments: Yes No

The following change to the contract is proposed:

SCOPE OF WORK AND COSTS:	\$ Additions	\$ Credit(s)
Return 100 2.0" Positive Displacement Meters		\$ 65,000
Order 83 2.0" Turbine Meters	\$79,680	
Order 3 1.5" Positive Displacement Meters	\$1,575	
Order 64 Antennas	\$1,408	
Applicable Sales Tax (8.0%)	\$6,613	\$ 5,200

TOTAL =	\$89,276	\$70,200
NET TOTAL		\$19,076

Contract Change Order Net Amount	\$19,076
Total of Previous Change Orders	\$0
Total of All Change Orders	\$19,076
Original Contract Amount	\$1,656,943
New Contract Amount	\$1,676,019
Percent Original Contract (all changes order to date)	1.15%

Net Change Order \$19,076

CONTRACTOR/TITLE **Date:** _____

CHANGE ORDER REQUESTED BY:

Trabuco Canyon Water District Contractor Other: _____

TRABUCO CANYON WATER DISTRICT

Approved By: _____ **Approved By:** _____
 Michael Perea Fernando Paludi
 Assistant General Manager General Manager

NOTE: The documents supporting this Change Order, including any drawings and estimates of cost, if required are hereto and made a part hereof. This Order shall not be considered as such until it has been signed by the Owner and Contractor. Upon final approval, distribution of copies will be made as required.

CHANGES: All workmanship and materials called for by this Order shall be fully in accordance with the original Contract Documents insofar as the same may be applied without conflict to the conditions set forth by this Order. The time for completing the contract will not be extended unless expressly provided for in this Order.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

ACTION CALENDAR

ENGINEERING MATTERS

**ITEM 9: SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT (JPA)
DISCUSSION UPDATE**

The South Orange County Wastewater Authority (SOCWA) is a Joint Powers Authority (JPA) established in 2001 to facilitate and manage the collection, treatment, reuse, and disposal of wastewater across South Orange County. Each of the JPA's ten member agencies have different levels of financial participation in SOCWA depending on the services and infrastructure they rely on through specific Project Committees, or PCs.

As a member of SOCWA, Trabuco Canyon Water District's (District) participation in Project Committees is limited to PC-12 for the purpose of maintaining a Regional Board waste discharge permit for our wastewater recycling operations at the Robinson Ranch Wastewater Treatment Plant (RRWWTP). Although the District hauls its own sludge from RRWWTP, it is a partner to a sludge hauling contract with an independent third-party vendor through SOCWA. In total, the District is responsible for approximately 0.1% of the total SOCWA budget, including its allocation of O&M, PC-12, and SOCWA workforce unfunded pension liability (UAL) and retiree health benefits (OPEB). The approved SOCWA budget for FY 2022-23 includes the District's obligation of \$61,528 and the District's actual expenses towards SOCWA have averaged approximately \$46,000 over the past four years.

December 2022 Update

As directed by the Board, General Counsel has presented SOCWA's general counsel with proposed agreement terms whereby the District, subject to approval by SOCWA and all other JPA members, would withdraw from the JPA and contract back for the same services currently provided by SOCWA through membership in the JPA and PC-12 specifically. Receipt of the draft agreement was mentioned in a staff update to the SOCWA board during their regular meeting in December.

FUNDING SOURCE:

Not applicable

FISCAL IMPACT:

Undetermined at this time

ENVIRONMENTAL COMPLIANCE:

Not applicable

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate

CONTACTS (staff responsible): PALUDI/PEREA/COLLINS

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

**ACTION CALENDAR
FINANCIAL MATTERS**

ITEM 10: URBAN WATER INSTITUTE 2023 SPRING WATER CONFERENCE SPONSORSHIP

The District became a member of the Urban Water Institute (UWI) in 2020 and the District's General Manager holds a position on the UWI Board of Directors. UWI hosts two water policy conferences annually (February and August) and is currently planning its 2023 Spring Water Conference to be held on February 22-24, 2023 in Palm Springs. A "Folder Sponsorship" is \$1,250 and places the District name and logo on the conference folder distributed to all attendees. The list of sponsorship opportunities and the UWI Spring Conference Save the Date flyer are included as Exhibits. A conference program is not yet available.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

\$1,250

ENVIRONMENTAL COMPLIANCE:

Not applicable

RECOMMENDED ACTION(S):

Recommend the Board of Directors approve sponsorship of the Urban Water Institute's 2023 Spring Water Conference in the amount of \$1,250.

EXHIBITS:

1. UWI 2023 Spring Water Conference Premium Sponsorship Opportunities

CONTACTS (staff responsible): PALUDI



**2023 Spring Water Conference
February 22-24, 2023 – Palm Springs Hilton**

PREMIUM SPONSORSHIP OPPORTUNITIES

PLATINUM SPONSOR: \$5,000

- Company logo listed in all promotional materials
- Company logo on cover of program
- Company logo projected on presentation screens
- Company logo displayed during all conference events
- Company logo displayed in registration area
- Priority position for 1 exhibit booth table
- 2 conference registrations

GOLD SPONSOR: \$4,000

- Company logo listed in promotional materials
- Company logo on cover of program
- Company logo projected on presentation screens
- Company logo displayed during all conference events
- Company logo displayed in registration area
- 2 conference registrations

SILVER SPONSOR: \$3,000

- Company logo listed in promotional materials
- Company logo on cover of program
- Company logo projected on presentation screens
- Company logo displayed during all conference events
- Company logo displayed in registration area
- 1 conference registration



ADDITIONAL SPONSORSHIP OPPORTUNITIES

- **Afternoon Networking Break Sponsor – February 22nd \$1,500**
- **Welcome Reception Sponsor – February 22nd \$2,500**
- **Continental Breakfast Sponsor – February 23rd \$2,000**
- **Luncheon Sponsor – February 23rd \$2,500**
- **Afternoon Networking Break Sponsor – February 23rd \$1,500**
- **Chairman’s Reception Sponsor – February 23rd \$2,500**
- **Buffet Breakfast Sponsor – February 24th \$2,000**
- **Poster Signs for Conference Sponsor \$1,000**
- **Audio Visual Sponsor \$2,000 (Several Needed)**
- **Program Printing Sponsor \$1,500**
- **Marketing Sponsor \$2,000**
- **Social Media Sponsor \$1,000**
- **Wifi Sponsor \$2,500**
- **Lanyard Sponsor \$1,000**
- **Folder Sponsor \$1,250**
- **Speaker Gift Sponsor \$1,500**

ALL SPONSORSHIP OPPORTUNITIES INCLUDE THE FOLLOWING BENEFITS

- Company logo will be included in conference program agenda
- Company logo will be projected on our presentation screens
- Customized company poster will be displayed during the sponsored event
- Company logo will be displayed in the registration area
- Company logo will appear on the Urban Water Institute website

To sponsor the Urban Water Institute conference, please see the attached registration form or contact the Urban Water Institute at (949) 679-9676 or stacy@urbanwater.com

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

**ACTION CALENDAR
FINANCIAL MATTERS**

ITEM 11: MEMBERSHIP IN SOUTHERN CALIFORNIA WATER COALITION

Founded in 1984, Southern California Water Coalition (formerly known as Southern California Water Committee) is a nonprofit, nonpartisan public education partnership with a broad-based membership from across Southern California, representing business, regional and local government, agricultural groups, labor unions, water agencies, and the general public. SCWC approaches issue education from a statewide perspective and focuses primarily on water supply reliability and quality related to Colorado River, State Water Project/Delta Conveyance, stormwater, water recycling, and legislative policy. The SCWC is governed by a Board of Trustees from the business, agricultural, county and city government, and water sectors, and led by its Executive Director Charlie Wilson.

SCWC holds workshops and networking events throughout the year, including well-attended Quarterly Luncheons and Annual Dinner that feature panel discussions and keynote speakers on relevant topics. Trabuco Canyon Water District frequently attends SCWC events. Membership in SCWC would further the District's goal of enhancing opportunities for industry networking and agency recognition while also providing financial benefits in terms of complimentary event registrations and the option of participation in various policy task forces. The Advisory Member level (\$2,500 annually) would be partially offset by the inclusion of two complimentary seats at each Quarterly Meeting and five seats at the Annual Meeting & Dinner. Included as Exhibits are a brochure outlining the various membership levels and benefits, and a list of SCWC's Board of Trustees.

FUNDING SOURCE:

General Fund

FISCAL IMPACT:

\$2,500

ENVIRONMENTAL COMPLIANCE:

Not applicable

RECOMMENDED ACTIONS:

Recommend the Board of Directors approve Trabuco Canyon Water District's membership in the Southern California Water Coalition in the amount of \$2,500 annually.

EXHIBIT(S):

1. SCWC Annual Investment Structure (membership levels and benefits)
2. SCWC Board of Trustees

CONTACTS (staff responsible): PALUDI



Annual Investment Structure

FOUNDING MEMBER: \$25,000

- All benefits of Basic Membership
- Prominent logo placement and sponsorship recognition at all SCWC events and workshops
- Two tables of 10 guests at the Annual Meeting & Dinner
- Primary Annual Meeting & Dinner recognition (verbal recognition, prominent logo placement, brief speaking role)
- Social and digital sponsorship recognition for Annual Meeting & Dinner
- Complimentary invitations to all Quarterly Meetings with sponsorship recognition
- Complimentary invitations to all SCWC special events, workshops and programs
- Participation in all policy task forces
- Invitations to exclusive VIP receptions/events/policy briefings
- Four guest columns in the monthly E-Newsletter at the member's discretion
- Prominent logo placement on SCWC website
- Promotional displays/booths at the Annual Meeting & Dinner and Quarterly Meetings

EXECUTIVE MEMBER: \$15,000

- All benefits of Basic Membership
- Two tables of 10 guests at the Annual Meeting & Dinner
- Annual Meeting & Dinner recognition (verbal recognition, prominent logo placement)
- Social and digital sponsorship recognition for Annual Meeting & Dinner
- Table of 10 guests for each Quarterly Meeting
- Ten seats at all SCWC special events, workshops and programs
- Participation in all policy task forces
- Invitations to exclusive VIP receptions/events/policy briefings
- Three guest columns in the monthly E-Newsletter at the member's discretion
- Prominent logo placement on SCWC website
- Promotional displays/booths at the Annual Meeting & Dinner and Quarterly Meetings





Annual Investment Structure

PREMIER MEMBER: \$10,000

- All benefits of Basic Membership
- Two tables of 10 guests at the Annual Meeting & Dinner
- Annual Meeting & Dinner recognition (verbal recognition, prominent logo placement)
- Social and digital sponsorship recognition for Annual Meeting & Dinner
- Five seats at each Quarterly Meeting
- Five seats at all SCWC special events, workshops and programs
- Participation in select policy task forces
- Invitations to exclusive VIP receptions/events/policy briefings
- Two guest columns in the monthly E-Newsletter at the member's discretion
- Prominent logo placement on SCWC website
- Promotional displays/booths at the Annual Meeting & Dinner and Quarterly Meetings

PATRON MEMBER: \$5,000

- All benefits of Basic Membership
- One table of 10 guests at the Annual Meeting & Dinner
- Annual Meeting & Dinner recognition (verbal recognition, prominent logo placement)
- Social and digital sponsorship recognition for Annual Meeting & Dinner
- Two seats at each Quarterly Meeting
- Two seats at all SCWC special events, workshops and programs
- Participation in select policy task forces
- Invitations to exclusive VIP receptions/events/policy briefings
- One guest column in the monthly E-newsletter at the member's discretion

ADVISORY MEMBER: \$2,500

- All benefits of Basic Membership
- Five seats at the Annual Meeting & Dinner
- Annual Meeting & Dinner recognition (verbal recognition)
- Social and digital sponsorship recognition for Annual Meeting & Dinner
- Two seats at each Quarterly Meeting
- Participation in select policy task forces
- Invitations to exclusive VIP receptions/events/policy briefings





Annual Investment Structure

BASIC MEMBERSHIP: Financial Levels Outlined Below

- Discounted membership tickets to Annual Meeting & Dinner, Quarterly Meetings, special events, workshops and programs
 - Network with water industry leaders, key decision makers and elected officials
 - Participation in select policy task forces
 - Receive all SCWC public educational materials & policy briefings/analyses
 - Access to SCWC legislation tracker
 - Subscription to SCWC e-newsletter & breaking news/policy alerts
 - Receive timely communications on important issues and headlines
-
- Counties \$10,000*
 - Business \$1,000
 - Cities \$1,000
 - Water Agencies \$1,000
 - Agriculture \$1,000
 - Nonprofit \$1,000
 - General Public/Individuals \$500
 - Board Member Emeritus \$500
 - *As a Board Member Emeritus, long standing members are given the opportunity to remain engaged with SCWC. Attendance at board meetings is included and encouraged, however Emeritus Board Members do not have voting rights.*

*Receive all "Premier Member" benefits

To join SCWC now, visit us online at www.socalwater.org or contact Julie Ackman at (714) 335-7500 or jackman@socalwater.org.





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SCWC is governed by a Board of Trustees made up of California's most respected and knowledgeable leaders from the business, agriculture, regional and local government and water sectors. The Board also includes the chairs of each SCWC Task Force, our issue-based committees. The SCWC Board celebrates the rich diversity of Southern California's people and cultures and strives to create an environment in which all feel heard, safe, respected, and supported.

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**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

**ACTION CALENDAR
LEGISLATIVE AND OTHER MATTERS
ITEM 12: DROUGHT UPDATE**

Staff may provide information at the time of the meeting.

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | DECEMBER 15, 2022**

LEGISLATIVE AND OTHER MATTERS

ITEM 13: LOCAL GOVERNMENTAL AND LEGISLATIVE MATTER(S)

Staff may provide information at the time of the meeting.

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate

CONTACTS (staff responsible): PALUDI