



TRABUCO CANYON WATER DISTRICT FINANCE/AUDIT COMMITTEE MEETING RECAP | JULY 13, 2022

DIRECTORS PRESENT

Ed Mandich, Committee Chair
Glenn Acosta, Committee Member

STAFF PRESENT

Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Lisa Sangi, Executive Assistant

STAFF ABSENT

Fernando Paludi, General Manager

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Mandich called the July 13, 2022 Finance/Audit Committee Meeting to order at 1:00p.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

Director Mandich reported on his attendance at the Community Associations of Rancho (CAR) monthly meeting.

REPORT FROM THE GENERAL MANAGER

Mr. Perea reported on the following matters:

- Mr. Paludi was out of the office on vacation.
- Mr. Perea was quarantining due to exposure to COVID-19 but was feeling well.

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

Mr. Perea presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda. Director Mandich commented that Director Acosta was not in attendance, and requested the recap be updated to reflect this correction.

RECOMMENDED ACTION(S)

Director Mandich and Mr. Perea approved the June 8, 2022 Finance/Audit Committee Meeting Recap(s) as amended and recommend that the Board receive and file the same (Consent Calendar).

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ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review. Director Acosta confirmed certain meeting attendance updates to his schedule.

RECOMMENDED ACTION:

The Committee recommended that the Board ratify the Directors' fees and expenses for June 2022 and tentative future meetings/attendance as amended. (Action Calendar)

ITEM 3: OTHER MATTERS

Mr. Perea reported that Ferguson Waterworks is scheduled to deliver a presentation on the District's Automatic Meter Reading/Automatic Meter Infrastructure (AMR/AMI) Implementation Project at the following Regular Board Meeting.

RECOMMENDED ACTION:

There was no action taken.

ITEM 4: FINANCIAL REPORT

Ms. Warner presented the preliminary unaudited financials for May 2022, and she highlighted the following items:

Operating Revenue, Residential Water

Ms. Warner reported that this line item was slightly above the prior month due to increased residential water demand.

Operating Revenue, Irrigation Water

Ms. Warner reported that this line item was higher than the prior month, and the year to date was significantly higher than budgeted due to increased demand.

Operating Revenue, Recycled & Reclaimed Water

Ms. Warner reported that water demand for the month was lower than the prior month due to decreased demand.

Operating Revenue, Baker Treatment Plant Sales

Ms. Warner reported that there was no revenue generated for the month due to the District using its supply from the Baker Water Treatment Plant due to ongoing repairs to the V.P. Baker Pipeline.

Ms. Warner reported that overall revenue and expenses are tracking lower than budgeted. Director Acosta recommended that District staff perform an internal revenue sensitivity analysis due to drought impacts.

RECOMMENDED ACTION:

The Committee recommended the Board of Directors receive and file the preliminary unaudited financial statements for May 2022 (Consent Calendar).

The Committee signed the bills for consideration and the warrant register and recommended that the Board ratify payment of the bills for consideration for July 13, 2022 as presented (Consent Calendar).

ADJOURNMENT

Director Mandich adjourned the July 13, 2022 Finance/Audit Committee Meeting at 1:19 p.m.