



## TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | APRIL 6, 2022

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### **DIRECTORS PRESENT**

Vice President Stephen Dopudja, Committee Chair  
President Don Chadd, Committee Member

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager  
Lisa Marie Sangi, Executive Assistant

### **PUBLIC PRESENT**

There were no members of the public present

### **CALL MEETING TO ORDER**

Vice President Dopudja called the April 6, 2022 Executive Committee Meeting to order at 5:00 PM.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **COMMITTEE MEMBER COMMENTS**

No comments were received.

### **REPORT FROM THE GENERAL MANAGER**

Mr. Paludi reported that Irvine Ranch Water District (IRWD) has invited the Directors and District staff to tour the V.P. Baker Pipeline repair project site the following day.

### **DISCUSSION MATTERS**

#### **ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP**

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Mr. Paludi presented the Executive Committee Meeting Recap for the following meeting(s) for Committee consideration.

#### **RECOMMENDED ACTION:**

*Approve the following Executive Committee Meeting Recap and recommend that the Board receive and file the same (Consent Calendar):*

1. February 7, 2022
2. March 14, 2022

#### **ITEM 2: DISTRICT EXPENSE REIMBURSEMENT POLICY AND PROCEDURES UPDATE**

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Mr. Paludi introduced this matter for Committee consideration, and he mentioned that this matter was updated with the assistance of District general counsel. Mr. Perea provided a brief review of the current policy, and he reported that District staff and counsel recommended bifurcating the expense reimbursement portion from the

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ethics portion of the policy. Mr. Perea reviewed the proposed policy, specifically concerning certain changes related to gifts from vendors/consultants consistent with the Fair Political Practices Commission (FPPC) rules. Mr. Perea also indicated that the updates comport with the new rules and laws as it relates to travel, transportation and is commensurate with other agencies. Discussion occurred concerning changes in the proposed policy from the currently adopted policy.

**RECOMMENDED ACTION:**

*The Committee recommended the Board of Directors approve the proposed Expense Reimbursement Policy and Procedures Update and rescind the Expense Reimbursement Guidelines approved on January 17, 1996 (Action Calendar).*

**ITEM 3: BOARD AGENDA PLANNING CALENDAR**

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Mr. Paludi presented this matter for Committee consideration, and he provided a handout highlighting certain proposed Board agenda planning calendar updates including, but not limited to:

**April 2022**

**District Ad Hoc Properties Committee**

- Presentation by Foremost Communities
- Porter Property Biological Resources Assessment contract award

**Regular Board Meeting**

- Golf Club Sewer SLS pump purchase
- SOCWA Joint Powers Agreement Update
- Rate Study consultant contract award
- Travel Expense policy revision
- Water Awareness Day Event Update
- Consumer Confidence Report Distribution

**May 2022**

**Special Board Meeting**

- Rate Study Kickoff – Board input
- TCWD Budget Workshop

**Regular Board Meeting**

- Harris Grade Reservoir Cost-Sharing Agreement
- OC LAFCO Appointment of Regular/Alternate Special District Seats

**June 2022**

**Regular Board Meeting**

- TCWD FY 2022-23 Operating and Capital Budget
- TCWD Undeveloped Land Standby Charge Assessment

**RECOMMENDED ACTION:**

There was no action taken.

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**OTHER MATTERS**

**ITEM 4: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF**

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Mr. Paludi presented a joint coalition letter from Santa Margarita Water District (SMWD) and Moulton Niguel Water District (MNWD) related to Metropolitan Water District of Southern California (MET) rates and charges, and budget.

Mr. Paludi provided the Committee with Water Awareness Day updates related to invitations to neighboring water and government agencies.

The Committee established a recurring meeting time for the Executive Committee to be held on the first Monday of each month at 5:00pm.

**RECOMMENDED ACTION:**

None

**ADJOURNMENT**

Vice President Dopudja adjourned the April 6, 2022 Executive Committee Meeting at 5:46 PM.