



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JANUARY 20, 2022

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on January 20, 2022 was called to order by President Chadd at 7:05 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Don Chadd
Vice President Stephen Dopudja
Director Glenn Acosta
Director Michael Safranski
Director Edward Mandich

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Lorrie Lausten, District Engineer
Lisa Marie Sangi, Executive Assistant/Assistant District Secretary

DISTRICT CONSULTANTS PRESENT

Claire Collins, General Legal Counsel – Hanson Bridgett LLP

PUBLIC PRESENT

None

PLEDGE OF ALLEGIANCE

Director Acosta led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION & ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

Director Mandich had no comments.

Director Dopudja had no comments.

Director Acosta mentioned his meeting with County of Orange Supervisor Don Wagner and extended an invitation to him for a tour of the District facilities and the South Orange County Agencies Group meeting.

Director Safranski reported on his attendance at the following meetings:

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- City of Rancho Santa Margarita (RSM) City Council Meeting: City staff provided an update on the road median improvements on Antonio Parkway and Plano Trabuco Road.
- City of RSM Planning Commission Meeting: Brief update on development matters and use of undeveloped land to limit high-density home impacts.
- Community Associations of Rancho (CAR) Meeting: Brief update on statewide organics recycling program.

Director Chadd had no comments.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- Southern California Water Coalition (SCWC) Quarterly Lunch is scheduled for January 21, 2022, and TCWD will share a table with South Coast Water District (SCWD).
- Municipal Water District of Orange County (MWDOC) Water Policy Forum & Dinner is scheduled for February 23, 2022.
- District staff has issued a Request for Proposals (RFP) for a Rate Study consultant, and proposals are due by February 15th.
- District staff is currently working with Hazen Sawyer on the Master Plan & Condition Assessment
- District staff is currently preparing a high-level strategic planning document for Board consideration and review at a future public meeting workshop.

Mr. Perea provided the following District staff updates:

- Mr. Blake Smith and his family welcomed new baby girl.
- Mr. Oscar Ulloa passed his Wastewater Grade 5 Certification examination.
- Mr. Robbie Bargeran passed his Distribution Grade 2 Certification examination.
- Mr. Chris Holbrook passed his Distribution Grade 2 Certification examination.
- Mr. Garrett Rias passed his Distribution Grade 1 Certification examination.
- Mr. Thinh Nguyen, retired in January 2022 with 20 years of service the District.

CONSENT CALENDAR

President Chadd indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

Action: A motion was made by Director Acosta and seconded by Director Safranski to approve the Consent Calendar.
The motion was approved by a vote of 5 – 0.

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Finance/Audit Committee.

Action: A motion was made by Director Acosta and seconded by Director Dopudja to approve of the Directors' Fees and Expenses Report as presented.
The motion was approved by a vote of 5 – 0.

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ADMINISTRATIVE MATTERS

ITEM 5: DISCUSSION AND APPROVAL OF ADMINISTRATIVE FACILITY BOARD ROOM USE APPLICATION AND PERMIT

Mr. Paludi presented this matter for Board consideration, and he reported that this matter was reviewed at the prior Regular Board meeting. Mr. Perea reported that District staff worked with General Legal Counsel to incorporate the input received from the Board and reviewed the updated application and permit with the Executive Committee. Mr. Perea provided a brief overview of the updates, including onsite security, cleaning/security deposits, and covering District costs through room rental charges.

Action: Motion was made by Director Safranski and seconded by Director Mandich to approve the proposed District Board Room Use Application and Permit as revised and rescind the Facility Use Policy adopted on February 21, 2007.
The motion was approved by a vote of 5 – 0.

ENGINEERING MATTERS

ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ORANGE COUNTY RESCUE MISSION DOMESTIC WATER SERVICE RELOCATION

Mr. Paludi introduced this matter for Board consideration, and he reported this matter was reviewed with the Engineering/Operational Committee. Ms. Lausten mentioned the property was previously known as St. Michael’s Abbey owned by the Norbertine Fathers, and she reviewed the onsite map of the facilities. Discussion occurred concerning pipeline relocation, easement acquisition and quitclaim, and system capacity. Ms. Lausten indicated the District recommends the installation of a commercial domestic water service and a dedicated irrigation water service for the site.

Action: A motion was made by Director Mandich and seconded by Director Dopudja to award a Construction Contract to GCI Construction for the Orange County Rescue Mission Domestic Water Service Relocation in the amount of \$106,078, with a contingency of \$10,000, for a not to exceed amount of \$116,078.
The motion was approved by a vote of 5 – 0.

Director Mandich recused himself from participation in the meeting and left the building at 7:39 p.m.

ITEM 7: APPROVAL OF SUB-AREA MASTER PLAN FOR SADDLEBACK MEADOWS DEVELOPMENT (181 DUs)

Mr. Paludi introduced this matter for Board consideration, and he reported that this matter was previously reviewed with the Engineering/Operational Committee. Ms. Lausten presented the development Sub-Area Master Plan (SAMP) prepared by Psomas Engineering, and she mentioned the report addresses the developer’s concerns related to an onsite reservoir to meet system demands for this proposed development. Ms. Lausten added that District staff is currently working with the developer for improvements to the offsite Harris Grade Reservoir tanks to meet the overall demands. Ms. Lausten recommended the Board of Directors receive and approve the SAMP for the development.

Action: A motion was made by Director Acosta and seconded by Director Safranski to receive and approve the Sub Area Master Plan (SAMP) for the Saddleback Meadows Development prepared by Psomas.
The motion was approved by a vote of 4 – 0 – 1 Director Mandich absent.

Director Mandich re-entered the building and resumed participation in the meeting 7:46 p.m.

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ITEM 8: DISCUSSION AND APPROVAL OF PRESSURE VESSEL INSPECTION & RE-RATING FOR EMERGENCY USE

Mr. Paludi introduced this matter, and he reported that this matter was previously reviewed with the Engineering/Operational Committee. Ms. Lausten reported that there has been an increase in surge tank failures at multiple sewer lift stations in the last two years, and that District staff has recommends repurposing the surge tank replaced at Bell Canyon Sewer Lift Station as an emergency surge tank that can be used for multiple District sewer facilities. Ms. Lausten reported that District staff requested proposals from two firms for the inspection and re-rating of the pressure vessel, and she recommended DB Sales & Service for this work.

Action: A motion was made by Director Acosta and seconded by Director Safranski to award a Contract to DB Sales & Service for the Bell Canyon Lift Station Pressure Vessel Re-Rate in the amount of \$23,627.50.
The motion was approved by a vote of 5 – 0.

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 9: DROUGHT AND WATER SUPPLY UPDATE

Mr. Paludi briefly reported on the recent local rain events in December and early January, and he commented on the positive effects on the District’s non-domestic water supplies. Mr. Paludi reported that State Water Project has increased allocation up to 15% which will create a decreased draw on MET water reserves. Discussion occurred concerning non-domestic water and groundwater supplies for the calendar year.

Action: No action was taken.

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 10: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

Mr. Paludi provided a brief update on the County of Orange Supervisor boundary redistricting process impacts to the District, and he reported that the District is now represented by District 3 Supervisor Donald P. Wagner.

Mr. Paludi reported that Senate Bill (SB) 1434-Friedman had been pulled from the legislative session.

Action: No action was taken.

GENERAL COUNSEL REPORT

Ms. Collins provided the following report:

- Ms. Collins reported that she has stepped down from the ACWA Legal Affairs Committee Vice Chair position.
- California Association of Sanitation Agencies (CASA) Winter Conference has been cancelled due to COVID-19 concerns.

OTHER INFORMATION/MATTERS

Mr. Paludi provided a brief report on the Municipal Water District of Orange County (MWDOC) Board of Directors boundary redistricting process, and he reported that there are currently three options under consideration. Director Acosta provided a brief update from the MWDOC Regular Board Meeting related to this matter.

ADDITIONAL DIRECTORS' COMMENTS

There were no comments.

ADJOURNMENT

President Chadd adjourned the January 20, 2022 Regular Board Meeting at 8:10 p.m.