



## TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JANUARY 10, 2022

---

### **DIRECTORS PRESENT**

Vice President Stephen Dopudja, Committee Chair  
President Don Chadd, Committee Member

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager

### **PUBLIC PRESENT**

There were no members of the public present

### **CALL MEETING TO ORDER**

Vice President Dopudja called the December 7, 2021 Executive Committee Meeting to order at 5:00 PM.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **COMMITTEE MEMBER COMMENTS**

No comments were received.

### **REPORT FROM THE GENERAL MANAGER**

Mr. Paludi reported that Santa Margarita Water District (SMWD) have canceled the event with Metropolitan Water District of Southern California (MET) General Manager Adel Hagekhalil due to a scheduling conflict.

### **BOARD AGENDA MATTERS**

#### **ITEM 1: EXECUTIVE COMMITTEE MEETING RECAP**

---

Mr. Paludi presented the Executive Committee Meeting Recap for Committee review in accordance with the agenda.

#### **RECOMMENDED ACTION:**

The Committee recommended that the December 7, 2021 Executive Committee meeting recap be forwarded to the Board of Directors for approval (Consent Calendar).

### **ADMINISTRATIVE MATTERS**

#### **ITEM 2: ADMINISTRATIVE FACILITY BOARD ROOM USE APPLICATION AND PERMIT**

---

Mr. Paludi introduced this matter for Committee consideration, and he reported that District staff have incorporated Board input provided at the December 16, 2021 Regular Board Meeting. Mr. Perea provided a review of the updates to the proposed application and permit, including the use of onsite personnel at all events for access and security concerns, security/cleaning deposit adjustment, and other minor non-substantive changes.

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING RECAP | JANUARY 10, 2022**

Mr. Perea recommended the Committee forward the proposed Board Room Use Application and Permit to the Board of Directors for consideration and approval.

**RECOMMENDED ACTION:**

The Committee recommended the Board of Directors approve the proposed Board Room Use Application and Permit and rescind the Facility Use Policy adopted on February 21, 2017. (Action Calendar)

**DISCUSSION MATTERS**

**ITEM 3: BOARD AGENDA PLANNING CALENDAR**

---

Mr. Paludi presented this matter for Committee consideration, and he provided a handout highlighting certain proposed Board agenda planning calendar updates including, but not limited to:

**January 2022**

- Draft Agenda was presented
- Possible Water Awareness Day Event
- Finance/Audit Special Committee Meeting – Recommend approval of loan documents
- Special Board Meeting – Board approval of loan documents

**February 2022**

- Executive Committee Meeting
- Rate Study Consultant Contract Award
- District Treasurer’s Annual Statement of Investment Policy
- T-Mobile Agreement Amendment
- Code of Conduct Policy Revisions
- Reimbursement Policy Revisions

**March 2022**

- Rate Study Consultant Contract Award
- MWDOC Preliminary Budget & Rates
- Preliminary District Budget & Capital Improvement Project (CIP) Budget

**RECOMMENDED ACTION:**

**OTHER MATTERS**

**ITEM 4: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF**

---

Director Chadd requested that District staff prepare a brief report on current staffing levels and organization chart.

**RECOMMENDED ACTION:**

None

**ADJOURNMENT**

Vice President Dopudja adjourned the January 10, 2022 Executive Committee Meeting at 5:36 PM.