



FINANCE/AUDIT COMMITTEE MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA
ADMINISTRATION FACILITY BOARDROOM – FEBRUARY 9, 2022 AT 1:00 PM

COMMITTEE MEMBERS

Edward Mandich, Committee Chair
Glenn Acosta, Committee Member
Don Chadd, Committee Member Alternate

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Karen Warner, Principal Accountant

AGENDA NOTE:

Trabuco Canyon Water District will make this Finance/Audit Committee Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 **Access Code:** 969-3001-9067

Persons desiring to monitor the Committee meeting agenda items may download the agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Committee at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 12:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER

VISITOR PARTICIPATION

Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Members of the public will be given the opportunity to speak to the Committee prior to making a recommendation on the matter. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decision on matters. The Committee makes recommendations only to the Board of Directors. Under the requirements of State Law, Committee Members cannot take action on items not identified on the agenda and will not make decisions on such matters. The Committee Chair may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

COMMITTEE MEMBER COMMENTS

REPORT FROM THE GENERAL MANAGER

**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING AGENDA | FEBRUARY 9, 2022**

FINANCIAL MATTERS

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Finance/Audit Committee Meeting Recap(s) and recommend that the Board receive and file the same. (Consent Calendar):

1. December 20, 2021
2. January 12, 2022
3. January 19, 2022

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

RECOMMENDED ACTION:

Recommend the Board of Directors approve the Directors' fees and expenses for January 2022 and tentative future meetings/attendance. (Action Calendar)

ITEM 3: OTHER MATTERS

RECOMMENDED ACTION:

Hear Other Matters from the General Manager or District Staff.

ITEM 4: FINANCIAL REPORT

A) PRESENTATION OF UNAUDITED FINANCIAL STATEMENTS

RECOMMENDED ACTION:

Recommend that the Board receive and file the preliminary unaudited financial statements for December 2021 (Consent Calendar).

B) BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Approve and ratify the bills for consideration and warrant register and recommend that the Board ratify payment of the Bills for Consideration for February 9, 2022 as presented. (Consent Calendar).

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Finance/Audit Committee in connection with a matter subject to discussion or consideration at an open meeting of the Finance/Audit Committee are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) or will be posted online on the District's website located at www.tcwd.ca.gov. If such writings are distributed to members of the Committee less than 72 hours prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Committee, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at www.tcwd.ca.gov.

**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING AGENDA | FEBRUARY 9, 2022**

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING | FEBRUARY 9, 2022**

FINANCIAL MATTERS

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Finance/Audit Committee Meeting Recap(s) and recommend that the Board receive and file the same. (Consent Calendar):

1. *December 20, 2021*
2. *January 12, 2022*
3. *January 19, 2022*

CONTACTS (staff responsible): PALUDI/PEREA



**TRABUCO CANYON WATER DISTRICT
SPECIAL FINANCE/AUDIT COMMITTEE MEETING RECAP | DECEMBER 20, 2021**

DIRECTORS PRESENT

Director Don Chadd, Committee Chair
Director Ed Mandich, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lisa Marie Sangi, Executive Assistant

CONSULTANTS VIA CONFERENCE CALL

Lora Carpenter, Fieldman & Rolapp

CONSULTANTS PRESENT

Ian Berg, Edie Baily

PUBLIC PRESENT VIA CONFERENCE CALL

None

CALL MEETING TO ORDER

Director Chadd called the December 8, 2021 Finance/Audit Committee Meeting to order at 10:00a.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

There were no comments received.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi suggested to move item six (6) and pull item three (3) from the agenda.

ITEM 1: CONSIDERATION OF A REQUEST FOR PROPOSALS FOR REVOLVING LINE OF CREDIT FOR TRABUCO CANYON WATER DISTRICT

Mr. Paludi introduced this matter for Committee consideration, he mentioned the urgency for the revolving line of credit and Request for Proposal (RFP) to go out to banks this week. Which would be done by a third-party placement agent.

Ms. Carpenter provided a timeline of the process and a secured agreement. There was a discussion on the terms of the draw down schedule, and a revised copy to be forwarded to the Finance/Audit Committee.

There was a discussion on the deficit, Capital Improvement Projects (CIP), new rate study, and the interim use of the source of funds. A resolution to be adopted for the credit agreement.

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE SPECIAL MEETING RECAP | DECEMBER 20, 2021**

This matter was to be brought to the next Finance/Audit Committee meeting, along with a scheduled Finance/Audit Special Committee meeting.

RECOMMENDED ACTION(S)

Receive information at the time of the Committee meeting.

ADJOURNMENT

Director Chadd adjourned the December 20, 2021 Finance/Audit Committee Special Meeting at 10:23a.m.

DRAFT



**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING RECAP | JANUARY 12, 2022**

DIRECTORS PRESENT

Director Ed Mandich, Committee Chair
Director Glenn Acosta, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Lisa Marie Sangi, Executive Assistant

STAFF PRESENT VIA CONFERENCE CALL

Lorrie Lausten, District Engineer

CONSULTANTS VIA CONFERENCE CALL

None

CONSULTANTS PRESENT

Ian Berg, Edie Bailly

PUBLIC PRESENT VIA CONFERENCE CALL

None

CALL MEETING TO ORDER

Director Mandich called the January 12, 2021 Finance/Audit Committee Meeting to order at 1:03p.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

There were no comments received.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi wished everyone one a Happy New Year to all in attendance, and he reminded the Committee of the scheduled Southern California Water Coalition (SCWC) Quarterly Meeting & Luncheon on Friday, January 21, 2022.

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

Mr. Paludi presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda.

RECOMMENDED ACTION(S)

Mr. Perea and Director Mandich approve the December 8, 2021 Finance/Audit Committee Meeting Recap(s) and recommend that the Board receive and file the same. (Consent Calendar)

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | JANUARY 12, 2022**

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review.

RECOMMENDED ACTION:

Recommend that the Board ratify the Directors' fees and expenses for December 2021 and tentative future meetings/attendance. (Action Calendar)

ITEM 3: OTHER MATTERS

Mr. Paludi provided a brief update related to the planned short-term borrowing and debt management, and he reported that a Finance/Audit Committee Special Meeting will be agendized the following week for further review of this matter with the District's consultants.

RECOMMENDED ACTION:

Committee recommended District staff send out potential dates and time.

ITEM 4: FINANCIAL REPORT

Mr. Berg presented the preliminary unaudited financials for November 2021, and he highlighted the following items:

Operating Revenue, Residential Water

Mr. Berg reported that water demand for the month was lower than the prior month, but the year to date was trending as budgeted.

Operating Revenue, Irrigation Water

Mr. Berg reported that this line item was higher than the prior month due and the year to date was significantly higher than budgeted due to increased demand through November.

Operating Revenue, Recycled & Reclaimed Water

Mr. Berg reported that water demand for the month was lower than the prior month, but the year to date was higher than budgeted due to increased demand through November.

Operating Revenue, Baker Treatment Plant Sales

Mr. Berg reported that this line item was lower than the prior month.

Discussion occurred concerning District reserve balances and Other Post Employment Benefit (OPEB) Trust funding costs.

RECOMMENDED ACTION:

The Committee recommended the Board of Directors receive and file the preliminary unaudited financial statements for November 2021 (Consent Calendar).

The Committee signed the bills for consideration and the warrant register and recommended that the Board ratify payment of the bills for consideration for January 12, 2022 as presented (Consent Calendar).

ADJOURNMENT

Director Mandich adjourned the January 12, 2022 Finance/Audit Committee Meeting at 1:19p.m.



**TRABUCO CANYON WATER DISTRICT
SPECIAL FINANCE/AUDIT COMMITTEE MEETING RECAP | JANUARY 19, 2022**

DIRECTORS PRESENT

Director Ed Mandich, Committee Chair
Director Glenn Acosta, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Lisa Marie Sangi, Executive Assistant

CONSULTANTS VIA CONFERENCE CALL

Lora Carpenter, Fieldman & Rolapp
Mike Cavanaugh, Hilltop Securities
Cyrus Torabi, Stradling, Yocca, Carlson & Rauth Law

CONSULTANTS PRESENT

None

PUBLIC PRESENT VIA CONFERENCE CALL

None

CALL MEETING TO ORDER

Director Mandich called the January 19, 2022 Special Finance/Audit Committee Meeting to order at 1:01p.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

There were no comments received.

REPORT FROM THE GENERAL MANAGER

There were no comments received.

ITEM 1: CONSIDERATION OF A PROPOSAL FOR SHORT TERM BANK FINANCING FOR TRABUCO CANYON WATER DISTRICT

Mr. Paludi presented this matter for Committee consideration, and he introduced the District's consultants in attendance via conference call.

Ms. Carpenter provided an overview of the proposed short term bank financing plan for the District, and she delivered a PowerPoint presentation which reviewed the request for proposal (RFP) development and the proposed terms provided by the financing institutions. There was a brief discussion concerning financing rates,

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE SPECIAL MEETING RECAP | JANUARY 19, 2022**

legal fee costs, and repayment terms. Mr. Paludi indicated that this short term financing solution was for capital improvement projects only.

RECOMMENDED ACTION(S)

The Committee recommended that the Board authorize the General Manager to contract with Bank of the West for the Short Term Bank Financing for the District.

ITEM 2: OTHER MATTERS

There were no other comments.

RECOMMENDED ACTION:

Hear Other Matters from the General Manager or District Staff.

ADJOURNMENT

Director Mandich adjourned the January 19, 2022 Special Finance/Audit Committee Special Meeting at 1:27p.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING | FEBRUARY 9, 2022**

FINANCIAL MATTERS

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

Directors' Fees and Expenses

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in their Director capacity. The attached spreadsheet provides a recap of the meetings, seminars, and/or conferences attended by Directors including direct reimbursables paid to each Director.

Future Meetings

Future meetings are identified for reference and designated directors are anticipated to attend. In the event an unanticipated meeting occurs that requires attendance by a director, the meeting attendance will be subsequently presented to the Board of Directors for ratification.

RECOMMENDED ACTION:

Recommend that the Board ratify the Directors' fees and expenses for January 2022 and tentative future meetings/attendance. (Action Calendar)

EXHIBIT(S):

1. Directors' Fees and Expenses Report for January 2022
2. Directors' Tentative Future Meetings/Attendance – Calendar Year 2022.

CONTACTS (staff responsible): PALUDI/PEREA


**TRABUCO CANYON WATER DISTRICT
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | JANUARY 2022**

MEETING DESCRIPTION	ACOSTA	CHADD	DOPUDJA	MANDICH	SAFRANSKI
DISTRICT MEETINGS					
Engineering/Operational Committee Meeting			01/05/22		01/05/22
District Property Ad Hoc Committee					
Executive Committee Meeting		01/10/22	01/10/22		
Finance/Audit Committee Meeting	01/12/22			01/12/22	
Finance/Audit Special Committee Meeting	01/19/22			01/19/22	
Individual Meeting with General Manager	01/24/22	01/19/22	01/19/22	01/18/22	01/18/22
Regular Board Meeting	01/20/22	01/20/22	01/20/22	01/20/22	01/20/22
REPRESENTATIVE MEETINGS					
City of Rancho Santa Margarita Council Meeting					01/12/22
City of Rancho Santa Margarita Council Meeting				01/26/22	
City of Rancho Santa Margarita City Planning Commission Meeting	01/05/22				
Independent Special Districts of Orange County - Luncheon Meeting					
Independent Special Districts of Orange County - Quarterly/Meeting					
Santiago Aqueduct Commission Meeting(SAC)					
South Orange County Agencies Group					01/27/22
South Orange County Wastewater Authority (SOCWA) Regular Board Meeting			01/06/22		
South Orange County Wastewater Authority (SOCWA) Finance Meeting					
MO. South Orange County Integrated Regional Watershed Management Executive Committee				01/27/22	
QRTLY South Orange County Integrated Regional Watershed Management Executive Committee					
UCI Water Series Webinar	01/27/22				
Water Advisory Committee of Orange County Meeting (WACO)	01/07/22				
South County Water Coalition Luncheon	01/21/22		01/21/22	01/21/22	
NUMBER OF MEETINGS ATTENDED	8	3	6	7	5
FEES (\$125 per each meeting*)	\$1,000.00	\$375.00	\$750.00	\$875.00	\$625.00
DIRECT REIMBURSABLE EXPENSES					
DIRECT REIMBURSABLE EXPENSES TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INDIRECT REIMBURSABLE EXPENSES					
INDIRECT REIMBURSABLE EXPENSES TOTALS					
TOTAL	\$1,000.00	\$375.00	\$750.00	\$875.00	\$625.00
<i>* Maximum per diem per day is one; maximum per diems per month is 10</i>					

DIRECTOR SIGNATURE

TRABUCO CANYON WATER DISTRICT | 2022 PUBLIC MEETING AND CONFERENCE CALENDAR

2022													
LINE ITEM	MEETING DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
DISTRICT PUBLIC MEETINGS													
1	Executive Committee Meeting	TBD			TBD			TBD			TBD		
2	Engineering/Operational Committee Meeting	01/05/22	02/02/22	03/02/22	04/06/22	05/04/22	06/01/22	07/06/22	08/03/22	09/07/22	10/05/22	11/02/22	12/07/22
3	Finance/Audit Committee Meeting	01/12/22	02/09/22	03/09/22	04/13/22	05/11/22	06/08/22	07/13/22	08/10/22	09/14/22	10/12/22	11/09/22	12/14/22
4	Regular Board Meeting	01/20/22	02/17/22	03/17/22	04/21/22	05/19/22	06/16/22	07/21/22	08/18/22	09/22/22	10/20/22	11/17/22	12/22/22
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC MEETINGS													
6	City of RSM City Council Meeting - Meeting No. 1	01/12/22	02/09/22	03/09/22	04/13/22	05/11/22	06/08/22	07/13/22	08/10/22	09/14/22	10/12/22	11/09/22	12/14/22
7	City of RSM City Council Meeting - Meeting No. 2	01/26/22	02/23/22	03/23/22	04/27/22	05/25/22	06/22/22	07/27/22	08/24/22	09/28/22	10/26/22	11/23/22	12/28/22
8	Independent Special Districts of Orange County Meeting	01/04/22	02/01/22	03/01/22	04/05/22	05/03/22	06/07/22	07/05/22	08/02/22	09/06/22	10/04/22	11/01/22	12/06/22
9	Independent Special Districts of Orange County Meeting	01/27/22	-	-	04/28/22	-	-	07/28/22	-	-	10/27/22	-	-
10	Orange County Local Agency Formation Commission (OC LAFCO)	01/12/22	02/09/22	03/09/22	04/13/22	05/11/22	06/08/22	07/13/22	08/10/22	09/14/22	10/12/22	11/09/22	12/14/22
11	Santiago Aqueduct Commission Meeting	-	-	03/17/22	-	-	06/16/22	-	-	09/15/22	-	-	12/15/22
12	Quarterly South Orange County Integrated Regional Watershed Management Executive Committee	-	-	03/03/22	-	05/05/22	-	-	08/04/22	-	-	11/03/22	-
13	Monthly South Orange County Integrated Regional Watershed Management Executive Committee	01/27/22	02/24/22	03/24/22	04/28/22	05/26/22	06/23/22	07/28/22	08/25/22	09/22/22	10/27/22	11/24/22	12/22/22
14	South Orange County Water Agencies Group Meeting*	01/27/22	-	03/24/22	-	05/26/22	-	07/28/22	-	09/22/22	-	11/24/22	-
15	South Orange County Wastewater Authority Regular Board Meeting	01/06/22	02/03/22	03/03/22	04/07/22	05/05/22	06/02/22	07/07/22	08/04/22	09/01/22	10/06/22	11/03/22	12/01/22
16	Water Advisory Committee of Orange County	01/07/22	02/04/22	03/04/22	04/01/22	05/06/22	06/03/22	07/01/22	08/05/22	09/02/22	10/07/22	11/04/22	12/02/22
CONFERENCES													
17	ACWA Spring Conference - Sacramento, CA					5/3 - 5/6							
18	ACWA Fall Conference - Indian Wells, CA											11/29 - 12/2	
19	CSDA Annual Conference -Palm Springs, CA								8/22 - 8/25				
20	CSDA GM Leadership Summit - Coronado, CA						6/19 - 6/21						
21	CSDA SDLA Conference - Napa, CA									9/18 - 9/21			

LEGEND
 District Observed Holiday - Reschedule Meeting
**4th Tuesday of the Odd Numbered Month*

TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING | FEBRUARY 9, 2022

FINANCIAL MATTERS
ITEM 3: OTHER MATTERS

RECOMMENDED ACTION:

Hear Other Matters from the General Manager or District Staff.

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
FINANCE/AUDIT COMMITTEE MEETING | FEBRUARY 9, 2022**

**FINANCIAL MATTERS
ITEM 4: FINANCIAL REPORT**

A) PRESENTATION OF PRELIMINARY UNAUDITED FINANCIAL STATEMENTS

RECOMMENDED ACTION:

Recommend that the Board receive and file the preliminary unaudited financial statements for December 2021 (Consent Calendar).

B) BILLS FOR CONSIDERATION

The total of the bills for consideration will be presented at the time of the February 9, 2022 Finance/Audit Committee Meeting.

RECOMMENDED ACTION:

Committee to approve and ratify the bills for consideration and warrant register and recommend that the Board ratify payment of the Bills for Consideration for February 9, 2022 as presented (Consent Calendar).

CONTACTS (staff responsible): PALUDI/PEREA/WARNER



Trabuco Canyon Water District

Statement of Revenues & Expenses

FY 2021-22 (Unaudited)

	December 2021	November 2021	Current YTD	Annual Budget	50% YTD	Prior YTD
1 Operating Revenue						
2 Residential Water	\$ 287,137	\$ 269,629	\$ 2,018,348	\$ 4,116,200	49%	\$ 2,089,958
3 Business & Industrial Water	9,377	9,334	68,753	165,600	42%	90,604
4 Irrigation Water	116,625	103,099	788,283	1,075,200	73%	580,174
5 Stand-by	10,728	2,512	13,240	41,800	32%	20,500
6 Sanitation Revenue	150,319	149,783	907,524	1,964,200	46%	863,263
7 Recycled & Reclaimed Revenue	59,630	72,008	596,168	999,000	60%	533,967
8 Baker Treatment Plant Water Sales *	201,013	113,296	513,363	1,383,500	37%	685,856
9 Other Operating Revenue	17,315	15,051	83,178	179,600	46%	2,939
10 Total Operating Revenue	852,145	734,713	4,988,857	9,925,100	50%	4,867,262
11 Non-Operating Revenue						
12 Property Tax Unrestricted	765,599	291,387	1,095,974	2,006,200	55%	853,700
13 Interest Revenue	2,219	334	6,771	35,600	19%	25,884
14 Other Non-Operating Revenue	5,781	53,605	73,348	72,400	101%	28,589
15 Total Non-Operating Revenue	773,599	345,325	1,176,093	2,114,200	56%	954,430
16 Total Revenues	1,625,744	1,080,038	6,164,950	12,039,300	51%	5,821,692
17 Operating Expenses						
18 Source of Supply	149,172	213,752	1,243,954	2,262,400	55%	1,352,029
19 Baker Treatment SOS Costs	177,842	135,038	764,149	1,287,700	59%	607,942
20 Water Related Expense	120,154	123,346	964,571	2,032,100	47%	959,103
21 Sanitation Expense	88,477	105,162	721,228	1,359,200	53%	637,331
22 Recycled Expense	19,758	24,204	158,348	234,200	68%	124,091
23 Reclaimed Expense	19,758	24,204	158,281	234,100	68%	112,650
24 Salaries & Benefits	297,728	295,653	1,800,143	3,923,000	46%	1,657,021
25 Board Expense	8,937	10,332	57,201	122,600	47%	54,106
26 Miscellaneous Expense	1,524	722	3,185	5,000	64%	3,214
27 Total Operating Expenses	883,349	932,414	5,871,060	11,460,300	51%	5,507,487
Net Income / (Loss) before Contributed Capital, Trust Contributions & Debt Service	742,394	147,624	293,891	579,000	51%	314,205
28 Trust Contributions & Debt Service						
29 WRES Fees for Capital	68,787	68,743	412,519	822,200	50%	410,774
30 Other Capital Contributions	-	-	-	344,000	0%	-
31 Debt Principal, Interest & Issuance Costs	(19,198)	(19,198)	(115,191)	(445,300)	26%	(115,191)
32 CalPERS UAL & Pension Trust Contributions	(19,967)	(19,967)	(119,803)	(590,500)	20%	(108,066)
33 OPEB Trust Contributions & Paygo	(11,041)	(11,041)	(61,354)	(206,100)	30%	(151,753)
Net Contributed Capital, Trust Contributions & Debt Service	18,580	18,536	116,171	(75,700)		35,764
35 Net Income	\$ 760,974	\$ 166,160	\$ 410,062	\$ 503,300		\$ 349,969

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the U.S. are not included.

**Baker Treatment Plant O&M revenues and expenses are billed quarterly. As a result the % of budget may appear skewed until billing occurs.*



Trabuco Canyon Water District Balance Sheet - Comparative As of December 31, 2021 (Unaudited)

	December 2021	November 2021	December 2020
1 Assets			
2 Current Assets			
3 Cash	\$ 887,342	\$ 934,620	\$ 1,558,363
4 Accounts Receivable, Net	1,573,580	1,490,024	2,037,314
5 Property Tax Receivable	-	-	664,122
6 Prepaid Expenses	334,312	360,315	300,266
7 Total Current Assets	2,795,234	2,784,959	4,560,065
8 Total Restricted Assets (see Schedule A)	3,419,289	3,419,344	7,667,234
9 Utility Plant			
10 Utility Plant, at Cost	123,554,385	123,510,337	115,755,212
11 Accumulated Depreciation	(75,514,338)	(75,181,500)	(72,744,246)
12 Construction in Progress	468,096	416,865	3,783,530
13 Total Utility Plant	48,508,143	48,745,702	46,794,496
14 Other Assets			
15 Due from BTP	896,343	928,187	1,278,056
16 Deferred Outflow (Pension Related)	1,486,261	1,486,261	1,277,368
17 Total Other Assets	2,382,604	2,414,448	2,555,424
18 Total Assets	\$ 57,105,270	\$ 57,364,453	\$ 61,577,218
19 Liabilities & Retained Earnings			
20 Current Liabilities			
21 Accounts Payable	\$ 1,047,644	\$ 1,605,839	\$ 1,456,141
22 Due to Internal Financing Fund	896,343	928,187	1,278,056
23 Accrued Expenses	262,128	339,045	426,363
24 Deferred Property Tax Revenue	-	-	874,200
25 Total Current Liabilities	2,206,114	2,873,071	4,034,759
26 Liabilities to be Paid from Restricted Assets			
27 Accrued Bond Interest	-	20,363	26,473
28 Current Portion-Long Term Debt	182,547	182,547	178,449
29 Refundable Deposits	9,500	9,500	13,500
30 Developer Deposits	106,106	106,106	66,608
31 Total Liabilities to be Paid from Restricted Assets	298,153	318,515	285,029

*No assurance is provided on these financial statements. Substantially all disclosures required by accounting principles generally accepted in the U.S. are not included.



Trabuco Canyon Water District
Balance Sheet - Comparative
As of December 31, 2021
(Unaudited)

	December 2021	November 2021	December 2020
32 Long Term Debt			
33 Accrued Post Employment Benefits	356,589	356,589	533,587
34 Accrued Pension Liability	3,652,253	3,652,253	3,399,715
35 State Revolving Fund Loan	1,957,505	1,957,505	2,140,052
36 Total Long Term Debt	5,966,347	5,966,347	6,073,354
37 Total Liabilities	8,470,614	9,157,934	10,393,142
38 Fund Balance			
39 Invested in Capital Net of Related Debt	46,368,091	46,585,287	44,449,522
40 Restricted for Debt Service	236,916	236,971	346,334
41 Legally Restricted	3,067,591	(238,228)	3,806,229
42 Designated by Board	533	3,301,027	3,508,677
43 Unrestricted	(1,038,475)	(1,678,537)	(926,686)
44 Total Fund Balance	48,634,656	48,206,520	51,184,076
45 Total Liabilities and Fund Balance	\$ 57,105,270	\$ 57,364,453	\$ 61,577,218

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Trabuco Canyon Water District
Restricted Assets Report
As of December 31, 2021
(Unaudited)

	December 2021	November 2021	December 2020
1 LAIF Accounts (at Cost)			
2 LAIF Unrestricted	\$ (2,032,668)	\$ (2,116,296)	\$ 2,178,569
3 Water Storage Facilities	1,051,427	1,051,427	1,051,427
4 Sanitation Capital Improvement	-	-	142,181
5 WRES - Rose Canyon/Lang Wells	1,331,918	1,412,457	1,141,353
6 WRES - Reservoir/Distribution Improvements	2,640,329	2,638,093	2,602,454
7 RD#5	76,585	76,585	76,261
8 LAIF Interim Sewage	114,249	119,574	112,062
9 Market Value Over/(Under) Cost	533	533	16,593
10 State Revolving Fund			
11 Cash in CB&T Reserved for SRF Loan	236,916	236,971	346,334
12 Total Restricted Assets	\$ 3,419,289	\$ 3,419,344	\$ 7,667,234

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**Trabuco Canyon Water District
Investment Schedule
As of December 31, 2021
(Unaudited)**

DESCRIPTION	RATE	COST	MARKET	% OF TOTAL
District Investments in the California Local Agency Investment Fund (LAIF)				
1 Water Storage Fees	0.212%	\$ 1,051,427	\$ 1,048,734	33%
2 Trabuco Creek Wells	0.212%	1,331,918	1,328,507	42%
3 Reservoir/Distribution	0.212%	2,640,329	2,633,568	83%
4 RD#5	0.212%	76,585	76,388	2%
5 LAIF Interim Sewage	0.212%	114,249	113,957	4%
6 LAIF Unrestricted	0.212%	(2,032,668)	(2,027,462)	-64%
Total District Investments		\$ 3,181,840	\$ 3,173,692	100%
Total Refunding Bonds and District Investments		\$ 3,181,840	\$ 3,173,692	100%

** A negative number indicates the use of reserves to fund operations.*

*** Market values are adjusted on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year.*

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA

Contract CPA and Treasurer



Trabuco Canyon Water District
Checking Account Activity
December 2021
(Unaudited)

Inflows	Current Month	Year to Date
Utility Billing Collections	\$ 751,266	\$ 4,803,084
Tax Receipts	774,804	1,129,451
Transfer From LAIF	-	3,250,000
Miscellaneous	22,351	339,447
Total Inflows	1,548,420	9,521,982
Outflows		
Vouchers	374,748	4,947,452
Payroll	240,295	1,521,370
Miscellaneous & Online Payments	374,020	2,040,627
Total Outflows	989,062	8,509,450
Net Change in Checking Account	559,358	1,012,532
Beginning Checking Account	953,953	500,779
 Ending Checking Account	 \$ 1,513,311	 \$ 1,513,311

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