



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | OCTOBER 6, 2020

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on October 6, 2020 was called to order by President Safranski at 6:00 p.m., via conference call in the Board Room at the District Administrative Facility, located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Michael Safranski
Vice President Don Chadd
Director Glenn Acosta
Director Stephen Dopudja
Director Edward Mandich

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager/District Secretary

STAFF PRESENT ON CONFERENCE CALL

Lorrie Lausten, District Engineer
Karen Warner, Senior Accountant
Lisa Marie Sangi, Administrative Assistant

DISTRICT CONSULTANTS PRESENT

Rob Anslow, District General Legal Counsel (Atkinson, Andelson, Loya, Ruud & Romo - AALRR)
Cindy Byerrum, District Treasurer (Eide Bailly LLP)
Steve Gagnon, Raftelis Financial Consultants

PUBLIC PRESENT ON THE CONFERENCE CALL

None

PLEDGE OF ALLEGIANCE

Director Chadd led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

There were no Director comments received.

**TRABUCO CANYON WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES | OCTOBER 6, 2020**

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported that District staff responded to an emergency domestic water line break on Silvertree Lane in the Trabuco Highlands community

ADMINISTRATIVE MATTERS

ITEM 1: ADOPTION OF RESOLUTIONS CONCERNING APPLICATION FOR THE U.S. BUREAU OF RECLAMATION'S WATERSMART GRANTS PROGRAM FOR AN AUTOMATIC METER READING/ADVANCED MEERING INFRASTRUCTURE (AMR/AMI) IMPLEMENTATION PROJECT

Mr. Paludi presented this matter for Board consideration, and he provided a brief review of District staff efforts to date. Mr. Perea reported that this matter was approved by the Board at the September 16, 2020 Regular Board Meeting, but that the resolution language required necessary changes consistent with federal lafor adoption as well as separate resolutions for each project grant funding group.

- Action:** A motion was made by Director Acosta and seconded by Director Mandich to:
- Adopt Resolution No. 2020-1286 – Resolution of the Board of Directors of the Trabuco Canyon Water District Authorizing the Submittal of an Application for the WaterSMART: Water Energy Efficiency Grant 2021 (Funding Group 1).
 - Adopt Resolution No. 2020-1287 – Resolution of the Board of Directors of the Trabuco Canyon Water District Authorizing the Submittal of an Application for the WaterSMART: Water Energy Efficiency Grant 2021 (Funding Group 2).

The motion carried 5 – 0.

ITEM 2: TRABUCO CANYON WATER DISTRICT WATER, WASTEWATER, AND NON-DOMESTIC WATER RATES AND CHARGES WORKSHOP NO. 2

Mr. Paludi presented this matter for Board consideration, and he commended District staff for their hard work with Raftelis Financial Consultants (Raftelis) in preparation for the presentation of the proposed rates and charges. Mr. Gagnon delivered a PowerPoint presentation which reviewed the proposed financial plan and rates for water, wastewater, and non-domestic water services to District customers as well as the potential real impacts to customer monthly utility bills. Mr. Gagnon provided additional information related to the proposed issuance of debt to assist with the implementation of the District's ten-year capital improvement plan. Discussion occurred concerning the non-domestic water rates development methodology, including overall comparison with domestic irrigation costs and energy demand impacts; Mr. Paludi commented that District staff will work with Raftelis to incorporate Board feedback related to the proposed non-domestic water rates.

- Action:** No action was taken by the Board of Directors.

ADJOURNMENT

President Safranski adjourned the October 21, 2020 Regular Board Meeting at 7:20 p.m.