



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
MARCH 18, 2020 AT 7:00 PM**

BOARD OF DIRECTORS

Michael Safranski, President
Don Chadd, Vice President
Glenn Acosta, Director
Stephen Dopudja, Director
Edward Mandich, Director

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Atkinson, Andelson, Loya, Ruud & Romo
District General Legal Counsel

AGENDA NOTE:

Meeting attendees should be aware that the meetings of the Board of Directors are, as required by law, open to the public and the District has very limited powers to regulate who attends Board meetings.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. February 15, 2020 Special Board Meeting*
- 2. February 19, 2020 Regular Board Meeting*

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- 1. February 12, 2020*

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

- 1. January 2020*

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for February 2020.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

- 1. February 5, 2020*

ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from February 2020 and approve tentative future meetings/attendance.



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING CURRENT PUBLIC HEALTH CONCERNS INCLUDING DISTRICT GOVERNANCE TO ADDRESS THE CORONAVIRUS, SAFETY OF DISTRICT SERVICES AND EMPLOYEES, AND/OR IMPACT TO BOARD & COMMITTEE MEETINGS

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 6: DISCUSSION RELATED TO THE PROPOSED PALOMA SQUARE DEVELOPMENT (DOVE CANYON PLAZA) AND OTHER RELATED MATTERS

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 7: DISCUSSION AND CONSIDERATION OF SANTIAGO AQUEDUCT COMMISSION JOINT POWERS AGREEMENT AMENDMENT NO. 9

RECOMMENDED ACTION(S):

- 1. Receive information concerning the matter at the time of the Board meeting.*
- 2. Approve Amendment No. 9 to the Santiago Aqueduct Commission Joint Powers Agreement, subject to non-substantive changes.*

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) ON LETTER OF SUPPORT FOR SB 1099 (DODD) – EMERGENCY BACKUP GENERATORS: CRITICAL FACILITIES EXEMPTION

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S ANNUAL WATER AWARENESS DAY EVENT

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.



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ITEM 10: DISCUSSION AND POSSIBLE ACTION CONCERNING SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT AMENDMENT(S)

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

FINANCIAL MATTERS

ITEM 11: DISCUSSION AND ACTION ON DISPOSAL OF SURPLUS DISTRICT EQUIPMENT IN ACCORDANCE WITH DISTRICT POLICY

RECOMMENDED ACTION(S):

- 1. Receive information concerning the matter at the time of the Board meeting.*
- 2. Authorize the General Manager to dispose of surplus District equipment in accordance with the Board-approved Policy.*

ITEM 12: DISCUSSION AND ACTION ON OC LAFCO DUES REAPPORTIONMENT FOR SPECIAL DISTRICTS

RECOMMENDED ACTION(S):

- 1. Receive information concerning the matter at the time of the Board meeting.*
- 2. Approve the proposed Local Agency Formation Commission dues reapportionment formula for Special Districts.*

ITEM 13: DISCUSSION CONCERNING TRABUCO CANYON WATER DISTRICT'S WATER, WASTEWATER, AND NON-DOMESTIC WATER RATES AND CHARGES ANALYSIS AND RELATED MATTERS

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ENGINEERING MATTERS

ITEM 14: DISCUSSION AND RATIFICATION OF PUMP PURCHASES FROM TEKDRAULICS FOR HERITAGE SEWER LIFT STATION

RECOMMENDED ACTION(S):

- 1. Receive project status update at the time of the Board meeting.*
- 2. Ratify the purchase of three (3) replacement pumps from Tekdraulics for Heritage Sewer Lift Station in the amount of \$82,424.*

ITEM 15: DISCUSSION AND ACTION TO RATIFY CONTRACT CHANGE ORDER NO. 3 & 4 FOR PACIFIC HYDROTECH FOR RIDGELINE BOOSTER PUMP STATION IMPROVEMENTS AND CAPACITY INCREASE PROJECT AND OTHER RELATED MATTERS

RECOMMENDED ACTION(S):

- 1. Receive project status update at the time of the Board meeting.*
- 2. Ratify Contract Change Order No. 3 to Pacific Hydrotech Corporation in the amount of \$3,020.*



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3. *Approve Contract Change Order No. 4 to Pacific Hydrotech Corporation in the amount of \$76,640 for the security fencing upgrade.*

ITEM 16: DISCUSSION AND RATIFICATION OF CONTRACT WITH FERREIRA CONSTRUCTION FOR REHABILITATION OF O'NEILL PARK UPPER MESA METER CONNECTION

RECOMMENDED ACTION(S):

1. *Receive information concerning the matter at the time of the Board meeting.*
2. *Ratify Construction Contract with Ferreira Construction for O'Neill Park PRV/Metering Vault Rehabilitation in the amount of \$44,533.*

ITEM 17: DISCUSSION AND ACTION ON THE HARRIS GRADE RESERVOIR REPLACEMENT FEASIBILITY STUDY RELATED TO THE SADDLEBACK MEADOWS DEVELOPMENT

RECOMMENDED ACTION(S):

1. *Receive information concerning the matter at the time of the Board meeting.*
2. *Authorize the General Manager to execute a contract with Tetra Tech for the Harris Grade Reservoir Replacement Feasibility Study in the amount of \$119,211, with a 10% contingency, for a not to exceed amount of \$131,133.*

ITEM 18: DISCUSSION AND UPDATE ON BELL CANYON SEWER LIFT STATION REHABILITATION PROJECT

RECOMMENDED ACTION(S):

Receive project update and information concerning the matter at the time of the Board meeting.

ITEM 19: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM UPGRADE PROJECT

RECOMMENDED ACTION(S):

Receive project status update and presentation concerning the matter at the time of the Board meeting.

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 20: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Review and discuss local government and legislative informational matter(s) and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 21: _____

ITEM 22: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff



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ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

April 15, 2020 | May 20, 2020 | June 17, 2020

