



## **MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JANUARY 7, 2019**

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The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD) conducted on January 7, 2019, was called to order by President Acosta at 6:04 PM, in the Board Room at the District Administrative Facility, located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Robert Anslow, Assistant District Secretary, transcribed the minutes thereof.

### **DIRECTORS PRESENT**

President Glenn Acosta  
Vice President Michael Safranski  
Director Don Chadd  
Director Edward Mandich

### **DIRECTORS ABSENT**

Director Stephen Dopudja

### **STAFF PRESENT**

Michael Perea, Interim General Manager/District Secretary

### **DISTRICT CONSULTANTS PRESENT:**

Rob Anslow, District General Legal Counsel (Atkinson, Andelson, Loya, Ruud & Romo)/Assistant District Secretary

### **PUBLIC PRESENT**

Mr. Bill Avery, William Avery & Associates, Inc.

### **PLEDGE OF ALLEGIANCE**

Director Mandich led the Board and District staff in the Pledge of Allegiance.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **DIRECTOR'S COMMENTS**

Director Mandich indicated that the State had extended the deadline for Proposition 1 facilities funding further into January, 2019. He suggested that the Engineering Committee may wish to consider reviewing available opportunities for TCWD to obtain Proposition 1 funding for TCWD facilities projects.

Director Acosta noted that the Independent Special Districts of Orange County (ISDOC) would be meeting in January, 2019 and would be receiving a presentation from Orange County LAFCO regarding LAFCO's 2019 activities priorities.

Director Mandich indicated that he was planning to attend County Supervisor Lisa Bartlett's swearing-in ceremony.

Director Chadd had no comments at this point in the meeting.

**REPORT FROM THE INTERIM GENERAL MANAGER**

Interim General Manager, Mr. Michael Perea, provided a report regarding the State Department of Water Resources surveys in the Sierra Nevada snow pack which are an improvement over the prior year.

Mr. Perea also indicated that he had received an email from Southern California Edison (SCE) regarding a proposed meeting with District staff in response to the letter generated pursuant Board direction at the December, 2018 Board meeting concerning SCE service interruptions.

**CLOSED SESSION**

The Board entered Closed Session at 6:10 p.m.

**CLOSED SESSION NO. 1. CONFIDENTIAL INFORMATION – PUBLIC EMPLOYMENT – TRABUCO CANYON WATER DISTRICT – GENERAL MANAGER POSITION**

The Board of Directors met in closed session with the District’s General Legal Counsel and Mr. Bill Avery regarding Trabuco Canyon Water District – General Manager Position pursuant to California Government Code Sections 54957(b) and 54954.5(e).

The Board reconvened in open session at 7:14 p.m.

**ITEM NO. 1 - REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

No announcement concerning action(s) taken in closed session was made.

**ITEM NO. 2 – POSSIBLE ACTION(S) ON RETENTION OF CONSULTANT FOR RECRUITMENT SERVICES**

District General Legal Counsel, Mr. Robert Anslow (AALRR), provided a proposed form of Professional Services Contract for General Manager recruitment services for the Board’s consideration.

**ACTION:** Motion made by Director Acosta, seconded by Director Mandich, to approve the proposed Professional Services Contract with William Avery & Associates, Inc., in the form presented by General Legal Counsel, subject to non-substantive changes, and subject to Director Dopudja’s individual consultation with Mr. Avery. There was no further discussion and the motion was approved by a vote of 4–0–0–1 (Director Dopudja absent).

**ADDITIONAL DIRECTORS’ COMMENTS**

None

**ADDITIONAL INTERIM GENERAL MANAGER COMMENTS**

None

**ADJOURNMENT**

President Acosta adjourned the January 7, 2019, Special Board meeting at 7:17 PM.