



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, FEBRUARY 20, 2019 AT 7:00 PM**

BOARD OF DIRECTORS

Michael Safranski, President
Don Chadd, Vice President
Glenn Acosta, Director
Stephen Dopudja, Director
Edward Mandich, Director

DISTRICT STAFF

Michael Perea, Interim General Manager
Rob Anslow, Assistant District Secretary
Cindy Byerrum, District Treasurer
Atkinson, Andelson, Loya, Ruud & Romo
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE INTERIM GENERAL MANAGER

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. January 7, 2019 Special Board Meeting*
- 2. January 16, 2019 Regular Board Meeting*

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- 1. None*

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

- 1. December 2018*

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for January 2019.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

- 1. January 9, 2019*

ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from January 2019 and approve tentative future meetings/attendance.

ITEM 5: RATIFICATION OF APPROVED PURCHASE OF DISTRICT FLEET VEHICLE

RECOMMENDED ACTION:

Ratify expenditure for purchase of one District fleet vehicle in the amount of \$40,934.



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the Interim General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 6: DISCUSSION CONCERNING THE PROPOSED PALOMA SQUARE DEVELOPMENT (DOVE CANYON PLAZA)

RECOMMENDED ACTION(S):

Receive information and presentation concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING PORTOLA HILLS SERVICE AREA ZONE WATER RATES AND CHARGES

RECOMMENDED ACTION(S):

1. Receive information concerning the matter at the time of the Board meeting.
2. Approve Form of Portola Hills Service Area Zone Notice of Water Rate Adjustment.
3. Adopt Resolution No. 2019-1264 – Resolution of the Board of Directors of Trabuco Canyon Water District Making Findings and Determinations, Revising Rates for Potable Water Services for the Portola Hills Service Area, Amending the Corresponding Rate and Charge Schedules of the Trabuco Canyon Water District and Taking Related Actions.

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S CONSENT TO AGREEMENT BETWEEN IRVINE RANCH WATER DISTRICT AND SANTA MARGARITA WATER DISTRICT TRANSFER OF SEWER CAPACITY IN EL TORO TRUNK SEWER

RECOMMENDED ACTION(S):

1. Receive information concerning the matter at the time of the Board meeting.
2. Authorize the Interim General Manager to execute the Consent to Wastewater Capacity Exchange Agreement Between Irvine Ranch Water District and Santa Margarita Water District

ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT AMENDMENT(S)

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ENGINEERING MATTERS

ITEM 10: DOVE AND ROBINSON RANCH RECYCLED WATER PUMP STATION REHABILITATION PROJECT

RECOMMENDED ACTION(S):

1. Receive project status update from District staff at the time of the meeting.
2. Receive and file the FINAL DRAFT Engineering Study for Dove Canyon and Robinson Ranch Recycled Water Pump Station Rehabilitation – Phase 1 prepared by JIG Consultants.



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3. *Authorize the Interim General Manager to execute a contract with Ferreira Construction for the Dove and Robinson Ranch Recycled Water Pump Station Upgrades (Mechanical) in the amount of \$58,921 with a contingency of \$10,079.*
4. *Authorize the Interim General Manager to execute a contract with TESCO Controls Inc. for the Dove and Robinson Ranch Recycled Water Pump Station Upgrades (Electrical/Controls) in the amount of \$400,000 with a contingency of \$31,000.*

ITEM 11: CANYON CREEK BOOSTER PUMP STATION EVALUATION

RECOMMENDED ACTION(S):

1. *Receive project status update from District staff at the time of the meeting.*
2. *Receive and file the FINAL DRAFT Evaluation of Canyon Creek Pump Station Recommended Rehabilitation Report prepared by JIG Consultants.*

ITEM 12: DIMENSION WATER TREATMENT PLANT DELIVERY ACCESS IMPROVEMENT PROJECT

RECOMMENDED ACTION(S):

1. *Receive information concerning the matter at the time of the Board meeting.*
2. *Authorize the Interim General Manager to execute the Reimbursement Agreement Between Trabuco Canyon Water District and the City of Lake Forest for Certain Driveway Widening Improvements as Part of the City Lake Forest's 2019 Citywide Roadway Improvement Project.*

ITEM 13: TRABUCO CANYON WATER DISTRICT'S SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM UPGRADE PROJECT

RECOMMENDED ACTION(S):

1. *Receive project status update from District staff at the time of the meeting.*
2. *Authorize the Interim General Manager to approve Beavens System, Inc. Amendment No. 1 in the amount of \$23,760.*
3. *Authorize the Interim General Manager to execute a contract with TESCO Controls, Inc for the Radio Frequency (RF) System Analysis and Field Study in the amount of \$134,900.*
4. *Authorize the Interim General Manager to execute a contract with TESCO Controls, Inc for the SCADA Platform Evaluation and Selection Services in the amount of \$8,950.*

ITEM 14: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE URBAN WATER RUNOFF CONVEYANCE STRUCTURE TO DOVE LAKE

RECOMMENDED ACTION(S):

Receive information and presentation concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 15: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Review and discuss local government and legislative informational matter(s) and take action(s) as deemed appropriate.



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CLOSED SESSION(S)

CLOSED SESSION NO. 1: CONFERENCE WITH LEGAL COUNSEL/SOCWA REPRESENTATIVE

CONFIDENTIAL INFORMATION Involving South Orange County Water Association (SOCWA) - Pursuant to California Government Code Section 54956.96(a)(1) & (b).

Upon advice from District General Legal Counsel, the TCWD Board of Directors will conduct a closed session pursuant to the above-referenced Section of the California Government Code to receive, discuss and, potentially, take action(s) concerning information obtained in one or more closed session(s) of the Board of Directors of SOCWA, a joint powers agency. TCWD is a member agency of SOCWA.

ITEM 16: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

RECOMMENDED ACTION:

Provide announcement(s) of action(s) taken in Closed Session, if any.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 17: _____

ITEM 18: _____

OTHER INFORMATION/MATTERS

Reports or comments from the Interim General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL INTERIM GENERAL MANAGER COMMENTS

Additional reports or comments from the Interim General Manager

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.



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FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

March 20, 2019 | April 17, 2019 | May 15, 2019

