



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, JANUARY 16, 2019 AT 7:00 PM**

BOARD OF DIRECTORS

Michael Safranski, President
Don Chadd, Vice President
Glenn Acosta, Director
Stephen Dopudja, Director
Edward Mandich, Director

DISTRICT STAFF

Michael Perea, Interim General Manager
Rob Anslow, Assistant District Secretary
Cindy Byerrum, District Treasurer
Atkinson, Andelson, Loya, Ruud & Romo
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE INTERIM GENERAL MANAGER

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. December 11, 2018 Special Board Meeting*
- 2. December 19, 2018 Regular Board Meeting*

ITEM 2: TREASURER'S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- 1. December 12, 2018*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

- 1. November 2018*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for December 2018.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

- 1. December 5, 2018*

ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from December 2018 and approve tentative future meetings/attendance.



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the Interim General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING CALENDAR YEAR 2019 BOARD MEMBER COMMITTEE APPOINTMENTS AND AGENCY REPRESENTATIVE ASSIGNMENTS

RECOMMENDED ACTION(S):

Discuss at the time of the Board Meeting and take action(s) as deemed appropriate.

ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING DISTRICT TREASURER'S ANNUAL STATEMENT OF INVESTMENT POLICY

RECOMMENDED ACTION(S):

- 1. Receive information concerning the matter at the time of the Board meeting.*
- 2. Adopt Resolution No. 2019-1263 – Resolution of the Board of Directors of Trabuco Canyon Water District Adopting District Treasurer's Annual Statement of Investment Policy.*

ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING PORTOLA HILLS SERVICE AREA ZONE RATES AND CHARGES

RECOMMENDED ACTION(S):

- 1. Receive information concerning the matter at the time of the Board meeting.*
- 2. Board of Directors to direct District staff to proceed and prepare the Notice of Changes to Rates and Charges, and take related actions, for the Portola Hills Service Area Zone in conformance with Proposition 218.*

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT AMENDMENT(S)

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ENGINEERING MATTERS

ITEM 9: SADDLE CREST DEVELOPMENT DOMESTIC WATER RESERVOIR CONSTRUCTION UPDATE

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.



LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 10: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Review and discuss local government and legislative informational matter(s) and take action(s) as deemed appropriate.

CLOSED SESSION(S)

CLOSED SESSION NO. 1 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Sections 54957(b) & 54954.5(e)

POSITION – INTERIM GENERAL MANAGER

Pursuant to California Government Code Sections 54957(b) & 54954.5(e), the Board will meet in Closed Session to review the performance of the District’s Interim General Manager

CLOSED SESSION NO. 2: CONFIDENTIAL INFORMATION – PUBLIC EMPLOYMENT

TRABUCO CANYON WATER DISTRICT – GENERAL MANAGER POSITION

Pursuant to California Government Code Section 54957(b) & 54954.5(e), the Board will meet in Closed Session to review and discuss confidential information concerning the District’s General Manager position (Public Employment)

ITEM 11: REPORT OF ACTION(S) TAKEN IN CLOSED SESSIONS

RECOMMENDED ACTION:

Provide announcement(s) of action(s) taken in Closed Session, if any.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 12: _____

ITEM 13: _____

OTHER INFORMATION/MATTERS

Reports or comments from the Interim General Manager and/or Staff

ADDITIONAL DIRECTORS’ COMMENTS

Additional reports or comments from Directors

ADDITIONAL INTERIM GENERAL MANAGER COMMENTS

Additional reports or comments from the Interim General Manager

END ACTION CALENDAR & ADJOURNMENT



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | JANUARY 16, 2019**

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

February 20, 2019 | March 20, 2019 | April 17, 2019

