



ENGINEERING/OPERATIONAL COMMITTEE MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA
ADMINISTRATIVE FACILITY, BOARD ROOM
DECEMBER 5, 2018 AT 7:00 AM

COMMITTEE MEMBERS

Edward Mandich, Committee Chair
Stephen Dopudja, Committee Member

DISTRICT STAFF

Michael Perea, Interim General Manager/District Secretary
Lorrie Lausten, Principal Engineer
Gary Kessler, Water System Superintendent
Kris Hanberg, Wastewater System Superintendent
Jason Stroud, Maintenance Superintendent

CALL MEETING TO ORDER

VISITOR PARTICIPATION

Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Members of the public will be given the opportunity to speak to the Committee prior to making a recommendation on the matter. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decision on matters. The Committee makes recommendations only to the Board of Directors. Under the requirements of State Law, Committee Members cannot take action on items not identified on the agenda and will not make decisions on such matters. The Committee Chair may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

COMMITTEE MEMBER COMMENTS

REPORT FROM THE INTERIM GENERAL MANAGER

ADMINISTRATIVE MATTERS

PRESENTER(S): MICHAEL PEREA, INTERIM GENERAL MANAGER/DISTRICT SECRETARY

ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Engineering/Operational Committee Meeting Recap(s), and recommend that the Board receive and file same (Consent Calendar):

1. November 7, 2018

PROJECT MANAGEMENT

**PRESENTER(S): MICHAEL PEREA, INTERIM GENERAL MANAGER
LORRIE LAUSTEN, PRINCIPAL ENGINEER**

ITEM 2: VIA ALLEGRE WET WELL EXPANSION PROJECT

RECOMMENDED ACTION:

Committee to receive project status update and make recommendation(s) as deemed appropriate.

ITEM 3: DOVE AND ROBINSON RANCH RECYCLED WATER PUMP STATION REHABILITATION PROJECT

RECOMMENDED ACTION:

Committee to receive project status update and make recommendation(s) as deemed appropriate.

ITEM 4: CANYON CREEK BOOSTER PUMP STATION EVALUATION

RECOMMENDED ACTION:

1. *Committee to receive project status update.*
2. *Recommend that the Board of Directors authorize the Interim General Manager to execute Contract Amendment No. 1 to JIG Consultants in the amount of \$9,500.00 (Action Calendar).*

ITEM 5: RIDGELINE BOOSTER PUMP STATION IMPROVEMENTS AND CAPACITY INCREASE PROJECT

RECOMMENDED ACTION:

Committee to receive project status update and make recommendation(s) as deemed appropriate.

ITEM 6: DISTRICT EMERGENCY PIPELINE REPAIR PAVEMENT RESTORATION COSTS

RECOMMENDED ACTION:

1. *Approve and recommend that the Board of Directors ratify the Pavement Restoration Contract with Mission Paving and Sealing, Inc. for the Mayfield Drive and Raintree Pavement Repairs for a not to exceed amount of \$61,753.20 with a contingency of \$9,300 (Action Calendar).*
2. *Approve and recommend that the Board of Directors ratify the Pavement Restoration Contract with Champion Paving for the Aliso Creek Trail Pavement Repairs for a not to exceed amount of \$9,467.00 with a contingency of \$1,500 (Action Calendar).*

ITEM 7: OTHER ENGINEERING AND OPERATIONS PROJECT UPDATES

1. Backup Power Generator Federal Grant
2. El Toro Sewer Lift Station Improvements
3. Robinson Ranch Wastewater Treatment Plant Pump Improvements
4. Supervisory Control and Data Acquisition (SCADA) System Upgrade Project
5. District Facilities Security Site Improvements
6. Other Projects

RECOMMENDED ACTION:

Committee to receive project status updates and make recommendation(s) as deemed appropriate.



**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING AGENDA | DECEMBER 5, 2018**

ITEM 8: SADDLE CREST DEVELOPMENT (65 DUs)

RECOMMENDED ACTION:

Committee to receive project status update and make recommendation(s) as deemed appropriate.

OPERATIONAL MATTERS

**PRESENTER(S): MICHAEL PEREA, INTERIM GENERAL MANAGER
GARY KESSLER, WATER SYSTEM SUPERINTENDENT
KRIS HANBERG, WASTEWATER SYSTEM SUPERINTENDENT**

ITEM 9: WATER SYSTEM UPDATES

RECOMMENDED ACTION:

Committee to receive system status updates. No action required.

ITEM 10: WASTEWATER SYSTEM UPDATES

RECOMMENDED ACTION:

Committee to receive system status updates. No action required.

ITEM 11: MAINTENANCE DEPARTMENT UPDATES

RECOMMENDED ACTION:

- 1. Committee to receive project status updates.*
- 2. Approve and recommend that the Board of Directors ratify the District Vector Truck major repairs in the amount of \$36,592.87*

REGULATORY AND OTHER MATTERS

ITEM 12: OTHER MATTERS/REPORTS

RECOMMENDED ACTION:

Hear Other Matters/Reports that may have arisen after the posting of the agenda.

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Engineering/Operational Committee in connection with a matter subject to discussion or consideration at an open meeting of the Engineering/Operational Committee are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Committee less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administration Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the Committee meeting, they will be available in the Boardroom at the District Administration Facility.



**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING AGENDA | DECEMBER 5, 2018**

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The District's Administration Facility is wheelchair accessible.

