



**ENGINEERING/OPERATIONAL COMMITTEE MEETING AGENDA**  
**TRABUCO CANYON WATER DISTRICT**  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA  
ADMINISTRATIVE FACILITY, BOARD ROOM  
JULY 11, 2018 AT 7:00 AM

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**COMMITTEE MEMBERS**

Edward Mandich, Committee Chair  
Stephen Dopudja, Committee Member

**DISTRICT STAFF**

Michael Perea, Interim General Manager/District Secretary  
Lorrie Lausten, Principal Engineer  
Karen Warner, Senior Accountant  
Gary Kessler, Water System Superintendent  
Kris Hanberg, Wastewater System Superintendent  
Jason Stroud, Maintenance Superintendent

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**CALL MEETING TO ORDER**

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Members of the public will be given the opportunity to speak prior to the Committee cannot make any decision on the matter. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decision on matters. The Committee makes recommendations only to the Board of Directors. Under the requirements of State Law, Committee Members cannot take action on items not identified on the agenda and will not make decisions on such matters. The Committee Chair may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**COMMITTEE MEMBER COMMENTS**

**REPORT FROM THE INTERIM GENERAL MANAGER**

**ADMINISTRATIVE MATTERS**

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**PRESENTER(S): MICHAEL PEREA, INTERIM GENERAL MANAGER/DISTRICT SECRETARY**

**ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP**

**RECOMMENDED ACTION:**

*Approve the following Engineering/Operational Committee Meeting Recap(s), and recommend that the Board receive and file same (Consent Calendar):*

1. June 6, 2018

**PROJECT MANAGEMENT**

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**PRESENTER(S): MICHAEL PEREA, INTERIM GENERAL MANAGER  
LORRIE LAUSTEN, PRINCIPAL ENGINEER**

**ITEM 2: DOVE & ROBINSON RANCH RECYCLED WATER PUMP STATIONS REPLACEMENT PROJECT – PHASE 1**

**RECOMMENDED ACTION:**

1. Committee to receive project status update.
2. Recommend the Board of Directors authorize the Interim General Manager to execute a contract with JIG Consultants to update the Dove Canyon Robinson Ranch Pump Station Rehabilitation Technical Memorandum in the amount of \$15,000 (Action Calendar).

**ITEM 3: VIA ALLEGRE WET WELL EXPANSION PROJECT**

**RECOMMENDED ACTION:**

Committee to receive project status update. No action required.

**ITEM 4: DIMENSION WATER TREATMENT PLANT TRUCK DELIVERY ACCESS IMPROVEMENTS**

**RECOMMENDED ACTION:**

Committee to receive project status update. No action required.

**ITEM 5: SANTIAGO CANYON ROAD PIPELINE IMPROVEMENTS**

**RECOMMENDED ACTION:**

Committee to receive project status update and other information related to the project.

**ITEM 6: RIDGELINE BOOSTER PUMP STATION IMPROVEMENTS AND CAPACITY INCREASE PROJECT**

**RECOMMENDED ACTION:**

Committee to receive project status update. No action required.

**ITEM 7: TRABUCO CREEK WATERSHED SANITARY SURVEY UPDATE**

**RECOMMENDED ACTION:**

1. Committee to receive a status update.
2. Recommend that the Board of Directors approve the Trabuco Canyon Water District 2018 Trabuco Creek Watershed Sanitary Survey Update (Action Calendar).

**ITEM 8: OTHER ENGINEERING AND OPERATIONS PROJECTS**

1. District Facilities Security Site Improvements
2. Supervisory Control and Data Acquisition (SCADA) System
3. Canyon Creek Pump Station Improvements
4. El Toro Road Field House/Pump Station Security and Site Improvements
5. State Mandated School Lead Sampling Program
6. Other Projects



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**RECOMMENDED ACTION:**

*Committee to receive project status updates and make recommendation(s) as deemed appropriate.*

**ITEM 9: SADDLE CREST DEVELOPMENT (65 DUs | WSL)**

**RECOMMENDED ACTION:**

*Committee to receive project status update. No action required.*

**OPERATIONAL MATTERS**

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**PRESENTER(S): MICHAEL PEREA, INTERIM GENERAL MANAGER  
GARY KESSLER, WATER SYSTEM SUPERINTENDENT  
KRIS HANBERG, WASTEWATER SYSTEM SUPERINTENDENT**

**ITEM 10: WATER SYSTEM UPDATES**

**RECOMMENDED ACTION:**

*Committee to receive system status update. No action required.*

**ITEM 11: WASTEWATER SYSTEM UPDATES**

**RECOMMENDED ACTION:**

*Committee to receive system status update. No action required.*

**REGULATORY AND OTHER MATTERS**

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**ITEM 12: OTHER MATTERS/REPORTS**

**RECOMMENDED ACTION:**

*Hear Other Matters/Reports that may have arisen after the posting of the agenda.*

**ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

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Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Engineering/Operational Committee in connection with a matter subject to discussion or consideration at an open meeting of the Engineering/Operational Committee are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Committee less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administration Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the Committee meeting, they will be available in the Boardroom at the District Administration Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

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In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The District's Administration Facility is wheelchair accessible.

