



ENGINEERING/OPERATIONAL COMMITTEE MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA
ADMINISTRATIVE FACILITY, BOARD ROOM
JUNE 6, 2018 AT 7:00 AM

COMMITTEE MEMBERS

Edward Mandich, Committee Chair
Stephen Dopudja, Committee Member

DISTRICT STAFF

Michael Perea, Acting General Manager &
District Secretary
Lorrie Lausten, Principal Engineer
Karen Warner, Senior Accountant
Gary Kessler, Water System Superintendent
Kris Hanberg, Wastewater System Superintendent
Jason Stroud, Maintenance Superintendent

CALL MEETING TO ORDER

VISITOR PARTICIPATION

Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Members of the public will be given the opportunity to speak prior to the Committee cannot make any decision on the matter. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decision on matters. The Committee makes recommendations only to the Board of Directors. Under the requirements of State Law, Committee Members cannot take action on items not identified on the agenda and will not make decisions on such matters. The Committee Chair may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

COMMITTEE MEMBER COMMENTS

REPORT FROM THE ACTING GENERAL MANAGER

ADMINISTRATIVE MATTERS

PRESENTER(S): MICHAEL PEREA, ACTING GENERAL MANAGER & DISTRICT SECRETARY

ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Engineering/Operational Committee Meeting Recap(s), and recommend that the Board receive and file same (Consent Calendar):

1. February 7, 2018

**TRABUCO CANYON WATER DISTRICT
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2. *March 7, 2018*
3. *March 15, 2018*

ITEM 2: TRABUCO CANYON WATER DISTRICT WATER AND RECYCLED WATER SPECIAL RATE STUDY

RECOMMENDED ACTION:

Committee to receive information from District staff and Raftelis Financial Consultants related to the Special Rate Study and make recommendation(s) as deemed appropriate.

ITEM 3: TRABUCO CANYON WATER DISTRICT PROPOSED FISCAL YEAR 2018/2019 GENERAL FUND AND CAPITAL IMPROVEMENT PROGRAM BUDGETS

RECOMMENDED ACTION:

Committee to receive information related to the proposed Fiscal Year 2018/2019 General Fund and Capital Improvement Program and make recommendation(s) as deemed appropriate.

PROJECT MANAGEMENT

**PRESENTER(S): MICHAEL PEREA, ACTING GENERAL MANAGER
LORRIE LAUSTEN, PRINCIPAL ENGINEER**

ITEM 4: DOVE & ROBINSON RANCH RECYCLED WATER PUMP STATIONS REPLACEMENT PROJECT – PHASE 1

RECOMMENDED ACTION:

Committee to receive project status update. No action required.

ITEM 5: VIA ALLEGRE WET WELL EXPANSION PROJECT

RECOMMENDED ACTION:

1. *Committee to receive project status update.*
2. *Recommend that the Board of Directors authorize the Acting General Manager to execute a construction contract with Hydrotech Electrical for the Via Allegre Wet Well Expansion Project Electrical Upgrades for a not to exceed amount of \$40,200.00 (Action Calendar).*

ITEM 6: DIMENSION WATER TREATMENT PLANT TRUCK DELIVERY ACCESS IMPROVEMENTS

RECOMMENDED ACTION:

Committee to receive project status update. No action required.

ITEM 7: SANTIAGO CANYON ROAD PIPELINE IMPROVEMENTS

RECOMMENDED ACTION:

Committee to receive project status update and other information related to the project.



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ITEM 8: RIDGELINE BOOSTER PUMP STATION IMPROVEMENTS AND CAPACITY INCREASE PROJECT

RECOMMENDED ACTION:

1. Committee to receive project status update.
2. Recommend that the Board of Directors authorize the Acting General Manager to execute a Contract for Engineering Design Services for the Ridgeline Booster Pump Station Improvements and Capacity Increase Project to Hazen in the not to exceed amount of \$242,625 (Action Calendar).

ITEM 9: OTHER ENGINEERING AND OPERATIONS PROJECTS

1. Robinson Ranch Wastewater Treatment Plant Security Site Improvements
2. Supervisory Control and Data Acquisition (SCADA) System
3. Trabuco Creek Watershed Sanitary Survey Update
4. Department of Water Resources Emergency Action Plan Development for Trabuco Canyon Water District Dams
5. Goren Wastewater Treatment Plant Permit Modifications
6. State Mandated School Lead Sampling Program
7. Canyon Creek Pump Station Improvements
8. Other Projects

RECOMMENDED ACTION:

Committee to receive project status updates and make recommendation(s) as deemed appropriate.

ITEM 10: SADDLE CREST DEVELOPMENT (65 DUs | WSL)

RECOMMENDED ACTION:

1. Committee to receive status update
2. Recommend that the Board of Directors approve, ratify, and authorize the Acting General Manager to execute the Contract for Construction Inspection Services for the On-Site and Off-Site Water and Sewer Improvements for the Saddle Crest Development to MWH Constructors in the not to exceed amount of \$139,150.23 (Action Calendar).

OPERATIONAL MATTERS

**PRESENTER(S): MICHAEL PEREA, ACTING GENERAL MANAGER
GARY KESSLER, WATER SYSTEM SUPERINTENDENT
KRIS HANBERG, WASTEWATER SYSTEM SUPERINTENDENT**

ITEM 11: WATER SYSTEM UPDATES

RECOMMENDED ACTION:

Committee to receive system status update. No action required.

ITEM 12: WASTEWATER SYSTEM UPDATES

RECOMMENDED ACTION:

Committee to receive system status update. No action required.



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REGULATORY AND OTHER MATTERS

ITEM 13: OTHER MATTERS/REPORTS

RECOMMENDED ACTION:

Hear Other Matters/Reports that may have arisen after the posting of the agenda.

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Engineering/Operational Committee in connection with a matter subject to discussion or consideration at an open meeting of the Engineering/Operational Committee are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Committee less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administration Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the Committee meeting, they will be available in the Boardroom at the District Administration Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The District's Administration Facility is wheelchair accessible.

