MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | DECEMBER 11, 2017

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD) was called to order by President Acosta at 6:00 PM, in the Board Room at the District Administrative Facility, located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, recorded and transcribed the minutes thereof.

DIRECTORS PRESENT
President Glenn Acosta
Vice President Michael Safranski
Director Don Chadd
Director Edward Mandich
Director Stephen Dopudja

STAFF PRESENT
Hector Ruiz, General Manager
Michael Perea, District Secretary
Lorrie Lausten, Principal Engineer

DISTRICT CONSULTANTS PRESENT:
None

PUBLIC PRESENT
There were members of the public present.

PLEDGE OF ALLEGIANCE
Director Dopudja led the Board and District staff in the pledge of allegiance.

VISITOR PARTICIPATION
No visitor participation was received.

ORAL COMMUNICATION
No oral communication was received.

DIRECTOR'S COMMENTS
Director Mandich had no comments.

Director Dopudja had no comments.

Director Chadd reported that he was asked by Irvine Ranch Water District General Manager Paul Cook to chair the Santiago Aqueduct Commission Quarterly Meeting on December 14, 2017.

Vice President Safranski commented on a recent Orange County Register article which highlighted that Moulton Niguel Water District was listed as one of the best places to work in Orange County.

President Acosta had no comments.

REPORT FROM THE GENERAL MANAGER

Mr. Ruiz reported that Metropolitan Water District of Southern California (MET) Director Larry McKinney is hosting a Colorado River Inspection Trip on January 12 -13, 2018, and that there are available seats for the tour, but interested parties are requested to RSVP by Friday, December 15, 2017. President Acosta asked Mr. Ruiz to extend the Board's appreciation for the invitation.

ACTION CALENDAR

ENGINEERING MATTERS

ITEM 1: ROBINSON RANCH WASTEWATER TREATMENT PLANT SERVICE ROAD REPAIRS AND IMPROVEMENTS

Mr. Ruiz presented this matter for Board review, and mentioned that this matter was reviewed with the Engineering/Operational Committee. Ms. Lausten reported that the District requested bids and received three bids for the repairs and improvements which include replacement of the full deck and repair of the existing Arizona crossings. Ms. Lausten reviewed the Bid Comparison spreadsheet (exhibit) with the Board, and recommended Mission Paving and Sealing, Inc. for the project. Discussion occurred concerning the project budget and timeline for completion. Ms. Lausten reviewed the GMU Geotechnical, Inc. proposal for geotechnical and construction management services with the Board, and requested the assistance from GMU to perform geotechnical tests and assistance with the inspection and of the work. President Acosta asked Ms. Lausten if the contractor is confident that the proposed bid will meet the needs of the District's planned repairs; Ms. Lausten replied affirmatively, and added that the contractor would prefer to start as soon as possible to avoid winter storm events. Director Chadd asked if the existing rip rap will be preserved in order to protect the existing telecommunication boxes adjacent to the road; Ms. Lausten mentioned that she would review the specific locations and indicate the telecommunication boxes to the contractor. Mr. Ruiz recognized Mr. Stroud for his assistance in bringing the proposed road repairs and improvements to District staff's attention. Director Mandich mentioned that the Engineering/Operational Committee has recommended a future road sealing project for the service road.

Action: A motion was made by Vice President Safranski and seconded by President Acosta for the following:

1. Authorize the General Manager to execute a Construction Contract with Mission Paving and Sealing, Inc., for the Robinson Ranch Wastewater Treatment Plant Road Repairs and Improvement Project for a not to exceed amount of $283,385.40.
2. Authorize the General Manager to execute an Agreement for Geotechnical Service and Construction Management with GMU Geotechnical, Inc., for the Robinson Ranch Wastewater Treatment Plant Road Repairs and Improvement Project for a not to exceed amount of $40,000.00

The motion carried 5 – 0.

ITEM 2: DIMENSION WATER TREATMENT PLANT VALVE REPLACEMENT/MAINTENANCE PROJECT

Mr. Ruiz presented this matter for Board review, and mentioned that this matter was reviewed with the Engineering/Operational Committee. Ms. Lausten reported that District staff agendized this project for Board review due to the long material lead time, and reviewed the locations of the valves which require replacement. Ms. Lausten provided brief review of a bid summary spreadsheet with the Board (exhibit), and recommended Ferreira Construction Co. for the project. Discussion occurred concerning the materials procurement timeline;

Ms. Lausten mentioned that the valves will be ordered the following week, with an approximate twelve-week fulfillment timeline.

Action: A motion was made by Director Chadd and seconded by Director Mandich to authorize the General Manager to execute a construction contract with Ferreira Construction Co., for the Dimension Water Treatment Plant Valve Replacement/Maintenance Project for a not to exceed amount of $36,062.
The motion carried 5 – 0.

END ACTION CALENDAR

ADJOURNMENT
President Acosta adjourned the December 11, 2017, Special Board meeting at 6:18 PM.